

LOCAL GOVERNMENT REPORTING

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Local Government Act 1993

Section 428(1) – Annual Report

Council must prepare an Annual Report within five months of the end of the financial year. The Annual Report is a report to the community and must outline Council's achievements in implementing its four-year Delivery Program and annual Operational Plan. The Annual Report must also contain Council's audited financial statements and notes and any information required by regulation or guidelines. The Annual Report is required to be posted on Council's website with e-mail notification sent to the Minister for Local Government.

Section 428(2) & 428A – End of Term Report and State of the Environment Report

During the year an ordinary election of Councillors is held, Council is required to prepare an End of Term Report on the implementation of the Community Strategic Plan over the four-year term of council.

As the local government elections are scheduled for 4 December 2021, Council's Annual Report 2020/21 includes the End of Term Report 2017-2021 and State of the Environment Report 2017-2021.

Section 428(3) - Integrated Planning and Reporting Guidelines

The Annual Report 2020/21 has been prepared in accordance with the requirements of the NSW Office of Local Government's Integrated Planning and Reporting Guidelines for Local Government in NSW.

Section 428(4)(a) - Financial Statements

Council's audited Financial Statements for the 2020/21 financial year are presented on pages 301-417.

Section 428(4)(b) – Integrated Planning and Reporting Guidelines and regulations

Council's Annual Report for the 2020/21 financial year has been prepared in accordance with the guidelines and all relevant legislation and regulations.

Section 428(5) – Lodgement of Annual Report 2020/21

Council's Annual Report 2020/21 is required to be posted on Council's website with a URL link e-mailed to the Office of Local Government by 30 November 2021. Due to the deferral of the NSW Local Government elections to 4 December 2021, Ku-ring-gai Council will publish its Annual Report following the election, consistent with advice received from the NSW Office of Local Government.

Section 54P(1) – Environmental Upgrade Agreements

Ku-ring-gai Council did not enter into any environmental upgrade agreements during 2020/21.

Special Rate Variation Guidelines 7.1 – Activities funded by Special Rate Variation of general income

Council has two Special Rate Variations, Environmental Levy and Infrastructure Levy, which funded a range of projects, programs and activities during 2020/21.

Environmental Levy

Council's Environmental Levy had a total proposed budget for 2020/21 of \$4,454,000.

During the financial year, the actual expenditure totalled \$3,792,000 with all funding spent on programs, projects and activities as per the requirements set out by the Independent Regulatory and Pricing Tribunal (IPART) for the Special Rate Variation.

The table below provides a summary of expenditure by theme, during 2020/21, as compared to the original 2020/21 budget.

Variations with funding expended during the year are due to a variety of reasons including COVID-19 restrictions, which impacted the delivery of many programs and community engagement activities. Expenditure above the original budget (\$41,000) in the Biodiversity & Bushfire Management theme is related to additional rehabilitation works required for increased illegal mountain biking activity in bushland associated with COVID-19 lockdown periods.

The Community Engagement & Environmental Education theme variation (\$421,000) is attributed to the Cultural and Environmental Education Centre funding not being expended. This project is currently in the documentation phase with this funding being spent over the next two years as the project moves into the construction phase.

Theme	2020/21 original budget*	2020/21 actuals**
Community Engagement & Environmental Education (Including Cultural and Environmental Education Centre)	\$1,470,000	\$1,049,000
Water & Catchment Management	\$608,000	\$504,000
Biodiversity & Bushfire Management	\$675,000	\$716,000
Project Management & Administration	\$921,000	\$903,000
Energy Management	\$739,000	\$584,000
Sustainable Transport & Walking Tracks	\$41,000	\$36,000
TOTAL	\$4,454,000	\$3,792,000

* The 2020/21 original budget does not include funds saved from the previous year or funds added to the Environmental Levy Reserve.

** Where actual expenditure is greater than the proposed budget (Biodiversity & Bushfire Management), this is due to savings retained from the previous year that are added to the theme for the current financial year.

For more information on activities completed during 2020/21 see **Natural Environment** on pages 184-201 and the **Financial Statements** on pages 301-417.

Infrastructure Levy

Council's Infrastructure Levy had a total proposed expenditure of \$2,868,400 for 2020/21 as outlined in Council's adopted Revised Delivery Program 2018-2022 and Operational Plan 2020-2021.

During the financial year, the actual expenditure totalled \$2,868,400 with all funding for the Special Rate Variation spent on road renewal projects as per the requirements set out by the Independent Regulatory and Pricing Tribunal (IPART).

There were significant changes made to the 2020/21 program compared to the original program due to a variety of factors, including:

- The road renewal program budget was negatively affected during 2019/20 due to COVID-19 impacts. These impacts led to a reduction in available budget during the financial year and as a result Council reassessed the program and reallocated funding to ensure high priority projects were completed on time.
- Selected projects were deferred to future years budgets in line with other projects being delivered by Council.

The table below outlines projects as per the adopted Delivery Program, including proposed funding, and completion status for the 2020/21 year.

Location	Project description	Funding (\$)	Completed (Y/N)
Averil Place, Lindfield	Beaconsfield Parade to Cul-De-Sac	16,200	N
Beaconsfield Parade, Lindfield	Pacific Highway to Norwood Avenue	188,900	Y (V)
Bent Lane, Lindfield	Balfour Street to Bent Street	21,200	N
Bent Street, Lindfield	Pacific Highway to Polding Road	260,500	N
Catherine Street, St Ives	Carmen Street to end	86,300	N
Collins Road, St Ives	Toolang Road to Dalton Road	460,000	N
Henry Pass, Gordon	Henry Street to Werona Avenue	28,300	N
Henry Street, Gordon	St Johns Avenue to Ravenswood Avenue	86,900	N
Melaleuca Drive, St Ives	Cul-De-Sac to Kennedy Place	50,500	N
Merriwa Street, Gordon	Pacific Highway to Vale Street	161,600	N
Mudies Road, St Ives	Kenthurst Road to Memorial Avenue	43,400	Y (V)
Ravenswood Avenue, Gordon	Pacific Highway to Henry Street	252,500	N
Rosebery Road, Killara	Rosetta Avenue to Springdale Road	126,300	N
St Johns Avenue, Gordon	Railway Turning Area to Pacific Highway	101,000	N
Stanhope Road, Killara	Pacific Highway to Werona Avenue	294,900	N
Stanhope Road, Killara	Springdale Road to Redgum Avenue	323,200	N

Location	Project description	Funding (\$)	Completed (Y/N)
Walker Avenue, St Ives	Mona Vale Road to Cul-De-Sac	60,600	N
Wendron Close, St Ives	Athena Avenue to Cul-De-Sac	25,300	N
Woodward Place, St Ives	Melaleuca Drive to end	40,400	N
Robinson Street, East Lindfield	Damour Ave to Badarene Place	114,100	N
Badarene Place, East Lindfield	Robinson Street to Cul-De-Sac	20,200	N
Crete Place, East Lindfield	Robinson Street to Cul-De-Sac	25,300	N
Fairlight Avenue, East Killara	Eastern Arterial Road to Rosetta Avenue	80,800	N

(V) Project delivered during 2020/21 with a funding variation.

The table below outlines projects completed, with funding expended, during 2020/21.

Location	Project description	Funding (\$)
Coonanbarra Road, Wahroonga	Millewa Avenue to Lochville Street	535,100
Auluba Road, South Turramurra	Kissing Point Road to Chisholm Street	258,700
Grosvenor Road, Lindfield	Bent Street to No.98	409,000
Pymble Avenue, Pymble	Avon Road to No.57	374,000
Beaconsfield Parade, Lindfield	Pacific Highway to Norwood Avenue	226,900
Mudies Road, St Ives	Kenthurst Road to Memorial Avenue	242,000
Mudies Road, St Ives	Carbeen Avenue to Warrimoo Avenue	80,200
Warrawee Avenue, Warrawee	Chilton Parade to No.1	223,400
Eulbertie Avenue, Warrawee	Pacific Highway to Heydon Avenue	302,000
Johnson Street, Lindfield	Charles Street to Knox Street	217,100

For more information on activities completed during 2020/21 see **Access, Traffic and Transport** on pages 220-233 and the audited **Financial Statements** on pages 301-417.

Local Government (General) Regulation 2005

Clause 217 of the Local Government (General) Regulation requires the following information to be included in the Annual Report.

cl 132 - Amount of rates and charges written off during the year

The amount of rates written off during 2020/21 totalled \$5,745.21 which was mostly due to small balances write off, change of ownership, or immaterial misallocation of interest charged to an incorrect service address. There were no major charges written off (greater than \$10,000) during the financial year.

cl 186 – Information regarding induction training and ongoing professional development during the year

(a) *the names of any mayors or councillors who completed any induction training course, induction refresher course or supplementary induction course under this Part during the year.*

During the 2020/21 financial year Councillors did not attend induction or fresher induction training.

(b) *the names of any mayors or councillors who participated in any ongoing professional development program under this Part during the year.*

See **Details of mayoral and councillor fees, expenses and facilities** section for details of attendance.

(c) *the number of seminars, circulars and other activities delivered as part of the ongoing professional development program in accordance with this Part during the year.*

See **Details of mayoral and councillor fees, expenses and facilities** for details of attendance.

cl 217 (1)(a) - Details of overseas visits by councillors and council staff or other persons representing Council

This must include the purpose of overseas visits undertaken during the year by councillors, council staff or other persons while representing the council (including visits sponsored by other organisations).

Nil to report.

cl 217 (1)(a1) - Details of mayoral and councillor fees, expenses and facilities

This must include the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:

- (i) Provision of dedicated office equipment allocated to councillors – \$3,231.73

This includes dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs)

- (ii) Communication costs (including telephone calls) – \$10,401.38

This includes telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes.

- (iii) Attendance of councillors at conferences and seminars – \$18,314.10 (including accommodation, conference registration, transport and meals)

The table below provides a summary of conferences participated in by councillors during 2020/21.

Councillor	Conference/seminar	Costs
Councillor Anderson	2020 NSW Local Government conference	\$60.00
Councillor Spencer	2020 NSW Local Government conference	\$60.00
	National General Assembly Canberra	\$2,727.42
Councillor Pettett	Tourism conference <i>(Cr Pettett cancelled due to ill health. Airfare and registration fee charged)</i>	\$1,643.06
Councillor Ngai	National General Assembly Canberra	\$1,821.82
	2020 NSW Local Government conference	\$60.00
Councillor Kay	2020 NSW Local Government conference	\$60.00
	Tourism conference	\$1,231.49
	Australian Local Government Women's Association conference	\$1,796.86
	National General Assembly Canberra	\$2,149.58
	Local Government NSW Destination and Visitor Economy conference	\$54.78
	Women in Local Government leadership workshop	\$2,395.00
Councillor Kelly	2020 NSW Local Government conference	\$60.00
	National General Assembly Canberra	\$1,399.09
Councillor Greenfield	NSW Women in Leadership <i>(Registration fee only – event held July 2021)</i>	\$2,795.00
TOTAL		\$18,314.10

- (iia) Provision of induction training and professional development for mayors and other councillors.

In 2017/18 Council's Manager Records and Governance, in consultation with all councillors, prepared Individual Professional Development Plans outlining Councillor professional development for the duration of their term. Since its implementation, professional development was undertaken by Councillors in accordance with their plans.

Whilst not mandatory, the Office of Local Government considers it best practice to prepare professional development plans for councillors and council will ensure they are prepared in line with the Office of Local Government Councillor Induction and Professional Development 2018 Guidelines. The reporting of Mayor and Councillor professional development will continue to be reported through Council's Annual Report.

Due to the ongoing COVID-19 pandemic, the Local Government Elections were further postponed to 4 December 2021. As a result the delivery of Councillor induction and the preparation of professional development plans will take place in early 2022.

During the year Councillors receive regular briefings from staff, external consultants and experts as well as participate in workshops on a range of complex matters that require their input or decisions. These include long and medium term strategic and resource planning, progress of major projects, policy preparation and the impacts of major legislative change. These briefings and presentations can cover technical, legislative and financial issues and are an important part of councillor professional development at Ku-ring-gai Council.

The following table outlines briefings and presentations provided to councillors during 2020/21.

August 2020

Consultant briefing on Ku-ring-gai Retail Strategy

Staff presentation on findings of the Turramurra Public Domain Plan

Briefing on Ku-ring-gai Cultural and Environmental Education Centre

September 2020

Briefing on Ku-ring-gai Housing Strategy

Staff presentation on Lindfield Public Domain Plan

October 2020

Briefing on final design proposed for suburb signage

Staff presentation on Gordon Public Domain Plan draft plans

Briefing on Local Character Study update

November 2020

Briefing on Cultural Infrastructure Strategy

December 2020

Major Projects consultation forum

February 2021

Presentation on St Ives basketball stadium design

March 2021

Briefing on 2021/22 Budget and Long Term Financial Plan

May 2021

Briefing on Complaints Process and updated Customer Service Charter

- (iv) Training of mayor and councillors and provision of skill development – \$8,190.91

Councillor	Training	Course costs
Councillor Kay	Understanding Local Government Finances	\$400
Councillor Ngai	Executive Certificate for Elected Members Audit and Risk Forum Local Government NSW Planning for Councillors	\$4,309.09
Councillor Kelly	Code of Conduct for Councillors training Speed reading course	\$800
All Councillors invited to attend	Candidate briefings presented by Local Government NSW	\$2,681.82
	TOTAL	\$8,190.91

- (v) Interstate visits by councillors while representing the council, including cost of, transport, accommodation and other out of pocket travelling expenses – Nil to report.
- (vi) Overseas visits by councillors while representing the council, including cost of, transport, accommodation and other out of pocket travelling expenses – Nil to report.
- (vii) Expenses of any spouse, partner or other person who accompanied a councillor in the performance of civic duties – \$540.91 spouse expenses. This includes spouse costs associated with Councillor Kelly's National General Assembly Canberra registration.

This includes expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time.

- (viii) Expenses involved in the provision of care for a child or an immediate family member of a councillor, to allow the councillor to undertake his or her civic functions – \$500.00

Council has a Councillors' Expenses and Facilities Policy that governs the expenses paid and facilities provided to the Mayor and councillors in the discharge of their civic duties. The Policy can be found at www.krg.nsw.gov.au

The total amount of money spent on mayoral and councillor fees was \$326,430.48.

The total amount of money spent on Councillor attendance at civic functions and events was \$2,964.71.

The above figures are GST exclusive and consistent with Council's 2020/21 Financial Statements.

cl 217(1)(a2)(i) and (ii) - Contracts awarded by Council in 2020/21

This includes contracts exceeding \$150,000 not including employment contracts. It must include the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract.

The following table includes contracts using prescribed entities (Local Government Procurement, Procurement Australia), State Government contracts or those contracts arising from any other procurement process.

Payee name	Contract amount (\$)	Description	Contract description
2020 Projects Pty Ltd	937,769.71	St Ives Village Green community hall upgrade (6 Memorial Avenue St Ives)	Construction works including fire compliance and variations
All Grass Sports Surfaces Pty Ltd	163,339	Synthetic grass resurfacing	Hamilton and Roseville Park and Kendall Street tennis courts
Ashford Roofing Pty Ltd	174,570	Remove and replace roof slates	Pymble Presbytery
Autopool Pty Ltd	201,616.90	Supply of new Isuzu	Single cab tipper vehicle
Avant Building Pty Ltd	191,090.90	Cricket nets	Roseville Park
Boral Constructions Materials Group Ltd	312,373.59	Intersection between The Comenarra Parkway and Fox Valley Road, Wahroonga	Roadworks
C W Concrete Pty Ltd	170,879.50	Concrete footpath works	Lindfield Avenue - Stanhope to Havilah, Havilah Avenue - Lindfield to Highway
Corporation Sole EPA Act	448,736.26	Council contribution 2020/2021	Pursuant to Section 7.42 of the Environmental Planning and Assessment Act 1979 for repayment of the principal loans to the Sydney Regional Development Fund (stage payments)
DFSI Valuation Services	205,448.70	Land valuation services	Ku-ring-gai Council LGA

Payee name	Contract amount (\$)	Description	Contract description
	157,273.42	Roadworks	Chilton Parade/ Warrawee Avenue, Warrawee
	170,000	Roadworks	Springdale Road, Killara
	178,127.43	Roadworks	Grosvenor Road, Lindfield
	182,004.34	Roadworks	Neringa Avenue/ Woonona Avenue/ Woniora Avenue, Wahroonga
	198,232.90	Roadworks	Carlotta Avenue/ Metzler Place, Gordon
	200,000	Roadworks	Mudies Road, St Ives
Fulton Hogan Industries Pty Ltd	232,184.37	Roadworks	Edmund Street/ Johnson Street, Lindfield
	261,251.95	Road resurfacing	Auluba Road/ Kissing Point Road, South Turramurra
	300,000	Road resurfacing	Coonanbarra Road, Wahroonga
	375,247.38	Road resurfacing	St Ives Showground
	387,824.11	Road resurfacing	Grosvenor Road, Lindfield
	418,308.95	Road resurfacing	Pymble Avenue, Pymble
	671,361.56	Road resurfacing	Kissing Point Road, South Turramurra
	760,550.13	Road resurfacing	The Comenarra Parkway, Wahroonga
KK Consultants Pty Ltd	324,258	Abingdon Road, Roseville	New footpath. Lindfield Learning Village. Shirley Road to Eton Road to Austral Avenue to Bent Street, Lindfield
Local Land Services	320,000	Grosvenor-Gwydir fire trail complex upgrade	Soil conservation services and Operational expenses
Northern Fencing Specialists Pty Ltd	153,146.40	Fencing – installation and correction	William Lewis Park, Wahroonga

Payee name	Contract amount (\$)	Description	Contract description
	325,529.97	Public Liability Insurance Renewal 2020/21	Property
NSW Local Government Jardines Liability	434,502.10	Public Liability Insurance Renewal 2020/21	Motor vehicles
	791,704.75	Public Liability Insurance Renewal 2020/21	Public liability/ professional indemnity
Opencities Pty Ltd	154,000	Council website	Subscription/ upgrade
Origin Energy	750,000	Contract rates agreement 1406350	Electricity
Performance Civil Holdings Pty Ltd	187,955.19	Babbage Road, Roseville Chase	Neighbourhood upgrade - variation
Planet Civil Pty Ltd	168,940.75	Kerb and gutter works	Coonanbarra Road, Wahroonga
	172,690.10	Lindfield Soldiers Memorial Park Oval No.1	Irrigation installation
	205,818.25	Acron Oval, St Ives	Supply and installation of irrigation system and trenching
R & N Paddison Pty Ltd	489,969	Wellington Oval Upgrade - As per the schedule of rates	Stage 1 works: Demolition, earthworks, growing medium, irrigation, irrigation tank, slit drainage system, synthetic wicket, turfing and turf maintenance
RMA Contracting Pty Ltd	162,509.60	Heritage building roof repairs	Council Chambers, 818 Pacific Highway, Gordon
Rosmech Sales & Service Pty Ltd	378,221.40	Supply of new road sweeper	Hino FG1628 vehicle
State Civil Pty Ltd	237,227.10	Reid Street, Lindfield	Road rehabilitation
Statecover Mutual Limited	257,930.56	Workers compensation premium deposit 2020/21	First quarter instalment
Statecover Mutual Limited	411,376.25	Workers compensation premium 30.6.20-30.6.21	Second instalment

Payee name	Contract amount (\$)	Description	Contract description
Statewide Civil Pty Ltd	154,629.60	Fiddens Wharf, Killara	Kerb and gutter reconstruction
	203,255.07	Wade Lane, Gordon	Streetscape upgrade
	240,550	St Ives Showground	Drainage and landscape works
	262,469.34	St Ives Showground - loop road works	RFT18-2018 Minor Works Tender
	337,927.97	Kerb and gutter works	The Comenarra Parkway, Turrumurra
	372,909.34	Oliver Road, Roseville	New drainage
TechnologyOne Limited	504,721.81	Covers all TechnologyOne products	Period 30.9.2021-29.9.21
TPG Network Pty Ltd	228,360	Internet connections	2020/21
The Trustee for Blue Op Partner Trust	1,100,000	Australian Energy Regulator rates	Street light component charges
TreeServe Pty Ltd	173,868.46	Monthly treeworks	August 2020
	191,220.69	Monthly treeworks	June 2020
Westrac Pty Ltd	278,880.23	Supply of one new caterpillar	309 mini excavator
Young Men's Christian Associations of Sydney	197,513.24	Profit share	Ku-ring-gai Fitness and Aquatic Centre YMCA
Yunz Contracting Pty Ltd	184,557.07	Eastern Road, Turrumurra	Emergency pit and pipe crossing drainage works

In June 2019, the threshold for tenders (contracts awarded by Council resolution) was increased to \$250,000. The following table includes contracts approved by Council as part of a tender process for the 2020/21 period.

Payee name	Contract amount (\$)	Description	Contract description
Cunneen Signs	448,070	Suburb and village signs	Ku-ring-gai Council LGA
Growth Civil Landscaping Pty Ltd	2,724,102.47	Recreation precinct	St Ives Village Green
Statewide Civil Pty Ltd	338,774.99	Drainage works	Oliver Road and Trafalgar Avenue, Roseville
RMA Contracting Pty Ltd	384,792	Facade waterproofing	828 Pacific Highway, Gordon
Kone Elevators	898,584	Renewal of three lifts	828 Pacific Highway, Gordon
Regal Innovations Pty Ltd	235,014	Playground upgrade	Kissing Point Village Green, South Turramurra
RMA Contracting Pty Ltd t/as RMA Group	483,624.70	Design and construction – structural works	Council Chambers heritage building, 818 Pacific Highway, Gordon
Veolia	\$11M per year	Waste collection	Ku-ring-gai Council LGA
Toolijooa (1,2,4,5) Symbiota Ecology – Apunga Ecological Management (1,2,3,4,5) Australian Bushland Restoration (1,4) Bush-it (1,4,5) Waratah Eco Works (3) Terra Australis (1,4) National Trust (2,3) Soil Conservation Service (6) Summit Open Space Services Asplundh (6)	Schedule of Rates*	Bushland services Service Area (1) Bushland Restoration Service Area (2) Weed Control Services Service Area (3) Waste Removals & Disposals Service Area (4) Professional Bushland Services Service Area (5) Bushland Fencing Services Service Area (6) Bushfire Mitigation & Management	Ku-ring-gai Council LGA

* Schedule of rates applies to tenders where a panel of service providers is established and the rates are used when obtaining quotations for work to be done.

cl 217(1)(a3) - Amounts incurred by Council in relation to legal proceedings

This includes a summary of the amounts incurred by the council during the year in relation to legal proceedings taken by or against the council (including amounts, costs and expenses paid or received by way of out of

court settlements, other than those the terms of which are not to be disclosed) and a summary of the state of progress of each legal proceeding and (if it has been finalised) the result.

Land and environment court (planning appeals):

The total cost incurred in the 2020/21 financial year was \$1,512,459. The amounts received for costs recovered totalled \$161,570.

Nature of proceedings – Land and Environment Court Class 1

Proceedings	Result	Costs (\$)
Council ats Prestige Locations Pty Ltd	Resolved by agreement	(394)
Council ats Buyozo Pty Ltd	Resolved by agreement	62,386
Council ats Barua Coonanbarra Pty Ltd	Resolved by agreement	317
Council ats Younes	Upheld (amended proposal)	13,938
Council ats XLJ Investment Group Pty Ltd	Dismissed	127,072
Council ats King 9 International Pty Ltd	Resolved by agreement	383
Council ats Mackenzie Architects International Pty Ltd (No 1)	Discontinued	91,761
Council ats Gelder Architects	Resolved by agreement	29,860
Council ats Mackenzie Architects International Pty Ltd (No 2)	Discontinued	19,181
Council ats Chhabra (Nos 1 & 2)	Discontinued; Resolved by agreement	2,972
Council ats Woodhouse & Danks Pty Ltd	Upheld (amended proposal)	129,056
Council ats Cowan Development 40 Pty Limited	Upheld (amended proposal)	23,264
Council ats Thompson Health Care Pty Limited	Upheld (amended proposal)	73,326
Council ats Frith (formerly Singh)	Dismissed	8,303
Council ats Kermani	Resolved by agreement	639
Council ats Mackenzie Architects International Pty Ltd (No 3)	Resolved by agreement	10,516
Council ats HMR Developments Pty Ltd	Resolved by agreement	40,390
Council ats Evergordon Pty Ltd	Resolved by agreement	2,364

Proceedings	Result	Costs (\$)
Council ats WFM St Ives	Resolved by agreement	4,033
Council ats Roseville Returned Servicemen's Memorial Club	Resolved by agreement	79,047
Council ats Anglican Community Services	Resolved by agreement	526
Council ats Kekatos and Anor	Resolved by agreement	24,176
Council ats Sutherland No.7 Pty Ltd	Dismissed	55,918
Council ats SlushY Pty Ltd	Not concluded	68,068
Council ats Wan	Resolved by agreement	16,584
Council ats Moran & Anor	Not concluded	87,865
Council ats Lumex Property Group Pty Ltd	Resolved by agreement	18,527
Council ats Howe Architects	Dismissed	123,631
Council ats Jarvis and Anor	Not concluded	17,754
Council ats Sandy Outlook Pty Ltd	Not concluded	92015.39
Council ats Lindsay Little and Associates Pty Ltd	Discontinued	6,432
Council ats Mackenzie Architects International Pty Ltd (No 4)	Not concluded	47,646
Council ats Blake	Not concluded	71,865
Council ats Koch	Resolved by agreement	51,195
Council ats Wheatley	Resolved by agreement	20,219
Council ats Dixon	Not concluded	65,021
Council ats Truslan Dumaresq Development Pty Ltd	Not concluded	8,355
Council ats PJM Group Pty Ltd	Not concluded	2,420
Council ats Castle Constructions Pty Ltd	Not concluded	9,648
Council ats Iqbal	Not concluded	4,288
Council ats Knox	Not concluded	1,892
	TOTAL	1,512,459

cl 217(1)(a4) - Works on private land

Council is required to provide a summary of resolutions made under Section 67(2)(b) of the Act concerning work carried out on private land, including details or a summary of such work, if the cost of the work has been fully or partly subsidised by the council, together with a statement of the total amount by which the council has subsidised any such work during that year.

During the 2020/21 financial year, Council did not undertake any work on private land.

cl 217(1)(a5) - Contributions/grants to organisations and individuals

Each year, Council provides financial assistance to community and cultural groups in Ku-ring-gai in accordance with Section 356 of the Act. The grants enhance the capacity of community groups to provide much needed support services to the community, foster celebrations, promote the development of artistic pursuits in Ku-ring-gai, increase resident participation in community activities and deliver small community based environmental projects at a neighbourhood level.

During 2020/21, Council resolved to allocate funding listed in the following tables. Funding may not have been expended during the financial year, or may have been rolled over to 2020/21 from 2019/20 due to impacts of the COVID-19 pandemic and related legislative restrictions.

Community project grants

Every year Council provides financial assistance to community and cultural groups in Ku-ring-gai with projects funded under the Community Grants Program covering a diverse range of target groups including, children, young people, older people, people with disabilities and people from culturally and linguistically diverse backgrounds.

The 2020 Ku-ring-gai Community Grants Program awarded funding to community and cultural groups to provide services to the people of Ku-ring-gai. The aim of this program is to foster self-reliance and build the capacity of local community organisations to meet the current and emerging needs of the community.

In October 2020, Council resolved (GB.2, Min 205) to incorporate \$21,000 of unspent COVID-19 Community Grants funds into the 2020 Ku-ring-gai Community Grants Program and awarded a total of \$124,127.

The following tables detail the recipients, projects and funding.

Summary - recipients and funding allocations

Group	Purpose	Amount (\$)
Community and Cultural Groups	Various (recipients and funding are detailed in the following tables)	119,860
Eryldene Historic House	Rates, garbage rebate (standing resolution of Council)	4,267
	TOTAL	\$124,127

Community and cultural groups - Details of recipients and funding allocations

1. Category: Small equipment

Name of organisation or group	Amount (\$)
North St Ives Scout Troop	1,300
Cerebral Palsy Alliance - St Ives Respite	2,000
1st Gordon Scout Troop / The Scout Association of Australia NSW Branch	1,300
Ku-ring-gai Male Choir	1,300
Ku-ring-gai Community Workshop "The Shed"	2,000
West Pymble Bicentennial Bowling Club	1,300
Pals For Seniors Ku-ring-gai Inc	648
Ku-ring-gai Little Athletics Centre Inc	1,300
Stealers Baseball and Softball Club	1,300
Computer Pals for Seniors Turramurra (CPST)	1,900
Scouts Australia – Sydney North All Abilities Scout Group	2,000
Playgroup NSW Inc./on behalf Pymble Playgroup	1,300
Phoenix House Youth Services	1,300
2nd St Ives Scout Group	1,300
Sydney United Sports Club	1,300
Ku-ring-gai West Probus Club	350
St Lucy's School	1,500
1st Turramurra Scouts	1,300
KU Fox Valley Preschool	1,300
The Eryldene Trust	736
St Ives Junior Cricket Club	1,300
Christ Church St Ives	1,300
East Lindfield Community Preschool	1,300
UCA - Roseville Congregation	1,300

Name of organisation or group	Amount (\$)
St John Ambulance Australia (N.S.W)	1,939
Chabad House of the North Shore Limited	1,300
Wahroonga Public School P&C Association Inc	1,300
Warrawee Bowling Club	1,300
West Pymble Scout Group	1,300
Marian St Theatre for Young People	1,300
Ku-ring-Gai Netball Association	500
StreetWork Australia Limited	1,300
The Scout Association of Australia NSW Branch / 1st Lindfield Scouts	935
Probus Club of Barra Brui Inc	1,399
TOTAL	\$44,507

2. Category: Community development

Name of organisation or group	Amount (\$)
Cerebral Palsy Alliance	4,181
Australian International Sports Organisation Pty Ltd	2,500
The Uniting Church in Australia Property Trust (NSW) on behalf of UCA - Gordon - Pymble Uniting Church	3,000
Hornsby Ku-ring-gai Domestic Violence Network	3,000
Ku Ring Gai Little Athletics Centre inc	3,000
Phoenix House Youth Services	3,000
Rotary Club of Wahroonga Incorporated	3,500
KLAP Australia	1,190
St Swithun's Anglican Church Pymble	3,000
Parkinson's NSW-Hornsby Ku-ring-gai Parkinson's Support Group	1,000
Active Opportunities Incorporated	2,700
1st North Turramurra Scouts group	1,500

Name of organisation or group	Amount (\$)
CASS Care Ltd	3,500
Ku-ring-gai Branch of MS Support Group	4,000
The Shepherd Centre	2,262
TOTAL	\$41,333

3. Category: Arts/cultural

Name of organisation or group	Amount (\$)
The Eryldene Trust	1,165
Chabad House of the North Shore Ltd	3,500
Ku-ring-gai Youth Orchestra	1,355
Marian St Theatre for Young People	3,500
StreetWork Australia Limited	3,500
Cass Care Ltd	3,000
Ha'Tzofim Australia	3,500
St Ives High School P&C Association	2,000
The Cathedral Singers Incorporated	2,000
Support Marian Street Theatre	3,500
Multicultural Integration Community Support	3,500
The Cavalcade of History and Fashion Inc.	3,500
TOTAL	\$34,020

Environment project grants

Council's Environmental Levy funds a small grants scheme, which provides money to community groups or individuals to complete projects that benefit Ku-ring-gai's natural environment. During 2020/21, Council awarded 14 grants valued at \$54,954 for works that included bush regeneration and erosion control, animal protection and various sustainability initiatives.

The following table details the recipients, project details and funding under this program, as resolved by Council in July 2020 (GB. 8, Min 139).

Environmental Levy Community Small Grants Scheme 2020/21

Recipient organisation or group	Name of project	Amount – excl. GST (\$)
The Possibility Project	Locals Counting for Climate – waste recycling	1,000
Paddy Pallin Foundation	Paddy Pallin Reserve - remove Camphor Laurels	2,937
KU, Fox Valley	KU Fox Valley Vegetable Garden	1,350
KBA	Increasing diversity & number of plants available from the Garden Shed for Bushcare	5,000
Rofe Park Bushcare	Fauna Study of Rofe Park Bushcare site	3,500
WildThings NSW	Continuation of hollows for habitat project	4,000
West Pymble PS P&C Assn	Pollinator Garden	1,244
Darri Track Bushcare	Increase native plant diversity at Cowan Creek headwaters	3,183
Killara Park Bushcare	Regeneration of natural areas	4,924
Quarry Creek Bushcare & FLCNP	Remediation of Quarry Creek riparian zone alongside Quarry Creek waterfall	5,000
KU, West Pymble	Creating & protecting a Welcoming Bush Garden	2,900
Longford/ Abingdon Bushcare Group	Consolidation and expansion of high biodiversity section of Longford/Abingdon Bushcare site	4,956
Bicentennial Park Bushcare Group	Bicentennial Park Bushcare - consolidation of bush regeneration at source of Quarry Creek	4,980
Birdlife Aust	Owl highways in the city - corridor building for urban Powerful Owls	9,980
	TOTAL	\$54,954

Heritage home grants

Council's Heritage Home Grants is an annual funding program available to owners of heritage items and contributory properties located within heritage conservation areas.

The Heritage Reference Committee considered all applications and made recommendations to Council

for funding allocation under this program. In July 2020, Council resolved (GB. 9, Min 140) to award the following grants for 2020/21, waive any applicable Minor Works approval fee required by successful funding recipients to undertake their projects and considered increasing the Heritage Home Grant funding pool from \$50,000 to \$80,000, to be made available for 2021/2022 as part of the budget preparation process.

Address	Description of works	Amount
HIGH PRIORITY PROJECTS		
15 Grosvenor Street, Wahroonga	Repairs to roof, front verandah, replace broken finial, repair cracks to walls.	2,300
1161 Pacific Highway, Pymble	Repair of garden archway - replace keystone, shore up arch, repair ornamental ironwork and re-hang iron gate.	2,300
44 Greengate Road, Killara	Repair leaking roof, repair and replace rotten timber eave, fascia board, repainting repaired area to match colour.	2,300
49 Werona Avenue, Gordon	Removal of terracotta tiles and replacement old lead flashing around the three-flues. Removal and repointing of areas along ridge capping and corner sections on tile roof.	2,300
9 Grosvenor Road, Lindfield	Repair and replace broken roof tiles (terracotta shingles). Repair existing chimneys and valleys on the roof.	2,300
2 Winton, Street, Warrawee	Roof maintenance: repair rotten battens under roof tiles, clean moss off tiles, repoint and patch bedding of tiles to ensure waterproofing and maintenance of roof.	2,300
1 Boomerang Street, Turramurra	Replace damaged gutters.	2,000
27 Womerah Street, Turramurra	Repair to chimneys and slate roof, replacing flashings to chimneys and lead where necessary, and general repairs to roof including replacement of damaged or slipped slates.	2,300
10 Lorne Avenue, Killara	Replacement of slate roof with appropriate tiles to be selected by Council's Heritage Advisor. If this is cost prohibitive, repair of the existing slate roof.	2,300
33 Greengate Road, Killara	Replace damaged front section of slate tiles with Canadian grey slate, including re-battening, sarking, replacement of lead around dormer and roof capping	2,300
42 Elva Avenue, Killara	Re-bed and re-point ridge capping on original second storey roof (over 80 years old)	1,369.50

Address	Description of works	Amount
16 Shirley Road, Roseville	Repointing of front façade (face brick), re-pointing of sections of side façade (common bricks), installation of reinforcement bars and lintels in settlement cracks.	2,300
31 Nelson Street, Gordon	Repair and maintenance of slate roof and gutters. (Application also included landscaping works however these are excluded from this grant application).	2,300
33 Nelson Street, Gordon	Repair to base of chimney and flashing causing leaks. Replacement of slipped and broken tiles.	2,300
15 Nelson Road, Lindfield	Retain the garden wall around historic tree and level rear yard (as per DA advice to retain protected tree DA0390/18)	2,300
MEDIUM PRIORITY PROJECTS		
18 Gilda Avenue, Wahroonga	Rebuild front retaining wall and relay sandstone front step treads on entrance steps	1,000
20 Merlin Street, Roseville	Repair and replace rusted and deteriorated historic iron railing to the front of the property.	1,000
5 Duntroon Avenue, Roseville	Restoring damaged ornamental ceilings. New fence and gate in style of existing gate.	1,000
18 Strickland Avenue, Lindfield	Tuck-pointing of previously tuck-pointed façade. Repointing of stone steps.	1,000
17 Burns Rd, Wahroonga	Remove and replace cracked decking of verandah (front half only), and sand the remainder and provide a protective coat. Reinforce front garden wall.	1,000
39 Rosedale Road, Gordon	Replace damaged and rotting timbers on large wrap-around verandah at front of house, including tallowwood floor timbers, railings, timber-lined ceiling and large wooden uprights. Replace damaged and rotting timbers on side verandah.	1,000
6 Mona Vale Road / 6 Mandalay Place, Pymble	Exterior painting of the whole house except brown timbers: washing down all areas, preparation, replacement of window putty. One coat of sealant, 2 top coats of paint.	1,000
33 Shirley Road, Roseville	Remove peeling wallpaper in main bedroom and replace with new wallpaper to match existing.	1,000
19 Locksley Street, Killara	Heritage stained glass repair, including the repair and rebuild of stained glass with leadlight windows.	1,000
* 26 Treatts Road, Lindfield	Preparation and painting of external painted surfaces	1,000
11 Burns Road, Wahroonga	Repair existing timber windows and re-paint.	1,000
60 St John's Avenue, Gordon	Repair and restoration of tuck-pointing to front façade.	1,000

Address	Description of works	Amount
43 Roseville Avenue, Roseville	Replacement of original verandah tiles and valance from historic photos	1,000
19 Avon Road, Pymble	Repair and painting of areas of the cottage exterior in high and difficult to access locations.	1,000
22 Kenilworth Road, Lindfield	Replacement of verandah deck.	1,000
7A Lord Street, Roseville	Repair of existing timber work to the church building including decorative finials and vents.	1,000
121 Mona Vale Road, St Ives	Sunken garden - brickwork rebuilding.	1,000
* 1 Frances Street, Lindfield	Like-for-like replacement of four timber gates.	1,000
TOTAL		\$50,269.50

* At the Ordinary Meeting of 25 August 2020, Council considered a further report (GB.12) on the heritage home grants and resolved (Min.163) to decline funding (\$1,000) allocated to 26 Treatts Road, Lindfield and reallocate to 1 Frances Street, Lindfield.

Sponsorship program

Council provides funding to a number of public and private sector activities under the adopted Sponsorship Policy. The annual program provides funding for activities that provide benefits to Council in the form of community information stalls, Council logo on promotional material, signage and press releases.

During 2020/21, Council's Sponsorship Program was placed on hold due to the ongoing impacts of the COVID-19 pandemic and relevant Public Health Orders. Notwithstanding this, Council staff considered and approved a sponsorship proposal of \$5,000 for the Bare Creek Trail Run, which was held 8 November 2020. The funding was not required to be presented to Council for approval as it was under the \$5,000 threshold.

cl 217(1)(a6) - A statement of all external bodies that exercised functions delegated by Council during the year

Nil to report.

cl 217(1)(a7) - A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) held a controlling interest during that year

Nil to report.

cl 217(1)(a8) - A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council participated during that year

• **Aboriginal Heritage Office**

Council is a member, along with Lane Cove, North Sydney, Northern Beaches, Strathfield and Willoughby councils, which preserves and protects more than 1,000 Aboriginal heritage sites across northern Sydney.

• **Better Business Partnership program**

The program is a joint initiative with Ku-ring-gai, North Sydney and Willoughby Councils. This free program provides independent advice/ support to businesses to be more sustainable and is funded by the three participating councils.

• **Biodiversity Stewardship Agreement**

The Biodiversity Stewardship Agreement in Comenarra Park, Rofe Park and Sheldon Forest was established in 2014 and covers 98.9ha. The agreement will provide for the permanent protection and management of biodiversity through the funding of biodiversity management activities.

• **Cooperative Research Centre (CRC)**

Council participates in research partnerships, such as the Cooperative Research Centre (CRC) for Water Sensitive Cities that involves planning and research around sustainable water management.

• **Department of Education**

Council is working with the Department of Education to deliver a joint use indoor sport facility at St Ives High School. The project, funded by Council, is currently in the documentation phase with the development assessment under review and the tender for construction will commence once the assessment is approved. A Heads of Agreement was signed early 2021 and parties are currently working through a funding deed and licence agreement.

• **Hawkesbury Nepean and Greater Sydney Harbour Coastal Management Program**

Council is an active participant in these programs with projects bringing together multiple stakeholders from state agencies and local governments to co-ordinate investigations into the physical and ecological processes that impact on the health of these waterways and their catchments.

• **Hornsby Ku-ring-gai Bushfire Management Committee**

Bush Fire Management Committees are established under the Rural Fires Act 1997 and the Rural Fires Regulation 2013 for each area in the State which is subject to the risk of bush fires. Members from the Hornsby and Ku-ring-gai areas have experience and technical expertise as well as local knowledge to work together for bush fire management purposes.

• **Hornsby Ku-ring-gai Local Emergency Management Committee**

Council is a member of the Hornsby Ku-ring-gai Local Emergency Management Committee as part of Council's implementation and reporting on the local emergency plan.

• **Ku-ring-gai Local Planning Panel (KLPP)**

The Minister for Planning made it mandatory for Local Planning Panels to operate in the Greater Sydney Region from 1 March 2018. Council provides administrative support and council officers complete assessments of development applications with recommendations for the Panel's consideration and determination.

• **Ku-ring-gai Hornsby Meals on Wheels Service Inc**

The Ku-ring-gai Meals On Wheels is a community based service that delivers nutritious meals to people's homes and assists them to remain independent in their own community. It is a preventative care model developed to assist people short or long-term who are frail, recovering from an illness or have a disability, and those carers who assist them to stay in their home longer. It provides three services in one, a meal (nutrition), a safety and wellbeing check (monitoring of physical and psychological wellbeing) and social cohesiveness (strengthening communities/ locals helping locals). The service is synonymous with volunteerism and provides opportunities for engagement (delivering, coordinating, governance of local boards) and builds social capital.

• **Commonwealth Home Support Program (CHSP)**

The Commonwealth Home Support Program (CHSP) provides all funding with Council supporting the service through three Council officers participating as board members, additional staff advising on policy and procedures, as well as volunteer training and appreciation.

• **Northern Sydney Regional Organisation of Councils (NSROC)**

Ku-ring-gai Council is a member of NSROC along with Hornsby, Hunter’s Hill, Lane Cove, Mosman, North Sydney, City of Ryde and Willoughby. The eight councils work together to address issues affecting northern Sydney.

• **Northern Sydney Waste Alliance**

A tender agreement for waste disposal through an external contractor with Hunters Hill, Ku-ring-gai, Lane Cove, City of Ryde and Willoughby Councils.

• **Northern Sydney Volunteer Network**

Council belongs to the network of four Volunteer Referral Services that work collaboratively in Northern Sydney to develop and support community volunteering.

• **Saving Our Species Sites**

Council collaborates with the Department of Planning Industry and Environment on several Saving Our Species projects. These are formal collaborations, often with multiple partner agencies and focusing on the conservation of threatened species.

• **Shared internal audit service**

Ku-ring-gai Council hosts a shared internal audit service with Hunters Hill, Lane Cove, Mosman, North Sydney and Strathfield Councils to achieve cost efficiencies, sharing of knowledge and improved audit practices and outcomes for all councils.

• **Sporting groups and clubs**

Council has well established relationships with local sporting groups and clubs. For more information see **Places, Spaces and Infrastructure** on page 202.

• **Stakeholders**

Refer to page 96 for details of relationships Council has with stakeholders and how we collaborate with them.

• **Statecover**

StateCover is a mutually-owned provider licensed to provide workers compensation insurance to local councils across NSW.

• **Statewide Mutual Insurance**

StateWide Mutual is a local government self insurance pool which offers insurance schemes, risk management program and industry-specific claims management.

• **Sydney North Planning Panel (SNPP)**

Ku-ring-gai is part of the panel which make decisions on significant development that affects the local region, including projects with a value of over \$10 million.

• **Transport for NSW**

Council’s Lindfield Village Green major project, which is currently under construction, includes the building of dedicated long term stay commuter parking. This parking is funded by Transport for NSW and will provide 105 spots once the project is finished. The funding deed and lease agreement was executed early 2019.

Activities to implement Equal Employment Opportunity Management Plan

cl 217(1)(a9) - A statement of the activities undertaken by Council during the year to implement its equal employment opportunity (EEO) management plan

Ku-ring-gai Council is an equal opportunity employer dedicated to ensuring that the workplace is free from unlawful discrimination as identified under Federal and NSW State law.

We keep abreast of legislative and industry changes in this area and undertake regular reviews of human resource practices and processes to ensure that Equal Employment Opportunity (EEO) principles are applied accordingly.

Equity

Within Ku-ring-gai we expect that all employees will:

- be treated with respect and fairness
- work in a place free from all forms of harassment and unlawful discrimination
- have access to and compete equitably for recruitment, selection, promotion and transfer opportunities
- choose and pursue their own career path
- have access to relevant training and development opportunities.

Diversity

Diversity recognises that employees differ not just on the basis of race, gender and ethnicity but also on other dimensions such as age, lifestyles and geographic origins. Diversity involves not only tolerance of employees regardless of their differences, but acceptance of employees because of their differences and valuing their individual contribution to the workplace.

Achievements

Our progressive and best practice approach to EEO continues to be both effective and impactful with key strategies in place for delivery.

Our Equal Employment Opportunity Management Plan 2020-2024 sets out the objectives and strategies required for delivery across the period. The plan underpins the pillars that are critical in supporting and further developing staff knowledge and understanding of equity and diversity principles.

The three main objectives of the plan include:

1. Communication and awareness of EEO principles and programs
2. Ensuring non-discrimination across all human resources related practices
3. Collection and recording of information

To ensure the effective delivery of each objective, a number of initiatives have been identified aimed at driving awareness and actively promoting diversity and respect within the workplace.

Notable achievements from the plan so far include:

- 1) *Ensure all staff involved in the recruitment and selection processes are trained in merit based selection:* An e-learning module for recruitment essentials is available for staff who require training on recruitment and selection. The roll-out of this module has commenced with some staff having already completed the course and being accredited. The module will be reviewed to ensure further enhancements are made.
- 2) *Mandatory completion of the EEO module for all new staff as part of their induction:* All new staff are now required to complete a mandatory EEO module, with a refresher module also available for existing staff to complete every two years
- 3) *Promote the role of an EEO Contact Officer, and improve organisational awareness of the support available:* All EEO Contact Officers have completed a one day refresher training session on EEO best practice and the role of a Contact Officer. The refresher session further solidifies the confidence of EEO Contact Officers and improved competencies that are required in supporting staff across the organisation.
- 4) *Promote flexible work practices, employee benefits, career opportunities, wellbeing and educational programs:* The Total Rewards and Recognition program which captures current and new employee benefits has been adopted, and a new Working from Home policy which aims to promote wellbeing is currently in place.

See **Workforce** for more details on page 124.

cl 217(1)(b) and (c) (i), (ii), (iii) (iv), (v) - Senior staff remuneration packages

Senior officers	Gross (salary component)	Statutory superannuation contributions	Non-cash benefits	FBT payable by Council	Total
General Manager	\$379,118.72	\$20,022.16	\$6,373.68	\$10,412.35	\$415,926.91
Directors	\$1,360,414.96	\$122,607.04	\$29,948.23	\$47,489.39	\$1,560,459.62

cl 217(1)(e) - A statement providing information on the stormwater management services provided by Council during the year, as funded by Council's annual charge for stormwater management services

The stormwater management charge is used to fund new and upgrade drainage works across the Ku-ring-gai local government area as well as the environmental management of Council's drainage system impacting on watercourses.

During 2020/21, \$1,012,772.24 was collected for the stormwater management charge with Council completing the following works, funded by the charge:

- Pipe repair and lining-main trunk line – Finlay Road, Turramurra
- Pit and pipe upgrade and installation – Carrington Road, Wahroonga
- Pipe replacement works – Kiparra Street, West Pymble
- Open channel rectification works – Stanley Street, St Ives
- Pit and pipe installation – Waimea Road, Roseville
- Minor drainage works – upgrades to existing pits and pipes across the local government area
- CCTV Condition Assessment Program – this ongoing project will see the condition of Council's stormwater network (various types of pipes and pits) being assessed over time along with pipe clearing works
- Regular maintenance of 97 pit baskets and 63 gross pollutant traps as part of the stormwater pollution control device maintenance contract. This maintenance removed approximately 79.16 tonnes of pollutants (rubbish, leaf litter and sediment) from our waterways.

cl 217(1)(e1) - A statement providing information on the coastal protection services provided by Council during the year

Ku-ring-gai Council does not levy for coastal protection services.

Companion Animal Act 1998

Clause 217(1)(f) of the *Local Government (General) Regulation 2005* requires a detailed statement, prepared in accordance with relevant guidelines, of Council's activities during the year in relation to enforcing, and ensuring compliance with, the provisions of the *Companion Animals Act 1998* and the regulations under that Act.

Companion animals management

During 2020/21, companion animal management services were carried out in accordance with Council's adopted Companion Animals Management Plan 2017-2020.

A draft Companion Animals Management Plan 2020-2025 was prepared and presented to Council June 2020 for the purposes of public exhibition. Council unanimously resolved (GB. 9, Min 113) to place it on exhibition for a minimum of 28 days. Five submissions were received during the period and the revised draft Companion Animals Management Plan 2020-2025 was unanimously adopted (GB.9, Min 109) in June 2021 and subsequently implemented.

Lifetime pet registration has seen a slight decrease (1.6%) within Ku-ring-gai when compared to the previous year's figures. The current figure for registration of companion animals is 94.53%, down from 96.07% in the 2019/20 period. The decrease in pet registration is caused by two factors. Firstly, the Regulatory Unit has initiated fewer registration audits due to COVID-19 closures of Council Chambers and Service NSW customer service centres, which impacted on in-person registration. Secondly, a substantial number of new pets have been acquired during the pandemic. Pet ownership in Ku-ring-gai is up by 1,352 new cats and dogs, which is a 4% increase from the previous reporting period.

Companion animal management remained a key operational program for Council's Regulatory Services Unit throughout the year. In 2020/21, the unit managed 730 complaints regarding companion animal issues, which represents a 24% decrease from the previous year. The decrease is mainly due to fewer registration audits conducted in the reporting period. The following breakdown outlines variations from the previous year's figures:

- 158 complaints relating to stray or roaming dogs – 12% increase from the previous year
- 156 companion animal enquiries – 55% decrease from the previous year
- 84 dog attack reports – 19% decrease from the previous year, and
- 218 barking dog complaints – 18% increase from the previous year.

The above statistics also show a decrease in reported dog attacks. The decrease was seen after the previous reporting period's increase due to the COVID-19 pandemic restrictions where dog owners would more frequently visit Council's dog off-leash parks. After investigations of the reports, many of the reported dog attacks were not defined as 'attacks'.

Received barking dog complaints significantly increased. This could be due to COVID-19 restrictions being lifted after people working from home and being with their companion animals for a period of time. Dogs being deprived of their owner's company after a significant period of time spent together are known to vocalise this separation.

Specific Statements – Companion Animal Act 1998

16.2 (a) - Lodgement of pound data collection returns with the Office of Local Government (survey of council seizures of cats and dogs)

A total of 46 animals arrived (seized, surrendered, abandoned or stray) at Council's impounding facility in 2020/21. 17 animals were transferred by Council staff and 29 animals were surrendered by members of the public.

A total of 44 animals were released from the facility which included:

- 46% released to their owners
- 43% sold from the facility
- 2% released to an organisation for rehoming
- 9% euthanized due to illness/disease/injury/infant animal.

This demonstrates that our local vet services and Council are proactively reuniting pets with their owners and reducing the resources required to impound animals. Our high registration rates also assist in the efficient return of animals to their owners.

16.2 (b) - Lodgement of data about dog attacks with the Office of Local Government

In accordance with the Office of Local Government Circular (20-35/7 September 2020/ A717788), Council lodges dog attack data on the Companion Animals Register via www.olg.nsw.gov.au. 27 dog attacks were entered on the NSW Companion Animals Register during 2020/21.

16.2 (c) - The amount of funding spent on companion animal management and activities

Companion Animal Management expenditure amounted to a total of \$225,573 during 2020/21. The largest component of expenditure was attributed to Council's contractual arrangements with our impounding authority, Thornleigh Veterinary Hospital, at \$59,147. Income for the group was \$161,229, mainly attributed to registration fees of \$118,1740 and fine income of \$43,055.

16.2 (d) - Companion animal community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats

Council continued to promote and educate the community on companion animal legislation through the website, social media, e-newsletters, information within rates notices and targeted pamphlet and booklet distribution.

Council's annual Dogs Day Out event was cancelled due to COVID-19 pandemic imposed health restrictions. Council actively participates and promotes the Ku-ring-gai K9 Awards Programme, which is a training program that focuses on the fundamentals and essential skills of dog ownership such as walking a dog on lead, polite greetings and basic commands. Council had a number of responsible pet ownership talk sessions within our local dog parks scheduled during this reporting period however all but one session was cancelled due to COVID-19 health restrictions.

Council has a number of strategies in place to promote and assist with, the desexing of dogs and cats. These strategies include sending regular unregistered animal notices, promoting the benefits of desexing prior to registration as well as promoting discounted desexing through participating Animal Welfare Organisations (Cat Rescue, RSPCA and Animal Welfare League).

16.2 (e) - Council's strategies in place for complying with the requirement under section 64 of the Companion Animals Act 1998 to seek alternatives to euthanasia for unclaimed animals

Thornleigh Veterinary Hospital continued to act as Council's animal impounding service provider. They have a number of strategies in place to comply with the requirement under Section 64 of the Act to seek alternatives to euthanasia of unclaimed animals.

Unclaimed animals are advertised for adoption through Thornleigh Veterinary Hospital's social media pages, website, flyers and newspaper articles if needed. In addition, if animals cannot be adopted they will be released to approved not-for-profit organisations that help to rescue and rehome animals within NSW.

16.2 (f) - Off leash areas provided in the council area

There are currently 20 off leash dog areas in Ku-ring-gai. A full list of these areas are available at www.krg.nsw.gov.au

16.2 (g) - Detailed information on fund money used for managing and controlling companion animals in its area

Council was a non-recipient of any special fund monies. Activities of the Companion Animals Management Plan were funded from Council's recurrent budget, of which registration monies contribute.

Office of Local Government Capital Expenditure Guidelines – Capital Works projects with a capital expenditure review

Councils are required to submit a Capital Expenditure Review for certain capital projects in accordance with the NSW Premier and Capital Expenditure guidelines, December 2010.

During 2020/21 Council did not submit a review for any capital works projects.

Carers Recognition Act 2010

Section 8(2) – Human Services Agency

Ku-ring-gai Council is not considered a Human Services Agency under the *Carers Recognition Act 2010*, however, Council supports agencies that provide carer activities, programs and services. For further information on these, please see **Performance – delivering the vision** on page 165.

Disability Inclusion Act 2014

Under section 13(1) of the *Disability Inclusion Act 2014* Council is required to report on the implementation of the Access and Disability Inclusion Plan.

In August 2020, the draft Ku-ring-gai Access and Disability Inclusion Action Plan 2020-2024 was presented to Council for consideration. Council resolved (GB.1, Min 152) to place the draft document on public exhibition and undertake a consultation program with a range of identified stakeholders in line with the *NSW Disability Inclusion Act 2014*. The draft was placed on exhibition from 20 October to 16 November 2020. Feedback received during the exhibition period was considered as part of the final report to Council in July 2021, with Council unanimously resolving (GB.1, Min 139) to adopt the plan.

During 2020/21, Ku-ring-gai Council has undertaken the following initiatives in relation to the implementation of the adopted Access and Disability Inclusion Plan 2019-2023.

Exploration art exhibition

In partnership with a number of disability services Council hosted the Exploration Art Exhibition at the Ku-ring-gai Art Centre, Council Chambers and the Gordon Library. The Mayor opened the exhibition which was made up of artists from the local community who all had a disability. A total of 43 artists entered the exhibition in celebration of International Day of People with Disability, and this is quickly becoming an annual event.

Carer's week

To celebrate Carer's Week 2020 Council worked jointly with other northern Sydney councils and the Northern Sydney Local Health District to provide 5 webinars for carers on 'Caring for the Older Person', 'Developing Emotional Resilience', 'Let's talk about male carers', 'Better outcomes for people with an intellectual disability' and 'A light at the end of the tunnel'. On average 100 people attended each webinar.

R U OK? Day

To create awareness of mental illness and support community members and staff, Council ran a R U OK? Day awareness campaign and programs.

Twilight sensory tent

A sensory tent was provided at major events run by Council. The tent aims to make events more inclusive for people with disabilities and their carers. The tent reduces sensory input, removes distractions and provides a safe and non-stimulating space for people with disabilities to calm down. The tent also provides mobility equipment for people to use and noise cancelling headphones. Use of the sensory tent during 2020/21 was restricted due to public health orders and COVID-19 restrictions.

St John's Avenue, Gordon streetscape

Work at St John's Avenue, Gordon to create an 'eat street' and an inclusive environment is continuing. To ensure access and inclusion were considered in the planning stages of the upgrade, an access auditor assessed the plans and made recommendations which were incorporated into the final design concepts.

Play space strategy consultation

To ensure the views of people with disabilities and relevant stakeholders within the disability field were heard, community consultation was held regarding Council's Play Space Strategy. Access improvements and related feedback provided by stakeholders were incorporated in the strategy.

COVID-19 resilience workshops

To support carer's of people with a disability through the COVID-19 pandemic, Council conducted online sessions with a registered psychologist. The sessions were designed to create connections between carers, assist carers to look after their mental health, provide practical strategies to manage home schooling, and encourage them and their family members to stay connected throughout the period. In addition, online resilience workshops facilitated by a registered psychologist were held for seniors as they were identified as a vulnerable group.

Site access audit at Council Chambers, Gordon

A site access audit of Council Chambers was conducted which included parking and access to the building. The access audit will be utilised for further upgrades to Council Chambers and concept designs have been prepared to commence this process. Hearing loop upgrades were completed in both the customer service area and Council Chambers.

Music and art therapy

Council held weekly online music and art therapy for children with a disability throughout the period. The classes were run to provide a stimulating and therapeutic activity for children and to offer parents and carers some respite while the classes were run.

Youth group

To provide opportunities for young people with a disability to socialise and meet youth workers, Council started a youth group for people with disabilities. The group meets monthly and runs different recreational and entertainment related activities each month.

Emergency evacuation centres

Following the 2019/20 bush fires, Council completed an audit of the emergency evacuation centres to determine what venues are accessible in the case of an emergency. This information was incorporated into the emergency management plans and made public so community members can make an informed decision should they need to evacuate in an emergency.

Men's Mental Health Training

Council and ImprovYou delivered a training session with father's from St Lucy's and St Edmund's Schools as part of National Men's Mental Health week. Topics discussed during the workshop included types and symptoms of mental health, recognising warning signs at work, how to start conversations about mental health and to build your skills and confidence to approach others who may be struggling at work, and the importance of checking-in early and the support services available.

During 2020/21, the implementation and/or delivery of the below programs, events, projects and services were affected due to the COVID-19 pandemic:

- Climate Wise Workshops to prepare emergency evacuation plans for people with disabilities

- Men's Health Week activities to raise awareness of the physical and mental health needs of men
- Carers' Wellness Day in collaboration with Gordon Uniting Church Community Centre
- Formation of a Dementia Alliance to develop an action plan to make the Ku-ring-gai Local Government Area a dementia friendly community
- Assess modifications to Bannockburn Oval so children with disabilities can participate in school sports carnivals
- Men's Shed Open Day and BBQ, with the Men's Mental Health workshop provided by Council.

Planning and Assessment Act 1979

Under section 7.5(5) of the *Environmental Planning and Assessment Act 1979* Council must include in its 2020/21 Annual Report the planning agreements entered into during the year and information on the status of current planning agreements.

No Planning Agreements were entered into during the 2020/21 financial year.

Current Planning Agreements are listed as follows:

Planning Agreement for the dedication of land for the future widening of Fitzsimons Lane, Gordon

Associated Development Application: DA0226/16 for 900 Pacific Highway, Gordon

Commentary: This Planning Agreement provides for the dedication of land along the Fitzsimons Lane rear frontage of 900 Pacific Highway, Gordon for the purposes of widening Fitzsimons Lane and supporting future public domain improvements in accordance with the Ku-ring-gai Development Control Plan and Ku-ring-gai Public Domain Plan 2010.

Executed by Council: 5 July 2018

Status: Current

Additional Information: Ku-ring-gai Council executed the agreement on 5 July 2018. The Planning Agreement was subsequently executed by the developers and is now current. A modified Development Application was approved by the Land and Environment Court on 22 July 2020 as DA0316/19.

Planning Agreement for the dedication of land for the future widening of Fitzsimons Lane, Gordon

Associated Development Application: DA0180/14 for 870- 898 Pacific Highway, Gordon

Commentary: This Planning Agreement provides for the dedication of land along the Fitzsimons Lane rear frontage of 870-898 Pacific Highway, Gordon for the purposes of widening Fitzsimons Lane and supporting future public domain improvements in accordance with the Ku-ring-gai Development Control Plan and Ku-ring-gai Public Domain Plan 2010.

Executed: 6 March 2018

Status: Current – due for finalisation

Additional Information: Ku-ring-gai Council executed the agreement on 6 March 2018. The Planning Agreement was subsequently executed by the developers and is now current. The development has completed construction and has been strata subdivided. The Plan of Consolidation for the development including the dedication of Lot 6 to Council for road widening has been registered with Land Registry Services. The land subdivision and dedication took place on 3 May 2019. The Planning Agreement can be formally finalised.

Planning Agreement for the dedication of land for the future widening of Fitzsimons Lane, Gordon

Associated Development Application: DA0407/13 for 904-914 Pacific Highway, Gordon

Commentary: This Planning Agreement provides for the dedication of land along the Fitzsimons Lane rear frontage of 904-914 Pacific Highway, Gordon for the purposes of widening Fitzsimons Lane and supporting future public domain improvements in accordance with the Ku-ring-gai Development Control Plan and Ku-ring-gai Public Domain Plan 2010. This Planning Agreement was executed on 24 February 2017 in counterparts which were then exchanged. Each part forms the whole.

Executed: 24 February 2017

Status: Finalised

Additional Information: Land subdivision and dedication took effect on 4 January 2018. The development has completed construction and been strata subdivided. Removal of the Planning Agreement from title was also effected on 4 January 2018.

Planning Agreement for the delivery of a public road (part) on 33 Moree Street, Gordon

Associated Development Application: DA0095/11 for 29, 29A and 31 Moree Street, Gordon

Commentary: This Planning Agreement provides for the delivery of a public road on 33 Moree Street, Gordon, and specifies the relationship between this work and the development contributions arising from the proposed development.

Executed: 23 November 2017

Status: Current

Additional Information: The Moree section of the link road was completed in July 2019. Following separate statutory procedures for the naming and opening of the new road, the Ordinary Meeting of Council on 20 August 2019 adopted the name Hanson Way for the new road. The road formally opened on 27 August 2019 and gazettal action will occur once a plan of subdivision is completed to establish title and a separate Lot to the residual land that is surplus to the road. Following the completion of the defects liability period, the Planning Agreement can be formally finalised.

Planning Agreement for the delivery of a public road (part) on 32 Dumaresq Street, Gordon

Associated Development Applications: DA0501/12 later superseded by DA0434/15 for 28-30 Dumaresq Street, Gordon

Commentary: This Planning Agreement provides for the delivery of a public road on 32 Dumaresq Street, Gordon, and specifies the relationship between this work and the development contributions arising from the proposed development. It also provides for the divestment by Council at an agreed market value of a strip of residual land between the road and the 28-30 Dumaresq Street, Gordon subject property. The first related Development Application DA0501/12 was determined on 23 May 2014. The Planning Agreement was executed on Monday, 25 September 2014. DA0501/12 lapsed and was replaced by a subsequent Development Application. Development Application DA0434/15 was determined on 24 March 2016.

Executed: 25 September 2014

Novated: 21 November 2014

Status: Current – due for finalisation

Additional Information: The Dumaresq section of the link road had completed construction by December 2018. Following separate statutory procedures for the naming and opening of the new road, the Ordinary Meeting of Council on 20 August 2019 adopted the name Hanson Way for the new road. The road formally opened on 27 August 2019. Following the completion of the defects liability period, the Planning Agreement can be formally finalised. The sale of a small residual amount of land was completed on 14 January 2015.

Planning Agreement for the dedication of land for the future widening of Havilah Lane, Lindfield

Associated Development Application: DA0175/17 for 51, 55 and 55A Lindfield Avenue, Lindfield

Commentary: This Planning Agreement provides for the dedication of land along the Havilah Lane rear frontage of 51, 55 and 55A Lindfield Avenue, Lindfield for the purposes of widening Havilah Lane and supporting future public domain improvements in accordance with the Ku-ring-gai Development Control Plan and Ku-ring-gai Public Domain Plan 2010.

Executed by Council: 3 September 2018

Executed by the Developer: 3 October 2018

Status: Current

Additional Information: Ku-ring-gai Council executed the agreement on 3 September 2018. The Planning Agreement was subsequently executed by the developers on 3 October 2018 and is now current. The development is under construction on the consolidated site at 51-55 Lindfield Avenue, Lindfield. The land was provided for roadway use prior to the completion of the construction to enable the conversion of Havilah Lane for two-way traffic to facilitate the construction of the Lindfield Village Green.

Planning Agreement for the provision of community facilities, a sportsfield and public roads on the former University of Technology Sydney site on Eton Road in Lindfield

Associated Development Application: DA0677/11 for Edgelea Development 100 Eton Road, Lindfield NSW 2070 (also known as the former University of Technology Sydney Ku-ring-gai)

Executed: 6 September 2012

Status: Current

Additional Information: Charles Bean sportsfield opened in December 2013. Two roads were dedicated in 2014/15. The community building (and land) known as the Blair Wark Community Centre was transferred to Council ownership on 14 August 2019 and the environmental lands will be transferred to Council once the environmental management objectives have been completed in 2022.

Planning Agreement for the dedication of land for the future widening of Post Office Lane, Pymble

Associated Development Application: DA0039/16 for 1017 Pacific Highway, Pymble

Commentary: This Planning Agreement provides for the dedication of land along the Post Office Lane rear frontage of 1017 Pacific Highway, Pymble for the purposes of widening Post Office Lane and supporting future public domain improvements in accordance with the Ku-ring-gai Development Control Plan and Ku-ring-gai Public Domain Plan 2010. It also provides for an easement in gross for a public pedestrian through site link between the Pacific Highway and Post Office Lane.

Executed: 6 March 2018

Status: Current

Additional Information: Ku-ring-gai Council executed the agreement on 6 March 2018. The Planning Agreement was subsequently executed by the developers and is now current. The development is currently under construction. The land was dedicated on 17 November 2020.

Fisheries Management Act 1994 S220ZT(2) – Recovery and threat abatement plans

Ku-ring-gai Council does not have any responsibilities in relation to recovery and threat abatement plans.

Private swimming pools

In accordance with the *Swimming Pools Act 1992* s22F(2) and *Swimming Pools Regulation 2018* (SP Reg) Cl 23 Council is required to report on the details of private swimming pools inspections.

Details of inspections of private swimming pools include:

- number of inspections that were of tourist and visitor accommodation – 2
- number of inspections that were of premises with more than 2 dwellings – 17
- number of inspections that resulted in issuance a certificate of compliance under section 22D of the *Swimming Pools Act 1992* – 1,098 total (141 Council, 957 Private Certifiers)
- number of inspections that resulted in issuance a certificate of non-compliance under clause 21 *Swimming Pools Regulation 2018* – 609 total (30 Council, 579 Private Certifiers)

Government Information Public Access Act 2009

In accordance with section 125(1) of the *Government Information (Public Access) Act 2009* (GIPA Act), Council is required to prepare an annual report of its compliance with obligations under the GIPA Act. Schedule 2 (cl 8) of the *Government Information (Public Access) Regulation 2018* (GIPA Regulation) outlines the annual reporting requirements for capturing statistical information and is to be used as the framework for this report.

1. Review of proactive release program – GIPA Regulation - Clause 8(a)

Under section 7(3) of the GIPA Act, agencies must annually review their programs for the proactive release of government information.

This review was undertaken by examining what information is already being made available to the public, as well as observing the types of information requested under both informal and formal requests for information. Staff also considered current matters that Council is involved in that could be considered of interest to the public. Council's website continues to provide timely reporting on current matters.

Governance staff continued to monitor trends in informal requests for information for documents that could be more efficiently disclosed proactively. Despite the high number of informal requests received, the same information is rarely sought by different members of the public.

Council's website also includes information on the status of development applications (DA) with details about new applications and those that have recently been determined via Council's DA Tracking Application Search.

Over the past five years, Council has employed an initiative to reactively scan archived files, making it easier, quicker and more cost effective to locate and provide this information. This process is known as Scan on Demand. Instead of hard copy files being recalled from archives, the file is scanned and delivered as an electronic (PDF) document, which is then stored in Council's electronic document record management system and delivered to the applicant as a secured electronic file.

As there is an increasing percentage of informal applications that enquire about the age of properties, or request copies of modifications to DAs, or request copies of Private Certifier Complying Development Certificates, Council has also committed funds to scanning a number of hard copy building registers and uploading them to Council's website. Together with copies of registers already scanned, this will give members of the public access to a list of building applications from 1927-1982. Publishing this information will reduce the number of informal applications received and make it easier for members of the public to access the information.

A public access computer kiosk is located in the foyer area of Council's Administration Building in Gordon. This computer provides free access to electronic information on current development applications and all other information on our website.

Following the review, it was determined that the proactive release of information to the public by Council is considered appropriate at this time.

2. Number of access applications received – GIPA Regulation - Clause 8(b)

During the reporting period, Council received 37 formal access applications (including withdrawn applications but not including invalid applications). Of these applications, six were withdrawn by the applicants.

3. Number of refused applications for Schedule 1 information – GIPA Regulation - Clause 8(c)

During the reporting period, Council partially refused one formal access application because the application was partially for the disclosure of information referred to in Schedule 1 of the GIPA Act.

4. Access applications made during the year – GIPA Regulation - Clause 8(d), Schedule 2

The following tables represent details regarding access applications received during the reporting year.

Table A: Number of applications by type of applicant and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	4	0	0	0	0	0	0	2	6	17%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	5	0	0	0	0	0	0	0	5	14%
Members of the public (other)	16	2	2	0	0	0	0	4	24	69%
Total	25	2	2	0	0	0	0	6	35	
% of Total (rounded)	71%	6%	6%	0%	0%	0%	0%	17%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision.

Table B: Number of applications by type of application and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Personal information applications*	1	0	0	0	0	0	0	1	2	6%
Access applications (other than personal information applications)	24	1	1	0	0	0	0	4	30	86%
Access applications that are partly personal information applications and partly other	0	1	1	0	0	0	0	1	3	9%
Total	25	2	2	0	0	0	0	6	35	
% of total	71%	6%	6%	0%	0%	0%	0%	17%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of total
Application does not comply with formal requirements (section 41 of the Act)	1	100%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	1	100%
Invalid applications that subsequently became valid applications	1	100%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	1	100%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Information about complaints to Judicial Commission	0	0%
Information about authorised transactions under Electricity Network Assets (Authorised Transactions) Act 2015	0	0%
Information about authorised transaction under Land and Property Information NSW (Authorised Transaction) Act 2016	0	0%
Total	1	100%

* More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to Section 14 of Act

	Number of occasions when application not successful*	% of total
Responsible and effective government	1	25%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	2	50%
Business interests of agencies and other persons	1	25%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	4	100%

Table F: Timeliness

	Number of applications	% of total
Decided within the statutory timeframe (20 days plus any extensions)	35	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	35	100%

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of total
Internal review	2	0	2	29%
Review by Information Commissioner*	2	1	3	43%
Internal review following recommendation under section 93 of Act	1	1	2	29%
Review by NSW Civil and Administrative Tribunal (NCAT)	0	0	0	0%
Total	5	2	7	
% of Total (rounded)	71%	29%	100%	100%

* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of total
Applications by access applicants	5	71%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	2	29%
Total	7	100%

Table I: Applications transferred to other agencies under Division 2 of Part 4 of the Act (by type of transfer)

	Number of applications transferred	% of total
Agency - Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	0%

Public Interest Disclosures Act 1994

Under s31 of the *Public Interest Disclosures Act 1994* and cl 4 of the *Public Interest Disclosures Regulation 2011*, Council is required to provide information on interest disclosure activity.

Council has an internal reporting policy to bring an organisation-wide approach to managing reporting on fraud and corruption. The policy is based on the NSW Ombudsman’s guidelines and model policy, and applies to all officials of Council. The policy ensures that as a public authority, the Council meets its responsibilities when receiving, assessing and dealing with public interest disclosures under section 6D of the *Public Interest Disclosures Act 1994* (the Act).

Council supports public interest disclosures and ensures that all appropriate steps are taken to see matters dealt with in accordance with the Act and all associated Council policies

A number of actions were undertaken by Council to make staff aware of the policy and the protections under the Act for a person who makes a public interest disclosure. The actions include awareness to staff during induction training.

Under section 31 of the Act, Council prepares an annual report on its statistics on public interest disclosures.

The table below provides statistics for the 2020/21 financial year.

	Number made by public officials performing their day to day functions	Number made by public officials under a statutory or other legal obligation	Number of all other public interest disclosures
Number of public officials who made public interest disclosures to Council	0	0	0
Number of public interest disclosure received by Council	0	0	0
Public interest disclosures received primarily about:			
• corrupt conduct	0	0	0
• maladministration	0	0	0
• serious and substantial waste	0	0	0
• government information contravention	0	0	0
• local government pecuniary interest contravention	0	0	0



Sir Phillip Game Reserve, Lindfield.