



**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 24 NOVEMBER 2009 AT 7.00PM
LEVEL 3, COUNCIL CHAMBERS**

A G E N D A
**** ** ***

NOTE: For Full Details, See Council's Website –
www.kmc.nsw.gov.au under the link to business papers

APOLOGIES

DECLARATIONS OF INTEREST

CONFIRMATION OF REPORTS TO BE CONSIDERED IN CLOSED MEETING

ADDRESS THE COUNCIL

NOTE: Persons who address the Council should be aware that their address
will be tape recorded.

DOCUMENTS CIRCULATED TO COUNCILLORS

CONFIRMATION OF MINUTES

Minutes of Ordinary Meeting of Council

File: S02131

Meeting held 10 November 2009

Minutes numbered 238 to 257

MINUTES FROM THE MAYOR

PETITIONS

GENERAL BUSINESS

- i. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to have a site inspection.*
- ii. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to adopt in accordance with the officer's recommendation allowing for minor changes without debate.*

GB.1 **Use of Council Email Facilities - Councillor Tony Hall & Code of Conduct** **1**

.
File: S06948

To report to Council the Conduct Review Committee's findings and recommendations in relation to a complaint lodged by a member of the public concerning the use of the Council email facility by Councillor Tony Hall.

Recommendation:

The Council receive and note the contents of the report and determine any action to be taken in response.

GB.2 **Alleged Overbearing Conduct - Councillor Tony Hall & Code of Conduct** **25**

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File: S06948

To report to Council the findings and recommendations of The Code of Conduct Review Committee in relation to a complaint lodged against Councillor Tony Hall.

Recommendation:

That Council review and note the contents of this report and consider any action to be taken in response.

GB.3 **Code of Meeting Practice** **45**

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File: S02211

To consider a revised draft Code of Meeting Practice.

Recommendation:

That the revised Code of Meeting Practice be endorsed for placing on public exhibition.

GB.4 Budget Review 2009 to 2010 - 1st Quarter Review as at September 2009 108

.
File: FY00315

To present to Council the quarterly financial review for the 1st quarter ended 30 September 2009.

Recommendation:

That Council approves the budget transfers as outlined in the report.

GB.5 Analysis of Land & Environment Court Costs - 1st Quarter 2009 to 2010 201

.
File: S02466

To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2009.

Recommendation:

That the analysis of Land & Environment Court costs for the first quarter ended 30 September 2009 be received and noted.

GB.6 Investment Report as at 31 October 2009 211

.
File: S05273

To present to Council investment allocations and returns on investments for October 2009.

Recommendation:

That the summary of investments and performance for October be received and noted. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

GB.7 2009 Financial Assistance Grants to Community Groups 230

.
File: FY00432

To advise Council of applications received from community groups for financial assistance in 2009, and to recommend subsequent funding allocations.

Recommendation:

That Council approve the recommendations in this report for funding community and cultural groups through the Financial Assistance Program.

GB.8 Management Plan 2009 to 2012 - 1st Quarter Review 369

.
File: FY00019

To report to Council the progress over the period July to September 2009 against the 2009-2012 Management Plan.

Recommendation:

That the 1st quarter Management Plan review 2009-2012 be received and noted.

GB.9 Acceptance of Tender T14/2009 Stormwater Storage Dam at North Turramurra Golf Course 413

.
File: S04758

To report on the results of the public tender for the construction of a stormwater storage dam at North Turramurra Golf Course and to seek Council approval to accept the tender from the preferred tenderer.

Recommendation:

That Council accept the tender from JK Williams Contracting Pty Ltd for the construction of a dam at North Turramurra Golf Course and that the execution of all documents relating to the tender be delegated to the Mayor and General Manager.

GB.10 Sustainability Reference Committee Notes of Meeting held 12 October 2009 418

.
File: S07619

To bring to the attention of Council the proceedings of the Sustainability Reference Committee meeting held on 12 October 2009.

Recommendation:

That the notes and attachments of the Sustainability Reference Committee Meeting held on 12 October 2009 be received and noted.

GB.11 Heritage Reference Committee - Notes of Meetings held 17 August & 21 September 2009 448

.
File: S07620

To advise Council of the notes of the Heritage Reference Committee meetings held on 17 August and 21 September 2009.

Recommendation:

That Council receive and note the Heritage Reference Committee meeting notes of 17 August and 21 September 2009.

GB.12 Planning Committee Meeting - Minutes of 9 November 2009 459

.
File: S07629

To present to Council for adoption the minutes of the Planning Committee meeting held on 9 November 2009.

Recommendation:

That the minutes of the Planning Committee meeting held on 9 November 2009 be considered and adopted by Council.

GB.13 12 Woonona Avenue, Wahroonga - Embellishment Requirements 552

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File: S07257

To advise Council on the restoration embellishment requirements for the recently acquired residential development site at 12 Woonona Avenue, Wahroonga.

Recommendation:

That Council use up to \$100,000 of Section 94 funds for the restoration works only and include the future embellishment in the Long Term Financial Plan.

GB.14 Annual Report 2008 to 2009 557

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File: FY00019

To present to Council the Statutory Annual Report for 2008/2009 in accordance with Section 428 of the Local Government Act 1993.

Recommendation:

That the Annual Report for the period, 1 July 2008 to 30 June 2009 be received and noted.

EXTRA REPORTS CIRCULATED AT MEETING**MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****NM.1 Transport & Traffic Policy - On-Street Parking Close to Schools 562**

File: S02527

Notice of Motion from Councillor Tony Hall dated 16 November 2009.

Following increasing intensity for on-street parking by senior students attending high schools, both public and independent, in the Ku-ring-gai local government area, currently considered on a case by case basis,

I move:

"That part 9 (on-street parking) of the Transport and Traffic Policy be amended to review the growing competition for car spaces between residents living in local streets and high school students seeking to park close to their respective schools and that Council seek the views of the Ku-ring-gai Traffic Committee before formulating any amendment to this Policy to address this issue."

BUSINESS WITHOUT NOTICE - SUBJECT TO CLAUSE 241 OF GENERAL REGULATIONS**QUESTIONS WITHOUT NOTICE****INSPECTIONS COMMITTEE - SETTING OF TIME, DATE AND RENDEZVOUS**

CONFIDENTIAL BUSINESS TO BE DEALT WITH IN CLOSED MEETING - PRESS & PUBLIC EXCLUDED

The Item listed hereunder is recommended for consideration in Closed Meeting, Press & Public excluded for the reason stated below:

C.1 Debt Recovery Action

1

File: S07227

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind referred to in section 10(A) 2(c) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Section 10A(2)(c) of the Act permits the meeting to be closed to the public in respect of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

This matter is classified confidential because it contains legal information in relation to the recovery of a debt owed to Council

It is not in the public interest to release details of the legal advice as it would prejudice Council's position in potential court proceedings.

Report by Director Corporate dated 11 November 2009.

John McKee
GENERAL MANAGER

**** ****

PETITION

SUPPORT FOR THE PRESERVATION OF SURGEON WHITE RESERVE, ST IVES - (EIGHTEEN [18] SIGNATURES)

The following Petition was presented by Councillor Tony Hall:

"We, the undersigned, support the preservation of Surgeon White Reserve, St Ives, and strongly oppose the redeployment of the site into an active sportsground. We call for the Council to delete this option from the planning agenda."

RECOMMENDATION

That the Petition be received and referred to the appropriate officer of Council for attention.

USE OF COUNCIL EMAIL FACILITIES - COUNCILLOR TONY HALL & CODE OF CONDUCT

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report to Council the Conduct Review Committee's findings and recommendations in relation to a complaint lodged by a member of the public concerning the use of the Council email facility by Councillor Tony Hall.

BACKGROUND:

The General Manger received a complaint under Council's Code of Conduct from a member of the public on 28 May 2009 alleging that Cr Hall had forwarded an email from the Council email address in support of a candidate at the May 2009 Ku-ring-gai Council By-Election. The complaint was referred for assessment by a conduct review committee in accordance with the Code of Conduct. The Committee's final report is presented to Council.

COMMENTS:

The recommendations of the Committee, detailed in the report, are that Council Hall make an apology, that Council censure Cr Hall for misbehaviour, that Code of Conduct training for all councillors be arranged, and that changes to Councillor training policy be considered.

RECOMMENDATION:

The Council receive and note the contents of the report and determine any action to be taken in response.

PURPOSE OF REPORT

To report to Council the findings and recommendations of the Conduct Review Committee appointed in relation to a complaint under Council's Code of Conduct from a member of the public on 28 May 2009.

BACKGROUND

The General Manager received a complaint under Council's Code of Conduct from a member of the public on 28 May 2009. The complaint alleged Councillor Tony Hall had forwarded an email from the Council email address in support of a candidate at the May 2009 Ku-ring-gai Council By-Election.

The General Manager determined under the Code of Conduct that it would be appropriate to refer the complaint to a Conduct Review Committee and three (3) reviewers were selected from the list of persons appointed by Council to form a committee for that purpose.

The final report of the Committee was delivered to Council on 26 October 2009. The report appears as an **attachment** to this report.

COMMENTS

Relevantly, Clause 14.9 of the Code of Conduct provides:

Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the council, make recommendations, that the Council take any of the following actions:

- a) censure the Councillor for misbehaviour*
- b) require the Councillor or general manager to apologise to any person adversely affected by the breach*
- c) counsel the Councillor or general manager*
- d) make public findings of inappropriate conduct*
- e) prosecute for any breach of the law*
- f) revise any of council's policies, procedures and/or the code of conduct.*

The Conduct Review Committee report contains three recommendations as follows:

Recommendation 1:

- A That Councillor Tony Hall make an apology to a meeting of the Council for his conduct in sending numerous email messages of a political nature at the time of the Council by-election in May 2009, such messages being sent from his Council email facility under his status as a Councillor in breach of the Council Code of Conduct and Council policy on Payment of Expenses and Provision of Facilities to Councillors.

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16 November 2009

Recommendation 2:

- A That the Council formally censure Councillor Hall for his misbehaviour in using the Council email facility for political purposes in contravention of the Council Code of Conduct and Policy on Payment of Expenses and Provision of Facilities to Councillors.

Recommendation 3:

- A That the Ku-ring-gai Council arrange a further Code of Conduct training workshop within 3 months of this recommendation being accepted by the Council at a time and place convenient to all councillors, and should any councillor fail to attend, a private session be arranged for that councillor.
- B Further, Ku-ring-gai Council consider including in its Councillor training policy a requirement that Code of Conduct training be provided to all councillors at the commencement of the Council term and at least on one other occasion during the term.

The reasons for the recommendations are detailed by the Committee in its report.

CONSULTATION

Consultation undertaken by the Conduct Review Committee is detailed in the Committee's report.

FINANCIAL CONSIDERATIONS

Costs associated in considering this matter include the costs of the Conduct Review Committee's meetings, drafting of correspondence and preparation of this report for Council's determination.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Not applicable.

SUMMARY

The General Manager received a complaint under Council's Code of Conduct from a member of the public on 28 May 2009 alleging that Councillor Tony Hall had forwarded an email from the Council email address in support of a candidate at the May 2009 Ku-ring-gai Council By-Election. The complaint was referred for assessment by a conduct review committee. The Committee's final review report is presented to Council with this report.

Item 1

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16 November 2009

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Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the Council, make recommendations, that the Council take any of the following actions:

- g) censure the Councillor for misbehaviour*
- h) require the Councillor or general manager to apologise to any person adversely affected by the breach*
- i) counsel the Councillor or general manager*
- j) make public findings of inappropriate conduct*
- k) prosecute for any breach of the law*
- l) revise any of Council's policies, procedures and/or the code of conduct.*

The Conduct Review Committee report contains three recommendations as follows:

Recommendation 1:

- A That Councillor Tony Hall make an apology to a meeting of the Council for his conduct in sending numerous email messages of a political nature at the time of the Council by-election in May 2009, such messages being sent from his Council email facility under his status as a Councillor in breach of the Council Code of Conduct and Council policy on Payment of Expenses and Provision of Facilities to Councillors.

Recommendation 2:

- A That the Council formally censure Councillor Hall for his misbehaviour in using the Council email facility for political purposes in contravention of the Council Code of Conduct and Policy on Payment of Expenses and Provision of Facilities to Councillors.

Recommendation 3:

- A That the Ku-ring-gai Council arrange a further Code of Conduct training workshop within 3 months of this recommendation being accepted by the Council at a time and place convenient to all councillors, and should any councillor fail to attend, a private session be arranged for that councillor.
- B Further, Ku-ring-gai Council consider including in its Councillor training policy a requirement that Code of Conduct training be provided to all councillors at the commencement of the Council term and at least on one other occasion during the term.

RECOMMENDATION

- A. That Council receive and note the contents of the report.
- B. The Council consider the recommendations of the Conduct Review Committee and determine any action to be taken in response.

John McKee
General Manager

Attachments: **Report by The Conduct Review Committee "Complaint Regarding Councillor Tony Hall - Use of Council Email Facilities" dated 26 October 2009 - 2009/201775**



REVIEW REPORT

UNDER THE KU-RING-GAI COUNCIL CODE OF CONDUCT

COMPLAINT REGARDING COUNCILLOR TONY HALL – USE OF COUNCIL EMAIL FACILITIES

CONDUCT REVIEW COMMITTEE:

Stephen Blackadder, Director, Blackadder Associates Pty Ltd (Chair)

Mitchell Morley

Kath Roach, SINC Solutions Pty Ltd

REVIEW REPORT DATE:

24 October 2009.

PERIOD OF REVIEW:

2 June 2009 to 24 October 2009.

2009/2010

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1 EXECUTIVE SUMMARY

The General Manager of Ku-ring-gai Council, Mr John McKee, received a complaint under the Council's Code of Conduct from a member of the public on 28 May 2009. The complaint alleged Councillor Tony Hall had forwarded an email from the Council email address in support of a candidate at the May 2009 Ku-ring-gai Council By-Election.

The General Manager determined under the Code of Conduct that it would be appropriate to refer the complaint to a Conduct Review Committee and three (3) reviewers were selected from the Council panel.

The Committee examined all information, interviewed Cr Hall, and received from Cr Hall a formal written response to the issues.

The complainant has not given permission for their name to be revealed to the person the subject of the complaint, or generally. Accordingly, this report will refer to "*the complainant*" and not use a name.

A draft review report was provided to Cr Hall on 29 September 2009 for comment in accordance with procedural fairness principles as the draft review report contained adverse comments about Cr Hall and recommended action adverse or potentially adverse to Cr Hall. Through his legal adviser Cr Hall formally responded to the draft report on 6 October 2009.

The final review report was delivered to the Council on 26 October 2009.

2 TERMS OF REFERENCE

The General Manager of Ku-ring-gai Council, Mr John McKee, convened a meeting of the Conduct Review Committee on 2 June 2009 to consider a complaint made under the Ku-ring-gai Council Code of Conduct by a member of the public. The Committee comprised Stephen Blackadder, Mitchell Morley and Kath Roach, persons who had previously been appointed to the Ku-ring-gai Council Code of Conduct Panel through the NSROC Joint Tender process.

The Committee was asked to review the complaint and report to the General Manager on findings and recommendations in accordance with the Code provisions.

3 EVENTS LEADING TO THE REVIEW

The substance of the complaint is that Cr Hall used the Council email address on 28 May 2009 to send an email to a resident of the Ku-ring-gai Municipality seeking support for a candidate in the Ku-ring-gai Council by-election on Saturday 30 May 2009. Subsequent inquiries by the Committee found that a number of similar emails in excess of 100 had been sent by Cr Hall to other residents of the Municipality. In the email sent to the complainant dated 28 May 2009 from Cr Hall's Council email address it was stated:

"Dear (name removed by Conduct Review Committee)

I am writing to support Helen Willis MA, DipEd. of (....address removed by Conduct Review Committee....), a close friend and colleague, who is standing as a candidate for the vacancy in Wahroonga Ward of Ku-ring-gai Council, next Saturday.

I would be grateful for your family's vote for Helen also.

With best wishes

Tony Hall

St Ives Ward Alderman/Councillor since 1987/Mayor 1999/2000

0408609172"

The resident who received the email objected to Cr Hall using Council facilities to lobby on behalf of the candidate and subsequently lodged a complaint with the General Manager.

The complaint relates to a possible breach of one or more of the following provisions of the Ku-ring-gai Council Code of Conduct:

- **Clause 6.1 (a)**, in particular Council's Policy for the Payment of Expenses and Provision of Facilities to Councillors, section 3.2 which states "*Equipment, facilities and services provided under this Policy shall not be used to produce election material or for any other political purposes.*";
- **Clause 6.1 (c)** in relation to bringing the council or the civic office into disrepute due to improper or unethical actions;
- **Clause 6.1 (d)** in relation to bringing the council or the civic office into disrepute due to an abuse of power or misconduct;
- **Clause 10.14** in relation to being scrupulous in the use of council property, in this case the council email facilities;
- and **Clause 10.15** in relation to the appearance of improper use of council property, in this case the council email facilities.

In accordance with Clause 12.19 of the Council Code of Conduct, the Conduct Review Committee determined to make enquiries into the complaint.

4 MANAGEMENT OF THE REVIEW

The Conduct Review Committee undertook the review by:

- * examining the Council's policies and February 2009 Code of Conduct,
- * examining a number of other documents, including:
 - A printed copy of the e-mail in question dated 28 May 2009
 - A log of all e-mails sent by Councillor Hall from his Council e-mail address on 27, 28 and 29 May 2009 (obtained from the Council under its Workplace Surveillance Policy adopted 1 February 2006)
 - Council's Policy for the Payment of Expenses and Provision of Facilities to Councillors dated 29 July 2008
 - Council's Internet and E-mail Policy dated 12 December 2006.
 - Council's Workplace Surveillance Policy dated 1 February 2006.
 - The Department of Local Government's Guidelines for the payment of expenses and provision of facilities for Mayors and Councillors – see DLG Circulars 06-57, 07-22 and 08-03.
 - Department of Local Government Circular 08-24, Misuse of Council Resources

- * seeking a written response from Cr Hall on 24 July 2009
- * interviewing Cr Hall on 10 September 2009
- * providing a copy of the draft report to Cr Hall under procedural fairness principles on 29 September 2009, and
- * considering a formal submission from Cr Hall on the draft report dated 6 October 2009.

The review was conducted in accordance with the February 2009 Ku-ring-gai Council Code of Conduct, in particular Part 3 of the Code – Procedures.

5 STANDARD OF PROOF

As is customary in a review of this type, the opinions offered in this report are formed on the 'balance of probabilities', that is, the civil standard of proof. A fact is proven to be true on the balance of probabilities if its existence is more probable than not, or if it is established by a preponderance of probability (*Rejlek v Mc Elroy* (1965) 112 CLR 517).

However, the seriousness of an allegation made, the inherent unlikelihood of an occurrence of a given description, or the gravity of the consequences flowing from a particular finding are considerations which must affect the answer to the question whether the issue had been proved to the reasonable satisfaction of the inquirer (*Briginshaw v Briginshaw* (1938) 60 CLR 336).

Where it has been necessary to resolve apparent conflicts in the evidence of the parties on a given issue, the report will indicate on what basis such conflicts have been resolved (eg. consistency, probability, witness credibility, etc). The review process has been documented accurately and the accuracy, specificity, objectivity, relevance, clarity and consistency of the evidence gathered has been considered. Any inferences derived from hearsay evidence are clearly stated.

6 ISSUES FOR DETERMINATION

Fundamentally the nature of the complaint is that Cr Tony Hall used his council email address to send an email to a member of the public in support of a candidate at the Ku-ring-gai Council By-Election in May 2009.

The standard of conduct required of public officials under the Ku-ring-gai Council Code of Conduct is contained in Part 2 of the Code. These are the enforceable standards. In relation to this specific complaint the standards of conduct under the Council Code of Conduct that could be breached include:

“General conduct

6.1 You must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute.

Specifically, you must not act in a way that:

- a) contravenes the Act, associated regulations, council's relevant administrative requirements and policies*
- b) is detrimental to the pursuit of the charter of a council*
- c) is improper or unethical*
- d) is an abuse of power or otherwise amounts to misconduct*
- e) causes, comprises or involves intimidation, harassment or verbal abuse*
- f) causes, comprises or involves discrimination, disadvantage or adverse treatment in relation to employment*
- g) causes, comprises or involves prejudice in the provision of a service to the community. (Schedule 6A)*

6.2 You must act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying out your functions under the Act or any other Act. (Section 439)”

10.14 You must be scrupulous in your use of council property, including intellectual property, official services and facilities, and must not permit their misuse by any other person or body.

10.15 You must avoid any action or situation that could create the appearance that council property, official services or public facilities are being improperly used for your benefit or the benefit of any other person or body.

The issues and facts to be determined are:

- a. Whether the conduct alleged actually occurred. In particular did Councillor Tony Hall send the email(s) from his 'Council' email address,
- b. Whether the email(s) if sent constituted a breach of any provisions of the Council Code of Conduct.

7 EVIDENCE AND ANALYSIS

ISSUE NO 1

The first issue to be determined is whether the facts alleged by the member of the public actually occurred – that Cr Tony Hall used his Council email address to send emails in support of a candidate in the May 2009 Council By-Election.

Evidence on Issue No 1

The Conduct Review Committee sought a copy of the email by way of an interrogation of the Council computer system. This is permitted under the Council Workplace Surveillance Policy.

The interrogation revealed in excess of 100 emails sent from Cr Hall's Council email address over the period 27 to 29 May 2009, and which related to the Council By-election seeking support for a candidate. The emails were signed off by Cr Hall in his official capacity as a Councillor, with reference to his St Ives Ward Alderman/Councillor status since 1987 and as a former Mayor in 1999/2000.

The Committee invited Cr Hall to respond to the complaint in writing. By letter dated 14 August 2009 Cr Hall advised as follows:

"In regard to the allegation, I apologise for the apparent breach of Section 3.2 of the Code. It simply did not occur to me at the time that I was using that facility in the way state (sic) but I now realise that was so and apologise again for this breach arising in the context of the By-Election.

Obviously it would not have been a difficult thing for me to use my own private facility and this would have been my intention if I had properly addressed the matter."

Cr Hall was also invited to address the Committee in person in relation to this matter. He availed himself of this opportunity on 10 September 2009. At this meeting Cr Hall re-stated that use of his Council e-mail address in this instance was purely an oversight on his behalf. Cr Hall acknowledged that he may have sent in the vicinity of 100 such e-mails in the lead up to the by-election. He indicated that he was purely attempting to assist the candidate in question who had recently been through a stressful time. He was using the e-mail addresses of people that had corresponded with him regarding Council issues over a considerable period of time.

Councillor Hall acknowledged that he would have received training in the Code of Conduct some time ago and recalled that Council had adopted the Policy on the Payment of Expenses and Provision of Facilities to Councillors. He restated his apology for the breach and undertook not to repeat it.

Finding on Issue No 1

On the basis of the evidence provided, the Committee finds the Council email address was used by Cr Tony Hall to send in the vicinity of 100 emails to residents of the Ku-ring-gai Municipality in support of a candidate at the By-election held on 30 May 2009.

ISSUE NO 2

The second issue to be determined is whether the email(s) if sent constituted a breach of any provisions of the Council Code of Conduct.

Evidence on Issue No 2

The evidence is that the emails were sent by and signed off by Cr Hall in his capacity as a Councillor and were in support of a candidate at the Council By-Election.

The Ku-ring-gai Council Code of Conduct in Clause 6.1 outlines the general conduct obligations of a Council official. In particular *"you must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute"*.

The Code also indicates in Clause 6.1:

"Specifically, you must not act in a way that:

- a) contravenes the Act, associated regulations, council's relevant administrative requirements and policies."*

Council's Policy for the Payment of Expenses and Provision of Facilities to Councillors, section 3.2 states:

"Equipment, facilities and services provided under this Policy shall not be used to produce election material or for any other political purposes."

This provision mirrors the Department of Local Government guidelines for councillor expenses and facilities.

The Council Code of Conduct in Clause 6.1 further outlines specific actions that are unacceptable, including part b) – being detrimental to the pursuit of the charter of a Council. Section 8 of the Local Government Act indicates that part of the charter of the council is to *"exercise community leadership"*. The actions of Councillor Hall are detrimental to the pursuit of community leadership.

Clause 6.1 (c) of the Code is in relation to bringing the council or the civic office into disrepute due to improper or unethical actions. There is potential for this to occur with a public finding that the Code has been breached, particularly when it involves in the order of 100 residents of the Municipality.

Clause 6.1 (d) is in relation to bringing the council or the civic office into disrepute due to an abuse of power or misconduct. There is potential for disrepute where the public is made aware of a finding that the Code has been breached, and in this instance, in the order of 100 residents of the Municipality involved.

Clause 10.14 is in relation to being scrupulous in the use of council property in this case the Council email facilities. The evidence shows that Cr Hall was not scrupulous in the use of the council email facilities.

Clause 10.15 is in relation to the appearance of improper use of council property, in this case the Council email facilities. Again, the evidence shows not only appearance of but actual improper use.

The good intent behind the written words within Council codes and policies always need to be backed up by appropriate training and education. The Code of Conduct was last amended in February 2009. The current Council, of which Cr Tony Hall is a member, was elected in September 2008.

The Council sought to provide appropriate Code of Conduct guidance to the recently elected councillors by convening a Code of Conduct workshop on 27 January 2009. The workshop was facilitated by Mr Jeff Williams of Fraud Prevention Services Pty Ltd. Cr Hall advised the Mayor on 13 January 2009 that he would not attend. Further, the report to Council on 19 January 2009 indicated that Code of Conduct training was provided by the Local Government Association in October and November 2008. However, whilst seven (7) councillors attended the training Councillor Hall did not.

The conduct of Cr Hall can be seen to be detrimental to the Council's efforts to provide community leadership, and to potentially bring the Council and the civic office into disrepute due to the improper actions and abuse of power in using the Council email facility for political purposes. These actions do not meet the standard of conduct sought by the Ku-ring-gai Council Code of Conduct.

Cr Hall has argued the use of the email facility could not be regarded as an abuse of power, rather an abuse of privilege. He indicates he unwittingly used the Council email facility to send the emails, therefore, he was not using his position, only the privilege of having the Council email address to send the emails.

The Committee considers there is a clear difference between power and privilege. The privilege of being assigned a Council computer and email address is one matter. If Cr Hall had simply sent the emails as Tony Hall without attaching his Councillor status it could be argued he was conveniently using the Council email facility to send a private email. Whilst this still would be in breach of Council policy it may not have been a breach of power. In signing off as a Councillor there was more to the email – Cr Hall was using his Councillor status to influence the political process. This was clearly an abuse of power.

Finding on Issue No 2

Based on the evidence the use of the Council email facilities by Cr Tony Hall to send in the order of 100 email messages to residents of the Municipality in relation to the Council by-election breached the Council Code of Conduct, in particular:

- Clause 6.1 (a), in particular Council's Policy for the Payment of Expenses and Provision of Facilities to Councillors, section 3.2 which states *"Equipment, facilities and services provided under this Policy shall not be used to produce election material or for any other political purposes."*;
- Clause 6.1 (b), being detrimental to the pursuit of the charter of a Council, with Section 8 of the Local Government Act indicating that part of the charter of the council is to *"exercise community leadership"*. The actions of Cr Hall in this case are considered to be detrimental to the pursuit of community leadership and therefore in breach of the Code of Conduct.
- Clause 6.1 (c) in relation to bringing the Council or the civic office into disrepute due to improper or unethical actions, with the improper use of the Council email facility in breach of this clause;
- Clause 6.1 (d) in relation to bringing the Council or the civic office into disrepute due to an abuse of power or misconduct, with the use of the Council email facility for political purposes being an abuse of power; and
- Clause 10.14 in relation to being scrupulous in the use of Council property, in this case the Council email facilities, and the use as described being less than careful or exact.

8 NATURAL JUSTICE/PROCEDURAL FAIRNESS

In an administrative matter such as assessment and review of a potential breach of the Council Code of Conduct the test of proof is whether or not, on balance, a reasonable person would be led to conclude that a public official breached the Code of Conduct. In so doing the principles of natural justice/procedural fairness, as found in Clause 14.7 of the Ku-ring-gai Council Code of Conduct have to be considered:

14.7 In conducting enquiries, the conduct review committee/reviewer or the person engaged to do so should follow the rules of procedural fairness and must -

- a) provide the person the subject of the complaint with a reasonable opportunity to respond to the substance of the allegation*
- b) provide the person the subject of the complaint with an opportunity to place before the conduct review committee/reviewer or person undertaking the enquiry any information the person considers relevant to the enquiry*
- c) provide the person the subject of the complaint with an opportunity to address the conduct review committee/reviewer in person*
- d) hear all parties to a matter and consider submissions before deciding the substance of any complaint*
- e) make reasonable enquiries before making any recommendations*
- f) act fairly and without prejudice or bias*
- g) ensure that no person decides a case in which they have a conflict of interests*
- h) conduct the enquiries without undue delay.*

Where the person the subject of the complaint declines or fails to take the opportunity provided to respond to the substance of the allegation against them, the conduct review committee/reviewer should proceed to finalise the matter.

Cr Hall was advised of the nature of the complaint by letter dated 16 July 2009 and further information provided to Cr Hall on 24 July 2009. Cr Hall was invited to respond in writing within 28 days (by 21 August 2009), and to indicate whether he wished to address the Conduct Review Committee in person (by 31 July 2009).

Cr Hall responded to the invitation by providing a letter dated 14 August 2009 and met with the Conduct Review Committee on 10 September 2009 after a delay due to Cr Hall's personal circumstances.

As a person affected or potentially affected by adverse findings in the draft review report Cr Hall was provided with the draft Review report findings and recommendations on 29 September 2009 and invited to comment within 14 days. Through his legal adviser Cr Hall responded to the draft review report on 6 October 2009. The draft report has been amended in a number of respects following consideration of the response.

In relation to conflict of interests, Conduct Review Committee members Stephen Blackadder and Mitchell Morley did not personally know Cr Hall prior to the review being conducted. The other committee member, Kath Roach had met Cr Hall on council related business in 2008. The Conduct Review Committee members have no social or other relationship with any person involved in this review.

Accordingly, it is regarded that the Conduct Review Committee members are impartial reviewers of the complaint.

9 PRELIMINARY COMMENTS ON RECOMMENDATIONS

The Ku-ring-gai Council Code of Conduct outlines the obligations of the Conduct Review Committee in making findings and recommendations and in reporting results to the Council. These obligations are:

Findings

Clause 12.20 of the Code states:

Where the conduct review committee/reviewer conducts enquiries or causes enquiries to be conducted, the conduct review committee/reviewer must make findings on whether, in its view, the conduct referred to it comprises a breach of the code of conduct.

In accordance with Clause 12.20 the Conduct Review Committee has determined that there has been a breach of the Code by Cr Hall.

Recommendations

Clause 12.21 of the Code states:

"Where the conduct review committee/reviewer makes findings, the conduct review committee/reviewer may recommend that council take any actions provided for in this code of conduct that it considers reasonable in the circumstances."

The recommendations are outlined below in Part 10.

Report to Council

Clause 12.22 of the Code states:

"Where the conduct review committee/reviewer makes findings, the conduct review committee/reviewer will report its findings, and the reasons for those findings, in writing to the council, the complainant and the person subject of the complaint."

Clause 12.23 of the Code also states:

“The conduct review committee/reviewer will report its findings and any recommendations to council only when it has completed its deliberations.”

Having considered the submission from Cr Hall on the draft report, and having made a number of changes in response, the final review report is now reported to the Council.

In relation to the report to Council the Code provides under Clause 14.9:

“Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the council, make recommendations, that the council take any of the following actions:

- a) censure the councillor for misbehaviour*
- b) require the councillor or general manager to apologise to any person adversely affected by the breach*
- c) counsel the councillor or general manager*
- d) make public findings of inappropriate conduct*
- e) prosecute for any breach of the law*
- f) revise any of council's policies, procedures and/or the code of conduct.*

Before making any such recommendations, the conduct review committee/reviewer shall have regard to the following:

- a) the seriousness of the breach*
- b) whether the breach can be easily remedied or rectified*
- c) whether the subject has remedied or rectified their conduct*
- d) whether the subject has expressed contrition*
- e) whether the breach is technical or trivial only*
- f) whether the breach represents repeated conduct*
- g) the age, physical or mental health or special infirmity of the subject*
- h) the degree of reckless intention or negligence of the subject*
- i) the extent to which the breach has affected other parties or the council as a whole*
- j) the harm or potential harm to the reputation of local government and of the council arising from the conduct*
- k) whether the findings and recommendations can be justified in terms of the public interest and would withstand public scrutiny*
- l) whether an educative approach would be more appropriate than a punitive approach*

- m) *the relative costs and benefits of taking formal enforcement action as opposed to taking no action or taking informal action*
- n) *what action or remedy would be in the public interest*
- o) *where to comply with a councillor's obligations under this code of conduct would have had the effect of depriving the council of a quorum or otherwise compromise the capacity of council to exercise its functions."*

Clause 14.9 Considerations

Before addressing the actions that could be taken by the Council the Conduct Review Committee has had regard for the following relevant considerations under Clause 14.9:

Seriousness - the breach of the Code of Conduct is regarded as sufficiently serious to warrant action being taken against Cr Hall.

Contrition – contrition is sincere remorse for a wrong doing. In his written response dated 14 August 2009 to the Committee invitation to comment on the complaint Cr Hall apologised for the breach. During the interview with the Conduct Review Committee on 10 September 2009 Cr Hall accepted that he should not have used the Council email facility to send political messages in breach of the Council policy and Code of Conduct and again apologised for the breach.

It is considered that Cr Hall has shown contrition for his actions.

Technical or Trivial - the breach is not a technical or trivial breach. Using the Council facilities for private political purposes is a significant breach of the Code and policy, particularly when such actions have the potential to influence an election result. It is not the standard of conduct that should be exercised by a councillor.

Repeated Conduct - whilst a number of emails were sent from Cr Hall's Council email facility, this does not constitute repeated conduct. It is noted that after the General Manager became aware of Cr Hall's actions he sent an email to Cr Hall reminding him of his obligations and there is no evidence to suggest Cr Hall used the email facility to send additional emails after receiving the General Managers email. So, no repeated conduct has been shown.

Degree of negligence – the sending of 100 emails from the Council email facility in contravention of the Council policy, after participating in the adoption of the policy and receiving instruction in its application could be regarded as quite negligent on the part of Cr Hall.

Public interest and Public Scrutiny - Cr Hall has acknowledged in his response to the complaint that he should not have used the Council email facility to send the messages. He acknowledges the action as wrong. It is in the public interest that the standard of conduct of a councillor in their communications should be sufficient to inspire confidence of the community in the Council. Cr Hall has apologised for the breach.

Educative/Punitive – a combination of actions is considered appropriate. Ongoing, perhaps annual education in the Code of Conduct would be beneficial to all councillors. The conduct of Cr Hall has breached the Code; Cr Hall has accepted his actions as being in breach of the Code, he has shown contrition and has apologised.

Clause 14.9 - Council Actions

Local Councillors occupy an important and privileged position in contemporary local government. They are there to exercise community leadership (see section 8 of the Local Government Act), they are expected to model good conduct (as outlined in the Council Code of Conduct), they are there to make good decisions as a member of the governing body and they are there to effectively represent the interests of residents and ratepayers (see section 232 of the Local Government Act). Their actions are under close public scrutiny.

The model Code of Conduct and the standard of conduct set for council officials within the Code is the standard deemed appropriate by the New South Wales Government. The standards are seen by the Government as the minimum any council should adopt. They have been developed with the benefit of experience gained from past council dismissals. Of course councils can supplement those standards as long as the supplementary provisions are not inconsistent with the State standards.

The review has found that Cr Hall has breached the Code of Conduct. It is therefore appropriate that certain action be taken. The Council has to decide on the actions that might be appropriate under Clause 14.9 of the Code.

The Committee is required to have regard to a number of factors before making a recommendation including the seriousness of the breach and whether the subject has expressed contrition. These factors are set out in points (a) to (o) of section 14.9 (shown above).

In accordance with section 14.9 of the Code of Conduct, where the Conduct Review Committee is of the view that the conduct referred to it comprises a breach of the Code of Conduct it may, in its report to the Council, make recommendations that the Council take any of the following actions:

- a) censure the Councillor for misbehaviour [Note: section 440F of the Local Government Act defines misbehaviour as “(b) a failure by the councillor to comply with an applicable requirement of a code of conduct as required under section 440 (5)”],
- b) require the councillor to apologise to any person adversely affected by the breach
- c) counsel the councillor
- d) make public findings of inappropriate conduct
- e) prosecute for any breach of the law
- f) revise any of council’s policies, procedures and/or code of conduct”

The following comments are put forward for the Council’s consideration and determination:

First, Cr Hall should apologise to the Council at a public Council meeting for his poor community leadership, abuse of power, and the improper and less than scrupulous use of Council facilities in relation to this conduct matter.

Second, the Council should consider whether any additional action is necessary or appropriate. The Council has the other option to formally censure Cr Hall for misbehaviour, given the volume of e-mails sent, the fact that a breach has clearly occurred, the negligence of Cr Hall bearing in mind his knowledge of the Code and Policy, and the importance of Councillors maintaining high standards of behaviour.

Third, it would be appropriate for the Council to ensure ongoing training and education is provided to Council officials in the Code of Conduct. Training in the Code of Conduct should be compulsory, and if any councillor fails to attend, a private session should be arranged for that councillor. At the minimum, training should be provided at the commencement of the Council term of office and at least on one other occasion during the term.

10 RECOMMENDATIONS

In considering the action appropriate, the Committee took into account Cr Hall's willing acknowledgement of the breach of the Code and his assistance to the Committee in its investigations. The Committee also notes Cr Hall's apology for the breach and his advice that he will take steps to ensure that no further breach of a similar nature occurs.

Based on the analysis and findings, the following recommendations are made, along with a statement outlining the reasons for the recommendations:

Recommendation 1

A That Councillor Tony Hall make an apology to a meeting of the Council for his conduct in sending numerous email messages of a political nature at the time of the Council by-election in May 2009, such messages being sent from his Council email facility under his status as a Councillor in breach of the Council Code of Conduct and Council policy on Payment of Expenses and Provision of Facilities to Councillors.

Reason for Recommendation 1

The Council Code of Conduct sets certain standards of conduct of Council officials. The conduct of Cr Hall can be seen to be detrimental to the Council's efforts to provide community leadership, and to potentially bring the Council and the civic office into disrepute due to the improper actions and abuse of power in using the Council email facility for political purposes. These actions do not meet the conduct sought by the Kuring-gai Council Code of Conduct.

Recommendation 2

A That the Council formally censure Councillor Hall for his misbehavior in using the Council email facility for political purposes in contravention of the Council Code of Conduct and Policy on Payment of Expenses and Provision of Facilities to Councillors.

Reason for Recommendation 1

Censure is a high level sanction provided for under Clause 14.9 of the Code of Conduct. The Council has to make a judgement as to the degree of misbehaviour, and in that regard must take into account the considerations in Clause 14.9 a) to o). Given the volume of e-mails sent, the fact that a breach has occurred, the negligence of Cr Hall bearing in mind his knowledge of the Code and Policy, and the importance of Councillors maintaining high standards of behaviour there are reasons why the Council might take this action.

Recommendation 3

A That the Ku-ring-gai Council arrange a further Code of Conduct training workshop within 3 months of this recommendation being accepted by the Council at a time and place convenient to all councillors, and should any councillor fail to attend, a private session be arranged for that councillor.

B Further, Ku-ring-gai Council consider including in its Councillor training policy a requirement that Code of Conduct training be provided to all councillors at the commencement of the Council term and at least on one other occasion during the term.

Reasons for Recommendation 3

3a The Code of Conduct is a lengthy, complex and involved document, containing numerous standards and requirements. Guidance, coaching and education of councillors is required to ensure the important features of the Code are known, understood and appreciated by all.

3b Regular training and education in standards of conduct should be welcomed by all Council officials. A clear knowledge, understanding and appreciation of Code of Conduct requirements will not only elevate the standing of the Council and Council officials in the Ku-ring-gai community but also avoid code of conduct reviews and potentially damaging publicity and loss of public confidence in Council and Council officials. It is noted Cr Hall has failed to attend two (2) Code of Conduct training sessions since the election of the new Council in September 2008.

SIGNED:



.....
Stephen Blackadder

Chair

On behalf of the Ku-ring-gai Council Code of Conduct Committee

DATE OF REPORT: 24 October 2009

ALLEGED OVERBEARING CONDUCT - COUNCILLOR TONY HALL & CODE OF CONDUCT

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report to Council the findings and recommendations of The Code of Conduct Review Committee in relation to a complaint lodged against Councillor Tony Hall.

BACKGROUND:

The General Manager received a complaint under Council's Code of Conduct from a director of Council on 26 June 2009 alleging abusive and threatening behaviour by Councillor Hall in a telephone conversation with the director on 18 June 2009. The complaint was referred for assessment by a conduct review committee in accordance with the Code of Conduct. The Committee's final review report is presented to Council.

COMMENTS:

The recommendation of the Committee is that Councillor Hall provide an apology in person and in writing to the complainant for his overbearing conduct in a telephone conversation on 18 June 2009 and agree to professional counselling to improve his conduct and behaviour toward fellow Council officials.

RECOMMENDATION:

That Council review and note the contents of this report and consider any action to be taken in response.

PURPOSE OF REPORT

To report to Council the findings and recommendations of The Code of Conduct Review Committee in relation to a complaint lodged against Cr Tony Hall.

BACKGROUND

The General Manager received a complaint under Council's Code of Conduct from a director of Council on 26 June 2009. The complaint alleged that or about 5pm on Thursday 18 June 2009, Councillor Tony Hall had a telephone conversation with the director regarding St Ives Showground Consultative Committee and during the conversation Cr Hall was abusive and threatening.

The General Manager determined under the Code of Conduct that it would be appropriate to refer the complaint to a Conduct Review Committee and three (3) reviewers were selected from the list of persons appointed by Council to form a committee for that purpose.

The Committee's final review report was delivered to Council on 26 October 2009. The report, subject to alterations to prevent identification of the complainant, appears as **attachment 1**. An unaltered copy of the report forms a confidential attachment to this report (**attachment 2**).

The identity of the complainant is maintained as confidential in this report because the person's identity relates to personnel matters concerning a particular individual not being a councillor (see Section 10a of the *Local Government Act 1993*).

COMMENTS

Relevantly, Clause 14.9 of the Code of Conduct provides:

Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the Council, make recommendations, that the Council take any of the following actions:

- a) censure the Councillor for misbehaviour*
- b) require the Councillor or general manager to apologise to any person adversely affected by the breach*
- c) counsel the Councillor or general manager*
- d) make public findings of inappropriate conduct*
- e) prosecute for any breach of the law*
- f) revise any of Council's policies, procedures and/or the code of conduct.*

The recommendation of the Conduct Review Committee is:

That Councillor Tony Hall provide an apology in person and in writing to [the complainant] for his overbearing conduct in a telephone conversation on 18 June 2009 and agree to professional counselling to improve his conduct and behaviour toward fellow Council officials.

Item 2

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16 November 2009

The reasons for the recommendation are detailed by the Committee in its report.

CONSULTATION

Consultation undertaken by the Conduct Review Committee is detailed in the Committee's report.

FINANCIAL CONSIDERATIONS

Costs associated in considering this matter include costs of the Conduct Review Committee's meetings, drafting of correspondence and preparation of this report for Council's consideration.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Not applicable.

SUMMARY

The General Manager received a complaint under Council's Code of Conduct from a director of Council on 26 June 2009 alleging abusive and threatening behaviour by Cr Hall in a telephone conversation with the director on 18 June 2009. The complaint was referred for assessment by a conduct review committee in accordance with the Code of Conduct. The Committee's final review report is presented to Council with this report

Relevantly, Clause 14.9 of the Code of Conduct provides:

Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the Council, make recommendations, that the Council take any of the following actions:

- g) censure the Councillor for misbehaviour*
- h) require the Councillor or general manager to apologise to any person adversely affected by the breach*
- i) counsel the Councillor or general manager*
- j) make public findings of inappropriate conduct*
- k) prosecute for any breach of the law*
- l) revise any of Council's policies, procedures and/or the code of conduct.*

The recommendation of the Conduct Review Committee is:

Recommendation 1

That Councillor Tony Hall provide an apology in person and in writing to [the complainant] for his overbearing conduct in a telephone conversation on 18 June 2009 and agrees to professional counselling to improve his conduct and behaviour toward fellow Council officials.

RECOMMENDATION

- A That Council receive and note the contents of the report.
- B The Council consider the recommendations of the Conduct Review Committee and determine any action to be taken in response.

John McKee
General Manager

Attachments:

- 1. Report of The Conduct Review Committee "Complaint Regarding Councillor Tony Hall - Alleged Over-bearing Conduct" dated 24 October 2009 (identification of complainant removed) - 2009/201801**
- 2. Report of The Conduct Review Committee "Complaint Regarding Councillor Tony Hall - Alleged Over-bearing Conduct" dated 24 October 2009 - Confidential**



REVIEW REPORT

UNDER THE KU-RING-GAI COUNCIL CODE OF CONDUCT

COMPLAINT REGARDING COUNCILLOR TONY HALL – ALLEGED OVER-BEARING CONDUCT

CONDUCT REVIEW COMMITTEE:

Stephen Blackadder, Director, Blackadder Associates Pty Ltd (Chair)

Mitchell Morley

Kath Roach, SINC Solutions Pty Ltd

REVIEW REPORT DATE:

24 October 2009.

PERIOD OF REVIEW:

2 June 2009 to 24 October 2009.

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1 EXECUTIVE SUMMARY

The General Manager of Ku-ring-gai Council, Mr John McKee, received a complaint under the Council's Code of Conduct from [REDACTED] on 26 June 2009. The complaint alleged that on or about 5 pm on Thursday 18 June 2009 Councillor Tony Hall had a telephone conversation with [REDACTED] regarding the St Ives Showground Consultative Committee and during the conversation it is alleged that Cr Hall was abusive and threatening.

The General Manager determined under the Code of Conduct that it would be appropriate to refer the complaint to a Conduct Review Committee and three (3) reviewers were selected from the Council panel.

The Committee examined all information, interviewed [REDACTED] interviewed Cr Hall, and received from Cr Hall and [REDACTED] a formal written response to the issues.

[REDACTED] gave permission for [REDACTED] name to be revealed to the person the subject of the complaint, Cr Hall. The draft report was prepared with reference to [REDACTED] throughout. The draft report was provided to both Cr Hall and [REDACTED] for comment (see below) and in [REDACTED] response [REDACTED] sought to have [REDACTED] name excluded from the final report due to fears [REDACTED]. Having regard for [REDACTED]'s previous permission, and Cr Hall's full knowledge of the matter and the complainant the Committee cannot now agree to the request.

A draft review report was provided to Cr Hall on 29 September 2009 for comment in accordance with procedural fairness principles as the draft review report contained adverse comments about Cr Hall and recommended action adverse or potentially adverse to Cr Hall. Cr Hall formally responded to the draft report on 6 October 2009 through his legal adviser, Mr Robert Dunn. The draft report was also provided to [REDACTED] for comment and [REDACTED] response was received on 20 October 2009.

The final review report was delivered to the Council on 26 October 2009.

2 TERMS OF REFERENCE

The General Manager of Ku-ring-gai Council, Mr John McKee, convened a meeting of the Conduct Review Committee on 2 June 2009 to consider a complaint made under the Ku-ring-gai Council Code of Conduct by [REDACTED]. The Committee comprised Stephen Blackadder, Mitchell Morley and Kath Roach, persons who had previously been appointed to the Ku-ring-gai Council Code of Conduct Panel through the NSROC Joint Tender process.

The Committee was asked to review the complaint and report to the General Manager on findings and recommendations in accordance with the Code provisions.

3 EVENTS LEADING TO THE REVIEW

The substance of the complaint is that on or about 5 pm on Thursday 18 June 2009 Councillor Tony Hall had a telephone conversation with [REDACTED] regarding the St Ives Showground Consultative Committee and during the conversation it is alleged by [REDACTED] that Cr Hall was abusive and threatening.

[REDACTED] indicated in [REDACTED] complaint that it is not appropriate to be threatened and abused in this manner.

In particular [REDACTED] stated:

"...I felt intimidated and threatened by Cr Hall's behaviour as he stated: "I have a big file on you and the other Directors, and I will be using it for the Department of Local Government Review".

Cr Hall was also overbearing during the conversation – on a number of occasions I tried to explain to him that I was simply attempting to provide him with the legal advice that had been obtained following his request. He wouldn't let me complete what I was trying to say, rather he was more intent on referring to the "big file" that he had, and that I should be very worried about the damage he could do to me and the other directors with it..."

And in further correspondence on this issue, [REDACTED] stated:

"...My reference to a number of threats made by Cr Hall is generally focussed around the file that he was compiling – initially he told me about the file, then there was the veiled threat that if I didn't comply with this direction, he would use what was in his file against me as part of the DLG review..."

After an initial assessment, the General Manager determined, in accordance with section 12.9 of Council's Code of Conduct, to refer the complaint to a Conduct Review Committee consisting of Mr Stephen Blackadder, Ms Kath Roach and Mr Mitchell Morley.

The Committee notified Councillor Hall by way of letter dated 16 July 2009 that it had received the complaint and was making preliminary inquiries.

The complaint relates to a possible breach of one or more provisions of the Ku-ring-gai Council Code of Conduct and these are more fully described in Section 6 below.

In accordance with Clause 12.19 of the Council Code of Conduct, the Conduct Review Committee determined to make enquiries into the complaint.

4 MANAGEMENT OF THE REVIEW

The Conduct Review Committee undertook the review by:

- examining the Council policies and Code of Conduct, particularly the policy on Councillor Access to Information and Interaction with Staff dated 29 July 2008.
- seeking a written response from Cr Hall on 24 July 2009.
- interviewing [REDACTED] on 10 July.
- interviewing Cr Hall on 10 September 2009.
- providing a copy of the draft report to Cr Hall under procedural fairness principles on 29 September 2009,
- considering formal submissions on the draft report from Cr Hall through his legal adviser, Mr Robert Dunn, dated 6, 8 and 12 October 2009
- Providing a copy of the draft report to [REDACTED] on 29 September 2009 and considering [REDACTED] formal submission dated 20 October 2009.

The review was conducted in accordance with the Ku-ring-gai Council Code of Conduct adopted in February 2009, in particular Part 3 of the Code – Procedures.

5 STANDARD OF PROOF

As is customary in a review of this type, the opinions offered in this report are formed on the 'balance of probabilities', that is, the civil standard of proof. A fact is proven to be true on the balance of probabilities if its existence is more probable than not, or if it is established by a preponderance of probability (*Rejfløk v Mc Elroy* (1965) 112 CLR 517).

However, the seriousness of an allegation made, the inherent unlikelihood of an occurrence of a given description, or the gravity of the consequences flowing from a particular finding are considerations which must affect the answer to the question whether the issue had been proved to the reasonable satisfaction of the inquirer (*Briginshaw v Briginshaw* (1938) 60 CLR 336).

Where it has been necessary to resolve apparent conflicts in the evidence of the parties on a given issue, the report will indicate on what basis such conflicts have been resolved (eg. consistency, probability, witness credibility, etc). The review process has been documented accurately and the accuracy, specificity, objectivity, relevance, clarity and consistency of the evidence gathered has been considered. Any inferences derived from hearsay evidence are clearly stated.

6 ISSUES FOR DETERMINATION

Fundamentally the nature of the complaint is that Cr Tony Hall allegedly was threatening, intimidating and abusive in a telephone conversation with [REDACTED] on 18 June 2009.

The standard of conduct required of public officials under the Ku-ring-gai Council Code of Conduct can be found in Part 2 of the Code. These are the enforceable standards. The standards of conduct under the Council Code of Conduct that could be breached include:

- 6.1 *You must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute.*

Specifically, you must not act in a way that:

- a) *contravenes the Act, associated regulations, council's relevant administrative requirements and policies*
- b) *....*
- c) *is improper or unethical*
- d) *is an abuse of power or otherwise amounts to misconduct*
- e) *causes, comprises or involves intimidation, harassment or verbal abuse*
- f) *...*
- g) *...*

- 6.3 *You must treat others with respect at all times.*

- 9.7 *You must not engage in any of the following inappropriate interactions:*

.....

- (e) *Councillors and administrators being overbearing or threatening to council staff*

.....

- (g) *Councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make.*

The issues and facts to be determined are:

- Whether the conduct alleged actually occurred. In particular, did Councillor Tony Hall have the telephone conversation as alleged by [REDACTED], and
- Whether the conduct of Cr Hall was as outlined in the complaint by [REDACTED] and if so whether the conduct breached any of the provisions of the Ku-ring-gai Council Code of Conduct.

7 EVIDENCE AND ANALYSIS

ISSUE NO 1

The first issue to be determined is whether the facts alleged by [REDACTED] actually occurred – that Cr Tony Hall had a telephone conversation with [REDACTED] on or about 5 pm on Thursday 18 June 2009.

Evidence on Issue No 1

The Committee invited Cr Hall to respond to the complaint in writing. By letter dated 14 August 2009 Cr Hall advised that the telephone conversation did take place in the context of [REDACTED] having unilaterally cancelled a meeting that he and other community representatives were scheduled to attend that same day. [REDACTED] has indicated that the meeting was cancelled on legal advice and in consultation with the General Manager and all the other Directors, and the 6-7 community members who were scheduled to attend the meeting that evening were advised by personal phone calls earlier that day.

Finding on Issue No 1

On the basis of the evidence provided, the Committee finds the telephone conversation did take place between Cr Hall and [REDACTED] on or about 5 pm on Thursday 18 June 2009.

ISSUE NO 2

The second issue is whether the conduct of Cr Hall as outlined in the complaint by [REDACTED] did occur, and if so whether the conduct breached any provisions of the Council Code of Conduct.

Evidence on Issue No 2

The Committee invited Cr Hall to respond to the complaint in writing. By letter dated 14 August 2009 Cr Hall advised:

"There are a number of facts that need to be noted:-

1. The telephone conversation took place in the context of [REDACTED] having unilaterally cancelled a meeting that I and other community representatives were scheduled to attend that same day. [REDACTED] had purported to act on the basis of legal advice received from Matthews Folbigg Solicitors and I considered that the advice in question, which [REDACTED] was seeking to propound, was in error – firstly because the solicitors had been wrongly instructed on the facts and secondly because [REDACTED] had misconstrued the advice in any case. I should add that subsequently Director [REDACTED] issued me with a full and unequivocal apology in respect of these aspects

2. During the discussion with [REDACTED] it is true that I did mention a file on this particular matter that is in connection with the St Ives Showground which has been a long running and emotive matter both at community, Council and staff level. My only reference to a file was that I would be placing all of the facts that have arisen on that particular matter before the Local Government review. At no stage did I say "I have a big file on you and other Directors" as distinct from saying that I would bring the factual matters before the Local Government review along with all other matters that I had recorded over the past many months

I admit that my manner may have been overbearing but not threatening. In any event I telephoned [REDACTED] back to apologise after the initial phone call and I understood [REDACTED] to have fully accepted my apology at least [REDACTED] stated so. However, I further renew that apology to [REDACTED] in the context of this explanation.

Finally and in conclusion I note that I have taken steps recently to contact the General Manager and thereby to attempt to improve my relationship with staff and himself generally.

There is no doubt that I passionately follow up and represent my constituents vigorously on matters that are important policy matters to me and to the community which I represent. Unfortunately that sometimes brings me into a conflict position with Council staff and my colleagues from time to time. I think Council staff understand that my bark is worse than my bite and I am grateful for their understanding in that regard. It is no use me promising to be different as for more than 20 years I have maintained my passion and advocacy. However, I understand that I have to curb it somewhat particularly when dealing with Council staff who might not be so well aware of my manner and sometimes feel offended by it."

In relation to No 1 above in Cr Hall's submission, [REDACTED] indicates that the legal advice was correctly instructed - the solicitors did not need to seek any clarification on the instruction, and when the advice was received it was interpreted by the General Manager and all Directors, not just one Director as Cr Hall implies.

Further, in relation to No 1 of Cr Hall's submission above [REDACTED] indicates [REDACTED] has asked [REDACTED] if [REDACTED] had apologised to Cr Hall in respect to the legal advice received about the St Ives Showground, or indeed any matter relating to the St Ives Showground. [REDACTED] indicates [REDACTED] is certain [REDACTED] did not apologise to Cr Hall. The Committee has not interviewed or obtained evidence from [REDACTED] on this aspect and accordingly is unable to verify this statement.

Cr Hall was also invited to address the Committee in person and attended a meeting at the Civic Centre on 10 September 2009. At this meeting Cr Hall re-stated that his reference to a file was a reference to the St Ives Showground file. He noted that he had provided details from this file to the subsequent Department of Local Government Review but that he had not provided anything from a file on Directors because he does not have such a file.

He indicated that he felt his working relationship with [REDACTED] had been a good one and that he highly respected [REDACTED] as a Council officer. He described [REDACTED] as a "friend", and it was clear to the Committee that Cr Hall felt he enjoyed a good working relationship with [REDACTED] and he was concerned [REDACTED] felt so hurt by the conversation that [REDACTED] would make a complaint.

He acknowledged that he had been "testy, cranky and agitated" during the phone conversation and may therefore have been overbearing. He denied that he had attempted to threaten [REDACTED] in any way. He also advised that he recalled having phoned [REDACTED] the following morning during which he apologised for the manner in which he had spoken to [REDACTED] the previous evening.

The question of Cr Hall having apologised to [REDACTED] was put to [REDACTED] during [REDACTED] interview with the Committee. [REDACTED] could not recall receiving an apology from Cr Hall in regards to this incident although [REDACTED] acknowledged that Cr Hall had called and apologised to [REDACTED] in the past in relation to another matter.

[REDACTED] also reiterated during [REDACTED] interview and in response to the invitation to comment on the draft report that [REDACTED] recollection of the conversation is still very clear, and there was no mistaking Cr Hall's claim to have a file on the Directors. [REDACTED] indicates at no time during the conversation did Cr Hall make any reference to the St Ives Showground file. [REDACTED] indicated [REDACTED] clearly took Cr Hall's reference to the file during the conversation as a reference to a file being kept on the Directors for use against them during the Department of Local Government review.

██████ also denies Cr Hall phoning back to apologise for his behaviour in relation to this incident, either following the initial conversation, nor the next morning. ██████ also denies ever stating to Cr Hall that the apology was accepted. ██████ did, however, make reference to another incident, approximately 2 years ago, when Cr Hall phoned back to apologise for his conduct during a telephone conversation with ██████

In relation to the relevant provisions of the Council Code of Conduct outlined in Part 6 above, the evidence points to overbearing conduct and a possible breach of Clause 9.7 (e) and 6.3 of the Code. The evidence, however, is uncertain and problematic in relation to conduct that was improper or unethical, an abuse of power or otherwise amounting to misconduct, or causing, comprising or involving intimidation, harassment or verbal abuse under Clause 6.1 of the Code.

Finding on Issue No 2

On the basis of the conflicting evidence provided by ██████ and Cr Hall the Committee is unable to reconcile the differences in the recollection of the conversation of both parties, firstly, the file on the St Ives Showground or alternatively on Council Directors, and secondly, whether Cr Hall called ██████ the next day to apologise. There being no other witnesses to the conversation, under the circumstances where one recollection is challenged over another it is difficult, if not impossible to make a finding on these aspects.

The Committee is satisfied, however, that Cr Hall's tone, confirmed by his own evidence, was overbearing and accordingly in breach of section 9.7 (e) of the Code of Conduct – relating to engaging in inappropriate interactions by being overbearing to Council staff, and in breach of Clause 6.3 of the Code – treating others with respect at all times. In the absence of further evidence the Committee is unable to make a finding under Clause 6.1 of the Code in relation to improper or unethical conduct, abuse of power or intimidation, harassment or verbal abuse.

8 NATURAL JUSTICE/PROCEDURAL FAIRNESS

In an administrative matter such as assessment and review of a potential breach of the Council Code of Conduct the test of proof is whether or not, on balance, a reasonable person would be led to conclude that a public official breached the Code of Conduct. In so doing the principles of natural justice/procedural fairness, as found in Clause 14.7 of the Ku-ring-gai Council Code of Conduct have to be considered:

- "14.7 In conducting enquiries, the conduct review committee/reviewer or the person engaged to do so should follow the rules of procedural fairness and must:*
- a) provide the person the subject of the complaint with a reasonable opportunity to respond to the substance of the allegation*
 - b) provide the person the subject of the complaint with an opportunity to place before the conduct review committee/reviewer or person undertaking the enquiry any information the person considers relevant to the enquiry*
 - c) provide the person the subject of the complaint with an opportunity to address the conduct review committee/reviewer in person*
 - d) hear all parties to a matter and consider submissions before deciding the substance of any complaint*
 - e) make reasonable enquiries before making any recommendations*
 - f) act fairly and without prejudice or bias*
 - g) ensure that no person decides a case in which they have a conflict of interests*
 - h) conduct the enquiries without undue delay.*

Where the person the subject of the complaint declines or fails to take the opportunity provided to respond to the substance of the allegation against them, the conduct review committee/reviewer should proceed to finalise the matter."

Cr Hall was advised of the nature of the complaint by letter dated 16 July 2009. Further information was provided to Cr Hall on 24 July 2009. Cr Hall was invited to respond in writing within 28 days (by 21 August 2009), and to indicate whether he wished to address the Conduct Review Committee in person (by 31 July 2009).

Cr Hall responded to the invitation by providing a letter dated 14 August 2009 and met with the Conduct Review Committee on 10 September 2009 after a delay due to Cr Hall's personal circumstances.

As a person affected or potentially affected by adverse findings in the draft review report Cr Hall was provided with the draft Review report findings and recommendations on 29 September 2009 and invited to comment within 14 days. Through his legal Adviser, Robert Dunn, Cr Hall responded to the draft review report on 6, 8 and 12 October 2009. The complainant, [REDACTED] was also provided with a copy of the draft report and invited to comment. [REDACTED] responded on 20 October 2009.

Another aspect of procedural fairness is to ensure no person involved in reviewing a matter referred has a conflict of interest. Conduct Review Committee members, Stephen Blackadder and Mitchell Morley did not personally know Cr Hall prior to the review being conducted. The other Committee member, Kath Roach, had met Cr Hall on Council related business in 2008. The Conduct Review Committee members have no social or other relationship with any person involved in this review.

Accordingly, it is regarded that the Conduct Review Committee members are impartial reviewers of the complaint.

9 PRELIMINARY COMMENTS ON RECOMMENDATIONS

The Ku-ring-gai Council Code of Conduct outlines the obligations of the Conduct Review Committee in making findings and recommendations and in reporting results to the Council. These obligations are:

Findings

Clause 12.20 of the Code states:

Where the conduct review committee/reviewer conducts enquiries or causes enquiries to be conducted, the conduct review committee/reviewer must make findings on whether, in its view, the conduct referred to it comprises a breach of the code of conduct.

In accordance with Clause 12.20 the Conduct Review Committee has found that there has been a breach of the Code of Conduct by Cr Hall.

Recommendations

Clause 12.21 of the Code states:

"Where the conduct review committee/reviewer makes findings, the conduct review committee/reviewer may recommend that Council take any actions provided for in this code of conduct that it considers reasonable in the circumstances."

The recommendations are outlined below in Part 10.

Report to Council

Clause 12.22 of the Code states:

"Where the conduct review committee/reviewer makes findings, the conduct review committee/reviewer will report its findings, and the reasons for those findings, in writing to the Council, the complainant and the person subject of the complaint."

Clause 12.23 of the Code also states:

"The conduct review committee/reviewer will report its findings and any recommendations to Council only when it has completed its deliberations."

Having considered the submission from Cr Hall and [REDACTED] on the draft report, and having made certain amendments, the final review report is now reported to the Council.

In relation to the report to Council the Code provides under Clause 14.9:

"Where the conduct review committee/reviewer determines, in its view that the conduct referred to it comprises a breach of this code of conduct it may, in its report to the Council, make recommendations, that the Council take any of the following actions:

- a) censure the Councillor for misbehaviour*
- b) require the Councillor or general manager to apologise to any person adversely affected by the breach*
- c) counsel the Councillor or general manager*
- d) make public findings of inappropriate conduct*
- e) prosecute for any breach of the law*
- f) revise any of Council's policies, procedures and/or the code of conduct.*

Before making any such recommendations, the conduct review committee/reviewer shall have regard to the following:

- a) the seriousness of the breach*
- b) whether the breach can be easily remedied or rectified*
- c) whether the subject has remedied or rectified their conduct*
- d) whether the subject has expressed contrition*
- e) whether the breach is technical or trivial only*
- f) whether the breach represents repeated conduct*
- g) the age, physical or mental health or special infirmity of the subject*
- h) the degree of reckless intention or negligence of the subject*
- i) the extent to which the breach has affected other parties or the Council as a whole*
- j) the harm or potential harm to the reputation of local government and of the Council arising from the conduct*
- k) whether the findings and recommendations can be justified in terms of the public interest and would withstand public scrutiny*
- l) whether an educative approach would be more appropriate than a punitive approach*
- m) the relative costs and benefits of taking formal enforcement action as opposed to taking no action or taking informal action*
- n) what action or remedy would be in the public interest*
- o) where to comply with a Councillor's obligations under this code of conduct would have had the effect of depriving the Council of a quorum or otherwise compromise the capacity of Council to exercise its functions."*

Clause 14.9 Considerations

Before addressing the actions that could be taken by the Council the Conduct Review Committee has had regard for the considerations under Clause 14.9, and in particular:

Seriousness - the breach of the Code of Conduct is regarded as sufficiently serious to warrant action being taken against Cr Hall.

Remedy of Conduct – by letter dated 14 August 2009 (quoted in full above) Cr Hall indicated he had taken steps recently to improve his relationship with the General Manager and staff generally. He noted his passionate approach to issues and understood he had to curb it somewhat.

During the meeting with Cr Hall on 10 September 2009, the Committee discussed with Cr Hall the need for appropriate behaviour to be displayed in the workplace and that communicating is not only about what is said but how it is said.

Cr Hall acknowledged his manner and style has caused him to come into conflict with others during his public life and a close advisor had also recently encouraged him to modify his conduct and behaviour. He had taken that advice seriously. Councillor Hall thanked the Committee for its time and gave a commitment that he would endeavour to heed the information given by the Committee and the close advisor.

Contrition – contrition is sincere remorse for a wrong doing. In his written response dated 14 August 2009 to the Committee invitation to comment on the complaint Cr Hall indicated he had called [REDACTED] to apologise, but notwithstanding he stated in the letter – “However, I further renew that apology to [REDACTED] in the context of this explanation.”

It is considered that Cr Hall has shown contrition for his actions.

Technical or Trivial - the breach is not a technical or trivial breach. A threat or overbearing conduct towards a Council staff member, notwithstanding their executive position as a Director, is unacceptable conduct under the Ku-ring-gai Council Code of Conduct. It is, however, acknowledged by the Committee, and indeed [REDACTED], that robust discussion and debate between Council officials is expected in such an emotive business as local government. However, there is no room for Councillors to be overbearing or threatening towards staff members.

Repeated Conduct – Cr Hall has admitted his conduct and behavior at times is passionate and brings him into conflict with his colleagues.

Affect on Other Parties - Cr Hall's acknowledged overbearing conduct has the potential to affect other parties, in particular the other executive members of the Council and Cr Hall's fellow Councillors. It is in the public interest, and the interest of effective teamwork between Councillors and executive staff that the standard of conduct of a Councillor is of the highest level.

Clause 14.9 - Council Actions

Local Councillors occupy an important and privileged position in contemporary local government. They are there to exercise community leadership (see section 8 of the Local Government Act), they are expected to model good conduct (as outlined in the Council Code of Conduct), they are there to make good decisions as a member of the governing body and they are there to effectively represent the interests of residents and ratepayers (see section 232 of the Local Government Act). Their actions are under close public scrutiny.

The model Code of Conduct and the standard of conduct set for Council officials within the code is the standard deemed appropriate by the New South Wales Government. The standards are seen by the Government as the minimum any Council should adopt. They have been developed with the benefit of experience gained from past Council dismissals. Of course Councils can supplement those standards as long as the supplementary provisions are not inconsistent with the State standards.

The review has found that Cr Hall has breached the Code of Conduct. It is therefore appropriate that certain action be taken. The Council has to decide on the actions that might be appropriate under Clause 14.9 of the Code.

In accordance with section 14.9 of the Code of Conduct, where the Conduct Review Committee is of the view that the conduct referred to it comprises a breach of the Code of Conduct it may, in its report to the Council, make recommendations that the Council take any of the following actions:

- a) censure the Councillor for misbehaviour [Note: section 440F of the Local Government Act defines misbehaviour as "(b) a failure by the Councillor to comply with an applicable requirement of a code of conduct as required under section 440 (5)"].
- b) require the Councillor to apologise to any person adversely affected by the breach
- c) counsel the Councillor
- d) make public findings of inappropriate conduct
- e) prosecute for any breach of the law
- f) revise any of Council's policies, procedures and/or code of conduct"

It is the view of the Committee that Cr Hall should apologise to [REDACTED] for his overbearing conduct. At the same time, Cr Hall should reflect on his general conduct and behaviour, and agree to some professional counselling.

10 RECOMMENDATIONS

Recommendation 1

That Councillor Tony Hall provide an apology in person and in writing to [REDACTED] for his overbearing conduct in a telephone conversation on 18 June 2009 and agree to professional counseling to improve his conduct and behaviour toward fellow Council officials.

Reason for Recommendation 1

The Council Code of Conduct sets certain standards of conduct of Council officials – councillors and staff. Cr Hall's tone, confirmed by his own evidence, was overbearing towards [REDACTED] and accordingly a breach of section 9.7 (e) of the Code of Conduct – relating to engaging in inappropriate interactions by being overbearing or threatening to Council staff - and section 6.3 of the Code of Conduct – relating to treating others with respect at all times.

In considering the action appropriate, the Committee took into account Cr Hall's assistance to the Committee in its investigations, his apology to [REDACTED] in his letter of 14 August and undertaking to personally apologise, his commitment to making attempts to modify his behaviour towards staff in future, and the seriousness of the breach considered by the Committee to be relatively minor.

SIGNED:



.....
Stephen Blackadder

Chair

On behalf of the Ku-ring-gai Council Code of Conduct Committee

DATE OF REPORT: 24 October 2009

CODE OF MEETING PRACTICE

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To consider a revised draft Code of Meeting Practice.
BACKGROUND:	The Division of Local Government, Department of Premier and Cabinet (DLG) have released an updated version of Meetings Practice Note No. 16.
COMMENTS:	Some consequential amendments to Council's Code of Meeting Practice are considered necessary.
RECOMMENDATION:	That the revised Code of Meeting Practice be endorsed for placing on public exhibition.

PURPOSE OF REPORT

To consider a revised draft Code of Meeting Practice.

BACKGROUND

The Division of Local Government, Department of Premier and Cabinet (DLG) have released an updated version of Meetings Practice Note No. 16.

A copy of the Practice Note is attached (**Attachment A**).

Council adopted its most recent Code of Meeting Practice on 9 June 2009.

COMMENTS

Some consequential amendments to Council's Code of Meeting Practice are considered necessary.

Questions without Notice

Council has a standard item on all Council Meeting agendas for Questions without Notice. This allows a Councillor to formally ask no more than two questions. The questions are asked verbally without any due notice. The questions are also supplied in written form.

The Questions without Notice process exists in addition to the questioning that routinely occurs during discussion and debates at Council Meetings.

The relevant clauses from the current Code of Meeting Practice are:

- 3.16.2 Questions without Notice shall always be in writing so as to remove any doubt as to whether the minutes have recorded the question correctly.*
- 3.16.3 Questions shall not be so formed as to be an avoidance of a Notice of Motion.*
- 3.16.4 Questions without Notice are limited to two (2) questions per Councillor per meeting.*
- 3.16.5 No debate shall be taken on Questions without Notice.*

Generally the questions are directed to the senior staff present at the meeting. A short verbal response is given if possible. Alternatively if research is required an undertaking to respond later in writing is given.

Clause 1.4.11 of the Practice Note deals with Questions without Notice. It states:

Having an agenda item, "questions without notice" is inconsistent with the provisions of the Regulation that require notice to be given of matters to be discussed at council meetings (cl 241).

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The DLG's concern is that due notice is not given to Councillors and the public about matters to be discussed and Councillors are placed in the position of having to hastily consider whether a conflict of interests exists.

The following three options for dealing with this matter could be considered.

1. **Do nothing.** This would mean that Council would continue with the existing process in the knowledge that it is not totally consistent with the DLG Practice Note. The fact that debate and decision making does not occur as a consequence of the questions may serve as some justification to continue with the existing process.
2. **No longer have Questions without Notice.** Councillors regularly ask questions at Council Meetings and also away from formal meetings. Email now provides a very efficient and convenient way for Councillors to obtain timely information from senior staff. Staff strive to supply an answer as promptly as possible. As such there may no longer be any need for Questions without Notice at Council Meetings.
3. **Require Questions to be lodged in advance.** Clause 1.4.10 of the Practice Note deals with a related process of Questions on Notice whereby questions are lodged in sufficient time to be included in the Council Meeting Business Papers. This ensures that Councillors and the public are aware in advance of the matter/s to be raised. It also means that staff will in most cases be able to prepare a researched response for the Council Meeting. Questions should be lodged by the same closing time as Notices of Motion (2.00 pm on Monday eight days prior to the meeting). This process however should not be a means of introducing new business in lieu of the submission of a Notice of Motion.

Assuming that Council wishes to retain some ability for formal questions to be asked at Council Meetings, it would seem that option 3 best satisfies the DLG expectations. The following changes to the Code of Meeting Practice could therefore be made:

- 3.16.2 *Questions on Notice from Councillors may be submitted in writing by 2.00 pm on Monday eight days prior to the meeting.*
- 3.16.3 *Questions on Notice are limited to two (2) questions per Councillor per meeting.*
- 3.16.4 *Questions on Notice shall not be so formed as to be an avoidance of a Notice of Motion.*
- 3.16.5 *No debate shall be taken on Questions on Notice or the answers given.*

The above changes have been incorporated into a revised draft Code of Meeting Practice (**Attachment B**). There is also a consequential change to item 15 in Attachment A of the Code (Order of Business for Council Meetings).

Should Council wish to choose option 1 then the original clauses should be reinserted and the Order of Business Attachment A of the Code adjusted.

If Council wishes to choose option 2 then clauses 3.16.2 to 3.16.5 should be deleted and the Order of Business Attachment A of the Code adjusted.

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Notices of Motion

Notices of Motion may be submitted by Councillors. Clause 3.7.4 of the current Code of Meeting Practice states:

3.7.4 A councillor may not submit more than two (2) Notices of Motion to a meeting.

Clause 5.2.4 of the DLG Practice Note states:

5.2.4 Can the number of motions put forward by a councillor be limited?

No. As long as notice and other procedures are followed, you can put forward as many motions as you wish. When putting forward motions, you may need to balance your civic responsibility for representing the interests of your community with your obligation to use council's resources effectively and efficiently.

There does not appear to have been any significant issue created by having this limit in Council's Code. However the Code is in direct conflict with the Practice Note.

As such it is suggested that clause 3.7.4 of the Code be amended to read:

3.7.4 Councillors should not submit more than two (2) Notices of Motion to a meeting unless justifiable urgent circumstances exist.

The above amendment has been incorporated into the revised draft Code (Attachment B).

Conflict of Interests

The Practice Note (Part 3) provides additional commentary about the handling of Conflict of Interests.

It is considered that Council's current Code could be enhanced by drawing on some of the material in the Practice Note regarding non-pecuniary conflict of interests. The following minor changes have therefore been incorporated into the revised draft.

Clause 6.2.1 – An additional paragraph has been added (taken from clause 3.2.2 of the Practice Note) to clarify that there are three types of non-pecuniary conflict of interests; "significant", "non-significant" and "political donations".

Clause 6.5.3 – Has been redrafted to more fully set out the obligations for handling non-pecuniary conflict of interests as required by the Code of Conduct. The clause now reads:

A councillor or a member of a council committee who has a non-pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the interest to the meeting as soon as practicable and

- if the non-pecuniary interest is significant or a political donation and the source of the conflict cannot be removed, the councillor or committee member must have no involvement in the matter, by absenting and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply, or*

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- *if the non-pecuniary interest is less than significant, provide an explanation of why the conflict does not require further action in the circumstances.*

A footnote has also been added referring the reader to the relevant clauses of the Code of Conduct for further explanation if needed.

Additional Change

Although not a change brought about by the Practice Note, the revision of the Code provides an opportunity to delete Attachment D of the current Code dealing with General Committee as this committee no longer exists. Attachment D has therefore been deleted from the revised draft.

CONSULTATION

Section 361 of the Act requires that public notice be given of a draft Code of Meeting Practice prior to adoption. Submissions must be invited for a period of at least 42 days.

FINANCIAL CONSIDERATIONS

There are no financial considerations other than the cost of giving public notice of the draft.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

The draft has been reviewed by the General Manager.

SUMMARY

The Division of Local Government, Department of Premier and Cabinet (DLG) have released an updated version of Meetings Practice Note No. 16. Consequential changes had been incorporated into a revised Code of Meeting Practice.

RECOMMENDATION

That the revised Code of Meeting Practice be endorsed for placing on public exhibition.

John Clark
Director Corporate

Attachments: **A: Division of Local Government, Department of Premier and Cabinet Practice Note No. 16 - 2009/140024**
 B: Draft Code of Meeting Practice November 2009 - 2009/201341

Circular No. 09/32
Date 31 August 2009
Doc ID. A153886

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UPDATED MEETINGS PRACTICE NOTE

The Division of Local Government, Department of Premier and Cabinet has now revised and updated Practice Note 16 - Meetings Practice.

The Practice Note was developed to help councillors and staff conduct council meetings in accordance with best practice standards.

The Practice Note explains the provisions of the *Local Government Act 1993* and the Local Government (General) Regulation 2005 as they relate to council meetings and decision-making processes.

It is a general guide to council meetings and provides the answers to frequently asked questions.

The revision has taken into account:

- legislative changes that have occurred since the Practice Note was first published on 31 January 2006 and
- questions raised by councillors during the Councillor Information Seminars, which were conducted by the Department late in 2008.

The revised version of Practice Note No 16 is available from the 'Publications' page of the Division's website at www.dlg.nsw.gov.au.



Ross Woodward
Deputy Director General (Local Government)
Department of Premier and Cabinet



Ku-ring-gai Council

Code of Meeting Practice

Draft November 2009

Code of Meeting Practice

Cross references between the Act or Regulation and this Code

Section in Act	Clause in Code	Clause in Regulation	Clause in Code
9	3.6, 7.1	232	7.1
10	4.2, 4.3, 4.5, 7.2, 8.4	233	2.5
10A	3.6, 4.5, 7.3 - 7.7, 8.1	234	2.6
10B	7.4	235	2.6
10C	7.5	235A	2.6
10D	7.6	236	3.1, 3.7
11	7.7	237	3.2
12	7.7, 8.1, 8.3	238	3.3
12A	7.7, 8.3	239	3.5
12B	7.7	240	3.6
231	3.1	241	3.7, 3.24
234	2.6	242	3.8
360	1.4	243	3.6, 3.7, 3.9, 3.12
365	2.1	244	3.10
366	2.2	245	3.11
367	2.3, 3.7	246	3.12
368	2.4	247	3.13
369	1.3, 3.1	248	3.14
370	3.20	249	3.16
371	3.21	250	3.5, 3.7, 3.8, 3.12, 3.14, 3.18
372	3.24		
373	5.1	251	3.20
374	8.5	252	7.3
375	3.4	253	3.22
376	8.6	254	3.4
377	5.3	255	4.1
433	3.10	256	4.2
440F	4.6	257	4.3
440G	4.6	258	4.4
442	6.1	259	5.1
443	6.3	260	1.3, 5.2
448	6.1, 6.4	261	5.3
451	6.5, 8.5	262	5.4
453	6.7	263	5.5
454	6.5	264	7.3
456	6.5, 6.6	265	5.6
457	6.5, 6.6	266	5.9
458	6.5	267	1.3, 5.7
664	8.1	268	5.8
		269	5.10
		270	4.1, 4.2, 4.3, 4.4
		271	4.5
		272	8.2
		273	8.4
		412	8.1

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1.0		Original			
2.0	10 May 2005	Review and update			
3.0		Review and update, Regulation changes, Code of Conduct changes			
4.0	10 June 2009	No changes following public exhibition April/May 2009			
		Revision following DLG Meetings Practice Note August 2009			

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PART 1 - INTRODUCTION

1.1 Purpose

The purpose of this Code is to set out the manner in which meetings of Ku-ring-gai Council and formal committees are to be convened and conducted.

1.2 Objectives

The objectives of this Code are to:

- provide a summary of the statutory provisions relating to the conduct of council and formal committee meetings supplemented by additional provisions
- ensure that council and committee meetings are held in a manner that is orderly and efficient and earns the respect of the Ku-ring-gai community
- ensure that council and committee meetings display open government and maximise access and participation by the community
- ensure that councillors conduct themselves with high standards of behaviour, making a positive contribution to all debates and decisions
- ensure that meetings comply with the basic principle of the *Local Government Act 1993* that councillors not involve themselves in day-to-day administration and meetings are restricted to matters of policy, direction, resource allocation and statutory decisions.

1.3 Definitions

In this Code:

Act means the *Local Government Act 1993*

chairperson means, in relation to a meeting of the council, the person presiding at the meeting as provided by section 369 of the Act, and, in relation to a meeting of a committee, the person presiding at the meeting as provided by clause 267 of the Regulation

committee means a committee established under clause 260 of the Regulation or the council when it has resolved itself into a committee of the whole

employee means an employee of Ku-ring-gai Council and includes the General Manager

Regulation means the *Local Government (General) Regulation 2005*

relative¹ means, in relation to a person, any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse
- (b) the spouse or de facto partner of the person or of a person referred to in paragraph (a).

1.4 Legislation

The principle legislation governing council and committee meetings is the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

This Code is made pursuant to section 360(2) of the Act which provides that a council may adopt a Code of Meeting Practice that incorporates the relevant legislation supplemented with further provisions that are not inconsistent with the legislation. Under section 361 a draft Code must be publicly exhibited for 28 days and submissions must be invited for 42 days. Under section 362 council must consider all submissions received before adoption of the Code which can be with amendments or in original draft form.

Pursuant to section 360(3) of the Act, the council and a committee of which all members are councillors must conduct its meetings in accordance with this Code.

This Code incorporates relevant provisions of the Act and the Regulation.

Words appearing in *italics* are a direct quote from the Act or the Regulation.

In the event of any inconsistency between this Code and the Act or the Regulation, the Act or the Regulation (as the case may be) prevails to the extent of the inconsistency. Any ruling or interpretation not covered by this code or legislation shall be determined by resolution of council.

Except as otherwise provided, expressions used in this Code which are defined in the dictionary at the end of the Act, have the meanings set out in the dictionary.

1.5 Notes and Attachments

Footnotes in this Code are explanatory notes and together with the Attachments do not form part of the Code. They are provided to assist understanding.

¹ see dictionary (section 3) of the Act.

PART 2 - CONVENING OF AND ATTENDANCE AT COUNCIL MEETINGS

2.1 Frequency of meetings of the Council

2.1.1 Section 365 of the Act

The council is required to meet at least 10 times each year, each time in a different month.

- 2.1.2 Ordinary council meetings shall be held on the second and fourth Tuesdays of each month commencing at 7.00pm in the Council Chambers, 818 Pacific Highway, Gordon unless the council by resolution determines otherwise or an extraordinary meeting is called.

2.2 Extraordinary meetings

2.2.1 Section 366 of the Act

If the mayor receives a request in writing signed by at least 2 councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable but in any event within 14 days after receipt of the request.

- 2.2.2 The mayor or general manager may call an extraordinary meeting of the council on any matter or matters considered necessary.

- 2.2.3 The mayor, in consultation with the general manager, shall determine the time and place of an extraordinary meeting.

- 2.2.4 If the mayor refuses or delays in calling an extraordinary meeting after receiving a request, signed by at least 2 councillors, those councillors may, in writing, request the general manager to call the meeting. The general manager shall call the meeting as soon as practicable.

2.3 Notice of meetings

2.3.1 Section 367 of the Act

(1) The general manager of a council must send to each councillor, at least 3 days before each meeting of the council, a notice specifying the time and place at which and the date on which the meeting is to be held and the business proposed to be transacted at the meeting.

(2) Notice of less than 3 days may be given of an extraordinary meeting called in an emergency.

(3) A notice under this section and the agenda for, and the business papers relating to, the meeting may be given to a councillor in electronic form but only if all councillors have facilities to access the notice, agenda and the business papers in that form.

2.3.2 Notice of ordinary or extraordinary council meetings shall be given to each councillor by electronic means or by delivery to a nominated address within the Ku-ring-gai local government area at least three (3) days before the meeting date for ordinary meetings and at least 24 hours before the meeting date for extraordinary meetings.

2.4 Quorum

2.4.1 Section 368 of the Act

The quorum for a meeting of the council is a majority of the councillors of the council who hold office for the time being and are not suspended from office.

2.5 What happens when a quorum is not present?

2.5.1 Clause 233 of the Regulation

(1) A meeting of a council must be adjourned if a quorum is not present:

- (a) within half an hour after the time designated for the holding of the meeting, or*
- (b) at any time during the meeting.*

(2) In either case, the meeting must be adjourned to a time, date and place fixed:

- (a) by the chairperson, or*
- (b) in his or her absence - by the majority of the councillors present, or*
- (c) failing that, by the general manager.*

(3) The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.

2.6 Absence from Council meetings

2.6.1 Clause 235 of the Regulation

A councillor cannot participate in a meeting of a council unless personally present at the meeting.

2.6.2 A councillor shall not be deemed to be present at a council meeting unless present within the council chamber. For the purposes of this clause, the council chamber excludes the public gallery.

2.6.3 Clause 235A of the Regulation

(1) A councillor's application for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent.

(2) A councillor who intends to attend a council meeting despite having been granted leave of absence should, if practicable, give the general manager at least 2 days' notice of his or her intention to attend.

2.6.4 Section 234(2) of the Act

For the purposes of subsection (1)(d)² a councillor applying for a leave of absence from a meeting of a council does not need to make the application in person and the council may grant such leave in the absence of that councillor.

² section 234(1)(d) of the Act provides that a civic office becomes vacant if the holder is absent from 3 consecutive ordinary meetings of the council (unless the holder is absent because he or she has been suspended from office under section 482) without: (i) prior leave of the council, or (ii) leave granted by the council at any of the meetings concerned.

PART 3 - CONDUCT OF COUNCIL MEETINGS

3.1 Chairperson of Council meetings

3.1.1 Section 369 of the Act³

(1) The mayor or, at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

(2) If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

3.1.2 Clause 236 of the Regulation

(1) If no chairperson is present at a meeting of a council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

(2) The election must be conducted:

- (a) by the general manager or, in his or her absence, an employee of the council designated by the general manager to conduct the election, or*
- (b) if neither of them is present at the meeting or there is no general manager or designated employee - by the person who called the meeting or a person acting on his or her behalf.*

(3) If, at an election of a chairperson, 2 or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

(4) For the purposes of subclause (3), the person conducting the election must:

- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and*
- (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.*

³ under section 231(3) of the Act, the deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function, or if there is a casual vacancy in the office of Mayor.

- (5) The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.*

3.2 Chairperson to have precedence

3.2.1 Clause 237 of the Regulation

When the chairperson rises during a meeting of a council:

- (a) any councillor then speaking or seeking to speak must, if standing, immediately resume his or her seat, and*
- (b) every councillor present must be silent to enable the chairperson to be heard without interruption.*

3.3 Chairperson's duty with respect to motions

3.3.1 Clause 238 of the Regulation

- (1) It is the duty of the chairperson at a meeting of a council to receive and put to the meeting any lawful motion that is brought before the meeting.*
- (2) The chairperson must rule out of order any motion that is unlawful or the implementation of which would be unlawful.*
- (3) Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been rejected.*

3.4 Minutes

3.4.1 Section 375 of the Act

- (1) The council must ensure that full and accurate minutes are kept of the proceedings of a meeting of the council.*
- (2) The minutes must, when they have been confirmed at a subsequent meeting of the council, be signed by the person presiding at that subsequent meeting.*

3.4.2 Clause 254 of the Regulation

The general manager must ensure that the following matters are recorded in the council's minutes:

- (a) details of each motion moved at a council meeting and of any amendments moved to it,*

- (b) the names of the mover and seconder of the motion or amendment,*
- (c) whether the motion or amendment is passed or lost.*

3.4.3 The correctness of the minutes of every preceding meeting, including any extraordinary meeting, not previously confirmed must be dealt with at a meeting of the council, in order that such minutes may be confirmed.

3.4.4 A motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

3.5 Order of business⁴

3.5.1 Clause 239 of the Regulation

- (1) At a meeting of a council (other than an extraordinary meeting), the general order of business is (except as provided by this Regulation) as fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix the general order of business) as fixed by resolution of the council.*
- (2) The order of business fixed under subclause (1) may be altered if a motion to that effect is passed. Such a motion can be moved without notice.*
- (3) Despite clause 250, only the mover of a motion referred to in subclause (2) may speak to the motion before it is put.*

3.5.2 The order of business may be altered by a resolution. Only the mover of a motion to alter the order of business may speak to the motion.

3.5.3 The order of business for an extraordinary meeting shall be determined by the general manager having regard to the order of business for ordinary meetings and the business to be transacted at the extraordinary meeting.

⁴ the current order of business at a council meeting is set out in Attachment A.

3.6 Agenda and Business Papers for Council meetings

3.6.1 Clause 240 of the Regulation

- (1) The general manager must ensure that the agenda for a meeting of the council states:
 - (a) all matters to be dealt with arising out of the proceedings of former meetings of the council, and*
 - (b) if the mayor is the chairperson - any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and*
 - (c) subject to subclause (2), any business of which due notice has been given.**
- (2) The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is (or the implementation of the business would be) unlawful. The general manager must report (without giving details of the item of business) any such exclusion to the next meeting of the council.*
- (3) The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.*
- (4) The general manager must ensure that the details of any item of business to which section 9(2A) of the Act applies are included in a business paper for the meeting concerned.*
- (5) Nothing in this clause limits the powers of the chairperson under clause 243.*

3.6.2 Items of correspondence relating to agenda items shall be circulated as “Additional Agenda Information”.

3.6.3 Items of correspondence of a general nature shall be circulated as “Councillor Information” separate from the business paper with confidential items headed “Confidential Information”.

3.6.4 Confidential items shall be circulated as “Confidential Agenda Information”.

3.6.5 Confidential business papers shall be distributed only to councillors and such employees as the general manager determines.

- 3.6.6 Where a councillor is, or in the opinion of the general manager is likely to be, the subject of proceedings by or against the council, any legal advice, reports or correspondence dealing with those proceedings or likely proceedings shall, if the matter is a kind of business referred to in section 10A of the Act, be withheld from the business paper of that councillor and shall not be made available to that councillor by any person.
- 3.6.7 As circumstances necessitate, reports not listed for consideration on a business paper shall be made available at a meeting and shall be dealt with at the conclusion of General Business so as to enable councillors to be able to read the report.
- 3.6.8 Correspondence shall not be presented or read by councillors at a council meeting without the approval of the council.

3.7 Notice of business and Notices of Motion

3.7.1 Clause 241 of the Regulation

- (1) A council must not transact business at a meeting of the council:*
- (a) unless a councillor has given notice of the business in writing within such time before the meeting as is fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that time) as is fixed by resolution of the council, and*
 - (b) unless notice of the business has been sent to the councillors in accordance with section 367 of the Act.*
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:*
- (a) is already before, or directly relates to a matter that is already before, the council, or*
 - (b) is the election of a chairperson to preside at the meeting as provided by clause 236(1), or*
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with clause 243, or*
 - (d) is a motion for the adoption of recommendations of a committee of the council.*
- (3) Despite subclause (1), business may be transacted at a meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*

*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.*

(4) Despite clause 250, only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.

- 3.7.2 A Notice of Motion signed and in writing must be provided to the general manager no later than 2.00 pm on the Monday eight (8) days prior to a meeting.
- 3.7.3 Only the actual wording of the Notice of Motion will appear on the business paper. Any background notes will be circulated as an attachment to the business paper.
- 3.7.4 Councillors should not submit more than two (2) Notices of Motion to a meeting unless justifiable urgent circumstances exist.
- 3.7.5 The chairperson shall consider a matter to be of great urgency when it requires a resolution in the first instance to action and only if consideration could not be deferred until the next meeting of council.

3.8 Business paper for extraordinary meetings

3.8.1 Clause 242 of the Regulation

- (1) The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.*
- (2) Despite subclause (1), business may be transacted at an extraordinary meeting of a council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
- (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice but only after the business notified in the agenda for the meeting has been disposed of.*
- (3) Despite clause 250, only the mover of a motion referred to in subclause (2) can speak to the motion before it is put.*

3.9 Mayoral minutes

3.9.1 Clause 243 of the Regulation

- (1) If the mayor is the chairperson at a meeting of a council, the chairperson is, by minute signed by the chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of the council or of which the council has official knowledge.*
- (2) Such a minute, when put to the meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of the minute without the motion being seconded.*
- (3) A recommendation made in a minute of the chairperson (being the mayor) or in a report made by a council employee is, so far as adopted by the council, a resolution of the council.*

- 3.9.2 Mayoral minutes shall always be in writing and be signed by the mayor.

3.10 Report of a Departmental representative

3.10.1 Clause 244 of the Regulation

- When a report of a Departmental representative has been presented to a meeting of a council in accordance with section 433 of the Act, the council must ensure that the report:*
- (a) is laid on the table at that meeting, and*
 - (b) is subsequently available for the information of councillors and members of the public at all reasonable times.*

3.11 Notice of motion - absence of mover

3.11.1 Clause 245 of the Regulation

- In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of a council:*
- (a) any other councillor may move the motion at the meeting, or*
 - (b) the chairperson may defer the motion until the next meeting of the council at which the motion can be considered.*

- 3.11.2 Where there is no objection to a Notice of Motion being taken as a formal motion, then the chairperson shall put the motion to the vote without debate.

3.12 Motions to be seconded

3.12.1 Clause 246 of the Regulation

A motion or an amendment cannot be debated unless or until it has been seconded. This clause is subject to clauses 243(2) and 250(5).⁵

- 3.12.2 The seconder of a motion or of an amendment may reserve the right to speak later in the debate.

- 3.12.3 It is permissible to debate the motion and an amendment concurrently.

3.13 How subsequent amendments may be moved

3.13.1 Clause 247 of the Regulation

If an amendment has been rejected, a further amendment can be moved to the motion to which the rejected amendment was moved, and so on, but no more than one motion and one proposed amendment can be before the council at any one time.

- 3.13.2 It is permissible during the debate on an amendment for a further amendment to be foreshadowed. However, any such foreshadowed amendment shall not be moved and debated until the amendment is dealt with.

3.14 Motions of dissent

3.14.1 Clause 248 of the Regulation

(1) A councillor can, without notice, move to dissent from the ruling of the chairperson on a point of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.

⁵ clause 243(2) deals with Mayoral Minutes [see 3.9.1] and clause 250(5) deals with limitation as to the number of speeches [see 3.18.1].

(2) If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.

(3) Despite clause 250, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

3.15 Petitions

3.15.1 Where a petition has already been placed on an agenda, the councillor presenting the petition is to briefly refer to the subject matter and move a motion as to how the matter is to be determined by council. The usual motion would be along the lines of:

"That the petition be received and referred to the appropriate officer of council for attention."

3.15.2 Where a petition has not been placed on an agenda the councillor presenting the petition is to refer briefly to the subject matter of the petition without necessarily reading the petition and then hand it to the mayor for subsequent reading by the general manager (if necessary) and the councillor may move a motion as set out in 3.15.1 above.

3.15.3 Only when a petition is urgent or refers to business already placed on the agenda for that meeting is a councillor to recommend that action be taken on the basis of the petition.

3.15.4 No address to the council shall be allowed in relation to petitions when initially presented to council.

3.16 Questions may be put to councillors and employees

3.16.1 Clause 249 of the Regulation

(1) A councillor:

(a) may, through the chairperson, put a question to another councillor, and

(b) may, through the general manager, put a question to a council employee.

(2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.

(3) The councillor must put every such question directly, succinctly, and without argument.

(4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or employee under this clause.

3.16.2 Questions on Notice from Councillors may be submitted in writing by 2.00 pm on Monday eight days prior to the meeting.

3.16.3 Questions on Notice are limited to two (2) questions per Councillor per meeting.

3.16.4 Questions shall not be so formed as to be an avoidance of a Notice of Motion.

3.16.5 No debate shall be taken on Questions on Notice or the answers given.

3.17 Mode of address

3.17.1 Councillors shall on all occasions address their remarks through the chairperson and shall refer to other councillors and employees by their official designation.

3.17.2 Councillors, with the exception of the chairperson, or any person prevented by physical infirmity, shall stand when speaking.

3.17.3 The requirement to stand when speaking shall not include any part of the meeting where the council is in committee of the whole.

3.18 Limitation as to number of speeches

3.18.1 Clause 250 of the Regulation

(1) A councillor who, during a debate at a meeting of a council, moves an original motion has the right of general reply to all observations that are made by another councillor during the debate in relation to the motion and to any amendment to it, as well as the right to speak on any such amendment.

- (2) A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.*
 - (3) A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than 5 minutes at any one time. However, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than 5 minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.*
 - (4) Despite subclauses (1) and (2), a councillor may move that a motion or an amendment be now put:*
 - (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or*
 - (b) if at least 2 councillors have spoken in favour of the motion or amendment and at least 2 councillors have spoken against it.*
 - (5) The chairperson must immediately put to the vote, without debate, a motion moved under subclause (4). A seconder is not required for such a motion.*
 - (6) If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised his or her right of reply under subclause (1).*
 - (7) If a motion that the original motion or an amendment be now put is rejected, the chairperson must allow the debate on the original motion or the amendment to be resumed.*
- 3.18.2 Each councillor shall be granted a maximum of five (5) minutes to speak on an item. A warning signal shall be given at 4 minutes and 30 seconds. No extensions of time shall be granted other than that permitted by 13.18.1.
- 3.18.3 The mayor is bound by the provisions of 3.18.1 above except when clarifying issues or statements during an address by a councillor so as to facilitate the progress of the meeting.

3.19 Relevance in debate

- 3.19.1 In the course of debate a councillor shall not introduce material that is irrelevant to the item under discussion. If a councillor is called to order for second time in a single speech for introducing irrelevant material, the councillor shall immediately cease speaking and resume their seat. Failure to do so shall constitute an act of disorder.

3.20 Voting at Council meetings

3.20.1 Section 370 of the Act

- (1) Each councillor is entitled to one vote.*
- (2) However, the person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.*

- 3.20.2 If a motion, when put to the vote, results in a tied vote and a casting vote is not used, then the motion is unsuccessful.

3.20.3 Clause 251 of the Regulation

- (1) A councillor who is present at a meeting of a council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.*
- (2) If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.*
- (3) The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than 2 councillors rise and demand a division.*
- (4) When a division on a motion is demanded, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are respectively recorded in the council's minutes.*

(5) Voting at a council meeting, including voting in an election at such a meeting, is to be by open means (such as on the voices or by show of hands). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.⁶

3.20.4 In those circumstances where a decision is unanimous, the words “CARRIED UNANIMOUSLY” shall be recorded in the minutes.

3.20.5 In those circumstances where a decision is not carried unanimously, the chairperson shall announce the names of the councillors who voted against a motion or amendment and the names shall be recorded in the minutes.

3.21 Decisions of the Council

3.21.1 Section 371 of the Act

A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

3.22 Resolutions passed at closed meetings

3.22.1 Clause 253 of the Regulation

If a council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting or part of the meeting has ended.

3.23 Recommittal of items

3.23.1 If, prior to the completion of a meeting, a councillor or group of councillors consider that a decision made earlier is lacking in judgement or precision a formal written Notice of Rescission shall be completed and brought to the immediate attention of the Council.

3.23.2 Such Notice of Rescission shall be dealt with as Business without Notice (see 3.7 and 3.24 of this Code).

⁶ part II of the Regulation provides that a council is to resolve whether an election by the councillors for mayor or deputy mayor is to be by preferential ballot, ordinary ballot or open voting (clause 394 and clause 3 of Schedule 7). Clause 3 of Schedule 7 also makes it clear that “ballot” has its normal meaning of secret ballot.

3.24 Rescinding or altering resolutions

3.24.1 Section 372 of the Act

- (1) A resolution passed by a council may not be altered or rescinded except by a motion to that effect of which notice has been duly given in accordance with regulations made under section 360 and, if applicable, the council's code of meeting practice.*
- (2) If notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.*
- (3) If a motion has been negatived by a council, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with council's code of meeting practice.*
- (4) A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been negatived by the council, must be signed by at least 3 councillors if less than 3 months has elapsed since the resolution was passed, or the motion was negatived, as the case may be.*
- (5) If a motion to alter or rescind a resolution has been negatived, or if a motion which has the same effect as a previously negatived motion, is negatived, no similar motion may be brought forward within 3 months. This subclause may not be evaded by substituting a motion differently worded, but in principle the same.*
- (6) A motion to which this section applies may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.*
- (7) The provisions of this section concerning negatived motions do not apply to motions of adjournment.*

- 3.24.2 A notice of rescission must be placed on a council meeting agenda, or it can be brought forward as a matter of great urgency in accordance with clause 241(3) of the Regulation (see 3.7) if council so resolves.**

- 3.24.3 A mayoral minute cannot be used as a device to bring forward a rescission motion, although if a mayoral minute is also signed by two other councillors, it can be regarded as a notice of rescission, and by virtue of one of the signatories being the mayor can receive prominence on the agenda.
- 3.24.4 If need be an extraordinary meeting may be called to consider a notice of rescission.
- 3.24.5 A rescission motion presented to council prior to the close of a meeting has the effect of stopping all action on the decision.
- 3.24.6 The mayor or any councillors have absolutely no authority to prevent implementation of a resolution of council where a notice rescission is presented at some time after closure of a meeting.
- 3.24.7 Where a resolution of council involves the granting or refusal of consent or any other formal statutory licence giving rise to legal rights, and such decision has been communicated in writing to the applicant, council's decision is incapable of being revoked even if a notice of rescission is lodged at some future time.
- 3.24.8 If a notice of rescission is lodged in relation to a matter that involves a development approval, the notice of rescission should not be dealt with by council until the applicant and any objectors who have addressed council on the matter are informed in writing of the notice of rescission and the date of the meeting at which the notice of rescission is to be considered.
- 3.24.9 For the purposes of section 372(6), council sitting as a committee of the whole, is a committee of council.

3.25 Conclusion of meetings and motions of adjournment

- 3.25.1 The continuation of a meeting after 12.00 midnight shall be dependent upon a motion for extension being carried by at least two thirds of the members of the council being present at the meeting (e.g. if 10 councillors are present it will require a vote of at least 7 for the motion; if 9 are present, it will require a vote of at least 6).
- 3.25.2 Discussion shall not be permitted on any motions for adjournment of a Council meeting. If a motion for adjournment, when put to the vote, is lost, then the meeting shall continue and no further motion for adjournment may be put for a period of not less than half an hour.

3.26 Unfinished business

- 3.26.1 If at the conclusion of a meeting there is unfinished business, then the matters remaining to be dealt with on the business paper shall be brought forward to be dealt with at the next meeting of the council, such business to be dealt with at the next meeting as priority items of business and listed on the business paper accordingly.

3.27 Reports of councillors and presentations

- 3.27.1 Councillors may provide a written report to council on proceedings of meetings attended on behalf of council. Such reports are to be received by the general manager no later than 12.00 noon on the Monday eight (8) days prior to a council meeting. Such reports shall be reported in documents attached to the business paper as councillor information.
- 3.27.2 Councillors should present plaques, certificates, awards and other ceremonial items received on behalf of council at a council meeting.

3.28 Annual elections

- 3.28 Council shall determine the date of the meeting in September each year at which the election for mayor, deputy mayor, committee members and delegates is to be held.

PART 4 - KEEPING ORDER AT MEETINGS

4.1 Questions of order

4.1.1 Clause 255 of the Regulation

- (1) The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.*
- (2) A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.*
- (3) The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.*
- (4) The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.*

4.1.2 In accordance with clause 270 of the Regulation, the provisions of this clause apply to meetings of committees of the council in the same way as they apply to meetings of the council.

4.2 Acts of disorder by councillors

4.2.1 Clause 256 of the Regulation

- (1) A councillor commits an act of disorder if the councillor, at a meeting of a council or a committee of a council:*
 - (a) contravenes the Act or any regulation in force under the Act, or*
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or*
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or committee, or addresses or attempts to address the council or committee on such a motion, amendment or matter, or*
 - (d) insults or makes personal reflections on or imputes improper motives to any other councillor, or*
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or committee into contempt.*

- (2) The chairperson may require a councillor:*
- (a) to apologise without reservation for an act of disorder referred to in subclause (1) (a) or (b), or*
 - (b) to withdraw a motion or an amendment referred to in subclause (1) (c) and, where appropriate, to apologise without reservation, or*
 - (c) to retract and apologise without reservation for an act of disorder referred to in subclause (1) (d) or (e).*
- (3) A councillor may, as provided by section 10(2)(a) or (b) of the Act be expelled from a meeting of a council for having failed to comply with a requirement under subclause (2). The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.*

- 4.2.2 A councillor may seek a ruling from the chairperson on whether another councillor is out of order or has committed an act of disorder, whereupon the chairperson shall make a ruling.
- 4.2.3 If a councillor, after having been called to order by the chairperson on three (3) occasions at the same meeting, refuses to come to order, the councillor shall have committed an act of disorder.
- 4.2.4 If a councillor, having been called on by the meeting chairperson to withdraw a disorderly or improper remark and apologise unreservedly, fails to do so, the councillor shall have committed an act of disorder.
- 4.2.5 When, through a ruling of the meeting a councillor has committed an act of disorder, the chairperson may immediately, without debate, put to the meeting a motion that the councillor be excluded from the remainder of the meeting. If the motion is carried the councillor shall leave the chamber immediately and not participate further in the meeting.
- 4.2.6 In accordance with clause 270 of the Regulation, the provisions of this clause apply to meetings of committees of the council in the same way as they apply to meetings of the council.

4.3 Dealing with disorder

4.3.1 Clause 257 of the Regulation

- (1) *If disorder occurs at a meeting of a council, the chairperson may adjourn the meeting for a period of not more than 15 minutes and leave the chair. The council, on reassembling, must, on a question put from the chair, decide without debate whether the business is to be proceeded with or not. This subclause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.*
- (2) *A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of a council for engaging in or having engaged in disorderly conduct at the meeting.*

4.3.2 In accordance with clause 270 of the Regulation, the provisions of this clause apply to meetings of committees of the council in the same way as they apply to meetings of the council.

4.3.3 Members of the public present in the gallery of a meeting shall not engage in any disruptive or inappropriate behaviour or pass any note or document to a councillor during the course of the meeting without the consent of the chairperson.

4.3.4 A councillor shall not pass any note or document to a member of the public during a meeting without the consent of the chairperson.

4.4 Power to remove persons from meeting after expulsion resolution

4.4.1 Clause 258 of the Regulation

If a councillor or a member of the public fails to leave the place where a meeting of a council is being held:

- (a) immediately after the council has passed a resolution expelling the councillor or member from the meeting, or*
- (b) where the council has authorised the person presiding at the meeting to exercise the power of expulsion, immediately after being directed by the person presiding to leave the meeting,*

a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member from that place and, if necessary, restrain the councillor or member from re-entering that place.

- 4.4.2 For the purposes of this clause, the general manager or, in the absence of the general manager, an employee designated by the general manager, shall be deemed to be the person authorised by council for the removal of a person from a meeting.
- 4.4.3 In accordance with clause 270 of the Regulation, the provisions of this clause apply to meetings of committees of the council in the same way as they apply to meetings of the council.

4.5 Expulsion from committee meetings

4.5.1 Clause 271 of the Regulation

- (1) If a meeting or part of a meeting of a committee of a council is closed to the public in accordance with section 10A of the Act any person who is not a councillor may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.*
- (2) If any such person, after being notified of a resolution or direction expelling him or her from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council, committee or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place.*

- 4.5.2 For the purposes of this clause, the general manager or, in the absence of the general manager, an employee designated by the general manager, shall be deemed to be the person authorised by council for the removal of a person from a meeting.

4.6 Misbehaviour⁷

4.6.1 Section 440F of the Act

- (1) In this Division:*
misbehaviour of a councillor means any of the following:
- (a) a contravention by the councillor of this Act or the regulations,*

⁷ the process for the suspension of a councillor for misbehaviour is set out in sections 440H to 440Q of the Act.

- (b) a failure by the councillor to comply with an applicable requirement of a code of conduct as required under section 440(5),*
 - (c) an act of disorder committed by the councillor at a meeting of the council or a committee of the council but does not include a contravention of the disclosure requirements of Part 2.*
- (2) A reference in this Division to **misbehaviour** or **an incident of misbehaviour** includes a reference to misbehaviour that consists of an omission or failure to do something.*

4.6.2 Section 440G of the Act

- (1) A council may by resolution at a meeting formally censure a councillor for misbehaviour.*
- (2) A formal censure resolution may not be passed except by a motion to that effect of which notice has been duly given in accordance with regulations made under section 360 and, if applicable, the council's code of meeting practice.*
- (3) A council may pass a formal censure resolution only if it is satisfied that the councillor has misbehaved on one or more occasions.*
- (4) The council must specify in the formal censure resolution the grounds on which it is satisfied that the councillor should be censured.*
- (5) A motion for a formal censure resolution may, without limitation, be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.*

PART 5 - COUNCIL COMMITTEES

5.1 Committee of the whole

5.1.1 Section 373 of the Act

A council may resolve itself into a committee to consider any matter before the council.

5.1.2 Clause 259 of the Regulation

- (1) All the provisions of this Regulation relating to meetings of a council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provision limiting the number and duration of speeches⁸.*
- (2) The general manager or, in the absence of the general manager, an employee of the council designated by the general manager is responsible for reporting to the council proceedings in committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.*
- (3) The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.*

5.2 Establishment of committees

5.2.1 Clause 260 of the Regulation

- (1) A council may, by resolution, establish such committees as it considers necessary.*
- (2) A committee is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.*
- (3) The quorum for a meeting of a committee is to be:*

⁸ in accordance with 3.17.3 there is also no requirement to stand when speaking at a committee of the whole meeting.

- (a) such number of members as the council decides, or*
- (b) if the council has not decided a number - a majority of the members of the committee.*

- 5.2.2 A quorum for a committee shall be specified in the charter of that committee.
- 5.2.3 Where the majority of members of a committee are not present, those members who are present at the meeting shall constitute the quorum for that meeting, and those members present may make recommendations on the items listed in the agenda for consideration at a subsequent council meeting.

5.3 Charters, functions and powers of committees

5.3.1 Clause 261 of the Regulation

A council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

- 5.3.2 Only committees with specific delegations granted in accordance with section 377 of the Act to carry out functions on behalf of council may resolve matters. Other committees may only make recommendations for council's consideration.

5.4 Notice of committee meetings

5.4.1 Clause 262 of the Regulation

- (1) The general manager of a council must send to each councillor, at least 3 days before each meeting of the committee, a notice specifying:*
- (a) the time and place at which and the date on which the meeting is to be held, and*
 - (b) the business proposed to be transacted at the meeting.*
- (2) However, notice of less than 3 days may be given of a committee meeting called in an emergency.*

5.5 Non-members entitled to attend committee meetings

5.5.1 Clause 263 of the Regulation

- (1) A councillor who is not a member of a committee of a council is entitled to attend, and to speak at, a meeting of the committee.*
- (2) However, the councillor is not entitled:*
 - (a) to give notice of business for inclusion in the agenda for the meeting, or*
 - (b) to move or second a motion at the meeting, or*
 - (c) to vote at the meeting.*

5.5.2 All councillors are permitted to attend any committee meeting as an observer unless specifically excluded by resolution of council.

5.6 Procedure in committees

5.6.1 Clause 265 of the Regulation

- (1) Subject to subclause (3), each committee of a council may regulate its own procedure.*
- (2) Without limiting subclause (1), a committee of a council may decide that, whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote.*
- (3) Voting at a committee meeting is to be by open means (such as on the voices or by show of hands)*

5.7 Chairperson and deputy chairperson of committees

5.7.1 Clause 267 of the Regulation

- (1) The chairperson of each committee of the council must be:*
 - (a) the mayor, or*
 - (b) if the mayor does not wish to be the chairperson of a committee - a member of the committee elected by the council, or*
 - (c) if the council does not elect such a member - a member of the committee elected by the committee.*
- (2) A council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not*

elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.

- (3) If neither the chairperson nor the deputy chairperson of a committee of a council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.*
- (4) The chairperson is to preside at a meeting of a committee of a council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.*

5.8 Absence from committee meetings

5.8.1 Clause 268 of the Regulation

- (1) A member (other than the mayor) ceases to be a member of a committee if the member:
 - (a) has been absent from 3 consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or*
 - (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.**
- (2) Subclause (1) does not apply if all of the members of the council are members of the committee.*

5.9 Committee minutes

5.9.1 Clause 266 of the Regulation

- (1) Each committee of a council must ensure that full and accurate minutes of the proceedings of its meetings are kept. In particular, a committee must ensure that the following matters are recorded in the committee's minutes:
 - (a) details of each motion moved at a meeting and of any amendments moved to it,*
 - (b) the names of the mover and seconder of the motion or amendment,*
 - (c) whether the motion or amendment is passed or lost.**

- (2) As soon as the minutes of an earlier meeting of a committee of the council have been confirmed at a later meeting of the committee, the person presiding at the later meeting must sign the minutes of the earlier meeting.*

5.10 Reports of committees

5.10.1 Clause 269 of the Regulation

- (1) If in a report of a committee of the council distinct recommendations are made, the decision of the council may be made separately on each recommendation.*
- (2) The recommendations of a committee of the council are, so far as adopted by the council, resolutions of the council.*
- (3) If a committee of a council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting, that is closed to the public, the chairperson must:*
- (a) make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and*
 - (b) report the resolution or recommendation to the next meeting of the council.*

5.11 Inspections by committee

- 5.11.1 Site inspections may be held only for the purpose of enabling councillors to familiarise themselves with the impact of a proposed development. All Councillors are entitled to attend such inspections.
- 5.11.2 Site inspections shall be held at a time determined by council or a committee. Councillors should wear their councillor name badge and be introduced to the applicant when attending site inspections. Minutes shall be kept recording the sites attended and the names of attendees.
- 5.11.3 An inspections committee has no delegated authority to make decisions or recommendations.

PART 6 - CONFLICT OF INTERESTS⁹

6.1 Pecuniary interest

6.1.1 Section 442 of the Act

(1) For the purposes of this Chapter, a “pecuniary interest” is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

(2) A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448.

6.2 Non-Pecuniary interest¹⁰

6.2.1 Non-pecuniary interests are private or personal interests that do not amount to a pecuniary interest as defined in the Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

There are three types of non-pecuniary conflicts of interests. They are “significant”, “less than significant” and “political donations”¹¹.

6.3 Persons who have a pecuniary interest

6.3.1 Section 443 of the Act

(1) For the purposes of this Chapter, a person has a pecuniary interest in a matter if the pecuniary interest is the interest of:
(a) the person, or
(b) the person’s spouse or de facto partner or a relative of the person, or a partner or employer of the person, or
(c) a company or other body of which the person, or a nominee, partner or employer of the person, is a member.

(2) (Repealed)

⁹ for additional information regarding conflict of interests, see the *Code of Conduct* and the *Conflict of Interests Policy*.

¹⁰ clause 7.10 *Code of Conduct*.

¹¹ clause 3.2.2 *DLG Meetings Practice Note* August 2009

(3) However, a person is not taken to have a pecuniary interest in a matter as referred to in subsection (1) (b) or (c):

- (a) if the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative, partner, employer or company or other body, or*
- (b) just because the person is a member of, or is employed by, a council or a statutory body or is employed by the Crown, or*
- (c) just because the person is a member of, or a delegate of a council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body.*

6.3.2 The general manager has no role in determining whether or not a councillor has a pecuniary interest in a matter. The onus is on individual councillors to make such determinations. Given the complexities involved in the matter, where doubt exists individuals should seek their own legal advice. Such advice shall not be provided by staff or council's legal advisors.

6.3.3 Complaints regarding a failure of a councillor or staff member to disclose a pecuniary interest should be made to the Director-General of the Department of Local Government in accordance with section 460 of the Act.

6.4 Interests that do not have to be disclosed

6.4.1 Section 448 of the Act

The following interests do not have to be disclosed for the purposes of this Chapter:

- (a) an interest as an elector,*
- (b) an interest as a ratepayer or a person liable to pay a charge,*
- (c) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this Part,*
- (d) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to a relative of the person by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this Part,*

- (e) an interest as a member of a club or other organisation or association, unless the interest is as the holder of an office in the club or organisation (whether remunerated or not),*
- (f) an interest of a member of a council committee as a person chosen to represent the community or as a member of a non-profit organisation or other community or special interest group if the committee member has been appointed to represent the organisation or group on the committee,*
- (g) an interest in a proposal relating to the making, amending, altering or repeal of an environmental planning instrument other than an instrument that effects a change of the permissible uses of:*
 - (i) land in which the person or a person, company or body referred to in section 443 (1) (b) or (c) has a proprietary interest (which, for the purposes of this paragraph, includes any entitlement to the land at law or in equity and any other interest or potential interest in the land arising out of any mortgage, lease, trust, option or contract, or otherwise), or*
 - (ii) land adjoining, or adjacent to, or in proximity to land referred to in subparagraph (i) if the person or the person, company or body referred to in section 443 (1) (b) or (c) would by reason of the proprietary interest have a pecuniary interest in the proposal,*
- (h) an interest relating to a contract, proposed contract or other matter if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company,*
- (i) an interest of a person arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation, association or partnership that has more than 25 members, if the interest arises because a relative of the person is a shareholder (but not a director) of the corporation or is a member (but not a member of the committee) of the association or is a partner of the partnership,*
- (j) an interest of a person arising from the making by the council of a contract or agreement with a relative of the person for or in relation to any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:*

- (i) the performance by the council at the expense of the relative of any work or service in connection with roads or sanitation,*
- (ii) security for damage to footpaths or roads,*
- (iii) any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council or by or under any contract,*
- (k) an interest relating to the payment of fees to councillors (including the mayor and deputy mayor),*
- (l) an interest relating to the payment of expenses and the provision of facilities to councillors (including the mayor and deputy mayor) in accordance with a policy under section 252,*
- (m) an interest relating to an election to the office of mayor arising from the fact that a fee for the following 12 months has been determined for the office of mayor,*
- (n) an interest of a person arising from the passing for payment of a regular account for wages or salary of an employee who is a relative of the person,*
- (o) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a councillor or member of a council committee,*
- (p) an interest arising from appointment of a councillor to a body as representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate.*

6.5 Disclosure and participation in meetings¹²

6.5.1 Section 451 of the Act

- (1) A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*¹³
- (2) The councillor or member must not be present at, or in the sight of, the meeting of the council or committee:*
 - (a) at any time during which the matter is being considered or discussed by the council or committee, or*

¹² section 458 of the Act provides that the Minister may in certain circumstances allow a councillor or a member of a committee who has a pecuniary interest to take part in the consideration or discussion of a matter or vote on a matter.

¹³ a general notice of disclosure can be made in some circumstances pursuant to section 454 of the Act which will fulfil the requirement of this subclause.

(b) at any time during which the council or committee is voting on any question in relation to the matter.

(3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.

6.5.2 Section 457 of the Act

A person does not breach section 451 or 456 if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

- 6.5.3 A councillor or a member of a council committee who has a non-pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the interest to the meeting as soon as practicable and
- if the non-pecuniary interest is significant or a political donation and the source of the conflict cannot be removed, the councillor or committee member must have no involvement in the matter, by absenting and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply¹⁴, or
 - if the non-pecuniary interest is less than significant, provide an explanation of why the conflict does not require further action in the circumstances.

6.6 Disclosure by adviser

6.6.1 Section 456 of the Act

(1) A person who, at the request or with the consent of the council or a council committee, gives advice on any matter at any meeting of the council or committee must disclose the nature of any pecuniary interest the person has in the matter to the meeting at the time the advice is given.

(2) The person is not required to disclose the person's interest as an adviser.

6.6.2 Section 457 of the Act

¹⁴ see clauses 7.17 and 7.23 *Code of Conduct* for further explanations

A person does not breach section 451 or 456 if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

6.7 Disclosures to be recorded

6.7.1 Section 453 of the Act

A disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

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PART 7 - OPEN MEETINGS

7.1 Public notice of meetings

7.1.1 Section 9 of the Act

- (1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.*
- (2) A council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.*
- (2A) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and*
 - (b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business.**
- (3) The copies are to be available to the public as nearly as possible to the time they are available to councillors.*
- (4) The copies are to be available free of charge.*
- (5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form.*

7.1.2 Clause 232 of the Regulation:

- (1) This clause prescribes the manner in which the requirements outlined in section 9(1) of the Act are to be complied with.*
- (2) A notice of a meeting of a council or of a committee must be published in a newspaper circulating in the area before the meeting takes place.*
- (3) The notice must specify the time and place of the meeting.*

(4) Notice of more than one meeting may be given in the same notice.

(5) This clause does not apply to an extraordinary meeting of a council or committee.

7.1.3 Copies of business papers and reports (excluding any confidential items) shall be made available to the public on council's website and during normal opening hours at the council chambers and libraries prior to each council meeting, where practicable, the day after the business papers are available to the councillors.

7.1.4 To assist members of the public at a council meeting, a summary of council meeting procedures shall be provided in the gallery with the business papers.

7.2 Attendance at meetings of the council and committees

7.2.1 Section 10 of the Act

(1) Except as provided by this Part:

- (a) everyone is entitled to attend a meeting of the council and those of its committees of which all the members are councillors, and*
- (b) a council must ensure that all meetings of the council and of such committees are open to the public.*

(2) However, a person (whether a councillor or another person) is not entitled to be present at a meeting of the council or of such committee if expelled from the meeting:

- (a) by a resolution of the meeting, or*
- (b) by the person presiding at the meeting, if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.*

(3) A person may be expelled from a meeting only on the grounds specified in, or in the circumstances prescribed by, the regulations.

7.3 Parts of a meeting closed to the public¹⁵

7.3.1 Section 10A of the Act

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2),*
or
 - (b) the receipt or discussion of any of the information so listed.**
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),*
 - (b) the personal hardship of any resident or ratepayer,*
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret,**
 - (e) information that would, if disclosed, prejudice the maintenance of law,*
 - (f) matters affecting the security of the council, councillors, council staff or council property,*
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.**
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.*
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.*

¹⁵ the provisions of sections 10A and 10B of the Act are summarised in Attachment B.

7.3.2 Clause 252 of the Regulation

- (1) A representation at a council meeting by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded.*
- (2) That period is as fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that period) as fixed by resolution of the council. Different periods can be fixed according to the different types of matters to be discussed or received and discussed at closed parts of meetings.*

7.3.3 Clause 264 of the Regulation

- (1) A representation at a committee meeting by a member of the public as to whether a part of the meeting should be closed to the public can only be made for a fixed period immediately after the motion to close the part of the meeting is moved and seconded.*
- (2) That period is as fixed by the council's code of meeting practice or (if the council does not have a code of meeting practice or its code of meeting practice does not fix that period) as fixed by resolution of the council. Different periods can be fixed according to the different types of matters to be discussed or received and discussed at closed parts of meetings.*

7.3.4 Members of the public wishing to make representations in accordance with section 10A(4) of the Act, may make such representations to the council or committee meeting in writing or verbally. Each person wishing to make verbal representations may speak do so in accordance with the procedures set out in 7.8 and Attachment C of this Code.

7.4 Further limitations to closure of parts of meetings

7.4.1 Section 10B of the Act

- (1) A meeting is not to remain closed during the discussion of anything referred to in section 10A(2):*
 - (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security,*
 - and*

- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret - unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.*
- (2) A meeting is not to be closed during the receipt and consideration of information or advice referred to in section 10A(2)(g) unless the advice concerns legal matters that:*
 - (a) are substantial issues relating to a matter in which the council or committee is involved, and*
 - (b) are clearly identified in the advice, and*
 - (c) are fully discussed in that advice.*
- (3) If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3)), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is a matter referred to in section 10A(2)).*
- (4) For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:*
 - (a) a person may misinterpret or misunderstand the discussion, or*
 - (b) the discussion of the matter may:*
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or*
 - (ii) cause a loss of confidence in the council or committee.*
- (5) In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must have regard to any relevant guidelines issued by the Director-General.*

7.5 Notice of closure not required in urgent cases

7.5.1 Section 10C of the Act

Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and*
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:*
 - (i) should not be deferred (because of the urgency of the matter), and*
 - (iii) should take place in a part of the meeting that is closed to the public.*

7.6 Specification of grounds for closing part of a meeting

7.6.1 Section 10D of the Act

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.*
- (2) The grounds must specify the following:*
 - (a) the relevant provision of section 10A(2),*
 - (b) the matter that is to be discussed during the closed part of the meeting,*
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

7.7 Public access to correspondence and reports¹⁶

7.7.1 Section 11 of the Act

- (1) A council and a committee of which all the members are councillors must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.*
- (2) This section does not apply if the correspondence or reports:*
 - (a) relate to a matter that was received or discussed, or*

¹⁶ for access to publicly available documents generally see sections 12, 12A and 12B of the Act. For inspection of minutes of meetings see also 8.2 of this Code.

(b) were laid on the table at, or submitted to, the meeting, when the meeting was closed to the public.

(3) This section does not apply if the council or committee resolves at the meeting, when open to the public, that the correspondence or reports, because they relate to a matter specified in section 10A(2) are to be treated as confidential.

7.8 Addressing council and committee meetings

7.8.1 Members of the public shall have the opportunity to address a meeting on any matter of a general nature or interest to council and the community as well as any item on the business paper, with the exception of petitions, business without notice and questions without notice. This right to address includes representations by members of the public as to whether any part of the meeting should be closed to the public.

7.8.2 The number of speakers shall generally be limited to a maximum of two (2) for and two (2) against a matter before the meeting. On occasions where there are more than two (2) speakers both for and against a matter, the number of speakers shall be limited to equal numbers for and against the matter. On occasions where there is more than one (1) speaker for or against an item, new speakers shall be requested to limit their address to new material. The chairperson shall have the right to so limit their addresses. The number of speakers is limited to a maximum of three (3), on any one topic in general address to Council.

7.8.3 Council shall have procedures for addresses to meetings¹⁷. A summary of the procedures shall be provided to persons at the time of submitting their name to address the meeting.

¹⁷ the current procedures for addressing a meeting are set out in Attachment C.

PART 8 - MISCELLANEOUS

8.1 Disclosure and misuse of information

8.1.1 Section 664 of the Act

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:*
- (a) with the consent of the person from whom the information was obtained, or*
 - (b) in connection with the administration or execution of this Act, or*
 - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or*
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or*
 - (e) with other lawful excuse.*
- (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A(1), a person must not, without the authority of the council or the committee, disclose, (otherwise than to the council or a councillor of the council), information with respect to the discussion at, or the business of, the meeting.*
- (1B) Subsection (1A) does not apply to:*
- (a) the report of a committee of a council after it has been presented to the council, or*
 - (b) disclosure made in any of the circumstances referred to in (1)(a)-(e), or*
 - (c) disclosure made in circumstances prescribed by the regulations, or*
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.*
- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.*

(3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:

- (a) the determination of an application for an approval, or*
- (b) the giving of an order.*

Maximum penalty: 50 penalty units.

8.1.2 Clause 412 of the Regulation

For the purposes of section 664(1B)(c) of the Act, any disclosure made with the intention of enabling the Minister or the Director-General to properly exercise the functions conferred or imposed on them by or under the Act is a prescribed circumstance.

8.2 Inspection of minutes

8.2.1 Clause 272 of the Regulation

(1) An inspection of the minutes of a council or committee of a council is to be carried out under the supervision of the general manager or an employee of the council designated by the general manager to supervise inspections of those minutes.

(2) The general manager must ensure that the minutes of the council and any minutes of a committee of the council are kept secure and in safe custody and that no unauthorised person is allowed to interfere with them.

8.3 Access to information and records by councillors

8.3.1 Councillors shall have access to council documents in accordance with sections 12 and 12A of the Act and the *Councillor Access to Information and Interaction with Staff Policy*. However, nothing in this Code derogates from the common law right of councillors to generally inspect any record of the council relating to any business before the council, except where the councillor requesting inspection has, in the opinion of the general manager, a pecuniary interest in the matter.

8.4 Recording of meetings

8.4.1 Clause 273 of the Regulation

- (1) A person may use a tape recorder to record the proceedings of a meeting of the council or a committee of a council only with the authority of the council or committee.*
- (2) A person may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of a council or a committee for using or having used a tape recorder in contravention of this clause.*
- (3) If any such person, after being notified of a resolution or direction expelling him or her from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place.*
- (4) In this clause, **tape recorder** includes a video camera and any electronic device capable of recording speech, whether a magnetic tape is used to record or not.*

8.4.2 As an aid to the preparation of the minutes of a meeting, a recording of all ordinary and extraordinary council meetings shall be made with the exception of any matters dealt with in confidential session. Prior notice shall be given to anyone addressing the meeting that they are being recorded.

8.5 Certain circumstances do not invalidate council decisions

8.5.1 Section 374 of the Act

Proceedings at a meeting of a council or a council committee are not invalidated because of:

- (a) a vacancy in a civic office, or*
- (b) a failure to give notice of the meeting to any councillor or committee member, or*
- (c) any defect in the election or appointment of a councillor or committee member, or*
- (d) a failure of a councillor or a committee member to disclose a pecuniary interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or a committee meeting in accordance with section 451, or*
- (e) a failure to comply with the code of meeting practice.*

8.6 Attendance of general manager at meetings

8.6.1 Section 376 of the Act

- (1) The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all the members are councillors.*
- (2) The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.*
- (3) However, the general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of the employment of the general manager.*

8.7 Mobile telephones

- 8.7.1 No person shall answer or otherwise use a mobile telephone during a council or committee meeting, unless permission is granted by the chairperson.
- 8.7.2 All mobile telephones shall be switched off or put on silent mode during every council and committee meeting, unless permission is otherwise granted by the chairperson.

8.8 Other matters

- 8.8.1 A ruling or interpretation not covered by the Act, the Regulation or this Code shall be determined by resolution of the council.

8.9 Amendment of Code

- 8.9.1 This Code may be amended in accordance with the provisions of the Act. However, any amendments to the Act or the Regulation will immediately apply and override this Code to the extent of any inconsistency. Such amendments will be inserted into this Code without the need for further public notification.

PART 9 – ASSOCIATED DOCUMENTS

9.1 Codes and policies

Code of Conduct

Conflict of Interests Policy

Councillor Access to Information and Interaction with Staff Policy

9.2 External references

Department of Local Government, Closed Council Meetings, Circular no. 07-08, 11 April 2007

Department of Local Government, Guidelines for the Model Code of Conduct for Local Councils in NSW, October 2008

Department of Local Government, Meetings Practice Note, Practice Note no. 16, November 2005

Department of Local Government, Open Meetings Guidelines, July 1998

ATTACHMENT A

Order of business for Council Meetings

1. Prayer and the following acknowledgement
“On behalf of Council I recognise the traditional custodians of the land,
the Guringai people, on whose land we stand”
2. Apologies
3. Declaration of interests
4. Reports to be considered in closed meeting
5. Addresses to Council
6. Documents circulated to Councillors
7. Confirmation of minutes
8. Minutes from the Mayor
9. Petitions
10. Reports from Standing Committees
11. General Business
Mayor to invite Councillors to nominate any items on the Agenda that
they wish to have a site inspection.
Mayor to invite Councillors to nominate any items on the Agenda that
they wish to adopt in accordance with the officer’s recommendation
allowing for minor changes without debate.
12. Extra reports circulated at meeting
13. Motions of which due notice has been given
14. Business without notice – matters of great urgency
15. Questions on Notice
16. Inspections Committee – setting of date, time and rendezvous
17. Confidential business – to be dealt with in closed session

ATTACHMENT B

Closed Meetings – Summary of Legislation

A meeting may go into closed session for receipt or discussion of any of the following matters, **for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security:**

Matter - Section 10A	Restrictions - Section 10B
(2)(a) personnel matters concerning particular individuals (other than Councillors)	
(2)(b) personal hardship of any resident or ratepayer	
(2)(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest
(2)(d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of council, or (iii) reveal a trade secret	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest (except for trade secrets)
(2)(e) information that would, if disclosed, prejudice the maintenance of law	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest
(2)(f) matters affecting the security of the council, councillors, council staff or council property	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest
(2)(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest (2) advice must concern legal matters that: (a) are substantial issues relating to a matter in which the council is involved (b) are clearly identified in the advice, and (c) are fully discussed in that advice
(2)(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land	(1)(b) must be satisfied that discussion in open meeting would, on balance, be contrary to the public interest
(3) so much of its meeting as comprises a motion to close another part of the meeting to the public	(3) must not include any consideration of the matter or information to be discussed

ATTACHMENT C

Procedures for Addressing a Meeting

1. Speakers name, address and subject must be registered with staff prior to the meeting. People who have not registered prior to the commencement of the meeting will not be permitted to address. No matter will be delayed due to a speaker not being present, nor will Council inhibit its right to alter the order of dealing with the agenda items.
2. A list of speakers is given to the Mayor/Chairperson as soon as possible following commencement of the meeting.
3. Members of public whose names do not appear on the list will not be allowed to address Council / Committee.
4. Speakers are limited to three minutes each, with a warning bell at 2 minutes 30 seconds. All addresses to be taped and no extensions of time will be granted.
5. Where the matter is of general interest or not included in the Business Paper, the speakers address the Council at the commencement of the meeting.
6. Where the matter is included in the Business Paper, speakers to address the Council immediately prior to discussion of that item.
7. If the matter under discussion is listed on the Committee Business Paper, the speaker should address the Committee immediately prior to the item under discussion.
8. Speakers are encouraged to leave notes of their speech for follow-up or review action.
9. Speakers on Mayoral Minutes shall address Council after the Mayor has presented and spoken on his/her Minute.
10. Speakers on Notices of Motion shall address Council after the Councillor concerned has moved and had seconded his/her Notice of Motion.
11. Questions of speakers who address Council be permitted, with the consent of the Chairperson, for the purpose of points of clarification only. Under no circumstances will the matter be debated with the speaker.

BUDGET REVIEW 2009 TO 2010 - 1ST QUARTER REVIEW AS AT SEPTEMBER 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To present to Council the quarterly financial review for the 1st quarter ended 30 September 2009.
BACKGROUND:	This review analyses the financial performance of the Council for the period ending 30 September 2009.
COMMENTS:	This report compares the actual versus budget resulting in a positive variance of \$3,580,363. A detailed 2009/2010 project status report is included.
RECOMMENDATION:	That Council approves the budget transfers as outlined in the report.

PURPOSE OF REPORT

To present to Council the quarterly financial review for the 1st quarter ended 30 September 2009.

BACKGROUND

In accordance with Part 9, Division 3, Clause 203 of the Local Government (General) Regulation 2005 ("The Regulation"), a budget review statement and revision of the estimates of income and expenditure must be submitted to Council within two months of the close of each quarter.

The Regulation requires that the quarterly financial review must include the following:

- The original estimates of income and expenditure.
- A revised estimate for income and expenditure for the year.
- A report as to whether or not such statements indicate that the financial position of the Council is satisfactory and if the position is unsatisfactory, make recommendations for remedial action.

This report includes details on the status of each operational and capital project for 2009/10. **Attachment A** to this report provides a summary of Council's operational and capital projects.

At the Council meeting held on 9 June 2009, Council adopted the 2009-2012 Management Plan, which incorporated the annual budget for Council for 2009/2010. The resolution adopting this Management Plan was under Minute 111.

COMMENTS

General Budgetary Position

This review analyses the financial performance of the Council for the 1st quarter of 2009/2010 comparing actual expenditure and revenue for the quarter against budget. Council's budgetary position for the quarter ended 30 September 2009 is within expectations. The organisation's year to date net expenditure shows a surplus of \$49,698,144 compared to a budget surplus of \$46,117,781, a positive variance of \$3,580,363.

It should be noted, however, that Domestic Waste has a net expenditure variance of \$542,669 (favourable), Sec 94 Contributions are \$1,526,855 (favourable) over budget, interest earnings on Sec 94 Contributions are over budget by \$487,161 (favourable) and interest on internal reserves are over budget by \$44,425 (favourable). In addition, an amount of \$37,062 (unfavourable) exists for loss on asset sales, internal services and depreciation. As these amounts are restricted or non cash, it is appropriate that they are removed from the general budgetary surplus. This results in a September YTD budget surplus of \$1,016,315.

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This total variance for Council is broken down by the following table:

Council	Actual YTD \$	Budget YTD \$	Variance YTD \$	Original Budget \$
Operating result before Operating Projects	49,698,144	46,117,781	-3,580,363	20,999,400
Less External Restrictions - non cash			2,564,048	
Net Result			-1,016,315	

This surplus amount of \$ 1,016,315 is further broken down by the following major variances :

Major Variances as at 30 September 09	\$
Underrun in Employee costs - Operations	385,000
Overrun in Contractors - Operations	-100,000
Underrun in Employee costs - Corporate	127,000
Underrun in Street Lighting Charges	140,000
Overrun in Rate Income	468,000
Overrun in Interest on investments	115,000
Overrun in Parking Fine Income	80,000
Overrun in Work Zone and Restoration Income	115,000
Underrun in DA Related Income	-125,000
Underrun in Legal Costs not Recovered	-175,000
Surplus	1,030,000

The financial position of the Council is satisfactory, having regard to the revised budget estimate of income and expenditure.

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Council Income Statement as at September 2009

Operating Result by Resource Groups	Actual YTD	Budget YTD	Variance YTD	Full Year Budget
Operating Income				
Rates	39,040,409	38,693,300	-347,109	38,693,300
Infrastructure Levy	5,824,052	5,750,000	-74,052	5,750,000
Environmental Levy	2,189,185	2,182,800	-6,385	2,182,800
New Facility Levy	1,423,232	1,420,000	-3,232	1,420,000
Pension Rebates	-1,298,072	-1,336,600	-38,528	-1,336,600
DWM & Stormwater Annual Charges	12,721,582	12,455,500	-266,082	12,455,500
User Fees	3,553,499	3,609,965	56,466	15,031,800
Other Revenue	466,766	562,529	95,763	2,745,200
Interest	1,073,162	421,548	-651,614	1,618,300
Grants	777,759	955,925	178,166	4,707,600
Total Operating Income	65,771,573	64,714,967	-1,056,606	83,267,900
Operating Expenditure				
Employee Costs	7,667,198	8,222,982	555,784	33,260,600
Materials & Contracts	5,319,687	5,474,239	154,552	21,793,500
Statutory Levies	1,303,988	1,297,000	-6,988	2,445,200
Interest Expense	129,782	126,126	-3,656	504,500
Operating Expense	2,620,542	2,894,037	273,495	9,729,700
Total Operating Expenses	17,041,197	18,014,384	973,187	67,733,500
Operating Result - Directly Controlled	48,730,376	46,700,583	-2,029,793	15,534,400
Indirectly Controlled Items				
s94 Contributions	2,906,606	1,379,751	-1,526,855	5,519,000
Profit on Asset Sales	29,387		-29,387	7,796,000
Internal Services	958	-43	-1,001	
Depreciation	1,969,184	1,962,510	-6,674	7,850,000
Operating Result Before Operating Projects	49,698,144	46,117,781	-3,580,363	20,999,400

Restricted Asset Report

Total Restricted Assets: As at 1 July 2009, Council's opening balance for restricted assets totalled \$74,614,937. Of this amount \$60,970,615 is related to externally restricted assets and \$13,644,322 to internally restricted assets.

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Total Restricted Assets	Actual 30 September 2009 \$	Forecast 30 June 2010 \$
Opening Balance as at 1 July 2009	74,614,937	74,614,937
Add: Income	11,212,276	37,179,032
Add: Interest Received	839,564	1,730,303
Less : Expenditure	(6,850,497)	(41,525,196)
Balance	79,816,280	71,999,076

A detailed Restricted Asset Report (Actuals & Forecast) are shown in **Attachment A**

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Summary of Requested Budget Adjustments by Department

Department	Additional Expense	Additional Revenue
	\$	\$
COMMUNITY		
- operational	107,200	0
- capital projects	0	0
Sub Total	107,200	0
STRATEGY		
- operational	80,100	0
- capital projects	390,800	390,800
Sub Total	470,900	390,800
OPERATIONS		
- operational	129,600	39,400
- capital projects	1,063,800	1,043,800
Sub Total	1,193,400	1,083,200
CIVIC		
- operational	(94,100)	0
- capital projects	57,400	57,400
Sub Total	(36,700)	57,400
CORPORATE		
- operational	(244,700)	(281,800)
- capital projects	44,000	44,000
Sub Total	(200,700)	(237,800)
DEVELOPMENT & REGULATION		
- operational	190,100	184,400
- capital projects	0	0
Sub Total	190,100	184,400
WASTE MANAGEMENT		
- operational	(170,000)	293,200
- capital projects	0	0
Sub Total	(170,000)	293,200
Total Council Budget Adjustments	1,554,200	1,771,200
NET EXPENDITURE	(217,000)	

Details of budget variations and comments for each responsibility centre are outlined in Attachment B – Budget Variations and Comments – Sept 09.

Item 4

FY00315
3 November 2009**Proposed changes to the Operations Department Recurrent Budget**

Early this year, following the resignation of a number of experienced staff in the Specialised Tree Works Team, it was determined that a review of the current structure and resources be undertaken in consideration of the fact that the Elevated Work Platform (EWP) had been rebuilt the previous year and would require a further rebuild or purchase of a new machine in the short term.

After extensive consultation with staff and the Union, it was agreed to disband the Specialised Tree Works Team, sell the EWP and re-allocate wages budget to fund this activity by contractors.

Part of the restructure included the allocation of existing arborist positions to the two area maintenance teams which will bring skills based training back to a focus of arboricultural principles and practices and provide an opportunity for career progression and an incentive for more junior tree worker positions to extend their studies, or gain qualifications in this field.

The re-allocation of funding to this area will allow for more specialised contractors to undertake EWP jobs and allow the area maintenance teams more access to the chipper and stumpgrinder that will assist in the completion of their works programs.

Expenditure:

There will be no additional expenditure as the budget for existing vacant positions will be transferred to the budget for contractors within the same cost centre. This equates to an amount of \$230,200 being made up of \$166,200 in wages and \$64,000 in wages on costs.

Savings:

Over the next five years, the projected savings to Council will be significant given that the current EWP has just undergone a 10 year inspection and would ideally be replaced in the next two years or rebuilt in five.

The potential savings could be broken down as follows:

One off costs:

Purchase of new EWP	\$350,000 approximate
Purchase of new cab chassis	\$150,000 approximate
5 year inspection	\$135,000 approximate

Revenue:

Sale of current machine:	\$110,000 approximate
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Ongoing savings:

Running costs	\$20,000 annually
Depreciation	\$32,000 annually

TOTAL over 5 years **\$1,005,000**

ANNUALISED AVERAGE **\$201,000**

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While these figures are approximate and cannot all be recognised immediately in real terms, there is potential for better use of budgets, especially in operational plant purchase and maintenance and will reduce a significant future burden for Council financially if a new EWP was required to be purchased.

The contracted activities will be monitored this financial year and once the backlog of outstanding works is completed, there will be a further review undertaken to assess whether the amount budgeted requires any adjustment. This may include additional savings if the current quotes and turnaround times continue.

Tender documents will be prepared prior to July 2010 for this service to be tendered out in accordance with the requirements under Section 55 of the Local Government Act 1993.

An overall summary of 2009/2010 budget adjustments are shown in the table below:

	2009/10 Original	Carried Forwards	September Review	Council Resolution	2009/10 Revised Budget
Operating Income					
Rates	38,693,300		352,000		39,045,300
Infrastructure Levy	5,750,000		74,100		5,824,100
Environmental Levy	2,182,800				2,182,800
New Facility Levy	1,420,000				1,420,000
Pension Rebates	-1,336,600		42,600		-1,294,000
DWM & Stormwater Annual Charges	12,455,500		305,100		12,760,600
User Fees	15,031,800		-5,100		15,026,700
Other Revenue	2,745,200		219,400		2,964,600
Interest	1,618,300				1,618,300
Grants	4,689,600		-752,900	18,000	3,954,700
Total Operating Income	83,249,900		235,200	18,000	83,503,100
Operating Expenditure					
Employee Costs	33,260,600		-195,800		33,064,800
Materials & Contracts	21,767,900		341,000	25,600	22,134,500
Statutory Levies	2,445,200		-181,000		2,264,200
Interest Expense	504,500		19,000		523,500
Operating Expense	9,737,300		15,000	-7,600	9,744,700
Total Operating Expenses	67,715,500		-1,800	18,000	67,731,700
Operating Result - Directly Controlled	15,534,400		237,000		15,771,400
Indirectly Controlled Items					
s94 Contributions	5,519,000				5,519,000
Profit on Asset Sales	7,796,000				7,796,000
Internal Services					
Depreciation	7,850,000				7,850,000
Operating Result Before Operating Projects	20,999,400		237,000		21,236,400
Project Capital Grants, Contributions & Other Income	3,143,000	1,272,100	1,529,000	-1,006,900	4,937,200
Project Operating Grants & Other Income					
Operating Projects Expense	3,202,300	1,448,500	447,100		5,097,900
Operating Result	20,940,100	-176,400	1,318,900	-1,006,900	21,075,700

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	2009/10 Original	Carried Forwards	September Review	Council Resolution	2009/10 Revised Budget
FUNDING					
Operating Surplus	20,940,100	-176,400	1,318,900	-1,006,900	21,075,700
Add: (Non-Cash) - Depreciation	7,850,000				7,850,000
Add: Book Value of Assets Disposed	9,704,000				9,704,000
Operating Cash for Capital Projects	38,494,100	-176,400	1,318,900	-1,006,900	38,629,700
Capital Project Expenditure	24,533,400	7,621,500	1,108,900	6,856,400	40,120,200
Capital Equipment Purchases					
Cash Flow Surplus/(to Fund)	13,960,700	-7,797,900	210,000	-7,863,300	-1,490,500
FINANCED BY:					
New Borrowings					
Less: Loan Repayments	1,804,000		59,000		1,863,000
Net Loan Funds	1,804,000		59,000		1,863,000
Funds To Restricted Assets	37,074,000		26,900	-2,000,000	35,100,900
Funds From Restricted Assets					
Internal Reserves	16,313,000	5,072,100	104,800	743,300	22,233,200
Section 94 Plans	4,160,900	1,233,900	587,000	3,620,000	9,601,800
Infrastructure Levy	2,090,300				2,090,300
Environmental Levy	2,216,700	507,100			2,723,800
DWM (net)	1,133,000		-1,516,900	500,000	116,100
Grants Reserves (net)		984,800	303,800	1,000,000	2,288,600
Net Funding from Reserves	-11,160,100	7,797,900	-548,200	7,863,300	3,952,900
Net Working Capital Change	996,600		-397,200		599,400

All proposed changes to each responsibility centre and reasons for the adjustments are detailed in Attachment B – Budget Variations and Comments – Sept 09.

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Major items are as follows:

Budget Item	\$
Decrease in Employees Costs - mainly (Tree Section)	-195,800
Increase in Materials and Contracts - Tree Section and SES Fees	341,000
Increase in Operating Expense	15,000
Increase in Interest Expense	19,000
Decrease in Statutory Levy - mainly Fire Levy	-181,000
Total Expenditure	-1,800
Increase in Annual Charges - mainly Domestic Waste	305,100
Reduction of Grant Income - Financial Assistance Grant	-752,900
Increase in Infrastructure Levy	74,100
Increase in Other Revenue - mainly Parking Income	219,400
Decrease in Pensioner Rebate	42,600
Increase in Rates Income	352,000
Decrease in User Fees income	-5,100
Total Income	235,200
Net Total Adjustments	237,000

Projects - Capital / Operating

DEPARTMENT	September YTD Actual	September YTD Budget	Full Year Budget	Funds to be Spent
Civic	\$57,370	\$0	\$0	-\$57,370
Community	\$182,289	\$224,103	\$897,500	\$715,211
Corporate	\$1,202	\$169,323	\$677,000	\$675,798
Development and Regulation	\$130,000	\$111,800	\$111,800	-\$18,200
Strategy	\$764,111	\$2,474,315	\$12,270,000	\$11,505,889
Operations	\$3,145,115	\$8,114,422	\$29,705,800	\$26,560,685
	\$4,280,087	\$11,093,963	\$43,662,100	\$39,382,013

Gross expenditure for capital works and projects for the period ended 30 September 2009 is \$4,280,087 against September YTD Budget of \$11,093,963 a variance of \$6,813,876 for the quarter.

A project status report is attached (**Attachment C - September Project Performance Report**).

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Operations Projects

The actual expenditure for capital works projects in the Operations area is lower than anticipated as at 30 September due to the delay in the depot relocation. This will need to be re-phased in the projects ledger. Details of the status of each project are listed in the attachments to this report.

Below are summary comments on the status for each program area:

- Roads
The road works program has commenced and a significant amount of the road works in the program is scheduled for completion by December 2009. Work on the road stabilisation program is not scheduled to commence until early 2010 as tenders have been called and recently closed. However, all works are expected to be completed by June 2010.

Funding adjustments are required due to the extent of the work on Boomerang Street and the additional amount of work required to complete the works in Junction Road, Wahroonga. The adjustments to the road program are shown in the **attached** project summary report.
- Footpaths
Works on carry forward items have been completed with the exception of the cycleway along Lady Game Drive. A revised design has been submitted to the Roads and Traffic Authority (RTA) and Council staff are awaiting approval to the design. Designs are underway for works listed in the new footpath program. Most of the works are likely to start in early 2010.
- Traffic Facilities
Designs are nearing finalisation and awaiting RTA approval. Once approval has been obtained, contractors will be engaged to undertake the work.
- Drainage
Most of the work to date is related to investigation and design works in preparation for engagement of contractors in 2010. With regard to Junction Road, a significant proportion of the work related to the upgrading of the drainage system and expenditure on this item has resulted in an adjusting of funding to the drainage project in Millewa Avenue which is proposed to start later in the financial year.
- Playgrounds
Works are now complete at St Ives Showground and Memorial Avenue Reserve which were carry forward projects from 2008/09. Designs are currently being prepared for the 2009/10 playground upgrades.
- Sportsfields
Works on the upgrade to Auluba Oval and Lofberg Oval are well underway and currently on target for completion by April 2010. With the tender prices received for these projects, it has been necessary to adjust the funding for Koola Park to re-allocate funds to Auluba and Lofberg Ovals to allow completion of the projects. Future programs will be adjusted to provide funding for Koola Park and Council staff are also submitting an application under the federal Government Stage 2 grants for this project.

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- Sports Courts

Quotes are currently being obtained for the upgrade to the Roseville Park tennis courts and a contractor has been engaged for the upgrade to the Lofberg Oval netball courts with work to start in late November 2009.

Proposed Budget adjustments to Projects - Capital/Operational

Budget Item	\$
Additional Grant and Other Revenue for project income	1,536,000
Additional Operating Expenditure	447,100
Additional Capital Expenditure	1,108,900
Net Adjustment	-20,000

All proposed budget changes for each individual project and reasons for the adjustments are detailed in **Attachment D - Summary of Budget Adjustments**.

Reserve Movements

Funds to Restricted Assets	\$
Additional Infrastructure Levy income	26,900
Total	26,900
Funds From Restricted Assets	\$
Internal Reserves - Infrastructure and Facilities	3,400
Internal Reserves - Contribution to Works	44,000
Internal Reserves - Election	57,400
Sec 94 Funds - 2000/03 Nth Turramurra Sportsfield Plan	58,800
Sec 94 Funds - 2004/09 Nth Turramurra Sportsfield Plan	441,200
Sec 94 Funds - 2004/09 Open Space Wahroonga	87,000
Domestic Waste Reserve	-1,516,900
Unexpended Grants	303,800
Total	-521,300

The reserve movement for the September quarter result in a net reduction of funds from reserves of \$548,200.

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The following table provides a summary of working capital budget adjustments during 2009/2010.

Working Capital Forecast to 30 June 2010	
Working Funds 1 July 2009 - Actuals	\$1,307,000
Add	
Operating budgeted Surplus 2009/2010	\$996,600
September Review	-\$397,200
Working Capital Forecast to 30 June 2010	\$1,906,400
Council's working capital reflect the short-term ability of the Council to fund unplanned expenditure.	

Report by Responsible Accounting Officer

The forecast of available working capital for 30 June 2010 is \$1,906,400. The 2009/10 budget provides for an available working capital balance of \$1,696,000 meaning at this point in time a surplus of \$210,000 is anticipated. One of the principles of Council's Long Financial Plan is to provide for a minimum balance of available working capital of \$3.8M, the surplus of \$210,000 assists in reaching this target sooner.

The working capital forecast as at 30 June 2010 is, in my opinion, a satisfactory financial position.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

Should Council adopt the recommendations of this report, Council's working capital forecast balance will decrease by \$397,200.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Corporate Department has consulted and obtained justifications from Directors and Managers in developing this budget review.

SUMMARY

Council's working capital as at 1 July 2009 was \$1,307,000 and is forecast to increase to \$1,096,400 as at 30 June 2009.

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The forecast of available working capital for 30 June 2010 is \$1,906,400. The 2009/10 budget provides for an available working capital balance of \$1,696,000 meaning at this point in time a surplus of \$210,000 is anticipated. One of the principles of Council's Long Financial Plan is to provide for a minimum balance of available working capital of \$3.8M, the surplus of \$210,000 assists in reaching this target sooner.

RECOMMENDATION

- A. That Council adopt the budget adjustments contained in this report.
- B. That the Restricted Assets Report Forecast to 30 June 2010 as at 30 September 2009, as shown in Attachment A be noted.
- C. That the Reserve movements contained in this report be approved.

John Clark
Director Corporate

Tino Caltabiano
Manager Finance

Michael Lopez
Management Accountant

Attachments:

- A. September Restricted Asset Report - 2009/200976**
- B. Budget Variations and Comments, September 2009 - 2009/200965**
- C. September Project Performance Report - 2009/200963**
- D. Summary of Budget Adjustments - 2009/200959**



Restricted Assets Report Actual as at 30 September 2009

Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2009

ATTACHMENT A

2009/2010		ACTUAL to September					BUDGET (AS REVISED)			
Reserve	Balance at 1/7/09	Income	Expenditure	Transfers Between Reserves	Interest Allocation	Balance at September 2009/2010	Income	Interest	Expenditure	Balance at 30/6/10
INTERNALLY RESTRICTED RESERVES										
Infrastructure & Facilities	6,177,261	1,536,821	1,009,841		84,091	6,788,332	21,843,114	244,244	17,863,600	10,401,019
Contribution To Works	363,284	0	709			362,575	0		22,300	340,984
Golf Course Levy	1,590,690	55,636	0			1,646,326	215,530		1,973,100	-166,880
Public Reserve Management Fund	19,301	0	0			19,301	0		0	19,301
Revenue Fund Carry Forward works	1,364,283	0	295,451			1,068,832	0		1,364,700	-417
Revolving Energy Fund	20,519	0	0			20,519	0		0	20,519
Tennis Court	106,902	0	0			106,902	0		0	106,902
Bonds & Deposits	816,000	115,097	200,000			731,097	300,000		200,000	916,000
Election	70,850	55,630	1,538			124,942	145,000		0	215,850
Superannuation Reserve	1,000,000	0	333,994			666,006	0		333,994	666,006
Employee Leave Entitlements	1,729,930	8,208	0			1,738,138	21,393		0	1,751,323
Insurance	163,826	0	163,826			0	0		163,826	0
Contingency	221,476	0	221,476			0	0		221,476	0
SUB-TOTAL INTERNAL	13,644,322	1,771,392	2,226,835	0	84,091	13,272,970	22,525,037	244,244	22,142,996	14,270,607
EXTERNALLY RESTRICTED RESERVES										
Pre 1993 and 1993 Plans										
Community Facilities	65,592	0	0		856	66,448			0	65,592
Children's Services	18,544	0	0		242	18,786			0	18,544
Underground Electricity	1,707	0	0		22	1,729			0	1,707
Central Library	4,132	0	0		54	4,186			0	4,132
Child Care facilities	195,314	0	0		2,550	197,864			0	195,314
Car Parking	1,192,844	0	0		15,574	1,208,418			0	1,192,844
Car Parking	1,108,702	0	0		14,475	1,123,177			0	1,108,702
2000/2003 PLAN										
Child Care Centre Acquisition	486,655	0	0		6,354	493,009			0	486,655
Acron Rd Child Ctr Upgrade	6,400	0	0		84	6,484			0	6,400
Purchase Library Bookstock	0	0	0		0	0			0	0
Public Art - Council	950	0	0		12	962			0	950
Open Space Gordon	0	0	0		0	0			0	0
Open Space Killara	395,891	0	0		5,169	401,060			0	395,891
Open Space Lindfield	3,462,391	0	0		45,205	3,507,596			0	3,462,391
Open Space Pymble	552,444	0	0		7,213	559,657			0	552,444
Open Space Roseville	89,327	0	0		1,166	90,493			0	89,327
Open Space St Ives	1,871,726	0	0		24,437	1,896,163			0	1,871,726
Open Space Turramurra	279,328	0	0		3,647	282,975			0	279,328
Open Space Wahroonga	1,453,199	0	0		18,973	1,472,172			0	1,453,199
Park Upgrade - Koola Park	261,262	0	5,160		3,377	259,479			265,200	-3,938
N Turra Sportsfield Development	1,767,829	0	0		23,081	1,790,910			1,741,200	26,629
New Residents Kit	0	0	0		0	0			0	0
New Residents Survey	19,751	0	0		258	20,009			0	19,751
Study & Interim Plan	0	0	0		0	0			0	0
Section 94 Officer	0	0	0		0	0			0	0



Restricted Assets Report Actual as at 30 September 2009

Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2009

2009/2010		ACTUAL to September					BUDGET (AS REVISED)			
Reserve	Balance at 1/7/09	Income	Expenditure	Transfers Between Reserves	Interest Allocation	Balance at September 2009/2010	Income	Interest	Expenditure	Balance at 30/6/10
SEPP 5 PLAN										0
Open Space Lindfield	206,731	0	0		2,699	209,430				0 206,731
Open Space Pymble	229,857	0	0		3,001	232,858				0 229,857
Open Space St Ives	28,558	0	0		373	28,931				0 28,558
2004-2009 PLAN										
Child Care facilities	3,587,930	-6,305	0		46,803	3,628,428				0 3,587,930
Purchase Library Bookstock	66,666	13,917	0		961	81,545				0 66,666
Public Art	63,598	866	0		836	65,300				0 63,598
Youth Facilities	157,934	7,081	0		2,108	167,123				0 157,934
Seniors centres / Facilities	108,166	4,910	0		1,444	114,521				0 108,166
Information Services	71,626	3,061	0		955	75,642				0 71,626
Multipurpose Community Centre	1,230,125	56,247	0		16,428	1,302,799				0 1,230,125
Art centre upgrade	204,681	-1,014	0		2,666	206,333				0 204,681
Park Acq/Embellishment - Roseville	817,003	0	0		10,667	827,670				0 817,003
Park Acq/Embellishment - Lindfield	3,800,588	34,140	0		49,843	3,884,572				0 3,800,588
Park Acq/Embellishment - Killara	8,105,323	0	0		105,823	8,211,146				0 8,105,323
Park Acq/Embellishment - Gordon	-4,502,078	2,088,695	0		-45,144	-2,458,527				0 -4,502,078
Park Acq/Embellishment - St Ives	6,149,883	87,870	0		80,867	6,318,619				0 6,149,883
Park Acq/Embellishment - Pymble	2,424,193	39,514	0		31,908	2,495,616				0 2,424,193
Park Acq/Emb-Turra/Warrawee	3,184,166	-97,341	0		40,937	3,127,762				0 3,184,166
Park Acq/Embellish - Wahroonga	5,090,423	63,755	0		66,877	5,221,055			127,700	4,962,723
Park Acquisition / Planning	576,756	27,886	0		7,712	612,355			33,900	542,856
Northern Area Embellishment Works	1,689,656	3,391	0		22,082	1,715,129			651,100	1,038,556
Southern Area Embellishment Works	841,321	89,395	10,188		11,501	932,029			203,800	637,521
LGA Wide Embellishment Works	2,120,645	96,397	9,340		28,255	2,235,958			1,338,200	782,445
Sportsground/Park Upgrade	3,894,996	188,498	66,746		51,648	4,068,396			2,283,900	1,611,096
N Turra Sportsfield Development	2,707,964	135,026	0		36,237	2,879,226			0	2,707,964
West Pymble Pool	56,720	20,425	3,337		852	74,660			694,700	-637,980
Traffic Management & Safety	47,881	1,557	0		635	50,073			0	47,881
Pedestrian Works	87,092	3,884	0		1,162	92,139			0	87,092
Cycleways	38,737	1,729	0		517	40,983			0	38,737
Public Domain Improvements	355,687	19,389	21,910		4,627	357,793			118,800	236,887
Traffic Studies	204,026	-555	0		2,660	206,131			33,900	170,126
Study & Interim Plan	21,712	5,349	0		318	27,380			33,900	-12,188
Section 94 Officer	101,076	18,839	16,100		1,338	105,152			16,200	84,876
TOWN CENTRES PLAN										0
Access & Transport Facilities	-526,556	0	0		-6,875	-533,431			0	-526,556
							5,518,995	1,486,059		7,005,054
SUB-TOTAL s94	56,477,074	2,906,606	132,780	0	755,473	60,006,373	5,518,995	1,486,059	7,542,500	55,939,628
OTHER RESERVES										
Infrastructure Levy	0	795,641	795,641			0	2,090,300		2,090,300	0
Environmental Levy	507,138	832,907	409,907			930,139	2,216,700		2,723,800	38
New Facility Rate	0	541,679	0			541,679	1,420,000		0	1,420,000
Unexpended Grants	2,305,156	74,712	501,942			1,877,926	3,408,000		5,392,800	320,356
Domestic Waste	1,681,247	4,289,338	2,783,393			3,187,193	0		1,632,800	48,447
SUB-TOTAL OTHER EXTERNAL	4,493,541	6,534,277	4,490,882	0	0	6,536,937	9,135,000	0	11,839,700	1,788,841
TOTAL RESERVES	74,614,937	11,212,276	6,850,497	0	839,564	79,816,280	37,179,032	1,730,303	41,525,196	71,999,076

Department	Additional Expense	Additional Revenue
	\$	\$
COMMUNITY		
- operational	107,200	0
- capital projects	0	0
Sub Total	107,200	0
STRATEGY		
- operational	80,100	0
- capital projects	390,800	390,800
Sub Total	470,900	390,800
OPERATIONS		
- operational	129,600	39,400
- capital projects	1,063,800	1,043,800
Sub Total	1,193,400	1,083,200
CIVIC		
- operational	(94,100)	0
- capital projects	57,400	57,400
Sub Total	(36,700)	57,400
CORPORATE		
- operational	(244,700)	(281,800)
- capital projects	44,000	44,000
Sub Total	(200,700)	(237,800)
DEVELOPMENT & REGULATION		
- operational	190,100	184,400
- capital projects	0	0
Sub Total	190,100	184,400
WASTE MANAGEMENT		
- operational	(170,000)	293,200
- capital projects	0	0
Sub Total	(170,000)	293,200
Total Council Budget Adjustments	1,554,200	1,771,200
NET EXPENDITURE	(217,000)	

CAPITAL WORKS / PROJECTS

	Project Number	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	10139011170000	\$0	\$17,600	\$17,600		Increase consultants budget for Topographic mapping of flooding in KMC to reflect grant funding received from NSW Rural Fire Services.
PJ	10139023500000	\$0	\$17,600		\$17,600	Increase grant income budget for Topographic mapping of flooding in KMC to reflect grant funding received from NSW Rural Fire Services.
PJ	10087812600000	\$0	\$17,300	\$17,300		Increase contractors budget for State weeds - Ludwigia repens to reflect grant funding received from NSW Department of Industry last financial year.
PJ	10087846280000	\$0	\$17,300		\$17,300	Increase contribution to works income budget for State weeds - Ludwigia repens to reflect grant funding received from NSW Department of Industry last financial year.
PJ	10134912600000	\$323,900	\$371,900	\$48,000		Increase expenditure budget for Burns Road project to reflect increase in grant income received.
PJ	10134923560000	\$323,900	\$371,900		\$48,000	Increase grant income budget for Burns Road project to reflect increase in grant income received from R2R program.
PJ	10070612600000	\$507,500	\$1,272,000	\$764,500		Increase budget for passenger fleet to purchase an additional vehicle for the parking officers as well budgeting for the proceeds from sale of vehicles during the year .
PJ	10070623570000	\$0	\$744,500		\$744,500	Increase capital income budget for passenger fleet to reflect the proceeds from sale of passenger vehicles during the year .
PJ	10070512600000	\$712,800	\$873,800	\$161,000		Increase budget for operational fleet to budget for the proceeds from sale of operational plant during the year .
PJ	10070523570000	\$0	\$161,000		\$161,000	Increase capital income budget to reflect the proceeds from the sale of operational plant during the year .
PJ	10139912600000	\$0	\$1,500	\$1,500		Increase budget for clydesdale place road budget to reflect funding from infrastructure restoration income .
PJ	10139946310000	\$0	\$1,500		\$1,500	Increase budget for clydesdale place road budget to reflect funding from infrastructure restoration income .
PJ	10135212600000	\$0	\$1,900	\$1,900		Increase budget for Hope Street road budget to reflect funding from infrastructure restoration income .
PJ	10135246310000	\$0	\$1,900		\$1,900	Increase budget for Hope Street road budget to reflect funding from infrastructure restoration income .
PJ	10138446050000	\$821,600	\$333,000		(\$488,600)	Decrease Domestic Waste funding for St Ives Remediation project due to an approved state government grant.
PJ	10138423560000	\$0	\$488,600		\$488,600	Increase grant income for St Ives Remediation project due to an approved state government grant.

CAPITAL WORKS / PROJECTS

	Project Number	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	10132612600000	\$115,000	\$1,000	(\$114,000)		Decrease expenditure budget for Fiddens Wharf Road project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10132646310000	\$115,000	\$1,000		(\$114,000)	Decrease infrastructure and facility funding for Fiddens Wharf Road project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10132712600000	\$115,000	\$2,000	(\$113,000)		Decrease expenditure budget for Livingstone Ave project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10132746310000	\$115,000	\$2,000		(\$113,000)	Decrease infrastructure and facility funding for Livingstone Ave project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10133612600000	\$251,600	\$148,600	(\$103,000)		Decrease expenditure budget for Village Green Ave project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10133646310000	\$251,600	\$148,600		(\$103,000)	Decrease infrastructure and facility funding for Village Green Ave project and transfer to Junction Road - Concrete and Boomerang Street projects.
PJ	10077412600000	\$0	\$163,000	\$163,000		Increase expenditure budget for Boomerang Street project transferred from Fiddens Wharf, Livingstone and Village Ave projects.
PJ	10077446310000	\$0	\$163,000		\$163,000	Increase infrastructure and facility funding for Boomerang Street project transferred from Fiddens Wharf, Livingstone and Village Ave projects.
PJ	10134212600000	\$0	\$167,000	\$167,000		Increase expenditure budget for Junction Road - Concrete works project transferred from Fiddens Wharf, Livingstone and Village Ave projects.
PJ	10134246310000	\$0	\$167,000		\$167,000	Increase infrastructure and facility funding for Junction Road - Concrete works project transferred from Fiddens Wharf, Livingstone and Village Ave projects.
PJ	10107012600000	\$1,774,900	\$1,443,900	(\$331,000)		Decrease expenditure budget for Koola Upgrade project and transfer to Sir David Martin and Lindfield Soldiers Memorial oval project .
PJ	10107046310000	\$331,000	\$0		(\$331,000)	Decrease infrastructure and facility funding for Koola upgrade project and transfer to Sir David Martin and Lindfield Soldiers Memorial oval project .
PJ	10084612600000	\$133,500	\$178,500	\$45,000		Increase expenditure budget for Lindfield Soldiers Memorial oval project transferred from Koola Upgrade project.
PJ	10084646310000	\$133,500	\$178,500		\$45,000	Increase infrastructure and facility funding for Lindfield Soldiers Memorial oval project transferred from Koola upgrade project.
PJ	10083512600000	\$932,400	\$1,778,400	\$846,000		Increase expenditure budget for Sir David Martin reserve project funds transferred from Koola Upgrade, The Glade, Rofo Park, Pleasant Ave - Playground, with additional Grant and Contribution to works funding the project.
PJ	10083546310000	\$932,400	\$1,302,400		\$370,000	Increase infrastructure and facility funding for Sir David Martin reserve project transferred from Koola upgrade, The Glade, Pleasant Ave - Playground, funding the project.

CAPITAL WORKS / PROJECTS

	Project Number	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	10108012600000	\$14,100	\$100	(\$14,000)		Decrease expenditure budget for Pleasant Ave - playground project to reflect funding transfer to Sir David Martin reserve.
PJ	10108046310000	\$14,100	\$100		(\$14,000)	Decrease Infrastructure and facilities reserve for Pleasant Ave - playground project to reflect funding transfer to Sir David Martin reserve.
PJ	10107412600000	\$96,400	\$26,400	(\$70,000)		Decrease expenditure budget for Lofberg Sportsfield project to reflect funding transfer to Sir David Martin reserve.
PJ	10107446310000	\$96,400	\$26,400		(\$70,000)	Decrease Infrastructure and facilities reserve budget for Lofberg Sportsfield project to reflect funding transfer to Sir David Martin reserve.
PJ	10109312600000	\$472,200	\$93,200	(\$379,000)		Decrease Sec 94 Funds budget for The Glade project to reflect funding transfer to Sir David Martin reserve .
PJ	10109347490000	\$472,200	\$93,200		(\$379,000)	Decrease Sec 94 Funds budget for The Glade project to reflect funding transfer to Sir David Martin reserve.
PJ	10138112600000	\$82,200	\$37,200	(\$45,000)		Decrease expenditure budget for Rofe Park project to reflect funding transfer to Sir David Martin reserve.
PJ	10138147490000	\$82,200	\$37,200		(\$45,000)	Decrease Sec 94 Funds budget for Rofe Park project to reflect funding transfer to Sir David Martin reserve.
PJ	10083547490000	\$0	\$424,000		\$424,000	Increase Sec 94 Funds budget for Sir David Martin reserve project to reflect funding transfer from Rofe Park and The Glade.
PJ	10083523560000	\$0	\$22,000		\$22,000	Increase grant income budget for Sir David Martin reserve project to reflect grant approved from Sport and Recreation department.
PJ	10083524000000	\$0	\$30,000		\$30,000	Increase contribution to works budget for Sir David Martin reserve project to reflect KPSC contribution.
PJ	10122412600000	\$0	\$87,000	\$87,000		Increase budget for lot 1 Water St project to reflect the start of embellishment work at the site.
PJ	10122447090000	\$0	\$87,000		\$87,000	Increase Sec 94 budget for lot 1 Water St project to fund the start of embellishment work at the site.
PJ	10008046050000	\$500,000	\$0		(\$500,000)	Decrease budget for domestic waste funding of the NTRA project.
PJ	10008047100000	\$1,741,200	\$1,800,000		\$58,800	Increase budget of Sec 94 2000/03 Nth Turrumurra sportsfield development plan to fund the NTRA project.
PJ	10008047340000	\$0	\$441,200		\$441,200	Increase budget of Sec 94 2004/09 Nth Turrumurra sportsfield development plan to fund the NTRA project.
PJ	10087212600000	\$0	\$1,000	\$1,000		Increase budget for Threatened species project to reflect the grant received last financial year.

CAPITAL WORKS / PROJECTS

	Project Number	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	10087246280000	\$0	\$1,000		\$1,000	Increase unexpended grant budget for Threatened species project to reflect the grant received last financial year.
PJ	10066512600000	\$79,400	\$274,400	\$195,000		Increase budget for Backyard Land Care project to reflect the grant received last financial year.
PJ	10066546280000	\$79,400	\$274,400		\$195,000	Increase unexpended grant budget for Backyard Land Care project to reflect the grant received last financial year.
PJ	10041512600000	\$0	\$7,800	\$7,800		Increase budget for Enviro Trust - The Glade project to reflect the grant received last financial year.
PJ	10041546280000	\$0	\$7,800		\$7,800	Increase unexpended grant budget for Enviro Trust - The Glade project to reflect the grant received last financial year.
PJ	10088812600000	\$71,900	\$51,900	(\$20,000)		Decrease budget for Riparian Improvement Stormwater Treatment project to reflect a transfer to Lofberg Oval project.
PJ	10088846280000	\$71,900	\$51,900		(\$20,000)	Decrease unexpended grant budget for Riparian Improvement Stormwater Treatment project to transfer to Lofberg Oval project.
PJ	10124512600000	\$803,000	\$923,000	\$120,000		Increase expenditure budget for Lofberg project to reflect the transfer from Riparian Improvement Stormwater Treatment project.
PJ	10124546280000	\$0	\$120,000		\$120,000	Increase unexpended grant budget for Lofberg Oval project to reflect the grant received last financial year and a transfer from Riparian Stormwater Treatment project.
PJ	10064912600000	\$22,300	\$66,300	\$44,000		Increase contractors budget for OH&S projects to reflect contributions made by the department last financial year.
PJ	10064946320000	\$22,300	\$66,300		\$44,000	Increase contribution to works income budget for OH&S projects to reflect contributions made by the department last financial year.
PJ	10121666410000	\$19,300	\$18,200	(\$1,100)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666420000	\$90,000	\$86,900	(\$3,100)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666430000	\$137,400	\$137,000	(\$400)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666450000	\$35,800	\$34,300	(\$1,500)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666460000	\$52,300	\$52,200	(\$100)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666470000	\$30,000	\$29,700	(\$300)		Decrease budget for Acquisition of books in the Libraries.
PJ	10121666480000	\$80,000	\$79,500	(\$500)		Decrease budget for Acquisition of books in the Libraries.
PJ	10086912600000	\$7,100	\$14,100	\$7,000		Increase budget for the intranet project.
PJ	10119711250000	\$0	\$57,400	\$57,400		Increase budget to pay for late invoice for Wahroonga by election from the electoral commission

CAPITAL WORKS / PROJECTS

	Project Number	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	10119714607000	\$0	\$57,400		\$57,400	Increase election reserve budget to fund the late invoice received for Wahroonga by election.
Total Adjustment Requested				\$1,556,000	\$1,536,000	
NET ADJUSTMENT TO DEPARTMENTS BUDGET					(\$20,000)	

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Civic
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TOTALS >> 0 0 57,370 0 57,370 -57,370 0 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101197	Wahroonga By-election	0	0	57,370	0	57,370	-57,370	0		100%		Late invoice received and paid. Budget adjusted in September review.

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Community
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TOTALS >> 897,500 224,103 182,289 16,000 -41,814 715,211 46,842 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100054	International Women's Day	800	210	0	0	-210	800	0			30/03/2010	Planning for International Women's Day 2010 will commence in Novemeber 2009.
100294	I.D. Community Profile	7,000	1,800	1,875	0	75	5,125	0		25%	30/06/2010	Quarterly fee for maintaing and updating Council's web based demographic profile and Community ATLAS has been processed.
100589	Community Languages Collection	500	120	0	0	-120	500	0		24%	Ongoing	This is an ongoing project to increase holdings in languages other than English. It commenced with a State Library grant and has been funded through S94 funds.The project has \$531 remaining.
100665	Backyard Landcare	79,400	19,800	40,353	0	20,553	39,047	100		25%	30/11/2010	This is a grant from the Enviromental Trust and the money is going to towards the employment of three Greenstyle Advisors as well as materials. This grant will finish in 2011
100781	Artstart 2009	0	0	2,594	1,000	2,594	-2,594	0		100%	30/09/2009	Mural in St Ives Youth Centre and acrylic painting workshop with Aboriginal art workshop exploring identity and experiences have been completed.
100869	Intranet	7,100	1,800	0	0	-1,800	7,100	0		95%		Internal enewsletter module complete. First edition was issued in May. Photo library software purchased and will be implemented in July and August.
100881	State Library Grant Technology	11,600	3,000	0	0	-3,000	11,600	0		25%	Ongoing	This project is funded annually by State Library and funds have been spent on a microfiche reader/printer, subscription for the Navigator project, storage units, and IT refurbishment of the Local Studies area at Gordon branch. The remaining funds will be used to upgrade the IT connections between Gordon, Turrumurra and St Ives branches.
100882	State Library Grant Building	24,900	6,000	6,255	0	255	18,645	5,111		75%	Ongoing	This project is funded annually by the State Library of NSW and funds have been spent on supplementing A/C units at Turrumurra ans Lindfield branches and display units. The remaining funds will be used to refurbish carpet at Lindfield branch and to provide for remodeling branches following the Re-branding report outcomes.
100883	State Library Grant Promotion	23,200	5,700	22,000	0	16,300	1,200	0		95%	Ongoing	This project is funded annually by the State Library of NSW and was used to promote and market the Library and its activities including the Re-branding Project.

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Community
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TOTALS >> 897,500 224,103 182,289 16,000 -41,814 715,211 46,842 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/Contribs/Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101187	Thomas Carlyle Centre	69,000	17,124	3,060	0	-14,064	65,940	0		10%	30/06/2010	Specifications for proposed Thomas Carlyle Children's Centre playground upgrade works and landscape plan completed. Currently awaiting quotations for proposed playground upgrade works.
101188	Crime Prevention DVD Resource	0	0	0	10,000	0	0	0				
101189	JB Seed Public Art	0	0	0	5,000	0	0	35		15%	Decemebr 20	6 young artists have been selected to paint 2 public art murals. Design phase of murals has commenced and meetings scheduled with young artists to consider concept designs.
101201	Information Kiosk	29,200	7,200	0	0	-7,200	29,200	0				Project has commenced. New technology was investigated and found to be too expensive for the required functionality. Instead Council will use a combination of existing in house facilities and new hardware to achieve similar results. Remaining funds to be used for implementation of new booking system..
101212	Gordon Library Paperbacks	2,700	675	0	0	-675	2,700	0			Recurring	This is a recurring budget to be expended this financial year.
101213	Lindfield Library Paperbacks	1,600	399	0	0	-399	1,600	0			Recurring	This is a recurring budget to be expended this financial year.
101214	St Ives Library Paperbacks	2,900	726	41	0	-685	2,859	0		25%	Recurring	This is a recurring budget to be expended this financial year.
101215	Turramurra Library Paperbacks	2,800	699	1,117	0	418	1,683	0		39%	Recurring	This is a recurring budget to be expended this financial year.
101216	Information Services	534,800	133,950	98,307	0	-35,643	436,493	6,622		18%	Recurring	This is a recurring budget to be expended this financial year.
101271	Compost Toilet - Wildflower Garden	100,000	24,900	6,688	0	-18,212	93,312	34,975		100%	16/10/2009	Project completed on the 16 October final payment to be made before the end of October 2009

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Corporate
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TOTALS >> 677,000 169,323 1,202 0 -168,121 675,798 220,084 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100511	HR Payroll Performance Planning	16,500	4,200	0	0	-4,200	16,500	0			31/03/2010	Project Plan for on-line recruitment nearing completion. Implementation to be scheduled for early next year.
100649	OH&S Procedures	22,300	5,400	709	0	-4,691	21,591	0			On-going	Expenditure planned to date - * Chemwatch Eystem (\$5,000) * Evacuation & Emergency Procedures (\$20,000) * Safe Work Method Statements (\$3,000) * "Conserve" implementation (\$4,000) * Tech One Training Module (\$20,000) * OHS Policy "Safe Boxes" (\$3,000) * OHS Noticeboards (\$5,000) Total: \$60,000 Potential for expenditure on additional defibrillators but no other change scheduled at this stage.
100710	Works & Assets Stage 1	178,900	44,724	0	0	-44,724	178,900	0			30/06/2009	Project scheduled to commence early next year (March 2010) depending on staff resources.
100783	Trim Upgrade	7,500	1,800	493	0	-1,307	7,007	254			Completed	The upgrade was completed and the new system went live in March without any major issues. Awaiting further invoices.
100862	Booking System	5,500	1,500	0	0	-1,500	5,500	0			30/06/2010	Booking system replacement specifications being developed, request for quotation to be released soon.
101196	Furniture and other assets	10,000	2,400	0	0	-2,400	10,000	0			On-going	Purchases of furniture will occur as needed in line with office relocations and refurbishments.
101203	IT Equipment	178,100	44,649	0	0	-44,649	178,100	164,309			On-going	Order for network switch replacement has been raised. Server replacements currently being scoped for remaining budget.
101205	Business Paper System Replacement	50,000	12,600	0	0	-12,600	50,000	39,716			28/02/2010	New BP system has been selected and order placed with vendor, implementation will commence in late 2009.
101210	GIS Replacement	208,200	52,050	0	0	-52,050	208,200	15,805			31/03/2010	Tender awarded to ESRI, implementation to commence as soon as contracts signed which is anticipated to be mid November.

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Development & Regulation
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TOTALS >> 111,800 111,800 130,000 0 18,200 -18,200 0 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101195	Handheld Infringement Device	111,800	111,800	130,000	0	18,200	-18,200	0				The project was activated in July 2009, with all complete by mid August 2009. All infringements now issued by Council are done via electronic application. This allows for efficient issuing and tracking of penalties.

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Operations
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TOTALS >> 29,705,800 8,114,422 3,145,115 116,279 -4,969,307 26,560,685 1,352,574 499,208

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/Contribs/Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100224	Ayres Rd St Ives	0	0	6,431	0	6,431	-6,431	0		95%	11/09/2009	Work on site complete, waiting for invoice and RTA sign off
100395	Bus Shelter Advertising	0	0	10,495	0	10,495	-10,495	0		100%		Pay for relocations and changes from some advertising shelters to non advertising shelters as per Council's resolutions. All of the relocations are now complete
100566	Seven Little Australians Park & Walking	35,300	8,700	15,134	0	6,434	20,166	1,420	85,234	85%	30/11/2009	Signs outstanding - draft underway. Second stage gatehouse stonemason works completed. Stumps to be ground. Landscapers completing planting works.
100567	Echo Point & Moores Creek Walking Track	32,000	8,100	61	0	-8,039	31,939	0	137,572	87%	30/11/2009	Interp signage for final approval to AHO.RFS HR burn programmed for the track area. Samuel Bate track works to do and interp signs. Quotes to be called for completion.
100596	West Pymble Shopping Centre at Kendall	75,000	18,750	11,606	0	-7,144	63,394	3,009		5%		Design currently being finalised for consultation. Materials for access ramp ordered and awaiting contractor for installation.
100662	Gordon Golf Course - Sewer Mining Plan	2,642,600	660,600	6,632	0	-653,968	2,635,968	0	17,900			S96 submitted - awaiting outcome
100700	Depot Relocation	8,216,000	2,054,001	239,732	0	-1,814,269	7,976,268	95,558				The new architects are nearing completion of the design of the new depot and expect to lodge the DA in November 2009. Work is continuing on the upgrade to 31 Bridge Street to achieve occupation. Relocation is expected to be in November 2009.
100705	Operational Fleet	712,800	178,200	0	21,672	-178,200	712,800	38,130				Operational plant replacment list finalised 23 Sept. Consultation commenced on replacement of 1 Flowcon unit, 2WD Tractor as well as Mowers and other plant. Abbi Sky Probe to be sold and not replaced.
100706	Passenger Fleet	507,500	126,801	0	73,388	-126,801	507,500	520,496				Total 39 passenger vehicles in replacement program under priority 1 and 2. So far, 15 Passenger vehicles have been ordered and 1 delivered.
100714	Tree Planting	134,000	33,510	27,188	0	-6,322	106,812	0			30/06/2009	Project on track. Site assessment currently being undertaken.
100717	Swimming Pool Stage 5 Refurbishment	48,300	12,000	5,223	0	-6,777	43,077	0		95%	07/010/08	Practical Completion for Stage 5 works to 50m pool was reached on 7/10/08. The 12 months Defects Liability Period has commenced. Plant room floor painting completed. Contractor to complete defects list prior to final completion.

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Operations
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TOTALS >> 29,705,800 8,114,422 3,145,115 116,279 -4,969,307 26,560,685 1,352,574 499,208

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget [Annual]	Percent Complete	Completion Date	Project Status
100774	Boomerang St Turramurra	0	0	159,479	0	159,479	-159,479	7,823		95%		Kerb & gutter & heavy patching complete, pits, dwys, landscaping completed. Final asphalt surface completed. Linemarking At Bobbin Head Rd to be investigated for traffic widths
100785	Two Creeks Wellington Upgrade	81,000	20,250	0	0	-20,250	81,000	32,610		65%	31/12/2009	Stage 1 Wellington works almost completed. Interpretive signage to be ordered. Includes Stage 2 funds \$50K for alternate route track - heritage stonemason appointed. Works pending.
100789	Provincial Rd Lindfield	33,000	8,250	3,116	0	-5,134	29,884	825	100,000	30%		Pipe jacking through property rejected by piping contractors, new route being surveyed along road to creek
100790	Alma St/Graham Ave Pymble	56,500	14,100	32,236	0	18,136	24,264	4,659	102,000	95%	20/10/2009	Pipe and pit construction completed, asphalt restored, waiting on payment of final invoices.
100835	Sir David Martin Reserve Park	932,400	233,100	55,484	0	-177,616	876,916	39		30%		Earthworks, concreting works, irrigation, baseball batting cage commenced with delays being caused by wet weather. Currently 2 weeks behind schedule.
100846	Lindfield Soldiers Memorial Oval No 2 Sp	133,500	33,390	4,027	0	-29,363	129,473	17,504		25%		Work on the upgrade of car park and access road have commenced
100850	St Ives Showground Playground	16,500	4,200	250	0	-3,951	16,251	0		95%	10/10/2008	Practical Completion was reached on 10/10/08. The 12 months Defects Liability Period has commenced.
100878	State Weeds - Ludwigia Repens	0	0	261	0	261	-261	0		20%	6/30/2008	All equipment for the works has been purchased however due to receiving confirmation of grant funds late in the year and bad weather conditions the on ground treatment works on L.repens was not able to be completed. Seeking advice from DPI as to whether we can roll over the funds to undertake works next year.
100887	Wahroonga Traffic & Parking Study	3,900	900	5,318	0	4,418	-1,418	472	56,502	100%	30/06/2009	The Arup Wahroonga Traffic & Parking Study has been completed and considered by Council. Variance was for additional data collected during the study. No further payments to be made.
101015	Lucia Avenue	0	0	33,813	0	33,813	-33,813	0		100%	31/07/2009	Work completed
101021	Tallong Place	0	0	25,081	0	25,081	-25,081	0		100%	20/07/2009	Work completed
101044	Lennox Street	0	0	23,973	0	23,973	-23,973	34,635		95%		Rehab program, Asphalt work completed, minor gutter work to be done

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Operations
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TOTALS >> 29,705,800 8,114,422 3,145,115 116,279 -4,969,307 26,560,685 1,352,574 499,208

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/Contribs/Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101053	Yarrabung Road	0	0	56,403	0	56,403	-56,403	115		95%		Rehab program, Asphalt work completed, minor gutter work to be done
101070	Koola Park Upgrade	1,774,900	443,700	5,160	0	-438,540	1,769,740	0		30%	30/09/2009	Topographic survey, geotechnical study, soil testing, and floodlight designs all completed. Community consultation next quarter for floodlights and turf cricket wickets.
101071	Golden Jubilee Sports Field (Back Oval)	77,000	19,140	0	0	-19,140	77,000	4,620			31/12/2009	Topographic survey completed in September. Survey to go to Geotechnical engineers to quote for geotech investigation.
101072	Roseville Chase Oval (Heritage site)	519,100	129,750	10,699	0	-119,051	508,401	1,598		25%		Contract documentation finalised. Tender in progress, tenders close 13 October 09
101073	Bert Oldfield Oval / Killara Park	3,300	900	5,112	0	4,212	-1,812	160		100%		All drainage and cricket table works complete hand over to O.S. Services finalised
101074	Lofberg Oval Stormwater harvesting	240,400	60,000	3,635	0	-56,365	236,765	0		10%	30/06/2010	Contract awarded to Statewide Civil. Work due to commence September 09.
101076	Loftberg Oval Floodlighting Update	55,600	13,800	841	0	-12,959	54,759	0		5%		Project on hold while funding being sourced
101080	Pleasant Ave - Playground	14,100	3,600	213	0	-3,387	13,887	0		95%	30/06/2009	Playground upgrade complete.
101081	Turramurra Memorial Park	476,100	118,980	1,392	0	-117,588	474,708	72,304		30%	31/02/2010	Survey completed. Concept plans for playground upgrade finalised and equipment ordered P059663 waiting 10 weeks delivery from Denmark. UTS student project presentation next week for development
101083	Eldinhope Green Playground	1,400	300	21	0	-279	1,379	0		95%	30/06/2009	Playground installed. Work now complete.
101084	Memorial Avenue Reserve	64,700	16,200	49,259	0	33,059	15,441	0		95%	30/10/2009	Playground completed on 7/09/09. Contractor to complete defects list prior to final completion.
101085	Two Turner Reserve, Lindfield	132,100	33,000	0	0	-33,000	132,100	0		15%	30/10/2009	Section 94 funding. Concept plan on CAD underway. Delayed
101090	Roseville Park Tennis Courts	227,000	56,730	3,433	0	-53,297	223,567	129,290		10%		Lighting installation scheduled for January 2010

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101093	The Glade Landscape Masterplan	472,400	118,110	0	0	-118,110	472,400	0			30/06/2010	Not yet commenced.
101094	Lofberg Oval Netball Courts	161,200	40,350	2,438	0	-37,912	158,762	141,807		10%		Quotations being obtained for work to commence in December 2009.
101098	Swain Gardens Landscape Master Plan Stag	41,800	10,500	20,982	0	10,482	20,818	0		85%		Minor elements of the work still to be completed
101099	St Ives Village Green Skate & Bike Park	0	0	7,800	0	7,800	-7,800	0		15%	31/12/2009	Two stages of community consultation completed. Draft plans to go to Open Space committee then to Council then on public exhibition.
101100	Turramurra Memorial Park Karuah Park Mas	38,500	9,600	192	0	-9,408	38,308	0		25%	30/11/2009	DP&C \$10,000 grant and DVA \$4000 grant provided for war memorial precinct works as part of first stage works. Waiting on plaque quotation to be returned from supplier.
101101	Lindfield Soldiers Memorial Pk - 1927 LS	0	0	0	3,636	0	0	570		98%	30/09/2009	Minor Planting to be completed around internal roadworks.DP&C \$10000 grant received.
101102	St Ives Showground	78,100	19,500	0	0	-19,500	78,100	6,200		35%	30/06/2010	Awaiting advise from Council's Heritage Advisory Committee. Dept of Commerce Heritage Grant pending decision. Plans prepared awaiting Costings. Moving forward.
101103	Bicentennial Park dog off leash area	98,500	24,540	1,489	0	-23,051	97,011	0		10%	30/06/2010	Contract awarded to Statewide Civil. Work due to commence September 09.
101104	Memorial Avenue Reserve	42,500	10,500	1,150	0	-9,350	41,350	636		95%	30/10/2009	See comment for 101084
101112	Roseville Park carpark	0	0	127	0	127	-127	0		100%	30/06/2009	Carpark works completed hand over to O.S. Services now finalised.
101117	Indoor Aquatic Facility	698,700	174,678	3,337	0	-171,341	695,363	0		30%	31/12/2009	Schematic design completed. Floor plan adopted by Council in August. 3D building design options being prepared ready for public meeting on site in November.
101124	The Comenarra Parkway	0	0	6,208	0	6,208	-6,208	0		95%	1/08/2009	Construction complete, waiting payment of invoices

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101126	Rosedale Road	23,900	6,000	0	0	-6,000	23,900	0				Investigation in progress
101129	Bobbin Head Road	57,400	14,400	9,835	0	-4,565	47,565	654		5%		Contractor arranged Resto work in Rushall during November can allow reduction in ramp grade, extend design extents
101132	Lady Game Drive Shared Path	362,700	90,750	12,975	0	-77,775	349,725	2,761		95%		Geotech report received, footpath costs too high. Revised design for guard rail and soulder submitted to RTA.
101142	Werona Avenue	38,400	9,600	3,816	0	-5,784	34,584	1,149		20%		Design being approved by RTA. Consulting shops and residents directly affected by work
101144	Grosvenor St & Junction St Road Wahroong	20,000	5,100	4,866	0	-234	15,134	1,537		20%		Pavement work on Junction upgrade nearly complete, then install rumble bars
101145	Victoria Street Roseville	15,000	3,750	2,210	0	-1,540	12,790	1,408		95%	9/10/2009	Constructed in school holidays, waiting for final invoices to be paid
101146	Koola Ave - Ped fencing	4,600	1,200	402	0	-798	4,198	95		98%	1/08/2009	Fence installed final invoices approved, minor widening to one space to be carried out
101153	Wattle Street	99,500	24,900	5,762	0	-19,138	93,738	1,079		30%		Survey carried out
101155	Middle Harbour Road	43,600	11,100	59,212	0	48,112	-15,612	0		95%	1/08/2009	Construction complete, waiting payment of invoices so can close project.
101156	Minor Drainage Upgrades	59,600	14,901	10,049	0	-4,853	49,552	2,622		10%		Not yet completed progressive during year
101164	1A Brentwood Avenue	155,100	38,700	2,430	0	-36,270	152,670	687		20%		Drainage work in association with roadworks in Design program
101165	Environmental Drainage System Management	152,000	37,950	2,897	0	-35,053	149,103	969		10%		Contract documentation currently being prepared
101176	Removal of graffiti in Business Centres	9,200	2,310	14,700	0	12,390	-5,500	0				Contractor advised of completion of contract. Lindfield Rotary now on board.
101220	Council Chambers Building Works	378,100	94,599	28,211	0	-66,388	349,889	0				Human Resources section now complete. Awaiting Bridge works to be completed before modifications to level 2 are carried out.
101221	SES Relocation	996,800	249,201	35,775	0	-213,426	961,025	0				Conceptual plans for RFS and SES building layouts developed and tabled. Feedback received and to be reported to OMC 10 November. Demolition of former SES HQ commenced 11 August and completed 16 September at cost of \$35,000.

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101227	31 Bridge Street - Renovations	285,300	71,400	2,868	0	-68,532	282,432	145,112		25%	30/09/2009	Work is continuing on the building upgrade to obtain occupation certificate. Refurbishment of the building to allow for the relocation of Chambers staff in November 2009.
101265	St Ives Village Green Skate & Bike Park	553,600	138,360	0	0	-138,360	553,600	0		20%	31/12/2009	Two stages of community consultation completed. Draft plans to go to Open Space committee then to Council then on public exhibition.
101266	Turramurra Memorial Park and Karuah Park	21,000	5,250	0	0	-5,250	21,000	19,626		20%	30/09/2009	Detailed design completed for Karuah Park. Exercise circuit and equipment to be installed Nov 2009.
101280	Allan Street	27,200	13,602	37,451	0	23,849	-10,251	0		80%		Levy program syd water needs to repair main.
101281	Alvona Avenue	16,400	8,202	17,033	0	8,831	-633	0		100%	28/07/2009	Levy program works completed
101282	Anatol Place	23,600	11,802	23,500	0	11,698	100	0		100%	04/08/2009	Levy program works completed
101283	Billyyard Avenue	80,300	40,152	84,089	0	43,937	-3,789	0		100%	22/07/2009	Levy program works completed
101284	Blytheswood Avenue	149,300	74,652	143,677	0	69,025	5,623	0		100%	03/08/2009	Levy program works completed
101285	Campbell Drive	140,700	70,350	139,426	0	69,076	1,274	0		100%	24/07/2009	Levy program works completed
101286	Cardigan Road	58,500	29,250	397	0	-28,853	58,103	0		10%		Levy program waiting for oval work to be completed
101287	Echo Street	20,500	10,248	31,190	0	20,942	-10,690	0		100%	31/07/2009	Levy program works completed
101288	Forbes Lane	22,600	11,298	49,901	0	38,603	-27,301	0		100%	04/08/2009	Levy program works completed
101289	Garrick Road	149,900	74,949	1,017	0	-73,932	148,883	0		10%		Levy program stabilisation, core hole testing required
101290	Gilda Avenue	49,300	24,651	31,067	0	6,416	18,233	0		80%		Levy ProgramRoad work complete, shoulder work required
101291	Gleneagles Avenue	85,200	42,600	72,633	0	30,033	12,567	0		100%	29/07/2009	Levy program works completed
101292	Glenview Street	97,600	48,801	2,192	0	-46,609	95,408	0		10%		Levy program stabilisation, core hole testing required
101293	Highlands Avenue	62,300	31,149	65,300	0	34,151	-3,000	0		100%	28/07/2009	Levy program works completed
101294	Illoura Avenue	71,900	35,949	1,125	0	-34,824	70,775	0		10%		Levy program stabilisation, core hole testing required
101295	Johore Place	23,600	11,799	27,566	0	15,767	-3,966	0		100%	27/07/2009	Levy program works completed
101296	Koola Avenue	99,600	49,800	117,263	0	67,463	-17,663	0		100%	24/07/2009	Levy program works completed

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101297	Larool Avenue	62,600	31,299	52,690	0	21,391	9,910	0		100%	30/07/2009	Levy program works completed
101298	Lincoln Road	32,900	16,449	53,871	0	37,422	-20,971	0		100%	29/07/2009	Levy program works completed
101299	Mayfair Place	8,900	4,449	19,505	0	15,056	-10,605	0		100%	27/07/2009	Levy program works completed
101300	Mcintosh Street	41,100	20,550	67,805	0	47,255	-26,705	0		100%	22/07/2009	Levy program works completed
101301	Merrival Lane	22,600	11,301	408	0	-10,893	22,192	0		10%		Levy program stabilisation, core hole testing required
101302	Myoora Street	55,500	27,750	1,977	0	-25,773	53,523	0		100%	23/10/2009	Levy program tree has been removed, asphalt completed
101303	Narelle Avenue	64,700	32,349	56,581	0	24,232	8,119	0		100%	31/07/2009	Levy program works completed
101304	Niblick Avenue	19,500	9,750	132	0	-9,618	19,368	0		10%		Levy program stabilisation, core hole testing required
101305	Onslow Lane	12,800	6,399	87	0	-6,312	12,713	10,477		100%	03/11/2009	Levy program works completed
101306	Park Avenue	19,500	9,750	25,366	0	15,616	-5,866	300		100%	25/07/2009	Levy program works completed
101307	Paul Avenue	29,800	14,901	24,524	0	9,623	5,276	0		80%		Levy Program Road work complete, shoulder work required
101308	Priestley Close	23,600	11,799	24,561	0	12,762	-961	0		100%	30/07/2009	Levy program works completed
101309	Primula Street	55,900	27,951	52,154	0	24,203	3,746	0		100%	14/08/2009	Levy program works completed
101310	Springdale Road	55,500	27,750	48,523	0	20,773	6,977	0		100%	31/07/2009	Levy program works completed
101311	Stanhope Road	54,400	27,201	794	0	-26,407	53,606	0		10%		Levy program stabilisation, core hole testing required
101312	Stuart Street	136,600	68,301	1,352	0	-66,949	135,248	0		10%		Levy program stabilisation, core hole testing required
101313	Sydney Road	57,500	28,749	57,178	0	28,429	322	0		100%	23/07/2009	Levy program works completed
101314	Taylor Street	29,000	14,499	537	0	-13,962	28,463	0		10%		Levy program stabilisation, core hole testing required
101315	Tryon Road	68,800	34,401	50,355	0	15,954	18,445	0		100%	24/07/2009	Levy program works completed
101316	Walpole Place	38,000	18,999	31,859	0	12,860	6,141	0		100%	27/07/2009	Levy program works completed
101317	Warwick Street	22,600	11,298	30,969	0	19,671	-8,369	0		100%	03/08/2009	Levy program works completed
101320	Bolton Place	27,700	8,310	441	0	-7,869	27,259	0		10%		Rehab program stabilisation, core hole testing required
101321	Bolwarra Avenue	167,400	50,220	2,404	0	-47,816	164,996	0		10%		Rehab program stabilisation, core hole testing required

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101322	Bruce Avenue	216,700	65,010	2,122	0	-62,888	214,578	0		10%		Rehab program stabilisation, core hole testing required
101323	Burleigh Street	43,300	12,990	424	0	-12,566	42,876	0		95%	19/10/2009	Rehab program Not suitable for stabilisation, Deep lift asphalt 140mm. Asphalt complete, line marking required.
101324	Calvert Avenue	82,200	24,660	1,400	0	-23,260	80,800	0		10%		Rehab program stabilisation, core hole testing required
101325	Denly Lane	90,400	27,120	885	0	-26,235	89,515	0		10%		Rehab program stabilisation, core hole testing required
101326	Fiddens Wharf Road	115,000	34,500	1,126	0	-33,374	113,874	0		10%		Rehab program stabilisation, core hole testing required
101327	Livingstone Avenue	115,000	34,500	2,061	0	-32,439	112,939	0		10%		Rehab program stabilisation, core hole testing required
101328	Luton Place	39,000	11,700	25,318	0	13,618	13,682	0		100%	30/07/2009	Rehab Program, works completed
101329	Macleay Avenue	122,200	36,660	1,749	0	-34,911	120,451	0		10%		Rehab program stabilisation, core hole testing required
101330	Maranoa Place	17,500	5,250	256	0	-4,994	17,244	0		10%		Rehab program stabilisation, core hole testing required
101331	Neringah Avenue North	73,900	22,170	1,234	0	-20,937	72,667	0		10%		Rehab program stabilisation, core hole testing required
101332	Northcote Avenue	110,900	33,270	1,086	0	-32,184	109,814	0		10%		Rehab program stabilisation, core hole testing required
101333	Nulla Nulla Street	80,100	24,030	1,464	0	-22,566	78,636	0		10%		Rehab program stabilisation, core hole testing required
101334	Raymond Avenue	64,700	19,410	1,228	0	-18,182	63,472	0		10%		Rehab program stabilisation, core hole testing required
101335	Shirley Road	92,400	27,720	905	0	-26,815	91,495	0		10%		Rehab program stabilisation, core hole testing required
101336	Village Green Parade	251,600	75,480	2,463	0	-73,017	249,137	0		10%		Rehab program stabilisation, core hole testing required
101337	Ulm Avenue	75,000	22,500	734	0	-21,766	74,266	0		10%		Rehab program stabilisation, core hole testing required
101338	Wallalong Crescent	97,600	29,280	1,466	0	-27,815	96,135	0		10%		Rehab program stabilisation, core hole testing required
101339	Warrabri Place	91,400	27,420	1,150	0	-26,270	90,250	0		10%		Rehab program stabilisation, core hole testing required
101340	Wattle Street	80,100	24,030	1,294	0	-22,736	78,806	0		10%		Rehab program stabilisation, core hole testing required
101341	Wolsten Avenue	119,100	35,730	1,718	0	-34,012	117,382	0		10%		Rehab program stabilisation, core hole testing required
101342	Junction Road - Concrete Works	0	0	167,000	0	167,000	-167,000	0				
101344	Junction Road	250,000	250,000	159,649	0	-90,351	90,351	373		100%	16/10/2009	RTA Program, Work completed

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101345	Stanhope Road	250,000	0	0	0	0	250,000	0		1%		RTA program
101348	Werona Road	154,100	51,366	0	0	-51,366	154,100	0				R2R Program. To be deferred due to Energy Aust upgrade
101349	Burns Road	323,900	0	0	0	0	323,900	0		1%		R2R Program Design required
101352	Hope Street	0	0	1,870	0	1,870	-1,870	0				
101360	Powell Street	84,200	21,033	0	0	-21,033	84,200	0				Awaiting design
101361	Yarrabung Road	52,600	13,149	2,789	0	-10,360	49,811	692		5%		Investigating alternatives
101365	Neringa-Woniora	343,000	85,749	5,360	0	-80,389	337,640	2,555				
101366	Inlet capacity across Maitland Street	7,200	1,800	881	0	-919	6,319	229				
101367	45 Kokoda Avenue	71,900	17,976	1,083	0	-16,893	70,817	793				
101368	Junction Road	0	0	233,000	0	233,000	-233,000	0				
101372	Acron Oval	37,200	9,300	563	0	-8,737	36,637	255				Not yet due
101373	Cliff Oval No. 2	35,900	9,000	0	0	-9,000	35,900	0				Not yet due
101374	Comenarra Oval	344,000	86,010	22,502	0	-63,508	321,498	0				Tenders received
101375	St Ives Village Green	516,600	129,150	148	0	-129,002	516,452	0				Masterplan progressing - needs to be adopted before works can commence.
101376	McKenzie Park	64,700	16,170	0	0	-16,170	64,700	0				Not yet due
101377	Archdale Park	31,800	7,950	0	0	-7,950	31,800	0				Not yet due
101378	Peewee Park	32,000	8,010	484	0	-7,526	31,516	15,532				Work has commenced
101379	Highland Avenue	14,400	3,600	0	0	-3,600	14,400	0				Not yet due
101380	Balmaringa Reserve	170,500	42,600	0	0	-42,600	170,500	0				Awaiting design - working with Turrumurra Public School students on design concepts.
101381	Rofe Park	82,200	20,550	0	0	-20,550	82,200	26,750				Quotes have been received approx \$35,000. \$45,000 to be transferred to Sir David Martin Reserve Masterplan.
101382	Bicentennial Park	122,200	30,600	1,848	0	-28,752	120,352	0				Work currently underway.

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101383	Gordon Recreation Ground	55,500	13,875	0	0	-13,875	55,500	0				Not yet due
101385	Malga Avenue	108,300	27,075	1,426	0	-25,649	106,874	803		5%		Design commenced
101386	Memorial Avenue	33,900	8,475	1,414	0	-7,061	32,486	726		10%		Awaiting tree information to finalise design, contractor arranged for January 10
101387	Grosvenor Avenue	102,700	25,674	3,199	0	-22,475	99,501	911		5%		Desing commenced
101390	Topographic Mapping of Flooding KMC	0	0	0	17,583	0	0	0				Engaged computer consultant to develop automated process for data extraction of sections and levels for input to flood width modelling software.
101399	Clydesdale Place	0	0	1,480	0	1,480	-1,480	0		5%		Work underway on footway

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TOTALS >> 12,270,000 2,474,315 764,112 65,448 -1,710,203 11,505,888 604,175 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
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100080	North Turrumurra Recreation Area	4,241,200	1,060,200	92,402	0	-967,799	4,148,799	0		40%	31/12/2009	Plan of Management adopted by Council 24 February 2009. Determination on the application for special variation was recieved July 2009. Feasibility study on water recycling commenced and will complement \$2million grant. Dam design completed and approval gained from NSW Dams Safety Committee. Tender for dam and tender for sewer mining both open in October 09 for reporting to Council in Nov-Dec.
100311	Swales And Bioretention	77,000	77,000	4,549	0	-72,451	72,451	49		10%	30/06/2009	Expenditure to date includes staff salaries covering investigation and preliminary design for water sensitive urban design in Birubi Avenue Turrumurra , Brisbane Avenue East Lindfield and Kalang Avenue Killara
100312	Integrated Side Entry And Street Tree Pi	26,700	0	1,577	0	1,577	25,123	17		10%	30/06/2009	Expenditure to date is accrued staff salary. This line will compliment PJ 100311
100313	Sheldon Forest	10,300	2,574	2,380	0	-194	7,920	4,506		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track.
100314	Browns Field And Surrounds	10,300	2,574	3,038	0	464	7,263	6,965		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track.
100315	Browns Forest (Bgh)	10,300	2,574	6,093	0	3,519	4,207	4,138		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track..Coordinating work with other adjacent land owners including National Parks and Sydney Water.
100316	St Ives Showground (Duffy's Forest)	10,300	2,574	2,940	0	366	7,360	6,020		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track. Current focus is on maintaining areas already regenerated.
100318	The Glade	5,100	1,275	0	0	-1,275	5,100	4,042		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track. Site being prepared for an approved ecological burn in 2009. This project complements Coupes Creek bush regeneration and weed control project PJ100325
100319	Maddison (BGH)	10,300	2,574	3,070	0	496	7,230	33,961		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track..
100320	Acron Oval	5,100	1,275	0	0	-1,275	5,100	4,581		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track.

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100321	Turiban Reserve (Bgh)	5,100	1,275	928	0	-348	4,173	3,618		10%	30/06/2009	Fifth year of a seven year bush regeneration project. Contractor work on track. Awaiting approved hazard reduction burn in the North/East corner of reserve when conditions are appropriate to stimulate regeneration.
100322	Wildlife Promotion And Management	10,300	2,574	0	0	-2,574	10,300	0		10%	30/06/2009	Expenditure to date includes accrued salaries and will cover the cost of purchase of native bee hives as part of the Wild Things program. This line will covers costs for native plants purchase for schools who were unsuccessful in the environmental levy small grant scheme PJ 100339 where projects demonstrate a positive environmental benefit. Remediation of land within 102 Rosedale Road will also be costed to this line.
100323	Feral Animal / Noxious Weed Control	15,400	3,849	2,420	0	-1,429	12,980	9,335		10%	30/06/2009	Expenditure to date includes accrued salaries. Wet weather has delayed the proposed rabbit control program engaged by operational staff. Expected to commence mid October pending conversation with dog owner groups and urban feral animal action group. This is an ongoing project contracts have been issued. One round of baiting will occur on the golf courses and the Wildflower Garden this financial year.
100324	Creek Maintenance	10,300	5,150	0	0	-5,150	10,300	0			30/06/2009	Options are being investigated for weed control in Quarry Creek
100325	Coups Creek (The Glade)	9,200	2,301	0	0	-2,301	9,200	7,273		10%	30/06/2009	This project has funded the stabilisation of riparian vegetation of the upper reaches of Coups Creek. Contractors undertaking bush regeneration. Compliments bush regeneration works undertaken in PJ 100318 and external grant for creek rehabilitation PJ100415.
100326	Stoney Creek (Richmond Park)	21,300	5,349	842	0	-4,507	20,458	34,964		10%	30/06/2009	Pre fire weeding by contractor in collaboration with the bushland operational staff. Hazard reduction burn has been approved and awaiting appropriate time for burn. Post fire weeding will commence pending programmed fire. Expenditure to date includes staff salaries.
100327	Middle Harbour	23,800	6,024	6,098	0	74	17,702	7,449		10%	30/06/2009	This project enables weeding and revegetation to improve native canopy within an area of Blue Gum High Forest as identified by the vegetation mapping in Orana Street Pymble. Expenditure to date includes accrued staff salaries.

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100328	Cowan Creek	20,500	5,124	3,547	0	-1,577	16,953	10,912		10%	30/06/2009	Expenditure to date includes staff salaries. Maintenance of Darri Track from last year tree planting day and stormwater outlet construction. This line will also fund Bannockburn bush regeneration and post fire pile burn weeding.
100329	Lane Cove	31,800	8,124	8,725	0	601	23,075	1,187		50%	30/06/2009	Funding used for pre fire weeding along the lower reaches of Sheldon Forest burn approved and proposed for October 2009. Expenditure to date includes accrued staff salaries
100332	General Sites	20,500	5,124	9,126	0	4,002	11,374	9,268		10%	30/06/2009	expenditure includes accrued salaries. Maintenance at Minamurra Avenue. Cost of tree planting day kissing point Road and Darri Track including site preparation, plants, protection and promotion of the day.
100333	Bushcare Site Improvements	56,900	14,199	19,012	0	4,813	37,888	36		10%	30/06/2009	Funding directed at 25 bushcare sites to provide supplementary regeneration and individual site support.
100334	Bushcare	8,200	0	1,865	0	1,865	6,335	0		10%	30/06/2009	Funding for qualified bushcare trainers to complement works at bushcare site in accordance to agreed programs. Purchase and installation of additional Bushcare site signs. Compliments PJ 100333
100335	Urban Landcare	10,900	600	5,740	0	5,140	5,160	0		10%	30/06/2009	This project is complimented by the "Greenstyles" PJ 100665 - an education program across three council areas regarding native plant species on private property. This project is funded by NSW Sustainability Trust.
100336	Community Firewise	8,200	4,100	0	0	-4,100	8,200	0		10%	30/06/2009	This line will fund contractors to manually reduce fuel in the South Turrumurra area around Canoon Road. This is a high risk area which cannot be controlled with a hazard reduction burn due to previous frequent burns.
100338	Parkcare	16,400	4,101	10,355	0	6,254	6,045	11		10%	30/06/2009	Expenditure to date includes staff salaries. Project involved supporting the growing number of volunteers involved in Parkcare and Streetcare. A total of 25 registered groups have been formed to date since the beginning of the Environmental Levy.

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100339	Small Grant Projects	87,600	42,450	37,803	0	-4,647	49,797	7,967		40%	30/06/2009	Expenditure to date includes staff salaries and round eight small grant funds presented 28th July. Implementing on going council managed small grant projects to date. Review of completed projects for reporting is expected this financial year. Round nine closes December 4 2009.
100340	Promotions And Initiatives	20,500	5,124	909	0	-4,215	19,591	13		10%	30/06/2009	Expenditure to date includes accrued staff salaries. One Stop Shop now known as "Climate Clever Shop" a Sustainable business initiative with Mosman, Willoughby and Hunters Hill Councils. Launch of project delayed to late August as determined by grant steering committee.
100342	Golden Jubilee Fire Trail	14,400	3,600	851	8,333	-2,749	13,549	9		10%	01/12/2008	North Warrungga to North Turramurra fire trail funded by a fourth grant from National Fire Mitigation Fund to meet requirements by NSW Fire Brigade. Expenditure to date includes accrued staff salaries. Contractors engaged to concrete two sections totalling 42m of the fire trail from Lister Street Warrungga entrance commencing 14th October. On completion of works another \$8 330 will be invoiced, to complete the works.
100346	Seven Little Australians	8,200	2,049	1,661	0	-389	6,540	5,493		10%	30/06/2009	Weed control contract commenced on it's 4th year. Planting Slade Avenue street verge with Lindfield Scouts scheduled for Spring to secure a sustainable edge and compliment gate house entry upgrade recently completed.
100348	Dumping/Encroachment	102,700	25,674	4,616	86	-21,058	98,084	-4,983		10%	30/06/2009	Expenditure to date includes accrued staff salaries, for Community Environment Officers which includes development and implement a dumping program at the urban bushland interface, Walks and Talks program and Interface education.
100350	Noxious Weed Control	51,400	12,849	4,191	0	-8,658	47,209	17,756		10%	30/06/2009	Expenditure to date includes accrued staff salaries. Contracts awarded and work on target for bush regeneration adjacent to Lady Game Drive which compliments current Lane Cove National Park priorities and work. This project also addresses weed control in Harry Seidler Reserve.

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100351	Biodiversity (Macroinvertebrate, Flora, F	25,500	4,928	3,027	0	-1,901	22,473	16		10%	30/06/2009	Expenditure to date includes accrued staff salaries. Contractors engaged to continue with summer and autumn bird survey at selected bushcare sites. Final report will also include monitoring from 2009/10 year and incorporate surveys within the adjacent National Parks. A report will be completed in 2009/10 and will be incorporated in Council's GIS database.
100353	Community Survey	40,500	10,225	1,600	0	-8,625	38,900	7,426		10%	30/06/2009	Expenditure to date includes staff salaries. This project line will enable contractors to survey the community to gain an insight to the Environmental Levy performance to date.
100354	Social Research	39,600	9,925	1,565	0	-8,360	38,035	25		10%	30/06/2009	Expenditure to date includes staff salaries. This line will enable investigations to take place in regards to climate change research. The majority of funds will rollover to be used when needed.
100355	Program Evaluation	40,500	10,225	1,600	0	-8,625	38,900	26		10%	30/06/2009	Expenditure to date includes staff salaries. This line will fund the development of a sustainable assurance report which investigates the delivery of the Environmental Levy against the proposed program at commencement in 2005. Brief and preferred contractor yet to be developed.
100357	Weed Inspectorial (Weed Condition)	50,500	12,726	1,995	0	-10,731	48,505	32		10%	30/06/2009	Expenditure to date includes staff salaries. Weed mapping to begin to validate long term regeneration contracts
100358	Quarterly Newsletters	41,100	0	2,024	0	2,024	39,076	26		10%	30/06/2009	Expenditure to date includes staff salaries. Funding used for reports and web site update, Ku-ring-gai News and other promotions, advertising of small grant programs through newspapers, artwork, posters and radio.
100359	General Promotion	20,500	5,125	1,014	0	-4,111	19,486	13		10%	30/06/2009	Expenditure to date includes staff salaries. This line will cover the cost of promotional material also the cost of training for staff in Eucalyptus identification.

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100504	Catchment Management	248,100	62,001	22,308	0	-39,693	225,792	54,705		50%	30/06/2009	This line compliments stormwater harvesting at Lofberg Oval Quarry Creek catchment including installation of a trash rack at Quarry Creek to begin construction at the end of October, residents have been notified. Additionally this line funded the feasibility study at North Turrumurra Recreational survey. Also the security fence required at the stormwater harvesting tank at Lindfield Soldiers Memorial Oval.
100617	WSUD Stormwater Qty & Quality	104,300	5,700	49,870	0	44,170	54,430	5,067		50%	30/06/2009	Expenditure to date includes staff salaries and construction of stormwater outlet protection and riparian work at Kissing Point Road. This line will fund the trash racks to compliment stormwater outlet work at Kissing Point Road. Remaining funds will cover additionally work to compliment stormwater harvesting at Sir David Martin and Lofberg Oval
100620	Water & Catchments Swain Creek	10,300	1,717	2,223	0	506	8,077	10,302		10%	01/06/2008	Weed control in bushland surrounding Swain Gardens. Contract in it's second year and on target. Currently reviewing options for access through county open space on Shot Machine Creek.
100716	Sec 94 Plan - Admin	0	0	35,221	0	35,221	-35,221	0			On-going	Staff Member appointed 17-9-07 & on-going.
100782	Open Space Acquisition	0	0	785	20,173	785	-785	1,656		100%	ongoing	Account to be kept open due to rental income being received.
100787	Cliff Oval	58,500	0	3,864	0	3,864	54,636	8,711		90%		Only minor elements of the work to be completed, these are mainly being delayed due to club house works
100816	Traffic & Transport Study	33,900	8,475	0	0	-8,475	33,900	0			30/06/2010	Town centres project completed and integrated transport & traffic plan commenced as part of Principal LEP
100821	Urban Design Studies	33,900	8,475	0	0	-8,475	33,900	0		10%	31/12/2009	Urban Design Project Completed for Town centres LEP now additional urban design work for DCP
100825	Reclassification Project	10,000	2,550	7,665	0	5,115	2,335	0			31/12/2009	Matter reported to OMC11 August, deferred to Site inspection 22 August 2009, Public forum on 14 September, 2009 and final report back OMC 12 October 2009
100826	Development Public Domain Stage 1	118,800	29,775	21,910	0	-7,865	96,890	0		7%	30/06/2010	Project on going 2009/2010

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100827	Heritage Items and UCA Review	43,900	10,875	5,260	0	-5,615	38,640	0			30/06/2009	Town centers review completed- additional studies and items for stage 2 being prepared
100828	Heritage Assistance Fund	5,000	1,200	0	0	-1,200	5,000	0		5%	31/12/2009	Complying projects completed and funding granted final grant to be allocated
100863	Energy Performance Contract	115,000	28,800	0	0	-28,800	115,000	15,300		70%	01/06/2008	All works undertaken at ten (10) Council sites in accordance with the contract as reported to Council. This completes stage 1 of the Energy Performance Contract. Further energy saving projects will be completed in stage 2.
100873	Proclaim Contributions Add On	16,200	4,050	16,100	0	12,050	100	0			31/12/2008	subject to final consolidated CP plan adopted prior to proclaim project recommencing
100888	Riparian Improvement Stormwater Treatmen	71,900	18,000	5,051	0	-12,949	66,849	42		35%	30/06/2009	Initial catchment WSUD works commenced within Bicentennail Park catchment. This work will be complemented by the stormwater harvesting for Loftberg Oval to commence in 2009/10. Community information sessions were conducted at West Pymble Shops in late August/early September to inform locals of the upcoming works. The first progress report for the Environmental Trust has been accepted and council has now received the full funding payment.
100892	Lofberg Quarry Creek Water Quality Imprv	11,400	2,850	0	0	-2,850	11,400	11,364			30/06/2009	Trash rack construction design completed. This will compliment PJ 101245 Lofberg Oval stormwater harvesting project and relates to Lofberg project. Expect installation to occur in first quarter of 2009/10 year.
101182	Vegetation Mapping	33,900	8,475	3,000	0	-5,475	30,900	0				See comments for PJ101235, Project 98% complete with additional areas added to project to complete mapping detail and extent. Fund provided to assist in vegetation mapping. Mapping funding as as per Council resolution OMC 2 September 2008.
101183	Community Consultation	33,900	8,475	3,957	0	-4,518	29,943	745				Consultation strategy for principal LEP being prepared
101186	Catchment Analysis	197,100	49,401	45,753	4,742	-3,648	151,347	6,718				Tis line funds the installation of monitoring devices and testing of the stormwater harvesting schemes. Also covered the cost of subsurface irrigation and monitoring on Lindfield Soldiers Memorial Oval.
101222	Marian Street Theatre Feasibility Study	887,600	224,376	62,249	0	-162,127	825,351	105,310		50%	30/12/2009	DA approved, Construction Certficcate applaication submitted and likely to be issued 16/10/2009.

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101224	LOT 1 Water Street	0	0	3,450	0	3,450	-3,450	3,050		50%		Landscape plan developed funds required to complete embellishment works.
101225	23 Duff Street, Turrumurra	0	0	290	7,696	290	-290	0			ongoing	Account to be kept open due to rental income being received.
101228	12 Woonona Ave Wahrenonga	1,600,000	0	0	0	0	1,600,000	0				
101230	Biodiversity Maintenance	42,100	7,654	4,091	0	-3,563	38,009	21,227		10%	30/06/2009	Expenditure to date includes staff salaries. Contracts engaged for Mona Street regeneration and post fire weeding at Blackbutt Creek also to assist remediation of 102 Rosedale Road,
101233	Kokoda & Kooloona	26,000	6,549	1,027	0	-5,522	24,973	11,112		10%	30/06/2009	Bush regeneration trial in asset protection zone. Currently reviewing the effectiveness of this project. Contractors have been engaged for further works to clear vegetation of weeds in collaboration with bushland staff within two asset protection zones, Kokoda Street and Kooloona Cres. Expenditure to date includes staff salaries
101234	Fire Education	4,100	2,050	0	0	-2,050	4,100	2,400			30/06/2009	Fire information days continuing in collaboration with Rural Fire Service and NSW fire brigade. North Turrumurra and St Ives Chase will be the first information day scheduled for the 18th October. Second round aimed for South Turrumurra Area of Canoon Road and Wahrenonga residents in Eurong St and Morona Avenue, a tentative date has been set for 1st Nov.
101235	Aerial/satellite canopy mapping	45,900	11,700	30,366	0	18,666	15,534	10,164		98%	30/06/2009	Status: <ul style="list-style-type: none"> • Field mapping for this project has completed. Mapping is now being consolidated. Small areas left unmapped to be updated following product release. • Draft Sydney Metro CMA vegetation mapping undertaken by DECCW to be provided 5/10/09. • DECCW mapping to be compared against KMC mapping, comments /data provided to DECCW. • DECCW to review/update their mapping and re-release for agency comment. • KMC and DECCW to attempt to finalise both products within a similar time frame (May 2010). This should allow for reports to the NSW scientific committee and threatened ecological communities recovery team review.

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101236	Monitoring	14,400	0	635	0	635	13,765	2,160		10%	30/06/2009	Expenditure to date includes staff salariesThis line funds water testing of three water sensitive urban design projects. Results from the monitoring will be reported via industry peer review papers at conferences to validate or otherwise this successful program of Council.
101237	Maintenance	4,100	0	0	0	0	4,100	0		10%	30/06/2009	This line funds the maintenance of previously worked sites.Riparian planting on tributary of Lovers Jump Creek in Maddison Reserve and the three community tree planting day sites
101238	Paddy Pallin	35,400	8,850	9,704	0	854	25,696	23		10%	30/06/2009	Expenditure to date includes staff salaries.Compliments external grant to upgrade walking track in Little Blue Gum Creek.PJ 101237
101239	Little Blue Gum Creek to GNW	105,500	21,300	60,168	0	38,868	45,332	52,621		10%	30/06/2009	This line funded the repair and construction of the walking track from Edenborough Oval to Little Blue Gum Creek. Additionally funds have been allocated to purchase a survey and materials for consruction of the wheelchair accessible walking track at Little Blue Gum Creek. Construction is expected to commence mid November. Compliments PJ 101239
101241	Interface Education	17,500	4,374	9,323	0	4,949	8,177	11		10%	30/06/2009	Expenditure to date includes staff salaries. This line will cover the costs of walks and talks fees, bush neighbours days and rubbish removal, also funding Water sensitive urban design model completed and under review.Wages for sign installation.Community environmnet offices have resposned to encroachment and dumping issues and commenced a proactive systematic review of interface issues, a monthlu report of issues faced is now reported on the council web site. Flying fox colony survey has been sent out to residents in line with with Botanic Gardens translocation proposal.A successful film night for the community was held on the 21st August highlighting the benefits of biodiversity. A bush dance is planned for November 20th with a theme of hushland interface
101242	Gordon Town Centre	237,200	59,301	9,371	0	-49,930	227,829	152			30/06/2009	Funding used for site survey.Do not expect work to progress on this item this financial year.
101244	Avondale Creek	20,500	3,728	2,583	0	-1,145	17,917	6,304		10%	30/06/2009	Contractors engaged and on target for riparian bush regeneration work in the top section of Avondale Creek in Sheldon Forest

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101245	Lofberg Oval	803,000	110,100	32,475	0	-77,625	770,525	515		10%	30/06/2010	Contract awarded. Work due to commence September 09.
101246	Allan Small Stage 1	157,100	0	9,280	0	9,280	147,820	101		10%		Expenditure to date includes staff salaries. Storm water harvesting to take place collecting stormwater from outlets off Redfield Road for irrigation on the oval next financial year.
101254	Open Space Planning	37,900	9,525	0	0	-9,525	37,900	0				Open space planning for areas out of town centres being prepared in accordance with Council's adopted plan and policies and CP Plans
101255	Dual Occupancy review	7,000	1,800	480	0	-1,320	6,520	0				Project memo prepared for KPP
101267	From waste water to valuable water - St	488,600	122,100	0	0	-122,100	488,600	0				This is a grant from NSW Government to reuse leachate to irrigate St Ives Showground and nursery. Detailed feasibility study completed. Currently preparing tender documentation.
101268	A partnership for sharing alternate water	88,500	22,200	12,115	24,417	-10,085	76,385	26,416		25%		Final design completed, tender documentation completed, tenders close 13 Oct 09.
101269	Water for Life Council Partnership	4,800	1,200	289	0	-911	4,511	0		98%	30/03/2009	Grant to provide funding to promote water savings initiatives. Permission has been granted to use the remaining funds on further promotion and community consultation activities.
101270	Strategic Asset Management Project Plan	55,200	13,800	810	0	-12,990	54,390	14,240		50%	30/06/2010	National Asset Management System Training programs to be conducted in August, October and December 2009. Roads Asset Management Plan currently in draft
101370	Little Blue Gum (Paddy Pallin)	77,000	0	27,687	0	27,687	49,313	46,911		10%		Contractor engaged commencing work in November for wheelchair accessible track
101371	Auluba Oval 1 & 2	236,200	0	10,082	0	10,082	226,118	4,697		30%		Expenditure includes salaries. This compliments the capital works program for Sir David Martin Reserve
101384	St Ives Remediation	842,100	210,525	0	0	-210,525	842,100	0				Feasibility study completed. Irrigation suitability test carried out on water. Preparation of tender documents has been awarded to consultant but put on hold until after Options Report for St Ives Showground has been put to Council. Tender will be design and construct and is likely to be called early 2010.
101388	Housing Studies	33,900	8,475	7,110	0	-1,365	26,790	0				studies commenced as part of contributions planning project

PROJECT PERFORMANCE REPORT to September, 2009	Dept: Strategy
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TOTALS >> 12,270,000 2,474,315 764,112 65,448 -1,710,203 11,505,888 604,175 0

Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs/ Other				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101389	Community Planning	33,900	8,475	0	0	-8,475	33,900	0				studies commenced as part of contributions planning project and into Principal LEP planning



Responsibility Centre Report: Councillor Support

Review: Q1-09(SEPT)

Budget Change (%) -2.4%

Financial Year: 2009/10

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Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1000 - Councillor Support	54,742	53,266	156,375	149,198	-7,177	<input checked="" type="checkbox"/>	6,942	603,700		
NET EXPENDITURE / (REVENUE)	54,742	53,266	156,375	149,198	(7,177)	<input checked="" type="checkbox"/>	6,942	603,700		
NET OPERATING RESULT BY RESOURCE GROUPS										
Employee Costs	12,206	12,650	38,028	37,950	-78	<input type="checkbox"/>	835	151,000	151,000	0
Materials & Contracts	10,525	6,691	20,915	9,473	-11,442	<input checked="" type="checkbox"/>	5,902	22,000	36,600	14,600
Operating Expense	23,290	25,408	71,644	76,224	4,580	<input checked="" type="checkbox"/>	205	328,500	328,500	0
TOTAL OPERATING EXPENSE	46,020	44,749	130,586	123,647	(6,939)	<input checked="" type="checkbox"/>	6,942	501,500	516,100	14,600
Surplus/ (Deficit) - Direct Control	(46,020)	(44,749)	(130,586)	(123,647)	6,939	<input checked="" type="checkbox"/>	(6,942)	(501,500)	(516,100)	(14,600)
Internal Services	8,721	8,517	25,788	25,551	-237	<input type="checkbox"/>	0	102,200	102,200	0
Surplus/(Deficit) -Indirect Control	(8,721)	(8,517)	(25,788)	(25,551)	237	<input type="checkbox"/>	0	(102,200)	(102,200)	0
NET SURPLUS/ (DEFICIT)	(54,742)	(53,266)	(156,375)	(149,198)	7,177	<input checked="" type="checkbox"/>	(6,942)	(603,700)	(618,300)	(14,600)

Increased budget of \$14,600 to cover the KYDS Fundraiser and the code of conduct committee.



Responsibility Centre Report: Executive Support

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 10.4%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1050 - Executive Support	56,085	61,895	160,817	185,685	24,868	<input checked="" type="checkbox"/>	0	742,300		
1055 - Ombudsman Service	13,857	19,700	55,168	59,100	3,932	<input checked="" type="checkbox"/>	0	236,900		
1060 - Ku-ring-gai Council Planning Pan	3,662	5,833	4,489	17,499	13,010	<input checked="" type="checkbox"/>	0	70,000		
1065 - Joint Regional Planning Panel	2,284	0	2,284	0	-2,284	<input checked="" type="checkbox"/>	0	0		
NET EXPENDITURE / (REVENUE)	75,888	87,428	222,759	262,284	39,525	<input checked="" type="checkbox"/>	0	1,049,200		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	57,046	71,600	182,782	214,800	32,018	<input checked="" type="checkbox"/>	0	859,300	736,500	-122,800	The budget variance relates to a transfer of staff from Civic to Community due to a restructure in staffing. And a transfer of training budget from Human Resources. A net budget transfer of \$122,800 is being requested in September. The variance in material and contracts is due to invoices for the planning panel not received for the quarter. Transfer of conference budget from HR
Materials & Contracts	3,067	8,410	10,680	25,230	14,551	<input checked="" type="checkbox"/>	0	100,900	100,900	0	
Operating Expense	11,364	3,893	16,357	11,679	-4,678	<input checked="" type="checkbox"/>	0	46,700	60,800	14,100	
TOTAL OPERATING EXPENSE	71,477	83,903	209,818	251,709	41,891	<input checked="" type="checkbox"/>	0	1,006,900	898,200	(108,700)	
Surplus/ (Deficit) - Direct Control	(71,477)	(83,903)	(209,818)	(251,709)	(41,891)	<input checked="" type="checkbox"/>	0	(1,006,900)	(898,200)	108,700	
Depreciation	64	67	197	201	4	<input type="checkbox"/>	0	800	800	0	
Internal Services	4,347	3,458	12,743	10,374	-2,369	<input checked="" type="checkbox"/>	0	41,500	41,500	0	
Surplus/(Deficit) -Indirect Control	(4,411)	(3,525)	(12,940)	(10,575)	2,365	<input checked="" type="checkbox"/>	0	(42,300)	(42,300)	0	
NET SURPLUS/ (DEFICIT)	(75,888)	(87,428)	(222,759)	(262,284)	(39,525)	<input checked="" type="checkbox"/>	0	(1,049,200)	(940,500)	108,700	



Responsibility Centre Report: Council Services

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2101 - Governance	23,339	25,518	71,619	76,554	4,935	<input checked="" type="checkbox"/>	414	308,700		
NET EXPENDITURE / (REVENUE)	23,339	25,518	71,619	76,554	4,935	<input checked="" type="checkbox"/>	414	308,700		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	87	83	1,507	249	-1,258	<input checked="" type="checkbox"/>	0	1,000	1,000	0	<p>Under budget due to a staff vacancy. This underrun is offset by consultancy costs. Budget adjusted to reflect anticipated expenditure patterns.</p> <p>Over budget on Consultants costs. This is offset by an underrun in Employee Costs. Budget adjusted to reflect anticipated expenditure patterns.</p>
TOTAL REVENUE	87	83	1,507	249	(1,258)	<input checked="" type="checkbox"/>	0	1,000	1,000	0	
Employee Costs	15,998	22,400	52,837	67,200	14,363	<input checked="" type="checkbox"/>	0	270,000	220,000	-50,000	
Materials & Contracts	3,852	392	13,187	1,176	-12,011	<input checked="" type="checkbox"/>	414	4,700	54,700	50,000	
Operating Expense	2,093	1,267	2,927	3,801	874	<input type="checkbox"/>	0	16,500	16,500	0	
TOTAL OPERATING EXPENSE	21,943	24,059	68,951	72,177	3,226	<input checked="" type="checkbox"/>	414	291,200	291,200	0	
Surplus/ (Deficit) - Direct Control	(21,856)	(23,976)	(67,444)	(71,928)	(4,484)	<input checked="" type="checkbox"/>	(414)	(290,200)	(290,200)	0	
Internal Services	1,483	1,542	4,175	4,626	451	<input type="checkbox"/>	0	18,500	18,500	0	
Surplus/(Deficit) -Indirect Control	(1,483)	(1,542)	(4,175)	(4,626)	(451)	<input type="checkbox"/>	0	(18,500)	(18,500)	0	
NET SURPLUS/ (DEFICIT)	(23,339)	(25,518)	(71,619)	(76,554)	(4,935)	<input checked="" type="checkbox"/>	(414)	(308,700)	(308,700)	0	



Responsibility Centre Report: Corporate Accounts

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.2%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2050 - Corporate Accounts	-709,956	-306,100	-49,261,402	-48,783,700	477,702	<input checked="" type="checkbox"/>	44,104	-59,350,800		
2075 - Statutory Levies	479,973	480,000	1,303,988	1,297,000	-6,988	<input checked="" type="checkbox"/>	0	2,445,200		
9000 - Section 94	-263,760	-91,775	-762,512	-275,325	487,187	<input checked="" type="checkbox"/>	0	-1,101,300		
9001 - 2004-09 Sec 94 Plan	-283,110	-459,917	-2,906,606	-1,379,751	1,526,855	<input checked="" type="checkbox"/>	0	-5,519,000		
9002 - Sec 94 Town Centres Plan	0	0	0	0	0	<input type="checkbox"/>	0	0		
NET EXPENDITURE / (REVENUE)	(776,854)	(377,792)	(51,626,532)	(49,141,776)	2,484,756	<input checked="" type="checkbox"/>	44,104	(63,525,900)		

NET OPERATING RESULT BY RESOURCE GROUPS

Rates	19,002	0	39,040,409	38,693,300	-347,109	<input checked="" type="checkbox"/>	0	38,693,300	39,045,300	352,000	Additional Residential Rates revenue, mainly as a result of the rates restructure.2
Environmental Levy	713	0	2,189,185	2,182,800	-6,385	<input checked="" type="checkbox"/>	0	2,182,800	2,182,800	0	
Infrastructure Levy	4,485	0	5,824,052	5,750,000	-74,052	<input checked="" type="checkbox"/>	0	5,750,000	5,824,100	74,100	Additional infrastructure levy revenue, mainly as a result of the rates restructure.
New Facilities Rate	494	0	1,423,232	1,420,000	-3,232	<input checked="" type="checkbox"/>	0	1,420,000	1,420,000	0	
Pension Rebates	-7,621	0	-980,547	-1,023,500	-42,953	<input checked="" type="checkbox"/>	0	-1,023,500	-980,900	42,600	Pension rebates less than anticipated
Annual DWM & Stormwater Charge	643	0	920,595	908,800	-11,795	<input checked="" type="checkbox"/>	0	908,800	920,600	11,800	Additional Stormwater charge revenue
User Fees	0	4,925	-26,690	14,775	41,465	<input checked="" type="checkbox"/>	0	59,100	59,100	0	Awaiting invoice Section 611 charges
Interest	389,547	140,516	1,068,023	421,548	-646,475	<input checked="" type="checkbox"/>	0	1,618,300	1,618,300	0	No increase in year end projection at this stage due to continued market volatility. Budget to be monitored in next quarter
Other Revenue	19,203	8,500	33,800	25,500	-8,300	<input checked="" type="checkbox"/>	0	102,000	102,000	0	
Grants	547,730	246,100	547,730	738,300	190,570	<input checked="" type="checkbox"/>	0	3,286,800	2,524,500	-762,300	Budget reduction of the financial assistance grant mainly due to income received in last financial year with some minor budget adjustment.
TOTAL REVENUE	974,196	400,041	50,039,788	49,131,523	(908,265)	<input checked="" type="checkbox"/>	0	52,997,600	52,715,800	(281,800)	
Employee Costs	0	0	0	0	0	<input type="checkbox"/>	0	199,500	199,500	0	Budget adjustment for consultant fees for investments advisory service.
Materials & Contracts	13,421	6,783	4,918	20,349	15,431	<input checked="" type="checkbox"/>	0	81,400	105,200	23,800	Interest expense on bond refunds and bank fees lower than budget for quarter
Operating Expense	43,231	25,424	126,838	142,272	15,434	<input checked="" type="checkbox"/>	847	421,100	421,100	0	Budget reduction for the fees paid to NSW Fire Brigade and transfer of \$108K to SES cost centre for the new payment of NSW SES fees.
Statutory Levies	479,973	480,000	1,303,988	1,297,000	-6,988	<input checked="" type="checkbox"/>	0	2,445,200	2,264,200	-181,000	Loan interest expense higher than anticipated
Interest Expense	43,256	42,042	129,782	126,126	-3,656	<input checked="" type="checkbox"/>	43,256	504,500	523,500	19,000	
Capital Costs	-13	0	-26	0	26	<input type="checkbox"/>	0	0	0	0	
TOTAL OPERATING EXPENSE	579,869	554,249	1,565,500	1,585,747	20,247	<input checked="" type="checkbox"/>	44,104	3,651,700	3,513,500	(138,200)	
Surplus/ (Deficit) - Direct Control	394,328	(154,208)	48,474,288	47,545,776	(928,512)	<input checked="" type="checkbox"/>	(44,104)	49,345,900	49,202,300	(143,600)	
s94 Contributions	-283,110	-459,917	-2,906,606	-1,379,751	1,526,855	<input checked="" type="checkbox"/>	0	-5,519,000	-5,519,000	0	Additional Section 94 Contributions received against YTD budget for quarter
Profit on Asset Sales	-27,332	0	-29,387	0	29,387	<input checked="" type="checkbox"/>	0	-7,796,000	-7,796,000	0	Loss on sale of assets not budgeted
Internal Services	-72,083	-72,083	-216,250	-216,249	1	<input type="checkbox"/>	0	-865,000	-865,000	0	
Surplus/(Deficit) -Indirect Control	382,526	532,000	3,152,244	1,596,000	(1,556,244)	<input checked="" type="checkbox"/>	0	14,180,000	14,180,000	0	
NET SURPLUS/ (DEFICIT)	776,854	377,792	51,626,532	49,141,776	(2,484,756)	<input checked="" type="checkbox"/>	(44,104)	63,525,900	63,382,300	(143,600)	



Responsibility Centre Report: Financial Management

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Review: Q1-09(SEPT)

Budget Change [%] 0.0%

Ku-ring-gai Council		Financial Year: 2009/10					Budget Change [%]		0.0%	
		Month: September		Year To Date to September			OPERATING BUDGET PERFORMANCE			
RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2150 - Financial Management	64,820	62,541	194,025	187,623	-6,402	☑	0	750,600		
2151 - Rates & Debtors	156,543	28,383	215,549	85,149	-130,400	☑	0	502,600		
NET EXPENDITURE / (REVENUE)	221,363	90,924	409,574	272,772	(136,802)	☑	0	1,253,200		
NET OPERATING RESULT BY RESOURCE GROUPS										
User Fees	14,136	10,667	43,452	32,001	-11,451	☑	0	128,000	128,000	0
Other Revenue	4,508	0	3,663	0	-3,663	☑	0	71,900	71,900	0
TOTAL REVENUE	18,644	10,667	47,115	32,001	(15,114)	☑	0	199,900	199,900	0
Employee Costs	62,235	85,391	227,633	256,173	28,540	☑	0	1,024,400	944,400	-80,000
Materials & Contracts	18,893	1,534	33,183	4,602	-28,581	☑	0	90,300	170,300	80,000
Operating Expense	153,478	9,508	180,583	28,524	-152,059	☑	0	276,500	276,500	0
TOTAL OPERATING EXPENSE	234,606	96,433	441,399	289,299	(152,100)	☑	0	1,391,200	1,391,200	0
Surplus/ (Deficit) - Direct Control	(215,961)	(85,766)	(394,284)	(257,298)	136,986	☑	0	(1,191,300)	(1,191,300)	0
Internal Services	5,401	5,158	15,290	15,474	184	☐	0	61,900	61,900	0
Surplus/(Deficit) -Indirect Control	(5,401)	(5,158)	(15,290)	(15,474)	(184)	☐	0	(61,900)	(61,900)	0
NET SURPLUS/ (DEFICIT)	(221,363)	(90,924)	(409,574)	(272,772)	136,802	☑	0	(1,253,200)	(1,253,200)	0

Additional Section 603 Certificate Fees received for the quarter.

Savings in employee costs for the quarter offset by expenditure on consultants. Budget adjusted to reflect anticipated expenditure patterns. Over budget due to expenditure on consultants. This is offset by savings in Employee Costs. Budget adjusted to reflect anticipated expenditure patterns. Valuation fees budgeted in October 2009, paid in September 2009 quarter

Additional Section 603 Certificate Fees received for the quarter.

Savings in employee costs for the quarter offset by expenditure on consultants. Budget adjusted to reflect anticipated expenditure patterns. Over budget due to expenditure on consultants. This is offset by savings in Employee Costs. Budget adjusted to reflect anticipated expenditure patterns. Valuation fees budgeted in October 2009, paid in September 2009 quarter



Responsibility Centre Report: Human Resource Management

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Review: Q1-09(SEPT)

Budget Change (%) 11.2%

		Financial Year: 2009/10								OPERATING BUDGET PERFORMANCE	
		Month: September		Year To Date to September						30th June Forecast	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget				
1100 - Occupational, Health and Safety	62,064	10,277	74,046	30,831	-43,215	☑	0	123,200			
1101 - Payroll Processing	13,940	14,077	39,825	42,231	2,406	☑	0	168,200			
1102 - Staff Training and Development	-33,443	29,809	9,305	89,427	80,122	☑	4,161	356,900			
1103 - Workforce Management	8,770	63,743	109,698	191,229	81,531	☑	693	793,800			
NET EXPENDITURE / (REVENUE)	51,331	117,906	232,874	353,718	120,844	☑	4,855	1,442,100			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	0	1,250	0	3,750	3,750	☑	0	15,000	15,000	0	
TOTAL REVENUE	0	1,250	0	3,750	3,750	☑	0	15,000	15,000	0	
Employee Costs	51,905	75,407	189,551	226,221	36,670	☑	4,119	932,100	850,900	-81,200	Variance is due to anticipated training in first quarter not held until the second quarter. Budget transfer for salaries required due to a restructure. Training budgets have also been transferred to each department. Under budget in Consultants General and Legal Fees. Expenditure on the climate survey and legal fees for the registration of the 2009 Enterprise Agreement are yet to be incurred. An adjustment maybe required for this budget next quarter. Costs for job advertisements have decreased as a result of fewer, smaller and more compact advertisements. Other adjustments have been made in that all Conference budgets have been transferred to the relevant departments.
Materials & Contracts	2,509	13,850	14,098	41,550	27,452	☑	167	166,200	166,200	0	
Operating Expense	-5,745	26,816	19,855	80,448	60,593	☑	569	321,800	241,500	-80,300	
TOTAL OPERATING EXPENSE	48,668	116,073	223,504	348,219	124,715	☑	4,855	1,420,100	1,258,600	(161,500)	
Surplus/ (Deficit) - Direct Control	(48,668)	(114,823)	(223,504)	(344,469)	(120,965)	☑	(4,855)	(1,405,100)	(1,243,600)	161,500	
Depreciation	150	0	466	0	-466	☐	0	0	0	0	
Internal Services	2,512	3,083	8,904	9,249	345	☐	0	37,000	37,000	0	
Surplus/(Deficit) -Indirect Control	(2,662)	(3,083)	(9,370)	(9,249)	121	☐	0	(37,000)	(37,000)	0	
NET SURPLUS/ (DEFICIT)	(51,331)	(117,906)	(232,874)	(353,718)	(120,844)	☑	(4,855)	(1,442,100)	(1,280,600)	161,500	



Responsibility Centre Report: Information Tech

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -0.9%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2325 - IT Support	163,747	173,275	645,729	677,225	31,496	<input checked="" type="checkbox"/>	37,241	2,190,000		
NET EXPENDITURE / (REVENUE)	163,747	173,275	645,729	677,225	31,496	<input checked="" type="checkbox"/>	37,241	2,190,000		

NET OPERATING RESULT BY RESOURCE GROUPS

Other Revenue	1,183	0	1,183	0	-1,183	<input checked="" type="checkbox"/>	0	0	0	0	
TOTAL REVENUE	1,183	0	1,183	0	(1,183)	<input checked="" type="checkbox"/>	0	0	0	0	
Employee Costs	48,078	49,100	140,278	147,300	7,022	<input checked="" type="checkbox"/>	0	590,200	610,200	20,000	Transfer of training budget from HR cost centre. Lease operating costs over budget due to incorrect phasing of budgets. It is anticipated that the budget will be met at year end. Underrun in telecommunication costs due to invoices not being received as expected. It is anticipated that the budget will be met at year end.
Materials & Contracts	85,932	72,292	257,145	244,276	-12,869	<input checked="" type="checkbox"/>	15,637	717,300	717,300	0	
Operating Expense	21,528	41,850	220,691	255,550	34,859	<input checked="" type="checkbox"/>	19,272	762,100	762,100	0	
TOTAL OPERATING EXPENSE	155,538	163,242	618,114	647,126	29,012	<input checked="" type="checkbox"/>	34,910	2,069,600	2,089,600	20,000	
Surplus/ (Deficit) - Direct Control	(154,355)	(163,242)	(616,932)	(647,126)	(30,194)	<input checked="" type="checkbox"/>	(34,910)	(2,069,600)	(2,089,600)	(20,000)	
Depreciation	7,200	7,842	22,223	23,526	1,303	<input checked="" type="checkbox"/>	0	94,100	94,100	0	
Internal Services	2,192	2,191	6,575	6,573	-2	<input type="checkbox"/>	0	26,300	26,300	0	
Surplus/(Deficit) -Indirect Control	(9,392)	(10,033)	(28,798)	(30,099)	(1,301)	<input checked="" type="checkbox"/>	0	(120,400)	(120,400)	0	
NET SURPLUS/ (DEFICIT)	(163,747)	(173,275)	(645,729)	(677,225)	(31,496)	<input checked="" type="checkbox"/>	(34,910)	(2,190,000)	(2,210,000)	(20,000)	



Responsibility Centre Report: Insurance & Risk

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2000 - Insurance and Risk	5,840	13,574	681,094	772,822	91,728	<input checked="" type="checkbox"/>	6,450	845,300		
NET EXPENDITURE / (REVENUE)	5,840	13,574	681,094	772,822	91,728	<input checked="" type="checkbox"/>	6,450	845,300		

NET OPERATING RESULT BY RESOURCE GROUPS

Other Revenue	0	0	-300	0	300	<input type="checkbox"/>	0	50,000	50,000	0	Public and Professional indemnity insurance premium costs are under the YTD budget. This budget will be reviewed in the next quarter
TOTAL REVENUE	0	0	(300)	0	300	<input type="checkbox"/>	0	50,000	50,000	0	
Employee Costs	5,526	6,000	18,615	18,000	-615	<input type="checkbox"/>	0	72,300	72,300	0	
Materials & Contracts	0	1,016	10	3,048	3,038	<input checked="" type="checkbox"/>	6,364	12,200	12,200	0	
Operating Expense	314	6,558	662,169	751,774	89,605	<input checked="" type="checkbox"/>	87	810,800	810,800	0	
TOTAL OPERATING EXPENSE	5,840	13,574	680,794	772,822	92,028	<input checked="" type="checkbox"/>	6,450	895,300	895,300	0	
Surplus/ (Deficit) - Direct Control	(5,840)	(13,574)	(681,094)	(772,822)	(91,728)	<input checked="" type="checkbox"/>	(6,450)	(845,300)	(845,300)	0	
Surplus/(Deficit) -Indirect Control	0	0	0	0	0	<input type="checkbox"/>	0	0	0	0	
NET SURPLUS/ (DEFICIT)	(5,840)	(13,574)	(681,094)	(772,822)	(91,728)	<input checked="" type="checkbox"/>	(6,450)	(845,300)	(845,300)	0	



Responsibility Centre Report: Land Information

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Review: Q1-09(SEPT)

Budget Change (%) 0.0%

		Financial Year: 2009/10								OPERATING BUDGET PERFORMANCE	
		Month: September		Year To Date to September							
RESULTS BY COST CENTRE		Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2800 - Land Information		-11,582	5,766	-14,987	17,298	32,285	<input checked="" type="checkbox"/>	0	69,300		
NET EXPENDITURE / (REVENUE)		(11,582)	5,766	(14,987)	17,298	32,285	<input checked="" type="checkbox"/>	0	69,300		
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	33,288	16,675	80,679	50,025	-30,654	<input checked="" type="checkbox"/>	0	200,100	200,100	0	Increase in revenue for first quarter due to increase in number of Section 149 certificate applications. May need to adjust Full Year Budget in the next quarter.
Other Revenue	27	8	288	24	-264	<input type="checkbox"/>	0	100	100	0	
TOTAL REVENUE	33,315	16,683	80,966	50,049	(30,917)	<input checked="" type="checkbox"/>	0	200,200	200,200	0	
Employee Costs	19,923	20,400	60,533	61,200	667	<input type="checkbox"/>	0	244,900	244,900	0	
Materials & Contracts	0	183	0	549	549	<input type="checkbox"/>	0	2,200	2,200	0	
Operating Expense	333	333	1,000	999	-1	<input type="checkbox"/>	0	4,000	4,000	0	
TOTAL OPERATING EXPENSE	20,256	20,916	61,533	62,748	1,215	<input checked="" type="checkbox"/>	0	251,100	251,100	0	
Surplus/ (Deficit) - Direct Control	13,059	(4,233)	19,433	(12,699)	(32,132)	<input checked="" type="checkbox"/>	0	(50,900)	(50,900)	0	
Depreciation	235	250	721	750	29	<input type="checkbox"/>	0	3,000	3,000	0	
Internal Services	1,242	1,283	3,725	3,849	124	<input type="checkbox"/>	0	15,400	15,400	0	
Surplus/(Deficit) -Indirect Control	(1,477)	(1,533)	(4,446)	(4,599)	(153)	<input type="checkbox"/>	0	(18,400)	(18,400)	0	
NET SURPLUS/ (DEFICIT)	11,582	(5,766)	14,987	(17,298)	(32,285)	<input checked="" type="checkbox"/>	0	(69,300)	(69,300)	0	



Responsibility Centre Report: Mgmt Sup Fin & Bus

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] -12.2%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1900 - Management Support - Finance &	28,986	23,917	74,957	71,751	-3,206	<input checked="" type="checkbox"/>	1,424	286,700		
NET EXPENDITURE / (REVENUE)	28,986	23,917	74,957	71,751	(3,206)	<input checked="" type="checkbox"/>	1,424	286,700		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	21,615	21,800	59,580	65,400	5,820	<input checked="" type="checkbox"/>	1,418	261,300	276,300	15,000	Budget transfer of training budget from Human Resource cost centre.
Materials & Contracts	1,179	0	3,286	0	-3,286	<input checked="" type="checkbox"/>	5	0	0	0	
Operating Expense	4,150	417	6,650	1,251	-5,399	<input checked="" type="checkbox"/>	0	5,000	25,000	20,000	Budget transfer of conference budget from Human Resource cost centre
TOTAL OPERATING EXPENSE	26,945	22,217	69,516	66,651	(2,865)	<input checked="" type="checkbox"/>	1,424	266,300	301,300	35,000	
Surplus/ (Deficit) - Direct Control	(26,945)	(22,217)	(69,516)	(66,651)	2,865	<input checked="" type="checkbox"/>	(1,424)	(266,300)	(301,300)	(35,000)	
Internal Services	2,041	1,700	5,441	5,100	-341	<input type="checkbox"/>	0	20,400	20,400	0	
Surplus/(Deficit) -Indirect Control	(2,041)	(1,700)	(5,441)	(5,100)	341	<input type="checkbox"/>	0	(20,400)	(20,400)	0	
NET SURPLUS/ (DEFICIT)	(28,986)	(23,917)	(74,957)	(71,751)	3,206	<input checked="" type="checkbox"/>	(1,424)	(286,700)	(321,700)	(35,000)	



Responsibility Centre Report: Print Room

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2200 - Print Room	-1,038	2,783	515	10,949	10,434	<input checked="" type="checkbox"/>	175,447	35,700		
NET EXPENDITURE / (REVENUE)	(1,038)	2,783	515	10,949	10,434	<input checked="" type="checkbox"/>	175,447	35,700		
NET OPERATING RESULT BY RESOURCE GROUPS										
Other Revenue	109	0	327	0	-327	<input type="checkbox"/>	0	0	0	0
TOTAL REVENUE	109	0	327	0	(327)	<input type="checkbox"/>	0	0	0	0
Employee Costs	9,721	10,100	29,259	30,300	1,041	<input checked="" type="checkbox"/>	0	120,900	120,900	0
Materials & Contracts	6,879	9,067	22,590	29,801	7,211	<input checked="" type="checkbox"/>	175,447	111,400	111,400	0
Operating Expense	83	83	250	249	-1	<input type="checkbox"/>	0	1,000	1,000	0
TOTAL OPERATING EXPENSE	16,684	19,250	52,099	60,350	8,251	<input checked="" type="checkbox"/>	175,447	233,300	233,300	0
Surplus/ (Deficit) - Direct Control	(16,575)	(19,250)	(51,772)	(60,350)	(8,578)	<input checked="" type="checkbox"/>	(175,447)	(233,300)	(233,300)	0
Depreciation	188	200	576	600	24	<input type="checkbox"/>	0	2,400	2,400	0
Internal Services	-17,800	-16,667	-51,833	-50,001	1,832	<input checked="" type="checkbox"/>	0	-200,000	-200,000	0
Surplus/(Deficit) -Indirect Control	17,613	16,467	51,257	49,401	(1,856)	<input checked="" type="checkbox"/>	0	197,600	197,600	0
NET SURPLUS/ (DEFICIT)	1,038	(2,783)	(515)	(10,949)	(10,434)	<input checked="" type="checkbox"/>	(175,447)	(35,700)	(35,700)	0



Responsibility Centre Report: Records

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 0.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1550 - Records Management	38,738	58,616	119,798	175,848	56,050	<input checked="" type="checkbox"/>	19,791	704,100		
NET EXPENDITURE / (REVENUE)	38,738	58,616	119,798	175,848	56,050	<input checked="" type="checkbox"/>	19,791	704,100		
NET OPERATING RESULT BY RESOURCE GROUPS										
User Fees	8,947	10,000	24,142	30,000	5,858	<input checked="" type="checkbox"/>	0	120,000	120,000	0
TOTAL REVENUE	8,947	10,000	24,142	30,000	5,858	<input checked="" type="checkbox"/>	0	120,000	120,000	0
Employee Costs	28,826	43,900	99,005	131,700	32,695	<input checked="" type="checkbox"/>	0	527,500	527,500	0
Materials & Contracts	7,747	11,724	17,010	35,172	18,162	<input checked="" type="checkbox"/>	17,620	140,700	140,700	0
Operating Expense	9,643	12,733	26,280	38,199	11,919	<input checked="" type="checkbox"/>	2,171	152,800	152,800	0
TOTAL OPERATING EXPENSE	46,216	68,357	142,295	205,071	62,776	<input checked="" type="checkbox"/>	19,791	821,000	821,000	0
Surplus/ (Deficit) - Direct Control	(37,269)	(58,357)	(118,154)	(175,071)	(56,917)	<input checked="" type="checkbox"/>	(19,791)	(701,000)	(701,000)	0
Depreciation	85	84	261	252	-9	<input type="checkbox"/>	0	1,000	1,000	0
Internal Services	1,383	175	1,383	525	-858	<input type="checkbox"/>	0	2,100	2,100	0
Surplus/(Deficit) -Indirect Control	(1,469)	(259)	(1,644)	(777)	867	<input type="checkbox"/>	0	(3,100)	(3,100)	0
NET SURPLUS/ (DEFICIT)	(38,738)	(58,616)	(119,798)	(175,848)	(56,050)	<input checked="" type="checkbox"/>	(19,791)	(704,100)	(704,100)	0

Under budget due to employee vacancies. The Manager Records position has been filled and the employee will commence in November.
Under budget in archiving expenses, however it is anticipated that this budget will be fully spent by year end.
Under budget in postage costs, however it is anticipated that this budget will be fully spent by year end.



Responsibility Centre Report: Supply

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2300 - Accounts Payable	10,276	12,000	34,434	36,000	1,566	<input checked="" type="checkbox"/>	0	144,600		
2301 - Purchasing / Supply	25,403	25,439	81,835	79,817	-2,018	<input checked="" type="checkbox"/>	990	308,400		
NET EXPENDITURE / (REVENUE)	35,679	37,439	116,269	115,817	(452)	<input type="checkbox"/>	990	453,000		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	30,899	33,300	102,182	103,400	1,218	<input checked="" type="checkbox"/>	0	403,300	403,300	0
Materials & Contracts	412	925	1,881	2,775	895	<input type="checkbox"/>	990	11,100	11,100	0
Operating Expense	2,976	1,815	8,031	5,445	-2,586	<input checked="" type="checkbox"/>	0	21,800	21,800	0
TOTAL OPERATING EXPENSE	34,287	36,040	112,094	111,620	(474)	<input type="checkbox"/>	990	436,200	436,200	0
Surplus/ (Deficit) - Direct Control	(34,287)	(36,040)	(112,094)	(111,620)	474	<input type="checkbox"/>	(990)	(436,200)	(436,200)	0
Internal Services	1,392	1,399	4,175	4,197	22	<input type="checkbox"/>	0	16,800	16,800	0
Surplus/(Deficit) -Indirect Control	(1,392)	(1,399)	(4,175)	(4,197)	(22)	<input type="checkbox"/>	0	(16,800)	(16,800)	0
NET SURPLUS/ (DEFICIT)	(35,679)	(37,439)	(116,269)	(115,817)	452	<input type="checkbox"/>	(990)	(453,000)	(453,000)	0




Responsibility Centre Report: Community Development

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Review: Q1-09(SEPT)

Budget Change (%) 0.0%

			Financial Year: 2009/10				Budget Change [%] 0.0%			
	Month: September		Year To Date to September					OPERATING BUDGET PERFORMANCE		
	RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance
1200 - Aged Services	4,072	-1,011	2,525	4,092	1,567	☑	0	135,000		
1201 - Children Services Development	29,149	24,790	58,791	60,791	2,000	☑	0	196,800		
1202 - Family Day Care	28,294	26,858	77,745	79,099	1,354	☑	0	259,500		
1203 - Service Planning and Development	11,325	14,057	39,609	42,671	3,062	☑	353	317,200		
1204 - Thomas Carlyle Children's Centre	-630	-1,275	-15,779	-1,075	14,704	☑	1,428	24,800		
1205 - Youth Services	12,785	18,292	44,700	54,176	9,476	☑	2,224	251,800		
1206 - Immunisation	361	816	1,812	2,448	636	☐	0	9,800		
NET EXPENDITURE / (REVENUE)	85,356	82,527	209,404	242,202	32,798	☑	4,004	1,194,900		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	71,539	81,766	340,941	346,298	5,357	<input checked="" type="checkbox"/>	0	2,016,200	2,016,200	0	Less than anticipated expenditure in building maintenance
Other Revenue	2,106	1,467	3,815	4,401	587	<input type="checkbox"/>	0	17,600	17,600	0	
Grants	15,511	32,375	96,171	89,125	-7,046	<input checked="" type="checkbox"/>	0	440,500	440,500	0	
TOTAL REVENUE	89,157	115,608	440,926	439,824	(1,102)	<input checked="" type="checkbox"/>	0	2,474,300	2,474,300	0	
Employee Costs	114,305	134,625	400,158	404,075	3,917	<input checked="" type="checkbox"/>	0	1,616,700	1,616,700	0	
Materials & Contracts	8,751	14,380	32,564	41,740	9,176	<input checked="" type="checkbox"/>	2,837	272,400	272,400	0	
Operating Expense	21,209	16,391	133,148	137,998	4,850	<input checked="" type="checkbox"/>	1,167	1,387,200	1,387,200	0	
TOTAL OPERATING EXPENSE	144,265	165,396	565,870	583,813	17,943	<input checked="" type="checkbox"/>	4,004	3,276,300	3,276,300	0	
Surplus/ (Deficit) - Direct Control	(55,108)	(49,788)	(124,944)	(143,989)	(19,045)	<input checked="" type="checkbox"/>	(4,004)	(802,000)	(802,000)	0	
Depreciation	17,791	17,792	54,559	53,376	-1,183	<input checked="" type="checkbox"/>	0	213,500	213,500	0	
Internal Services	12,457	14,947	29,901	44,837	14,936	<input checked="" type="checkbox"/>	0	179,400	179,400	0	
Surplus/(Deficit) -Indirect Control	(30,248)	(32,739)	(84,460)	(98,213)	(13,753)	<input checked="" type="checkbox"/>	0	(392,900)	(392,900)	0	
NET SURPLUS/ (DEFICIT)	(85,356)	(82,527)	(209,404)	(242,202)	(32,798)	<input checked="" type="checkbox"/>	(4,004)	(1,194,900)	(1,194,900)	0	



Responsibility Centre Report: Community & Recreation Property Unit

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Review: Q1-09(SEPT)

Financial Year: 2009/10

Budget Change (%) -6.2%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1250 - Community Facilities Unit	32,788	43,625	134,375	130,875	-3,500	<input checked="" type="checkbox"/>	0	532,700		
1251 - Community Halls	-4,543	-1,647	1,812	14,059	12,247	<input checked="" type="checkbox"/>	2,215	121,800		
1252 - Meeting Rooms	-4,872	10,383	-6,608	36,574	43,182	<input checked="" type="checkbox"/>	0	66,300		
1253 - Gordon Golf Course - Revenue	-88,112	-54,383	-155,688	-154,149	1,539	<input checked="" type="checkbox"/>	0	-675,300		
1254 - Park Revenue	-2,192	-4,542	-13,728	-13,626	102	<input type="checkbox"/>	0	-54,500		
1255 - Nth Turrumurra Golf - Revenue	-67,617	-58,175	-174,071	-174,525	-454	<input type="checkbox"/>	0	-698,100		
1256 - Tennis - Revenue	-14,902	-16,158	-113,143	-117,674	-4,531	<input checked="" type="checkbox"/>	0	-368,200		
1257 - Sportsground - Revenue	-12,041	-19,066	-81,718	-94,298	-12,580	<input checked="" type="checkbox"/>	0	-616,400		
1258 - St Ives Showground Revenue	-10,870	-12,708	-96,560	-76,124	20,436	<input checked="" type="checkbox"/>	0	-249,000		

NET EXPENDITURE / (REVENUE)	(172,360)	(112,671)	(505,330)	(448,888)	56,442	<input checked="" type="checkbox"/>	2,215	(1,940,700)		
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NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	268,031	236,423	854,938	848,169	-6,769	<input checked="" type="checkbox"/>	0	3,968,300	3,968,300	0	
Other Revenue	6,786	2,326	13,713	6,978	-6,735	<input checked="" type="checkbox"/>	0	27,900	27,900	0	
TOTAL REVENUE	274,817	238,749	868,651	855,147	(13,504)	<input checked="" type="checkbox"/>	0	3,996,200	3,996,200	0	
Employee Costs	20,918	45,903	100,976	137,709	36,733	<input checked="" type="checkbox"/>	0	550,900	430,500	-120,400	Following recent adjustments within department, two positions are to be transferred to other areas total \$120,400. Temporary salary
Materials & Contracts	18,191	4,216	44,486	12,648	-31,838	<input checked="" type="checkbox"/>	2,215	50,600	50,600	0	
Operating Expense	48,448	41,067	154,214	151,226	-2,988	<input checked="" type="checkbox"/>	0	1,035,300	1,035,300	0	
TOTAL OPERATING EXPENSE	87,557	91,186	299,676	301,583	1,907	<input checked="" type="checkbox"/>	2,215	1,636,800	1,516,400	(120,400)	
Surplus/ (Deficit) - Direct Control	187,260	147,563	568,976	553,564	(15,412)	<input checked="" type="checkbox"/>	(2,215)	2,359,400	2,479,800	120,400	
Depreciation	11,427	27,700	50,818	83,100	32,282	<input checked="" type="checkbox"/>	0	332,400	332,400	0	Meeting Room depreciation less than budgeted
Internal Services	3,473	7,192	12,828	21,576	8,748	<input checked="" type="checkbox"/>	0	86,300	86,300	0	
Surplus/(Deficit) -Indirect Control	(14,900)	(34,892)	(63,646)	(104,676)	(41,030)	<input checked="" type="checkbox"/>	0	(418,700)	(418,700)	0	
NET SURPLUS/ (DEFICIT)	172,360	112,671	505,330	448,888	(56,442)	<input checked="" type="checkbox"/>	(2,215)	1,940,700	2,061,100	120,400	



Responsibility Centre Report: Communications

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 20.7%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1400 - Communications	16,856	25,992	73,738	87,876	14,138	<input checked="" type="checkbox"/>	124	338,200		
NET EXPENDITURE / (REVENUE)	16,856	25,992	73,738	87,876	14,138	<input checked="" type="checkbox"/>	124	338,200		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	15,026	21,708	56,896	65,124	8,228	<input checked="" type="checkbox"/>	0	261,400	202,700	-58,700	salary budget transfer to cost centre 1302 due to position restructure
Materials & Contracts	87	692	9,570	11,976	2,406	<input checked="" type="checkbox"/>	124	33,700	33,700	0	
Operating Expense	1,617	3,242	6,880	9,726	2,846	<input checked="" type="checkbox"/>	0	38,900	27,500	-11,400	Budget transfer for citizenship program reallocated to Cultural and Leisure services
TOTAL OPERATING EXPENSE	16,730	25,642	73,346	86,826	13,480	<input checked="" type="checkbox"/>	124	334,000	263,900	[70,100]	
Surplus/ (Deficit) - Direct Control	(16,730)	(25,642)	(73,346)	(86,826)	(13,480)	<input checked="" type="checkbox"/>	(124)	(334,000)	(263,900)	70,100	
Internal Services	126	350	392	1,050	658	<input type="checkbox"/>	0	4,200	4,200	0	
Surplus/(Deficit) -Indirect Control	(126)	(350)	(392)	(1,050)	(658)	<input type="checkbox"/>	0	(4,200)	(4,200)	0	
NET SURPLUS/ (DEFICIT)	(16,856)	(25,992)	(73,738)	(87,876)	(14,138)	<input checked="" type="checkbox"/>	(124)	(338,200)	(268,100)	70,100	



Responsibility Centre Report: Leisure and Cultural Services

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -7.8%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1300 - Art Centre	10,766	-26,161	-18,377	-30,733	-12,356	<input checked="" type="checkbox"/>	513	149,400		
1301 - Community Programs	-20,664	-30,539	-7,831	-1,217	6,614	<input checked="" type="checkbox"/>	417	90,800		
1302 - Arts & Cultural Development	17,682	17,825	54,607	53,275	-1,332	<input checked="" type="checkbox"/>	2,894	210,400		
1303 - Community Functions	15,269	14,692	21,451	18,226	-3,225	<input checked="" type="checkbox"/>	0	140,500		
2407 - Wildflower Gardens	33,911	25,123	91,695	83,069	-8,626	<input checked="" type="checkbox"/>	2,626	304,600		
NET EXPENDITURE / (REVENUE)	56,965	940	141,545	122,620	(18,925)	<input checked="" type="checkbox"/>	6,449	895,700		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	92,996	96,042	263,446	255,876	-7,570	<input checked="" type="checkbox"/>	0	647,000	647,000	0	Salary budget transfer from communications due to position restructure. Staff savings - position now filled. Phasing in community functions to be adjusted Budget transfer for citizenship from communications
Other Revenue	7,046	5,217	22,284	13,901	-8,383	<input checked="" type="checkbox"/>	0	71,800	71,800	0	
Grants	274	2,917	14,646	8,751	-5,895	<input checked="" type="checkbox"/>	0	42,000	42,000	0	
TOTAL REVENUE	100,315	104,176	300,375	278,528	(21,847)	<input checked="" type="checkbox"/>	0	760,800	760,800	0	
Employee Costs	97,127	62,793	308,811	278,804	-30,007	<input checked="" type="checkbox"/>	1	1,118,700	1,177,400	58,700	
Materials & Contracts	35,430	25,176	74,295	58,978	-15,317	<input checked="" type="checkbox"/>	3,796	305,700	305,700	0	
Operating Expense	15,010	6,482	29,201	31,521	2,320	<input checked="" type="checkbox"/>	2,653	104,800	116,200	11,400	
TOTAL OPERATING EXPENSE	147,566	94,451	412,306	369,303	(43,003)	<input checked="" type="checkbox"/>	6,449	1,529,200	1,599,300	70,100	
Surplus/ (Deficit) - Direct Control	(47,251)	9,725	(111,931)	(90,775)	21,156	<input checked="" type="checkbox"/>	(6,449)	(768,400)	(838,500)	(70,100)	
Depreciation	5,080	5,433	15,579	16,299	720	<input type="checkbox"/>	0	65,200	65,200	0	
Internal Services	4,634	5,232	14,035	15,546	1,511	<input checked="" type="checkbox"/>	0	62,100	62,100	0	
Surplus/(Deficit) -Indirect Control	(9,714)	(10,665)	(29,614)	(31,845)	(2,231)	<input checked="" type="checkbox"/>	0	(127,300)	(127,300)	0	
NET SURPLUS/ (DEFICIT)	(56,965)	(940)	(141,545)	(122,620)	18,925	<input checked="" type="checkbox"/>	(6,449)	(895,700)	(965,800)	(70,100)	



Responsibility Centre Report: Customer Services

☒

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1450 - Customer Services	66,862	90,058	239,927	270,174	30,247	<input checked="" type="checkbox"/>	2,890	1,079,800		
NET EXPENDITURE / (REVENUE)	66,862	90,058	239,927	270,174	30,247	<input checked="" type="checkbox"/>	2,890	1,079,800		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	778	875	2,588	2,625	37	<input type="checkbox"/>	0	10,500	10,500	0
Other Revenue	503	667	1,073	2,001	928	<input type="checkbox"/>	0	8,000	8,000	0
TOTAL REVENUE	1,281	1,542	3,661	4,626	965	<input type="checkbox"/>	0	18,500	18,500	0
Employee Costs	61,756	84,300	220,361	252,900	32,539	<input checked="" type="checkbox"/>	0	1,010,700	1,010,700	0
Materials & Contracts	2,986	3,934	15,187	11,802	-3,385	<input checked="" type="checkbox"/>	2,890	47,200	47,200	0
Operating Expense	3,097	3,141	7,653	9,423	1,770	<input checked="" type="checkbox"/>	0	37,700	37,700	0
TOTAL OPERATING EXPENSE	67,839	91,375	243,202	274,125	30,923	<input checked="" type="checkbox"/>	2,890	1,095,600	1,095,600	0
Surplus/ (Deficit) - Direct Control	(66,557)	(89,833)	(239,541)	(269,499)	(29,958)	<input checked="" type="checkbox"/>	(2,890)	(1,077,100)	(1,077,100)	0
Depreciation	15	17	46	51	5	<input type="checkbox"/>	0	200	200	0
Internal Services	290	208	340	624	284	<input type="checkbox"/>	0	2,500	2,500	0
Surplus/(Deficit) -Indirect Control	(305)	(225)	(386)	(675)	(289)	<input type="checkbox"/>	0	(2,700)	(2,700)	0
NET SURPLUS/ (DEFICIT)	(66,862)	(90,058)	(239,927)	(270,174)	(30,247)	<input checked="" type="checkbox"/>	(2,890)	(1,079,800)	(1,079,800)	0

Variance is due to staff vacancies within the responsibility centre. Casual staff used to offset vacancies



Responsibility Centre Report: Library Services

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] -0.5%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1350 - Management Support - Library Se	247,115	272,383	802,661	817,149	14,488	<input checked="" type="checkbox"/>	660	3,070,500		
1351 - Gordon Library	17,561	20,776	51,486	64,657	13,171	<input checked="" type="checkbox"/>	169	258,300		
1352 - Information Services	7,635	6,983	14,439	20,949	6,510	<input checked="" type="checkbox"/>	538	83,800		
1353 - Lindfield Library	2,875	2,315	5,593	7,770	2,178	<input checked="" type="checkbox"/>	66	31,100		
1354 - Special Library Services	109	125	963	375	-588	<input type="checkbox"/>	0	1,500		
1355 - St. Ives Library	2,532	3,675	8,868	11,075	2,207	<input checked="" type="checkbox"/>	0	44,300		
1356 - Technical Services	2,883	2,200	3,237	6,600	3,363	<input checked="" type="checkbox"/>	908	26,900		
1357 - Turramurra Library	5,545	4,666	14,444	14,498	54	<input type="checkbox"/>	0	58,000		
1358 - Young Adult and Childrens Service	2,777	342	-969	1,026	1,995	<input checked="" type="checkbox"/>	0	4,100		
NET EXPENDITURE / (REVENUE)	289,032	313,465	900,722	944,099	43,377	<input checked="" type="checkbox"/>	2,340	3,578,500		
NET OPERATING RESULT BY RESOURCE GROUPS										
User Fees	568	5,084	18,285	15,252	-3,033	<input checked="" type="checkbox"/>	0	61,000	61,000	0
Other Revenue	104	292	611	876	265	<input type="checkbox"/>	0	3,500	3,500	0
Grants	0	0	0	0	0	<input type="checkbox"/>	0	197,600	197,600	0
TOTAL REVENUE	671	5,376	18,896	16,128	(2,768)	<input checked="" type="checkbox"/>	0	262,100	262,100	0
Employee Costs	200,068	226,659	661,275	679,977	18,702	<input checked="" type="checkbox"/>	0	2,719,400	2,719,400	0
Materials & Contracts	5,265	13,533	22,095	42,974	20,879	<input checked="" type="checkbox"/>	1,886	173,400	173,400	0
Operating Expense	24,465	26,365	48,801	80,420	31,619	<input checked="" type="checkbox"/>	454	320,400	339,000	18,600
TOTAL OPERATING EXPENSE	229,798	266,557	732,171	803,371	71,200	<input checked="" type="checkbox"/>	2,340	3,213,200	3,231,800	18,600
Surplus/ (Deficit) - Direct Control	(229,127)	(261,181)	(713,276)	(787,243)	(73,967)	<input checked="" type="checkbox"/>	(2,340)	(2,951,100)	(2,969,700)	(18,600)
Depreciation	53,767	44,017	164,032	132,051	-31,981	<input checked="" type="checkbox"/>	0	528,200	528,200	0
Internal Services	6,138	8,267	23,414	24,805	1,391	<input checked="" type="checkbox"/>	0	99,200	99,200	0
Surplus/(Deficit) -Indirect Control	(59,905)	(52,284)	(187,446)	(156,856)	30,590	<input checked="" type="checkbox"/>	0	(627,400)	(627,400)	0
NET SURPLUS/ (DEFICIT)	(289,032)	(313,465)	(900,722)	(944,099)	(43,377)	<input checked="" type="checkbox"/>	(2,340)	(3,578,500)	(3,597,100)	(18,600)

Result of two unfilled vanancies recently advertised
 Invoice for strata fees yet to be received
 Cleaning contractors less than expected, a budget transfer requested from cost centre 2555 and 3159 totalling \$18,600 in this review for electricity costs.

Internal calculation



Responsibility Centre Report: Mgnt Sup Community

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -60.4%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1150 - Management Support - Communi	60,311	28,741	149,992	86,223	-63,769	☒	2,200	346,100		
NET EXPENDITURE / (REVENUE)	60,311	28,741	149,992	86,223	(63,769)	☒	2,200	346,100		

NET OPERATING RESULT BY RESOURCE GROUPS

Other Revenue	246	2,592	2,071	7,776	5,705	☒	0	31,100	31,100	0	Salary transfer this quarter from other departments to Community to reflect recent structure adjustments. Transfer of training budget from Human resources
TOTAL REVENUE	246	2,592	2,071	7,776	5,705	☒	0	31,100	31,100	0	
Employee Costs	52,517	25,700	130,041	77,100	-52,941	☒	0	309,600	513,500	203,900	
Materials & Contracts	1,370	1,283	4,008	3,849	-159	☐	2,087	15,400	15,400	0	
Operating Expense	4,645	2,333	11,968	6,999	-4,969	☒	112	28,000	33,100	5,100	
TOTAL OPERATING EXPENSE	58,532	29,316	146,017	87,948	(58,069)	☒	2,200	353,000	562,000	209,000	
Surplus/ (Deficit) - Direct Control	(58,285)	(26,724)	(143,946)	(80,172)	63,774	☒	(2,200)	(321,900)	(530,900)	(209,000)	
Depreciation	131	142	401	426	25	☐	0	1,700	1,700	0	
Internal Services	1,895	1,875	5,645	5,625	-20	☐	0	22,500	22,500	0	
Surplus/(Deficit) -Indirect Control	(2,025)	(2,017)	(6,046)	(6,051)	(5)	☐	0	(24,200)	(24,200)	0	
NET SURPLUS/ (DEFICIT)	(60,311)	(28,741)	(149,992)	(86,223)	63,769	☒	(2,200)	(346,100)	(555,100)	(209,000)	



Responsibility Centre Report: Building Unit

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Review: Q1-09(SEPT)

Budget Change (%) 110.9%

Financial Year: 2009/10

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1651 - Building Unit	7,091	-2,092	15,005	-6,276	-21,281	<input checked="" type="checkbox"/>	0	-25,700		
NET EXPENDITURE / (REVENUE)	7,091	(2,092)	15,005	(6,276)	(21,281)	<input checked="" type="checkbox"/>	0	(25,700)		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	27,040	35,667	89,193	107,001	17,808	<input checked="" type="checkbox"/>	0	428,000	428,000	0	Variance in user fees due to the downturn of construction certificate applications for the quarter.
Other Revenue	1,007	667	8,071	2,001	-6,070	<input checked="" type="checkbox"/>	0	8,000	8,000	0	
TOTAL REVENUE	28,047	36,334	97,264	109,002	11,738	<input checked="" type="checkbox"/>	0	436,000	436,000	0	A budget transfer required from the building unit to the parking cost centre and a transfer from the compliance and parking cost centre
Employee Costs	31,430	30,500	101,212	91,500	-9,712	<input checked="" type="checkbox"/>	0	365,400	393,900	28,500	
Operating Expense	233	267	631	801	170	<input type="checkbox"/>	0	3,200	3,200	0	
TOTAL OPERATING EXPENSE	31,663	30,767	101,843	92,301	(9,542)	<input checked="" type="checkbox"/>	0	368,600	397,100	28,500	
Surplus/ (Deficit) - Direct Control	(3,616)	5,567	(4,580)	16,701	21,281	<input checked="" type="checkbox"/>	0	67,400	38,900	(28,500)	
Internal Services	3,475	3,475	10,425	10,425	0	<input type="checkbox"/>	0	41,700	41,700	0	
Surplus/(Deficit) -Indirect Control	(3,475)	(3,475)	(10,425)	(10,425)	0	<input type="checkbox"/>	0	(41,700)	(41,700)	0	
NET SURPLUS/ (DEFICIT)	(7,091)	2,092	(15,005)	6,276	21,281	<input checked="" type="checkbox"/>	0	25,700	(2,800)	(28,500)	



Responsibility Centre Report: Compliance & Health Services

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -0.7%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1700 - Development Compliance	52,830	7,616	84,940	22,848	-62,092	☒	700	91,600		
1702 - Public Health Services	33,719	31,673	79,764	95,019	15,255	☒	199	379,300		
NET EXPENDITURE / (REVENUE)	86,549	39,289	164,704	117,867	(46,837)	☒	899	470,900		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	3,445	11,501	43,689	34,503	-9,186	☒	0	138,000	138,000	0	Variance in other revenue due to some income not yet received from state debt recovery office for the quarter.
Other Revenue	13,390	19,250	42,429	57,750	15,321	☒	0	231,000	231,000	0	
TOTAL REVENUE	16,835	30,751	86,118	92,253	6,135	☒	0	369,000	369,000	0	
Employee Costs	54,966	50,000	156,705	150,000	-6,705	☒	0	599,400	602,700	3,300	Budget transfer for salaries from cost centre 1800 and 1802 incorrectly budgeted. Variance of materials and contract for legal matters is due to increased regulatory action during the quarter. Will review again in the next quarter.
Materials & Contracts	39,051	11,290	67,984	33,870	-34,114	☒	899	135,500	135,500	0	
Operating Expense	1,819	1,201	3,487	3,603	116	☐	0	14,400	14,400	0	
TOTAL OPERATING EXPENSE	95,836	62,491	228,176	187,473	(40,703)	☒	899	749,300	752,600	3,300	
Surplus/ (Deficit) - Direct Control	(79,001)	(31,740)	(142,057)	(95,220)	46,837	☒	(899)	(380,300)	(383,600)	(3,300)	
Depreciation	23	25	72	75	3	☐	0	300	300	0	
Internal Services	7,525	7,524	22,575	22,572	-3	☐	0	90,300	90,300	0	
Surplus/(Deficit) -Indirect Control	(7,548)	(7,549)	(22,647)	(22,647)	(0)	☐	0	(90,600)	(90,600)	0	
NET SURPLUS/ (DEFICIT)	(86,549)	(39,289)	(164,704)	(117,867)	46,837	☒	(899)	(470,900)	(474,200)	(3,300)	



Responsibility Centre Report: Administration

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -3.6%

		Month: September		Year To Date to September					OPERATING BUDGET PERFORMANCE		
RESULTS BY COST CENTRE		Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1600 - Mgt Support - Development & Res		31,856	38,191	107,465	114,573	7,108	<input checked="" type="checkbox"/>	0	457,300		
1601 - Administration		20,421	21,534	58,601	64,602	6,001	<input checked="" type="checkbox"/>	968	258,600		
1602 - Word Processing NOW 1601		-49	0	0	0	0	<input type="checkbox"/>	0	0		
NET EXPENDITURE / (REVENUE)		52,228	59,725	166,066	179,175	13,109	<input checked="" type="checkbox"/>	968	715,900		
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	20,613	15,750	58,706	47,250	-11,456	<input checked="" type="checkbox"/>	0	189,000	189,000	0	Variation due to increased real estate activity manifest in demand for outstanding health & building notices. Will review and may adjust in December.
Other Revenue	1,224	1,000	2,142	3,000	858	<input type="checkbox"/>	0	12,000	12,000	0	
TOTAL REVENUE	21,837	16,750	60,848	50,250	(10,598)	<input checked="" type="checkbox"/>	0	201,000	201,000	0	
Employee Costs	62,293	68,833	204,933	206,499	1,566	<input checked="" type="checkbox"/>	172	825,200	835,500	10,300	transfer of training budget from Human Resources area
Materials & Contracts	3,049	2,568	6,408	7,704	1,296	<input checked="" type="checkbox"/>	436	30,800	30,800	0	
Operating Expense	5,878	1,808	8,889	5,424	-3,465	<input checked="" type="checkbox"/>	360	21,700	37,100	15,400	transfer of conference budget from Human Resources area
TOTAL OPERATING EXPENSE	71,220	73,209	220,229	219,627	(602)	<input type="checkbox"/>	968	877,700	903,400	25,700	
Surplus/ (Deficit) - Direct Control	(49,382)	(56,459)	(159,381)	(169,377)	(9,996)	<input checked="" type="checkbox"/>	(968)	(676,700)	(702,400)	(25,700)	
Internal Services	2,846	3,266	6,684	9,798	3,114	<input checked="" type="checkbox"/>	0	39,200	39,200	0	
Surplus/(Deficit) -Indirect Control	(2,846)	(3,266)	(6,684)	(9,798)	(3,114)	<input checked="" type="checkbox"/>	0	(39,200)	(39,200)	0	
NET SURPLUS/ (DEFICIT)	(52,228)	(59,725)	(166,066)	(179,175)	(13,109)	<input checked="" type="checkbox"/>	(968)	(715,900)	(741,600)	(25,700)	



Responsibility Centre Report: Development Assessment

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1750 - Development Assessment	236,849	159,047	753,020	477,141	-275,879	<input checked="" type="checkbox"/>	0	1,908,500		
NET EXPENDITURE / (REVENUE)	236,849	159,047	753,020	477,141	(275,879)	<input checked="" type="checkbox"/>	0	1,908,500		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	107,665	146,668	309,798	440,004	130,206	<input checked="" type="checkbox"/>	0	1,760,000	1,760,000	0	Variation due to decreased DA fees as a result of reduced development activity
Other Revenue	24,750	5,000	-160,145	15,000	175,145	<input checked="" type="checkbox"/>	0	60,000	60,000	0	Variation due to delays in recovering legal costs which are beyond Council's control
TOTAL REVENUE	132,415	151,668	149,653	455,004	305,351	<input checked="" type="checkbox"/>	0	1,820,000	1,820,000	0	
Employee Costs	173,323	182,200	561,891	546,600	-15,291	<input checked="" type="checkbox"/>	0	2,186,300	2,186,300	0	Variation due to temporary arrangements for maternity positions; resolved in next quarter
Materials & Contracts	161,920	96,666	251,220	289,998	38,778	<input checked="" type="checkbox"/>	0	1,160,000	1,160,000	0	Variation due to reduced legal expenses in this quarter beyond Council's control
Operating Expense	8,754	6,582	12,896	19,746	6,850	<input checked="" type="checkbox"/>	0	79,000	79,000	0	
TOTAL OPERATING EXPENSE	343,996	285,448	826,006	856,344	30,338	<input checked="" type="checkbox"/>	0	3,425,300	3,425,300	0	
Surplus/ (Deficit) - Direct Control	(211,582)	(133,780)	(676,353)	(401,340)	275,013	<input checked="" type="checkbox"/>	0	(1,605,300)	(1,605,300)	0	
Depreciation	17	17	52	51	-1	<input type="checkbox"/>	0	200	200	0	
Internal Services	25,250	25,250	76,614	75,750	-864	<input type="checkbox"/>	0	303,000	303,000	0	
Surplus/(Deficit) -Indirect Control	(25,267)	(25,267)	(76,666)	(75,801)	865	<input type="checkbox"/>	0	(303,200)	(303,200)	0	
NET SURPLUS/ (DEFICIT)	(236,849)	(159,047)	(753,020)	(477,141)	275,879	<input checked="" type="checkbox"/>	0	(1,908,500)	(1,908,500)	0	



Responsibility Centre Report: Landscape Assessment

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action

2600 - Landscape Assessment	42,693	44,617	123,226	133,851	10,625	<input checked="" type="checkbox"/>	0	535,000		
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NET EXPENDITURE / (REVENUE)	42,693	44,617	123,226	133,851	10,625	<input checked="" type="checkbox"/>	0	535,000		
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NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	39,829	41,800	114,693	125,400	10,707	<input checked="" type="checkbox"/>	0	501,200	501,200	0	Variation due to delay in appointment of Ecological Assessment Officer
Materials & Contracts	31	0	31	0	-31	<input type="checkbox"/>	0	0	0	0	
Operating Expense	484	467	1,452	1,401	-51	<input type="checkbox"/>	0	5,600	5,600	0	
TOTAL OPERATING EXPENSE	40,343	42,267	116,176	126,801	10,625	<input checked="" type="checkbox"/>	0	506,800	506,800	0	
Surplus/ (Deficit) - Direct Control	(40,343)	(42,267)	(116,176)	(126,801)	(10,625)	<input checked="" type="checkbox"/>	0	(506,800)	(506,800)	0	
Internal Services	2,350	2,350	7,050	7,050	0	<input type="checkbox"/>	0	28,200	28,200	0	
Surplus/(Deficit) -Indirect Control	(2,350)	(2,350)	(7,050)	(7,050)	0	<input type="checkbox"/>	0	(28,200)	(28,200)	0	
NET SURPLUS/ (DEFICIT)	(42,693)	(44,617)	(123,226)	(133,851)	(10,625)	<input checked="" type="checkbox"/>	0	(535,000)	(535,000)	0	



Responsibility Centre Report: Regulation

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 1918.5%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1800 - Animal Control	3,008	7,358	22,322	23,324	1,002	☑	729	93,300		
1801 - Parking & Traffic	-111,863	-55,749	-171,152	-167,247	3,905	☑	0	-669,200		
1802 - Area Rangers	42,189	48,176	125,979	144,528	18,549	☑	0	578,600		

NET EXPENDITURE / (REVENUE)	(66,665)	(215)	(22,852)	605	23,457	☑	729	2,700		
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NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	13,334	11,667	30,343	35,001	4,658	☑	0	140,000	140,000	0	budget adjustment requested for additional parking income received
Other Revenue	159,460	79,691	310,900	239,073	-71,827	☑	0	956,300	1,140,700	184,400	
TOTAL REVENUE	172,795	91,358	341,243	274,074	(67,169)	☑	0	1,096,300	1,280,700	184,400	Budget adjustment requested for three temporary parking officers Variance for operating expenses is due to increased issuing of infringements. To be reviewed and adjusted next quarter.
Employee Costs	61,689	65,034	217,428	195,102	-22,326	☑	0	780,700	913,300	132,600	
Materials & Contracts	4,590	5,791	17,156	17,373	217	☐	0	69,500	69,500	0	
Operating Expense	30,076	10,501	54,483	32,753	-21,730	☑	729	131,000	131,000	0	
TOTAL OPERATING EXPENSE	96,355	81,326	289,067	245,228	(43,839)	☑	729	981,200	1,113,800	132,600	
Surplus/ (Deficit) - Direct Control	76,440	10,032	52,177	28,846	(23,331)	☑	(729)	115,100	166,900	51,800	
Internal Services	9,775	9,817	29,325	29,451	126	☐	0	117,800	117,800	0	
Surplus/(Deficit) -Indirect Control	(9,775)	(9,817)	(29,325)	(29,451)	(126)	☐	0	(117,800)	(117,800)	0	
NET SURPLUS/ (DEFICIT)	66,665	215	22,852	(605)	(23,457)	☑	(729)	(2,700)	49,100	51,800	



Responsibility Centre Report: Development Engineers

✓✓✓✓✓

Review: Q1-09(SEPT)

Financial Year: 2009/10

Budget Change (%) 0.0%

Month: September Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1850 - Development Assessment Engine	25,573	26,565	74,158	79,695	5,537	✓	0	318,500		
1851 - Infrastructure Restoration	-51,682	-41,667	-170,296	-125,001	45,295	✓	0	-500,000		
NET EXPENDITURE / (REVENUE)	(26,109)	(15,102)	(96,139)	(45,306)	50,833	✓	0	(181,500)		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	54,951	46,501	185,407	139,503	-45,904	✓	0	558,000	558,000	0	Variation due to increased infrastructure restoration payments from large development sites
TOTAL REVENUE	54,951	46,501	185,407	139,503	(45,904)	✓	0	558,000	558,000	0	
Employee Costs	26,310	28,800	78,492	86,400	7,908	✓	0	345,300	345,300	0	
Materials & Contracts	0	0	3,193	0	-3,193	✗	0	0	0	0	
Operating Expense	264	333	783	999	216	□	0	4,000	4,000	0	
TOTAL OPERATING EXPENSE	26,575	29,133	82,469	87,399	4,930	✓	0	349,300	349,300	0	
Surplus/ (Deficit) - Direct Control	28,376	17,368	102,939	52,104	(50,835)	✓	0	208,700	208,700	0	
Internal Services	2,267	2,266	6,800	6,798	-2	□	0	27,200	27,200	0	
Surplus/(Deficit) -Indirect Control	(2,267)	(2,266)	(6,800)	(6,798)	2	□	0	(27,200)	(27,200)	0	
NET SURPLUS/ (DEFICIT)	26,109	15,102	96,139	45,306	(50,833)	✓	0	181,500	181,500	0	



Responsibility Centre Report: Bush & Nat Resources

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2404 - Bushland Maintenance	76,037	106,799	231,644	320,472	88,828	<input checked="" type="checkbox"/>	6,996	1,281,900		
NET EXPENDITURE / (REVENUE)	76,037	106,799	231,644	320,472	88,828	<input checked="" type="checkbox"/>	6,996	1,281,900		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	46,447	76,442	155,719	229,326	73,607	<input checked="" type="checkbox"/>	0	917,600	917,600	0	Lower costs associated with staff vacancies Need to engage contractors to cover for staff vacancies and ensure programs are completed.
Materials & Contracts	13,856	14,000	30,560	42,000	11,440	<input checked="" type="checkbox"/>	6,860	168,000	168,000	0	
Operating Expense	1,998	2,258	4,359	6,849	2,490	<input checked="" type="checkbox"/>	136	27,100	27,100	0	
TOTAL OPERATING EXPENSE	62,301	92,700	190,639	278,175	87,536	<input checked="" type="checkbox"/>	6,996	1,112,700	1,112,700	0	
Surplus/ (Deficit) - Direct Control	(62,301)	(92,700)	(190,639)	(278,175)	(87,536)	<input checked="" type="checkbox"/>	(6,996)	(1,112,700)	(1,112,700)	0	
Depreciation	164	25	501	75	-426	<input type="checkbox"/>	0	300	300	0	
Internal Services	13,573	14,074	40,505	42,222	1,717	<input checked="" type="checkbox"/>	0	168,900	168,900	0	
Surplus/(Deficit) -Indirect Control	(13,737)	(14,099)	(41,006)	(42,297)	(1,291)	<input checked="" type="checkbox"/>	0	(169,200)	(169,200)	0	
NET SURPLUS/ (DEFICIT)	(76,037)	(106,799)	(231,644)	(320,472)	(88,828)	<input checked="" type="checkbox"/>	(6,996)	(1,281,900)	(1,281,900)	0	



Responsibility Centre Report: Depot Support Service

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 24.1%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3100 - Management Support - Depot Ser	28,121	36,482	97,180	115,946	18,766	<input checked="" type="checkbox"/>	1,088	177,600		
NET EXPENDITURE / (REVENUE)	28,121	36,482	97,180	115,946	18,766	<input checked="" type="checkbox"/>	1,088	177,600		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	0	0	0	0	0	<input type="checkbox"/>	0	288,500	288,500	0
Other Revenue	1,586	0	4,036	0	-4,036	<input checked="" type="checkbox"/>	0	0	0	0
TOTAL REVENUE	1,586	0	4,036	0	(4,036)	<input checked="" type="checkbox"/>	0	288,500	288,500	0
Employee Costs	20,962	30,117	72,275	90,351	18,076	<input checked="" type="checkbox"/>	0	363,700	320,900	-42,800
Materials & Contracts	320	782	699	2,346	1,647	<input checked="" type="checkbox"/>	1,088	9,400	9,400	0
Operating Expense	3,487	2,525	12,344	14,075	1,731	<input checked="" type="checkbox"/>	0	56,300	56,300	0
TOTAL OPERATING EXPENSE	24,769	33,424	85,319	106,772	21,453	<input checked="" type="checkbox"/>	1,088	429,400	386,600	(42,800)
Surplus/ (Deficit) - Direct Control	(23,183)	(33,424)	(81,282)	(106,772)	(25,490)	<input checked="" type="checkbox"/>	(1,088)	(140,900)	(98,100)	42,800
Internal Services	4,938	3,058	15,897	9,174	-6,723	<input checked="" type="checkbox"/>	0	36,700	36,700	0
Surplus/(Deficit) -Indirect Control	(4,938)	(3,058)	(15,897)	(9,174)	6,723	<input checked="" type="checkbox"/>	0	(36,700)	(36,700)	0
NET SURPLUS/ (DEFICIT)	(28,121)	(36,482)	(97,180)	(115,946)	(18,766)	<input checked="" type="checkbox"/>	(1,088)	(177,600)	(134,800)	42,800

Saving in salaries due to staff vacancy. Budget under wages is a vacant position and requires budget transfer to 2450 for new staff position



Responsibility Centre Report: Fleet Operations

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] -8.8%

Month: September		Year To Date to September			OPERATING BUDGET PERFORMANCE				
Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3250 - Management Support - Fleet Ope	12,207	12,658	28,879	37,974	9,095	<input checked="" type="checkbox"/>	0	152,000		
3251 - Operational Fleet	-55,142	-57,467	-55,854	-80,001	-24,147	<input checked="" type="checkbox"/>	823	-478,300		
3252 - Passenger Fleet	-70,733	-77,725	-168,087	-130,475	37,612	<input checked="" type="checkbox"/>	0	-591,400		
3253 - Small Plant & Equipment	3,589	4,616	10,493	13,848	3,355	<input checked="" type="checkbox"/>	1,333	55,400		
3254 - Workshop	30,611	31,526	93,433	94,578	1,145	<input checked="" type="checkbox"/>	304	377,500		

NET EXPENDITURE / (REVENUE)	(79,467)	(86,392)	(91,137)	(64,076)	27,061	<input checked="" type="checkbox"/>	2,460	(484,800)		
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NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	25,349	27,783	75,107	83,349	8,242	<input checked="" type="checkbox"/>	0	333,400	333,400	0	
Other Revenue	0	2,000	1,803	6,000	4,197	<input checked="" type="checkbox"/>	0	24,000	24,000	0	
TOTAL REVENUE	25,349	29,783	76,910	89,349	12,439	<input checked="" type="checkbox"/>	0	357,400	357,400	0	
Employee Costs	33,825	39,526	95,090	118,578	23,488	<input checked="" type="checkbox"/>	0	609,200	566,400	-42,800	Savings in Salaries due to vacancy not replaced.
Materials & Contracts	80,855	65,800	194,221	197,400	3,179	<input checked="" type="checkbox"/>	2,460	789,600	789,600	0	Savings in wages due to vacancy not replaced, budget required to be transferred to 2450 for new position
Operating Expense	-2,524	2,558	183,739	202,774	19,035	<input checked="" type="checkbox"/>	0	447,700	447,700	0	Net saving in Insurance costs due to passenger fleet, with expense from Operational Fleet due to vehicle accident damages claims
TOTAL OPERATING EXPENSE	112,156	107,884	473,050	518,752	45,702	<input checked="" type="checkbox"/>	2,460	1,846,500	1,803,700	(42,800)	
Surplus/ (Deficit) - Direct Control	(86,808)	(78,101)	(396,140)	(429,403)	(33,263)	<input checked="" type="checkbox"/>	(2,460)	(1,489,100)	(1,446,300)	42,800	
Depreciation	122,325	124,108	378,181	372,324	-5,857	<input checked="" type="checkbox"/>	0	1,489,300	1,489,300	0	
Internal Services	-288,600	-288,601	-865,459	-865,803	-345	<input type="checkbox"/>	0	-3,463,200	-3,463,200	0	
Surplus/(Deficit) -Indirect Control	166,275	164,493	487,277	493,479	6,202	<input checked="" type="checkbox"/>	0	1,973,900	1,973,900	0	
NET SURPLUS/ (DEFICIT)	79,467	86,392	91,137	64,076	(27,061)	<input checked="" type="checkbox"/>	(2,460)	484,800	527,600	42,800	



Responsibility Centre Report: Maint & Construction

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.2%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3150 - Mgt Support - Maintenance & Cor	22,560	23,334	74,955	70,002	-4,953	31	280,000			
3151 - Access Crossings	5,526	-9,969	-650	-29,332	-28,682	0	-116,600			
3153 - Footpath Maintenance	78,352	77,242	182,767	231,726	48,959	7,983	927,500			
3154 - Kerb & Gutter Maintenance	17,344	16,457	40,024	49,371	9,347	0	197,400			
3155 - Patching	14,251	14,640	35,090	43,920	8,830	25	176,900			
3156 - Restorations	-33,128	-56,800	-99,195	-170,400	-71,205	0	-681,400			
3157 - Road Maintenance	323,308	319,724	903,606	959,197	55,591	1,661	3,837,900			
3158 - Road Maintenance - Road Should	12,061	36,084	40,090	108,252	68,162	2,404	433,700			
3159 - Car Parks	16,027	18,507	51,275	55,796	4,521	0	223,200			
NET EXPENDITURE / (REVENUE)	456,303	439,219	1,227,963	1,318,532	90,569	12,104	5,278,600			
NET OPERATING RESULT BY RESOURCE GROUPS										
User Fees	136,336	129,034	447,926	387,102	-60,824	0	1,548,400	1,548,400	0	Higher than expected restoration work orders received in road surfaces, but lower for driveways and footpath
Grants	0	23,333	77,000	69,999	-7,001	0	280,000	280,000	0	Higher Grant from RTA than expected
TOTAL REVENUE	136,336	152,367	524,926	457,101	(67,825)	0	1,828,400	1,828,400	0	
Employee Costs	108,012	136,316	364,401	408,948	44,547	0	1,640,200	1,640,200	0	Savings in wages under Footpath and Road shoulder maintenance is due to staff vacancies. Savings made in resource areas of Waste and materials offset by expenses from contractors.
Materials & Contracts	170,331	127,706	427,701	383,118	-44,583	12,104	1,532,500	1,532,500	0	Phasing of projects resulted in net expense. A budget transfer of electricity costs to turramurra library
Operating Expense	1,380	3,300	5,147	10,775	5,628	0	43,100	31,900	-11,200	
TOTAL OPERATING EXPENSE	279,724	267,322	797,249	802,841	5,592	12,104	3,215,800	3,204,600	(11,200)	
Surplus/ (Deficit) - Direct Control	(143,388)	(114,955)	(272,323)	(345,740)	(73,417)	(12,104)	(1,387,400)	(1,376,200)	11,200	
Depreciation	283,869	297,733	870,716	893,199	22,483	0	3,572,800	3,572,800	0	Minor variance in depreciation is less than anticipated for the quarter.
Internal Services	29,046	26,531	84,924	79,593	-5,331	0	318,400	318,400	0	
Surplus/(Deficit) -Indirect Control	(312,915)	(324,264)	(955,640)	(972,792)	(17,152)	0	(3,891,200)	(3,891,200)	0	
NET SURPLUS/ (DEFICIT)	(456,303)	(439,219)	(1,227,963)	(1,318,532)	(90,569)	(12,104)	(5,278,600)	(5,267,400)	11,200	



Responsibility Centre Report: Mgmt Sup Operations

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Review: Q1-09(SEPT)

Budget Change (%) -6.0%

Financial Year: 2009/10

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2550 - Open Space Project Management	-6,304	21,576	33,362	64,728	31,366	<input checked="" type="checkbox"/>	0	259,600		
2900 - Management Support - Operation	28,387	22,217	79,604	66,651	-12,953	<input checked="" type="checkbox"/>	3,469	266,100		
2901 - Public Lighting	168,250	150,125	311,998	450,375	138,377	<input checked="" type="checkbox"/>	0	1,569,500		
2902 - Rural Fire Brigade Services	31,083	12,082	66,190	36,946	-29,244	<input checked="" type="checkbox"/>	0	145,000		
2903 - SES Services	32,022	6,100	71,529	19,500	-52,029	<input checked="" type="checkbox"/>	350	78,000		
NET EXPENDITURE / (REVENUE)	253,437	212,100	562,683	638,200	75,517	<input checked="" type="checkbox"/>	3,820	2,318,200		

NET OPERATING RESULT BY RESOURCE GROUPS

Grants	0	3,667	0	11,001	11,001	<input checked="" type="checkbox"/>	0	276,000	276,000	0	Grant from Rural Fire Service not budgeted
TOTAL REVENUE	0	3,667	0	11,001	11,001	<input checked="" type="checkbox"/>	0	276,000	276,000	0	
Employee Costs	8,113	32,000	77,537	96,000	18,463	<input checked="" type="checkbox"/>	-1,649	384,200	399,600	15,400	Transfer of training budget from HR
Materials & Contracts	52,743	12,976	105,724	38,928	-66,796	<input checked="" type="checkbox"/>	5,468	155,700	263,700	108,000	Variance is due to the introduction of SES fees. A budget transfer from the fire brigade levy has offset this cost.
Operating Expense	173,535	152,808	322,557	460,324	137,767	<input checked="" type="checkbox"/>	0	1,838,500	1,853,900	15,400	Variance is due to external phasing of Street lighting invoices. Budget transfer required for conference budget from HR
TOTAL OPERATING EXPENSE	234,391	197,784	505,819	595,252	89,433	<input checked="" type="checkbox"/>	3,820	2,378,400	2,517,200	138,800	
Surplus/ (Deficit) - Direct Control	(234,391)	(194,117)	(505,819)	(584,251)	(78,432)	<input checked="" type="checkbox"/>	(3,820)	(2,102,400)	(2,241,200)	(138,800)	
Depreciation	2,949	2,050	9,073	6,150	-2,923	<input checked="" type="checkbox"/>	0	24,600	24,600	0	
Internal Services	16,097	15,933	47,791	47,799	8	<input type="checkbox"/>	0	191,200	191,200	0	
Surplus/(Deficit) -Indirect Control	(19,047)	(17,983)	(56,864)	(53,949)	2,915	<input checked="" type="checkbox"/>	0	(215,800)	(215,800)	0	
NET SURPLUS/ (DEFICIT)	(253,437)	(212,100)	(562,683)	(638,200)	(75,517)	<input checked="" type="checkbox"/>	(3,820)	(2,318,200)	(2,457,000)	(138,800)	



Responsibility Centre Report: Plant Nursery

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 0.0%

Month: September		Year To Date to September			OPERATING BUDGET PERFORMANCE				
Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2500 - Plant Nursery	5,115	7,367	11,359	26,601	15,242	<input checked="" type="checkbox"/>	1,795	107,300		
NET EXPENDITURE / (REVENUE)	5,115	7,367	11,359	26,601	15,242	<input checked="" type="checkbox"/>	1,795	107,300		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	5,760	9,167	27,658	27,501	-157	<input type="checkbox"/>	0	110,000	110,000	0
TOTAL REVENUE	5,760	9,167	27,658	27,501	(157)	<input type="checkbox"/>	0	110,000	110,000	0
Employee Costs	11,362	13,933	38,713	41,799	3,086	<input checked="" type="checkbox"/>	0	168,100	168,100	0
Materials & Contracts	1,849	3,392	3,501	10,176	6,675	<input checked="" type="checkbox"/>	1,795	40,700	40,700	0
Operating Expense	271	275	4,163	5,325	1,162	<input checked="" type="checkbox"/>	0	21,300	21,300	0
TOTAL OPERATING EXPENSE	13,483	17,600	46,377	57,300	10,923	<input checked="" type="checkbox"/>	1,795	230,100	230,100	0
Surplus/ (Deficit) - Direct Control	(7,722)	(8,433)	(18,719)	(29,799)	(11,080)	<input checked="" type="checkbox"/>	(1,795)	(120,100)	(120,100)	0
Depreciation	774	817	2,372	2,451	79	<input type="checkbox"/>	0	9,800	9,800	0
Internal Services	-3,381	-1,883	-9,732	-5,649	4,083	<input checked="" type="checkbox"/>	0	-22,600	-22,600	0
Surplus/(Deficit) -Indirect Control	2,607	1,066	7,360	3,198	(4,162)	<input checked="" type="checkbox"/>	0	12,800	12,800	0
NET SURPLUS/ (DEFICIT)	(5,115)	(7,367)	(11,359)	(26,601)	(15,242)	<input checked="" type="checkbox"/>	(1,795)	(107,300)	(107,300)	0



Responsibility Centre Report: Parks

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -0.5%

		Month: September		Year To Date to September					OPERATING BUDGET PERFORMANCE		
RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action	
2450 - Management Support Open Space	27,739	32,366	93,479	97,098	3,619	<input checked="" type="checkbox"/>	769	389,100			
2452 - Playground Maintenance	6,066	4,625	31,781	34,675	2,894	<input checked="" type="checkbox"/>	8,087	76,300			
2457 - Parks Maintenance	179,173	173,883	490,267	524,832	34,565	<input checked="" type="checkbox"/>	3,766	2,103,300			
2558 - St Ives Showground	23,223	23,642	69,524	74,201	4,677	<input checked="" type="checkbox"/>	0	296,500			
NET EXPENDITURE / (REVENUE)	236,201	234,516	685,052	730,806	45,754	<input checked="" type="checkbox"/>	12,622	2,865,200			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	119,483	132,975	393,013	398,925	5,912	<input checked="" type="checkbox"/>	0	1,596,200	1,611,800	15,600	
Materials & Contracts	66,186	49,925	133,552	170,575	37,023	<input checked="" type="checkbox"/>	12,622	619,900	619,900	0	
Operating Expense	7,824	4,090	21,138	18,728	-2,410	<input checked="" type="checkbox"/>	0	78,800	78,800	0	
TOTAL OPERATING EXPENSE	193,494	186,990	547,703	588,228	40,525	<input checked="" type="checkbox"/>	12,622	2,294,900	2,310,500	15,600	
Surplus/ (Deficit) - Direct Control	(193,494)	(186,990)	(547,703)	(588,228)	(40,525)	<input checked="" type="checkbox"/>	(12,622)	(2,294,900)	(2,310,500)	(15,600)	
Depreciation	21,347	26,792	65,726	80,376	14,650	<input checked="" type="checkbox"/>	0	321,500	321,500	0	
Internal Services	21,361	20,734	71,622	62,202	-9,420	<input checked="" type="checkbox"/>	0	248,800	248,800	0	
Surplus/(Deficit) -Indirect Control	(42,707)	(47,526)	(137,348)	(142,578)	(5,230)	<input checked="" type="checkbox"/>	0	(570,300)	(570,300)	0	
NET SURPLUS/ (DEFICIT)	(236,201)	(234,516)	(685,052)	(730,806)	(45,754)	<input checked="" type="checkbox"/>	(12,622)	(2,865,200)	(2,880,800)	(15,600)	

A salary budget transfer required of \$15,600 to reflect the actual salaries being incurred. Higher than expect expenditure due to agency staff and re-phasing of graass cutting contract payments

A salary budget transfer required of \$15,600 to reflect the actual salaries being incurred. Higher than expect expenditure due to agency staff and re-phasing of graass cutting contract payments



Responsibility Centre Report: Sport & Recreation

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) -2.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2551 - Gordon Golf Course - Expenditure	38,502	53,898	143,471	166,769	23,298	<input checked="" type="checkbox"/>	13,099	665,900		
2552 - North Turramurra Golf Course - E	61,946	35,999	149,958	114,972	-34,986	<input checked="" type="checkbox"/>	5,617	459,700		
2553 - West Pymble Pool	9,408	2,699	27,331	9,897	-17,434	<input checked="" type="checkbox"/>	0	39,600		
2555 - Tennis Courts - Expenditure	9,716	10,800	40,708	34,800	-5,908	<input checked="" type="checkbox"/>	0	139,200		
2557 - Sportsfield Maintenance	173,331	149,814	446,891	463,417	16,526	<input checked="" type="checkbox"/>	4,883	1,852,400		
NET EXPENDITURE / (REVENUE)	292,903	253,210	808,359	789,855	(18,504)	<input checked="" type="checkbox"/>	23,599	3,156,800		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	0	0	0	0	0	<input type="checkbox"/>	0	0	0	0
TOTAL REVENUE	0	0	0	0	0	<input type="checkbox"/>	0	0	0	0
Employee Costs	110,476	120,265	336,415	360,795	24,380	<input checked="" type="checkbox"/>	84	1,440,500	1,510,500	70,000
Materials & Contracts	104,236	66,933	206,700	200,799	-5,901	<input checked="" type="checkbox"/>	23,515	803,200	803,200	0
Operating Expense	12,243	6,465	50,361	49,620	-741	<input type="checkbox"/>	0	198,500	191,100	-7,400
TOTAL OPERATING EXPENSE	226,955	193,663	593,476	611,214	17,738	<input checked="" type="checkbox"/>	23,599	2,442,200	2,504,800	62,600
Surplus/ (Deficit) - Direct Control	(226,955)	(193,663)	(593,476)	(611,214)	(17,738)	<input checked="" type="checkbox"/>	(23,599)	(2,442,200)	(2,504,800)	(62,600)
s94 Contributions	-1,563	0	0	0	0	<input type="checkbox"/>	0	0	0	0
Depreciation	26,003	18,349	79,820	55,047	-24,773	<input checked="" type="checkbox"/>	0	220,200	220,200	0
Internal Services	41,508	41,198	135,063	123,594	-11,469	<input checked="" type="checkbox"/>	0	494,400	494,400	0
Surplus/(Deficit) -Indirect Control	(65,947)	(59,547)	(214,883)	(178,641)	36,242	<input checked="" type="checkbox"/>	0	(714,600)	(714,600)	0
NET SURPLUS/ (DEFICIT)	(292,903)	(253,210)	(808,359)	(789,855)	18,504	<input checked="" type="checkbox"/>	(23,599)	(3,156,800)	(3,219,400)	(62,600)

salary transfer of \$70k required to reflect the actuals being incurred.

A budget transfer is required to transfer electricity budget of \$7.4k to Lindfield Library



Responsibility Centre Report: Street Sweep & Litter

□

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3152 - Drainage Maintenance & Repair	120,243	97,798	284,878	293,394	8,516	☑	9,570	1,174,300		
3300 - Litter Control & Clearing	31,618	26,449	92,104	79,347	-12,757	☒	3,703	316,700		
3301 - Routine Pit Clearance	13,008	16,316	44,841	48,948	4,107	☑	0	197,000		
3302 - Street Sweeping	42,833	74,716	197,106	224,148	27,042	☑	0	896,500		
3303 - Unformed Shoulder Clearing	14,373	11,491	34,824	34,473	-351	□	3,941	137,800		
NET EXPENDITURE / (REVENUE)	222,074	226,770	653,754	680,310	26,556	☑	17,214	2,722,300		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	73,951	105,717	222,004	317,151	95,147	☑	535	1,269,600	1,269,600	0	Lower costs due to staff vacancies. Higher costs due to employment of agency staff to cover vacancies.
Materials & Contracts	72,427	42,466	199,668	127,398	-72,270	☒	16,679	509,600	509,600	0	
Operating Expense	501	1,399	3,808	4,197	389	□	0	16,800	16,800	0	
TOTAL OPERATING EXPENSE	146,879	149,582	425,480	448,746	23,266	☑	17,214	1,796,000	1,796,000	0	
Surplus/ (Deficit) - Direct Control	(146,879)	(149,582)	(425,480)	(448,746)	(23,266)	☑	(17,214)	(1,796,000)	(1,796,000)	0	
Depreciation	39,937	41,933	122,499	125,799	3,300	☑	0	503,200	503,200	0	
Internal Services	35,258	35,255	105,775	105,765	-10	□	0	423,100	423,100	0	
Surplus/(Deficit) -Indirect Control	(75,195)	(77,188)	(228,274)	(231,564)	(3,290)	☑	0	(926,300)	(926,300)	0	
NET SURPLUS/ (DEFICIT)	(222,074)	(226,770)	(653,754)	(680,310)	(26,556)	☑	(17,214)	(2,722,300)	(2,722,300)	0	



Responsibility Centre Report: Trade Services

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2025 - Security Services	8,357	11,349	16,227	34,047	17,820	<input checked="" type="checkbox"/>	5,803	136,200		
2250 - Cleaning Services	15,565	22,993	41,817	68,979	27,162	<input checked="" type="checkbox"/>	0	284,500		
3200 - Management Support - Trade Ser	16,737	19,550	62,048	58,650	-3,398	<input checked="" type="checkbox"/>	0	234,900		
3201 - Building Management	116,574	116,209	302,709	348,627	45,918	<input checked="" type="checkbox"/>	1	1,394,800		

NET EXPENDITURE / (REVENUE)	157,233	170,101	422,801	510,303	87,502	<input checked="" type="checkbox"/>	5,804	2,050,400		
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NET OPERATING RESULT BY RESOURCE GROUPS

Pension Rebates	0	0	0	0	0	<input type="checkbox"/>	0	0	0	0	
Other Revenue	0	83	0	249	249	<input type="checkbox"/>	0	1,000	1,000	0	
TOTAL REVENUE	0	83	0	249	249	<input type="checkbox"/>	0	1,000	1,000	0	
Employee Costs	84,945	96,317	264,874	288,951	24,077	<input checked="" type="checkbox"/>	0	1,157,000	1,157,000	0	Savings in wages due to staff vacancies
Materials & Contracts	61,125	71,376	164,176	214,128	49,952	<input checked="" type="checkbox"/>	1	864,500	864,500	0	Savings from contractors under Cleaning due to invoices and phasing, and saving by contractors under Building Maintenance due project works scheduling
Operating Expense	10,475	12,066	20,444	36,198	15,754	<input checked="" type="checkbox"/>	5,803	144,800	144,800	0	Savings from Security Patrol Services due to new contract and reconfiguration of roster
TOTAL OPERATING EXPENSE	156,544	179,759	449,493	539,277	89,784	<input checked="" type="checkbox"/>	5,804	2,166,300	2,166,300	0	
Surplus/ (Deficit) - Direct Control	(156,544)	(179,676)	(449,493)	(539,028)	(89,535)	<input checked="" type="checkbox"/>	(5,804)	(2,165,300)	(2,165,300)	0	
Depreciation	15,377	8,234	31,395	24,702	-6,693	<input checked="" type="checkbox"/>	0	98,800	98,800	0	
Internal Services	-14,688	-17,809	-58,086	-53,427	4,659	<input checked="" type="checkbox"/>	0	-213,700	-213,700	0	
Surplus/(Deficit) -Indirect Control	(689)	9,575	26,692	28,725	2,033	<input checked="" type="checkbox"/>	0	114,900	114,900	0	
NET SURPLUS/ (DEFICIT)	(157,233)	(170,101)	(422,801)	(510,303)	(87,502)	<input checked="" type="checkbox"/>	(5,804)	(2,050,400)	(2,050,400)	0	



Responsibility Centre Report: Traffic & Projects

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 4.0%

Month: September	Year To Date to September
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OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2950 - Investigation & Design	6,466	19,100	58,814	57,300	-1,514	<input checked="" type="checkbox"/>	-26,891	229,600		
2951 - Road Safety	8,112	-22,501	-9,151	-5,503	3,648	<input checked="" type="checkbox"/>	0	59,600		
2952 - Traffic Management	15,110	35,624	54,040	106,872	52,832	<input checked="" type="checkbox"/>	0	428,400		
2953 - Road Safety Programs	845	3,042	-7,355	9,126	16,481	<input checked="" type="checkbox"/>	0	36,500		
NET EXPENDITURE / (REVENUE)	30,534	35,265	96,348	167,795	71,447	<input checked="" type="checkbox"/>	(26,891)	754,100		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	30,131	3,842	68,986	11,526	-57,460	<input checked="" type="checkbox"/>	0	46,100	76,100	30,000	Higher than expected user fees from Work Zones. Budget for this income increased by \$30K.
Other Revenue	2,177	0	2,668	0	-2,668	<input checked="" type="checkbox"/>	0	0	0	0	
Grants	1,200	33,583	42,212	38,749	-3,463	<input checked="" type="checkbox"/>	0	75,000	84,400	9,400	
TOTAL REVENUE	33,509	37,425	113,866	50,275	(63,591)	<input checked="" type="checkbox"/>	0	121,100	160,500	39,400	
Employee Costs	46,626	55,950	173,400	167,850	-5,550	<input checked="" type="checkbox"/>	-26,891	674,300	674,300	0	Increased costs due to annual leave adjustment. Increased external printing budget offset by additional income received. Increased advertising budget offset by additional income received.
Materials & Contracts	5,138	5,600	5,545	16,800	11,255	<input checked="" type="checkbox"/>	0	67,200	71,600	4,400	
Operating Expense	4,127	2,974	6,378	8,922	2,544	<input checked="" type="checkbox"/>	0	35,700	40,700	5,000	
TOTAL OPERATING EXPENSE	55,890	64,524	185,323	193,572	8,249	<input checked="" type="checkbox"/>	(26,891)	777,200	786,600	9,400	
Surplus/ (Deficit) - Direct Control	(22,382)	(27,099)	(71,457)	(143,297)	(71,840)	<input checked="" type="checkbox"/>	26,891	(656,100)	(626,100)	30,000	
Depreciation	160	175	491	525	34	<input type="checkbox"/>	0	2,100	2,100	0	
Internal Services	7,992	7,991	24,400	23,973	-427	<input type="checkbox"/>	0	95,900	95,900	0	
Surplus/(Deficit) -Indirect Control	(8,152)	(8,166)	(24,891)	(24,498)	393	<input type="checkbox"/>	0	(98,000)	(98,000)	0	
NET SURPLUS/ (DEFICIT)	(30,534)	(35,265)	(96,348)	(167,795)	(71,447)	<input checked="" type="checkbox"/>	26,891	(754,100)	(724,100)	30,000	



Responsibility Centre Report: Trees

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Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2601 - Tree Preservation Order	5,646	9,357	21,235	28,071	6,836	<input checked="" type="checkbox"/>	0	112,700		
2652 - Tree Maintenance	112,505	113,489	311,446	340,467	29,021	<input checked="" type="checkbox"/>	1,129	1,363,300		
NET EXPENDITURE / (REVENUE)	118,151	122,846	332,682	368,538	35,856	<input checked="" type="checkbox"/>	1,129	1,476,000		

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	9,810	9,775	29,755	29,325	-430	<input type="checkbox"/>	0	117,300	117,300	0	Lower than expected expenditure due to staff vacancies. Vacant staff budget transferred to contractors. Higher costs of contractors due to staff vacancies. Budget transfer requested from vacancy wage budget.
TOTAL REVENUE	9,810	9,775	29,755	29,325	(430)	<input type="checkbox"/>	0	117,300	117,300	0	
Employee Costs	64,916	91,841	214,814	275,523	60,709	<input checked="" type="checkbox"/>	921	1,103,900	873,700	-230,200	
Materials & Contracts	44,618	22,016	92,409	66,048	-26,361	<input checked="" type="checkbox"/>	208	264,200	494,400	230,200	
Operating Expense	414	516	1,173	1,548	375	<input type="checkbox"/>	0	6,200	6,200	0	
TOTAL OPERATING EXPENSE	109,948	114,373	308,396	343,119	34,723	<input checked="" type="checkbox"/>	1,129	1,374,300	1,374,300	0	
Surplus/ (Deficit) - Direct Control	(100,137)	(104,598)	(278,642)	(313,794)	(35,152)	<input checked="" type="checkbox"/>	(1,129)	(1,257,000)	(1,257,000)	0	
Internal Services	18,013	18,248	54,040	54,744	704	<input type="checkbox"/>	0	219,000	219,000	0	
Surplus/(Deficit) -Indirect Control	(18,013)	(18,248)	(54,040)	(54,744)	(704)	<input type="checkbox"/>	0	(219,000)	(219,000)	0	
NET SURPLUS/ (DEFICIT)	(118,151)	(122,846)	(332,682)	(368,538)	(35,856)	<input checked="" type="checkbox"/>	(1,129)	(1,476,000)	(1,476,000)	0	



Responsibility Centre Report: Mgmt Sup Strategy

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] -7.1%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2350 - Management Support - Strategy	28,988	29,882	87,697	89,646	1,949	<input checked="" type="checkbox"/>	1,524	358,700		
NET EXPENDITURE / (REVENUE)	28,988	29,882	87,697	89,646	1,949	<input checked="" type="checkbox"/>	1,524	358,700		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	22,094	24,200	74,569	72,600	-1,969	<input checked="" type="checkbox"/>	1,418	290,500	295,600	5,100	Transfer of training budget from HR
Materials & Contracts	1,028	2,299	2,557	6,897	4,340	<input checked="" type="checkbox"/>	106	27,600	27,600	0	
Operating Expense	4,226	958	5,586	2,874	-2,712	<input checked="" type="checkbox"/>	0	11,500	31,800	20,300	
TOTAL OPERATING EXPENSE	27,349	27,457	82,713	82,371	(342)	<input type="checkbox"/>	1,524	329,600	355,000	25,400	
Surplus/ (Deficit) - Direct Control	(27,349)	(27,457)	(82,713)	(82,371)	342	<input type="checkbox"/>	(1,524)	(329,600)	(355,000)	(25,400)	
Depreciation	89	92	273	276	3	<input type="checkbox"/>	0	1,100	1,100	0	
Internal Services	1,551	2,333	4,711	6,999	2,288	<input checked="" type="checkbox"/>	0	28,000	28,000	0	
Surplus/(Deficit) -Indirect Control	(1,640)	(2,425)	(4,984)	(7,275)	(2,291)	<input checked="" type="checkbox"/>	0	(29,100)	(29,100)	0	
NET SURPLUS/ (DEFICIT)	(28,988)	(29,882)	(87,697)	(89,646)	(1,949)	<input checked="" type="checkbox"/>	(1,524)	(358,700)	(384,100)	(25,400)	



Responsibility Centre Report: Corporate Planning & Sustainability

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Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Financial Year: 2009/10		Month: September		Year To Date to September				OPERATING BUDGET PERFORMANCE		
RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2355 - Environmental Levy	3,892	4,474	13,175	13,422	247	<input type="checkbox"/>	-2,302	53,700		
2400 - Corporate Planning	32,219	35,500	92,590	108,550	15,960	<input checked="" type="checkbox"/>	1,500	434,000		
2406 - Community Volunteer Programs	19,243	15,667	45,748	47,001	1,253	<input checked="" type="checkbox"/>	219	188,400		
2408 - Environmental Management	35,732	37,118	113,898	111,354	-2,544	<input checked="" type="checkbox"/>	5,049	446,100		
2750 - Open Space Planning	36,977	21,110	73,956	63,330	-10,626	<input checked="" type="checkbox"/>	0	254,000		
NET EXPENDITURE / (REVENUE)	128,063	113,869	339,368	343,657	4,289	<input checked="" type="checkbox"/>	4,466	1,376,200		
NET OPERATING RESULT BY RESOURCE GROUPS										
Employee Costs	106,154	95,268	284,465	285,804	1,339	<input checked="" type="checkbox"/>	2,747	1,144,800	1,144,800	0
Materials & Contracts	6,814	4,027	8,276	12,081	3,805	<input checked="" type="checkbox"/>	1,599	48,300	48,300	0
Operating Expense	2,462	3,217	8,117	11,701	3,584	<input checked="" type="checkbox"/>	120	46,800	46,800	0
TOTAL OPERATING EXPENSE	115,430	102,512	300,857	309,586	8,729	<input checked="" type="checkbox"/>	4,466	1,239,900	1,239,900	0
Surplus/ (Deficit) - Direct Control	(115,430)	(102,512)	(300,857)	(309,586)	(8,729)	<input checked="" type="checkbox"/>	(4,466)	(1,239,900)	(1,239,900)	0
Depreciation	3,971	1,767	12,255	5,301	-6,954	<input checked="" type="checkbox"/>	0	21,200	21,200	0
Internal Services	8,662	9,590	26,255	28,770	2,515	<input checked="" type="checkbox"/>	0	115,100	115,100	0
Surplus/(Deficit) -Indirect Control	(12,633)	(11,357)	(38,510)	(34,071)	4,439	<input checked="" type="checkbox"/>	0	(136,300)	(136,300)	0
NET SURPLUS/ (DEFICIT)	(128,063)	(113,869)	(339,368)	(343,657)	(4,289)	<input checked="" type="checkbox"/>	(4,466)	(1,376,200)	(1,376,200)	0



Responsibility Centre Report: Strategic Asset and Property Management

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Review: Q1-09(SEPT)

Financial Year: 2009/10

Budget Change (%) -42.0%

Month: September Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2251 - Strategic Asset & Property Manag	-18,004	97,964	24,410	-21,550	-45,960	607	130,100			
NET EXPENDITURE / (REVENUE)	(18,004)	97,964	24,410	(21,550)	(45,960)	607	130,100			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	78,201	87,460	279,105	364,380	85,275	0	930,900	930,900	0	Budget variance due to incorrect phasing of lease fees. Phasing to be corrected to reflect actuals
Other Revenue	17,364	4,583	22,269	13,749	-8,520	0	55,000	55,000	0	
TOTAL REVENUE	95,566	92,043	301,375	378,129	76,754	0	985,900	985,900	0	Budget variance due to vacancy yet to be filled and adjustment for salary transfer from community due to restructure.
Employee Costs	22,738	29,108	65,815	87,324	21,509	0	348,900	403,600	54,700	
Materials & Contracts	334	1,900	-1,032	5,700	6,732	607	22,800	22,800	0	
Operating Expense	16,066	123,291	147,805	156,423	8,618	0	315,800	315,800	0	
TOTAL OPERATING EXPENSE	39,138	154,299	212,589	249,447	36,858	607	687,500	742,200	54,700	
Surplus/ (Deficit) - Direct Control	56,428	(62,256)	88,786	128,682	39,896	(607)	298,400	243,700	(54,700)	
Depreciation	27,056	28,267	82,979	84,801	1,822	0	339,200	339,200	0	
Internal Services	11,368	7,441	30,217	22,331	-7,886	0	89,300	89,300	0	
Surplus/(Deficit) -Indirect Control	(38,424)	(35,708)	(113,196)	(107,132)	6,064	0	(428,500)	(428,500)	0	
NET SURPLUS/ (DEFICIT)	18,004	(97,964)	(24,410)	21,550	45,960	(607)	(130,100)	(184,800)	(54,700)	



Responsibility Centre Report: Urban & Heritage Planning

☐

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change (%) 0.0%

Month: September

Year To Date to September

OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2851 - Urban & Heritage Planning	85,930	91,099	263,876	273,297	9,422	<input checked="" type="checkbox"/>	0	1,092,500		
NET EXPENDITURE / (REVENUE)	85,930	91,099	263,876	273,297	9,422	<input checked="" type="checkbox"/>	0	1,092,500		

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	78,171	78,841	237,809	236,523	-1,286	<input checked="" type="checkbox"/>	0	945,400	945,400	0
Materials & Contracts	0	2,942	680	8,826	8,146	<input checked="" type="checkbox"/>	0	35,300	35,300	0
Operating Expense	1,642	2,783	3,692	8,349	4,657	<input checked="" type="checkbox"/>	0	33,400	33,400	0
TOTAL OPERATING EXPENSE	79,813	84,566	242,181	253,698	11,517	<input checked="" type="checkbox"/>	0	1,014,100	1,014,100	0
Surplus/ (Deficit) - Direct Control	(79,813)	(84,566)	(242,181)	(253,698)	(11,517)	<input checked="" type="checkbox"/>	0	(1,014,100)	(1,014,100)	0
Internal Services	6,117	6,533	21,695	19,599	-2,096	<input checked="" type="checkbox"/>	0	78,400	78,400	0
Surplus/(Deficit) -Indirect Control	(6,117)	(6,533)	(21,695)	(19,599)	2,096	<input checked="" type="checkbox"/>	0	(78,400)	(78,400)	0
NET SURPLUS/ (DEFICIT)	(85,930)	(91,099)	(263,876)	(273,297)	(9,422)	<input checked="" type="checkbox"/>	0	(1,092,500)	(1,092,500)	0



Responsibility Centre Report: Domestic Waste

□

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 166.1%

Month: September	Year To Date to September
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OPERATING BUDGET PERFORMANCE

RESULTS BY COST CENTRE	Actual	Budget	Actual	Budget	Variance	Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3350 - Domestic Waste	366,739	470,211	-9,714,398	-9,322,667	391,731	☑	52,053	-5,555,600		
3351 - Green Waste Service	215,112	308,541	801,843	925,623	123,780	☑	0	3,702,200		
3352 - Recycling Service	169,185	180,992	515,818	542,976	27,158	☑	0	2,171,400		

NET EXPENDITURE / (REVENUE)	751,035	959,744	(8,396,737)	(7,854,068)	542,669	☑	52,053	318,000		
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NET OPERATING RESULT BY RESOURCE GROUPS

Pension Rebates	-1,248	0	-317,525	-313,100	4,425	☑	0	-313,100	-313,100	0	Budget increased for additional domestic waste income raised.
Annual DWM & Stormwater Charge	19,640	0	11,340,698	11,046,700	-293,998	☑	0	11,046,700	11,340,000	293,300	
Interest	5,290	0	5,140	0	-5,140	☑	0	0	0	0	
Other Revenue	68,398	53,500	151,816	160,500	8,684	☑	0	999,000	1,034,000	35,000	
Grants	0	0	0	0	0	☐	0	109,700	109,700	0	
TOTAL REVENUE	92,080	53,500	11,180,129	10,894,100	(286,029)	☑	0	11,842,300	12,170,600	328,300	
Employee Costs	19,921	25,600	70,170	76,800	6,630	☑	0	307,400	307,400	0	Variance of material and contract budget is due to less than anticipated contract and waste disposal costs for the quarter. Budget reduction of leachate costs as the costs have been budgeted within NTRA project.
Materials & Contracts	747,308	910,869	2,484,973	2,732,607	247,634	☑	52,053	10,930,400	10,730,400	-200,000	
Operating Expense	450	2,117	1,721	6,651	4,930	☑	0	26,600	26,600	0	
TOTAL OPERATING EXPENSE	767,678	938,586	2,556,864	2,816,058	259,194	☑	52,053	11,264,400	11,064,400	(200,000)	
Surplus/ (Deficit) - Direct Control	(675,598)	(885,086)	8,623,265	8,078,042	(545,223)	☑	(52,053)	577,900	1,106,200	528,300	
Depreciation	946	242	2,900	726	-2,174	☑	0	2,900	2,900	0	
Internal Services	74,491	74,416	223,628	223,248	-380	☐	0	893,000	893,000	0	
Surplus/(Deficit) -Indirect Control	(75,437)	(74,658)	(226,528)	(223,974)	2,554	☑	0	(895,900)	(895,900)	0	
NET SURPLUS/ (DEFICIT)	(751,035)	(959,744)	8,396,737	7,854,068	(542,669)	☑	(52,053)	(318,000)	210,300	528,300	



Responsibility Centre Report: Trade Waste

☒

Financial Year: 2009/10

Review: Q1-09(SEPT)

Budget Change [%] 10.6%

RESULTS BY COST CENTRE	Month: September		Year To Date to September			Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE		
	Actual	Budget	Actual	Budget	Variance			30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3400 - Trade Waste	119,499	-9,318	-458,541	-527,954	-69,413	<input checked="" type="checkbox"/>	-550	-611,900		
NET EXPENDITURE / (REVENUE)	119,499	[9,318]	[458,541]	[527,954]	[69,413]	<input checked="" type="checkbox"/>	[550]	[611,900]		
NET OPERATING RESULT BY RESOURCE GROUPS										
Annual DWM & Stormwater Charge	2,015	0	460,288	500,000	39,712	<input checked="" type="checkbox"/>	0	500,000	500,000	0
User Fees	-23,924	102,750	304,539	308,250	3,711	<input checked="" type="checkbox"/>	-550	1,233,000	1,197,900	-35,100
TOTAL REVENUE	[21,909]	102,750	764,827	808,250	43,423	<input checked="" type="checkbox"/>	[550]	1,733,000	1,697,900	[35,100]
Employee Costs	3,697	4,300	11,958	12,900	942	<input type="checkbox"/>	0	51,500	51,500	0
Materials & Contracts	100,593	95,833	314,429	287,499	-26,930	<input checked="" type="checkbox"/>	0	1,150,000	1,180,000	30,000
Operating Expense	83	83	250	249	-1	<input type="checkbox"/>	0	1,000	1,000	0
TOTAL OPERATING EXPENSE	104,373	100,216	326,636	300,648	[25,988]	<input checked="" type="checkbox"/>	0	1,202,500	1,232,500	30,000
Surplus/ (Deficit) - Direct Control	[126,282]	2,534	438,191	507,602	69,411	<input checked="" type="checkbox"/>	[550]	530,500	465,400	[65,100]
Internal Services	-6,783	-6,784	-20,350	-20,352	-2	<input type="checkbox"/>	0	-81,400	-81,400	0
Surplus/(Deficit) -Indirect Control	6,783	6,784	20,350	20,352	2	<input type="checkbox"/>	0	81,400	81,400	0
NET SURPLUS/ (DEFICIT)	[119,499]	9,318	458,541	527,954	69,413	<input checked="" type="checkbox"/>	[550]	611,900	546,800	[65,100]

Variance in income is less than was anticipated.

Budget adjustment required for an increase in waste disposal costs. May need to adjust budget again next quarter.

ANALYSIS OF LAND & ENVIRONMENT COURT COSTS - 1ST QUARTER 2009 TO 2010

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2009.

BACKGROUND:

A person may commence proceedings in the Land & Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused. An appeal may also be commenced in relation to conditions of development consent and the issue of building certificates and orders.

COMMENTS:

For the first quarter ended 30 September 2009, Council's legal costs and associated expenses in relation to Land & Environment Court planning matters were \$217,726. This compares with the year to date budget of \$280,000, a positive variance of \$62,274.

RECOMMENDATION:

That the analysis of Land & Environment Court costs for the first quarter ended 30 September 2009 be received and noted.

PURPOSE OF REPORT

To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2009.

BACKGROUND

A person may commence proceedings in the Land and Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused (a development application is deemed to have been refused if it has not been determined within a period of 40 days or such longer period that may be calculated in accordance with the Act). An appeal may also be commenced in relation to conditions of development consent and the issue of building certificates and orders. Council is a respondent to such proceedings.

Under Section 428 of the Local Government Act 1993, Council is required to report legal costs, and the outcome of each case in its Annual Report.

COMMENTS

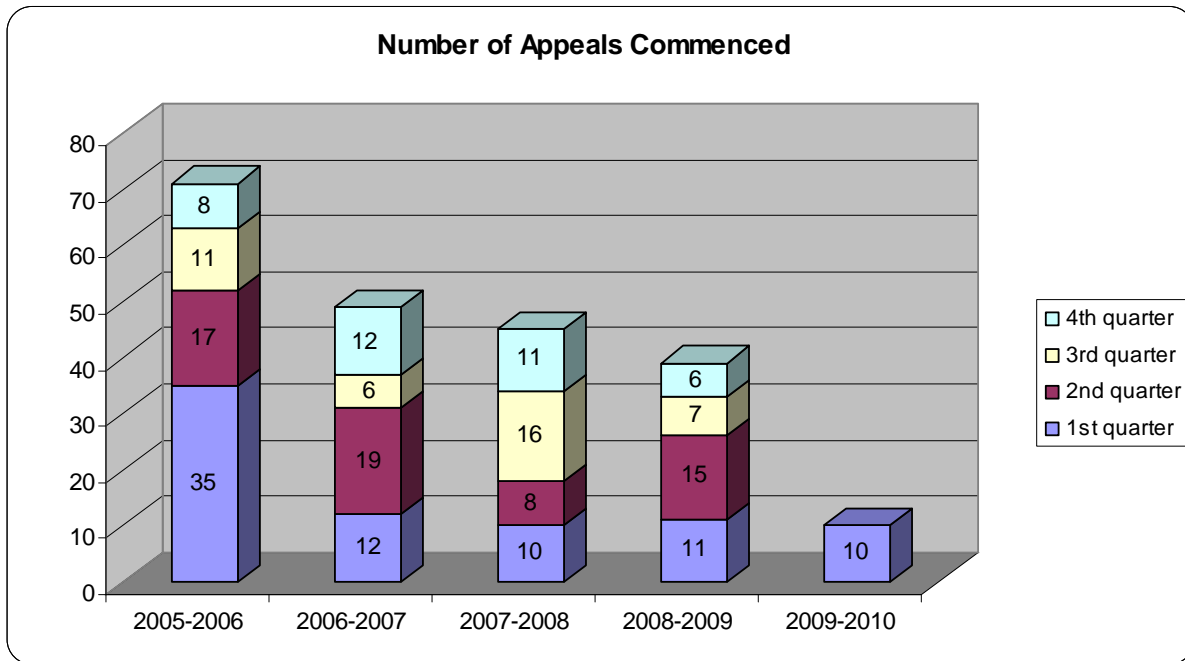
APPEALS LODGED

In the three months ended September 2009, there were 10 new appeals lodged with the Land and Environment Court. The number of appeals received in prior years is as follows:

Financial year	Number of appeals received (whole year)
2005/2006	71
2006/2007	49
2007/2008	45
2008/2009	39
2009/2010	10 (to 30 September 2009)

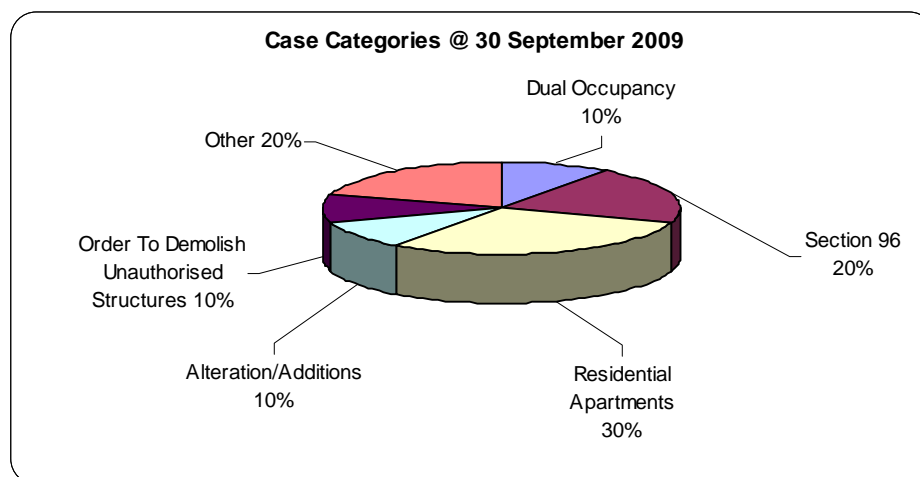
Item 5

S02466
9 November 2009



Of the 10 appeals commenced during the quarter, 3 were in respect of deemed refusal. One was against an order issued by Council. Accordingly, the proportion of deemed refusal appeals (30%) is low. The percentage of deemed refusal appeals in 2008-2009 was 5%; and before that, 22% in 2007-2008 and 43% in 2006-2007. A falling proportion of deemed refusal appeals is consistent with an overall decrease in the time taken for determination of development applications over that period.

Appeals commenced for the three months ended September 2009 are made up of the following development categories:



Item 5

S02466
9 November 2009**COSTS**

For the quarter ending September 2009, Council had expenditure of \$217,726 on legal costs and associated expenses in relation to Land & Environment Court matters. This compares to the September quarter budget of \$280,000, giving a positive variation of \$62,274.

For the same period, receipts of legal costs recovered totalled \$24,855 compared to the quarter budget of \$15,000, a positive variance of \$9,855.

These costs are made up of legal costs, fees charged by any consultants retained as expert witnesses and other costs incurred as a result of Council's role in the proceedings. In addition to expenditure on appeals, a further amount of \$6,186 was spent in the obtaining of expert advice regarding development assessment matters.

Legal Costs and Associated Expenses 2004/2005 - 2008/2009					
<i>Financial Year</i>	<i>Total Costs</i>	<i>1st quarter September</i>	<i>2nd quarter December</i>	<i>3rd quarter March</i>	<i>4th quarter June</i>
2004/2005 (135 appeals lodged)	\$1,867,000	\$274,000	\$562,000	\$314,000	\$717,000
2005/2006 (71 appeals lodged)	\$1,239,900	\$338,350	\$362,950	\$329,300	\$209,300
2006/2007 (49 appeals lodged)	\$1,195,900	\$141,950	\$148,520	\$350,730	\$554,700
2007/2008 (45 appeals lodged)	\$1,136,648	\$7,800	\$336,600	\$381,300	\$410,948
2008/2009 (39 appeals lodged)	\$1,332,350	\$134,409	\$345,551	\$291,985	\$510,443
2009/2010 (10 appeals lodged)	\$217,726	\$217,726			

SUMMARY BY WARD

A summary of Land & Environment Court costs (excluding legal associated expenses) this year by Ward is shown in the following table:

Land & Environment Court Costs by Ward 2009/2010		
Commenara	\$11,475	5.3%
Gordon	\$39,395	18.1%
Roseville	\$824	0.4%
St Ives	\$28,374	13.0%
Wahroonga	\$137,658	63.1%
Total Costs	\$217,726	100%

Item 5

S02466
9 November 2009

OUTCOMES

At an early stage of each appeal, Council as respondent is required to file with the Court a Statement of Facts and Contentions outlining the grounds which Council asserts as warranting refusal of a development, or alternatively, that may be addressed by way of conditions of consent.

In cases where issues raised by Council are capable of resolution by the provision by the applicant of additional information or amendment of the proposal, it is the Court's expectation that this should occur. The Court's current practice of listing appeals for a preliminary mediation conference before a Commissioner of the Court pursuant to section 34 of the *Land & Environment Court Act*, strongly encourages this.

In this context, any of three outcomes can be regarded as favorable, namely:

1. If the appeal is in relation to a deemed refusal of an application which, upon assessment, is appropriate for approval: that the development is determined by Council, allowing the appeal to be discontinued by the applicant and avoiding as much as is practicable the incurring of unnecessary legal costs;
2. If the issues raised by Council are capable of resolution by the applicant providing further information, or amending the proposal: that this occurs, so that development consent should be granted, either by Council or the Court;
3. If the issues raised by Council are either not capable of resolution, or the applicant declines to take the steps that are necessary to resolve them: that the appeal is either discontinued by the applicant, or dismissed (refused) by the Court.

Seven appeals were concluded in the period ended September 2009. In all appeals, a wholly or substantially favorable outcome was achieved:

- 2 were resolved by amendments agreed to by the applicant;
- 2 proceedings were subject to determination by the Court, with proceedings dismissed by the Court and the subject development refused;
- 1 matter, in which a modification to a consent pursuant to Section 96 was not opposed, was subject to consent orders;
- 2 appeals were discontinued by the respective applicants.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

Land & Environment Court legal costs form part of Council's recurrent operating budget. The result after the first quarter is a positive variance of \$62,274.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

This report has been developed with input from Council's Corporate Lawyer, Director Corporate and Director Development & Regulation.

SUMMARY

For the one quarter ended September 2009 Council expended \$217,726 on legal costs and associated expenses in relation to Land & Environment Court planning matters. This compares to the original annual budget of \$1,120,000, and the September quarter budget of \$280,000. As a result, the end of the first quarter represents a positive variation of \$62,274.

For the same period, legal costs recovered were \$24,855 compared to the budget of \$15,000, a positive variance of \$9,855.

RECOMMENDATION

That the analysis of Land & Environment Court costs for the first quarter ended September 2009 be received and noted.

Jamie Taylor
Corporate Lawyer

Michael Miocic
Director Development & Regulation

John Clark
Director Corporate

Tony Ly
Financial Accounting Officer

Attachments: **Individual Case Summary September 2009 Quarter - 2009/200121**

Individual Case Summary September 2009 Quarter

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	2009/2010 Costs \$
1	September 10, 2007	10887 of 2007	Rafat George Wassef	21 Rothwell Road Turramurra	DA1717/01	Appeal against conditions imposed in determination of s96 application in relation to approval for dwelling	Deacons	03-Dec-07	5 December 2007	Tuor	Dismissed (excepting minor amendment)	5,752
2	October 15, 2007	11033 of 2007	Alfred Attard	37 Burns Road, Wahroonga	DA1241/06	Refusal of Dual Occupancy (erection of detached two-storey dwelling, alterations and additions to existing dwelling, swimming pool, tennis court and landscaping.	Deacons	February 13 & 14, 2008	February 27, 2008	Brown	Dismissed	(168)
3	June 17, 2005	40607 of 2005	David McGovern & Roslyn McGovern	49 Telegraph Road Pymble	DA1417/04	Class 4 Challenge to validity of consent. (M Allan is second Respondent)	Deacons	4,5 & 6 September 2006	February 20, 2007	Pain J	Dismissed. subject to appeal in Court of Appeal heard on 30 June & 1 July 2008 and dismissed on 1 September 2008. Application to High Court for leave to appeal refused on 13 March 2009.	610
4	May 10, 2006	10611 of 2005	Arkibuilt Pty Ltd	2-8 Milray Street & 10 Havilah Lane Lindfield	DA0282/05	Deemed refusal of section 96 application to reduce s94 contribution	DLA Phillips Fox	August 7, 2006	August 28, 2006	Jagot J	Applicant successful in small part only - Condition amended	820
5	December 11, 2006	11193 of 2006	Murlan Consulting Pty Ltd	35 Water Street & 64 Billyard Avenue Wahroonga	DA0855/06	Deemed refusal of adaptive reuse of heritage building and seniors living resort.	Deacons	30 April, 1,2 & 28 May 2007	26 June 2007	Watts & Taylor	Dismissed. Applicant's S56A appeal dismissed by Pain J on 29 Oct 2007. Court of Appeal ruling on 6 Oct 2009 to set aside refusal of Pain J to set aside judgment on grounds of apprehended bias - matter remitted to L& E Court for redetermination. Costs of application to Court of Appeal awarded against Council. Costs of S56A Appeal awarded in favour of Council.	44,107
6	April 4, 2008	10320 of 2008	Nelson Silva	27 Miowera Road North Turramurra	DA0994/07	Refusal of stormwater pipe in drainage channel	Deacons				discontinued by applicant	(839)

Individual Case Summary September 2009 Quarter

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	2009/2010 Costs \$
7	April 11, 2008	10352 of 2008	Lindy de Stoop	1574-1578 Pacific Hwy Wahroonga	DA0652/07	Refusal of SEPP (Seniors Living) development	HWL Ebsworth	11,12 & 14 August & 7 October 2009		Murrell	Applicant amended proposal during hearing. Decision reserved.	56,335
8	July 9, 2008	10667 of 2008	Dugald MacKenzie	220-222 Mona Vale Road Street Ives	DA0991/07	Refusal of demolition of existing dwellings and construction of 45 residential units	HWL Ebsworth				Resolved by consent (amended proposal) - 12 December 2008	54
9	September 1, 2008	10880 of 2008	Mark Allaby & Susan Allaby (Maddocks)	29 Allard Avenue Roseville	DA0578/08	Refusal of new dwelling	HWL Ebsworth	16 & 17 February 2009	12 May 2009	Hussey	Resolved by consent according to amended plans. Approval subsequently modified by Court by consent on 18 August 2009.	3,415
10	September 23, 2008	10955 of 2008	Steve Donnellan (Lindsay Taylor Lawyers)	26-30 Marian Street Killara	DA0820/07	Refusal of modification to court-granted consent (amend s94 contribution)	DLA Phillips Fox		November 19, 2008	Hussey	Resolved by consent - 19 November 2008	1,342
11	October 16, 2008	41039 of 2008	Joseph Banek & Sally Anne Banek (Steven Klinger)	14 Alma & 20 Station St Pymble	DA0404/08	Challenge to validity of consent (alterations and additions to dwelling)	Deacons				Discontinued	8,175
12	December 23, 2008	11312 of 2008	Ridong Kinwei Pty Ltd (Storey & Gough)	6-14 Dumaresq Street Gordon	DA0847/08	Refusal of residential flat building containing 60 units	DLA Phillips Fox		26 June 2009	Brown (for s34 conf)	Approved in accordance with amendments agreed at S34 conference	374
13	Feb 2, 2009	40060 of 2009	Hogan & Lipman (Sydney Property Lawyers)	9-23 Bruce Ave Killara	DA0983/05	Class 4 challenge to validity of consent for residential flat building	DLA Phillips Fox	26, 27 & 28 October 2009			Dismissed by consent - 23 October 2009	33,179
14	February 5, 2009	10073 of 2009	Carrington Turramurra Two Pty Limited	20-28 Turramurra Ave Turramurra	DA0402/06	Deemed refusal of s96 application seeking to modify s94 contribution	DLA Phillips Fox		6 May 2009	Bly	Consent Orders	4,335
15	Feb 17, 2009	10100 of 2009	Vaughn Blackwood and Christine Blackwood (Robertson Saxton Primrose Dunn)	106 Kissing Point Road Turramurra	DA1082/08	Refusal of change of use from dwelling house to place of worship	Wilshire Webb Staunton Beattie				Discontinued by applicant 20 July 2009	751

Individual Case Summary September 2009 Quarter

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commi- ssioner	Result	2009/20010 Costs \$
16	February 2, 2009	10059 of 2009	MacKenzie Architects Pty Ltd (Grahame Jackson & Assoc)	1155-1159 Pacific Highway Pymble	DA1068/08	Refusal of demolition of existing dwellings and construction of 40 residential apartments	Wilshire Webb Staunton Beattie			Tuor (for s34)	Resolved in accordance with amended proposal at s34 conference (16 July 2009)	2

Individual Case Summary September 2009 Quarter

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	2009/2010 Costs \$
17	February 27, 2009	10113 of 2009	MacKenzie Architects Pty Ltd (Yates Beaggi)	5-7 Telegraph Road Pymble	DA1128/08	Refusal of demolition of two dwellings and construction two buildings containing of 65 residential apartments	Deacons	25 & 26 August and 9 September 2009	22 September 2009	Tuor	dismissed	22,264
18	April 9, 2009	10238 of 2009	Leonie Joan de Carvalho	97 Douglas St St Ives	DA1768/08	Refusal of Torrens title subdivision into 3 allotments	Deacons			Taylor	Resolved at s34 conference in accordance with amended proposal - 3 July 2009	3,961
19	April 22, 2009	10255/09	Christine Gabb	20 Grosvenor Road Wahroonga	DA1183/07	Refusal of section 96 application to modify approval for two-storey dwelling	Deacons	1 & 2 July 2009	2 July 2009	Murrell	Dismissed (conditions amended)	18,060
20	June 2, 2009	10353 of 2009	Hoi Wan Cheung	1/105 Grandview St Pymble	DA0353/07	Refusal of section 96 application to modify consent for use of premises as a brothel (to extend operation beyond 12 months)	Wilshire Webb Staunton Beattie	November 24, 2009			Ongoing	(6,690)
21	May 29, 2009	10345 of 2009	Buzrio Pty Ltd	1179 Pacific Hwy & 2 Warrangi St Turramurra	DA0156/09	Deemed refusal of demolition of existing structure and construction of two residential flat buildings containing 45 apartments	DLA Phillips Fox	5, 6, 12 November 2009			Ongoing	6,350
22	May 4, 2009	10276 of 2009	Vladislav Fikh & Linda Finch	57 Highfield Road, Lindfield	N/A	Appeal against Order to remove unauthorised works	Deacons			Taylor	Resolved by agreement at s34 conference (29 June 2009)	(3,411)
23	July 3, 2009	10448 of 2009	Peter J & Karen M Tate (Pikes)	19 Eden Avenue, Turramurra	DA1064/07	Refusal of new garage, deck and two-story extension	Deacons			Pearson	Resolved at s34 conference according to amended proposal - 12 October 2009	7,185
24	July 24, 209	10496 of 2009	Rachel Emma Mitchell (Maddocks)	5 & 7 Lonsdale Avenue Pymble	DA0328/09	Deemed refusal of demolition of existing dwellings, consolidation of two lots into one and construction of a two-storey dwelling	DLA Phillips Fox			Dixon	Proposal amended at s34 conference - ongoing	4,290

Individual Case Summary September 2009 Quarter

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commi- ssioner	Result	2009/20010 Costs \$
25	July 23, 2009	10495 of 2009	Globe Capital Properties Pty Ltd (Veritas Legal)	6A-8 Buckingham Road Killara	DA0074/09	Refusal of demolition of two existing dwellings, construction of two residential flat buildings comprising 32 units, basement car parking and associated landscaping	HWL Ebsworth	30 November & 1, 3 December 2009			Proposal has been amended - ongoing	4,500
26	July 30, 2009	10513 of 2009	Futurespace Pty Ltd (Hones la Hood)	7-11 Turramurra Avenue Turramurra	DA0283/09	Deemed refusal of demolition of existing structures and construction of a residential flat building containing 27 units with basement car parking and associated works	Deacons	19 & 20 November 2009			Proposal has been amended - ongoing	2,973
Total Legal Costs												217,726

INVESTMENT REPORT AS AT 31 OCTOBER 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To present to Council investment allocations and returns on investments for October 2009.

BACKGROUND:

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 28 August 2007.

COMMENTS:

The Reserve Bank of Australia (RBA) increased the official cash rate by 25 bps to 3.25% in October 2009. Subsequent to this reporting period, the RBA has increased the rate to 3.50% in November 2009.

RECOMMENDATION:

That the summary of investments and performance for October be received and noted. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

PURPOSE OF REPORT

To present to Council investment allocations and returns on investments for October 2009.

BACKGROUND

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 28 August 2007 (Minute No. 319).

COMMENTS

During the month of October, Council had a net cash outflow of \$3,753,876 and a net investment gain (interest and capital) of \$249,014.

Council's total investment portfolio at the end of October 2009 is \$80,196,117. This compares to an opening balance of \$75,066,501 as at 1 July 2009, an increase of \$5,129,616.

Implications and recommendations of the Cole report

As previously reported to Council, in April 2008 the Department of Local Government (DLG) issued Circular 08-10 'Council Invested Funds and the Cole Inquiry Report', which advised that the report by Michael Cole on a review of NSW Local Government investments had been released. The Circular summarised the recommendations contained within the report and the implementation process for those recommendations that the DLG was undertaking.

A new Ministerial Order dated 31 July 2008 has been legislated. Draft investment policy guidelines for consultation were released by the DLG on 25 May 2009 (Circular No. 09-20).

An Expression of Interest process for Investment Advisory Services was undertaken in August. On 13 October 2009, Council resolved to appoint Denison Financial Advisory Pty Limited as its new investment advisor and they will commence on 1 December 2009. As part of this process, a revised investment strategy and policy will be developed and reported to Council.

PERFORMANCE MEASUREMENT

Council's investment portfolio is monitored and assessed based on the following criteria:

- **Management of General Fund Bank Balance**

The aim is to keep the general fund bank balance as low as possible and hence maximise the amount invested on a daily basis.

- **Funds Performance against the UBS Bank Bill Index**

This measures the annualised yield (net of fees and charges) for Council's portfolio. The weighted average return for the total portfolio of funds is compared to the industry benchmark of the UBS Bank Bill Index.

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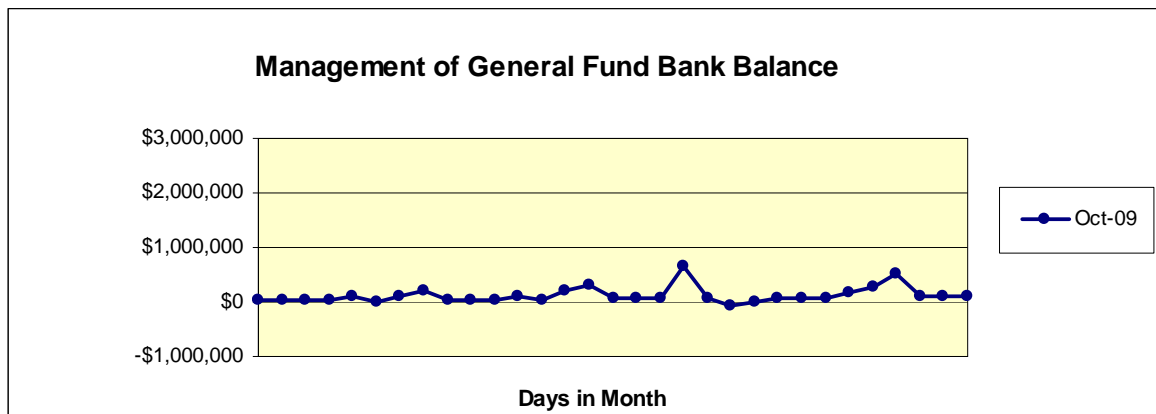
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▪ **Allocation of Surplus Funds**

This represents the mix or allocation of surplus funds with each of Council's fund managers and direct securities.

Management of General Fund Bank Balance

During October Council had a net outflow of funds of \$3,753,876.



Investment Portfolio

Council's investment portfolio consists of the following types of investments:

1. Floating Rate Notes (FRN)

FRNs are a contractual obligation whereby the issuer has an obligation to pay the investor an interest coupon payment which is based on a margin above bank bill. The risk to the investor is the ability of the issuer to meet the obligation.

The following investments are classified as FRNs

ANZ sub-debt AA-	purchased 18/12/07 at discount
ANZ sub-debt AA-	purchased 20/12/07 at discount
Bendigo Bank BBB	purchased 9/11/07 at par
ANZ sub-debt AA-	purchased 17/1/08 at par
HSBC Bank AA-	purchased 14/3/08 at par
BOQ senior-debt BBB+	purchased 08/09/08 at discount
Phoenix Notes A (downgraded from AA+ by S&P)	purchased 31/07/07 at par
St. George Bank FRN AA	purchased 11/09/09 at discount
ING Bank Australia FRN A+	purchased 14/09/09 at discount

With the exception of Phoenix Notes, these FRNs are all sub-debt or senior debt which means that they are guaranteed by the bank that issues them with sub-debt notes rated a notch lower than the bank itself. The reason for this is that the hierarchy for payments of debt in event of default is:

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1. Term Deposits
2. Senior Debt
3. Subordinated Debt
4. Hybrids
5. Preference shares
6. Equity holders

In the case of default, the purchaser of subordinated debt is not paid until the senior debt holders are paid in full. Subordinated debt is therefore more risky than senior debt.

These types of investment are classified as Held to Maturity assets and they are therefore measured at amortised cost using the effective interest method in accordance with AASB 139: Financial Instruments: Recognition and Measurement.

In terms of reporting, these investments are shown at their purchase price which is then adjusted up or down each month in accordance with the amortisation of the discount or premium. The effect of this is to show the investment at face value at maturity.

2. Fixed Interest Notes, Term Deposits, Transferable Deposits and Bonds

Fixed interest notes and term deposits pay a fixed amount of interest on a regular basis until their maturity date.

Westpac Fixed sub-debt AA-	purchased 25/02/08 at discount
Investec Bank Term Deposit BBB	purchased 03/09/08 at par
St George Bank Term Deposit (11 Months) AA	purchased 02/09/09 at par
National Australia Bank Term Deposit (11 months) AA	purchased 02/09/09 at par
National Australia Bank Term Deposit (6 Months) AA	purchased 15/09/09 at par

As with FRNs, these investments are shown at purchase price with the discount or premium amortised over the period to maturity.

Council has one fixed interest deposit:

Bendigo Bank BBB+	purchased 27/02/09 and held at par
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A Transferable Certificate of Deposit is a bank deposit (i.e. fixed interest) that may be transferred from one party to another. Council has four transferable deposits.

ANZ Transferable Deposits AA-	purchased 22/04/08 at par
Elders Rural Bank (Transferable Deposit) BBB	purchased 18/06/08 at par
Deutsche Bank Transferable Certificates of Deposit A+	purchased 04/09/09 at discount
Commonwealth Bank Transferable Certificates of Deposit AA	purchased 11/09/09 at premium

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A bank bond is a debt security, in which the authorised bank owes the holders a debt and is obliged to repay the principal and interest (the coupon) at a later date, termed maturity.

The revised Ministerial Investment Order dated 31 July 2008 section (d) states that councils may invest in "bonds issued by an authorised deposit-taking institution (as defined in the Banking Act 1959), but excluding subordinated debt obligations".

Council has three fixed rate bank bonds with senior debt obligations:

BOQ Bank Bond BBB+	purchased 04/09/08 at discount
Suncorp Metway Bank Bond A+	purchased 04/09/08 at premium
ANZ Senior Debt Fixed Bond AA	purchased 02/06/09 at discount

3. Collateralised Debt Obligations (CDO)

The following investments are classified as CDOs:

Titanium AAA	purchased at discount
Maple Hill 11 B- (downgraded from AA by S&P)	purchased at par
Oasis Portfolio Note CCC- (downgraded from AAA by S&P)	purchased at par

(Please refer to Comments on Individual Investment Performance section for details)

A CDO is a structured financial product whose returns are linked to the performance of a portfolio of debt obligations. It is split into tranches, whereby the riskiest or lowest tranche, the "equity tranche", receives the highest returns. Higher rated tranches offer protection against the risk of capital loss, but at proportionately diminishing returns.

These investments are also classified as held to maturity assets and are therefore measured at amortised cost using the effective interest method in accordance with AASB 139: Financial Instruments: Recognition and Measurement. These investments are reported in the same manner as FRNs.

4. Constant Proportion Debt Obligations (CPDO)

The following investment is classified as a CPDO:

ABN AMRO CPDO PP AA-	purchased at par
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This is an investment whose returns were based on trading credit default swap (CDS) contracts. A CDS is a contract between two parties where one agrees to accept the risk that a company will default on its loan repayment obligations in return for payment of a fee. Only contracts on investment grade organisations in the CDX (US) and ITraxx (Europe) indices are permissible. The risk to Council was that if enough of the companies default on their loan payment obligations, Council's regular payments of interest may be reduced or cease. On 3 March 2009 this occurred resulting in a cash-out event meaning no more coupon payments will be made on this investment until maturity in September 2016. Opportunities are being investigated to trade out of the note and

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re-invest in a higher yielding asset. It should be stressed that the return of principal is guaranteed by ABN AMRO bank (rated AA-).

5. Growth Investments

Investments that have been purchased on the basis of an anticipated growth in asset value rather than returns being based on an interest coupon have been classified as Growth Investments. The following investments are included in this category:

- Longreach CPWF AAA
- Longreach STIRM A+ (downgraded from AA- by S&P)
- Longreach s26 Property A+ (downgraded from AA by S&P)
- KRGC TCorp LTGF unrated

These investments are valued at fair value where the capital gain is credited to the Income Statement and a capital loss is debited to the Income Statement. All of these investments except the KRGC TCorp LTGF are principal guaranteed. The value shown in the monthly investment report is based on the redeemable Net Asset Value (NAV). The NAV is the total current market value of all securities plus interest or dividends received to date. This is the price or value of the investment at the time of preparing the report. Although the investments are principal guaranteed, reports are based on the NAV even when it falls below the par value.

The principal is guaranteed by the investment issuer monitoring the net asset value and selling the investments if the NAV falls below the level where a risk free investment will return the principal at the maturity date. Thus the worst case scenario, provided that the issuer remains solvent, for these investments is that overall return will be returns received to date plus return of principal at maturity date and no further interest payments for the remaining period. An exception to this is the Longreach CPWF product, where the principal is guaranteed as well as a 2% semi annual coupon.

While accounting and reporting for these investments is in accordance with the above, the following information is provided for each:

Longreach CPWF: This investment pays a guaranteed 2% coupon semi-annually and is principal guaranteed by Rabobank who are rated AAA. Actual returns depend upon growth of the investment. The worst case performance scenario is a 2% coupon and principal returned at maturity.

Longreach STIRM: This investment pays a fixed coupon of 2.5% and a floating coupon of 125% of the quarterly performance. A cap is applied to the total coupon at BBSW+25bps with any additional income going into the NAV. The worst case performance scenario is no coupon is paid due to 100% of investors' funds being redeemed from the STIRM strategy and invested in a discount security to guarantee principal is returned at maturity.

Longreach Global Property: This investment pays a fixed coupon of 7% pa payable semi annually. This coupon is contingent on 100% of funds being invested in the Global Property basket. The worst case performance scenario is no coupon is paid and 100% is redeemed from the Global Property basket and invested in a discount security to guarantee principal is returned at maturity.

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KRGC TCorp LTGF NSW Treasury Corporation: This is a fund managed by the NSW Treasury Corporation which invests in a range of Australian shares 31%, international shares 31%, bonds, listed property and cash 38%. The return is based on the fund's unit price at month end supplied by the fund. There is no principal guarantee with this fund and it is unrated.

Funds Performance against the UBS Bank Bill Index

Issuer	Investment Name	Investment Rating	Invested @31st October 2009 \$000's	Period Return (%)	Annualised YTD Return (%)	Performance Since purchase/inception (%)	% of Total Invested	Valuation M=Mark to Market H=Hold to Maturity	Maturity
Working Capital (0-3 Months)									
BlackRock Investment	BlackRock Diversified Credit	A	1,836	0.80	4.58	*	2.29	M	0-3 mths
Westpac Bank	Council Westpac Business Cheque Plus Account	AA	11,204	0.24	2.90	*	13.97	M	0-3 mths
Short Term (3-12 mths)									
National Australia Bank	National Australia Bank 6 Months Term Deposit	AA	4,000	0.39	4.75	*	4.99	M	3-12 mths
St. George Bank	St. George Bank 11 Months Term Deposit	AA	3,000	0.42	5.20	*	3.74	M	3-12 mths
National Australia Bank	National Australia Bank 11 Months Term Deposit	AA	3,000	0.42	5.20	*	3.74	M	3-12 mths
Elders Rural Bank	Elders Rural Bank Transferable Deposit	BBB	2,000	0.38	4.58	6.37	2.49	M	3-12 mths
Bendigo Bank	Bendigo Bank Term Deposit	BBB+	500	0.32	3.90	4.38	0.62	H	3-12 mths
Short - Medium Term (1-2 Years)									
Select Access Investments	Titanium AAA	AAA	2,000	0.35	4.22	7.02	2.49	H	1-2 yrs
Bank of Queensland	Bank of Queensland Bond	BBB+	1,961	0.67	8.30	8.28	2.45	H	1-2 yrs
Suncorp Metway	Suncorp Metway Bond	A+	2,022	0.65	8.06	8.05	2.52	H	1-2 yrs
Bank of Queensland	Bank of Queensland FRN	BBB+	1,981	0.39	4.62	5.66	2.47	H	1-2 yrs
ING Bank Australia	ING Bank Australia FRN	A+	993	0.34	4.08	4.08	1.24	H	1-2 yrs
Longreach/Rabobank	Longreach CPWF	AAA	2,918	0.21	0.11	-0.89	3.64	M	1-2 yrs
Medium Term (2-5 Years)									
NSW Treasury Corp	KRGC TCorp LTGF	UNRATED	1,855	-2.05	38.69	-2.39	2.31	M	2-5 yrs
UBS AG London	Longreach STIRM	A+	1,075	-0.32	21.14	2.79	1.34	M	2-5 yrs
ABN AMRO/Nomura	Phoenix Notes	A	2,000	0.45	5.45	8.24	2.49	H	2-5 yrs
ANZ Bank	ANZ Sub FRN	AA-	2,958	0.37	4.35	6.83	3.69	H	2-5 yrs
Westpac Bank	Westpac Subdebt	AA-	949	0.79	9.78	9.77	1.18	H	2-5 yrs
HSBC Australia	HSBC MTN (Medium Term Notes)	AA-	4,000	0.47	5.67	7.92	4.99	H	2-5 yrs
ANZ Bank	ANZ Transferable Deposit	AA-	2,000	0.39	4.54	6.63	2.49	H	2-5 yrs
Investec Bank	Investec Term Deposit	BBB	3,000	0.49	5.91	7.05	3.74	H	2-5 yrs
ANZ Bank	ANZ Snr Fixed Income Bond	AA	998	0.44	5.43	5.42	1.24	H	2-5 yrs
Commonwealth Bank	Commonwealth Bank TCD FRN	AA	2,033	0.34	3.96	3.96	2.54	H	2-5 yrs
St. George Bank	St. George Bank FRN	AA	3,724	0.33	4.01	4.01	4.64	H	2-5 yrs
Deutsche Bank	Longreach S26 Prop	A+	763	-0.68	0.08	-9.84	0.95	M	2-5 yrs
Deutsche Bank	Deutsche Bank TCD FRN	A+	1,955	0.40	4.67	4.67	2.44	H	2-5 yrs
CBA/Helix Capital Jersey	Oasis Portfolio Note	CCC-	2,000	0.35	4.20	6.99	2.49	H	2-5 yrs
Long Term (5 Years+)									
HSBC Bank	Maple Hill 11	B-	3,000	0.46	5.62	8.35	3.74	H	5 yrs +
Bendigo Bank	Bendigo Bank FRN	BBB	500	0.38	4.54	6.98	0.62	H	5 yrs +
ANZ Bank	ANZ Sub FRN	AA-	2,973	0.36	4.16	6.61	3.71	H	5 yrs +
ANZ Bank	ANZ Subdebt 2018	AA-	1,000	0.39	4.47	6.82	1.25	H	5 yrs +
ABN AMRO Bank London	CPDO PP	AA-	6,000	0.00	0.00	5.32	7.48	H	5 yrs +
TOTAL /WEIGHTED AVERAGE			80,198	3.64	5.30		100		
Matured/Traded Investments - Weighted YTD Average Return (%)					4.24				
Weighted Average Overall Return Year To Date (%)					5.12				
Benchmark Return: UBSWA Bank Bill Index(%)					3.18				
Variance From Benchmark (%)					1.94				

* Cannot be calculated with 100% accuracy

The weighted average return for the total portfolio year to date was 5.12% compared to the benchmark of the UBS Bank Bill Index of 3.18%.

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Since Council's investment policy was changed in August 2006, a wider range of investments has been made involving diversification of the portfolio into different investment types, longer maturities and different markets. Council's investments now include several growth investments, where returns are principally derived from growth in the value of capital invested, rather than income payments. These investments can be expected to show higher volatility in price movement on a month to month basis. With the exception of the NSW Treasury Corporation investment, Council has only purchased growth investments which have a capital protection provided by a bank of at least AA ratings. As these investments are long term and not intended to be traded monthly, volatility is of less concern.

Comments on Individual Investment Performance

Term Deposit: In the month of October 2009, the following term deposits have matured.

- Westpac Banking Corporation Term Deposit AA \$6,000,000 at 4.30% pa for 120 days
- St. George Bank Term Deposit AA \$5,000,000 at 4.20% pa for 120 days

Longreach CPWF 1-2006: This investment is in property, infrastructure and utilities and was made on 27 September 2006. From inception to the end of October 2009, the investment has returned -0.89% with a 0.21% increase in net asset value for October 2009 and an annualised year to date return of 0.11%.

The Fund's Unit NAV at month end provided to the investment manager by the calculation agent was \$0.9726. This NAV represents a 0.21% increase from the previous month end. This valuation represents the price at which a unit holder could have redeemed fund units at month end inclusive of fund ordinary expenses. General information on the fund is included in the monthly Unit Holder Report **attached**.

Longreach Series 26 Global Property: This investment was made in June 2007 in a basket of property spread globally across seven geographical areas. Due to the volatility and poor performance of the property market during the current global economic crisis the allocation in the property basket is now zero with 100% of the funds in the discount debt security, and Deutsche Bank has informed Longreach that Series 26 Global Property has completely de-levered. The funds are now notionally invested in a fixed income bond until maturity.

All other aspects of the note are unchanged:

- Capital protection at maturity
- Buy back facility through Deutsche Bank

The current unit price of Series 26 is \$76.27, down from \$76.80 in September. The principal guarantee mechanism means that the note will be matured to \$100.00 in June 2014. As the capital loss on the note has been brought to account through the income statement in accordance with the relevant accounting standards, the note will now provide for a return of approximately 6.06% over the next 4.67 years. In the current market 6.06% is considered a reasonable return. It is recommended at present, to hold on to this investment in the short term, however if opportunities arise to trade out of the note into higher yielding investments they will be considered.

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General information on the fund is included in the monthly Noteholder Performance Report **attached**.

Longreach Series 23 STIRM: This investment is a capital protected note with exposure to a short term interest rate yield enhancement strategy. The redeemable NAV of the notes is \$107.47 whereas last month it was \$107.82. An annualised year to date return on the investment is 21.14% and 2.79% since inception. The credit rating for this investment was downgraded from AA- (neg) to A+ (stable) in December 2008. General information on the fund is included in the monthly Noteholder Performance Report **attached**.

NSW Treasury Corporation: The investment was made in October 2006. This is a fund managed by the NSW Treasury Corporation which invests in a range of Australian shares 31%, international shares 31%, bonds, listed property and cash 38%. The fund's annualised return is 38.69% and is - 2.39% since purchase.

Blackrock Diversified Credit Fund: In August 2008, Blackrock Investment Management informed Council of its decision to close the Blackrock Diversified Credit Fund. This action was taken due to the Cole Report recommending removal of the option for local councils to invest in managed funds. The fund was specifically created for and targeted towards NSW local councils' requirements. At that time Council had approximately \$9.5M invested in the fund.

Since then, the fund has been slowly winding down by selling its assets; however the illiquidity of markets over the past year has resulted in the wind down taking considerably longer than first anticipated.

In closing down the fund, BlackRock is required to conduct the sell down process in an orderly fashion to achieve the best possible outcome. Whilst liquidity has not improved dramatically, BlackRock has managed to sell down more of the portfolio.

BlackRock is still attempting to sell down the remaining portfolio which is comprised of largely domestic assets. The domestic credit markets are still highly illiquid and BlackRock will liquidate this portfolio at the earliest opportunity being cognisant of getting "reasonable" value for the securities sold. All the securities held within the portfolio will continue to pay coupons and BlackRock sees no further credit impairment of the portfolio.

During September 2009, BlackRock has managed to sell more of the global assets and made another distribution of \$696,722.54. There was no distribution made in October 2009. The balance of funds remaining in Blackrock was \$1.82M.

ABN AMRO CPDOs PP: This is an investment whose returns were based on trading credit default swap (CDS) contracts. Only contracts on investment grade organisations in the CDX (US) and ITraxx (Europe) indices were permissible. The risk to Council was that if enough of the companies default on their loan payment obligations, Council's regular payments of interest would be reduced or cease.

Past months' falling interest rates combined with widening credit spreads have increased this risk. This means that the note reverts to a risk free bond investment to guarantee principal on maturity. Although the principal is guaranteed, no interest would be paid on the investment in the event of cash-out.

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In an effort to reduce the risk of this occurring, it was decided to lock in a zero coupon bond at the rates on offer in early November 2008. The benefit of doing this was that if rates fell going forward then investors will have locked into a zero coupon bond at a lower price with a higher yield. While this reduced the risk of a cash-out event by locking in interest rates, the investment was still exposed to the impact of widening credit spreads. Since November 2008, credit spreads have widened dramatically and Council was advised by ABN AMRO Morgan on 3 March 2009 that a cash-out event had occurred. It needs to be stressed that the total principal is protected, but Council will not be receiving any more coupon payments until maturity in September 2016. Opportunities are currently being investigated to trade out of the note and re-invest in a higher yielding asset.

CDOs:

As a result of the global financial market crisis and in particular the collapse of Lehman Brothers the following CDO investments have been downgraded as follows:

Maple Hill 11 B- (downgraded from AA by S&P)
Oasis Portfolio Note CCC- (downgraded from AAA by S&P)

The risk of losing principal in a CDO is based on the number of defaults in the portfolio of debt obligations combined with weighting of the entity in the portfolio and the recovery rate of the entities that default. The following information is provided for these two CDOs:

Maple Hill 11

- Losses absorbed: 5.67%
- Losses remaining: 3.34% (manager's estimate, which CPG believes is reasonable)
- Recovery: Floating
- Portfolio: 139 (unequal weight)
- Credit events to date: 4 (Lehman Brothers, Fannie Mae, Freddie Mac and Idearc)
- Credit events supported: 12.8 average sized, assuming average 33% recovery
- Credit events remaining: 7 average sized, assuming average 33% recovery

Oasis Portfolio Note

- Losses absorbed: 4.30%
- Losses remaining: For the AAA tranche 1.45%
- Recovery: Fixed Rate at 40%
- Portfolio: 118 reference entities (unequal weight and started with 120)
- Credit events to date: Lehman Brothers, Fannie Mae, Washington Mutual, Kaupthing Bank
- Credit events supported: Variable = 14 minimum sized; 8.5 average weightings; 4 maximum sized
- Credit events remaining: Depends on the weighting of the credit event – maximum size (1.5% exposure) then 1 more; minimum size (0.5% exposure) then 4 more. The note can withstand 2.9% of the portfolio defaulting.

As this note has a 40% fixed recovery the default of Fannie Mae had a much larger impact on the note's subordination. Fannie Mae and Kaupthing Bank each represented 1.5% of the references and Lehman Brothers was 1.25%.

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On 2 November 2009, Council was advised that another credit event had taken place. CIT Group Inc (CIT), one of the United States' main lenders to small and medium sized business had filed for bankruptcy. CIT's failure constitutes a default that negatively impacts CDOs which reference CIT.

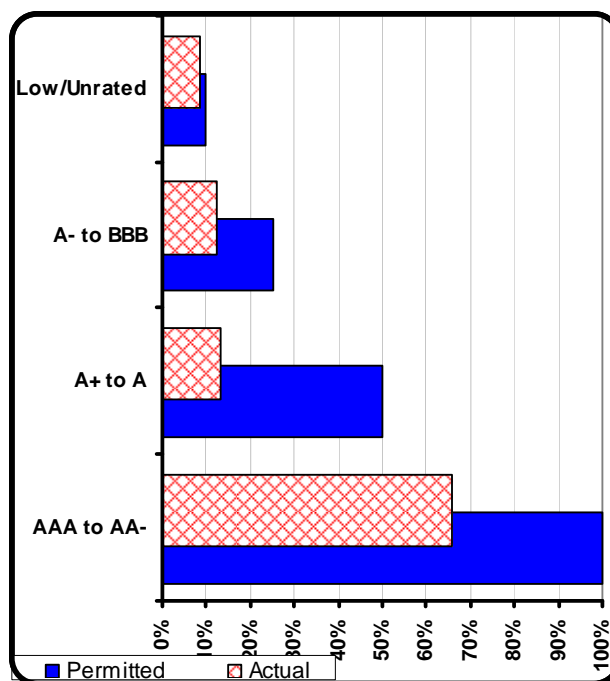
Standard & Poor's (S&P) have estimated that CIT default poses risk to some 1,881 synthetic CDOs. Both Oasis and Maple Hill 11 are amongst those transactions impacted by CIT's default. Oasis has a 0.52% weight to CIT Group, and Maple Hill 11 has a weight of 1.24%.

The recovery rate of CIT Group will not be known until early December 2009, the date of credit default swaps auction. Council should expect to get an indication of the recovery level closer to the date of auction.

Allocation of funds

The following charts show the allocations of Council's investment funds by the categories shown:

- 1) **Credit Rating:** Actual level of investment compared to proportion permitted by policy.



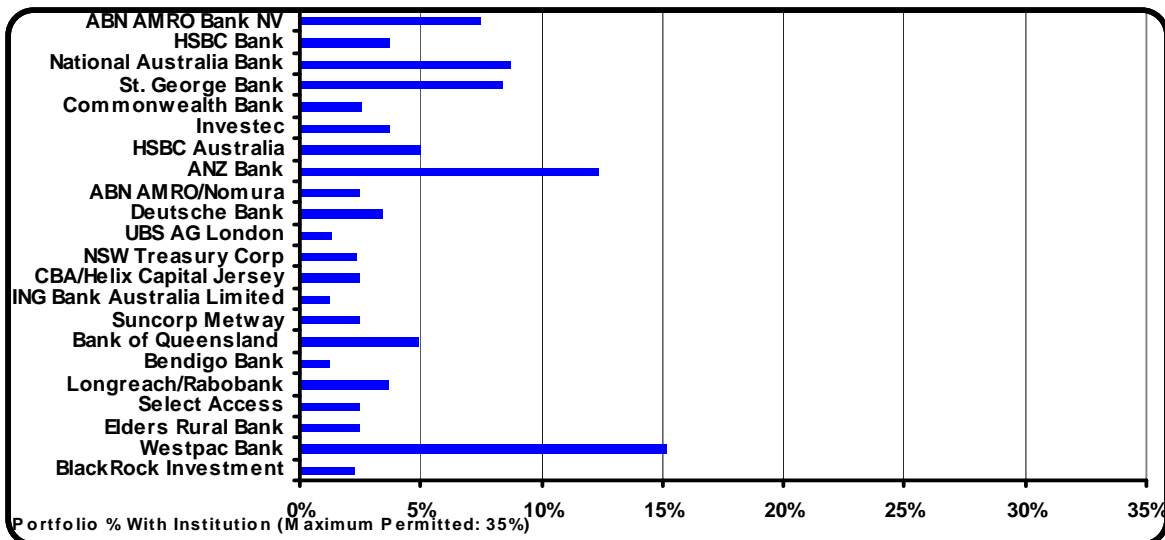
Investment Rating	Proportion
AAA to AA-	65.80%
A+ to A	13.27%
A- to BBB	12.40%
Less than BBB	8.53%

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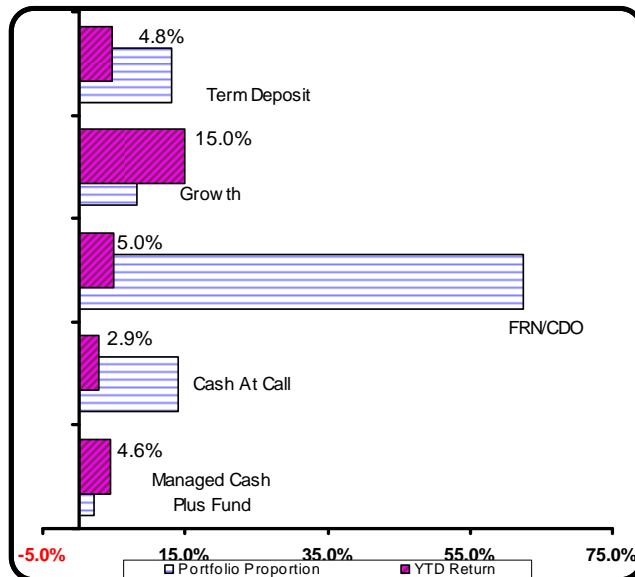
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- 2) **Proportional Split of Investments by Investment Institution:** Actual portion of investments by investment institutions.

Council's Investment Policy requires that the maximum proportion of its portfolio invested with any individual financial institution is 35%.



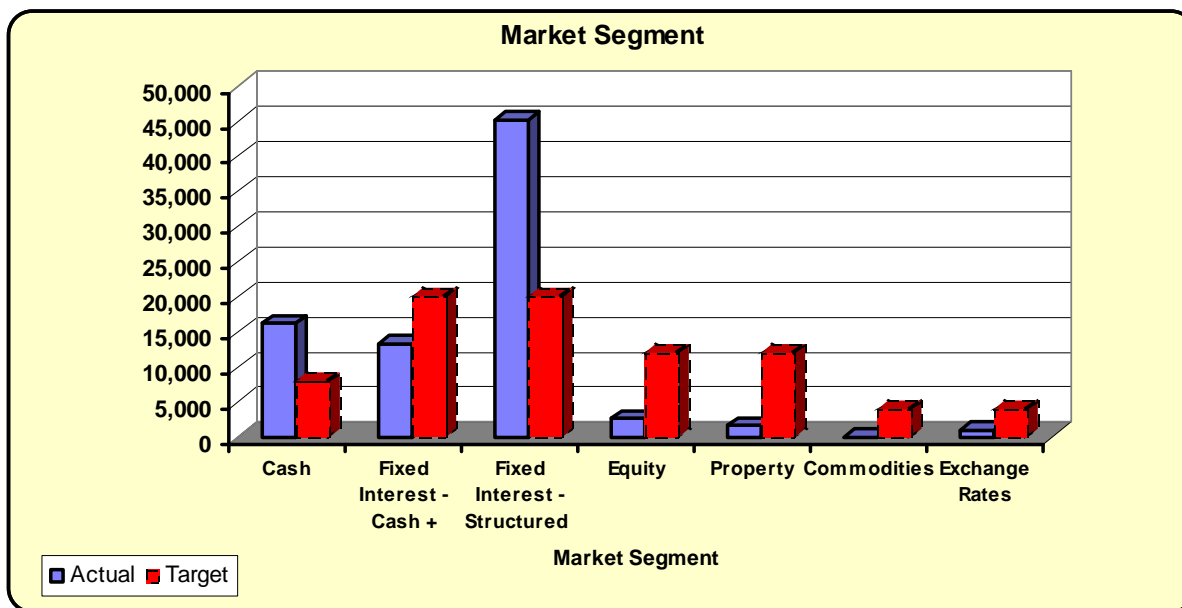
- 3) **Investment type and YTD return:** Actual proportion of investments by type and year to date return.



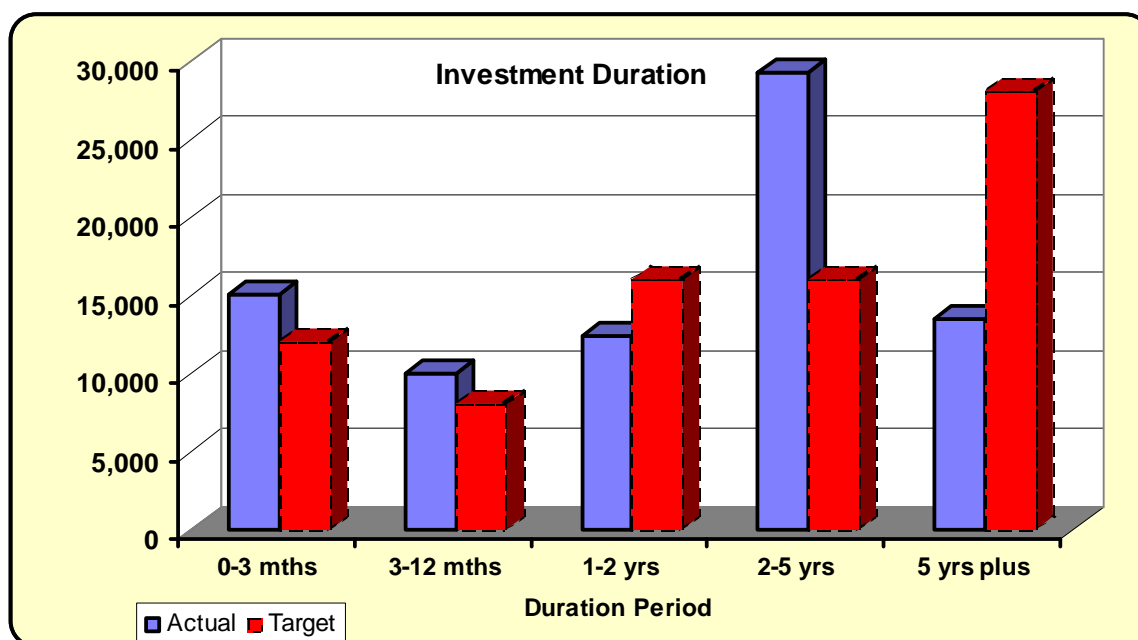
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- 4) **Market Segment:** Strategic allocation of investments by market segment compared to current level.



- 5) **Duration:** Strategic allocation of investments by duration compared to current level.



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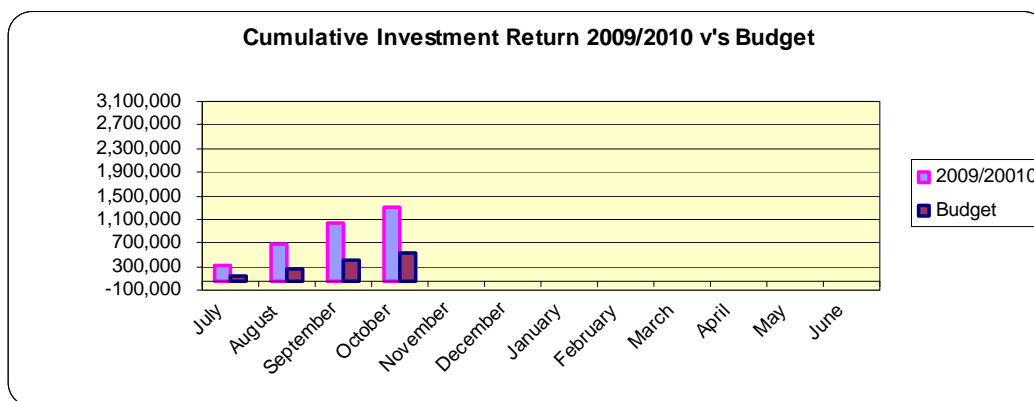
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Cumulative Investment Return

The following table shows Council's total return on investments for September and financial year to date, split into capital and interest components and compared to budget:

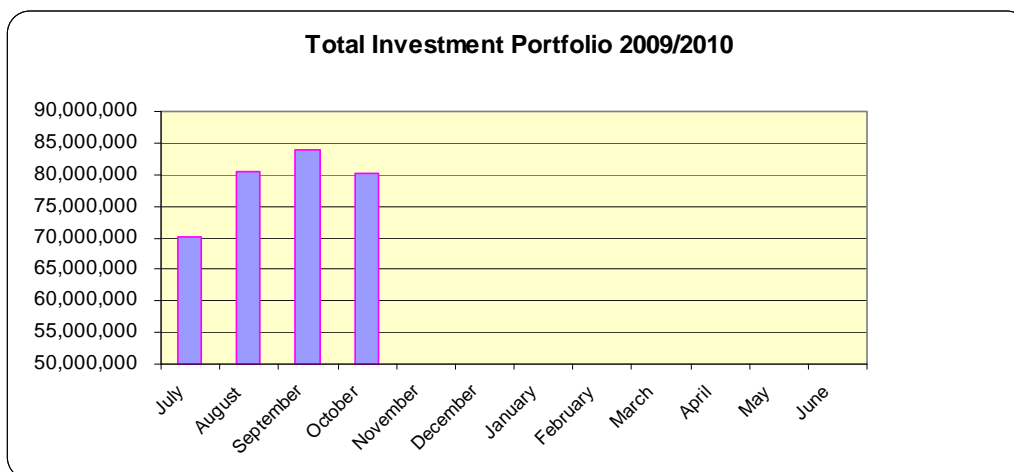
\$000's	Month	Financial YTD
Interest	268	2,439
Cap Gain	32	376
Cap Loss	-51	-1,520
Net Return	249	1,295
Budget	135	539
Variance	114	756

At the end of October 2009, the net return on investments totalled \$1,295,000 against a year to date budget of \$539,000 giving a positive variance of \$756,000. At the end of October, year to date returns on investments were 5.12% compared to 5.60% in September, a decrease of 0.48%.



Total Investment Portfolio

The following chart compares the year to date investment portfolio balances for 2009/2010.



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During October 2009 Council's investment portfolio decreased by \$3,753,876.

Some key points in relation to investments and associated markets during October are:**International Market**

During October, volatility returned to equity markets as they traded in a wide range. Global equities fell for the first time since February, ending a seven month rally. Concerns that equity markets have rallied too quickly along with the speed of the global recovery from recession has exacerbated investor confidence.

In the US, for the month of October, the Dow Jones was flat, returning 0.0%, while the S&P 500 Index fell -2.0%. Across Europe, France's CAC plunged -5.0%, Germany's DAX -4.6%, while UK's FTSE100 fell -1.7%. Meanwhile, in Japan, the Nikkei Index also retreated, falling -1.0%. The MSCI World Index, a broad measure of global shares, fell -1.9%.

Apart from the general negative market sentiment, further poor economic news was revealed:

- According to the Commerce Department, the US Federal Reserve's (Fed) preferred price measure of inflation, which excludes food and fuel, climbed 0.1% from the previous month and was up 1.3% from a year earlier, the smallest year-over-year gain since September 2001;
- US consumer credit fell in August for a seventh consecutive month as banks maintained restrictive terms and job losses made households reluctant to borrow. Consumer credit fell by US\$12 billion, or 5.8% (annual rate), to US\$2.46 trillion. Credit dropped by US\$19 billion in July, less than previously estimated. The series of declines is the longest since 1991;
- The US unemployment rate rose from 9.7% to 9.8% in September, the highest in 26 years. The latest figures from Great Britain show unemployment rising to 7.9%, the highest in 13 years;
- Figures from the Commerce Department showed US retail sales fell 1.5% in September, following the 2.2% gain in August. However, sales excluding automobiles climbed 0.5%, which was more than projected;
- Housing in the US rose 0.5% in September to an annual rate of 590,000, which was less than the forecast by economists of 610,000. Permits, a sign of future construction, fell for a second time in the past three years;
- The US Commerce Department indicated that sales of new homes unexpectedly decreased 3.6% in September adding concerns that the seven-month rally in equities outpaced prospects for economic growth;

Domestic Market

The Reserve Bank of Australia (RBA) raised its key interest rate in its October meeting becoming the first developed nation to reverse the cycle of cuts triggered by the global financial crisis. The 25bps rise pushed the official cash rate to 3.25%. RBA Governor Glen Stevens indicated that

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“economic conditions in Australia have been stronger than expected and measures of confidence have recovered”, while also remarking that the “basis for such low interest rate setting has now passed”. The RBA’s decision came on the back of strong retail sales, rising consumer confidence and a rebound on global share markets over the past six months. Subsequent to this reporting period, the RBA has increased the rate by another 25bps to 3.50% in November 2009.

The unemployment rate also unexpectedly fell from 5.8% to 5.7% in September. The result was mainly attributed to a rise in full-time jobs, up 35,400 after a fall of 30,500 in August. Part-time employment also rose 5,200 in September, following a rise of 4,400 in August. The domestic unemployment rate is now well below the official average OECD unemployment rate of 8.5% in July (the latest OECD figure). The latest OECD prediction is that the average rate could hit 10% plus next year. Meanwhile, the consumer price index (CPI) moderated to a new 10 year low of 1.3% in the September quarter from 1.5% in the second quarter. An average of the RBA’s two measures of core inflation was 0.8% in the September quarter, slowing the annual pace to 3.5% from 3.9% in the previous quarter. Core inflation is still high enough to suggest it will remain troubling for the RBA into the future, allowing more scope for interest rate rises.

The domestic equity market followed its global peers, with the All Ordinaries Index falling -2.0%, while the S&P ASX 200 Index fell -2.1%.

Other

With the 25bps interest rate rise in early October and the likelihood of further rises in the near future, the Australian dollar’s (AUD) incline towards parity against the US dollar (USD) peaked at approximately US93 cents before ending the month at around US92 cents, a further gain of US 4 cents.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The budget for interest on investments for 2009/2010 is \$1,617,800. Of this amount approximately \$1,149,180 is restricted for the benefit of future expenditure relating to developers’ contributions, \$468,620 transferred to the internally restricted Infrastructure & Facility Reserve, and the remainder is available for operations.

At the end of October 2009, the net return on investments totalled \$1,295,000 against a year to date budget of \$539,000 giving a positive variance of \$756,000.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

None undertaken or required.

SUMMARY

As at 31 October 2009:

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- Council's total investment portfolio is \$80,196,117. This compares to an opening balance of \$75,066,501 as at 1 July 2009, an increase of \$5,129,616.
- Council's year to date net return on investments (interest and capital) totals \$1,295,000. This compares to the year to date budget of \$539,000, giving a positive variance of \$756,000.

RECOMMENDATION

- A. That the summary of investments and performance for October 2009 be received and noted.
- B. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Tony Ly
Financial Accounting Officer

Tino Caltabiano
**Manager Finance & Responsible
Accounting Officer**

John Clark
Director Corporate

Attachments: **Investments arranged by Longreach Capital Markets and held by Ku-ring-gai Council - Valuation date 31 October - 2009/196076**

Longreach Global Capital Pty Limited
 ABN: 27 080 373 762
 AFSL: 247 015
 Phone: (02) 9241-1313
 Email: info@longreachcp.com.au

Investments arranged by Longreach Capital Markets and held by
 Ku-ring-gai Council
 Valuation Date 30-Oct-09



Email to: tly@kmc.nsw.gov.au

Capital Protection Status Issue Description	Maturity Date	Issuer Calculation Agent	S+P Rating	Principal Outstanding:	NAV:	Issue Status	Allocation to active asset Class
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Capital Protection at Maturity

Series 20	Longreach Capital Protected Wholesale Fund 1-2006 Property, Infrastructure and Utilities Fund	29-Sep-11	Equity Trustees Limited (as RE)	AAAf	\$3,000,000	0.9726	Exposed to Active asset class	0.00%	Next closing day for Redemption applications 20-Nov-2009
			Rabobank						
Series 23	5 year Capital Protected Short Term Interest Rate Model (STIRM)	10-Feb-12	UBS AG, London Branch	A+/Stable	\$1,000,000	107.4700	Exposed to Active asset class	100.00%	
			UBS AG, London Branch						
Series 26	7 year Capital Protected Global Property Basket Linked Note	07-Jun-14	Deutsche Bank AG, London Branch	A+/Stable	\$1,000,000	76.2700	Fully Delevered	n/a	
			Deutsche Bank AG, London Branch						

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Capital Protection Status	Maturity	Issuer	S+P	Principal	NAV:	Issue Status	Allocation to
Issue Description	Date	Calculation Agent	Rating	Outstanding:			active asset Class

Important Information

The valuations in this report represent the mid point valuations provided by the Calculation Agent and do not take into account any unpaid fees due on the issue or any other costs that the issuer may charge by way of a bid/offer spread to buy back the stock. Redemption prices can be obtained from Longreach Global Capital Pty Limited.

All issues can be redeemed early. Issues identified as Capital Protected At Maturity will be subject to market prices at that time and redemption prices may be below par.

Issues that have been fully delevered will not pay any further interest. Other issues still may pay interest, subject to the issue's terms and conditions. Please refer to issue documentation for more information.

This monthly report has been prepared by Longreach Global Capital Pty Limited (ABN 27 080 373 765, AFSL 247015) exclusively for use by wholesale clients (within the meaning of section 761G of the Corporations Act 2001) of Longreach CP Limited, Longreach Capital Markets Pty Limited and Longreach Global Capital Pty Limited and may not be distributed to external parties without the prior written consent. The report has been prepared solely for informational purposes and includes certain information that has been obtained from independent sources that Longreach considers to be both accurate and reliable. To the maximum extent permitted by law, neither Longreach Capital Markets Pty Limited nor Longreach Global Capital Pty Limited will be liable in any way for any loss or damage suffered by you through use or reliance on this information. Our liability for negligence, breach of contract or contravention of any law, which can not be lawfully excluded, is limited, at our option and to the maximum extent permitted by law, to resupplying this information or any part of it to you, or to paying for the resupply of this information or any part of it to you.

2009 FINANCIAL ASSISTANCE GRANTS TO COMMUNITY GROUPS

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To advise Council of applications received from community groups for financial assistance in 2009, and to recommend subsequent funding allocations.

BACKGROUND:

Each year, Council calls for applications for financial assistance from both community and cultural groups that are either based in Ku-ring-gai, or associated with people in the Ku-ring-gai area. Applications totalling \$208,028 have been received from 83 community and cultural groups.

COMMENTS:

Council has available \$115,029 for the Financial Assistance Grants Program to Community Groups in the 2009/10 budget.

RECOMMENDATION:

That Council approve the recommendations in this report for funding community and cultural groups through the Financial Assistance Program.

PURPOSE OF REPORT

To advise Council of applications received from community groups for financial assistance in 2009, and to recommend subsequent funding allocations.

BACKGROUND

Each year, Council calls for applications for financial assistance from both community and cultural groups either based in Ku-ring-gai, or whose work benefits the identified needs of people within the Ku-ring-gai area. Applications totalling \$208,028 have been received from 83 community and cultural groups.

COMMENTS

Relevant Community Services staff have evaluated all applications (Attachment 1) for financial assistance according to the criteria outlined in the Financial Assistance to Community Groups Program – General Information and Guidelines (Attachment 2). After careful consideration by relevant Council officers, a total of \$88,591 is recommended to be allocated to community and cultural groups.

All groups receiving funding this year are required to provide Council with details on grant expenditure by May of the current financial year. In addition to this requirement, some organisations have had specific conditions placed on the recommendation of a grant.

It is regretted that not all the organisations that have applied will be recommended for financial assistance, and in some cases the full amount requested cannot be granted.

To ensure that Council funds a range of groups and services, all applications were categorised in three areas. These areas are:

1. Small Equipment Grant
2. Community Development Grant
3. Arts/Cultural Grant

CONSULTATION

An information session was held to outline key aspects of the Community Groups Grants Program and provide groups the opportunity to ask questions.

FINANCIAL CONSIDERATIONS

Council has available \$115,029 in its 2009/10 budget for the Financial Assistance Grants Program. This amount consists of \$88,591 for community and cultural groups, \$3,731 for the rates and garbage rebate for the Eryldene property, \$2,707 as a contribution to the printing costs for the journal of the Ku-ring-gai Historical Society (OMC 19 February 2003), \$10,000 to Ku-ring-gai Philharmonic Orchestra (OMC 10 November 2009) and \$10,000 to Carols in the Park (OMC 10 November 2009).

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Where appropriate, advice was sought from relevant Council departments and those comments have been referred to in the individual assessments.

SUMMARY

Projects funded under the Financial Assistance Program cover a range of target groups including, children, young people, older people, people with disabilities and people from culturally and linguistically diverse backgrounds. The grants provided will enhance the capacity of community groups to provide much needed support services to the community. The arts cultural projects proposed will foster celebrations and promote the development of artistic pursuits in Ku-ring-gai.

RECOMMENDATION

That the community and cultural groups, as listed under each category, receive the recommended amount of financial assistance from Council in 2009.

Application Assessments 2009

1. Category: Small Equipment

Name of Organisation	Amount Sought \$	Amount Recommended \$
Albert Drive Community Fire Unit	3,140.52	3,141
East Lindfield Community Pre-school Association Inc.	1,554.50	1,000
East Roseville Bowling Club Ltd.	1,968.92	1,969
Easy Care Gardening Inc	1,980	1,980
English at Gordon – Gordon Baptist Church	1,800	1,300
The Eryldene Trust	2,000	1,000
The Gordon Handcraft Association	945	945
Killara Kids Out of School Hours Care	1,595.15	1,000
Killara Probus Club Inc	491.50	492
Killara Scout Group	1,189	1,189
KU Killara Park Preschool	1,000	1,000
KU The Chase Preschool	1,992.30	1,000
Ku-ring-gai Community Workshop "The Shed" Inc	2,000	2,000
Ku-ring-gai Historical Society Inc	2,000	2,000
Ku-ring-gai Little Athletics Centre Inc	2,000	1,000
Ku-ring-gai Youth Development Service Inc	2,000	2,000
Lady Game Community Kindergarten	1,984	1,000
Lindfield Montessori Preschool	1,509.96	1,000
Lorna Hodgkinson Sunshine Home	1,798	1,798

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Name of Organisation	Amount Sought \$	Amount Recommended \$
Montessori Excelsior School	1,500	1,000
Noah's Ark Toy Library for Children with Special Needs	1,100	500
North Turrumurra Netball Club Inc	1,014	1,014
Northside Opera Study Group Inc	427	427
Parkinson's NSW Hornsby Ku-ring-gai Support Group	1,000	1,000
SHHH (Self Help for Hard of Hearing People) Australia Inc	1,700	1,700
St Ives Toastmaster Club	350	350
Sydney U3A – Upper North Region	1,200	1,200

2. Category: Community Development

Name of Organisation	Amount Sought \$	Amount Recommended \$
Centacare Broken Bay - Boonah Creative Arts Centre	2,081	750
Community Friendship Group "Cooinda"	1,000	1,000
Constant Companion	1,656	1,100
Cromehurst Special School P & C Association	3,950	2,000
Dial –a Mum Inc	1,000	250
Disabled Alternative Road Service	2,000	500
Hornsby Ku-ring-gai & Hills Multiple Birth Association (HKHMBA)	1,220	1,220
Hornsby Ku-ring-gai Stroke Recovery Club	1,000	300
Ku-ring-gai Community Workshop "The Shed" Inc	2,000	2,000
Ku-ring-gai Family Support Program / Ryde Family Support	1,500	1,500
Ku-ring-gai Historical Society Inc	5,000	2,000
Ku-ring-gai Neighbourhood Centre (KNC)	5,000	1,000
Ku-ring-gai Youth Development Service	5,000	3,600
Lorna Hodgkinson Sunshine Home	4,800	1,500
Marian Street Theatre for Young People	5,000	4,500
Parkinson's NSW Hornsby Ku-ring-gai Support Group	2,500	1,000
Probus Club of Warrawee Inc	500	500
Pymble Turrumurra Kindergarten	5,000	1,500
RFS Hornsby Ku-ring-gai Catering Brigade	2,329.80	2,330
Single with Children	1,436.50	1,000
Streetwork Inc	3,000	2,500

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12 November 2009

3. Category: Arts/Cultural

Name of Organisation	Amount Sought \$	Amount Recommended \$
Australian Dance Vision Co Ltd	5,000	2,000
The Cathedral Singers Inc	2,250	1,500
The Cavalcade of History and Fashion	11,300	4,500
East Lindfield Community Pre-school Association Inc.	1,440.79	1,000
English at Gordon – Gordon Baptist Church	500	500
The Eryldene Trust	2,500	2,500
The Gordon Handcraft Association	1,845	1,000
Hornsby Ku-ring-gai Domestic Violence Network – Centacare Waitara Family Centre	2,000	2,000
"Ignite the Flame" Ku-ring-gai Combined Churches Festival	4,000	2,000
KU The Chase Preschool	1,421.80	1,000
Lindfield Montessori Preschool	496.08	496
Mirrabooka Singers	1,040	1,040
The Singing Treatts	3,963	1,500
Studio Artes Northside Inc	5,000	1,500

Danny Houseas
Manager Community Development

Janice Bevan
Director Community

Attachments:

1. Application Assessments:
Small Equipment - 2009/177792
Community Development - 2009/179536
Arts/Cultural - 2009/191497

2. General Information and Guidelines:
General Information - 2009/074651
Small Equipment Guidelines - 2009/074656
Community Dev Guidelines - 2009/074683
Arts & Cultural Guidelines - 2009/074675

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

1. CATEGORY: SMALL EQUIPMENT

Name of Organisation	Amount Sought \$	Amount Recommended \$
Albert Drive Community Fire Unit	3,140.52	3,141
DES Action Australia – NSW	1,215	Nil
Disabled Soccer Team, Hornsby (attached to PCYC)	Part of 10,000	Nil
Duke of Edinburgh Award Scheme - Killara High School	1,995	Nil
East Lindfield Community Pre-school Association Inc.	1,554.50	1,000
East Roseville Bowling Club Ltd.	1,968.92	1,969
Easy Care Gardening Inc	1,980	1,980
English at Gordon – Gordon Baptist Church	1,800	1,300
The Eryldene Trust	2,000	1,000
The Gordon Handcraft Association	945	945
Killara Bowling Club Ltd	1,700	Nil
Killara Kids Out of School Hours Care	1,595.15	1,000
Killara Probus Club Inc	491.50	492
Killara Scout Group	1,189	1,189
KU Killara Park Preschool	1,000	1,000
KU The Chase Preschool	1,992 30	1,000
Ku-ring-gai Community Workshop “The Shed” Inc	2,000	2,000
Ku-ring-gai Historical Society Inc	2,000	2,000
Ku-ring-gai Little Athletics Centre Inc	2,000	1,000
Ku-ring-gai Youth Development Service Inc	2,000	2,000
Lady Game Community Kindergarten	1,984	1,000
Lindfield Montessori Preschool	1,509.96	1,000
Lorna Hodgkinson Sunshine Home	1,798	1,798
Montessori Excelsior School	1,500	1,000
Noah’s Ark Toy Library for Children with Special Needs	1,100	500
North Turramurra Netball Club Inc	1,014	1,014
Northside Branch Budgerigar Society of NSW Inc	500	Nil
Northside Broadcasting Cooperative Ltd (2 NSB 99.3FM)	2,000	Nil
Northside Opera Study Group Inc	427	427
Northside Riding Club	2,000	Nil
Parkinson’s NSW Hornsby Ku-ring- gai Support Group	1,000	1,000
Recreation Rendezvous Inc	1,999	Nil
SHHH (Self Help for Hard of Hearing	1,700	1,700

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

People) Australia Inc		
St Ives Northern Suburbs A & H Soc Inc	3,000	Nil
St Ives Toastmaster Club	350	350
Sydney U3A – Upper North Region	1,200	1,200
Total	41,239.85	34,005

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME:	Albert Drive Community Fire Unit, Killara
ORGANISATION BACKGROUND:	Albert Drive Community Fire Unit is a voluntary group of residents committed to protecting properties in Albert Drive adjacent to Lane Cove National Park in case of bush fires (under the direction of the NSW Fire Brigade).
AMOUNT REQUESTED:	\$3,140.52
PROJECT DESCRIPTION:	Three lightweight petrol-powered pool pumps - Purchase of 3 lightweight petrol-powered water pumps plus fittings for use by single fire-fighter in an emergency. Existing pumps can only be lifted by 2 people.
PREVIOUS GRANTS:	2007 – \$359.80 2006 – \$306
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Albert Drive Community Fire Unit is comprised of local residents whose aim is to protect life and property from the effects of bush fire in Albert Drive, Killara. There are approximately 100 households that are in close proximity to the Lane Cove National Park. Each fire unit is designated to respond to fire emergencies in specific locations. The volunteers participate in training with Fire Brigades each month, and individual training sessions through the year. The Unit proposes to purchase 3 lightweight pool pumps to improve responsiveness during fire emergencies. Approximately 65 local residents provide assistance to the Fire Unit and participate in fire prevention and education activities.
AMOUNT RECOMMENDED:	\$3,141
SPECIFIC PURPOSE:	The purchase of 3 lightweight water pumps.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME: DES Action Australia – NSW

ORGANISATION BACKGROUND: DES Action Australia is a voluntary group which aims to provide education and raise public awareness about DES, and provide support for those affected by exposure to DES.

AMOUNT REQUESTED: \$1,215

PROJECT DESCRIPTION: **DES Exposure Health Check Reminder Cards**
- Update and replacement of health check reminder/ information cards for those affected by exposure to DES. Cards will be distributed to health and community venues.

PREVIOUS GRANTS: No funds received previously

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: DES (diethylstilboestrol) is a synthetic oestrogen which was given to millions of pregnant women, primarily from 1938 to 1971. Use of DES during pregnancy was thought to prevent miscarriage and ensure a healthy pregnancy. Women who took DES, and the children they carried are at risk of certain health problems and may need special care.

Information on DES is available on the NSW Department of Health website. It is not clear from the information supplied or the website how many people have been impacted by this drug in Australia or Ku-ring-gai. Distribution of this information should be the responsibility of State and Commonwealth government departments. Funds for this project should be sought from the NSW Department of Health, including distribution of information. This has not been identified as a priority issue in Council plans.

AMOUNT RECOMMENDED: Nil

SPECIFIC PURPOSE:

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME:	Disabled Soccer Team, Hornsby (attached to PCYC)
ORGANISATION BACKGROUND:	This small volunteer group coordinates a soccer team for disabled and able players in Hornsby in partnership with the PCYC.
AMOUNT REQUESTED:	Part of \$10,000
PROJECT DESCRIPTION:	ID card machine - A machine for printing medical cards for disabled (and able) players, with information on health problems and Dr phone number. This will enable faster medical response and prevent serious consequences, particularly in the case of any athletes having a seizure.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	There is very little information supplied to assist in the assessment of the application. There is no information supplied as to how many people from Ku-ring-gai participate in the disabled soccer team, how many people participate in the activities or quotes supplied for purchase of printing machines. Information such as an audited financial statement, most recent annual report and constitution have not been submitted.
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME:	Duke of Edinburgh Award Scheme (DEAS) at Killara High School
ORGANISATION BACKGROUND:	The Duke of Edinburgh Award Scheme Program at Killara High School provides participants with the opportunity to become socially adept, confident, resilient young people capable of developing goals and achieving them in spite of challenge and adversity. Participants can also develop environmental awareness and sensitivity, and empathy for and understanding of the needs of others in through community service initiatives. The program continues to grow in popularity and the number of students involved.
AMOUNT REQUESTED:	\$1,995
PROJECT DESCRIPTION:	DEAS Program Expedition Equipment - DEAS expedition equipment for adults accompanying student expeditions – mobile satellite phone.
PREVIOUS GRANTS:	2008 - \$1,486 2007 - \$1,018 2006 - \$1,100 2005 - \$1,000 2004 - \$962
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	<p>The Killara High School Duke of Edinburgh program provides outdoor recreation experience for young people, environmental awareness, empathy and understanding. The issue in the priority area being addressed is “Young People – recreational and skills development”.</p> <p>Ku-ring-gai Council has supported this program for the past 5 years and, while teachers participate on a voluntary basis, it is an extension of the school curriculum. This project should be the responsibility of the Department of Education, and should not require on-going support from Council’s Financial Assistance to Community Groups program. Many community based groups requesting funding under this Program do not</p>

Community
Financial Assistance to Community Groups Program
Individual Assessments 2009

receive on-going government support, and operate primarily on fundraising, membership fees and member contributions.

It should be noted that Council funded an EPIRB emergency beacon in last year's program, and no information has been provided to substantiate the specific need for a mobile satellite phone.

AMOUNT RECOMMENDED:

Nil

SPECIFIC PURPOSE:

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME:	East Lindfield Community Pre-school Association Inc.
ORGANISATION BACKGROUND:	East Lindfield Community Pre-school is a community based pre-school providing accessible, affordable quality education/ care services, and to support parents in child rearing. There are currently 86 children enrolled at the pre-school aged from 3 to 6 years. Approximately 20 parent volunteers support the preschool through management, social and fundraising activities.
AMOUNT REQUESTED:	\$1,554.50
PROJECT DESCRIPTION:	Convex Safety Mirrors - Purchase of convex safety mirrors for use in areas of the preschool which cannot be easily supervised due to restricted line of view.
PREVIOUS GRANTS:	2008 - \$1,830 2006 - \$991
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The equipment sought will assist in the supervision and safety of children in the toilets and playground areas. The mirrors will enable staff to view children within their areas at all times. The fundraising activities of the parent management committee have been earmarked for the redevelopment of the Centre's play ground in 2009/2010
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of convex safety mirrors to improve visual access to obscured areas of the preschool.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME:	East Roseville Bowling Club Ltd.
ORGANISATION BACKGROUND:	East Roseville Bowling Club is a lawn bowling club run by volunteers, which aims to include members of all ages. The club provides lessons and events for all players from school-aged to elderly.
AMOUNT REQUESTED:	\$1,968.92
PROJECT DESCRIPTION:	New public address system - Purchase of new public address system to permit announcements to be heard clearly throughout the premises by visiting school students, older (deaf) members and NESB members.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	East Roseville Bowling Club is a small community club reliant on volunteers to run the club. The aim of the club is to provide a lawn bowls facility to the local community. They currently have 120 members and 200 visitors. The Club provides an opportunity for people to meet their social and recreational needs. The equipment sought would be used throughout the year and allow the Club to provide audible instructions to members and visitors playing bowls. This is particularly important for older members with hearing difficulties, and providing instructions to school groups.
AMOUNT RECOMMENDED:	\$1,969
SPECIFIC PURPOSE:	The purchase of a new public address system.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME: Easy Care Gardening Inc

ORGANISATION BACKGROUND: Easy Care Gardening Inc is a Home and Community Care service assisting frail aged and disabled pensioners and their carers to stay in their homes, by providing a gardening and lawn mowing service. Volunteer gardeners weed, prune, and mulch and make gardens safe and tidy for those sometimes vulnerable people.

AMOUNT REQUESTED: \$1,980

PROJECT DESCRIPTION: **New tools and protective clothing** - Tools and protective clothing for volunteers, including a mulching mower, gardening tools, protective shirts / hats and volunteer recognition gifts.

PREVIOUS GRANTS: 2008 - \$1,250
2007 - \$1,100
2006 - \$1,100
2005 - \$973
2004 - \$1,830

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Easy Care Gardening Service utilises volunteers to “make over” gardens of frail elderly residents, and design the gardens so that they are easy to look after. The organisation also provides a lawn mowing service. The service is supported by 413 volunteers who provide approximately 26,000 hours of service annually. Services are primarily provided to residents who receive a Centrelink payment and the financially disadvantaged. The equipment will assist volunteers to provide a gardening service to enable frail elderly people to remain in their homes longer, and reduces the incidence of falls. The demand for this service is increasing as the population ages, and in 2008/2009 eight new “teams” were established. The protective equipment will provide a safe working environment for volunteers, particularly against the effects of the sun.

AMOUNT RECOMMENDED: \$1,980

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

SPECIFIC PURPOSE:

To purchase protective clothing and garden equipment.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME: English at Gordon – Gordon Baptist Church

ORGANISATION BACKGROUND: English at Gordon is a cross-cultural friendship centre operating under the auspices of Gordon Baptist Church. Its purpose is to show practical friendship to non English speaking residents, and to help them with English language, Australian customs, culture and heritage, and living skills.

AMOUNT REQUESTED: \$1,800

PROJECT DESCRIPTION: **English at Gordon Teaching Equipment -** Teaching equipment including a digital camera and accessories for recording events and teaching, and teaching books and materials.

PREVIOUS GRANTS: 2008 - \$2,000
2007 - \$1,186.90
2006 - \$2,090
2005 - \$1,200
2004 - \$870

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: There are approximately 100 students utilising English language conversation, cultural and living skills classes. Demand for such a program has continued and assists new residents to improve their English language skills and familiarise themselves with services in this area. There approximately 8 small classes operating each week with the support of 21 volunteers. The volunteers assist with language tutoring, cultural queries, completion of forms, JP services and school and medical appointments. The equipment sought will be used to facilitate learning during English language classes and to record events.

AMOUNT RECOMMENDED: \$1,300

SPECIFIC PURPOSE: A contribution to purchase teaching and recording equipment.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME: The Eryldene Trust

ORGANISATION BACKGROUND: The Eryldene Trust is an independent trust formed to conserve and display to the public the Eryldene house museum and world renowned camellia garden, thereby encouraging appreciation of and education about aesthetics, fine art and decorative art, horticulture, architecture, literature and Australian history.

AMOUNT REQUESTED: \$2,000

PROJECT DESCRIPTION: **Printer/ Scanner/ Copier** - A multi-function printer/ scanner/copier /fax to enable staff to produce more professional looking documents; a de-humidifier for the garden study, to help preserve the library in the study.

PREVIOUS GRANTS: 2008 - \$2,500.00
2006 - \$5,000
2004 - \$300

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Eryldene Trust is seeking assistance to purchase new office equipment to assist in the production of documents and the preservation of library materials. The current equipment, i.e. fax and printer are old and in need of replacing. The dehumidifier would assist in preserving Professor Waterhouse's library collection which is located in the garden study.
The documents are designed to attract new visitors and members to Eryldene, and increase interest in the history of Ku-ring-gai.

AMOUNT RECOMMENDED: \$1,000

SPECIFIC PURPOSE: A contribution towards the purchase of a multifunction printer and humidifier.

**Community
Financial Assistance to Community Groups Program
Individual Assessments 2009**

Attachment 1

Small Equipment

ORGANISATION NAME: The Gordon Handcraft Association (previously
The Local Handcraft Association)

ORGANISATION BACKGROUND: The group are a handcraft association who
promote hand crafted items and endeavour to
keep the skills alive by displaying and promoting
the beauty of such items. They encourage young
people to develop their skills, and give both
young and old people an outlet for showcasing
their talents. They feel it gives older people the
opportunity to break out of social isolation, and
involves young people in the local community.
Members visit retirement villages to enable non-
mobile residents to access crafts.

AMOUNT REQUESTED: \$945

PROJECT DESCRIPTION: **Hire & Purchase of Equipment** - Hire of tables
for displays at shopping centres and local
festivals; purchase of equipment for displays at
retirement villages and shopping centres.

PREVIOUS GRANTS: 2008 - \$1,395
2007 - \$950
2006 - \$810
2005 - \$720
2004 - \$600

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Gordon Handcraft Association is a not-for-
profit cooperative of approximately 45 local
craftspeople. It provides a focal point for local
craft workers, and has been in operation for over
35 years. The Association's retail outlet is
located in Gordon and is staffed by members on a
voluntary roster basis to provide a shopping
opportunity for those with limited mobility, and
to carry out demonstrations. This group aims to
increase its profile in the community as craft of
this nature represents different skill sets that are
quickly diminishing in our community. The
funds will be used to hire tables at the St Ives
Shopping Village and purchase display
equipment when visiting retirement villages.

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AMOUNT RECOMMENDED: \$945

SPECIFIC PURPOSE: To hire and purchase display equipment.

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Small Equipment

ORGANISATION NAME:	Killara Bowling Club Ltd
ORGANISATION BACKGROUND:	Killara Bowling Club provides lawn bowling for men and women and clubhouse support facilities.
AMOUNT REQUESTED:	\$1,700
PROJECT DESCRIPTION:	Promotion and Membership - Four publicity banners promoting an open day to attract new members, and 2 sets of small lawn bowls.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Killara Bowling Club is seeking assistance to purchase 4 banners and 2 small bowling sets to promote and stage their Open Day. The purpose of this event is to encourage people to play lawn bowls and to promote a healthier lifestyle. In particular they are aiming to attract young people to the sport and older people who may have ceased other sporting activities. Interested attendees will be offered 5 free coaching lessons and new members will be mentored to assist them in integrating into the Club.</p> <p>This event has already taken place, and was funded from the Club's resources. It should be noted that the Club had investments totalling \$505,413 in 2008 and retained profits of \$204,640 for the same period.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Small Equipment

ORGANISATION NAME:	Killara Kids Out of School Hours Care
ORGANISATION BACKGROUND:	Killara Kids is an Out of School Hours service providing before and after school care and vacation care for children in the local area, in a safe environment that meets the social, recreational and developmental needs of 5 – 12 year olds.
AMOUNT REQUESTED:	\$1,595.15
PROJECT DESCRIPTION:	Sports Equipment - Purchase of new sports equipment to expand the range of activities available to the children at the service, increasing their level of physical activity.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Killara Kids Out of School Hours Care are seeking assistance to purchase new sports equipment that will suit the interests of children using the service and increase the range of activities on offer. By focusing on the interests of children, it is hoped this will increase their activity levels and promote a healthier lifestyle during early stages of development. The service operates 49 weeks per year and has an average attendance of 30 children per day
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of new sports equipment.

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Small Equipment

ORGANISATION NAME:	Killara Probus Club Inc
ORGANISATION BACKGROUND:	Killara Probus Club aims to advance intellectual and cultural interests among retired and semi-retired Senior Citizens. It holds regular meetings and arranges activities to provide opportunities for fellowship, the development of acquaintance and social interaction.
AMOUNT REQUESTED:	\$491.50
PROJECT DESCRIPTION:	General Events - Purchase an adjustable, free-standing White Board and a pair of speakers for lap-top computer to enhance DVD presentations.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Killara Probus Club wish to purchase equipment to assist with presentations and information sessions. Regular events are organised by the Probus Club to keep elderly members of the community informed on important public issues and reduce social isolation. The Probus Club is supported by the help of 25 volunteers who organise the information forums and educational visits. Approximately 200 seniors attend the various activities throughout the year.
AMOUNT RECOMMENDED:	\$492
SPECIFIC PURPOSE:	The purchase of equipment to enhance electronic presentations.

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Small Equipment

ORGANISATION NAME:	Killara Scout Group
ORGANISATION BACKGROUND:	Killara Scout Group seeks to service and assist the youth of the local community by providing activities such as hiking, camping, etc in a safe but challenging environment.
AMOUNT REQUESTED:	\$1,189
PROJECT DESCRIPTION:	Hiking Equipment - A portable emergency electronic positioning beacon to be used in case of emergencies; and 2 storm cookers - both to improve safety and ease of camping.
PREVIOUS GRANTS:	2006 - \$1,000 2005 - \$800
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Killara Scout Group wish to purchase an electronic positioning beacon to assist search and rescue services in the event of an emergency. The two storm cookers will also be used on expeditions and improve safety during the preparation of meals. Each year up to 140 people will be using the equipment and will continue to do so, on an ongoing basis. The Killara Scout Group has also indicated that if successful, they will make the equipment available to Killara High School for Duke of Edinburgh expeditions if required.
AMOUNT RECOMMENDED:	\$1,189
SPECIFIC PURPOSE:	The purchase of a portable emergency electronic positioning beacon and 2 storm cookers.

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ORGANISATION NAME:	KU Killara Park Preschool
ORGANISATION BACKGROUND:	KU Killara Park Preschool aims to provide a range of high quality educational programs for young children.
AMOUNT REQUESTED:	\$1,000
PROJECT DESCRIPTION:	Trolleys for play equipment - Equipment trolleys with fold-down sides to allow easy access to equipment for all children.
PREVIOUS GRANTS:	2008 - \$990 2007 - \$1,000 2006 - \$600 2005 - \$1,000 2004 - \$500
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The Preschool wishes to purchase 2 trolleys to transport equipment and assist children with special needs with ease of access. The 2 trolleys will also be used in storing equipment and creating interesting play spaces. Up to 40 children per day will be using the equipment throughout the year.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	The purchase of equipment trolleys.

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Small Equipment

ORGANISATION NAME:	KU The Chase Preschool
ORGANISATION BACKGROUND:	KU The Chase Preschool is a community-based preschool which provides accessible, affordable, high quality early childhood education and care for local families. The staff aims to give children the opportunity to learn, discover, make decisions, and be curious and independent.
AMOUNT REQUESTED:	\$1,992 30
PROJECT DESCRIPTION:	Equipment for Children's Fitness Program - Equipment to enable staff to plan and design a wide variety of gross motor experiences which will motivate, challenge and increase the children's fitness; and 2 adjustable post-protectors to improve safety.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Chase Preschool wish to purchase sporting equipment which will challenge and develop children's gross motor skills. The aim is to encourage children who are more sedentary to be involved in outdoor physical play and also develop the skills of children who regularly participate in physical activity. Staff from the preschool has attended training with the NSW Department of Health aimed at healthy growth and development among children. The new program will increase the range of activities offered as well as the participation rates of children in physical activity. There are currently 78 children who attend the Centre and would benefit from the program.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of equipment to provide children with a variety of gross motor experiences.

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Small Equipment

ORGANISATION NAME:	Ku-ring-gai Community Workshop "The Shed" Inc
ORGANISATION BACKGROUND:	"The Shed" aims to provide a multi-functional workshop for the benefit of members to encourage the development of skills and member competence, promote and enhance healthy lifestyles and safe methods of work, promote comradeship amongst members, and to foster a vibrant community support group.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	The Shed Wood-turning Capability - Wood-turning equipment to enable members to produce a broader range of professionally finished wood products.
PREVIOUS GRANTS:	2007 - \$3,000 unspent and returned to Council 28/8/08
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Shed wish to purchase wood-turning equipment to assist with the repair and manufacture of wood products. The equipment will be used to design and manufacture products for organisations such as WIRES (possum boxes) and The Spastic Centre (Bocce ramps) as well as for individual use by members. This additional equipment will enhance the capacity of The Shed to undertake community projects and produce professionally finished products. Currently The Shed has 78 members and hopes to increase the number once they move into larger and more permanent accommodation. Many of The Shed members have significant expertise in woodworking that can be used to complete community projects and train other members.
AMOUNT RECOMMENDED:	\$2,000
SPECIFIC PURPOSE:	To purchase wood-turning equipment.

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Small Equipment

ORGANISATION NAME: Ku-ring-gai Historical Society Inc

ORGANISATION BACKGROUND: Ku-ring-gai Historical Society exists to collect, preserve and disseminate information relating to the history of Ku-ring-gai, and to provide resources to aid in genealogical research, particularly in relation to families of Ku-ring-gai.

AMOUNT REQUESTED: \$2,000

PROJECT DESCRIPTION: **Community Outreach Optimisation** - One light weight, high resolution LCD projector, 1 digital photo frame, to improve the quality and increase the number of presentations to the community, and expand the delivery of information.

PREVIOUS GRANTS: 2007 - \$2,315
2006 - \$1,250
2006 - \$1,098
2005 - \$1,159

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Historical Society wish to purchase equipment to assist with presentations and photographic displays. This equipment will increase the capacity of the Historical Society to meet community requests for historical presentations to community groups, hostels, mother's groups, festivals, etc. In particular this equipment will increase the involvement of the Historical Society with local schools, and encourage more volunteers to participate in outreach events. It is anticipated that the Historical Society will be able to reach an additional 1,000 people, as well as strengthen relationships with external groups in Ku-ring-gai.

AMOUNT RECOMMENDED: \$2,000

SPECIFIC PURPOSE: To purchase equipment for enhancement of electronic presentations.

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ORGANISATION NAME:	Ku-ring-gai Little Athletics Centre Inc
ORGANISATION BACKGROUND:	Ku-ring-gai Little Athletics aims to provide athletic facilities, competition and training in track & field events to children aged 5 – 17 years. Participation is encouraged under the motto of “family, fun, fitness”.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Replacement of Hurdles - Partial funding of 60 hurdles to replace old set of hurdles which can no longer be safely used by 5 – 17 year olds.
PREVIOUS GRANTS:	2007 – approx \$1,000
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	Ku-ring-gai Little Athletics are seeking funds to purchase new hurdles for children aged 5 – 17 years. The current equipment is in poor state and needs to be replaced for safety and to ensure consistent height of hurdles. Approximately 120 young people will have access to this equipment including 18 local schools. The total cost of this project is \$7,500 and fundraising efforts have also been undertaken by Little Athletics. They have commenced a “Donate-a-Hurdle” Program seeking support from member families and local businesses. They have currently raised \$3,150 via family contributions.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the replacement of hurdle sets.

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Small Equipment

ORGANISATION NAME:	Ku-ring-gai Youth Development Service Inc
ORGANISATION BACKGROUND:	Ku-ring-gai Youth Development Service objective is to provides free counselling using clinical frameworks and evidence-based research to promote measurable change for young people and their families with the am of improving their health and wellbeing. KYDS also run educational and therapeutic group programs, to 12 – 18 yr olds and their families, being committed to giving every young Australian an equal opportunity to access professional counselling should it be needed.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Group Program - LCD Projector and Screen for presenting group programs, therapeutic groups and educational workshops on alcohol and other drugs, sexual health, mental health, relationships and conflict resolution.
PREVIOUS GRANTS:	2008 - \$1,842 2008 - \$4,000
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The Ku-ring-gai Youth Development Service (KYDS) are seeking assistance to purchase equipment for their community education seminars and group work. The KYDS programs focus on prevention education, resilience, awareness and relationship building. The availability of an LCD projector and screen will enable KYDS to conduct more interactive sessions and reduce their reliance on outside groups and individuals for the use of equipment. In particular, they will be using this equipment to run the internet safety and cyber programs. Previous experience has demonstrated that this type of interactive environment promotes learning among young people and maintains their interest for a longer period of time. KYDS propose to partner with Point Zero Youth Services to deliver these programs in Ku-ring-gai. It is anticipated that over 500 young people will be reached

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through these programs.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

The purchase of an LCD projector and screen for use in electronic presentations.

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Small Equipment

ORGANISATION NAME: Lady Game Community Kindergarten

ORGANISATION BACKGROUND: Lady Game Community Kindergarten offers a safe and nurturing environment for children from all cultures and ethnic backgrounds. Their aim is to honour and respect diversity, and to provide a fun and growth-enhancing educational experience.

AMOUNT REQUESTED: \$1,984

PROJECT DESCRIPTION: **Equipment Purchase** - Purchase equipment to develop self confidence, language development and a sense of "belonging" in children from CALD backgrounds.

PREVIOUS GRANTS: 2008 - \$1,734
2007 - \$1,171.50
2006 - \$820
2006 - \$550

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The proposal aims to use a variety of children's resources to stimulate play, improve vocabulary and develop self confidence, particularly among children from culturally and linguistically diverse backgrounds. Through physical activity children from diverse cultural backgrounds will be encouraged to socialise, express their feelings and fully participate in the Centre's programs. Children with language delay will be encouraged to express themselves through dramatic play with a view to increasing their vocabulary and school readiness. There are 40 children who attend the service daily.

AMOUNT RECOMMENDED: \$1,000

SPECIFIC PURPOSE: A contribution towards the purchase of teaching resources and play equipment.

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Small Equipment

ORGANISATION NAME:	Lindfield Montessori Preschool
ORGANISATION BACKGROUND:	Lindfield Montessori Preschool is a pre-school for up to 30 children per day aged 3 to 6 years old. It has been in operation for 33 years and provides a Montessori program.
AMOUNT REQUESTED:	\$1,509.96
PROJECT DESCRIPTION:	Classroom Computer - Purchase a laptop computer to comply with NSW BOS Science and Technology syllabus, planning, programming and record keeping; and a digital camera to communicate with families and record the children's development.
PREVIOUS GRANTS:	2007 - \$837 2006 - \$700 2004 - \$650
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Preschool is seeking to incorporate technology into their education programming through the purchase of a laptop computer and digital camera. The laptop will be used to deliver programs and provide access to educational tools presented by computer technology. At other times the laptop will be used by staff and the parent committee to complete administrative tasks and retain records of children's development. The digital camera will be used to keep a record of the children's development, record events throughout the year and provide parents with a record of their children's developmental progress.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of a laptop computer and digital camera.

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ORGANISATION NAME: Lorna Hodgkinson Sunshine Home

ORGANISATION BACKGROUND: Lorna Hodgkinson Sunshine Home supports people with intellectual disabilities in accommodation, day services, art programs and employment, as well as providing respite services for people with intellectual and other disabilities, the chronically ill, frail aged and people with mental health issues.

AMOUNT REQUESTED: \$1,798

PROJECT DESCRIPTION: **Computer Literacy** - Purchase 2 desktop computers for Pymble, Turramurra and St Ives Day Services - to increase client access to computers, thereby increasing opportunities to learn basic computer skills.

PREVIOUS GRANTS: 2008 - \$877
2008 - \$1,717
2005 - \$1,100

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Sunshine Home are seeking to purchase 2 desktop computers and introduce a new learning component to day service programs. The computers will be used to develop computer literacy skills to day service clients with intellectual disabilities. This is a new learning curve for clients of the service who are not able to participate in mainstream computer courses. There are currently 67 clients with intellectual disabilities who will have access to the computers in the Turramurra, Pymble and St Ives day service centres.

AMOUNT RECOMMENDED: \$1,798

SPECIFIC PURPOSE: To purchase 2 desktop computers.

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ORGANISATION NAME:	Montessori Excelsior School (Pymble)
ORGANISATION BACKGROUND:	Montessori Excelsior School is a non-profit, single class Montessori pre-school for 20 children aged 3 – 6 years. The school is totally parent-run.
AMOUNT REQUESTED:	\$1,500
PROJECT DESCRIPTION:	Alternate Sensorial Based Activity - Additional Montessori Sensorial set to expand the Sensorial material in the classroom providing visual, auditory and tactile development.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	This proposal involves the purchase of a range of teaching material to develop the sensorial skills of children who attend the Preschool. The sensorial kit contains 23 different sets of equipment to assist children's sense development including temperature, texture, weight, length, shape and dimension matching, visual perception, etc. This school is totally parent run and all tasks except teaching, e.g. accounts, administration, fund-raising, general maintenance and library management are completed by volunteers.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of a set of Montessori Sensorial materials.

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ORGANISATION NAME:	Noah's Ark Toy Library for Children with Special Needs
ORGANISATION BACKGROUND:	Noah's Ark Toy Library is a mobile toy library which lends quality toys and play equipment to families and groups who care for children with special needs.
AMOUNT REQUESTED:	\$1,100
PROJECT DESCRIPTION:	First Step, First Word - Purchase of 'cause and effect' toys, CDs, DVDs and educational books for parents, to encourage development of language and gross motor skills in young (6 – 12 months) special needs children.
PREVIOUS GRANTS:	2008 – \$1,599 2007 - \$2,000 2005 - \$1,000
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The mobile toy library is based on Artarmon and lends toys and play equipment to families or groups who care for children with special needs. The toy library has 5 borrowing shops, one of which is located in Ku-ring-gai LGA in Wahroonga, and operates every fortnight during school terms. Approximately 15 to 20% of families who access the Wahroonga borrowing site use this service. This comprises approximately 20% of all families from 4 Council areas who use the service. Funds are requested to purchase toys and educational material for parents. They aim to increase the range of toys and resources for children aged 6 months to 12 months, and develop essential communication and living skills from the early stages of development.
AMOUNT RECOMMENDED:	\$500
SPECIFIC PURPOSE:	A contribution towards the purchase of educational toys and resources.

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Small Equipment

ORGANISATION NAME:	North Turramurra Netball Club Inc
ORGANISATION BACKGROUND:	North Turramurra Netball Club provides girls and women in Ku-ring-gai with the opportunity to participate in exercise, social interaction and learning skills in a supportive environment. Their aim is to promote a love of sport, and encourage skills development, in players from beginners through to representative level.
AMOUNT REQUESTED:	\$1,014
PROJECT DESCRIPTION:	Coaching extension packs - Purchase Coaching Extension Packs for use by coaches in enhancing the playing skills of their team players.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The North Turramurra Netball Club is seeking funds to purchase training equipment focusing on strength, agility and skills development. The equipment will be available for all types of players to use, from remedial to advanced levels. The training will be enhanced by the availability of this equipment and make sessions more fun and enjoyable. There are currently 250 players that would have access to this equipment.
AMOUNT RECOMMENDED:	\$1,014
SPECIFIC PURPOSE:	To purchase Coaching Extension Packs.

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ORGANISATION NAME:	Northside Branch Budgerigar Society of NSW Inc
ORGANISATION BACKGROUND:	Northside Branch Budgerigar Society organise an annual budgerigar show which gives the general public the opportunity to view an exciting range of birds, speak to exhibitors and obtain solutions to problems in caring for their pet birds, and to provide access to a supply of birds for their companion pets.
AMOUNT REQUESTED:	\$500
PROJECT DESCRIPTION:	Annual Show - An increased range and quality of diplomas, prizes and place cards for competitors at their annual Budgerigar Show at St Ives Showground.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	Northside Branch Budgerigar Society of NSW Inc is seeking assistance to run their Annual Show at the St Ives Showground. Funds are sought for diplomas and awards, hall rental, printing, stationery and postage, rosettes/cards, catering and raffle prizes. While the Budgerigar Society provides a valuable service to its members, the Annual Show is not clearly linked to any priority recommendation or needs identified in Council Community Plan 2005 – 2009 or related plans.
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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ORGANISATION NAME:	Northside Broadcasting Co-operative Ltd (2 NSB 99.3FM)
ORGANISATION BACKGROUND:	Northside Broadcasting Co-operative provides informative and entertaining radio content (plus work experience for volunteers), as well as an opportunity for all segments of the community to be represented by setting aside a segment of weekly programming for the exclusive hire and use of studio by approved ethnic communities to broadcast a one-hour program in their own language.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Photocopier - Purchase a photocopier/scanner to assist in management, corresponding with and responding to listeners, fund raising, marketing and public relations.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Northside Broadcasting Cooperative are seeking funds to purchase office equipment to assist with the administrative tasks of operating a community radio station. There are approximately 120 volunteers who perform a range of duties including presenting, marketing, fundraising, training, engineering and website design.</p> <p>The station is based in Chatswood and it is not clear how many people from Ku-ring-gai listen to the radio station, or what programs are particularly relevant to residents living in this area. A clear linkage is not evident, from the information provided, between this project and the priority recommendations and needs identified in Council's community Plan 2005 – 2009 or related plans.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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ORGANISATION NAME:	Northside Opera Study Group Inc
ORGANISATION BACKGROUND:	Northside Opera Study Group aims to foster greater understanding and appreciation of opera and music through weekly study sessions, and to provide an opportunity for people with an interest in these art forms to socialise and form new friendships.
AMOUNT REQUESTED:	\$427
PROJECT DESCRIPTION:	New Projector Screen - New tripod projector screen to be used as a teaching aid during weekly opera study sessions – to view libretti and illustrate points from various productions of opera on DVD.
PREVIOUS GRANTS:	2006 - \$1,779
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Northside Opera Study Group is seeking assistance to purchase a new projector screen which will be used to display material during opera study lessons. The old screen is unusable, and a new screen would save the group costs in individually printing and distributing the information. The Northside Opera Study Group currently has 95 members who have a deep appreciation and interest in opera. The group meets every week at the St David's Uniting church in Lindfield.
AMOUNT RECOMMENDED:	\$427
SPECIFIC PURPOSE:	To purchase a projector screen.

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ORGANISATION NAME:	Northside Riding Club
ORGANISATION BACKGROUND:	Northside Riding Club is a not-for-profit club which organises approximately 70 horse-riding events a year, as well as competitions and training opportunities with elite instructors.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Dressage Arenas Upgrade - Purchase 4 dressage arena cones to replace old cones which no longer meet safety requirements. Will enable club to hold more classes and competitions.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Northside Riding Club is seeking financial assistance to purchase arena cones which are used in programs and competitions run by the Club. The current equipment is unsafe and needs to be replaced to comply with safety requirements, particularly during days of high winds. The equipment would also allow additional competitions to be held and an increase in the number of participants. It is not clear from the information provided how many of the 300 members and 800 visiting competitors are from the Ku-ring-gai area.</p> <p>This project is not specifically linked to priority recommendations or needs identified in Council's Community Plan 2005 – 2009 or related plans.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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ORGANISATION NAME: Parkinson's NSW Hornsby Ku-ring-gai Support Group

ORGANISATION BACKGROUND: Parkinson's Support Group provides support both to people suffering from Parkinson's disease and to their carers and families. They also aim to provide educational sessions, improve lifestyle, keep members informed of research and new medication/therapies, assist sufferers and carers in adapting, provide moral and practical support, and to increase community awareness.

AMOUNT REQUESTED: \$1,000

PROJECT DESCRIPTION: **Computerisation of Support Group Records -**
Purchase a laptop computer to maintain membership and financial records for the group.

PREVIOUS GRANTS: 2008 - \$1,450
2007 - \$1,650
2006 - \$1,500
2005 - \$1,320
2004 - \$1,507

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Parkinson's Association Hornsby/Ku-ring-gai Support Group is wishing to purchase a laptop computer to assist in maintaining the membership and financial records of the group. The current Secretary of the Group is retiring from the position and has been using her personal computer. The incoming secretary does not own a personal computer and will be transferring all the membership and financial details from paper to electronic format. The existing laptop computer is being used by the other volunteers to communicate with members, produce newsletters, and conduct and record presentations. Approximately 65% of people accessing the services of the Group are from the Ku-ring-gai area. The Parkinson's Support Group is addressing an identified community need by providing leisure, recreation and social opportunities for people with disabilities and older people. They also organise guest speakers,

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distribute information and provide support to families, partners and carers through their monthly meetings held in Turramurra.

AMOUNT RECOMMENDED:

\$1,000

SPECIFIC PURPOSE:

To purchase a laptop computer.

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ORGANISATION NAME:	Recreation Rendezvous Inc
ORGANISATION BACKGROUND:	Recreation Rendezvous provides one-to-one support to people with a disability to assist them with access and inclusion in a recreation activity of their choice while meeting their individual needs in an inclusive environment. They also run, for adults with an intellectual disability and low support needs, the Chatswood Social Club and a variety of additional projects including drama and play development courses, Saturday outings and microwave cooking.
AMOUNT REQUESTED:	\$1,999
PROJECT DESCRIPTION:	Computer Access - Purchase an all-in-one computer to provide better computer access to all staff members.
PREVIOUS GRANTS:	2006 - \$1,500 2004 - \$1,000
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>Recreation Rendezvous is seeking assistance to purchase a computer to support the administration functions of the service. Currently there are 7 permanent members of staff and 3 computers. Staff is not all in the office at the same time. Recreation Rendezvous currently works with 25 participants and provides a service to adults with a disability aged over 18 years living in all 11 local government areas in northern Sydney.</p> <p>Information is not provided as to the number of clients from the Ku-ring-gai area that participate in programs run by Recreation Rendezvous.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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ORGANISATION NAME: Self Help for Hard of Hearing People (SHHH)
Australia Inc

ORGANISATION BACKGROUND: SHHH is a voluntary, non-profit organisation which promotes self-help for, and provides education and assistance to, people with hearing a impairment.

AMOUNT REQUESTED: \$1,700

PROJECT DESCRIPTION: **Personal FM System Device** - Purchase a personal FM system device for use in demonstrations to hearing impaired clients at outreach talks and lectures.

PREVIOUS GRANTS: 2008 - \$1,999
2007 - \$1,000
2006 - \$900
2004 - \$500

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: This project involves the purchase of a Personal FM system Device which allows people with a hearing aid to receive clear signals. The System Device is worn around the neck and transmits the signal from its inbuilt microphone directly to a person's hearing aids. This device helps to eliminate background noise and allows people with hearing aids to concentrate only on important signals. SHHH wish to demonstrate this device to people with hearing impairment during their outreach talks and lectures. SHHH is a small locally based organisation operating from Hillview in Turrumurra. They provide a service to local residents as well as people further afield from a very limited resource base.

AMOUNT RECOMMENDED: \$1,700

SPECIFIC PURPOSE: To purchase a personal FM stereo device for use in presentations.

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Attachment 1

Small Equipment

ORGANISATION NAME:	St Ives Northern Suburbs Agricultural & Horticultural Society Inc
ORGANISATION BACKGROUND:	St Ives Northern Suburbs Agricultural & Horticultural Society promote and foster every facet of arts & crafts, animal care, horse activities and music, and allow charities and local businesses to promote their various activities through their annual St Ives Show.
AMOUNT REQUESTED:	\$3,000
PROJECT DESCRIPTION:	Annual Show - Enable the society to provide a greater range of activities at its annual show in 2010.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The St Ives Northern Suburbs Agricultural and Horticultural Society are seeking support to conduct their annual show in 2010. In particular the Society could expand and improve components of the Show such as poultry, sheep, cattle, alpaca and cat sections.</p> <p>This section of the Financial Assistance Program relates specifically to small equipment and no such request has been made by the Society. This type of request can be more appropriately considered under Council's Sponsorship Policy as it includes many on-going expense items that cannot be considered under the Financial Assistance Program.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Attachment 1

Small Equipment

ORGANISATION NAME:	St Ives Toastmasters Club
ORGANISATION BACKGROUND:	Toastmasters is a non-profit organisation which provides a friendly and supportive environment in which people can develop their speaking, writing, evaluating and leadership skills.
AMOUNT REQUESTED:	\$350
PROJECT DESCRIPTION:	World Championships of Public Speaking library - A set of DVDs entitled "World Championships of Public Speaking" for use by mentors and other members of the club.
PREVIOUS GRANTS:	2007 - \$600
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	St Ives Toastmasters are seeking assistance to purchase educational resources for their members and mentors. The educational resources contain DVDs on speech craft skills and memorable public speeches. The resources would also be used by members of the Club and their families for university talks, job interviews and work situations. This project has a reach of the 26 club members and their families.
AMOUNT RECOMMENDED:	\$350
SPECIFIC PURPOSE:	To purchase a set of educational DVDs.

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Attachment 1

Small Equipment

ORGANISATION NAME: Sydney U3A – Upper North Region

ORGANISATION BACKGROUND: The University of the Third Age offers all seniors a wide variety of free opportunities to use their knowledge, skills and experience, and to acquire new ones in an informal, friendly atmosphere. The aim is to provide low-cost, on-going education through lectures, discussions groups, writing groups, etc. All course leaders are returned volunteers.

AMOUNT REQUESTED: \$1,200

PROJECT DESCRIPTION: **Courses in Ku-ring-gai Region** - Purchase a laptop computer compatible with existing data projector.

PREVIOUS GRANTS: 2008 - \$1,200

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: U3A have been very active in Ku-ring-gai, and provide low cost education and leisure programs to older people. The organisation has approximately 14,000 members in the upper northern Sydney region. They run courses in a number of locations in Ku-ring-gai including the Senior's Resource Centre in Lindfield, Lifeline Centre in Gordon and St Ives Uniting Church. The organisation would like to purchase a laptop computer which will be used to conduct their classes and maintain a high standard of tuition. All U3A activities are entirely voluntary and provide opportunities to enable older people to participate in social, cultural and learning activities. The equipment will be well utilised as U3A run classes 5 days per week in a number of locations around Ku-ring-gai.

AMOUNT RECOMMENDED: \$1,200

SPECIFIC PURPOSE: To purchase a laptop computer.

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2. CATEGORY : COMMUNITY DEVELOPMENT

Name of Organisation	Amount Sought \$	Amount Recommended \$
Aunties and Uncles Co-operative Family Project	5,000	Nil
Centacare Broken Bay - Boonah Creative Arts Centre	2,081	750
Community Friendship Group "Cooinda"	1,000	1,000
Constant Companion	1,656	1,100
Cromehurst Special School P & C Association	3,950	2,000
Dial –a Mum Inc	1,000	250
Disabled Alternative Road Service	2,000	500
Easy Care Gardening	2,800	Nil
Good Beginnings Australia	5,000	Nil
Gordon East Public School	3,085	Nil
Hornsby Ku-ring-gai & Hills Multiple Birth Association (HKHMBA)	1,220	1,220
Hornsby Ku-ring-gai Stroke Recovery Club	1,000	300
Ku-ring-gai Community Workshop "The Shed" Inc	2,000	2,000
Ku-ring-gai Family Support Program / Ryde Family Support	1,500	1,500
Ku-ring-gai Historical Society Inc	5,000	2,000
Ku-ring-gai Neighbourhood Centre (KNC)	5,000	1,000
Ku-ring-gai Youth Development Service	5,000	3,600
Lorna Hodgkinson Sunshine Home	4,800	1,500
Marian Street Theatre for Young People	5,000	4,500
Moving Forward Together Association	2,500	Nil
MS Society Ku-ring-gai Branch	1,000 or more	Nil
Parkinson's NSW Hornsby Ku-ring-gai Support Group	2,500	1,000
Probus Club of Warrawee Inc	500	500
Pymble Turramurra Kindergarten	5,000	1,500
RFS Hornsby Ku-ring-gai Catering Brigade	2,329.80	2,330
Single with Children	1,436.50	1,000
Streetwork Inc	3,000	2,500
Total	56,973.30	32,050

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Attachment 1

Community Development

ORGANISATION NAME: Aunties & Uncles Co-operative Family Project

ORGANISATION BACKGROUND: Aunties & Uncles Co-operative links vulnerable children from socially and emotionally disadvantaged homes to caring volunteer ‘Aunts or Uncles’, providing positive mentoring, encouragement, friendship, love and stability. This enables children to experience family types more settled than their own and enjoy respite from the often stressful situation of their own homes.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **Volunteer Mentor Recruitment & Thank-you Event** - Promotion and staging of a volunteer recruitment, reward and Thank-you event, with the dual purpose of recognising existing mentors and recruiting new ones.

PREVIOUS GRANTS: No funds received previously

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Aunties and Uncles (Northern Sydney Area) project provides support for disadvantaged children and their families through volunteer mentors. Children are linked to an “aunt or uncle” (volunteer) for positive role modelling, friendship and growth in self-esteem. The link assists parents with parenting skills, time out, relaxation and support. Funds are sought to assist with volunteer recruitment and staging of volunteer thankyou events. The majority of the funds sought will be spent on catering (\$1,500) and advertisement placement (\$1,500).

It is not clear from the information provided how many of the children assisted live in this area, or the number of volunteers currently active in Kuring-gai. The information supplied by Aunties and Uncles indicates that 10 young children were linked in 2007 with aunts and uncles, covering the whole northern Sydney region.

AMOUNT RECOMMENDED: Nil

SPECIFIC PURPOSE:

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Attachment 1

Community Development

ORGANISATION NAME: Centacare Broken Bay - Boonah Creative Arts Centre

ORGANISATION BACKGROUND: Boonah Creative Arts Centre provides a quality fine arts program for people with a disability. This is achieved through having professionally trained staff and volunteers in the arts and disability fields. They help facilitate the arts programs that support and extend, and celebrate the talents of each individual art student attending the program.

AMOUNT REQUESTED: \$2,081

PROJECT DESCRIPTION: **Boonah Creative Arts Centre - Exhibitions -** Funding to cover the costs of framing and art supplies required for the two main art exhibitions held each year. These exhibitions showcase the creative talent of the students.

PREVIOUS GRANTS: 2008 - \$2,000
2007 - \$1,870
2006 - \$1,851.30
2005 - \$990
2004 - \$990

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Boonah Creative Arts Centre (West Pymble) provides leisure activities including art tuition to people with disabilities. Students from Ku-ring-gai and other parts of northern Sydney come to participate in the arts tuition. The project meets identified community needs by creating leisure and social opportunities and support services for people with disabilities. This activity provides a quality arts program and celebrates the talents of each individual art student. The exhibitions raise community awareness, enhance the self esteem of participants and provide a forum to publicly exhibit their work. The funds sought will go towards framing and art supplies to produce the works.
This project and format has been supported by Council through this program for a number of years, and the group should be encouraged to look at different projects or alternative sources of funding.

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AMOUNT RECOMMENDED: \$750

SPECIFIC PURPOSE: A contribution towards the staging of the Art
Exhibition

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Attachment 1

Community Development

ORGANISATION NAME:	Community Friendship Group "Cooinda"
ORGANISATION BACKGROUND:	"Cooinda" aims to provide suitable facilities for seniors to meet socially, share their experiences, have lunch, be entertained and listen to speakers on relevant topics (e.g. medications /safety).
AMOUNT REQUESTED:	\$1,000
PROJECT DESCRIPTION:	Ongoing Luncheons and Meetings - To provide funding for monthly luncheons and guest speakers relevant to the age group, with a Christian emphasis.
PREVIOUS GRANTS:	2008 - \$1,000 2007 - \$750
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The Community Friendship Group meets monthly for a program of activities which includes morning tea followed by varied recreational, educational and social activities and lunch. The Group is open to everyone whether in care or still living in their own home. The Group meets identified community needs by providing opportunities for social activity to older people who could potentially be socially isolated. "Cooinda" utilises the services of Hornsby/Kuring-gai Community Transport to pick up people from their homes. Apart from funds provided by Council, the group is reliant on donations and practical assistance from volunteers and contributions by participants. On average, 65 people attend the monthly social activities and lunches.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	To cover the costs associated providing monthly luncheons and meetings.

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Attachment 1

Community Development

ORGANISATION NAME: Constant Companion

ORGANISATION BACKGROUND: Constant Companion is a unique HACC funded service which provides a subsidised 24 hour, 7 day a week personal alarm system to enable the frail aged, aged or disabled and their carers to receive assistance in an emergency.

AMOUNT REQUESTED: \$1,656

PROJECT DESCRIPTION: **Financially Disadvantaged Residents -** To provide the Constant Companion '24-hour Home Emergency Monitoring Service' to 3 financially disadvantaged residents of Ku-ring-gai, free of all set up costs which would usually include installation, rental technician, key lock and disconnection.

PREVIOUS GRANTS:
2008 - \$1,210
2007 - \$1,635
2006 - \$1,635
2005 - \$1,689
2004 - \$1,524.60

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: As a Home & Community Care (HACC) funded service, Constant Companion aims to provide services to the frail elderly and people with a disability and their carers, to enable people to remain in their own home. The emergency home monitoring systems will provide the security of knowing that help is available at the press of a button if people fall over or become ill. This subsidy will pay the up-front cost of \$545 to supply and install emergency monitoring equipment in the homes of residents of Ku-ring-gai who have been assessed as being financially disadvantaged. The client's contribution will be \$434 per year for the ongoing monitoring fee. This project meets an identified need to provide safety and security for people to remain in their own home. The emergency monitoring system is particularly beneficial for people who live alone as they will be able to call for help in an emergency.

AMOUNT RECOMMENDED: \$1,100

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SPECIFIC PURPOSE:

To provide 2 emergency monitoring services to Ku-ring-gai residents who are financially disadvantaged.

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Attachment 1

Community Development

ORGANISATION NAME: Cromehurst Special School P & C Association

ORGANISATION BACKGROUND: The January Vacation Activity Centre, run by Cromehurst Special School P & C, provides social and leisure activities for students aged between 5 and 18 yrs with moderate to severe physical and intellectual disabilities. Some of the aims of the VAC program are; to provide vacation care to students with a physical and mental disability; provide activities and outings which are fun and social, including transportation; support working parents and provide respite to parents and carers; allow teachers and aides to further their experience working with students with special needs.

AMOUNT REQUESTED: \$3,950

PROJECT DESCRIPTION: **January Vacation Activity Centre Program -** Holiday activities and care in a safe and familiar environment for students with a moderate to severe physical and intellectual disability. Students with high support needs and disabled students over 13 years of age have no other holiday activities available. The program is run by a supervisor and teachers who are trained and familiar with special needs and emergency medical requirements of the students.

PREVIOUS GRANTS: 2008 - \$2,000

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Cromehurst P & C Association provides a valuable holiday program for up to 30 children with intellectual disabilities and their siblings as well as respite for families. Door-to-door transportation is part of the program. Children who participate in this program have moderate to high support needs and are not able to participate fully in a mainstream school holiday centre. The program meets an identified need by providing respite and support to residents who have a family member with an intellectual disability. A new component has been added to the program whereby university students who need to complete work placements as part of their curriculum participate as special needs educators

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or speech therapists. This is beneficial both for the university students who will gain practical experience, and for the students of Cromehurst through social interaction with people of a similar age.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

A contribution towards the January Vacation Activity Centre Program.

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Community Development

ORGANISATION NAME:	Dial-a-Mum Inc.
ORGANISATION BACKGROUND:	Dial-a-Mum is a telephone support service run by volunteers (all mothers). The aim is to provide a listening ear for all callers, reduce the isolation of many in the community and contribute to family communication and relationship building.
AMOUNT REQUESTED:	\$1,000
PROJECT DESCRIPTION:	Training Program - Fund an additional 12 session training program to boost numbers of volunteers on the phone line. Help to address the increasing complexity of callers needs, an increase in the number of callers, and to reduce the number of calls currently unanswered (300 – 600 per month).
PREVIOUS GRANTS:	2008 - \$250
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	Dial-A-Mum provides trained maternal support to callers requiring anonymous guidance in time of personal or family distress. There are no paid staff and all calls are answered by 33 volunteers. The demand for Dial-A-Mum services has been increasing and additional trained volunteers are required to answer calls. In response, Dial-A-Mum want to organise an additional 12 training sessions to support new volunteers and to up-skill existing volunteers to handle the increasing complexity of caller enquiries. A number of volunteers are Ku-ring-gai residents. There are no statistics available regarding the number of Ku-ring-gai residents who utilise the service. Over a period of time, Ku-ring-gai Council has been reducing the level of financial support to Dial-A-Mum with a view to encouraging self-reliance and the seeking of funds from other northern Sydney councils. Dial-A-Mum do not currently receive support from other councils in northern Sydney.
AMOUNT RECOMMENDED:	\$250
SPECIFIC PURPOSE:	A contribution towards the training of phone line volunteers.

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Attachment 1

Community Development

ORGANISATION NAME: DARTS - Disabled Alternative Road Travel Service

ORGANISATION BACKGROUND: DARTS arranges a program of social and recreational activities and provides accessible door-to-door transport for people with physical disabilities who use a wheelchair. Thereby enabling this group, with the assistance of volunteers, to be included in the community. Their aim is to assist with mobility, promote social interaction, reduce social isolation, provide respite for carers and support individual independence for their clients.

AMOUNT REQUESTED: \$2,000

PROJECT DESCRIPTION: **Volunteer Recruitment and Training** - The project is to recruit volunteers through a promotional campaign, including publicity, and to design a training matrix and develop a handbook for volunteers.

PREVIOUS GRANTS: 2007 - \$1,000
2005 - \$1,000
2004 - \$1,500

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: DARTS is a Home and Community Care funded service providing accessible transport services to adults with a physical disability who use wheelchairs. The organisation currently has 80 clients throughout northern Sydney, 10 of which are currently living in Ku-ring-gai. Funds are sought to develop and prepare a volunteer training handbook including publicity and promotion. Additional volunteers are required to assist clients on social excursions so that they don't become socially isolated. It would assist volunteers to understand the additional information required to perform their duties, and thereby improve the level of care provided to clients. As this is a regional project, assistance should also be sought from other Councils in Northern Sydney

AMOUNT RECOMMENDED: \$500

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SPECIFIC PURPOSE:

A contribution towards volunteer recruitment and training.

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Attachment 1

Community Development

ORGANISATION NAME: Easy Care Gardening Inc

ORGANISATION BACKGROUND: Easy Care Gardening Inc is a Home & Community Care service assisting aged pensioners and people with a disability and their carers to stay in their homes by providing a gardening and lawn mowing service. Volunteer gardeners weed, prune, and mulch and make gardens safe and tidy for those sometimes vulnerable people.

AMOUNT REQUESTED: \$2,800

PROJECT DESCRIPTION: **Gardening Volunteers for Frail Aged and Disabled** - The funding will be put towards the costs of advertising for gardening volunteers to help frail aged and disabled pensioners and their carers. In order to continue the service, new volunteers are needed. Easy Care Gardening will be promoted through advertising and editorial in local newspapers to encourage new volunteers.

PREVIOUS GRANTS: 2008 - \$1,250
2007 - \$1,100
2006 - \$1,100
2005 - \$973
2004 - \$1,830

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Funding is sought to place 12 months of advertising in the North Shore Times to attract gardening volunteers to the service. Currently Easy Care Gardening has 394 volunteers who assist with gardening, mowing and office administration. Additional volunteers are required to maintain the current level of services. Easy Care Gardening volunteers have increased from 305 to 394 in the past 12 months through a focus on advertising in specific areas. There are currently 1,170 clients who receive a service from East Care Gardening, of which 300 live in the Ku-ring-gai area.

While Easy Care Gardening provide a vital community service, spending funding on newspaper advertising is not considered an

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innovative use of funds, nor will it increase the capacity to recruit volunteers in the future. Advertising costs are an ongoing expense and currently they advertise two times per month at \$153 per advertisement.

AMOUNT RECOMMENDED:

Nil

SPECIFIC PURPOSE:

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Community Development

ORGANISATION NAME:	Good Beginnings Australia
ORGANISATION BACKGROUND:	Good Beginnings is a charity which works with communities to provide early childhood intervention services. The Volunteer Support Program offers practical, emotional and social support to families with young children when needed. The Chinese Play and learn playgroup gives parents dealing with social isolation an opportunity to meet other parents in a culturally sensitive environment.
AMOUNT REQUESTED:	\$5,000
PROJECT DESCRIPTION:	Good Beginnings Volunteer Support Program; Chinese Play and Learn Playgroup - Funding will contribute to the administrative, training and advertising costs incurred in recruiting additional trained volunteers for weekly visits to offer support to families with young children, and for a Chinese-speaking early childhood teacher to facilitate the Playgroup.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Good Beginnings Volunteer Support Program are seeking a grant to assist in the overall administration of their service. This includes salary costs for an early childhood teacher.</p> <p>Under the Financial Assistance to Community Groups Program, requests for recurrent or ongoing expenses cannot be considered. The area covered by the Program is Ryde/ Lower North Shore, and there is no information supplied to indicate the level of involvement in Ku-ring-gai.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Community Development

ORGANISATION NAME:	Gordon East Public School Band Program
ORGANISATION BACKGROUND:	The Gordon East Public School Band Program aims to expose children to the joys of music, and give them the valued experience of performing as an organised band for community groups and in competitions.
AMOUNT REQUESTED:	\$3,085
PROJECT DESCRIPTION:	GEPS Community Group Performances - Funding would allow the school band to play at local nursing homes, local hospitals and at church and pre-school fêtes, covering the cost of transport, banners, uniforms, conductor and new musical scores for three performances.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Gordon East Public School Band are seeking funds to assist with a project to perform at three public venues. The aim is to provide free entertainment to people in the community, build community relationships and mutual support as well as exposing band members to different sectors of the community. Funds will also be used to purchase new music that will improve the repertoire of the band. The current fundraising efforts of parents cover the day-to-day running of the band and are insufficient to cover this outreach component.</p> <p>While this is a fine initiative, the NSW Department of Education has the primary responsibility of funding and resourcing school based activities. It is beyond the scope of Council's funding program to support school projects on an ongoing basis at the expense of non-profit community based organisations.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Attachment 1

Community Development

ORGANISATION NAME: Hornsby Ku-ring-gai & Hills Multiple Birth Association (HKHMBA)

ORGANISATION BACKGROUND: HKHMBA provides the opportunity for parents of multiple birth children to share information on the care and raising of multiples, as well as a support network, resources and social gatherings for member families. Information resources include a newsletter and a library.

AMOUNT REQUESTED: \$1,220

PROJECT DESCRIPTION: **Newsletter production and library update -** Funding would cover the cost of materials, printing and postage of the monthly newsletter, and the purchase of current books relevant to the care of multiple birth families, making up-to-date information available at no extra cost to members.

PREVIOUS GRANTS: 2007 - \$1,260
2006 - \$1,140
2005 - \$1,000
2004 - \$1,175

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: This service is unique as there are no other local services providing support to multiple birth families. Approximately 50% of their members reside in Ku-ring-gai. The newsletter is a valuable communication medium for approximately 110 members (this varies from year to year) and especially those unable to attend meetings. It is also distributed through health care centres and hospitals. The newsletters enhance awareness of parenting issues and ease parent isolation. The Multiple Birth Association library is in need of updating, with many books currently 20 years old and losing relevance. The books will be made available to members, and provide easy access to resources that support them in their roles as parents of multiple birth children.

AMOUNT RECOMMENDED: \$1,220

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SPECIFIC PURPOSE:

To cover costs associated with newsletter production and to purchase library resources.

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Attachment 1

Community Development

ORGANISATION NAME:	Hornsby Ku-ring-gai Stroke Recovery Club
ORGANISATION BACKGROUND:	Hornsby Ku-ring-gai Stroke Recovery Club offers support to people who have suffered a stroke, their carers and families in the form of weekly “self help” meetings, 6-weekly outings and education on the effects (both physical and mental) and prevention of strokes. The outings reduce isolation and alienation and offer sufferers and families a way to enjoy activities in a supportive environment.
AMOUNT REQUESTED:	\$1,000
PROJECT DESCRIPTION:	A visit to ‘Aunty Molly’s Bakehouse’ Morisset - Funding would cover the cost of transport, morning tea in the grounds of the ‘Old Bakehouse’ on arrival, and a cabaret show during lunch by ‘Aunty Molly’ and supporting artists.
PREVIOUS GRANTS:	2005 - \$750
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	This is a small, voluntary self-help group for people who have suffered a stroke, their carers and families. Currently they have 25 members, of which 8 come from the Ku-ring-gai area. Their activities are self-funded. They are seeking funding for an excursion to Morisset as part of their 6-weekly outings program. The outings are used to address issues of isolation and trauma as a result of suffering a stroke. They provide an effective strategy to stimulate and lift the spirits of stroke sufferers, while at the same time encouraging them to engage with the wider community.
AMOUNT RECOMMENDED:	\$300
SPECIFIC PURPOSE:	A contribution towards a visit to ‘Aunty Molly’s Bakehouse’ in Morisset.

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Attachment 1

Community Development

ORGANISATION NAME: Ku-ring-gai Community Workshop "The Shed" Inc

ORGANISATION BACKGROUND: "The Shed" aims to provide a multi-functional workshop for the benefit of members to encourage the development of skills and member competence, promote and enhance healthy lifestyles and safe methods of work, promote comradeship amongst members, and to foster a vibrant community support group.

AMOUNT REQUESTED: \$2,000

PROJECT DESCRIPTION: **Repair of toys and equipment for childcare and kindergarten groups; Repair of intrinsic furniture items for elderly** - Purchase of equipment and materials needed for welding, so that Shed members can undertake repairs of toys and furniture, extending the life of these items and providing cost-saving for childcare centres and the elderly and pensioners.

PREVIOUS GRANTS: No funds received previously (Grant returned unspent in 2007/08)

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Shed wish to commence a new equipment and furnishings repair program to support local groups and elderly people living in Ku-ring-gai. Members of The Shed will be contacting local kindergartens and other childcare centres to assist in the repair of toys, furniture and other equipment. This service will be provided at a small fee to the centres, thus providing them with savings by not having to replace toys, equipment and furniture. In addition they wish to extend this service to people living alone, church groups and retirement homes based in the Ku-ring-gai area. Often people who are frail or living alone are not in a position, due to ill health, lack of appropriate equipment and finances, to carry out even simple repairs on furnishings or equipment. This type of assistance will be provided by The Shed and be promoted through community groups, churches, service clubs, retirement homes etc. The funds sought from Council will be used to purchase

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equipment required to repair or replace toys,
equipment, furniture and fittings.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

The commence a new equipment and furnishings
repair program

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Community Development

ORGANISATION NAME: Ku-ring-gai Family Support Program/Ryde Family Support

ORGANISATION BACKGROUND: The objective of the Ku-ring-gai Family Support Program is to provide case work to families experiencing stress in such a way to enhance families capacity to support the growth and development of all family members, and to provide group activities and programs which will develop support network, foster self esteem in both parents and children and improve parenting skills.

AMOUNT REQUESTED: \$1,500

PROJECT DESCRIPTION: **Parenting Group for Parents and Carers -** Funds will cover the cost of the presenter, resources, venue hire and travel for the "1 -2 -3 Magic" Parenting seminar for parents of children aged 3 – 12 years.

PREVIOUS GRANTS: 2008 - \$2,000
2007 - \$1,075
2006 - \$1,000

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Ku-ring-gai Family Support Program of Ryde Family Support is seeking assistance to conduct a program for parents with children aged 3 – 12 years. The Program is aimed at improving parenting skills, especially in the areas of child development, ways to increase self esteem and improve communication, and the development of positive adult to child relationships within the family. Participants will be encouraged to form a social network among their group, and information will also be provided to the group about community resources available to support families under stress. The program will be conducted over approximately 10 weeks and involve 20 families living in the Ku-ring-gai area.

AMOUNT RECOMMENDED: \$1,500

SPECIFIC PURPOSE: To cover the costs associated with running a seminar program for parents.

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Community Development

ORGANISATION NAME: Ku-ring-gai Historical Society Inc

ORGANISATION BACKGROUND: Ku-ring-gai Historical Society exists to collect, preserve and disseminate information relating to the history of Ku-ring-gai, and to provide resources to aid in genealogical research, particularly in relation to families of Ku-ring-gai.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **Membership Maximisation – Information and Inclusion** - Funds will be used to purchase equipment (colour printer, disc printer and digital recorder), and cover the cost of printing, venue hire, advertising and catering to increase the number of members and the reach of membership (i.e. to those disabled and unable to attend meetings) and to produce resource kits for schools.

PREVIOUS GRANTS: 2007 - \$2,315
2006 - \$1,250
2006 - \$1,098
2005 - \$1,159

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Ku-ring-gai Historical Society is seeking assistance to purchase equipment that will support their programs and enhance their capacity to deliver services to the community. In particular, they wish to increase their involvement with local schools by improving the information and resources contained in their resource kits.. This includes use of Historical Society research rooms for study by students.

The new equipment will also enable the production of talks on CDs, for distribution to those members who are unable to attend due to ill health or immobility. This will encourage people to maintain their membership and promote the recording of the oral history of Ku-ring-gai. In addition, the Historical Society wish to run focus groups as a means of introducing and increasing interest in local history among new groups in the community. The equipment will be used to

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produce workbooks and handouts that will facilitate learning and generate interest in local and family history, famous walks and suburbs of Ku-ring-gai.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

A contribution towards the costs associated with maximising the number of members and the reach of services to members.

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Attachment 1

Community Development

ORGANISATION NAME: Ku-ring-gai Neighbourhood Centre (KNC)

ORGANISATION BACKGROUND: Ku-ring-gai Neighbourhood Centre provides information services to all residents and support services to the elderly and frail, culturally and linguistically disadvantaged and new residents, and also provides referral to other services.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **“Be Part of a Special Outing Day!”** - This project will target people who are socially isolated due to physical, mental, environmental support needs and financial difficulties, and to help involve them in the community through a special one-day trip. People involved in all programs at KNC (Neighbour Aid, English Conversation class, Family Support and Community Settlement) will be invited to participate.

PREVIOUS GRANTS: 2006 - \$1,800
2006 - \$400
2005 - \$1,200
2004 - \$1,650

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Ku-ring-gai Neighbourhood Centre is seeking support to conduct a one day trip for their clients who are disadvantaged. The aim of this special outing day is to improve the clients’ mental and physical health as well as provide opportunities to socialise and participate in a group activity. The special day will involve approximately 45 clients, 5 volunteers and 2 members of staff to assist with supervision of the activity.

While this is a very worth while activity, from the information provided the cruise and entertainment will cost approximately \$100 per person for a one day outing.

AMOUNT RECOMMENDED: \$1,000

SPECIFIC PURPOSE: A contribution towards a “Special Outing Day”.

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Attachment 1

Community Development

ORGANISATION NAME: Ku-ring-gai Youth Development Service Inc (KYDS)

ORGANISATION BACKGROUND: Ku-ring-gai Youth Development Service objective is to provide free counselling using clinical frameworks and evidence-based research to promote measurable change for young people and their families with the aim of improving their health and wellbeing. KYDS also run educational and therapeutic group programs, to 12 – 18 yr olds and their families, being committed to giving every young Australian an equal opportunity to access professional counselling should it be needed.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **“Our Space”** - A peer support group program which will be run out of the Gordon Student Resource Centre, involving existing KYDS clients and Gordon SRC participants. Peer facilitators (18 to 24 yr olds) will be trained to run groups focussing on different young men’s and young women’s issues. Social outings and team training days will also take place.

PREVIOUS GRANTS: 2008 - \$4,400

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: KYDS are seeking support to run an early intervention peer support program for young people in the Ku-ring-gai area. Young people will be trained to facilitate groups, and supported to mentor and support other young people. This approach is less confronting than other types of therapeutic groups as it will be conducted by peer facilitators in a youth friendly environment. The initial training provided to mentors by Hornsby TAFE will involve developing their self esteem and leadership skills, as well as their mentoring and group facilitation skills. All support facilitators will be receiving ongoing supervision from KYDS, and regular de-briefing after the commencement of the project. It is proposed that weekly group sessions will be held containing between 10 and 20 young people per week over a

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six month period. It is anticipated that young people who participate in the groups will be teamed with a peer support leader and be able to discuss matters impacting on their lives, and will be given advice on where to obtain additional assistance if required.

AMOUNT RECOMMENDED:

\$3,600

SPECIFIC PURPOSE:

A contribution towards the costs associated with running a peer support group program.

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Attachment 1

Community Development

ORGANISATION NAME: Lorna Hodgkinson Sunshine Home

ORGANISATION BACKGROUND: Lorna Hodgkinson Sunshine Home supports people with intellectual disabilities in accommodation, day services, art programs and employment, as well as providing respite services for people with intellectual and other disabilities, the chronically ill, frail aged and people with mental health issues.

AMOUNT REQUESTED: \$4,800

PROJECT DESCRIPTION: **Sensory Support** - Funds will be used to purchase equipment necessary to set up a Sensory room at Pymble Day Service for clients with autism, psychiatric issues and those who are significantly challenged in mobility and verbal expression. Numbers at the Day Service centres have doubled this year, supporting a greater number of clients with the above high support needs. These clients in particular need sensory support and relief.

PREVIOUS GRANTS: 2008 - \$877
2008 - \$1,717
2005 - \$1,100

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Funds are sought to purchase equipment to establish a sensory room in the Pymble day care centre for high support clients with a disability. People with disabilities who also use the Turramurra and St Ives day care centres will also be able to access the equipment. There are currently 67 clients who access the Pymble, Turramurra and St Ives centres, and 12 of those live in the Ku-ring-gai area. The sensory equipment is used as a major means of communication for non-verbal clients, to achieve a sense of security and calm, and to motivate visual and physical responses. Each piece of equipment is aimed at assisting those with different levels and types of disabilities including autism, psychiatric conditions, destructive behaviours, challenged mobility and non-verbal clients.

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AMOUNT RECOMMENDED: \$1,500

SPECIFIC PURPOSE: A contribution towards the purchase of the equipment needed to set up a Sensory room.

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Attachment 1

Community Development

ORGANISATION NAME: Marian Street Theatre for Young People (MSTYP)

ORGANISATION BACKGROUND: MSTYP provides access and programs for children and young people wishing to pursue creative drama activities through regular weekly classes, workshops and opportunities to work in a professional theatre environment, mentored by professional theatre artists. MSTYP also provides high quality theatre for children and families, and educates through special theatre programs, workshops and events.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **Drama for Young People with a Disability -** Regular weekly classes for young people (aged 16 years to late 20s) with an intellectual disability in drama improvisation, movement and music. The classes will encourage self-expression, creativity and interpersonal and communication skills and develop an appreciation for story-telling and theatrical expression.

PREVIOUS GRANTS: 2006 - \$900

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: This project aims to use drama and theatre as a means of developing the self confidence, interpersonal skills and the creative capacity of young people with a disability. Weekly classes will be conducted for up to 12 people for 1½ hours over an eight week period. This program will be repeated over the four school terms with the potential to develop into a production series at a later stage. Due to the personal attention needed for people with special needs, larger classes are not appropriate, although an additional class could be held if numbers increase. This project will allow young people with disabilities to build on individual strengths, develop their listening and responding skills and improve their personal expression. The Marian Street Theatre for Young People will be working with the Sydney North Region Special Olympics to promote the program and exploring other ways to

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assist each other during the implementation phase.

AMOUNT RECOMMENDED:

\$4,500

SPECIFIC PURPOSE:

A contribution towards the staging of weekly drama classes for young people with an intellectual disability.

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Community Development

ORGANISATION NAME: Moving Forward Together Association

ORGANISATION BACKGROUND:

AMOUNT REQUESTED: \$2,500

PROJECT DESCRIPTION: **Harmony Day Poster Competition** - For students in Primary and Secondary public and private schools in NSW to produce artworks on the theme of 'Harmony'. In 2010 the theme is a pro-active one: "Harmony – We can make it Happen". The aim is to extend the project to more schools and provide better displays.

PREVIOUS GRANTS: No funds received previously

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: Funds are sought by the Moving Forward Together Association to extend the Harmony Day Poster Competition outside the inner Sydney Metropolitan Area and to purchase better displays. The aim of this project is to plant seeds in the minds of students against prejudice, and to promote harmony in the community. In 2009 over 3,000 primary and secondary students participated in this project. In previous years, the Harmony Day competition posters have been exhibited at the Gordon library.

Harmony Day is an Australian Government initiative under the Diverse Australia Program. Organisations are eligible to apply for funding for specific projects for up to \$50,000. It is recommended that the Moving Forward Together Association apply for funding under this program.

AMOUNT RECOMMENDED: Nil

SPECIFIC PURPOSE:

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Community Development

ORGANISATION NAME:	MS Society Ku-ring-gai Branch
ORGANISATION BACKGROUND:	The MS Society is a friendship group for people with Multiple Sclerosis. Monthly meetings are held at the Wild Flower Gardens, taxis and lunch provided. The Society also attempts to assist people with MS financially and with attendant care and disability aids.
AMOUNT REQUESTED:	\$1,000 or more
PROJECT DESCRIPTION:	Monthly meetings of the MS Friendship Group - These meetings require funds for taxi fare payment for clients and catering. They provide people with MS with an opportunity to meet and socialise with others, minimising social isolation and allowing them to access assistance with care.
PREVIOUS GRANTS:	2007 - \$1,000
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	This application was received after the closing date for lodgement of applications and cannot be considered. Council's Community Development Officer Aged and Disability Services to discuss other possible options available for this group to obtain assistance.
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Community Development

ORGANISATION NAME: Parkinson's NSW Hornsby Ku-ring-gai Support Group

ORGANISATION BACKGROUND: Parkinson's Support Group provides support both to people suffering from Parkinson's disease and to their carers and families. They also aim to provide educational sessions, improve lifestyle, keep members informed of research and new medication/therapies, assist sufferers and carers in adapting, provide moral and practical support, and to increase community awareness.

AMOUNT REQUESTED: \$2,500

PROJECT DESCRIPTION: **Communication Project** - Funds will be used for production of a monthly newsletter and a DVD of monthly meetings, and distribution of these to housebound members; to launch website; to purchase library books and DVDs; and to partly cover the costs associated with visiting and contacting members. Thereby continuing to provide relevant and up-to date information to people suffering with Parkinson's Disease.

PREVIOUS GRANTS: 2008 - \$1,450
2007- \$1,650
2006 - \$1,500
2005 - \$1,320
2004 - \$1,507

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Parkinson's Association Hornsby Ku-ring-gai Support Group is addressing an identified community need by providing leisure, recreation and social opportunities for people with disabilities and older people. They also organise guest speakers, distribute information and provide support to families, partners and carers through their monthly meetings held at Turramurra. An important component of this project is the ongoing contact program by volunteers, with people unable to attend meetings, via regular visits and telephone calls. The information newsletter, talks recorded on DVD, and library resources provide a valuable support service to the 250 members and their families. It should be

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noted that this group was recommended to also receive funding under the small equipment category.

AMOUNT RECOMMENDED:

\$1,000

SPECIFIC PURPOSE:

A contribution towards the costs associated with increasing communication with members.

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Community Development

ORGANISATION NAME:	The Probus Club of Warrwee Inc
ORGANISATION BACKGROUND:	Probus aims to provide fellowship, education and social activities for older people.
AMOUNT REQUESTED:	\$500
PROJECT DESCRIPTION:	Exhibitor's stand at the Wahroonga Village Fair - Participation in the Wahroonga Village Fair 2009 will provide the opportunity to gain new members, and further the services of the club to the local community.
PREVIOUS GRANTS:	2006 – 400 2008 – 1,100
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The Probus Club aims to broaden the interests of retirees, and increase their opportunities for social contact through monthly meetings with guest speakers, visits to places of interest, lawn bowls competitions, a computing and digital photography group, etc. A monthly newsletter is also prepared and distributed by the Club. The Warrawee Probus Club is seeking to increase its membership and promote its activities to the community. They are targeting people in the 60 to 75 age group. In previous years they have been able to recruit approximately 10 new members to the club through a stall at the Wahroonga Fair. Probus is meeting an identified community need by providing social and recreational opportunities and information support services to older people.
AMOUNT RECOMMENDED:	\$500
SPECIFIC PURPOSE:	To cover the costs of running an exhibitor's stand at the Wahroonga Fair.

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Community Development

ORGANISATION NAME:	Pymble Turramurra Kindergarten
ORGANISATION BACKGROUND:	Pymble Turramurra Kindergarten provides quality childcare and early childhood education to families in the local community, for 44 children per day.
AMOUNT REQUESTED:	\$5,000
PROJECT DESCRIPTION:	Parent Library Boost - Update of Reading/ Teaching material in the Community library for loan to parents, to keep them up to date with teaching methods and activities used in the pre-school.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The Pymble Turramurra Kindergarten are seeking assistance to update and extend the reading and teaching material contained in their library. These resources are used by teaching staff and students working at the centre as part of their community based education supplement. Parents are also able to borrow resources from the library, which covers areas such as children with special needs and cultural and linguistic diversity. People who are able to borrow from the library include the 98 families who use the kindergarten, their families and students. The kindergarten also swaps its education library material on a regular basis with other preschools, kindergartens and schools.</p>
AMOUNT RECOMMENDED:	\$1,500
SPECIFIC PURPOSE:	The purchase of books to up-grade the library for parents.

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Community Development

ORGANISATION NAME:	Rural Fire Service (RFS) Hornsby Ku-ring-gai Catering Brigade
ORGANISATION BACKGROUND:	The Catering Brigade caters for all RFS and Emergency Services, as well as community groups requiring catering at special events and any resident in an emergency situation. They aim to always be available to support those affected in an emergency situation, and to carry out their duties reliably, effectively and to the highest possible standard.
AMOUNT REQUESTED:	\$2,329.80
PROJECT DESCRIPTION:	Commercial Kitchen Upgrade - Funds are requested to purchase equipment for this kitchen such as urns, pots and pans, pie oven, to enable the brigade to provide a better service to the community.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The RFS Hornsby – Ku-ring-gai Catering Brigade are seeking assistance to purchase cooking equipment for their commercial kitchen based at the former Fire Control Centre at Hornsby. The Catering Brigade are responsible for providing catering services to fire fighters, police, SES volunteers and special services staff during bushfires, accidents and other emergencies. The new commercial kitchen and equipment will increase the Brigades capacity to cater for larger numbers, provide a service to more community groups and participate in special events. The Catering Brigade also assists with hazard reduction operations, search and rescue missions, fire training sessions, catering coordination etc. The total cost of this project is approximately \$100,000, with the Catering Brigade looking for other sources of funding to cover the balance.
AMOUNT RECOMMENDED:	\$2,330
SPECIFIC PURPOSE:	To purchase equipment to upgrade the brigade's commercial kitchen.

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Community Development

ORGANISATION NAME: Single with Children

ORGANISATION BACKGROUND: Single with Children provides affordable social functions for single parent families, and an environment of understanding and companionship, to help reduce the risk of social isolation and loneliness. Through interaction with other single parents and their children, adult and child alike can develop their confidence and self-esteem. The organised social activities provide an outlet where single parents (custodial and access) can meet and relate in a safe, non-threatening environment and focus on the unique and special challenges of raising children alone.

AMOUNT REQUESTED: \$1,436.50

PROJECT DESCRIPTION: **Single with Children Gala/ Fun Day** - Funds will go towards venue hire, catering and entertainers for the Fun Day. This will be the culmination of a six-week targeted awareness campaign in Ku-ring-gai with the aim of extending the support of SWC to families in this area.

PREVIOUS GRANTS: \$1,100

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Single with Children are wishing to organise a children's fun day in the Ku-ring-gai area for single parents as a means of generating local community interest and increasing membership. Such publicly promoted events make it easier for single parents to join support groups and make the initial contact. Prior to this event, Single with Children aim to distribute promotional information with relevant community organisations, school newsletters and local press. The aim is to reduce the risk of isolation and loneliness among single parents and their children, and advise them of support services available in the community. It is anticipated that between 50 and 100 families will participate in this event.

AMOUNT RECOMMENDED: \$1,000

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SPECIFIC PURPOSE:

A contribution towards the costs associated with staging a "Single with Children" Fun Day.

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Community Development

ORGANISATION NAME:	Streetwork Inc
ORGANISATION BACKGROUND:	<p>Streetwork is a registered, not-for-profit Christian charity that conducts 3 specific youth programs:</p> <ol style="list-style-type: none">1. Outreach programs to identify troubled youth2. Skill based workshops to divert problematic behaviour3. Mentoring based case management to modify behaviour.
AMOUNT REQUESTED:	\$3,000
PROJECT DESCRIPTION:	<p>Kickstart – an Adolescent Mentoring Program Adolescents aged 12 – 21 years, identified at-risk of crime, violence, homelessness and/or drug abuse, and deemed suitable, are referred to Kickstart. These young people are matched to a skilled mentor for between 3 and 18 months. Mentors and their mentees set realistic goals, and a review is carried out every 3 months.</p>
PREVIOUS GRANTS:	
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	<p>The Streetwork Kickstart program works with young people at risk, and provides an intensive mentoring service from a minimum of 3 months duration to a maximum of 18 months. During this time, young people set goals with their mentors and focus on strength based skills and behaviours. This project, if fully funded, will be working with approximately 5 young people aged 15 – 19 years to develop and complement an intervention strategy. The young people who will be supported by this project will be Ku-ring-gai residents, and attempts will be made to link them into other existing programs.</p>
AMOUNT RECOMMENDED:	\$2,500
SPECIFIC PURPOSE:	A contribution towards the provision of an adolescent Mentoring Program.

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3. CATEGORY: ARTS/CULTURAL

Name of Organisation	Amount Sought \$	Amount Recommended \$
Australian Dance Vision Co Ltd	5,000	2,000
The Cathedral Singers Inc	2,250	1,500
The Cavalcade of History and Fashion	11,300	4,500
East Lindfield Community Pre-school Association Inc.	1,440.79	1,000
English at Gordon – Gordon Baptist Church	500	500
The Eryldene Trust	2,500	2,500
The Gordon Handcraft Association	1,845	1,000
Hornsby Ku-ring-gai Domestic Violence Network – Centacare Waitara Family Centre	2,000	2,000
“Ignite the Flame” Ku-ring-gai Combined Churches Festival	4,000	2,000
KU The Chase Preschool	1,421.80	1,000
Ku-ring-gai Male Choir	1,265	Nil
Lindfield Montessori Preschool	496.08	496
Marian Street Theatre for Young People	5,000	Nil
Mirrabooka Singers	1,040	1,040
Northern Sydney Youth Orchestra Assoc Inc	2,000	Nil
NSW Camellia Research Society Inc	2,000	Nil
RAPA (Ryde Argyle Performing Arts) Inc	8,000	Nil
The Singing Treatts	3,963	1,500
St Ives Northern Suburbs A & H Soc Inc	3,000	Nil
Studio Artes Northside Inc	5,000	1,500
Total	42,756.67	22,536

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Arts / Cultural

ORGANISATION NAME: Australian Dance Vision

ORGANISATION BACKGROUND: Australian Dance Vision aims to improve the standard of dance teaching nationally through accredited teaching courses. Through their syllabus and assessment method they aim to create an enjoyable and supportive dance environment accessible to all young people. Furthermore, they provide the opportunity for young people to gain nationally recognised qualifications through their dance practice.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **NSW Professional Development Workshop -**
This 5-day workshop provides professional development for dance teachers, with classes run by industry professionals, equipping teachers with tools required to prepare and deliver lessons in classical, jazz, tap, and encouraging engagement with popular art forms such as hip hop. Teachers learn vital skills in class preparation, assessment preparation and teacher/student relationships. They benefit from having key speakers on first aid, dance physiotherapy and “safedance”, and good business management. The workshop provides a high level of technical experience which otherwise would be unaffordable.

PREVIOUS GRANTS: 2008 - \$3,500

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The aim of this professional development program for dance teachers is to develop teaching, business and dance safety skills in classical and popular artistic movement styles. The workshops will provide opportunities for teachers to gain expertise in teaching psychology, programming and artistic direction. While this is a state-wide event, a number of the dance schools (approximately 6) will be from the Ku-ring-gai area. The financial support provided by Council will make participation in this program more accessible by reducing the fee level for

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participants. This project was supported also in 2008.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

A contribution towards the cost of a 5-day professional development workshop.

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Arts / Cultural

ORGANISATION NAME:	The Cathedral Singers Inc
ORGANISATION BACKGROUND:	The Cathedral Singers' primary mission is to maintain and uphold the rich tradition of Cathedral-style music by performing at various venues such as retirement villages, churches of all denominations, hospitals and music clubs throughout Sydney and beyond.
AMOUNT REQUESTED:	\$2,250
PROJECT DESCRIPTION:	Lo! The Star - Funds will be used in the production of a high quality CD of carols for the 2009 Christmas season, and for the costs associated with the public concert at the Ku-ring-gai town Hall to launch the CD. The music will be chosen from critically acclaimed songs drawn from the 16 th to 21 st century. The concert will enhance the cultural image of Ku-ring-gai.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Cathedral Singers are seeking support to produce a CD of Christmas carols and for the costs associated with staging a public concert at the Ku-ring-gai Town Hall. The Choir, comprised of 22 regular singers, is independent and not attached to any church or denomination. Of the 22 regular singers, 6 live on the North Shore. The aim of this group is to introduce people to cathedral style music, improve the quality of worship and enjoyment of music, and increase participation of singers and listeners. This group also perform at retirement villages, churches and hospitals such as Lady Davidson Chapel, St John's Church, Gordon and St Luke's Church, Roseville. It is not clear from the application how many singers in this group live in the Ku-ring-gai area. While this group performs in many areas of Sydney, they regularly perform at St John's Church in Gordon, where they have recently established their base.
AMOUNT RECOMMENDED:	\$1,500

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SPECIFIC PURPOSE:

A contribution towards the costs associated with producing a CD of Christmas carols and staging a public concert.

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Attachment 1

Arts / Cultural

ORGANISATION NAME: The Cavalcade of History and Fashion

ORGANISATION BACKGROUND: The Cavalcade is a touring collection of more than 2000 historic gowns and several thousand accessories, dating from 1788 to the present. All gowns in the collection have been worn by Australian women and donated by them or their descendants. The life history and provenance of each is recorded, and the gowns and accessories are paraded and displayed at fundraising events for charitable organisations.

AMOUNT REQUESTED: \$11,300

PROJECT DESCRIPTION: **Preservation of the Cavalcade Collection -** Security and preservation of our unique collection to continue our commitment to fostering the arts and the cultural heritage of the community by displaying and touring our collection via a 'Museum without walls' approach. This includes an on-going display at the Gordon Library, delivery of parades, presentations and displays.

PREVIOUS GRANTS: 2007 - \$1,000
2005 - \$1,980
2004 - \$770

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Cavalcade of History and Fashion is seeking support to purchase acid-free garment and hat boxes, and to install an alarm system in their premises. The garment and hat boxes would assist in the preservation of the Cavalcade collection and provide learning experiences for people interested in history, fashion and textiles. The Cavalcade collection is modelled at parades, carried among audience at presentations and exhibited in glass displays at various venues. All the gowns received by Cavalcade have their life history or origin recorded and each gown is named after the first lady who wore it.

Under the Financial Assistance to Community Groups Program guidelines, capital items such as building alarms cannot be funded.

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AMOUNT RECOMMENDED: \$4,500

SPECIFIC PURPOSE: A contribution towards the purchase of acid-free garment and hat boxes.

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Arts / Cultural

ORGANISATION NAME:	East Lindfield Community Pre-school Association Inc.
ORGANISATION BACKGROUND:	East Lindfield Community Pre-school is a community based pre-school providing accessible, affordable quality education/ care services, and to support parents in child rearing.
AMOUNT REQUESTED:	\$1,440.79
PROJECT DESCRIPTION:	Multicultural and Indigenous Teaching Aids - The pre-school has a number of students from CALD backgrounds, and seeks to enhance its multicultural program and to celebrate diversity within the teaching program. The teaching aids which would be purchased would allow the children to visually understand cultural diversity, and to learn via dress-up and play with items such as world puzzles, doll dress ups, flags and block people.
PREVIOUS GRANTS:	2008 - \$1,830 2006 – \$991
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	The East Lindfield Preschool is seeking to purchase multicultural and indigenous teaching aids to enhance their cultural diversity program. They aim to achieve a greater understanding by the pre-school children, through play and visual stimulus, of the world and its cultural variety. Indigenous heritage forms one of the components of the program with a view to fostering a greater understanding and awareness of Aboriginal culture. This program also encourages children and families to maintain bilingualism and to celebrate cultural practices among the pre-school community.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution to purchase multi-cultural and indigenous teaching aids.

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Arts / Cultural

ORGANISATION NAME: English at Gordon – Gordon Baptist Church

ORGANISATION BACKGROUND: English at Gordon is a cross-cultural friendship centre operating under the auspices of Gordon Baptist Church. Its purpose is to show practical friendship to non English speaking residents, and to help them with English language, Australian customs, culture and heritage, and living skills.

AMOUNT REQUESTED: \$500

PROJECT DESCRIPTION: **Discover Ku-ring-gai** - The funds will cover the cost of bus hire and morning tea on one of a series of Monday morning excursions involving visits to places of historical significance in the Ku-ring-gai area. The aim is to develop a greater awareness and appreciation of the Ku-ring-gai area and the part played by Ku-ring-gai Council in maintaining and developing this lovely part of Sydney.

PREVIOUS GRANTS: 2008 - \$2835
2007 - \$1,186.90
2006 - \$2,090
2005 - \$1,200
2004 - \$870

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The aim of this project is to promote Ku-ring-gai's heritage and history to recent migrants living in Ku-ring-gai. As part of this program, students are encouraged to improve their English conversation and comprehension skills. This is an effective strategy for introducing to new residents Ku-ring-gai's natural and cultural heritage and other aspects of Ku-ring-gai that are highly valued by the community. By increasing awareness and appreciation of the local area, it is anticipated that new residents will assist in maintaining Ku-ring-gai's natural and cultural heritage.

AMOUNT RECOMMENDED: \$500

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SPECIFIC PURPOSE:

To conduct heritage historical excursions.

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Arts / Cultural

ORGANISATION NAME:	The Eryldene Trust
ORGANISATION BACKGROUND:	The Eryldene Trust is an independent trust formed to conserve and display to the public the Eryldene house museum and world renowned camellia garden, thereby encouraging appreciation of and education about aesthetics, fine art and decorative art, horticulture, architecture, literature and Australian history.
AMOUNT REQUESTED:	\$2,500
PROJECT DESCRIPTION:	Chinese Influences at Eryldene - Funds will cover the cost of researching, producing and launching a brochure, in English and Mandarin, highlighting the Chinese influences in the architecture, garden design, furnishings and plantings at Eryldene.
PREVIOUS GRANTS:	2008 - \$2,500
2008 ACQUITTAL FORM RECEIVED?	Yes
COMMENTS:	This project aims to identify Chinese influences at Eryldene and to prepare a guided walk brochure. The brochure will encourage exploration of the garden, architecture, design, furnishings and plant life. It will be printed in English and Mandarin to embrace Chinese members of our community. It is hoped that this project will attract a greater diversity of tourists and increase the number of people visiting Eryldene. The production of this brochure will enhance visitors' experience of Eryldene and provide opportunities for tourist enterprises in Ku-ring-gai. The funds will be used to engage an historian/writer, in printing, layout and translation into Mandarin.
AMOUNT RECOMMENDED:	\$2,500
SPECIFIC PURPOSE:	To cover the costs associated with producing and translating a brochure on the Chinese influences on interior and outdoor design at Eryldene.

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Attachment 1

Arts / Cultural

ORGANISATION NAME: The Gordon Handcraft Association (previously
The Local Handcraft Association)

ORGANISATION BACKGROUND: The group are a handcraft association who
promote hand crafted items and endeavour to
keep the skills alive by displaying and promoting
the beauty of such items. They encourage young
people to develop their skills, and give both
young and old people an outlet for showcasing
their talents.

AMOUNT REQUESTED: \$1,845

PROJECT DESCRIPTION: **Advertising and printing of tags and
pamphlets** Funding is required to advertise in
the Ku-ring-gai Philharmonic Orchestra program,
as well as for the printing of tags which are
attached to craft pieces, and pamphlets which are
handed out to the community at craft displays.

PREVIOUS GRANTS: 2008 - \$1,395
2007 - \$950
2006 - \$810
2005 - \$720
2004 - \$600

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Gordon Handcraft Association is a not-for-
profit cooperative of some 45 local craftspeople.
It provides a focal point for local craft workers,
and has been in operation in Ku-ring-gai for
approximately 35 years. The Association's retail
outlet is located in Gordon and is staffed by
members on a voluntary roster basis. In addition
to providing a retail/economic opportunity for
local craft workers, the "shop" visits retirement
villages on a regular basis to provide a shopping
opportunity for those with limited mobility, and
to carry out handicraft demonstrations. This
group aims to increase its profile in the
community, as craft of this nature represents skill
sets that are rapidly diminishing in our
community. This is a very similar application to
the previous year with little innovation in the

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approach taken by the group.

AMOUNT RECOMMENDED:

\$1,000

SPECIFIC PURPOSE:

A contribution towards printing and advertising costs.

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Attachment 1

Arts / Cultural

ORGANISATION NAME: Hornsby Ku-ring-gai Domestic Violence Network

ORGANISATION BACKGROUND: Hornsby Ku-ring-gai Domestic Violence Network is a collaborative network of private sector, Government and non-Government organisations working to enhance service provision, education and awareness as well as intervention and prevention strategies, thereby reducing domestic violence within our community and our Local Government Area.

AMOUNT REQUESTED: \$2,000

PROJECT DESCRIPTION: **Love Bites** - A program aimed at young people aged 15 – 17 years attending Yrs 9 and 10, providing awareness and education on the issues of domestic violence and sexual assault. The program was developed for professionals to work with teachers and to facilitate day-long activities relating to this aspect of the curriculum. Funds will go towards catering, funding an art therapy facilitator, a music facilitator and materials for use at these day-long events.

PREVIOUS GRANTS: 2006 - \$3,000
2004 - \$1,110

2008 ACQUITTAL FORM RECEIVED? N/A

COMMENTS: The Hornsby Ku-ring-gai Domestic Violence Network wish to roll out a program in Ku-ring-gai addressing issues of domestic violence and sexual assault in teen relationships. Secondly, it covers moral values and standards that young people will be encouraged to follow through into their adult relationships, aimed at reducing the number of victims and perpetrators. Initially the Network plan to introduce the Love Bites program into 5 local high schools for approximately 120 young people in Years 9 and 10. The program will be facilitated by those working in sexual health and domestic violence services, who will train teachers to conduct student groups. The training to students and teachers will be provided free of charge and

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incorporate various art forms (painting, music and drumming) to represent and document the learning experiences of the people who participated in the program. This is an early intervention strategy aimed at raising awareness and promoting healthy relationships among young people. This program will be conducted over a one month period in the nominated schools.

AMOUNT RECOMMENDED:

\$2,000

SPECIFIC PURPOSE:

To cover the costs associated with providing one-day seminars in schools for a teenage audience.

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Attachment 1

Arts / Cultural

ORGANISATION NAME: Ignite the Flame - Ku-ring-gai Combined Churches Festival (Fusion Australia Ltd)

ORGANISATION BACKGROUND: 'Ignite the Flame' is an activity supported by about 25 individual Christian churches of the Ku-ring-gai area, to run a community festival on the Anzac Day holiday each year. The festival is affiliated with Fusion Australia Ltd, an international youth and community organisation.

AMOUNT REQUESTED: \$4,000

PROJECT DESCRIPTION: **Ignite the Flame - Ku-ring-gai Combined Churches Festival** Funds will contribute towards staging of the Festival on the St Ives Village Green with an expected attendance of 4,000 people.

PREVIOUS GRANTS: 2008 - \$2,500
2007 - \$2,200
2006 - \$2,000
2005 - \$1,200
2004 - \$1,100

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Ignite the Flame is a community event organised by the Ku-ring-gai Combined Churches. This event is held annually at St Ives Village Green on Anzac Day holiday and aims to bring together the local community through celebration. It adds to the traditional character of Ku-ring-gai and provides a number of free activities and entertainment for families. A small organising committee made up of representatives from churches in Ku-ring-gai coordinate the festival with the assistance of over 200 volunteers. The main source of income for this event is derived from church donations and food stall sales. It is anticipated that 4,000 people will attend this event. Staging, sound and stage artists are a costly yet vital component for any entertainment program particularly at a festival of this size. In 2010 the Festival will have an emphasis on single parent families and people living alone.

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AMOUNT RECOMMENDED: \$2,000

SPECIFIC PURPOSE: A contribution towards the staging of the annual
'Ignite the Flame' festival.

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	KU The Chase Preschool
ORGANISATION BACKGROUND:	KU The Chase Preschool is a community-based preschool which provides accessible, affordable, high quality early childhood education and care for local families. The staff aims to give children the opportunity to learn, discover, make decisions, and be curious and independent.
AMOUNT REQUESTED:	\$1,421.80
PROJECT DESCRIPTION:	Purchase of multicultural resources - To increase the range of resources (puzzles, posters and musical instruments) from other cultures. The emphasis will be on promoting and incorporating Aboriginal perspectives in all areas of the Centre's curriculum.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Chase Preschool is seeking to purchase Aboriginal teaching resources to promote and incorporate indigenous perspectives in the Centre's curriculum. A review of their current equipment has identified the need to increase resources and provide children with additional cultural/ educational experiences. The aim is that children will appreciate diversity of culture and develop a greater understanding of cultural practices.
AMOUNT RECOMMENDED:	\$1,000
SPECIFIC PURPOSE:	A contribution towards the purchase of multicultural teaching resources.

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Attachment 1

Arts / Cultural

ORGANISATION NAME: Ku-ring-gai Male Choir

ORGANISATION BACKGROUND: The Choir is a community of men with a common love of singing. Most of the members are over 55 years of age, and a significant proportion live in Ku-ring-gai. The main aim of the Choir is to provide entertainment to residents of retirement villages and to raise funds for charities.

AMOUNT REQUESTED: \$1,265

PROJECT DESCRIPTION: **Purchase of Choir jackets (5)** - The Choir needs to replace old jackets which have become worn, and to buy correct sizes for new members, so that Choir members can maintain their 'smart' appearance, and the Choir is able to retain its appeal to its target audiences.

PREVIOUS GRANTS: 2008 - \$1,200
2007 - \$375
2006 - \$1,300
2005 - \$1,000
2004 - \$300

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Choir provide entertainment for the enjoyment of older members in the local community and raise funds for charities. The Choir performs in Ku-ring-gai and other parts of Sydney and country areas. In 2008 they performed 12 concerts at retirement villages and 3 special events. In 2009 they hope to reach an audience of 1,500 through concerts, 5 of these in Ku-ring-gai. It is estimated the concerts will raise \$5,000 for supported charities such as Prostate Cancer Research, Deaf and Blind children, Spastic Centre, etc. The original jackets were "made to measure" making it difficult to outfit new members and jackets are starting to wear out and need replacing.

While the Choir perform an important function, new jackets will not increase their repertoire or the quality of their performance on stage. It should be noted that Council has assisted the Ku-

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ring-gai Male Choir to purchase uniform apparel
in previous years.

AMOUNT RECOMMENDED:

Nil

SPECIFIC PURPOSE:

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	Lindfield Montessori Preschool
ORGANISATION BACKGROUND:	Lindfield Montessori Preschool is a pre-school for up to 30 children per day aged 3 to 6 years old. It has been in operation for 33 years and provides a Montessori program.
AMOUNT REQUESTED:	\$496.08
PROJECT DESCRIPTION:	Cultural Resources Program - Lindfield Montessori Preschool aims to build on the existing cultural resources that are available to include materials related to Asia. This would be achieved by purchasing educational materials in the form of puzzle maps of Japan and Taiwan. These resources would compliment the existing Montessori program and relate to the current community demographic.
PREVIOUS GRANTS:	2007 - \$837 2006 - \$700 2004 – \$650
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Lindfield Montessori Preschool is seeking funds to purchase educational materials to assist children in learning about the geography and cultures within the Asian region. Culture will be incorporated in the daily educational program and enable students to gain a greater awareness and encourage sharing of information about their backgrounds. Children will become familiar with cultures that are both similar and different to their own and will extend their learning in this area.
AMOUNT RECOMMENDED:	\$496
SPECIFIC PURPOSE:	To purchase educational resources highlighting cultural and geographic features of the Asian region.

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	Marian Street Theatre for Young People (MSTYP)
ORGANISATION BACKGROUND:	MSTYP provides high quality, accessible theatre for children and families, and educates through special theatre programs, workshops and events. MSTYP also provides access and programs for children and young people wishing to pursue creative drama activities through regular weekly classes, workshops and opportunities to work in a professional theatre environment, mentored by professional theatre artists.
AMOUNT REQUESTED:	\$5,000
PROJECT DESCRIPTION:	Grandpa and Thomas and the Green Umbrella - "Grandpa and Thomas" is a play approx 35 minutes in length aimed at young children (18 months to 4 years). This play will be the first of a new professional theatre program called "Cushion Theatre". "Grandpa and Thomas" is a popular picture book by Pamela Allen for which MSTYP has obtained the rights. The play will use participatory verbal and visual elements incorporating music, songs and puppetry to engage children and inspire active learning experiences.
PREVIOUS GRANTS:	2006 - \$900
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Marian Street Theatre for Young People are seeking assistance to develop a play aimed at young children. This play is based on "Grandpa and Thomas", a popular picture book by Pamela Allen. The play will incorporate music, songs and puppetry to engage children and inspire active learning experiences. The objective is to establish Cushion Theatre as part of an ongoing program which will eventually lead to regular productions in Ku-ring-gai. Young children will gain access to small scale theatre productions (audience of 100) and be able to continue the

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experience at home by recalling songs, rhymes and characters. The Theatre will work collaboratively with Macquarie University's Early Childhood Unit, utilising research material and gaining assistance with choices of content, style, materials and settings. The potential audience for the play is estimated at 2,400 in the first short season, and will involve 14 professional artists in the development of the script, design and creation of the production. The cost of the project is estimated at \$29,640 of which the theatre group is seeking \$5,000 from Council to develop and perform this production.

This project is unlikely to proceed in the current financial year due to a longer than anticipated development phase and licensing requirements prior to any performances taking place at Marian Street Theatre. This project can be considered in the 2010-2011 Financial Assistance to Community Groups Program.

AMOUNT RECOMMENDED:

Nil

SPECIFIC PURPOSE:

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Arts / Cultural

ORGANISATION NAME: Mirrabooka Singers

ORGANISATION BACKGROUND: The Mirrabooka Singers are a Ku-ring-gai based women's choir providing completely voluntary entertainment to seniors' hostels, aged care residences and nursing homes, Alzheimer's units, church groups, etc.

AMOUNT REQUESTED: \$1,040

PROJECT DESCRIPTION: **Mirrabooka Community Concerts** - Funding will contribute to the cost of sheet music renewal (two concert programs per year requiring full sets of approx 30 songs), honoraria for two pianists and a musical director, printing and postage costs, and piano tuning.

PREVIOUS GRANTS: 2008 - \$1,200
2007 - \$1,650
2006 - \$500

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: The Choir has been operating for 40 years and provides cultural services to the community through musical performances for the aged and disabled as a valuable diversional therapy. The Mirrabooka Singers provide approximately 40 concerts annually, primarily in the Ku-ring-gai area. The purchase of sheet music and printing for the group is required to update their music program of approximately 30 songs twice per year. Funding is also sought for honoraria for three of the professionally trained musicians who voluntarily donate hours of rehearsal and performance time to the Choir. Funding for annual piano tuning is recommended as this contributes to greater audience enjoyment. They perform largely to an older audience ranging between 20 and 150 people, mainly in senior's accommodation facilities.

AMOUNT RECOMMENDED: \$1,040

SPECIFIC PURPOSE: To purchase sheet music and cover the costs of printing, postage, piano tuning and honoraria for

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three volunteer musicians.

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Arts / Cultural

ORGANISATION NAME:	Northern Sydney Youth Orchestra Assoc Inc
ORGANISATION BACKGROUND:	The Northern Sydney Youth Orchestra aims to promote appreciation of music in the community by charitable and public performances, and to promote opportunities for young musicians to develop excellence in all aspects of instrumental performance including personal development.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Orchestral Performances during 2009 Funding requested to cover extra costs of public performances planned for 2009, which will include citizenship ceremonies, eisteddfods, a tour of Central Western NSW, concerts at Macquarie University, Arden School and other venues.
PREVIOUS GRANTS:	2007 - \$2,000
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	Funding is not recommended as the application does not clearly demonstrate how Ku-ring-gai's local musicians or residents will benefit from performances. Rehearsals are held in Beecroft and part of the assistance is sought to support a Central West NSW tour.
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	NSW Camellia Research Society Inc
ORGANISATION BACKGROUND:	NSW Camellia Research Society is a specialist flower society (Camellia) based around Gordon. Members are involved in Eryldene House and Garden, Gordon; Lisgar Camellia Garden, Hornsby; Camellia Garden at Camden Park; international camellia register; camellia hotline; writing and speaking on camellias and open gardens.
AMOUNT REQUESTED:	\$2,000
PROJECT DESCRIPTION:	Annual Camellia Show - Funding will contribute to the cost of advertising banners and signs, and printing of the show schedules.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	Funding is not recommended as the application does not demonstrate how the arts/cultural pursuits will be enhanced in this area. It does not clearly address the priority funding areas in Council's Cultural Plan 2004 - 2009. Assistance is sought to advertise and promote the Annual Camellia show with the view of developing an interest in gardening with camellias.
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Arts / Cultural

ORGANISATION NAME:	RAPA (Ryde Argyle Performing Arts) Inc
ORGANISATION BACKGROUND:	Community, not-for-profit theatre group whose aims are to develop, train and promote emerging local talent in all areas of theatre and to provide a quality theatre experience for local people in the Ku-ring-gai area.
AMOUNT REQUESTED:	\$8,000
PROJECT DESCRIPTION:	Ku-ring-gai Elders Engagement - Through workshop sessions with RAPA's theatre and drama personnel, our older residents will develop a series of 10 to 15 minute plays and participate in the subsequent production. These works will focus on issues important to our older residents and the challenges they face in our community of Ku-ring-gai.
PREVIOUS GRANTS:	2007 - \$2,000 2006 - \$2,000 2004 - \$2,870
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>RAPA is seeking assistance to conduct a number of theatre and drama workshops with older people living in Ku-ring-gai and develop these into short plays. The aim is to engage older people in the community to relay their stories using theatre as the medium encompassing views on conservation, environment, cultural identity, and respect for older residents. This will be a new theatre work involving people during the various phases of production. Older people will have the opportunity to utilise their creative talents, explore issues relevant to them and present these to the community as a whole.</p> <p>RAPA has indicated a strong interest to base their activities mainly in the Ku-ring-gai area but is restricted by lack of affordable and suitable public facilities. The fees charged by organisations with suitable performance space in Ku-ring-gai (schools and University of Technology) are beyond the scope of small</p>

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theatre groups. Schools also prioritise their own activities for use of those facilities and booking cannot often be guaranteed. The lack of suitable venues in the Ku-ring-gai area will prevent the completion of workshops and production. This project can be considered again in the 2010-2011 Financial Assistance to Community Groups Program.

AMOUNT RECOMMENDED:

Nil

SPECIFIC PURPOSE:

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	The Singing Treatts
ORGANISATION BACKGROUND:	The Singing Treatts provide free choral entertainment to disabled, elderly, ethnic and religious groups primarily in Ku-ring-gai but also throughout Sydney. The choir celebrates interculturalism, and promotes an appreciation of difference.
AMOUNT REQUESTED:	\$3,963
PROJECT DESCRIPTION:	Electronic keyboard and other items for the choir - Funding will cover the cost of an electronic keyboard (many of the venues where they sing do not have a piano), Music stands and lights, outfits for the singers, and song/choral material.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	The Singing Treats are seeking assistance to purchase a range of musical equipment and materials to assist with their performances. The Choir members are multilingual and able to reach audiences from various cultural backgrounds. They provide their services voluntarily and gather people together promoting harmony and intercultural exchange. In the previous year they have made 20 performances with audience numbers ranging from 30 to 250. Members of the audience include people with disabilities, people who are recovering from sickness, holocaust survivors, religious and charity groups. Eight of the ten members of the Choir live in Ku-ring-gai although, it is not clear how many performances were held in Ku-ring-gai.
AMOUNT RECOMMENDED:	\$1,500
SPECIFIC PURPOSE:	A contribution towards the purchase of music equipment, music stands and lights and song material.

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Attachment 1

Arts / Cultural

ORGANISATION NAME:	St Ives Northern Suburbs Agricultural & Horticultural Society Inc
ORGANISATION BACKGROUND:	St Ives Northern Suburbs A & H Society promote and foster every facet of arts & crafts, animal care, horse activities and music, and allow charities and local businesses to promote their various activities through their annual St Ives Show.
AMOUNT REQUESTED:	\$3,000
PROJECT DESCRIPTION:	Northern Suburbs A & H Society Annual Show 2010 - Funds will help to allow the Society to provide extra learning activities and enable groups to raise funds.
PREVIOUS GRANTS:	No funds received previously
2008 ACQUITTAL FORM RECEIVED?	N/A
COMMENTS:	<p>The St Ives Northern Suburbs Agricultural and Horticultural Society are seeking support to conduct their annual show in 2010. In particular the Society could expand and improve components of the Show such as poultry, sheep, cattle, alpaca and cat sections. In addition hold workshops on all sections including field days.</p> <p>This section of the Financial Assistance Program relates specifically to arts/cultural section. The items listed for assistance include on-going expenses such as insurance, stationary, ribbons, judges etc, such items that cannot be considered under the Financial Assistance Program. This type of request can be more appropriately considered under Council's Sponsorship Policy.</p>
AMOUNT RECOMMENDED:	Nil
SPECIFIC PURPOSE:	

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Attachment 1

Arts / Cultural

ORGANISATION NAME: Studio Artes

ORGANISATION BACKGROUND: Studio Artes is a not-for-profit, community-based organisation which provides services for 120 members with a range of disabilities through Art, Recreation, Training and Employment Skills Development. Through a 'whole of life' approach, they seek to improve the quality of life of members and encourage them to be active members of their community.

AMOUNT REQUESTED: \$5,000

PROJECT DESCRIPTION: **The Broken Hill Art Exhibition for IDPWD -** Following a trip to Broken Hill by 14 young artists from Studio Artes, we propose to put together a travelling art show to begin in Ku-ring-gai, to coincide with International Day For People With a Disability.

PREVIOUS GRANTS: 2008 - \$1,200
2007 - \$1,237
2005 - \$1,000
2003 - \$1,000

2008 ACQUITTAL FORM RECEIVED? Yes

COMMENTS: Studio Artes are seeking assistance to develop a travelling art exhibition for works prepared by young artists with a disability. The young artists (14) travelled to Broken Hill and captured in art form the outback and wish to complete this project with a travelling art show. The exhibition will begin in Ku-ring-gai and travel to Hornsby and three other venues. The young artists will be assisted in putting together their own art show and completing the various stages until completion. The skills developed by the young artists will be shared throughout the organisation with a view of developing a training package based on this program. Studio Artes are also exploring options of working together with the Boonah Creative Arts Centre based in West Pymble to stage one of the exhibitions. Assistance for this project has also been made to the Northern Sydney Commonwealth Respite and

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AMOUNT RECOMMENDED:	Carelink Centre to cover travel costs. \$1,500
SPECIFIC PURPOSE:	A contribution towards the framing of artworks.



FINANCIAL ASSISTANCE TO COMMUNITY GROUPS PROGRAM 2009 GENERAL INFORMATION FOR APPLICANTS

818 Pacific Highway, Gordon NSW 2072 | Locked Bag 1056, Pymble NSW 2073

T 02 9424 0770 **F** 02 9424 0880 **DX** 8703 Gordon **TTY** 02 9424 0875

E kmc@kmc.nsw.gov.au **W** www.kmc.nsw.gov.au **ABN** 86 408 856 411

BACKGROUND

Ku-ring-gai Council is committed to providing the opportunity for community and arts/cultural organisations to develop exciting new, innovative programs which will further enhance the lives of residents of Ku-ring-gai. For many years, Council has provided small grants to many groups to further their work in the Ku-ring-gai area. A review of the Program has been undertaken and we are now looking to channel these funds into three core streams that will enable organisations to broaden the development of projects and services.

BROAD OBJECTIVES OF THE FINANCIAL ASSISTANCE PROGRAM

Projects funded by Council through the Financial Assistance to Community Groups Program should encourage:-

- | | |
|-----|---|
| (a) | An increased range and improved quality of community services in the Ku-ring-gai area. |
| (b) | An increased level of artistic and cultural activity and expression in the Ku-ring-gai area. |
| (c) | New and innovative programs that address identified community needs. |
| (d) | A fair and equitable approach to the funding of community organisations/groups in the Ku-ring-gai area. |

FUNDING CATEGORIES

Groups and organisations may submit only one application per category, but may apply for more than one category:

- | | |
|-----|--|
| (a) | <p>Small equipment grants. The aim of this category is to fund the hire or purchase of equipment that can be clearly demonstrated to improve the organisation's delivery of services to the community. Examples appropriate for this category are expenditure on equipment to enable a project to extend its activities to include people with disabilities or from culturally and linguistically diverse backgrounds, sports equipment to enable a youth project to commence, art materials for a new arts program, teaching aids to assist with English language classes etc.</p> <p><i>Grants are available in this category for up to \$2,000. Please note that due to the number of applications received grants of this amount are not guaranteed and part funding may be distributed as an option.</i></p> |
| (b) | <p>Community development grants. The aim of this category is to support the development of local community groups/organisations by funding projects that will develop the capacity of the group to address priority issues in the community; and provide a mechanism for local communities to participate in developing solutions to important issues in the Ku-ring-gai area. Priority for funding will be given to projects that can demonstrate an outcome which addresses identified needs outlined in the <i>Ku-ring-gai Community Plan 2005-2009</i> and relevant management planning documents. These grants are not</p> |

	<p>intended to contribute to the ongoing operational costs of an organisation, but to fund specific new projects or new components to existing projects, by small local groups who do not have a large fundraising capacity, or access to government funding. For example, in previous years a small incorporated self help group received funding to improve communication to housebound members by recording the presentations of guest speakers and distributing the DVDs, developing a website and upgrading information available through its library. Another example was a mental health service who initiated a project in which their clients developed a community mural thereby increasing their skills and sense of self worth as well as contributing to increased community awareness .</p> <p><i>Grants are available in this category for up to \$5,000. Please note that due to the number of applications received, grants of this amount are not guaranteed and part funding may be distributed as an option. Under special circumstances amounts above \$5,000 may be considered.</i></p>
(c)	<p>Arts and cultural grants. The aim of this category is to provide assistance in the organisation and operation of arts or cultural activities, events and services. Priority for funding will be given to projects that can demonstrate an outcome which addresses identified goals outlined in the <i>Ku-ring-gai Council Cultural Plan 2004-2009</i> and relevant management planning documents. For example, last year a pre-school received funding to create an indigenous cultural awareness program for the children.</p> <p><i>Grants are available in this category for up to \$5,000. Please note that due to the number of applications received, grants of this amount are not guaranteed and part funding may be distributed as an option. Under special circumstances amounts above \$5,000 may be considered.</i></p>
WHO IS ELIGIBLE TO APPLY?	
(a)	Non-profit, community organisations that are properly constituted and incorporated (or groups supported by an incorporated body)
(b)	Community organisations that are based within the Ku-ring-gai area. (If the organisation is not locally based, the program requesting financial assistance must be shown to be addressing identified priority needs of people within the Ku-ring-gai area).
(c)	Organisations that adhere to the principles of access and equity in the way that funded services and activities are administered. This means that organisations take steps to ensure that their services/programs are available to all members of the community including people with disabilities and people from culturally and linguistically diverse backgrounds.
WHO IS NOT ELIGIBLE TO APPLY?	
(a)	Individuals, unincorporated groups or profit making organisations.
(b)	Government departments, agencies or instrumentalities.
(c)	A political party as defined by the Local Government Act 1993, i.e. a group or organization "having as one of its objects or activities the promotion of the election to parliament or to a council of a candidate or candidates endorsed by it or by a body or organisation of which it forms part." Nor an organization that is affiliated or associated either directly or indirectly with any political party whether registered or not.
(d)	An organisation with substantial financial reserves, which are not allocated for specific purposes essential to the organisation.

(e)	Organisations who have failed to comply with previous funding requirements (e.g. completion of Financial Assistance to Community Groups Program Acquittal Form).
PROJECTS THAT WILL NOT BE CONSIDERED	
(a)	Requests for capital assistance or maintenance of buildings. This includes items considered to be permanently affixed to the building structure or grounds.
(b)	Requests that result in the proposed activity becoming <u>totally</u> dependent on Council for future funds. Therefore Council will not fund recurrent/ongoing expenses eg. salaries, insurance, rent etc
(c)	Proposals that duplicate another existing service.
(d)	Retrospective projects.
APPLICATION ASSESSMENT AND SELECTION PROCESS	
ASSESSMENTS AND SELECTION	
<p>The Financial Assistance to Community Groups Program applications will be assessed by the Community Financial Assistance Panel comprised of professional officers of Council with specialised expertise. Recommendations are then made to Council for determination.</p> <p>The panel will assess submitted applications based on the Objectives of the Program, the Eligibility Requirements, the General Guidelines, the Priority Funding Areas and the Assessment Criteria for each category.</p>	
APPLICATIONS	
Application forms can be downloaded from Council's website on www.kmc.nsw.gov.au or obtained by contacting Robin Hall on 9424 0896.	
Applications must be received by close of business, 5pm on Friday 26 June 2009 and can be mailed to:	
Financial Assistance to Community Groups Program Ku-ring-gai Council Locked Bag 1056 PYMBLE NSW 2073	
APPLICATIONS MUST INCLUDE:-	
(a)	A completed application form, ensuring that all details have been provided. Incomplete or late applications will not be considered.
(b)	The organisation's latest audited financial statement, or where an organisation is not subject to audit requirements, a statement of income and expenditure over the past twelve (12) months must be provided
(c)	A copy of the organisation's most recent annual report.
(d)	A copy of the organisation's constitution or statement of aims and objectives if a new applicant, or where these details have changed since a previous application.
(e)	All other relevant information attached e.g. quotes.
(f)	Completed Financial Assistance to Community Groups Program Acquittal Form (only applies to organisations that received funding through the Financial Assistance to Community Groups Program in the previous year). Due 31 May 2009.
APPROXIMATE TIME FRAME	
Deadline for submission of Financial Assistance to Community	
	31 MAY 2009

Groups Program Acquittal Form for 2008 projects	
Applications Close	26 JUNE 2009
Notification of success of applications	AUGUST 2009
Funds for successful applicants will become available	SEPTEMBER 2009
Deadline for submission of Financial Assistance to Community	31 MAY 2010
Groups Program Acquittal Form for 2009 projects	



FINANCIAL ASSISTANCE TO COMMUNITY GROUPS PROGRAM 2009

SMALL EQUIPMENT GRANT CATEGORY 1 - GUIDELINES

818 Pacific Highway, Gordon NSW 2072 | Locked Bag 1056, Pymble NSW 2073

T 02 9424 0770 **F** 02 9424 0880 **DX** 8703 Gordon **TTY** 02 9424 0875

E kmc@kmc.nsw.gov.au **W** www.kmc.nsw.gov.au **ABN** 86 408 856 411

Please read the General Information for Applicants before completing this application form. Priority for funding will be given to projects that address a high priority area as identified in the *Ku-ring-gai Community Plan 2005-2009*, the *Ku-ring-gai Council Cultural Plan 2004-2009*, and other priority areas in Council's Management Plan and reports. Applications will be assessed according to the guidelines and criteria outlined below.

PRIORITY FUNDING AREAS		
1.	(a)	Children and Families: shortage of childcare places; need for improvements to children's recreational spaces; social isolation of parents; access to essential health and support services; lack of accessible information. (pp. 46 – 50 <i>KCP</i>)
	(b)	Young People: access to venues for entertainment, recreation and youth drop-in; regular live music entertainment programs for under 18 year olds; provision of spaces and resources for study; access to transport for young people at nights and on weekends; improved access to early intervention services for mental health, relationship counselling, drug and alcohol issues; availability of crisis accommodation; programs that help young people feel valued and able to participate actively in the community. (pp. 58 – 63 <i>KCP</i>)
	(c)	Older People: increased opportunities to meet the social, cultural, learning and development needs of older people; social isolation and safety; assistance to enable frail elderly to remain in their homes; support for carers; access to transport options. (pp. 75 – 78 <i>KCP</i>)
	(d)	People with Disabilities: information and community awareness; access to in-home and community supports; physical access to public places; transport and mobility; access to leisure and recreation. (pp.88 – 90 <i>KCP</i>); and support for people with mental health issues (Council's Disability Discrimination Action Plan).
	(e)	People from Culturally and Linguistically Diverse Backgrounds: gaining information and access to services; settlement issues; issues relating to aging; celebrating diversity. (pp. 100 – 102 <i>KCP</i>)
	(f)	Women: social isolation; domestic violence and sexual assault. (p 106 <i>KCP</i>)
	(g)	Community Safety: addressing the safety concerns of residents with an emphasis on increasing the capacity of groups and the development of preventative strategies. (Council's Management Plan)
2.	(a)	Consider the needs of older residents and families with young children when developing cultural programs and services. (pp 8-9 <i>KCCP</i>)
	(b)	Promote projects that protect and conserve Ku-ring-gai's rich natural heritage, enhancing the role of the environment in shaping local identity. (p.10 <i>KCCP</i>)
	(c)	Develop and foster cultural programs that promote the benefits of interculturalism, encourage access, develop tolerance and understanding and celebrate difference. (p. 11 <i>KCCP</i>)
	(d)	Promote projects that foster the celebration and appreciation of Australia's Indigenous heritage. (p.12 <i>KCCP</i>)
	(e)	Promote and foster the ongoing development of arts/cultural pursuits in Ku-ring-gai. (pp 14 – 15 <i>KCCP</i>)
	(f)	Focus on cultural tourism. (p. 16 <i>KCCP</i>)
GRANTS ARE AVAILABLE IN THIS CATEGORY FOR UP TO \$2,000. PLEASE NOTE THAT DUE TO THE NUMBER OF APPLICATIONS RECEIVED GRANTS OF THIS AMOUNT ARE NOT GUARANTEED AND PART FUNDING MAY BE DISTRIBUTED AS AN OPTION.		

GENERAL GUIDELINES	
(a)	Priority will be given to applicants who submit new, innovative community development projects (or a new component to an existing service) that meet priority funding areas. Requests for contributions to ongoing operational costs will not be considered.
(b)	Priority is given to organisations with a reasonable level of volunteer involvement.
(c)	Organisations must demonstrate that they have actively sought funds from other sources (<i>i.e. fundraising, government grants, sponsorship and foundation grants</i>) and that they will be contributing towards the overall cost of the project.
(d)	Financial assistance will be used only for purposes as detailed in the original application.
(e)	Estimated prices of individual items of equipment should be included in the application, with a quote attached where possible.
(f)	Organisations successful in obtaining financial assistance will publicly acknowledge Council's contribution on their promotional material where appropriate.
(g)	A Financial Assistance to Community Groups Program Acquittal Form must be submitted, including a breakdown of how the grant was spent with receipts where possible, at the completion of the twelve (12) month period.
ASSESSMENT CRITERIA	
Applications will be assessed according to the following assessment criteria:	
1.	<p>Relevance to Ku-ring-gai priority funding areas (<i>Note: this relates to the actual project for which funding is being sought, not for the organisation as a whole</i>)</p> <ul style="list-style-type: none"> ➤ The project has clearly identified community outcomes ➤ The project/proposed service addresses an issue outlined in the priority funding areas
2.	<p>Funding is linked to an existing activity, project or program</p> <ul style="list-style-type: none"> ➤ Improves the capacity of the group to offer services and activities ➤ Will have long term benefits to the community ➤ Funding will not be used for day-to-day expenses such as rent, office supplies and the like
3.	<p>Compliance with the General Guidelines</p> <ul style="list-style-type: none"> ➤ The organisation and project are eligible for funding under the guidelines ➤ All financial and supporting information has been provided
4.	<p>Funding Options</p> <ul style="list-style-type: none"> ➤ The Small Equipment Grants Program has been identified as the most appropriate source of funding ➤ The organisation has demonstrated efforts to seek funding from other sources ➤ The organisation has limited access to funds (both government and large scale fundraising)
5.	<p>Project Management</p> <ul style="list-style-type: none"> ➤ The project has been properly researched and is feasible/viable and costings have been obtained with a written quote where possible.



FINANCIAL ASSISTANCE TO COMMUNITY GROUPS PROGRAM 2009

COMMUNITY DEVELOPMENT GRANT CATEGORY 2 - GUIDELINES

818 Pacific Highway, Gordon NSW 2072 | Locked Bag 1056, Pymble NSW 2073

T 02 9424 0770 **F** 02 9424 0880 **DX** 8703 Gordon **TTY** 02 9424 0875

E kmc@kmc.nsw.gov.au **W** www.kmc.nsw.gov.au **ABN** 86 408 856 411

Please read the General Information for Applicants before completing this application form. Priority for funding will be given to projects that address a high priority area as identified in the *Ku-ring-gai Community Plan 2005-2009 (KCP)* and other priority areas in Council's Management Plan and reports. Applications will be assessed according to the guidelines and criteria outlined below.

PRIORITY FUNDING AREAS	
(a)	Children and Families: shortage of childcare places; need for improvements to children's recreational spaces; social isolation of parents; access to essential health and support services; lack of accessible information. (pp. 46 – 50 <i>KCP</i>)
(b)	Young People: access to venues for entertainment, recreation and youth drop-in; regular live music entertainment programs for under 18 year olds; provision of spaces and resources for study; access to transport for young people at nights and on weekends; improved access to early intervention services for mental health, relationship counselling, drug and alcohol issues; availability of crisis accommodation; programs that help young people feel valued and able to participate actively in the community. (pp. 58 – 63 <i>KCP</i>)
(c)	Older People: increased opportunities to meet the social, cultural, learning and development needs of older people; social isolation and safety; assistance to enable frail elderly to remain in their homes; support for carers; access to transport options. (pp. 75 – 78 <i>KCP</i>)
(d)	People with Disabilities: information and community awareness; access to in-home and community supports; physical access to public places; transport and mobility; access to leisure and recreation (pp.88 – 90 <i>KCP</i>); and support for people with mental health issues (Council's Disability Discrimination Action Plan).
(e)	People from Culturally and Linguistically Diverse Backgrounds: gaining information and access to services; settlement issues; issues relating to aging; celebrating diversity. (pp. 100 – 102 <i>KCP</i>)
(f)	Women: social isolation; domestic violence and sexual assault. (p 106 <i>KCP</i>)
(g)	Community Safety: addressing the safety concerns of residents with an emphasis on increasing the capacity of groups and the development of preventative strategies. (Council's Management Plan)
Grants are available in this category for up to \$5,000. Please note that due to the number of applications received grants of this amount are not guaranteed and part funding may be distributed as an option. Under special circumstances amounts above \$5,000 may be considered.	

GENERAL GUIDELINES	
(a)	Priority will be given to applicants who submit new innovative community development projects (or a new component to an existing service) that meet priority funding areas. Requests for contributions to ongoing operational costs will not be considered.
(b)	Priority is given to organisations with a reasonable level of volunteer involvement.
(c)	Organisations must demonstrate that they have actively sought funds from other sources (<i>i.e. fundraising, government grants, sponsorship and foundation grants</i>) and that they will be contributing towards the overall cost of the project.
(d)	Financial assistance will be used only for purposes as detailed in the original application.
(e)	If equipment is required as part of the funding proposal, estimated prices of individual items of equipment should be included in the application, with a quote attached where possible.
(f)	Organisations successful in obtaining financial assistance will publicly acknowledge Council's contribution on their promotional material where appropriate.
(g)	A Financial Assistance to Community Groups Program Acquittal Form must be submitted, including a breakdown of how the grant was spent with receipts where possible, at the completion of the twelve (12) month period.
ASSESSMENT CRITERIA	
Applications will be assessed according to the following assessment criteria:	
1.	Relevance to Ku-ring-gai priority funding areas (<i>Note: this relates to the actual project for which funding is being sought, not for the organisation as a whole</i>) <ul style="list-style-type: none"> ➤ The project has clearly identified community outcomes ➤ The project/proposed service addresses an issue outlined in the priority funding areas
2.	Promotes sustainability and social capital <ul style="list-style-type: none"> ➤ Actively involves the community in the delivery of the project ➤ Develops the skills of the community and stakeholders ➤ Improves the capacity of the group to offer services and activities ➤ Will have long term benefits to the community
3.	Compliance with the general guidelines <ul style="list-style-type: none"> ➤ The organisation and project are eligible for funding under the guidelines ➤ All financial and supporting information has been provided
4.	Funding Options <ul style="list-style-type: none"> ➤ The Community Development Program has been identified as the most appropriate source of funding ➤ The organisation has demonstrated efforts to seek funding from other sources ➤ The organisation has limited access to funds (both government and large scale fundraising)
5.	Project management <ul style="list-style-type: none"> ➤ The project has been properly researched and is feasible/viable ➤ The organisation has demonstrated a capacity to meet identified time frames.



FINANCIAL ASSISTANCE TO COMMUNITY GROUPS PROGRAM 2009

ARTS & CULTURAL GRANT CATEGORY 3 - GUIDELINES

818 Pacific Highway, Gordon NSW 2072 | Locked Bag 1056, Pymble NSW 2073

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E kmc@kmc.nsw.gov.au **W** www.kmc.nsw.gov.au **ABN** 86 408 856 411

Please read the General Information for Applicants before completing this application form. Priority for funding will be given to projects that address a high priority area as identified in the *Ku-ring-gai Council Cultural Plan 2004-2009 (KCCP)* and will be assessed according to the guidelines and criteria outlined below.

PRIORITY FUNDING AREAS	
(a)	Consider the needs of older residents and families with young children when developing cultural programs and services. (pp 8-9 <i>KCCP</i>)
(b)	Promote projects that protect and conserve Ku-ring-gai's rich natural heritage, enhancing the role of the environment in shaping local identity. (p.10 <i>KCCP</i>)
(c)	Develop and foster cultural programs that promote the benefits of interculturalism, encourage access, develop tolerance and understanding and celebrate difference. (p. 11 <i>KCCP</i>)
(d)	Promote projects that foster the celebration and appreciation of Australia's Indigenous heritage. (p.12 <i>KCCP</i>)
(e)	Promote and foster the ongoing development of arts/cultural pursuits in Ku-ring-gai. (pp 14 – 15 <i>KCCP</i>)
(f)	Focus on cultural tourism. (p. 16 <i>KCCP</i>)
Grants are available in this category for up to \$5,000. Please note that due to the number of applications received grants of this amount are not guaranteed and part funding may be distributed as an option. Under special circumstances amounts above \$5,000 may be considered.	

GENERAL GUIDELINES	
(a)	Priority will be given to applicants who submit innovative arts/cultural development projects that meet Cultural Plan targets. Requests for contributions to ongoing operational costs will not be considered.
(b)	Priority is given to organisations with a reasonable level of volunteer involvement.
(c)	Organisations must demonstrate that they have actively sought funds from other sources (<i>i.e. fundraising, government grants, sponsorship and foundation grants</i>) and that they will be contributing towards the overall cost of the project.
(d)	Financial assistance will be used only for purposes as detailed in the original application
(e)	If equipment is required as part of the funding proposal, estimated prices of individual items of equipment should be included in the application, with a quote attached where possible.
(f)	Organisations successful in obtaining financial assistance will publicly acknowledge Council's contribution on their promotional material where appropriate.
(g)	A Financial Assistance to Community Groups Program Acquittal Form must be submitted, including a breakdown of how the grant was spent with receipts where possible, at the completion of the twelve (12) month period.

ASSESSMENT CRITERIA	
Applications will be assessed according to the following assessment criteria:	
1.	Relevance to Ku-ring-gai Council's Cultural Plan <ul style="list-style-type: none"> ➤ The project has clearly identified community outcomes ➤ The project/service addresses an issue outlined in the Cultural Plan ➤ The project demonstrates relevance to the identity and diversity of Ku-ring-gai and its residents
2.	Promotes and incorporates sustainability principles and social capital <ul style="list-style-type: none"> ➤ Actively involves the community in the delivery of the project ➤ Develops the skills of the community and stakeholders ➤ Will have long term benefits to the community
3.	Artistic merit, creativity and innovation
4.	Compliance with the General Guidelines <ul style="list-style-type: none"> ➤ The organisation and project are eligible for funding under the guidelines ➤ All financial and supporting information has been provided
5.	Project management <ul style="list-style-type: none"> ➤ The project has been properly researched and is feasible/viable ➤ The organisation has demonstrated a capacity to meet identified time frames.

MANAGEMENT PLAN 2009 TO 2012 - 1ST QUARTER REVIEW

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report to Council the progress over the period July to September 2009 against the 2009-2012 Management Plan.

BACKGROUND:

Section 407 of the Local Government Act requires Council to report, within two months after the end of each quarter, the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.

COMMENTS:

A progress report for all actions against the key performance indicators contained in the 2009-2012 Management Plan is attached.

RECOMMENDATION:

That the 1st quarter Management Plan review 2009-2012 be received and noted.

PURPOSE OF REPORT

To report to Council the progress over the period July to September 2009 against the 2009-2012 Management Plan.

BACKGROUND

Section 407 of the *Local Government Act 1993* requires Council to report, within two months after the end of each quarter, the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.

The 2009-2012 Management Plan was adopted by Council on 9 June 2009.

The Management Plan contains six principal activities, namely:

- Community Development
- Urban Environment
- Natural Environment
- Planning and Development
- Civic Leadership and Corporate Services
- Financial Sustainability

Each of the principal activities contain a series of issues, five year and one year objectives, key performance indicators (KPI's) and major projects. This provides the detail on what and how Council will do to achieve outcomes set and how its performance will be measured. The format of the Management Plan is consistent with the requirements of the Division of Local Government and also links to Council's long term Community Strategic Plan.

COMMENTS

The requirements set out in Council's Management Plan provide the foundation for measuring the performance of the organisation at a given point in time.

To ensure that the reporting of performance is both accurate and meaningful, targets have been developed for all the KPI's. In most situations they have sought to reflect outcomes consistent with the Community Strategic Plan. The attached report identifies the function areas and their KPI's, yearly target, the achieved amount to date, and a general update on what activities have been conducted during the period for each area.

This format provides a comprehensive insight to how Council is performing across all the major function areas at each quarter.

The following comments are provided for each principle activity on some of the most significant indicators for the period 1 July to 30 September 2009.

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Community Development

Aged Care

Disability Discrimination Action Plan

- Missed Business Booklet - in planning stages, awaiting information from Human Rights and Equal Opportunities Commission for graphic design and printing.
- Accessible format for newsletter for vision impaired. - Is ongoing and sent out in audio format quarterly
- Follow up with Human Rights and Equal Opportunities Commission regarding accessible bus stop standards - Human Rights and Equal Opportunities Commission have called for submissions relating to their draft proposal and this closed on 30th September 2009. It is expected that their interim report will be available early December 2009. Council submitted comments to the draft proposal and will receive notification once the report is completed.
- Investigate employment opportunities for People with Disabilities - discussions will be held with organisations that specialise in placing and supporting PWD.

Children Services

Council hosted a Children's Services Local Government Workers Forum to discuss a number of common children's services issues, across all councils, including Department of Education leasing arrangements for community based Out of School Hours services, accessibility of NSW Department of Community Services licensing information, National Quality Assurance reforms, and operational issues impact on Council run children services.

Family Day Care Quality Assurance Process

During July the Family Day Care Scheme undertook Step Three of the Family Day Care Quality Assurance process. This involves a 3 day validation visit from the National Childcare Accreditation Council to review and assess the implementation of quality practices within our Scheme. In August Council's Family Day Care Scheme was advised by the National Childcare Accreditation Council that we were accredited in accordance with the requirements of Family Day Care Quality Assurance and achieved high levels in all areas.

Youth Services

The 17th Fitz Band Competition was co-ordinated throughout September in St Ives. A total of 315 young people and their families attended the 4 events, with special honours going to the following bands: Rough Mix, Upskirts, Sat in a Hat, Adam Hendry Band, Aver and Dirty Waves (who also were the overall winners). Prizes included a \$250 gift voucher. The high level of musical ability amongst young people in the region was displayed by the 13 bands that competed.

The Parent Forums held during the quarter focussed on Young People, Mental Health and Extreme Behaviours, with over 50 parents and community representatives attended the 5th Parent Forum for 2009. Key speakers at the forum included Professor Garry Walter, Clinical Director of Child and Adolescent Mental Health in Northern Sydney and Chair of Child and Adolescent Psychiatry at the University of Sydney, Professor David Bennett, Head of The NSW Centre for the Advancement of Adolescent Health at the Children's Hospital Westmead, Lydia Senediak, Clinical Psychologist from Hornsby Child and Adolescent Mental Health Service, and Harry Smith, Psychologist and Chair of the KYDS Clinical Committee.

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Art Centre

The Art Centre had excellent enrolments in all classes during term 3 (27 July - 26 September). Annual survey indicated 95% satisfaction with Art Centre and the way the Art Centre is being run. New advertising strategies have attracted new clients to the Art Centre. The Art Centre social media site URL for Twitter, has been introduced to the Art Centre Website and promotional material. This site is growing daily and has already attracted clients to enrol in classes.

Vacation Care

School Holiday Programs: Ku-ring-gai Council Vacation Care successfully completed accreditation, receiving their accreditation certificate (valid until January 2011) and the Quality Profile certificate. The services received High Quality in 7 out of 8 areas and Good Quality for the remaining quality area. This is a great accomplishment for the services.

Spring into Action 2009 Program was released to the public on Monday 27th July 2009 with bookings due to open on Tuesday 11th August 2009. The program was booked to 100% capacity within 10 business days from when bookings opened

Library

The Ezone facility continues to be heavily used compared to usage prior to its launch in July 2007. Although current activity has levelled following the first 12 months, the usage continues to grow with increases averaging 60% across all branches compared with the corresponding quarter last year. The average rate of utilisation of all terminals across the Library is 57% with Gordon branch showing the highest usage rate.

Community Functions

Twilight Concert

The back burning smoke blanketed Wahroonga Park, setting the mystic mood for the "The Music of the Night".

Over 3000 people filled the park enjoying picnics, or food and wine from the stalls while Danielle Everett and Dale Burridge performed songs from The Phantom, Les Miserables and countless other classical composers. Children had their face painted and loved the balloons supplied by Major Sponsor Keith Soames with all donations going to the Children's Hospital at Westmead.

Sport and Recreation Facilities

The Active Ku-ring-gai Program has had strong participation for the whole of 2009. Term 4 has seen a drop in registrations which is most likely related to a number of regular participants suffering from unrelated medical problems as well as people cutting back on optional leisure spending this year.

Staff are continuing to work with the participants and instructors to expand the range of programs available. While in high demand for new programs enrolments for additional classes have been low resulting in several initiatives needing to be cancelled.

Urban Environment

Engineering Service Asset and Maintenance

Road maintenance activities in first quarter were busy attending to defects. Total defects recorded was 1423 with several maintenance works completed, including asphalt footpaths (Redgum) and

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concrete footpaths (Rohini St, Ryde Rd, Vale St, Norfolk St and Oliver Rd), road patching (Warrimoo Ave, De Burgh Rd, Rosebery Rd and Hunter St) and footpath grinding (Woodside Ave, Oliver Rd, Russell Ave and Pacific Hwy). A total of 644 pothole repairs were completed in the quarter.

Infrastructure Design

Footpath, Traffic and Drainage Projects have been included in Design program and allocated for construction before end of financial year. Pedestrian fencing in Koola Ave at the high school has been completed, as has the drainage improvements in Middle Harbour Road and Junction Road.

Traffic and Transport

A total of 350 damaged or missing signs or linemarking installations have been reported to the RTA for maintenance or replacement as a result of a proactive program of checking. Regulatory and warning signs and linemarking are necessary to maintain safe roads and smoother traffic flows.

Comments have been provided to HREOC on draft guidelines for assessing compliance of bus stops with disability standards for accessible public transport. An audit will be undertaken of all Ku-ring-gai bus stops for compliance with guidelines following their release. Provision of accessible transport facilities is a legislative requirement on transport providers. A program will therefore have to be implemented in future Capital Works programs to ensure increasing levels of compliance of bus stops.

The Road Safety Program being developed or delivered include speed reduction campaign, senior road safety, and school safety, drink driving and child vehicle restraints. This program is undertaken in close collaboration with the RTA and other Councils in this region.

Sportsfield Maintenance

During this period, staff have been responsible for the annual winter to summer season changeover. Sportsfield teams completed the uncovering of 23 synthetic cricket wickets, removal of over 100 sets of goal posts, 2,000 square metres of turfing to cover bare areas on ovals and linemarking for summer sports such as baseball, oztag, six a side soccer and cricket. All ovals have now been fertilized in preparation for the growing season.

Golf Course Maintenance

Both Gordon and North Turrumurra Golf Courses continue to improve after their recent renovations. Activities completed include coring of greens and tees, topdressing greens and fertilizing of greens and tees. General course maintenance has been undertaken as per agreed schedules. Golf course teams have also introduced a canopy lifting program on both courses to improve the speed of play for golfers.

Tree Works

- Tree works are now undertaken with a staff number of 10, with larger works issued to contractors due to the impending sale of Councils Elevated Work Platform
- 179 fallen branches and trees were cleared
- 631 CRS received during this period
- 54 stumps ground

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Open Space Planning

North Turrumurra Recreation Area

Following the determination by the Minister in relation to the special rate variation application, the capital expenditure of this project has been revised. This has exclusively focused on the NTRA project and is anticipated to be submitted to the Department of Local Government late 2009 for their consideration. Arising from the \$2 million grant from the Federal Government for the water reuse and recycling, a feasibility study on water supply and demand was completed. This has informed the preparation of tender documentation for the dam and sewer mining and leachate plant. Tenders for these projects are expected to be considered by Council in November and December 2009 with a view to commencing construction in January 2010.

St Ives Showground and Precinct Options Paper

Following Ideas Forum in February 2009 and subsequent meetings with users, various options were presented at the Planning Committee on the 1 July. Since this meeting staff have invited further comment from users and other stakeholders on the preliminary draft options. It is expected that a draft plan will be presented to Council for exhibition in December 2009.

St Ives Village Green Landscape Masterplan and BMX/Skate Park

Two stages of community consultation completed as part of the development of the draft landscape master plan. This feedback has been subsequently incorporated into the draft plan that was considered by Council for public exhibition in November 2009.

West Pymble Indoor Aquatic and Leisure Centre

In August 2009 Council adopted the floor plans for the facility following various consultations with the public and interest groups. The architect has since been commissioned to develop options for the building form that will be the subject of a public meeting on 25 November 2009. Funding for this project was not supported as part of the application for a special rate. Subsequently Council has adopted to use future income from the sale of land in the B2 road corridor in South Turrumurra.

Turrumurra Memorial Park and Karuah Park

Detailed designs have been completed for Karuah Park, consistent with the adopted Landscape Masterplan. It is anticipated that the exercise circuit and equipment will be installed in November 2009. As part of the playground upgrade at Turrumurra Park, architectural students from the University of Technology Sydney have been undertaking a design project for a picnic shelter. It is anticipated that the chosen design will be incorporated within the playground expected for installation early 2010.

Natural Environment

Bushland

Mapping of the endangered ecological communities has been completed. The field data is being consolidated and is expected to be ready for release late 2009. An early draft has been sent to the Department of Environment, Climate Change and Water as part of their regional mapping project reflecting the long standing cooperation between Council and this Agency on this project.

Two community walks and talks events were held this quarter: a walk at Browns Waterhole, South Turrumurra on 20 Aug (17 participants); and a movie night on 21 August (44 participants). As part of staff development and training, the revision to Biobase (Council's data base recording the location of threatened plants and animals), has been revised and trialled with selected staff. A

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training program with identified sections will be undertaken in November. This responds to one action in the recently adopted Bushland Plan of Management that has been under revision this year and subsequently adopted by Council on 20 October 2009.

Contractors have been appointed under the Environmental Levy to rehabilitate the riparian vegetation along Avondale, Coups and Gordon Creeks.

Fire program

Four hazard reduction burns were completed this quarter covering a total of 27.5 ha. These included: Avondale Pony Club, St Ives (7 ha); Gordon Park, Gordon (14.5 ha); Hampshire, West Pymble (4 ha); and Grosvenor, Lindfield (2 ha though only 60% was completed).

Council has also taken a lead role in the community consultation associated with the development of the Hornsby Ku-ring-gai District Bushfire Risk Management Plan. This plan is being prepared by the NSW Rural Fire Service with the relevant land managers and will set the strategic hazard reduction and other fire mitigation works for this region.

Water

The Stormwater harvesting program continues with the completion of the system at Cliff Oval and acceptance of the tenders for the systems at Auluba 3, South Turramurra and Lofberg Oval, West Pymble. Negotiations were finalised on the sewer mining project at Gordon Golf Course following the appointed tenderer going into receivership. Works are now scheduled to commence in December. Tender documentation has been prepared for the dam and sewer mining facility at North Turramurra Golf Course in response to the \$2 million Federal Government grant.

Council is also participating in a regional water and energy program, Climate Clever, with Hunters Hill, Willoughby, North Sydney and Lane Cove Councils. This program will provide residents the option to purchase water and energy efficient products and services at a discounted rate. The program will be launched on 7 October 2009 followed by a large scale promotional campaign throughout the LGAs.

Climate Change

Following the implementation of the energy efficiency program in 2008/09, a 12 month review of the effectiveness is being undertaken as part of the condition of contract. The energy savings anticipated have not been realised, however there has been a reduction in consumption of 3 percent. The contractor is now required to take additional actions to improve the effectiveness at no cost to Council.

Volunteer Planning and Development

Community volunteers

The number of volunteers has increased by 40 since June 30 2009. This represents steady growth and was assisted by the formation of a new bushcare group at Warragal Road Turramurra. Community support for the WildThings is increasing with almost 500 residents now on the database.

Planning and Development

Urban Planning

Architectural Style Guide

As Stage 1 of the Town Centres DCP is being finalised, the architectural style guide is in preparation that will be key tool for staff, Councillors, developers and the community in benchmarking the principles of good design.

Consolidated Development Contributions Plan

On 31 May, 2009 a Section 94E exemption was granted by the Minister for Council current contributions system. A new consolidated contributions plan is being prepared in consultation with Council, the Ku-ring-gai planning Panel and the State Government's Contributions review Panel.

Interface Strategy for KPP Areas

This project has been completed as part of the Ku-ring-gai Planning Panel's Town Centre LEP adopted on 27 May 2009. The principles of interface planning will be applied to Council's Principal local environmental plan.

Integrated Traffic and Transport Strategy

The background work and key transport planning work for the six town centres was completed as part of the stage 1 work on the Town Centres program.

Town Centre LEP

A draft plan was adopted 27 May, 2009 by the Ku-ring-gai Planning Panel. The two deferred matters were subsequently exhibited and adopted by the Panel. Meetings with the Ku-ring-gai Planning Panel and Department of Planning have commenced to finalise the draft Plan prior to formal gazettal.

Town Centre DCP

A draft plan was adopted by Council for public comment on 28 July 2009. This was exhibited from 7 August to 7 September 2009. This matter was to be reported back to Council on 10 November 2009, in accordance with Council's adopted timeline, however this is awaiting the gazettal of the LEP.

Development Control

Development Assessment

The median processing time for all development and related applications stood at 39 days as at end September 2009 which is well below the KPI of 60 days. The number of undetermined applications was 209 which is significantly (53%) below the KPI maximum of 450 applications. The median processing time for express development applications was below the 30 day KPI requirement at 29 days.

Land and environment costs for the September quarter totalled \$217,726 which was \$62,274 below the September quarter budget of \$280,000. In addition Council recovered \$24,855 in costs which exceeded the budget quarter budget projection of \$15,000 by some \$9,855. There were 10 appeals lodged during the September quarter which is a reduction over the 11 appeals lodged during the same period for the previous year. Council also achieved a wholly or substantially favourable outcome in the seven Land and Environment Court appeals concluded in the September quarter.

Item 8

FY00019
20 October 2009

Regulation and Compliance

Building Unit

The trend for the issue of construction certificates and complying development certificates continues to move away from Council. The introduction of the SEPP (Exempt and Complying Development Codes) 2008 providing an increased range of parameters to undertake complying development has also contributed to the shift of CDCs towards private certifiers.

Some 89% of all Building Certificates issued during the September quarter were processed within 21 days which is only marginally below the KPI of 90%. Additionally, 92% of all Construction Certificates submitted with Council were issued within 14 days of lodgement which exceeds the KPI of 90%.

Compliance and Regulation

The compliance group has seen a down turn in the number of compliance issues for residential flat developments as more are being completed and a reduced number commencing work largely due to the current financial slow down.

The "name and shame" list maintained by the NSW Food Authority in association with the educational material developed by our staff and continued inspection by Council officers has ensured that a satisfactory level of hygiene is being maintained throughout the area.

Civic Leadership and Corporate Services

Communication

Ku-ring-gai Enews

The July, August and September editions of Ku-ring-gai Enews were issued to over 2,000 residents. The e-newsletters covered a range of topics including upcoming events, consultations, new services and changes to services, Council achievements and dates of public meetings.

Communications has begun evaluating its current communication methods in order to inform a revision of the Communications Strategy. The first communication medium to be investigated has been the Ku-ring-gai Update. A feedback postcard was included in the July Ku-ring-gai update mail out to resident households. The postcard invited residents to comment on such things as content, readability, colour scheme and font use. Residents were also invited to comment on overall satisfaction and provide suggestions for improvements

With over 700 responses, the results from this consultation have been very positive. 90.2% of respondents were satisfied or very satisfied overall with the Ku-ring-gai update. Of this 39.2% were very satisfied. Conversely only 4.6% were very dissatisfied; those respondents provided some constructive comments on how Council could improve the Ku-ring-gai update which if implemented may reduce this figure in the future.

Governance

In July 2009 the Department of Local Government (DLG) conducted a comprehensive review of Council's operations, policies and procedures. A report from the DLG on Council's performance is expected in the near future and it is anticipated that generally we will receive positive feedback in relation to the Better Practices Review which they conducted.

Item 8

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During the quarter Council considered a report on its meeting structure and cycle which resulted in the abolition of the General Committee which means we revert back to having two Council meetings per month. An Internal Audit Committee was established and Council had on exhibition a revised policy for Payment of Expenses and Provision of Facilities to Councillors.

Corporate Planning and Reporting

Council received a Highly Commended commendation for its 2007-2008 Annual Report as part of the RH Dougherty Awards for Local Government. It also adopted its first Community Strategic Plan that outlines the direction and objectives for Ku-ring-gai the next 20 years. This document was developed over two years by the community, Councillors and staff and has and will continue to inform the preparation of the Management Plan and other Council strategies and policies. During the quarter staff have also commenced the preparation of the 2008/09 annual report and the regional State of the Environment Report in collaboration with the NSROC.

Consultation

Following the determination by the Minister for Local Government in relation to Council's application for an Open Space Special Rate, notification on the outcome was provided to residents in the first quarter rates notice.

Progress on the refinement of options for the St Ives Showground and surrounding precinct and the St Ives Village Green Master Plan also continued this quarter. These projects have involved consultations with various interest groups and users and it is anticipated that the draft plans will be exhibited late 2009 through to early 2010

Community feedback on the draft Bushfire Risk Management Plan was also sought as a collaborative project with the NSW Rural Fire Service and other land managers in this region. Comments are currently being considered and will be reflected in the revised draft plan due for public exhibition late 2009.

Information Management

On 8 September 2009 Council resolved to accept ESRI Australia as preferred tendered for the replacement of Council Geographical Information Systems (GIS). Implementation of the new GIS will be carried out over the next few months. It is expected that the new system will provide comprehensive GIS solution that will significantly improve Council's GIS capability and allow for future product development

Human Resources

Lost Time Injury Rate

Incident reports are trending upwards and most incidents are being reported in a timely manner. This is a positive OHS indicator which allows more issues to be investigated. A smaller percentage of reported incidents involved injuries compared to the same period last year. While there has been no reduction in the actual number of lost time injuries from the same three month period in 2008 one of the lost time injuries in this quarter was a journey claim which has no premium impact.

Financial Sustainability

Working capital

Council's Annual Financial Statements and audit reports from Council's external auditor, Spencer Steer Chartered Accountants for the year ended 30 June 2009 were presented to Council on 8 September 2009.

Item 8

FY00019
20 October 2009

The most appropriate measure of a council's financial position at a point in time is its level of available working capital. Council's adopted Long Term Financial Plan includes a working capital balance of \$700K in 2008/09 as part of the process of achieving the required balance of \$3.8M in 2012/13. The result for the 2008/09 year was an available working capital balance which was \$122K less than budgeted for and this shortfall will be addressed in the first quarter budget review for the 2009/10 financial year.

Procurement and Risk Management

An internal working group was formed in March 2009 to review Council's procurement practices with a view to developing an updated procurement Policy and related procedures. The group comprised 10 staff assisted by an external resource.

The Policy sets out four procurement principles with the main policy statement being:

- Ku-ring-gai Council will follow the principles of economy, equity, efficiency and environmental sustainability when procuring goods and services.

The Policy is complemented by three companion procedures being:

1. Purchasing Procedure
2. Engagement of Consultants Procedure
3. Tendering Procedures

The draft Policy was finalised during the quarter for consideration by Council during October.

Resolutions and Questions Without Notice

The number of outstanding Resolutions of Council and Questions without Notice are as follows:

Status as at 15/10/2009

	Resolutions	Resolutions	QWN	QWN
	Outstanding	Pending	Outstanding	Pending
Civic	0	0	2	1
Community	4	3	0	0
Corporate	2	8	0	0
Development & Regulation	2	3	1	0
Operations	4	2	0	0
Strategy & Environment	** 24	12	1	0

** Many of the outstanding resolutions relate to the town centres Local Environmental Plan (LEP), Development Control Plan (DCP), acquisition and reclassification process. It is anticipated that these will be able to be completed following the gazettal of the LEP.

CONSULTATION

No applicable.

FINANCIAL CONSIDERATIONS

The requirements outlined in the Management Plan 2009-2012 are funded in Council's budget.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

All Departments have provided the status and comments on the progress of Key Performance Indicators and Performance Measures in the **attached** report.

SUMMARY

Comments on the status of the first quarter report on the Management Plan have been included in the attached document. This includes comments on the status on key performance indicators for each function area. As noted in this report, there has been a variety of projects and actions undertaken by Council to achieve the outcomes identified by the Management Plan.

RECOMMENDATION

That the report on the progress of the Key Performance Indicators contained in the 2009 to 2012 Management Plan for the 1st Quarter of the Plan be received and noted.

Jeremy Pendergast
Corporate Planner

Peter Davies
Acting Director Strategy & Environment

John McKee
General Manager

Attachments: Principal Activity Progress Report for the quarter ended 30 September 2009 - 2009/198677

1 Community Development

This organisation is committed to the principles of sustainable development and management. Community Development covers all issues relating to community wellbeing, culture and lifestyle

11 Community services

Community services are provided at facilities such as libraries and cultural centres and provide benefit to our residents with particular focus on special need groups such as aged and youth

111 Service Planning and Development

MCDV01

Understand and support a cohesive community where we appreciate and support the many cultures and heritage of Ku-ring-gai residents. Access to the services, programs and facilities that enable full participation in/and enjoyment of the social and economic

Code	KPI	Target	Units	Achieved	Notes
a	2009/10 priority Community Plan recommendations completed	95	%	20	

The following Community Plan 2005 -2009 recommendations were commenced in the September quarter:

Children Services Development

Staff participated in the Australian Community Children's Services (ACCS) –NSW, OOSH Reference Group and Families NSW Project Management Group of children's services meetings and forums. The concerns of local children's services in Ku-ring-gai were raised at the meetings (Community Plan 2005-2009).

Staff convened the Ku-ring-gai/Hornsby Out of School Hours (KHOOSH) meeting in August for local before and after school care and vacation care services' workers. (Community Plan 2005-2009)

The Ku-ring-gai Children's Services Directory was updated progressively as changes were advised. This directory is up-to-date and available electronically to parents, service providers and members of the public on Council's website (Community Plan 2005-2009).

Youth Services

RECOMMENDATION: Increase the number and range of youth specific leisure and recreation programs on offer (CP 05-09).

1. Gordon Student Resource Centre- Open on 76 occasions
2. St Ives Fitz Youth Centre- Open on 15 occasions
3. Plan and establish Turramurra Youth Centre- New security system installation booked / several meetings held with Turramurra Rotary representatives regarding partnership opportunities relating to youth centre establishment.

RECOMMENDATION: Coordinate and evaluate a youth entertainment program of events and activities;

1. Fitz Band Competition (September 2009)- 4 live music events held
2. Discobility (July 2009) - One event held
3. Artstart Grant 2009- Grant received and project implemented
4. JB Seed Community Art Grant 2009- Grant received and project implemented
5. Skate Challenge at St Ives Skate Park- Sponsors secured / Artwork Completed / Promotion campaign started
6. 10 themed/entertainment events have been coordinated to date.

RECOMMENDATION: Build networks, collaborations and partnerships with other youth relevant organisations. Utilise these relationships to make progress on youth issues.

- 1 Liaise with the media (through Communication Section) to encourage a positive presentation of young people - 5 youth focussed media releases completed
2. Make contact with local community organisations through Hornsby Ku-ring-gai Youth Network (CP 05-09) - 3 HKYN meetings attended as at 16/10/09.

Recommendation: Build youth participation into the development of policies, programs, services and decisions (Community Plan 2005-2009).

1. Coordinate and evaluate the Youth Council: 2 Youth Council meetings held.
2. Build a strong volunteer base for youth services initiatives (involving empowerment and skill development) - 6 youth volunteers engaged through youth centres and band nights.
3. Consultation with local young people to ensure direct input into the planning of activities (CP 05-09): 2 young people participating in Council's Community Reference Group.
4. Maintain the involvement of young people on the Ku-ring-gai Police and Community Safety Committee (CP 05-09): 1 young person participated in Committee.

Recommendation: Maintain partnership with Ku-ring-gai Youth Development Service to develop and implement programs and actions that meet the needs of young people. Coordinate and evaluate information/education nights for parents in cooperation with Ku-ring-gai Youth Development Service. (CP 05-09).

1. Parenting Forums in partnership with KYDS: 2 Parents Forums held.

Aged and Disability Services

(Priority Action: Conduct educational seminars for older people)

During the last quarter 4 Seniors Seminars were held with 98 seniors in attendance.

In July researchers from Macquarie University spoke to 20 seniors about a new research program for seniors dealing with low mood issues.

In August a presentation was made on Medication Management to 23 participants.

In September 2 seminars were offered. The 1st was run by a physiotherapist from NSW Department of Health's "Healthy Lifestyle Unit". 35 seniors learnt about the importance of staying active and the many benefits of maintaining your mobility as you age. Some of the comments made through the evaluations included: " Thank you K Council for looking after us in this way", "We enjoyed the seminar", "Keep up the good work and advertise it", "Thanks to the organisers at Council", "Well done".

The 2nd seminar in September was an evening seminar on the topic of "Caring for someone with Dementia". A representative from Alzheimer's Australia spoke to 20 participants about the latest research, strategies to deal with changes in behaviour, how to cope with a diagnosis and the differences between normal memory loss and dementia. There was a lot of interaction with questions from the attendees and the information was presented in a clear and concise manner.

(Priority Action: Co-ordinate implementation of 4 Disability Discrimination Action Plan strategies)

1. Missed Business Booklet - in planning stages, awaiting information from Human Rights and Equal Opportunities Commission for graphic design and printing.
2. Accessible format for newsletter for vision impaired. - Is ongoing and sent out in audio format quarterly
3. Follow up with Human Rights and Equal Opportunities Commission regarding accessible bus stop standards - Human Rights and Equal Opportunities Commission have called for submissions relating to their draft proposal and this closed on 30th September 2009. It is expected that their interim report will be available early December 2009. Council submitted comments to the draft proposal and will receive notification once the report is completed.
4. Investigate employment opportunities for People with Disabilities - discussions will be held with organisations that specialise in placing and supporting PWD.

(Priority Action: DDA Action Plan objective 2.1 - work with HR to develop and implement disability training awareness for Councillors and staff)

Disability awareness training is part of the induction process for new staff under Council's DDA Action Plan recommendations. Discussions will be held with Development and Regulations to identify other areas of need for specialised training.

(Priority Action: Resource and support the bus shuttle operation in partnership with Community transport)

The Ku-ring-gai Shuttle bus continues to be well utilised with 152 trips being taken up by frail aged seniors, carers and people with disabilities. The trips included medical appointments, shopping and social activities. Transport requests from Ku-ring-gai residents have increased by 40% and as a result there are now weekly shopping services to the St Ives Shopping Centre. The increase in frequency alleviates the time that seniors are spending on the bus.

(Priority Action: Continue to resource the regional Social Isolation Network)

To mark International Day of Older Persons, Thursday October 1, Ku-ring-gai Council launched the 'Reach Out' campaign, which aims to reduce social isolation within the community by encouraging residents to help an elderly neighbour. The campaign has been promoted on Council's website in the e-news and also in the local papers. Flyers have been developed and distributed to libraries, community centres, and local general practitioners. The Social Isolation Network continues to meet regularly at Council to address the needs of this vulnerable group. Council has facilitated 4 meetings with organisations involving a research and mapping exercise of current services and the development of potential services and programs.

(Priority Action: Review and update annual Aged and Disability Service directory)

Meetings to develop Aged and Disability Service directory for 2010 commence have been scheduled for late 2009

Priority Action: Develop and implement Seniors Week planning)

The Seniors Festival planning for March 2010 is underway and many activities will be offered to celebrate NSW Seniors Week. To launch these festivities, a concert is being organised at Turrumurra Uniting Church for Friday 5th March. This and other events are being planned by volunteers from Council's Seniors Activity Committee.

(Priority Action: Attend resource and support HACC forums, Disability Networks and Community Transport Management Committee meetings)

Attended 2 bi-monthly and 1 quarterly meeting of these networks. Ongoing support provided as required.

Representatives from the Community Shed have been meeting with various Council staff including a pre-lodgement DA meeting. The members of this organisation have applied to the NSW State Government for funding to assist in the construction of the new "Shed". Council staff have been assisting as needed.

112 Aged Care and Disability Planning and Development

MCDV01

We appreciate and support the many different age groups and their access to the services, programs and facilities that enable full participation in/and enjoyment of the social and economic life

Code	KPI	Target	Units	Achieved	Notes
A	Actions from the Disability Discrimination Act	90	%	20	
	Action Plan completed				
B	Increase in participation in seniors program	10	%	0	Update will be provided in the 4th quarter
C	Satisfaction with seniors community education programs	85	%	0	Update will be provided in the 4th quarter

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(Priority Action: Co-ordinate implementation of 4 Disability Discrimination Action Plan strategies)

1. Missed Business Booklet - in planning stages, awaiting information from Human Rights and Equal Opportunities Commission for graphic design and printing.
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Attended 2 bi-monthly and 1 quarterly meeting of these networks. Ongoing support provided as required.

Representatives from the Community Shed have been meeting with various Council staff including a pre-lodgement DA meeting. The members of this organisation have applied to the NSW State Government for funding to assist in the construction of the new "Shed". Council staff have been assisting as needed.

During the 3 months, 73 potential volunteers were referred to local services. This is 100% increase in the same quarter last year. The largest age group were in the 35 - 49 age group. Ongoing monthly training was run by the Volunteer Services Co-ordinator with approximately 30 volunteers attending. Topics covered included orientation to the Home and Community Care Sector, OH&S responsibilities, Duty of Care and Setting Boundaries as a volunteer.

113 Children's Planning and Development

MCDV01

Develop and implement policy, programs and opportunities to support the development and participation of children and children services.

Code	KPI	Target	Units	Achieved	Notes
a	Achieve utilisation of Family Day Care and Thomas Carlyle Children's Centre	90	%	97	

Children Services Consultation: Drafting of electronic survey questions for a Ku-ring-gai Children's Services Survey 2009 occurred in this quarter - survey questions are planned to be sent out in October to identify child care needs and service provision issues in the local area.

Children Services Inquiries: Three submissions in response to the Regulation Impact Statement (RIS) for Early Childhood Education and Care Quality Reforms were completed and submitted to the Department Education Employment and Workplace Relations. Local consultations with children's services and participation in regional forums also occurred to obtain the views of local services in the area.

Local Government Children's Services Workers Forum: Council Children's hosted a Children's Services Local Government Workers Forum to discuss a number of common children's services issues, across all councils, including Department of Education leasing arrangements for community based Out of School Hours services, accessibility of NSW Department of Community Services licensing information, National Quality Assurance reforms, and operational issues impact on Council run children services.

Information Dissemination: Continuation of the electronic provision of children's services information to local children's services networks occurred on subjects such as child protection, child care regulations, National Quality Agenda for early childhood education and care, NSW Department of Health swine flu information bulletins, and children services training opportunities.

Family Day Care Quality Assurance Process:

During July the Family Day Care Scheme undertook Step Three of the Family Day Care Quality Assurance process. This involves a 3 day validation visit from the National Childcare Accreditation Council to review and assess the implementation of quality practices within our Scheme. In August Council's Family Day Care Scheme was advised by the National Childcare Accreditation Council that we were accredited in accordance with the requirements of Family Day Care Quality Assurance and achieved high levels in all areas.

Carer and Staff Training:

Carers and staff attended the following training sessions:

July 09 - Makaton training

August - Children's Literacy & Children's Speech

September 2009 - Management Plan 2009 -2012

Sept 09 - Occupational Health & Safety Risk Management in Family Day Care

Playgroup Sessions:

The Family Day Care Scheme organised for Team Beats to visit our play session in August. Team Beats is experienced at sharing the rhythms of Africa to suit the needs of children. Children have an immediate attraction to the drums and love to feel the rhythm. The children and carers also enjoyed a visit to the Wildflower Garden in September which involved a wild life demonstration and nature walk. The Scheme also organised a Happy Kids Multicultural show focussing on an Aboriginal theme allowing children to experience first hand the wonders of blowing into a didgeridoo and singing indigenous songs.

New Carers Information Kits:

The FDC Scheme has sent 10 information kits to potential carers within the area and is currently of recruiting 5 new carers.

Thomas Carlyle Children's Centre

Utilization Level:

The centre experienced 97% utilization level.

Centre Events - July

Pyjama Week. The children from all ages in the centre wore their pyjamas to daycare.

Living Eggs. A display of eggs with an incubator was left in our foyer over a period of two weeks. The children watched the eggs hatch and the chickens appear.

August

Sandpit Photos: The children were photographed individually and in their classes.

Children's Book Week: Children dressed in their favourite book character to celebrate book week

September

Father's & Grandparents Day Morning Tea: TCCC held a morning tea for our fathers and grandparents. The children enjoyed some special moments interacting with their family members.

Singing and Dancing Performance: The children enjoyed this fantastic performer which involved the children performing a variety of songs and using various hand actions.

Our Local Dentist Visit: A local dentist visited the 3-5 year olds and discussed with them about dental hygiene.

Thomas Carlyle Children's Centre Playground Upgrade: Plans for the Centres playground have been completed and works are scheduled to commence in 2010.

114 Youth Planning and Development

MCDV01

Develop and implement policy, programs and opportunities to support the development and participation of young people, the youth services and Community groups

Code	KPI	Target	Units	Achieved	Notes
a	Participants in Youth Services activities	5,000	Number	785	

Fitz Band Competition

The 17th Fitz Band Competition was co-ordinated throughout September in St Ives. A total of 315 young people and their families attended the 4 events, with special honours going to the following bands: Rough Mix, Upskirts, Sat in a Hat, Adam Hendry Band, Aver and Dirty Waves (who also were the overall winners). Prizes included a \$250 gift voucher. The high level of musical ability amongst young people in the region was displayed by the 13 bands that competed.

In future, it is recommended to hold the competition at least one month earlier as year 12 students found it difficult to be involved due to HSC preparation. There is also a need to better drive promotion of the event to increase band registration numbers to 20 applications and audience sizes to 100 people per event.

The Parent Forums held during the quarter focussed on Young People, Mental Health and Extreme Behaviours, with over 50 parents and community representatives

attended the 5th Parent Forum for 2009.

Key speakers at the forum included Professor Garry Walter, Clinical Director of Child and Adolescent Mental Health in Northern Sydney and Chair of Child and Adolescent Psychiatry at the University of Sydney, Professor David Bennett, Head of The NSW Centre for the Advancement of Adolescent Health at the Children's Hospital Westmead, Lydia Senediak, Clinical Psychologist from Hornsby Child and Adolescent Mental Health Service, and Harry Smith, Psychologist and Chair of the KYDS Clinical Committee.

The evening was very relevant to those who attended, many of whom have sons or daughters that are experiencing problematic behavioural or mental health issues. One of the key concerns for parents is the 'all-consuming' role that the internet and computer games have on young people. All the organisers of the event agree that a future parent forum will need to focus on this topic.

Crime Prevention DVD Progress Report

Youth Services has selected a film company to assist with the project management of this DVD resource. To date, youth volunteers have been recruited and a draft script has been written for this project. Filming will be occurring in November/December and will be released early next year.

YAPA Conference

Two staff members attended this conference that is dedicated to professionals from the youth sector.

Aboriginal Art Project:

This painting workshop, held at the Ku-ring-gai Wildflower Garden, was designed for young people to reflect on their identity and life experiences. Young people were to use these 'reflections' to create art that is meaningful to them. The workshop was delivered by Jessica Birk, an indigenous artist who grew up on the Northern Beaches of Sydney. She is a descendant of the Yaegl people from the Northern Rivers of NSW.

Turramurra Youth Service and Rotary Partnership

Council Youth Services and Turramurra Rotary are working together to develop a youth service in the basement of Turramurra Library. The service, once established, will provide informal and structured programs for local young people, adding to existing recreational options in the area.

115 Leisure, Art and Cultural Development

MLCD01

This section is provides opportunity local community to showcase local talent but also enrich the local cultural environment through year long entertainment program. This include Festival on the Green, Australia Day Celebrations, Concerts in the Park, Guringai Festival, Volunteers functions etc. Also provide advice and support for Arts based programs such as Public Art.

Code	KPI	Target	Units	Achieved	Notes
a	Funded 2009/10 Cultural Plan recommendations are completed within set timeframe	80	%	65	
b	Enrolment at vacation care centres and school holiday programs	80	%	92	
c	Capacity enrolment of Spring in to Action activities	70	%	90	
d	Student enrolment in Ku-ring-gai Art Centre programs	90	%	95	

Art Centre

The Art Centre had excellent enrolments in all classes during term 3 (27 July - 26 September). Annual survey indicated 95% satisfaction with Art Centre and the way the Art Centre is being run. New advertising strategies have attracted new clients to the Art Centre. The Art Centre social media site URL for Twitter, has been introduced to the Art Centre Website and promotional material. This site is growing daily and has already attracted clients to enrol in classes.

Teen programs have grown substantially. Creative writing is very successful. All teen classes fully booked (guitar all levels, pottery, creative writing, art).

Exhibitions during September included Puppets Alive (Puppet & Marionette exhibition) featuring marionettes, hand made tin toys, puppets, scripts and theatres. This exhibition was extremely popular and visitors attended from many areas outside of the LGA.

The Sculpture exhibition and book launch of tutor Helen Leete's book Mountains of the Dragon was held on Saturday 26 September. Sales totalled over \$13,000 for this exhibition and new students enrolled in classes.

Vacation Care

School Holiday Programs: Ku-ring-gai Council Vacation Care successfully completed accreditation, receiving their accreditation certificate (valid until January 2011) and the Quality Profile certificate. The services received High Quality in 7 out of 8 areas and Good Quality for the remaining quality area. This is a great accomplishment for the services.

Spring into Action: Spring into Action 2009 Program was released to the public on Monday 27th July 2009 with bookings due to open on Tuesday 11th August 2009. The program was booked to 100% capacity within 10 business days from when bookings opened.

116 Library Services

MLIB01

This function of the libraries is to provide efficient and timely access to information and resources

Code	KPI	Target	Units	Achieved	Notes
a	Acquisitions budget spent	100	%	25	
b	Satisfaction with library services	70	%	0	
c	Increase in e-zone usage	10	%	0	

The Ezone facility continues to be heavily used compared to usage prior to its launch in July 2007. Although current activity has levelled following the first 12 months, the usage continues to grow with increases averaging 60% across all branches compared with the corresponding quarter last year. The average rate of utilisation of all terminals across the Library is 57% with Gordon branch showing the highest usage rate.

During this quarter, usage of Yourtutor, the Library's online tutorial service for students from Year 4 to Year 12, was accessed by 178 students of whom 85% agreed that Yourtutor was helpful and 84% would recommend it to a friend. These results are comparable with those for the corresponding quarter in 2008. A total of 178 students benefited from the facility during the third quarter in 2009 compared with 187 during the third quarter in 2008.

Justice of the Peace services commenced at Turramurra branch on 16 September and at Lindfield on 19 September. This is a community helping community service where registered JPs visit the branches on Wednesdays and Saturdays respectively to provide JP services.

A Free Wireless Internet facility commenced at Gordon and was also trialled at other branches during this quarter.

Book clubs continue to meet at each branch on a monthly basis with an average membership of 10-12.

Housebound and Librarius

The Librarius has continued in popularity with new members continuing to register interest. The Library continues to provide 3 separate Librarius pickups each day, three days a week, with some room to expand if demand increases. It currently serves 155 customers with a further 20 customers on the waiting list. The Housebound service provides library services to members of the community who are unable to leave home. It functions during week days and serves a similar number of residents.

The changes to the distribution process for Navigators to Macular Degeneration Foundation members, who are also library members, are gaining popularity and are proving successful with the community.

Youth and Children

July holidays had 16 young adults learn how to dance Bollywood style. Following energetic practice a near flawless demonstration was given to their parents. A capacity crowd of younger children also enjoyed "Paul's Magic" at St Ives. The bilingual storytime was attended well again too with 32 children practicing their Chinese.

In August many classes from schools in the Ku-ring-gai area attended the specially devised programs celebrating the best children's books the Australian publishers had to offer from the previous year. Over 500 children and numerous adults participated in skits, readings and activities from the short-listed books.

Information Services.

Another busy quarter for Information Services saw Community Information requests increase to 24,839 for this quarter compared to 23,776 for the corresponding quarter

in 2008. This represents an increase of 4.4% during the past year and an overall increase of 206% during this quarter over the past five years.

Ku-ring-gai Library continues to attract requests to borrow our items from other libraries. During this quarter, 571 requests were received from other libraries which represents an increase of 4.5% compared to the corresponding quarter in 2008. By comparison, Ku-ring-gai Library sent 247 requests to other libraries during this quarter. Clearly this indicated the strength of our collection and the manner in which it has been selected.

Library Technical Services

Library Technical Services provides the ordering, updating, end processing for the library service.

Monthly Statistics July to September 2008-09

Loans	2008	2009	% Change
Gordon	84,942	83,924	-1.20
Turrumurra	60,636	62,339	2.81
St Ives	47,430	47,963	1.12
Lindfield	21,992	24,731	12.46
Web	12,332	14,777	19.83
Archives	34	57	67.65
Administration	1,914	1,792	-6.37
Housebound	3,925	4,381	11.62
TOTAL	233,204	239,964	2.90

Visitors	2008	2009	% Change
Gordon	75,603	82,550	9.19
Turrumurra	41,245	43,491	5.45
St Ives	37,286	40,178	7.76
Lindfield	14,568	15,599	7.08
TOTAL	168,702	181,818	7.77

12 Community programs

Community programs are those activities undertaken to enhance the cultural, recreational health and well being of our residents. Community events provide a periodic focus throughout the year with regular activities held at our community centres, wildflower

121 Community Functions^{MLCD01}

The community functions aims to deliver as range of cultural events and activities that celebrate local pride and identity. These events encourage social interaction and promote community celebration.

Code	KPI	Target	Units	Achieved	Notes
a	People attend events	15,000	Number	3,500	

- Finalised details & requirements for Twilight Concerts
- Finalise promotional material for Twilight Concerts
- Locked in two more sponsors - Northside - September & October concerts & LSV - October concert
- Editorials - 1 - included in NHM newsletter
- Guringai Festival concluded
- New Red Wall Exhibition put on display
- Australia Day planning began - finalised entertainment program

Twilight Concert

The back burning smoke blanketed Wahroonga Park, setting the mystic mood for the "The Music of the Night".

Over 3000 people filled the park enjoying picnics, or food and wine from the stalls while Danielle Everett and Dale Burrridge performed songs from The Phantom, Les Miserables and countless other classical composers. Children had their face painted and loved the balloons supplied by Major Sponsor Keith Soames with all donations going to the Children's Hospital at Westmead.

The audience raved about the high quality performers, who both starred in the original Australian production of Andrew Lloyd Webbers Phantom of the Opera.

- Continued Australia Day planning - Updated Sponsor information packs, Stall holder kits, Quotes and off site meetings to find an all weather large screen to use at the event

13	Sport and Recreation Facilities
131	Sport and Recreational Facilities Management

MCRP01

The primary purpose of Recreational Services is to provide support and promote a range of recreation resources and opportunities in order to improve health and well-being of the community

Code	KPI	Target	Units	Achieved	Notes
a	Capacity participation in Active Ku-ring-gai program	90	%	100	
b	Permanent and seasonal allocation of community and sporting facilities completed within agreed timeframe	100	%	100	
c	Leases and licensing of community properties are consistent with Council policy and procedures	100	%	100	

The unit is responsible for the allocation leasing, licensing and booking of all Council's sporting and community facilities.

Overall the unit has completed major updates to the website with improved information, Google maps links available for all sports grounds and Tennis Courts, Halls and Meeting rooms, and professional images of facilities. The Showground webpage has been updated with new maps and links as well as more information on Hall activities.

The St Ives Showground events have been a great success this year. Improved bookings procedures are greatly assisting in managing the complex uses at the Showground as a major regional venue.

In April, Council initiated a significant change in the provision of floodlights and sportsgrounds. All 29 winter clubs and associations totalling 250 club members were educated to use the new Clubpin system. Now three months into the new programme, the clubs/associations have adapted very well to activate the lights for the time they use the sport ground which is saving energy and costs to the sporting clubs.

In October, the responsibility of managing the golf cards, and recording of income and commission for Teetops was passed over from Strategy and Environment to Community Recreation Services.

Through improved promotions and more flexible systems Council has doubled its annual permanent tennis hirers for 2010, with hirers committing to over 150 hours per week of facility use for the entire upcoming year.

Parks & Reserves

The end of August brought about a close to the winter season. With a considerable amount of rain received over late June - July, there were many ground closures and clubs/associations were tested as to whether play could proceed on a number of weekends. Due to the extensive rain, many of the grounds prospered from this and were in better condition than the same time last year.

Operations and Community Sport and Recreation evaluated all grounds on a number of weekends and sent these reports to all seasonal hirers to determine whether competition should proceed. Generally, all seasonal hirers were supportive of this system as it provided them a more definitive answer whereas in the past the decision has been left up to the individual club/association which has caused negative affects to the grounds as a result.

All winter season allocations were received and entered into the booking system with minimal issues or conflicts. Now in its second year of operation, further data and statistics (per club/association or per venue) can be collected from the Q visual program.

The Summer Allocation Parks 2009/10 were sent out to clubs, associations and schools in June 2009.

Recreation Programs

The Active Ku-ring-gai Program has had strong participation for the whole of 2009. Term 4 has seen a drop in registrations which is most likely related to a number of regular participants suffering from unrelated medical problems as well as people cutting back on optional leisure spending this year.

We are working on new programs and extra classes for the start of 2010. Staff are continuing to work with the participants and instructors to expand the range of programs available. While in high demand for new programs enrolments for additional classes have been low resulting in several initiatives needing to be cancelled. To better target new programs Active Ku-ring-gai is currently seeking additional community feedback on local service need so that staff can better target new programs.

Activity Term 3 and 4

Social Tennis (2 Classes)

Yoga (2 classes)

Gym Without Walls (2 classes)

Pilates in the Park (2 classes)

Tai Chi

Fit box

TOTAL participants - 18107

Community Halls, Properties, Leases and Licenses

Halls & Meeting Room bookings and procedures are continuing to be updated with Elisabeth making improvements to the bookings system and keeping regular contact with all existing hirers. All venues are becoming increasingly popular for fitness and health activities i.e. Yoga (3 new permanent hirers) Tai Chi (1 new perm. Hirer) Dance classes (2 new permanent hirers), the halls are also heavily booked at weekends for children's parties and family functions. A major cleaning program has certainly improved the presentation of all our buildings from the previous year. However we are still trying to resolve problems with day to day cleaning issues.

Ku ring gai Library Meeting Room has lost both permanent and casual hirers this year due to the faulty air conditioning.

The room is very cold in winter and stuffy in summer due to the lack of air circulation.

7 Licenses for community and sporting groups were finalised including Avondale Pony Club, Heritage Craft Fair, Bradfield Park Preschool and the West Pymble Pool Extension Deed. Analysis of the Council's Golf Course business has been completed with recommendations to council this month. Another 40 community and sporting license agreements are currently in negotiation and proceeding at various stages of progress.

The draft policy for Management of Community and Recreation Land and Facilities was prepared/

The team has taken over the management of Tulkiyan House and is currently working with the Friends of Tulkiyan to keep the property in order.

2 Urban Environment

This organisation is committed to the principles of sustainable development and management. This activity includes all activities that have significant impacts on the built environment

21 Engineering Services Asset Maintenance and Management

The Infrastructure and Assets Program covers the forecasting, planning, design, construction and maintenance of infrastructure, buildings and major assets as related to the Council's capital works program

211 Engineering Services Asset Maintenance and Management

MGES01

Functions to Develop and implement Building Maintenance Programs and Road Maintenance Programs that support the work of the Department

Code	KPI	Target	Units	Achieved	Notes
a	Building Maintenance Program completed	85	%	11	
b	Improvement in the condition of Council's building assets	10	%	0	
c	Increase in corporate recycled products	4	%	0	

Of a total 289 activities in the Building Maintenance Program, 31 are completed. Trades staff from electrical, plumbing, carpentry and construction are involved on fitout for new depot administration building at 31 Bridge Street.

Periodic essential services activities comprising, lift, fire and air conditioning under the Building Maintenance program are continuing on schedule.

Road maintenance activities in first quarter was busy attending to defects. Total defects recorded was 1423 with several maintenance works completed, including asphalt footpaths (Redgum) and concrete footpaths (Rohini St, Ryde Rd, Vale St, Norfolk St and Oliver Rd), road patching (Warrimoo Ave, De Burgh Rd, Rosebery Rd and Hunter St) and footpath grinding (Woodside Ave, Oliver Rd, Russell Ave and Pacific Hwy). A total of 644 pothole repairs were completed in the quarter.

22 Fleet Maintenance and Management

221 Fleet Maintenance and Management

MGES01

Code	KPI	Target	Units	Achieved	Notes
a	Reduction of fuel consumption by passenger fleet	5	%	0	
b	Reduction of fuel consumption by operational fleet	5	%	0	
c	Energy use per year from alternate low or zero CO2 emissions source	3	%	0	

41 Passenger cars are listed for replacement in the 2009/10 Program. Currently, 18 of these cars have been ordered and 2 delivered. Of the 20 cars, 18 operate using diesel fuel.

Replacement of the Operational fleet has commenced. Consultation has started with staff on the replacement of the Flowcon unit, 2WD tractor and other small Open space plant.

Replacement of high fuel usage vehicles is continuing with 4 cylinder diesel fuel vehicles as this result in better fuel consumption and less CO2 emissions.

23 Infrastructure Design and Construction

231 Infrastructure Design and Construction

DESE02

This function area focuses on providing engineering designs and projects, capital works programmes and management of contracts and projects relating to Council infrastructure

Code	KPI	Target	Units	Achieved	Notes
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<i>a</i>	<i>Increase of recycle material in operational projects</i>	<i>4 %</i>	<i>1</i>
<i>b</i>	<i>Increase of recycling material of waste products</i>	<i>4 %</i>	<i>1</i>
<i>c</i>	<i>Roadworks, footpath and drainage program completed as per adopted list</i>	<i>95 %</i>	<i>5</i>
<i>d</i>	<i>Infrastructure levy projects completed</i>	<i>100 %</i>	<i>65</i>
<i>e</i>	<i>Stormwater levy charge program implemented within set timeframe</i>	<i>90 %</i>	<i>0</i>
<i>f</i>	<i>Canopy replenishment program completed</i>	<i>100 %</i>	<i>0</i>

Footpath, Traffic and Drainage Projects have been included in Design program and allocated for construction before end of financial year. Pedestrian fencing in Koola Ave at the high school has been completed, as has the drainage improvements in Middle Harbour Road.

Infrastructure levy has been largely completed. Stabilisation projects are programmed for end of calendar year. Rehabilitation program is aiming for early in 2010 calendar year. Work on Junction Road has been completed except line marking which has been issued to contractor.

Planning for the Environmental Levy program has continued during the quarter. Projects will commence during the next quarter.

292 Open Space Projects MOSP01

Code	KPI	Target	Units	Achieved	Notes
<i>a</i>	<i>Open space car park and fencing program completed</i>	<i>100</i>	<i>%</i>	<i>0</i>	
<i>b</i>	<i>Park improvement program completed</i>	<i>90</i>	<i>%</i>	<i>0</i>	
<i>c</i>	<i>Playground upgrade program and associated works completed</i>	<i>100</i>	<i>%</i>	<i>0</i>	
<i>d</i>	<i>Sportsfield improvement program completed</i>	<i>90</i>	<i>%</i>	<i>0</i>	
<i>e</i>	<i>Hard court improvement program completed</i>	<i>100</i>	<i>%</i>	<i>0</i>	

24 Traffic & Transport

241 Traffic and Transport MGTT01

This function provides professional assessment of traffic and transportation matters including forward planning of Council's road and pathway networks.

Code	KPI	Target	Units	Achieved	Notes
<i>a</i>	<i>Road safety program completed within set timeframe</i>	<i>90</i>	<i>%</i>	<i>25</i>	
<i>b</i>	<i>Traffic facilities program completed within set timeframe</i>	<i>90</i>	<i>%</i>	<i>25</i>	

Traffic counts, using portable counting installations have been completed at 14 locations on Council's roads. Data collected is used in monitoring changed traffic patterns and undertaking traffic investigations for Ku-ring-gai Traffic Committee.

A total of 350 damaged or missing signs or linemarking installations have been reported to the RTA for maintenance or replacement as a result of a proactive program of checking. Regulatory and warning signs and linemarking are necessary to maintain safe roads and smoother traffic flows.

Comments have been provided to HREOC on draft guidelines for assessing compliance of bus stops with disability standards for assessable public transport. An audit will be undertaken of all Ku-ring-gai bus stops for compliance with guidelines following their release. Provision of assessable transport facilities is a legislative requirement on transport providers. A program will therefore have to be implemented in future Capital Works programs to ensure increasing levels of compliance of bus stops.

Changes to on-street parking arrangements have been approved by Council, following the Arup Wahroonga Traffic and Parking Study and are being implemented. Changes

are to include around Wahroonga Park, in Woodville Ave and in Neringah Ave (south).

A school safety audit was undertaken at Sydney Grammar Preparatory School, in Ayres Road during the quarter. An audit of on-street facilities at a school is undertaken quarterly, in consultation with the schools concerned, to investigate and implement improvements at the schools concerned.

A total of 24 reports have been prepared for consideration by the Ku-ring-gai Traffic Committee. This includes consultation with affected stakeholders. Arrangements were made for installation of approved facilities and for residents to be informed of decisions made.

The Road Safety Program is on track. Programs being developed or delivered include speed reduction campaign, senior road safety, and school safety, drink driving and child vehicle restraints. This program is undertaken in close collaboration with the RTA and other Councils in this region.

25 Emergency Management

Emergency management addresses the potential occurrence of major emergency situations, involving disaster and risk management, development and maintenance of the Local DISPLAN and Sub-plans relating to specific hazards or emergencies.

251 Emergency Management

MGES01

Emergency management addresses the potential occurrence of major emergency situations, involving disaster and risk management, development and maintenance of the Local DISPLAN and Sub-plans relating to specific hazards or emergencies.

Code	KPI	Target	Units	Achieved	Notes
a	Performance in Period	100	%	0	

LEMC meeting attended on 11 August and extraordinary LEMC meeting held on 29 September 2009 to discuss Nominated Safer places. A police desktop exercise was conducted 26 August, but could not attend due to conflict with other training for SMEC on 25 & 26 August. No operations requiring Council response.

SES and KVBFB Local Headquarters building accommodation progressing with comments returned on preferred options of building footprint layout. Matter to be reported to OMC 10 November. Progress achieved with relocation of Telecommunication Equipment Shelter, with contact made to field officer.

Former SES headquarters was demolished, and site cleared of debris.

26 Waste Management

261 Waste Management

MGWM01

Function includes the provision of solid waste removal, destruction and waste reduction services by Council to ratepayers.

Code	KPI	Target	Units	Achieved	Notes
a	Diversion of waste from landfill	60	%	0	
b	Below 4% contamination by weight for dry recyclables and green waste	4	%	0	
c	Compliance with Landfill Environmental Management Plan	95	%	0	

a - Diversion rate reported at end of year

b - No incidents of contamination above 4% reported from WSN/ES

c - Landfill monitoring continuing per schedule

27 Open Space Asset Maintenance and Management

Functions to develop and implement Open Space Maintenance Programs that support the work of the Department

271 Open Space Services

MPTR01

Code	KPI	Target	Units	Achieved	Notes
a	Performance in Period	100	%	100	

Completed 100% of required inspections for the Asset Refurbishment Program. Completed 100% of required inspections and updated asset information into the Open Space Asset Database

272 Park Maintenance

TECO02

Code	KPI	Target	Units	Achieved	Notes
a	Park maintenance program complete	85	%	90	

All parks received scheduled maintenance and program is currently on track.

Swain garden open day saw a concerted effort in the upkeep in the park. Comments back from the Friends of Swain Gardens were this is the best the Park has ever looked.

Spraying program carried out in Parks and off leash areas as required.

Roundabouts at Hunter Horace and Hunter Staley St St Ives were cleared and replanted.

Wahroonga Park was picturesque when it hosted Symphony in the park to around 2000 residents.

Seven Parks upgraded as part of the asset refurbishment plan

273 Sportsfield Maintenance

SFMS01

Code	KPI	Target	Units	Achieved	Notes
a	Sportsfield maintenance programs complete	85	%	85	
b	Tree maintenance program completed	85	%	0	

Sportsfield Maintenance

Sportsfield maintenance completed as per schedule. Staff have been busy during this period with the annual winter to summer season changeover. Sportsfield teams completed the uncovering of 23 synthetic cricket wickets, removal of over 100 sets of goal posts, 2,000 square metres of turfing to cover bare areas on ovals and linemarking for summer sports such as baseball, oztag, six a side soccer and cricket. All ovals have now been fertilized in preparation for the growing season.

Golf Course Maintenance

Both Gordon and North Turrumurra Golf Courses continue to improve after their recent renovations. Activities completed include coring of greens and tees, topdressing greens and fertilizing of greens and tees. General course maintenance has been undertaken as per agreed schedules. Golf course teams have also introduced a canopy lifting program on both courses to improve the speed of play for golfers.

284 Tree Maintenance

TRMO03

Code	KPI	Target	Units	Achieved	Notes
a	Reactive tree maintenance programs complete	80	%	80	
b	Proactive tree maintenance program completed	10	%	0	

Tree Works

- Tree works are now undertaken with a staff number of 10, with larger works issued to contractors due to the impending sale of Councils Elevated Work Platform
- 179 fallen branches and trees were cleared
- 631 CRS received during this period
- 54 stumps ground

Proactive tree inspections and works

- Inspections of trees within Council owned or managed Child Care Centres have started with the remainder to be completed by Tree Maintenance Supervisor in next quarter.
- Following notification required tree works to be scheduled with Council tree works team for completion.
- Remedial pruning to reduce branches overhanging buildings, remove deadwood and raise canopy levels of trees within Council owned or managed Child Care Centres

will be completed by Council Tree staff and contractors during Christmas holiday period

Contract works

- 65 pruning or removal jobs were quoted and completed by contractors in this period.
- 60 pruning and removal jobs referred to contractors for quoting
- 15 stumps ground by contractors

28 Strategic Asset Management					
281 Strategic Asset Management and Services					CMSC01
This unit is responsible for Council's commercial property portfolio management, performance and reporting, including strategic planning, property rationalisation and property related programs and projects					
Code	KPI	Target	Units	Achieved	Notes
a	Strategic asset management program completed within set timeframes	90	%	10	
b	Funding strategy project milestones completed within timeframe	90	%	0	

Draft Asset Management Strategy, currently in development.

Staff training programs undertaken to develop Asset Management Plans.

Commenced work on the first draft Asset Management Plan "Roads & Transport". The Asset Management plans will include financial requirements to address DLG's Fair Value deadlines and funding strategies for assessment against Council's LTFP.

Review of Financial Asset Register completed for land & building assets. Further review of Financial Asset register being undertaken for Drainage & Road assets.

Current reviewing Buildings Asset Register systems.

29 Open Space Planning					
291 Open Space Planning					SPRP01
Code	KPI	Target	Units	Achieved	Notes
a	Open space planning project milestones are completed within set timeframe	80	%	25	

North Turrumurra Recreation Area

Plan of Management adopted by Council 24 February 2009. Determination on the application for special variation was received July 2009 and was only partially successful for first year. DLG requires more information on Capital Expenditure Review to consider extending special variation. Feasibility study on water recycling commenced and will complement \$2million Federal grant. Dam design completed and approval gained from NSW Dams Safety Committee. Tender for dam and tender for sewer mining both open in October 09 for reporting to Council in Nov-Dec. Dam construction scheduled to commence 11 January 2010.

Koola Park Upgrade

Topographic survey, geotechnical study, soil testing, floodlight designs and landscape masterplan all completed. Consultation with stakeholder groups completed.

Community consultation next quarter for floodlights and turf cricket wickets. Funding not sufficient to complete all components of project. Grants to be sought to complete whole project.

St Ives Showground and Precinct Options Paper

Following Ideas Forum and development of preliminary draft options were completed in 3rd and 4th quarters of 2008/09. The first quarter of 2009/10 commenced with Planning Committee consideration of the preliminary draft options. This was followed by consultation with all interested stakeholder groups. Submissions from groups were

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all received during the quarter. The next quarter will involve consideration of the submissions and further development and refinement of the preliminary draft options and then a report to Council to consider the options. Once Council has determined its preferred options, broader community consultation will commence. After considering and reporting back the results of the consultation to Council, cost estimates can be developed for the preferred options and funding sources including grants and investment from interested user groups can be explored.

Golden Jubilee Field Investigation

Topographic survey completed in September. Survey to go to geotechnical engineers to quote for geotech investigation.

St Ives Village Green Landscape Masterplan and BMX/Skate park

Two stages of community consultation completed. Draft plans to go to Open Space Reference Committee then to Council to consider placing on public exhibition.

West Pymble Indoor Aquatic and Leisure Centre

Schematic design completed. Floor plans adopted by Council in August. Three dimensional building design options being prepared ready for public meeting on site in November.

Water Street Park

Landscape plan developed. Community consultation completed. Report to Council in 2nd quarter to consider adoption of the design plan for the new park. Funds required to complete embellishment works.

Turramurra Memorial Park and Karuah Park

Detailed design completed for Karuah Park. Exercise circuit and equipment order has arrived. Handover to Operations then installation November 2009. Turramurra Park survey completed. Concept plans for playground upgrade finalised and equipment ordered - waiting for delivery from Denmark. UTS students' shelter design project presentation in October for development. Department Primary & Cabinet \$10,000 grant and Department Veterans Affairs \$4000 grant provided for war memorial precinct works as part of first stage works. Waiting on plaque quotation to be returned from supplier.

Balmaringa Ave Park Upgrade

Design underway - working with Turramurra Public School students on design concepts.

Rofe Park

Quotes have been received. Works to be completed during 2nd quarter.

Seven Little Australians Park and Walking Track

Signs outstanding - draft underway. Second stage gatehouse stonemason works completed. Stumps to be ground. Landscapers completing planting works.

Echo Point and Moores Creek Walking Track

Interpretive signage for final approval to Aboriginal Heritage Office. Rural Fire Service Hazard Reduction burn programmed for the track area. Samuel Bate track works to do and interpretive signs. Quotes to be called for completion.

Two Creeks Track Wellington Upgrade

Stage 1 Wellington works almost completed. Interpretive signage to be ordered. Includes Stage 2 funds \$50K for alternate route track - heritage stonemason appointed. Works pending.

Army Relief Map - St Ives Showground

Awaiting advice from Council's Heritage Advisory Committee. Dept of Commerce Heritage Grant pending decision. Plans prepared awaiting Costing. Moving forward.

3 Natural Environment

This organisation is committed to the principles of sustainable development and management. This activity includes all activities that have significant impacts on the natural environment

31 Environment

Environment includes all aspects including water, biodiversity, energy, atmosphere, waste and fire

311 Bushland

MCPS01

Code	KPI	Target	Units	Achieved	Notes
a	Bushland operation regeneration program completed	80	%	20	
b	Bushland levy regeneration program completed	80	%	20	
c	Bushcare program completed	80	%	20	
d	Tracks and trail systems maintenance program completed	80	%	20	
e	Biodiversity strategy actions completed within set timeframes	70	%	50	
f	Bushland monitoring and research program completed	80	%	15	
g	Number of bushfire complaints (via CRS) responded to within set timeframe	100	%	100	
h	Asset protection zone managed	90	%	15	

Biobase

Includes review and restructure of Biobase into corporate GIS system and creation of GIS interface and use guidelines for staff. Remaining work includes

- 1) Refinement of Wildlife Watch import and export functions and templates
- 2) Review of major fauna studies to ensure adequate incorporation within Biobase
- 3) Review of unrecognisable entries from old Biobase records
- 4) Review of flora and fauna status under federal and Fisheries Act.

Biobase has been trial with selected staff and is due to be released to all relevant staff in November. Refinement of Wildlife Watch will then follow.

Biodiversity Strategy

No specific work has been undertaken on this project this financial year. However action relating to this has been incorporated within the development of the draft Bushland Plan of Management (adopted by Council on 20 October 2009).

Walks and talks - Events include: Walks - Browns Waterhole 20 Aug - 17 participants; Movie night 21 Aug - Microcosmos - over 44 participants with sponsorship by Whittards (a business at Gordon) that provided tea, coffee, hot chocolate and door prizes.

Vegetation mapping

Field mapping for this project has been completed. Mapping is now being consolidated. Small areas left unmapped to be updated as part of an internal release of the product.

- Draft Sydney Metro CMA vegetation mapping undertaken by DECCW to be provided 10/09.
- DECCW mapping to be compared against KMC mapping, comments /data provided to DECCW.
- DECCW to review/update their mapping and re-release for agency comment.
- KMC and DECCW to attempt to finalise both products within a similar time frame (May 2010). This should allow for reports to the NSW scientific committee and threatened ecological community's recovery team review.

Fire program

Three and a half burns were completed during the quarter, with a total of 27.5 ha. These included burns at:

- Avondale Pony Club, St Ives- This burn covered 7 ha

- Gordon Park, Gordon - This was one of the biggest burns completed for some time at 14.5 ha
- Hampshire, West Pymble - 4 ha, and
- Grosvenor, Lindfield - This burn is 60% complete, with only 2 ha burnt.

312 Water		MCPS01			
Code	KPI	Target	Units	Achieved	Notes
a	Water Sensitive Urban Design Program completed	90	%	25	
b	Stormwater Pollution Control Maintenance Program completed	90	%	10	
c	Creek Remediation Program completed	90	%	25	
d	Integrated Water Management Strategy Program completed	90	%	10	
e	Reduction in Council's potable water consumption	6	%	0	This will be reported in the 4th quarter
f	Reduction in per capita potable water consumption	6	%	0	This will be reported in the 4th quarter
g	Increase in Council's non-potable water consumption	5	%	0	This will be reported in the 4th quarter

Lofberg Oval

Community information sessions were held on 28-29 August on the project. Construction of the filter garden scheduled to commence in October as per tender. North Turrumurra water recycling and reuse project - tender documents prepared and tender called. Due on 2nd November.

Water conservation

Council has invested staff resources into the implementation of the Climate Clever Shop program - a partnership program with Hunters Hill, Willoughby, North Sydney and Lane Cove Councils. This program will provide residents in the partnership Council areas and opportunity to buy water and energy efficient products and services at a discounted rate. Most notably from a water conservation perspective, residents will have access to a variety of discounted water tanks provided and installed by local suppliers. The program will be launched on 7 October 2009 followed by a large scale promotional campaign throughout the LGA.

Gordon Golf Course sewer mining project

Revised contract with Henry and Hymas entered into. Construction scheduled to start late 2009. Revised time schedule to be submitted to Department of Environment, Climate Change and Water for approval.

Water sensitive urban design

Program may be delayed if design is not completed as per original schedule.

Water reuse

One site for a swale on Brisbane Avenue has been identified for construction in this year's program (to be confirmed)

Creek Remediation

Contractors have been appointed and have commenced riparian vegetation and rehabilitation management at three creeks; Avondale, Coups and Gordon Creek at Swain Gardens.

313 Climate Change		EPRO01			
Code	KPI	Target	Units	Achieved	Notes
a	Reduction in Council's corporate greenhouse emissions	2	%	0	
b	Increase in knowledge and understanding on	10	%	0	

c	climate change Households participate in energy audits	5 %	0
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Council has reduced greenhouse emissions at selected sites through energy efficiency actions undertaken as part of the Energy Performance Contract. Although savings have been identified, they are not as substantial as expected.

During October, Council will be undertaking measurement and verification of the success of the Energy Performance Contract in conjunction with the energy performance contractor. Any shortfall in the expected energy savings must be rectified as part of this process either through alteration of or addition to the installed energy efficient fixtures, or through a financial reimbursement of savings shortfall.

Council is currently investigating the feasibility of installing LED technology throughout the Council administration building to reduce energy consumption through lighting. Quotes have been sought from LED suppliers and a financial and environmental assessment will be undertaken to determine feasibility. Council assisted in the development of the Climate Clever Shop program - a partnership program with Hunters Hill, Willoughby, North Sydney and Lane Cove Councils. This will provide residents an opportunity to buy water and energy efficient products and services at a discounted rate. Most notably from an energy conservation perspective, our residents will have access to a variety of discounted Photovoltaic panels, solar hot water systems, heat pumps, and greenpower options provided and installed by local suppliers. The program will be launched on 7 October 2009 followed by a large scale promotional campaign throughout the LGA.

314 Volunteer Planning and Development

MCPS01

To provide direction, training and management for community volunteers

Code	KPI	Target	Units	Achieved	Notes
a	Volunteers enrolled in Councils' community volunteer programs (8% increase)	1,200	Number	1,250	

Community volunteers

The number of volunteers has increased by 40 since June 30 2009. This represents steady growth and was assisted by the formation of a new group at Warragul Rd Turramurra.

National Tree Planting Day held on the 2/8/09 was very successful. There was one major site at Hassell Park St Ives with two satellite sites at St Ives and South Turramurra. Over 5,000 tube stock were planted during the day. The Mayor attended and awarded prizes to the Top Tree contestant winners - a new competition which allowed the community to nominate their favourite tree in Ku-ring-gai. All categories had winners and the standard was judged to be very high.

WildThings saw the appointment of a casual one day a week officer to oversee the running of this popular program. With almost 500 residents on the WildThings database there is a great deal of community support for this program. Taysha Le Compte (the WildThings Officer) helped set up the Ku-ring-gai WildThings Association which plans to hold a number of events such as the open pond day and a Christmas party.

Greenstyle continues to work with the community on biodiversity and sustainability issues. Nearly 200 residents have received a visit and in breaking news 2 Greenstyle Officers working in Ku-ring-gai are about to become Green Loan Assessors. This means that they can audit properties and make them eligible for zero interest Federal Government green loans. This is really value adding to the program making it even more relevant to the residents of Ku-ring-gai. Every visit completed by one of our Green Loan Assessors results in the Commonwealth paying Ku-ring-gai Council \$200 per visit, which means that there will be an income stream coming back to Council. This idea was first put forward by a member of Councils Sustainability Committee and is a great example of Council working with the community for the benefit of the residents.

315 Environmental Education

MLCD01

This function involves the delivery of environmentally based education programs for residents and program users to better understand and implement sustainable practices within their own living environments. The program is targeted at all age groups and delivers understanding how to sustain local fauna create and maintain sustainable gardens.

Code	KPI	Target	Units	Achieved	Notes
a	Wildflower education activities program delivered	80	%	100	

The Wildflower Garden conducted 87 activities and programs throughout the quarter with a total number of 2,241 participants. The July Bush Kids School Holiday program was very well attended with 5 activities repeated to meet demand. The number of school excursions was very encouraging with numbers almost double previous years.

September 2009 - Management Plan 2009 -2012

The Wildflower Festival was held on Sunday 30th August this year, with over 3000 local residents and visitors attending. Many new activities were held this year to enhance this year's program including entertainment and variety of new environmental education stalls.

4 Planning and Development

This organisation is committed to the principles of sustainable development and management. Integrated Planning deals with providing sustainable planning for Councils assets, property, open space and heritage

41 Urban planning

Urban planning includes all strategic land use, statutory planning and urban design services and functions. It also seeks to consider broader sustainability issues covering environment, social, economic and areas of governance

411 Urban Planning

MGSP01

This function involves the establishment of a medium to long term policy framework for the management of urban environments

Code	KPI	Target	Units	Achieved	Notes
a	Urban planning project milestones are completed within set timeframe	95	%	95	
b	Urban design project milestones are completed within set timeframe	95	%	95	

Architectural Style Guide; as Stage 1 Town Centres DCP is now being finalised, this project will commence using the architectural and urban design information from the DCP. The guide will be a key tool for staff, Councillors, developers and the community in benchmarking the principles of good design.

Consolidated Development Contributions Plan- 31 May, 2009 A Section 94E exemption granted by the Minister for Council current contributions system. A new consolidated contributions plan is being prepared in consultation with Council, the Ku-ring-gai planning Panel and the State Government's Contributions review Panel.

Dual Occupancy LEP/DCP- A position paper on Dual Occupancies was prepared for consideration by Ku-ring-gai Planning Panel.

Interface Strategy for KPP Areas- this project has been completed as part of the Ku-ring-gai Planning Panel's Town Centre LEP that was adopted on 27 May 2009. The principles of interface planning will be applied to Council's Principal local environmental plan.

Integrated Traffic & Transport Strategy-The background work and key transport planning work for the 6 town centres was completed in stage 1 as part of Town Centres program. Stage 2 will incorporate the rest of Ku-ring-gai.

LGA neighbourhood Study- No commenced at this stage- this will form part of Council's Principal Local environmental plan.

Parking Management Plan- This work has been substantially completed for reporting to Council in late 2009 with Public Domain Plan.

Public Domain Manual- this project is in progress for end of year report to Council.

Principles of PlaceMaking- not commenced at this stage as the project is awaiting finalisation of Town Centres Program.

Strategic Bike Plan- the town centres component of this project has been substantially completed and now can integrated into Draft Public Domain Plan and Principal Local Environmental Plan

Strategic Pedestrian Plan-town centres component completed for integration into the Draft Public Domain Plan and Principal Local Environmental Plan

Town Centre LEP- This draft plan was adopted 27 May, 2009 by the Ku-ring-gai Planning Panel. The two deferred matters have been exhibited and adopted Ku-ring-gai Planning Panel. Meetings with the Ku-ring-gai Planning Panel and Department of Planning have commenced to finalise the draft Plan prior to formal gazettal.

Town Centre DCP- This draft plan was adopted by Council for exhibition 28 July 2009. Exhibited from 7 August to 7 September 2009. This matter was scheduled to be reported back to Council on 10 November 2009, in accordance with Council's adopted timeline. However, this has been delayed pending gazettal of the LEP.

Town Centre S94 Plan- adopted 15 July 2008 and in force 30 July 2008.

42 Development control

The regulation and approval of building and development applications for specific properties, buildings, fences, signs etc covered by Planning, Building and Environmental legislation

421 Development Control

MGDC01

This functional area includes Council regulation and approval of building and development applications for specific properties, buildings, fences, signs etc covered by Planning, Building and Environmental legislation

Code Notes	KPI	Target	Units	Achieved
a	Median processing times for all applications is 60 days	60	Days	39
b	Land and Environment Court costs do not exceed budget	0	\$	222,346
c	Number of undetermined development applications less than 450	450	DAs	209
d	Median processing times for express assessment is 30 days	30	Days	28

The Land and Environment Court costs for the September quarter were \$217,726 which is well below the year to date quarterly budget of \$280,000.

There are currently 209 DA's being processed. This is significantly (53%) below the desired threshold of 450 applications.

Current median processing time is 39 days for all applications.

43 Regulation and enforcement

The regulation program includes all health, development control, parking and other enforcement services

431 Regulation and Compliance

MRRS01

The function comprises of four main areas responsible for regulating the local area to ensure compliance with statutory controls and local policies. Tools used include education and encouragement, investigation and inspection of premises, formal Orders,

Code Notes	KPI	Target	Units	Achieved
a	Construction certificates are processed within 14 days	90	%	89%
b	Building certificates are processed in 21 days	90%		99%

89% of construction certificates were processed within 14 days.

99% of building certificates received were processed within 21 days.

Parking and Traffic

The introduction of the hand held infringement devices has assisted in time management of large carparks, whilst a fully staffed ranger unit has allowed for staff to be more effective over a greater spread of operational hours.

Building Unit

The trend for the issue of construction certificates and complying development certificates continues to move away from Council. The introduction of the SEPP (Exempt and Complying Development Codes) 2008 providing an improved range of parameters to undertake complying development has also aided the increase of work towards private certifiers.

Compliance and Regulation

The compliance group has seen a down turn in the number of compliance issues for residential flat developments in the quarter due to a reduced number commencing, attributed to the financial sector slow down. Further, a number of developments have come to completion in the reporting quarter.

With the introduction of the SEPP (Exempt and Complying Development Codes) 2008 and the increased parameters that allow for works to be undertaken, without DA consent, officers have been fielding many enquiries from the community. The first non-complying dwelling was encountered. As a result a complaint is being prepared for submission to the Building Professionals Board.

The environmental health officer's food premises inspection program is on track. The name and shame list maintained by the NSW Food Authority in association with the educational material developed by our staff and continued inspection by Council officers has aided in a satisfactory level of hygiene being maintained throughout the area.

5 Civic Leadership and Corporate Services

This organisation is committed to the principles of sustainable development and management. This activity includes all aspects of governance, corporate planning and information management, human resources and both internal and external communication and marketing.

51 Governance and Corporate Performance

This program provides a process for appropriate decision-making, organisational planning and monitoring of the implementation and effectiveness of those plans and accountability of the people involved

511 Communication and Marketing

CRLO01

This function includes external communication through the media, Council publications and other outlets and promotes Council's image and the Ku-ring-gai Council area profile through promotional and marketing strategies.

Code	KPI	Target	Units	Achieved	Notes
a	Level of satisfaction with Council's communications	70	%	0	This will be reported in the 4th quarter

Advertising

The corporate advertisement featured in the North Shore Times every Friday from the end of January, in line with Council meeting cycles. Recruitment and DA advertisements were placed as required. Various display ads were placed in newspapers and magazines including Police News, Chadbad House calendar and Chinese newspapers.

Ku-ring-gai Enews

The July, August and September editions of Ku-ring-gai Enews were issued to over 2,000 residents. The e-newsletters covered a range of topics including upcoming events, consultations, new services and changes to services, Council achievements and dates of public meetings.

Ku-ring-gai Update

The July edition of the Ku-ring-gai Update was distributed via the rates notice with copies also available at shopping centres, retirement villages, libraries and Council Chambers. An audio edition was also produced and sent to Ku-ring-gai residents registered with Vision Australia. Large print and text only versions were also produced for ease of use for residents with a disability. All versions were also available on the website.

Communications has begun evaluating its current communication methods in order to inform a revision of the Communications Strategy. The first communication medium to be investigated has been the Ku-ring-gai Update. A feedback postcard was included in the July Ku-ring-gai update mail out to resident households. The postcard invited residents to comment on such things as content, readability, colour scheme and font use. Residents were also invited to comment on overall satisfaction and provide suggestions for improvements

With over 700 responses, the results from this consultation have been very positive. 90.2% of respondents were satisfied or very satisfied overall with the Ku-ring-gai update. Of this 39.2% were very satisfied. Conversely only 4.6% were very dissatisfied; those respondents provided some constructive comments on how Council could improve the Ku-ring-gai update which if implemented may reduce this figure in the future.

Results at a more detailed level indicated the following resident's level of satisfaction with various elements of the Ku-ring-gai Update:

- 79.2% rated the fairness and accuracy of content as good or very good
- 84.8% rated their level of interest in the content as good or very good
- 87.1% rated the size of the font/readability as good or very good
- 87.0% rated the colour scheme and layout as good or very good
- 85.9% rated the frequency of distribution (4 per year) as good or very good
- 91.7% rated the method of distribution (paper copy through rates notice as good or very good)

The October edition of the Ku-ring-gai Update (prepared in September) was improved in line with feedback and included both content and design changes. A list of road upgrades was included and stories were shorter to cover more topics. Vision-impaired readers found it hard to read white text on darker coloured backgrounds, so all text is now black and backgrounds are light colours.

Website Statistics

Visits: 129, 068

Unique visitors: 67,142

Page views: 439,175

Average page views per visit: 3.41

Average time on site: 2 minutes 40 seconds

Top Pages

1. Home Page
2. Library
3. Policies and Planning Documents
4. Jobs
5. Search Library Catalogue
6. Contact us
7. Development Applications
8. Planning Ku-ring-gai
9. Building and Development
10. Business Papers agendas, minutes and reports

Website Upgrade

The website was upgraded in July to improve the functionality. The upgrade included the ability to upload embedded videos in 'You Tube' style, a new media library for audio and video files, and a template module which allows us to create a new look and feel for the website.

School visits

In celebration of Local Government Week, Council hosted a special school visit on 5 August and invited the media to attend. Over 90 school children from West Pymble Public School visited Council chambers and met the Mayor, learnt about local government and participated in a mock Council meeting. A story about the visit featured in the North Shore Times on 12 August.

55 year 4 students from Holy Family Catholic School also visited Chambers in September. In the mock Council meeting, the students voted to make it compulsory for all households to have water tank.

Graphic design

Many brochures, posters and other marketing materials were produced to inform the public of Council activities. Publications included the school holiday programs, Twilight Concert flyers, annual report summary, senior seminar flyers, author talks plus many more.

Staff newsletter

Four editions of the staff newsletter From the GM's Desk were distributed via email and hard copies were placed on noticeboards for outdoor staff.

The newsletter includes a 'Thumbs Up' section to recognise staff achievements, news on important organisational changes, upcoming events, deadlines, media coverage, job vacancies, team profiles and staff movements.

Lunchtime seminars

Three lunchtime seminars were held for staff to encourage networking between departments and offer learning opportunities. Topics included Work Smarter not Harder, a movie screening of MicroCosmos and Weight Watchers.

Photo Library

A consultant from Databasics was on site in July to begin implementation of the photo library. Five staff members were trained in how to use the software. Communications is now in the process of finalising the metadata fields and tree structure for the library. IT is trialling a security module for the software, which will make the implementation of the software much easier.

512 Governance

SAOF01

This function area is responsible for Council's statutory governance obligations, providing support for Council meetings and assisting the public to access documents. This includes preparation of business papers, minutes, printing, governance policy and codes and compliance with legislation such as FOI, the LGA and Privacy.

Code	KPI	Target	Units	Achieved	Notes
a	FOI requests processed within set timeframe	100	%	100	
b	Requests to access publicly available information under Section 12 of the LGA 1993 are actioned within 10 working days	80	%	97	
c	Statutory governance requests are completed within legislative timeframe	100	%	100	

In July 2009 the Department of Local Government (DLG) conducted a comprehensive review of Council's operations, policies and procedures. A report from the DLG on Council's performance is expected in the near future and it is anticipated that generally we will receive positive feedback in relation to the Better Practices Review which they conducted.

During the quarter Council considered a report on its meeting structure and cycle which resulted in the abolition of the General Committee which means we revert back to having two Council meetings per month. An Internal Audit Committee was established and Council had on exhibition a revised policy for Payment of Expenses and Provision of Facilities to Councillors.

Council business

Four Ordinary meetings of Council and two General Committee meetings were held during the quarter (final General Committee meeting held on 25 August, 2009).

Ku-ring-gai Planning Panel

Four meetings of the Ku-ring-gai Planning Panel were held.

Print room

Business papers and associated documents were produced for the 10 meetings of Council, General Committee and the Planning Panel. 102 separate print jobs were completed.

Access to council documents

Three Freedom of Information applications were received.

There were 374 requests for access to documents under Section 12 of the Local Government Act.

513 Office of the internal ombudsman

INOM01

Code	KPI	Target	Units	Achieved	Notes
a	Complaints referred to the ombudsman investigated and assessed within set timeframe	100	%	100	

The office of the Internal Ombudsman is undertaking and completing internal audits as per the approved internal audit plan. Currently reviewing Trade Waste and White goods collection. The office has been heavily involved with staff across the organisation in the implementation of new procurement policy and procedures.

A number of investigations were completed during this period into allegations of staff misconduct and also into reported identified problems noted within some of Council's processes.

514 Corporate Planning and Reporting

CORP01

This function involves the development of corporate planning tools and documents, and providing reports that outline progress against the Council's Management Plan and Operational Plan and prepares the Annual Report

Code	KPI	Target	Units	Achieved	Notes
<i>a</i>	<i>Reports are prepared and submitted within statutory timeframe</i>	100	%	100	
<i>b</i>	<i>Council service areas using the results of community consultation in decision making or planning processes</i>	85	%	100	
<i>c</i>	<i>Council staff satisfied that they had the tools and support needed to conduct consultation in a strategic fashion</i>	65	%	0	
<i>d</i>	<i>Residents confident that Council uses the results of consultation in decision making processes</i>	25	%	0	
<i>e</i>	<i>Consultation participants who felt their participation had made a difference</i>	30	%	0	
<i>f</i>	<i>Completion rate of integrated community plan</i>	100	%	0	
<i>g</i>	<i>Annual sustainability action plan completed</i>	75	%	10	

Annual Report

The preparation of the annual report and summary report has continued. The summary report will be distributed to all rate payers through the 1st quarter rates notice. The summary report provides highlights from the 2008/09 year, and outlines the major projects council will undertake during the 2009/10 period.

Awards

Council has received a Highly Commended award in the "Reporting to your Community" category, at the prestigious RH Dougherty Awards, for our 2007-2008 Annual Report. This is the second award council has received for the 2007/08 annual report.

Community Strategic Plan (CSP)

Council is very close to finishing its first CSP. The plan will be sent to council in early October. The plan outlines council's direction and objectives for the next 20 year and will be used to guide future plans and strategies. The plan was developed over two years with extensive consultation with both the community and staff.

4th Quarter Report

The 4th quarter update outlining the performance against the management plan was prepared and presented to council on the 25th August.

State of the Environment Report (SOE)

The SOE information was prepared and submitted to NSROC to form a collaborative regional report as in previous years. This will be submitted to the Department of Local Government in November along with the Annual report.

Sustainability Reporting Team

The team has organised a representative from the LGSA Sustainable Choice Project to come and talk about sustainable procurement within council, with the potential for a sustainability tradeshow.

Economic Development Strategy (EDS)

A draft EDS was prepared during the quarter. The strategy focuses on five key areas including:

- Building business partnerships
- Town centre design
- Future service and industry demand
- Improved accessibility, and
- Building tourism

Consultation and further refinement of the draft outline will continue in the second quarter.

Consultation

The consultation around Council's application to the DLG for a Special Rate Variation carried though to this quarter with details and results being reported to Council and outcomes reported to the community via the website and insert with rates notices.

The B2 corridor of Sth Turramurra consultation results were put to the Planning Committee to note.

A series of draft, preliminary options for the St Ives Showground precinct were developed and considered by the Planning Committee, Councillors attended a site visit of the area and were invited to participate in a series of community/stakeholder meetings. Councillor and stakeholder feedback has been considered in further refining these options.

The results of the community feedback around the draft Bushfire Risk Management Plan have been considered by the committee and revisions to the draft plan have been made. The revised draft plan is due to go on public exhibition in the coming quarter.

The St Ives Village Green Masterplan process is continuing with the results of the first round of community and stakeholder feedback being processed in this quarter and draft plans designed based upon this feedback. Many Council staff also participated in training to better assist them with understanding and responding to angry crowds in public settings.

Feedback was sought on the Ku-ring-gai Update, in excess of 700 responses were received and resident feedback is being used to improve future editions of this publication.

A Public Forum on Land reclassification was also held, and further processes will roll into next quarter.

52 Knowledge management

The Knowledge management program ensure the information flowing within, into and out of the Council is reliable, accurate and appropriate for the needs of all parties

522 Information Technology

MGLS01

This function area develops and maintains Council's information technology and telecommunications systems to provide efficient and effective support and quality services to the organisation.

Code	KPI	Target	Units	Achieved	Notes
a	IT agreed project milestones completed	80	%	100	
b	Availability of IT systems	98	%	99	

Systems and user support

The first quarter has once again seen an increase in the number of support calls resulting in 1,677 requests being logged. Despite the higher demand 96% of the new requests were finalised within the same period. Overall there are currently 155 outstanding support calls.

GIS replacement

On the 8th September Council resolved to accept the tender evaluation panel's recommendation and award the GIS tender to ESRI Australia. Contract negotiations are currently underway with ESRI and it is anticipated that installation of the new system will commence towards the end of this year.

Network Drive Cleanup

The clean up and restructure of the Network drive continued throughout this period and all departments have now been moved onto their new network drive folders. Registration of existing files into TRIM is continuing as the 3 month grace periods come to an end.

523 Land Information

MGLI01

This function area is responsible for Council's Geographical Information System, property and land information and the provision of S149 planning certificates.

Code	KPI	Target	Units	Achieved	Notes
a	Availability of GIS system	98	%	100	
b	All data updated and accurate in Proclaim Nucleus Property System	95	%	100	

Geographical Information System

On 8 September 2009 Council resolved to accept ESRI Australia as preferred tendered for the replacement of Council Geographical Information Systems. Implementation of the new GIS will be carried out over the next few months. It is expected that the new system will provide comprehensive GIS solution that will significantly improve Council's GIS capability and allow for future product development over many years

All GIS cadastral and zoning layers have been updated over this quarter as a result of 28 new subdivisions registered at the Department of Lands.

Property and Land Titles Information

During this quarter, 22 Torrens Title and 6 Strata Title subdivisions were registered resulting in the creation of 35 new single allotments and 210 strata units. All records have been updated accordingly.

S149 Planning Certificates

A total of 1,178 Planning Certificates were issued during this quarter resulting in income of \$83,716.

Changes were made to Council's Planning Certificates in accordance with legislative changes made to the Contaminated Land Management Act 1997, State Environmental Planning Policy (Affordable Rental Housing) 2009 and State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. All property records within Council's Proclaim Property system have been tagged with relevant Attributes to ensure that Certificates are issued in accordance with Schedule 4 of the Environmental Planning and Assessment Regulations 2000.

53 Staff management

The staff management program provides a process for appropriate decision-making, organisational planning and monitoring of the implementation and effectiveness of those plans and accountability of the people involved

531 Human Resources

MGHR01

Stemming from its Strategic Plan, Human Resources provides a service on all matters relating to the management, retention and performance assessment of Council's staff. This includes HR policy development, industrial relations, recruitment coordination, induction, OH&S, training coordination, payroll, child protection.

Code	KPI	Target	Units	Achieved	Notes
a	Reduction in lost time injury (LTI) rate from previous year	-2	%	0	
b	Staff turnover between 10% and 20%	10	%	9	
c	Operating budget allocated to training and development	1	%	0	This will be reported in the fourth quarter

Lost Time Injury Rate

Incident reports are trending upwards and most incidents are being reported in a timely manner. This is a positive OHS indicator which allows more issues to be investigated. A smaller percentage of reported incidents involved injuries compared to the same period last year. While there has been no reduction in the actual number of lost time injuries from the same three month period in 2008 one of the lost time injuries in this quarter was a journey claim which has no premium impact.

Turnover

Total number of employees FTE (excluding casuals & fixed term)	430
Total number of terminations (excluding casuals & fixed term)	10
Total number of employees recruited (excluding casuals & fixed term)	9
Annual employee turnover rate (excluding casuals & fixed term)	9.2%

This figure is low compared to target, largely as a result of the poor economic climate. Council has reduced its recruitment action as many other organisations have during the past few months.

Training and Development

In total, 21 programs were organised through Human Resources during the first quarter. These included Code of Conduct refreshers for existing staff, EEO training, Induction for new employees and computer training. Of these 22, OHS programs accounted for 11 covering Blue, Red and Orange Card, Senior First Aid and Safe Work Near Powerlines. 100% of the scheduled programs in the Annual Training Calendar were completed.

54 Customer service

Council's customer service program provides prompt and courteous responses to the needs of customers, suppliers and stakeholders, as well as internal support services for all Council administrative functions

541 Customer Service

CUSM01

The functions associated with the planning, monitoring and evaluation of services provided to customers by Council

Code	KPI	Target	Units	Achieved	Notes
a	Customer requests (CRS) received and actioned as per CRS standards	85	%	96	
b	Satisfaction with customer service	85	%	0	

A wide variety of events kept Customer Service very busy this quarter. These events include rate notices restructure, new legislation from the Dep. of Planning NSW with changes made to various housing codes, bookings for school holiday activities, Spring into Action and Seniors Seminars. Changes to Council's TPO also contributed to the increased number of enquiries received and actioned by our officers.

The Department of Local Government Review kept the unit busy by making sure all required documentation for the review was up to date and timely delivered. Two Tenders and Expressions of Interest added to the already large number of calls received by the Call Centre and face to face enquiries at the Counter area.

All CSO's had followed up training on TRIM use as well as training on the new legislative changes.

Staff matters: This quarter the unit saw the departure of Sam Tarlington, Team Leader, Brenda Haglund and Angela O'Farrell, Customer Service Officers. We welcomed back from Maternity Leave Mardi Pistachia and after a successful interview for the full time permanent position Handan Caglar.

6 Financial Sustainability

This organisation is committed to the principles of sustainable development and management. Financial sustainability deals with business activities, investment, tourism and matters to embrace a wide range of activities designed to aintain a strong diverse economy for future generations of residents.

61 Financial Management

Economic management focuses on the activities to ensure the long term financial sustainability of Council. This includes the continuation of long term financial modelling, investment strategy, diversifying income for Council, and ensuring expenditure is target

611 Financial Management

MGRF01

This area is responsible for the management of Council's statutory accounting functions such as preparing annual financial statements and investment reports for Council.

Code	KPI	Target	Units	Achieved	Notes
a	Statutory financial reports prepared and submitted within legislative timeframes	100	%	100	
b	Weighted average year to date return exceeds the UBSWA Bank Bill Index (%) benchmark return	80	%	174	
c	Available working capital balance to increase to \$3.9M by 2012/13, in accordance with LTFP	4	\$M	0	

Statutory reporting

100% of reports were completed within the statutory time-frames. These include monthly investment reports and quarterly budget review reports.

Investments

Global financial markets have improved. Council's year to date investment returns were above benchmark. The YTD return for September was 5.60% against a benchmark rate of 3.22%.

Working capital

Available Working Capital as at 30 June 2009 was \$1.307M. It should be noted that grant income of \$729,500 was received in advance and this anomaly has increased available working capital at year end. Income received in advance is not brought to account and recognized in the income statement except in the case of grant monies. Therefore the amount of \$729K will need to be adjusted in Council's September budget review. The result of this adjustment is that, overall Council's Available Working Capital balance is \$122K less than budgeted for in the Long Term Financial Plan. This shortfall will be addressed in the first quarter budget review for the 2009/10 financial year.

Revenue Accounting

41.09% of rates were collected in the September quarter, against an annual target of 96%.

612 Revenue Accounting

MGRF01

The function of managing, regulating, setting and collecting Council income through the valuation of rateable land and other charges as well as managing Council's revenue accounting functions.

Code	KPI	Target	Units	Achieved	Notes
a	Rates, Charges and Fees collected	96	%	41	

Rates - 41.09% collected in September quarter, against an annual target of 96%.

614 Procurement and Risk Management

MPIN01

This function area is responsible for Council's procurement and risk management policies and procedures and ensuring compliance with them throughout The organisation.

An internal working group was formed in March 2009 to review Council's procurement practices with a view to developing an updated procurement Policy and related procedures. The group comprised 10 staff assisted by an external resource.

The Policy sets out four procurement principles with the main policy statement being:

Ku-ring-gai Council will follow the principles of economy, equity, efficiency and environmental sustainability when procuring goods and services.

Briefly these principles are explained as follows:

1. the Economy principle – the need to obtain the best possible value for public money;
2. the Equity principle – the need for fairness and impartiality in all stages of the procurement process;
3. the Efficiency principle – the need to have a superior procurement system that eliminates waste and rework;
4. the Environmental Sustainability principle – the need to have a procurement system that will result in high quality environmental outcomes.

The Policy is complemented by three companion procedures being:

1. Purchasing Procedure
2. Engagement of Consultants Procedure
3. Tendering Procedures

The draft Policy was finalised during the quarter for consideration by Council during October.

ACCEPTANCE OF TENDER T14/2009 STORMWATER STORAGE DAM AT NORTH TURRAMURRA GOLF COURSE

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report on the results of the public tender for the construction of a stormwater storage dam at North Turramurra Golf Course and to seek Council approval to accept the tender from the preferred tenderer.

BACKGROUND:

On 11 August Council resolved to allocate funds to enable the completion of works associated with water reuse and recycling at North Turramurra Recreation Area. This funding included a \$2million grant from the Australian Government, \$1.7million from Section 94 development contributions and \$0.5million from the Domestic Waste Management Reserve for works associated with the remediation of the former landfill site.

The construction of a dam to collect run-off from the site forms one component of the water strategy. In September 2009 an open Expression of Interest process was used from which six companies were chosen for the select tender process.

COMMENTS:

Tenders for the construction of the dam closed on 5 November 2009. Three submissions were received. Of the three tenderers, two offered comparable experience, capability and prices. Based on the better price, JK Williams Contracting Pty Ltd has been recommended as the preferred tenderer.

RECOMMENDATION:

That Council accept the tender from JK Williams Contracting Pty Ltd for the construction of a dam at North Turramurra Golf Course and that the execution of all documents relating to the tender be delegated to the Mayor and General Manager.

PURPOSE OF REPORT

To report on the results of the public tender for the construction of a stormwater storage dam at North Turrumurra Golf Course and to seek Council approval to accept the tender from the preferred tenderer.

BACKGROUND

On 11 August 2009 Council resolved to amend the capital works program for 2009/10 to include the North Turrumurra Recreation Area for a sum of \$4.2 million to enable the completion of works associated with the water reuse and recycling, geotechnical investigations and detailed site design using the funding sources listed below:

- Federal Grant - \$2 million
- Domestic Waste Management Reserve - \$500,000
- Section 94 Development Contributions Plan - \$1.7 million

The \$2 million Federal Government grant was awarded to enable the construction of a sustainable water supply for the North Turrumurra Recreation Area. The grant requires the construction of a dam and associated stormwater drainage infrastructure, water treatment plant and associated infrastructure, storage tanks for the treated effluent and leachate, and an irrigation scheme. An important aspect to this grant is the necessity to have the major element of the project completed within 12 months from the receipt of the funding agreement (July 2009). In order to meet the conditions of the grant it was noted in the August 2009 report that it would be necessary to seek tenders this financial year for the various aspects of the project.

Quotations were sought for a consultant to prepare the expression of interest and tender documentation, supervise the construction of the dam and associated landscaping, and obtain the necessary approvals from the NSW Dams Safety Committee. A firm was subsequently appointed in August 2009.

In September 2009 a call for Expressions of Interest was advertised for the construction of the dam. Thirty-two requests for the EOI documentation were received, of which ten (10) firms made a submission. A Tender Evaluation Panel comprising four staff members and the consultant project manager short listed six firms to proceed to selective tender based on predetermined criteria including past experience, references, financial stability, nominated key personnel, and demonstrated ability to meet the specified program of works.

In October 2009, six selected firms were invited to submit a detailed tender. During the tender period three firms withdrew from the project. At the close of tenders on 5 November tenders were received from the following three firms:

1. Ford Civil Contracting Pty Ltd
2. Road and Rail Civil Pty Ltd
3. JK Williams Civil Contracting Pty Ltd

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The evaluation of the tender is discussed in the Comments section below.

COMMENTS

The tenders were assessed by a Tender Evaluation Panel comprising three staff members from Strategy and Environment and Operations Departments and three consultants from the project consultant team including Golf By Design Pty Ltd and Martens and Associates Engineers Pty Ltd.

The assessment of tenders was based on the following selection criteria:

- Tendered lump sum price and unit rates (40%)
- Previous experience on projects of a similar nature and references (30%)
- Proposed construction program (10%)
- Nominated personnel (experience and skills) (10%)
- Other miscellaneous factors such as innovation, quality assurance, demonstrated technical and environmental management, current project commitment, industrial relations history and the occupational health and safety records of the tenderer (10%).

The evaluation process consisted of the following five stages:

1. Compliance assessment
2. Verification of completeness of the response
3. Evaluation and comparison of tenders
4. Interviews with two highest ranked tenderers
5. Evaluation and recommendation of a preferred tenderer (if any).

Confidential **Attachment 1** provides details of the Tender Evaluation Report. Confidential **Attachment 2** provides details of the prices tendered by each of the three firms.

*In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, **attachments 1 and 2** relate to business of a kind referred to in section 10(A) 2(d) of the Act, and should be dealt with in a part of the meeting closed to the media and public.*

Section 10(A) 2(d) of the Act permits the meeting to be closed to the public for business relating to:
(i) prejudice the commercial position of the person who supplied it, or
(ii) confer a commercial advantage on a competitor of the council, or
(iii) reveal a trade secret,

The matter is classified confidential because it contains information on pricing, financial assessments of companies and commentary on performance of companies, all of which could prejudice the commercial position on the person who supplied it and on balance, discussion in open meeting would be contrary to the public interest.

Tender evaluation

All three tenders received were assessed as complete and complying tenders.

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The tendered price from one of the firms was 42 percent higher than the next highest price, therefore this tender was not considered any further.

The two remaining tenders were assessed as being very similar against each of the criteria. Interviews were conducted with the two lower priced tenderers to discuss their tenders in detail. These discussions confirmed the view of the tender evaluation panel that both firms were highly capable of delivering a successful project on time and within budget. It was also noted that each firm was pricing against a number of items based on worst case scenario and that there is the potential to make significant savings during construction, possibly as high as 10-20%, dependent on the depth and hardness of rock to be excavated and the final source location for clay to be brought in for construction of the dam walls. Based on the evaluation including the lowest price tender by JK Williams, it is recommended that they be the preferred bid.

As part of the deed of agreement with the Federal Government, the Commonwealth are also required to agree to the preferred tenderer. Details of the two preferred tenderers were sent to the Federal Government for review. Agreement on this is expected late November 2009.

Next stages of North Turramurra Recreation Area (NTRA) project

Following the appointment of the dam contractor (the subject of this report), and the sewer mining and leachate system (subject to a report to Council in December 2009), the next stage of the NTRA project will be the tender for the golf course irrigation system. This will focus initially on the parts of the golf course that will remain similar under the adopted site master plan. A tender process is expected to be used and will include options to undertake additional works once a detailed design of the golf course (including relocation of golf holes to the former landfill area) and sports fields has been completed. This would commence following the approval of a funding source currently subject to consideration by the Department of Local Government.

A further tender will be used for the detailed design of the golf course and sports fields, subject to approval of funding. This will be informed by a current geotechnical study (as discussed below) as well as the North Turramurra Recreation Area Masterplan, as adopted by Council on 13 November 2007.

Directors' comment

The tender process and recommendations comply with Council's tender policy. JK Williams Contracting Pty Ltd and Ford Civil Contracting Pty Ltd are both capable of undertaking the project. Based on all criteria, JK Williams is supported as the preferred tenderer.

CONSULTATION

No community consultation has been undertaken during the tender period. Immediately upon selection and appointment of a contractor, local residents who may be affected by the works will be notified and given staff contact details to contact council should any issues arise.

FINANCIAL CONSIDERATIONS

The budget for the NTRA water recycling and reuse projects for 2009/10 is \$4.2 million. The proposal from the preferred tenderer for the water storage dam component of the NTRA project is \$521,190. Council will need to add a contingency of 10% or \$52,000 to the project budget. In addition, Council will be responsible for the purchase of tube-stock and wetland plants around the dam at an estimated cost of \$9000.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Staff from Strategy and Environment and Operations Departments have been involved in the selection of the preferred tenderer for this project.

SUMMARY

Following an open Expression of Interest process and short listing of suitably experienced contractors, Council invited select tenders for the construction of a dam at North Turramurra Golf Course. Three complying tenders were received. From the tender evaluation process JK Williams Contracting Pty Ltd is recommended as the preferred tenderer. Concurrent approval is also being sought by the Federal Government as a condition of the \$2m grant. Pending approval of the recommended tenderer it is anticipated that construction of the dam will commence in early January and be completed by mid-April 2010.

RECOMMENDATION

- A. That Council accept the tender from JK Williams Contracting Pty Ltd for the construction of a dam at North Turramurra Golf Course.
- B. That the tender from the second preferred tenderer, Ford Civil Contracting Pty Ltd be accepted if JK Williams withdraw from the project.
- C. That the execution of all documents relating to the tender be delegated to the Mayor and General Manager.
- D. That the Common Seal be affixed to any necessary documents.

Roger Faulkner
Team Leader Open Space & Recreation Planning

Peter Davies
Acting Director Strategy & Environment

Attachments:

- 1. Tender Evaluation Report - 13 November 2009 - Confidential
- 2. Tendered Comparison Schedule for Dam Construction Works - North Turramurra - Confidential

SUSTAINABILITY REFERENCE COMMITTEE NOTES OF MEETING HELD 12 OCTOBER 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To bring to the attention of Council the proceedings of the Sustainability Reference Committee meeting held on 12 October 2009.

BACKGROUND:

The role of the Sustainability Reference Committee is to provide community, stakeholder and industry advice and feedback to Council on matters relevant to sustainability.

COMMENTS:

The Sustainability Reference Committee were provided with updates from the four sub groups; urban development, education and partnerships, projects and climate change.

RECOMMENDATION:

That the notes and attachments of the Sustainability Reference Committee Meeting held on 12 October 2009 be received and noted.

PURPOSE OF REPORT

To bring to the attention of Council the proceedings of the Sustainability Reference Committee meeting held on 12 October 2009.

BACKGROUND

In 2009, Ku-ring-gai Council appointed four (4) community reference committees under section 260 of the *Local Government (General) Regulation 2005*. One of the committees appointed was the Sustainability Reference Committee. The role of this Committee is to advise Council on issues relating to sustainability. The Committee consists of eighteen (18) community representatives. The Chairperson is Councillor Holland and Deputy Chair, Councillor Malicki.

COMMENTS

The Sustainability Reference Committee met on 12 October 2009 and notes of the meeting form **Attachment A**. The Committee was informed of three up coming items to Council including Climate Change Policy and Community Strategic Plan that have been the subject of this Committees consideration at previous meetings and the proposed subdivision at the B2 road corridor, South Turramurra. Invitations were extended to all Committee members to comment on the projects or make representation to Council.

As part of the functioning of the committee, various sub-groups have formed that reflect the expertise and interest of the members. The sub-group and their activities over the past few months are listed below

Urban development sub group

This group prepared a submission (**Attachment B**) for the draft Town Centre Development Control Plan (DCP). Given the timing for the dealing of submissions, this was not considered by the Committee as a whole rather reflected the individual views of the members. In summary the major points raised included:

- that there be greater integration with transport infrastructure
- need to consider and provide affordable housing
- need for greater retail diversification
- that public benefit controls are necessary though often misused by developers for private benefit
- the need to consider including social impact assessment on part of the process.

Action – Sub-committee to meet with urban designers to determine areas for opportunities for input.

Education and partnerships

The group identified four projects (**Attachment C**) that were of interest. These included:

1. fair trade procurement
2. primary school inter/ intra school energy project and vegetable patch
3. smart meters for houses to then promote savings;
4. reduce household green waste through composting with financial returns linked to environmental initiatives.

Action – it was suggested that this group prepare a travelling road show of information to inform the community of the benefits of many of these initiatives and that this could form part of Council existing GreenStyles program and other sustainability initiatives.

Projects

This group has not formally met, though raised interest in being involved in the design of key capital works projects such as the indoor aquatic and leisure facility at West Pymble Swimming Pool. The committee generally saw the need for sustainability and particularly energy and water conservation to be central to Council's new buildings and works program.

Climate change

The activities of this sub-group was largely undertaken by the Committee as a whole as part of its meeting on the 3 August 2009. As with the comments from the project group there was a need to ensure that energy conservation and alternative generation was a core consideration in the capital and maintenance activities of Council.

General Business

A presentation (**Attachment D**) was conducted on the GreenStyles program that Council has been running over the past year.

CONSULTATION

The Committee is a community forum and no further consultation is required. Details of the committee, presentation material, notes and reports can be obtained from Council's website.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

This report was prepared by the Strategy and Environment Department.

SUMMARY

The Sustainability Reference Committee met on 12 October 2009 and discussed the progress of the four sub-committees. The urban development sub-committee provided an overview of a submission they made for the Town Centre DCP. The education and partnerships sub-committee outlined a number of projects that they would like to pursue including fair trade procurement, school inter/ intra school energy project and vegetable patch, energy saving and green waste. The projects sub-committee expressed their interest to be involved in the planning and design of future capital works projects to ensure they have a sustainability focus. The work of the climate change sub-committee was reflected in the special meeting of the Committee as a whole on 3 August 2009 that culminated in comment on the Climate Change Policy subsequently adopted by Council on 13 October 2009.

RECOMMENDATION

That the notes and attachments of the Sustainability Reference Committee Meeting held on 12 October 2009 be received and noted.

Peter Davies
Acting Director Strategy & Environment

Attachments: A. Sustainability Reference Committee meeting 12 October 2009 Notes - 2009/197572
 B. Submission on draft DCP - 2009/186822
 C. Education & Partnership sub-group suggestions - 2009/198334
 D. GreenStyle presentation - 2009/174916

Sustainability Reference Committee
Notes of 12 October 2009
Chambers

Meeting Commenced 6.05pm

Attendance:

Councillor Holland (Chair)

Councillor Cross

Committee members:

Colin Field

Bernadette Pinnell

Grant Dwyer

Neil Papadopoulos

Fernando Calero

James Wells

Elizabeth Gavey

Scott Wallace

Drew McIntosh

Peter Richardson

James O'Keefe

David Newhouse

Apologies:

Councillor Malicki
(Deputy Chair)

Richard Jacobs

Susan Israel

Sue McKindlay

Chris Andrew

Andrew Duff

Staff:

Peter Davies

Jeremy Pendergast

Agenda Item 1 – Introduction:

Councillor Steven Holland outlined that Council was considering three (3) items with a sustainability focus at the Ordinary Meeting of Council on 13 October 2009.

- Climate Change Policy – this was the topic of discussion at the last Committee meeting.
- Community Strategic Plan (Sustainability Plan) – this has previously been considered by this Committee and the previous Sustainability Committee in 2008.
- Proposed subdivision at South Turrumurra within the B2 road corridor between Barwon and Chisholm Avenue.

Invitations were extended to all committee members to comment on these projects at / or prior to the Council meeting on 13 October 2009.

Councillor Cross mentioned the upcoming launch of the Climate Clever Shop Program, a regional Council initiative that has secured competitive prices for energy and water efficient products (www.climateclevershop.com.au).

Agenda Item 2 – Updates from working groups – Urban Development:

DCP review – Peter Richardson, Neil Papadopoulos and Bernadette Pinnell.

An overview of the submission to the town centre LEP was provided.
(refer to **Attachment 1**)

In summary:

- Greater integration with transport infrastructure.
- Need to consider affordable housing.
- Need for greater retail diversification.
- Public benefit controls, possibly goes to misuse by developers and should have been stronger.
- Need to consider including social impact assessment on part of the process.

ACTION: Subgroup to meet with urban designers to determine areas for opportunities for input.

Education and partnerships – Elizabeth Gavey, Drew McIntosh and Chris Andrew.

Four (4) projects were identified:

1. Fair trade procurement.
2. Primary school inter/ intra school energy project and vegetable patch.
3. Smart meters for houses to then promote savings.
4. Reduce household green waste through composting with financial returns linked to environmental initiatives.
(refer to **Attachment 2** for details).

ACTION: Councillor Holland suggested a road show through which to promote general information that should link with the GreenStyles program (as per item 3).

Projects:

Grant Dwyer and others

To investigate future capital works projects being undertaken by Council such as the indoor aquatic and leisure facility at West Pymble Swimming Pool to demonstrate sustainability initiatives.

Climate change:

The previous meeting dealt with this as a single item that informed the final direction incorporated in the policy adopted by Council on 13 October 2009.

Agenda Item 3 – General discussion:

Greenstyles program information presented by Peter Clarke and Angus Weingott.
(refer to **Attachment 3**).

Councillor Holland also identified the potential to form new sub-groups or points of interest for the Committees. These included:

- DCP review;
- Mobile sustainability fair; and
- Carbon reduction (CO₂ reduction and greenhouse gas targets).

Agenda Item 4 & 5:

Formation of new sub-groups and work within the subgroups was removed from the agenda due to time constraints.

These will be incorporated into the agenda for the next meeting.

Agenda Item 6: Next Meeting

Suggested time Monday 1 February 2010 (note this was not discussed at the meeting).

Meeting Closed: 8.00 pm

Attachments

1. Submission on draft DCP by the Urban Development sub-group.
2. Suggestions and direction by the Education and Partnership sub-group.
3. GreenStyles presentation.

Submission on Ku-ring-gai Development Control Plan (Town Centres)

This submission is written and reviewed by a sub-group of Ku-ring-gai Council's Sustainability Reference Committee, and represent their individual views, not those of the Committee as a whole.

Some recommendations do not relate specifically to the draft Ku-ring-gai DCP (Town Centres) but in our view also need to be considered by Council in order to maximise the benefits and minimise the negative impacts of the development anticipated in the Town Centres LEP and DCP.

Achieving sustainability through planning

If Ku-ring-gai Municipal Council (KMC) Area is to have increased urban development imposed on it by the NSW State Government then Council planning policies should clearly articulate the type of built form and the resultant lifestyle this development should to achieve. This vision needs to be clearly defined in planning documents which have community support like the LEP and the DCP, so that it can successfully contest poor planning proposals.

This submission recognises the work that has been done to promote environmental sustainability through the draft Town Centres DCP. The requirement that commercial development meets rigorous Green Star ratings, provision for rooftop planting that will increase insulation values and the emphasis on passive heating and cooling through cross-ventilation and good solar orientation are all very positive elements of the draft DCP, providing they are economically viable.

This submission recommends a number of initiatives and controls to further enhance environmental sustainability, but most importantly identifies a number of issues in the draft DCP from the perspective of social sustainability. It provides constructive feedback to provide an alternative approach to development or expand Council's thinking in respect to development that may achieve a more tailored unique local solution to socially sustainable urban development.

The process of implementing socially sustainable urban development in practice is a complex and challenging task that accepts that whilst change is inevitable it should not disadvantage existing residents.

New development should provide resources and processes that build associational activity between new and existing residents, businesses and institutions. Allied to the task of urban development is the need to prevent the further segregation of residential communities along economic and/or cultural lines. This is the cornerstone of social sustainability:

Sustainability ... cannot be simply a 'green' or 'environmental' concern, important though environmental aspects of sustainability are. A truly sustainable society is one where wider questions of social needs and welfare and economic opportunity are integrally related to environmental limits imposed by supporting ecosystems.
Agyeman et al (2002:78)

The main aim of a DCP is to assist in the management of the impacts of urban development on the sites and neighbourhoods in which they are located. The controls in this DCP should

provide greater certainty to the community and proponents of the development in respect to appropriate bulk and scale to suit the locality. The provisions of the DCP should allow suitable opportunities for development in appropriate locations and with appropriate management actions. This commitment to appropriate development should be demonstrated both at the development application stage and throughout the history of the development.

The DCP in its current form does not appear to articulate a vision or establish a framework that is reflective of the expressed social, economic or environmental vision that KMC and its residents have endorsed. The DCP outcomes are not unique to Ku-ring-gai they are overly reliant on retail boxes, shop-top housing and apartment buildings with unrealistic expectations.¹ If the outcomes of the DCP are unrealistic then it provides an opportunity for proponents to undermine the credibility of the DCP and contest it through a third party.

The recommendations presented outline some ways in which the DCP if amended would reflect the values of existing Ku-ring-gai without prejudice or constraining future growth. The submission is intended to highlight areas where there are assumptions (e.g. traffic, biodiversity, public benefit) or omissions (e.g. housing affordability) that require clear articulation of outcomes and detailed planning and management. In particular it needs to be clear which agency (e.g. RTA, Railcorp, DECC, DOP) will deliver what and when at this stage in the planning, not when the document has been adopted and gazetted.

A. Transport - reducing private motor vehicle use

A key priority of NSW state government metropolitan planning is reducing dependence on private motor vehicle use through better integration of commercial and public services and public transport. This was explicit in draft SEPP 66 (Integrating Land Use and Transport) and this priority has been carried over into the current Metropolitan Strategy of the NSW government.²

The Sustainability Reference Committee has also identified the need to reduce our dependence on private car use as a key issue for Ku-ring-gai Council. This would help to reduce traffic congestion and reduce greenhouse gas emissions.

As the Sydney North Subregional Strategy points out, this subregion (comprising Hornsby and Ku-ring-gai LGAs) has a higher than average percentage of trips made by private vehicle (73%) and low percentages of trips made by public transport (approx 11%) and by walking or cycling (15%). Only 2.9% of all trips in the subregion are made by bus, the lowest of any subregion in Sydney. The North Subregional Strategy observes that:

*No physical bus priority currently exists in the North Subregion and none of the existing bus routes currently operate as major bus corridors with frequent services. The existing bus services are generally operating below capacity and suffer predominantly from traffic congestion associated with high levels of car use.*³

¹ For example illustrating underground parking in Roseville with a park on top or rooftop gardens suggests a lack of detailed knowledge of how this DCP would be operationalised. This view is detailed in Part D of this submission, "More innovation in retail".

² But only, it appears in relation to major centres. See the *Centres and Corridors Strategy for Sydney*, Department of Planning, (Objective B.4.2 and ff), accessed at http://www.metrostrategy.nsw.gov.au/dev/uploads/paper/centres/images/centres_final.pdf

³ *Draft North Subregional Strategy*, Department of Planning, November 2007, p. 61, accessed at http://www.metrostrategy.nsw.gov.au/dev/digitalAssets/2182_1193633047405_draft_metro_srp_north_5_transport.pdf

It predicts that:

road travel demand in the corridor is likely to grow, even with implementation of integrated land use/transport planning, significant investments in rail, and travel demand management policies. Growth on the Central Coast puts increasing pressure on the F3.⁴

and identifies “pinch points” on the Pacific Highway between Pymble and Hornsby as a major cause of congestion.

In light of the above, we are surprised and concerned that the draft Town Centres DCP makes almost no mention of public transport and contains almost no provisions to improve public transport infrastructure or to encourage walking or cycling to the Town Centres from nearby residential areas.

We have been informed that transport issues will be addressed in a subsequent whole-of-LGA planning document. However, if transport issues are not addressed in the Town Centres DCP then unprecedented opportunities for integrated planning and development will be lost.

For example, the redevelopment of Town Centres along the Pacific Highway provides a unique opportunity to create dedicated bus lanes, cycle lanes, pedestrian overpasses and other measures that will enhance and promote public transport use and increase the safety and attractiveness of walking and cycling as alternative modes of transport.

Provision should be made for secure, protected bicycle storage and the redevelopment of bus interchanges and bus shelters near train stations and other Key Areas. Provision of such facilities or upgrading of existing facilities could be funded through the public benefit provisions in the DCP or, preferably, through rates revenue from or levies on Town Centre commercial properties, which will benefit from enhanced public transport and pedestrian access. Council should consider the scheme which operates in Brisbane to fund community amenities in suburban centres through a public infrastructure levy on commercial property-owners.⁵

The redevelopment of the Town Centres also provides an opportunity to resolve, in collaboration with the RTA and other state government agencies, some of the “pinch points” along the Pacific Highway that currently cause congestion, which will worsen with population growth in the region and on the Central Coast unless steps are taken improve traffic flow.

This will require the Council and the Regional Organisation of Councils to lobby the RTA and other relevant state government agencies to commit funding and resources, particularly to eliminate the “pinch points” on the Pacific Highway and to create / improve public transport connections to the heavy rail line.

The Council and Regional Organisation of Councils should also lobby to amend the Metropolitan Strategy to make integration of land use and transport a priority for “Town centres”. Currently, this is a priority only for “Major centres” such as Hornsby and Chatswood (see the Centres and Corridors Strategy for Sydney), but a public transport network is only as good as its weakest link.

⁴ *ibid*, p.62.

⁵ See the Suburban Centres Improvement Projects levy fact sheet, accessible at http://www.brisbane.qld.gov.au/BCC:BASE:413863528:pc=PC_2063

In Ku-ring-gai the (very) weak links are the bus routes servicing town centres and train stations and the lack of infrastructure and amenities to support pedestrian and cycle traffic.

In addition, centres such as Turramurra, Pymble and St Ives should be upgraded in the Metropolitan Strategy planning hierarchy from “villages” (defined in the Metro Strategy as “a strip of shops for daily shopping and typically includes a small supermarket, butcher, hairdresser, restaurants and take away food shops”) to “town centres”⁶ to better reflect recent and planned residential and commercial growth and to help prioritise State government funding and infrastructure development.

Comments on specific Town Centres are given below.

Turramurra

The redevelopment of Key Areas on both sides of the Pacific Highway at Turramurra provides an opportunity to align Kissing Point Road with roads leading to the station on the other side of the highway, improving traffic flow and bus/train connections and making public transport more accessible and attractive. A proposal to realign this intersection was considered by Council a couple of years ago – it should be reconsidered in the light of the Town Centres LEP and DCP.

With realignment of the Kissing Point Road / Forbes Lane / William Street intersections it may also be possible to eliminate traffic lights – or at a minimum eliminate the right turn lane - on the highway at Ray Street and provide pedestrian overpasses or underpasses across the highway to further improve traffic flow on the highway and encourage pedestrian and cycle traffic.

The current bus interchange off Rohini Street (which is unpleasant, unsafe and in appallingly bad repair) should be redesigned and refitted.

Consideration should be given to splitting the bus interchange into two, with South Turramurra / Fox Valley buses departing from the William Street side of the station, which would shorten commuting times and relieve congestion both on the Pacific Highway and in the existing bus interchange. This is much more feasible if William Street and Kissing Point Road are re-aligned as suggested.

Roseville

In relation to Roseville Town Centre the potential conflict between local traffic generated by the new proposed developments on both sides of Pacific Highway and current congestion on Pacific Highway is not addressed. Traffic reports produced by Ove Arup referenced in the draft KLEP 2008 make recommendations on aligning the access points to Pacific Highway from Shirley Road and Clanville St being improved. However it is then acknowledged in the traffic report that it is unlikely that funding to enhance the traffic flows will be forthcoming as

⁶ “Town Centres” are defined in the *Metropolitan Strategy - Housing Strategy for Sydney*, as:

a larger group of shops and services with one or two supermarkets, sometimes a small shopping mall, some community facilities such as a local library, a medical centre and a variety of specialist shops. ... Town centres have to balance activities including customer parking, service vehicles and through-traffic with making a pleasant residential and pedestrian environment. They also have to integrate malls/large stores into the main outdoor centre. The extent of a town centre is approximately an 800 metre radius which is widely accepted as a comfortable 10 minute walk.

these areas will not be considered a priority for funding by the RTA. If this is the case, then Council needs to recover sufficient funds from the town centre developments to address the adverse traffic impacts generated by the developments. It is also unclear how residents would access the developments adjacent to the railway line on Pacific Highway as clearly a right turn off Pacific Highway would disrupt the N-S flow.

In relation to Roseville, currently the steps from Hill Street and the walkway over the railway and the overbridge at Clanville Rd are not feasible long-term access points to accommodate the increased activity that the proposed development will generate.

St Ives

The Structure Plan for the St Ives Town Centre has two Key Areas – Key Area S1: St Ives Shopping Village and Key Area S2: Stanley Street Shops.

The Structure Plan for Key Area S1 provides for one bus terminus on Memorial Avenue but there is no public transport provision for Key Area S2 or a link between the two sites. Presumably, anyone who did use the bus to travel to Key Area S1 and then wanted to do some shopping in Key Area S2 would try to cross Mona Vale Road. This would be a disincentive to use the bus, so next time they would probably use their car. We should encourage people to use public transport by making it available and easily accessible.

RECOMMENDATION 1

Provide objective, detailed information (such as independent traffic management studies) on the impact of the proposed population and commercial growth set out in the Town Centres LEP and DCP on transport infrastructure.

RECOMMENDATION 2

Funding strategies also need to be provided to ensure that recommendations will be delivered.

RECOMMENDATION 3

Prioritise reduced reliance on private vehicle use and improvements to public transport infrastructure within the Town Centres DCP.

Ensure planning controls (setbacks, road alignments etc) provide for current and future public transport needs.

Identify provision of additional infrastructure and amenities that will further encourage and support public transport use and walking / cycling as public benefits, eligible for development bonuses under Part 10 of the Town Centres DCP.

RECOMMENDATION 4

Ensure that State government transport planning, including RTA planning, the North Subregional Strategy and the Centres and Corridors Strategy of the NSW government's Metropolitan Strategy, accurately represents and adequately provides for the increased population and transport needs of the Ku-ring-gai Town Centres, including by upgrading their status in the Metropolitan Strategy hierarchy from "villages" to "Town centres" .

RECOMMENDATION 5

Work in partnership with the RTA and other relevant State government agencies to resolve identified “pinch points” on the Pacific Highway to improve traffic flow, including realignment of intersections and access to train stations at Roseville and Turramurra.

RECOMMENDATION 6

Work in partnership with RailCorp to provide lift access to all stations, improved linkages to bus services and upgraded station infrastructure to cope with anticipated usage levels.

RECOMMENDATION 7

Provide a means of commuting by public transport from the local or immediate precinct to the Town Centres. This should be integrated into the design of the Town Centres so people can get on and off at various points around the Town Centre for shopping, entertainment etc, not just one point. People should be able to hop on or off as required and when they were ready to go home, they could just continue with the mode of transport.

RECOMMENDATION 8

Upgrade existing public transport infrastructure, for example bus interchanges at Turramurra, pedestrian access to Roseville station and public transport provision to Key Area S2 in St Ives.

B. Provision for affordable housing

There is no mention of provision for affordable housing in the DCP.

Lack of affordable housing is commonly linked to housing supply issues. However it also relates to the variable needs of households requiring affordable housing. Housing affordability is associated with interacting variables, factors influencing housing demand include; income levels and employment trends, access to and the cost of finance, demographic shifts, as well as housing preferences. Many key workers in Ku-ring-gai travel long distances to work here especially in critical services such as health, education, transport, government, retail as well as home services (childcare, tradesmen, nursing and support services).

Lack of affordable housing also has an impact on inter generational equity: young people entering training or the labour market for the first time; single parents and single people on moderate incomes; people with special needs arising from disability, ill health, injury or frailty.

An increasing number of people seeking affordable housing are adapting to relationship breakdown and household dissolutions, their tenure in affordable rental accommodation may be short term. Furthermore provision for affordable housing is critical to encourage cultural and income diversity, enable aging in place and reducing financial stress.

Lack of affordable housing also has environmental implications as lack of affordable housing means that workers cannot afford to live and work in the same area and the emissions they generate travelling to Ku-ring-gai to work may in future be apportioned to KMC.

RECOMMENDATION 9

That consideration is given to including provision for affordable housing in the DCP. Consideration that affordable housing be included in the Public Benefit Criteria.

C. Universal design for all residents

Design innovations for older persons in residential housing environments appear to lag behind demand for appropriate housing. Design features such as stairs or other inaccessible building elements, impact mortality and morbidity and places people with disabilities and their carers at risk of further injury. Over emphasis on promoting multi story dwellings as a blanket solutions may have unintended consequences and will exclude or limit older people or people with disability from the majority of new developments. While developments with more than 3 stories typically have lifts, access to the units themselves and their associated common area's remains problematic.

The challenge is to design housing and services that meet a range of people's changing individual needs irrespective of age or ability in environments that enhance their physical safety and enable independence.

Persons with a disability, and especially those in wheelchairs, have well-developed views about the inaccessibility and inappropriateness of the majority of housing rental stock. Common issues include:

- hallways that are too small to turn a wheelchair in;
- kitchen, toilets and bathrooms which are unusable because of the size or layout of the rooms;
- doorways that are too small;
- steps both within and outside dwellings;
- security features that could trap them in the event of a fire.

Research by Australian Housing Urban Research Institute (AHURI) 2008⁷ illustrates that for people in a wheelchair, private rental was seen difficult to gain access to because of issues of cost, discrimination by landlords concerned that the wheelchairs would mark their walls and/or floors; and the unwillingness of some landlords to install ramps or grab handles in their dwellings. More generally, the private rental stock was seen to suffer the same

⁷ A Jones, Desleigh de Jonge, Rhonda Phillips (2008) Meeting future demand for rental housing for lower income older Australians: social or market sector supply Housing Policy Research Program, UQ and AHURI Qld Research Centre.

limitations as the rest of housing to stock in terms of its accessibility and distance from public transport.

For many of the mobility-impaired private rental housing was unattractive because the inherent insecurity of the tenure meant that they were continually confronted by the on-going challenge of finding wheel chair accessible housing.

While 3A.28 of the DCP includes some provision for adaptable housing, this does not go far enough, given the current and predicted demographics of the Ku-ring-gai LGA.

There also needs to be provision for a universally accessible public domain. There is limited value in adaptable housing if once people leave their homes they cannot navigate the public domain.

RECOMMENDATION 10

The issue of universally accessible design both of dwellings and the public domain needs to be included in the DCP.

D. More innovation in retail

The DCP in its present form appears homogenised with each town centre relying on retail boxes to enhance “its vibrancy”. Is increased retail the only solution?

The small pocket parks (e.g. in Roseville) are unlikely to be delivered as the cost of putting a park on top of a car park is cost-prohibitive given the scale of development proposed.

At Roseville a more suitable model for retail could include more innovative retail that focuses on fresh produce and differentiates the retail experience already available at Chatswood and Lindfield. For example, James St Market in Brisbane or Fratelli Fresh at Waterloo and Potts Point. These retail outlets would complement the existing retail and preserve the local retail rather than another supermarket at Roseville. There is sufficient evidence that supermarkets are internal spaces that remove local strip retailers. With the supermarkets at Chatswood and two at Lindfield an indoor/outdoor market approach is more in keeping with the KMC sustainability philosophy.



Figure 1 Fratelli Fresh at Potts Point and Waterloo



Figure 2 James St Market, Fortitude Valley, Brisbane

Completed in 2002 James St Market, Brisbane conveys the identity of a market hall. The space however also acts a shopping street with specialty outlets opening off it via tilt-up and sliding doors. Other outlets within the market include cafes, delicatessen, fish market and bakery. Boxed windows slide open to form window seats that further open the market into the public realm providing a night time activity. The courtyard is freely accessible public space and does not rely on consumption. Although the James St Market operates as a commercial entity the concept could be extended to incubate new local businesses. The courtyard areas are suitable to accommodate craft or speciality markets.

RECOMMENDATION 11

Provide planning incentives for innovative retailing, including food retailing, that provides opportunity for local produce markets, craft and small business incubation as well as a social and environmental alternative to supermarkets.

E. Social impact assessment

Any proposed development should be required to produce a social impact assessment. The aims of impact assessment are better decision making processes and better outcomes from decisions. Impact assessment is a method for predicting and assessing the consequences of a proposed action or initiative before a decision is made. Economic and environmental impact assessments are well established processes in planning and are widely used in KMC.

Social impact assessment (SIA) refers to the assessment of the social consequences of a proposed decision or action, namely the impacts on affected groups of people and on their way of life, life chances, health, culture and capacity to sustain these; given the demographics of this area, in particular the high number of vulnerable groups of senior residents living alone.

A SIA template should be provided by KMC (For example see Newcastle City Council www.newcastle.nsw.gov.au/_data/assets/pdf_file/0005/5576/social_impact_assessment_policy.pdf). The SIA should be sufficiently robust to anticipate the impact of proposals made under the plan and minimise the need for further assessment. Whilst not limited, the following should be fully assessed for their social impacts in a SIA:

- larger developments, including: major retail, entertainment, sport or social infrastructure proposals,
- a significant change of land use, including: sale or rezoning of publicly owned land,
- new planning policies and plans and amendments to them, and/or
- controversial uses or increases in intensity (e.g. brothels or gun shops, gaming or liquor outlets, nursing or group homes),

A social impact assessment may give rise to recommendations for mitigation if the proposed change goes ahead. Like social impacts, mitigations should be properly researched to establish their effectiveness in dealing with identified impacts and should address inter-and intra-generational equity.

RECOMMENDATION 12

A publicly accessible SIA needs to become a core element of any proposal that requires an environmental or economic impact assessment, as in DCP point 10.4

F. Public benefit controls

Offering development bonuses is one means of providing additional public benefit in commercial and residential development. For example, after Canadian provinces abolished their equivalent of section 94 developer contributions some years ago, development bonuses in the form of increased building heights and floor-space ratios have been offered in exchange for developer-funded community cultural infrastructure.

Clause 6.4 of the Ku-ring-gai LEP (Town Centres) ("KLEP") provides for development bonuses (an increase in building height of 3 metres, and a 15 - 20% increase in floor-space

ratios) in exchange for the provision of public benefit. The KLEP sets out the assessment process to determine public benefit, involving a Public Benefits Design Panel and the issue of Public Benefits Certificates.

Linked to the Social Impact Assessment outlined above; the DCP in its current form refers to but does not define the concept of 'public benefit', whilst it clearly outlines/ encourages (density bonuses available to proponents).

In the Draft KLEP 2008 the following definition is offered:

Public benefit means the provision of facilities and design features which will benefit the broader community, including but not limited to new parks; new urban spaces; view corridors; new streets or lane ways; new pedestrian arcades and walk ways; cycle ways; community facilities and traffic improvements.

The classification could be more appropriately termed "public net benefit" where 'public net benefits' would refer to benefits minus costs accruing to everyone other than the private land owner. Defining it in this way is helpful because the private net benefit dimension provides insight into the behaviour of the landholder, while the public net benefit dimension relates to the effects on everyone else that flow from the landholder's development.

Given the level of public opposition to the scale and bulk of proposed development in the town centres it is surprising that criteria for increasing density and bulk is so loosely defined. In many cases the public benefits refer to either common urban design principles see point 6.4 (c). These are not a public benefits, the benefits would accrue to the landlord, tenant or resident not the wider community.

In 6.4 (a) *public benefits consistent with Council's strategies and policies*, the specific strategies need to be specified. For example: a broader approach to community facilities may be consideration of public benefits for different stages in the lifecycle - in particular youth and senior residents:

Public benefits for youth

There is an increasing trend to implicitly design teenagers out of the public domain. Providing adequate space for teenagers/young people means that they feel included in the public domain and gives them a focal point for their activities. The provision of a half court basketball or futsal court means teenagers can play informal 2v2, 3v3 'street games' with improvised rules and no special equipment. This may be integrated into youth facilities or standardised play areas which provide passive surveillance. Much of our day to day life is segmented into age aligned activities: school, work, family, teenagers, aged facilities. Recreation activities designed well can break down these age brackets and allow greater intergenerational interaction and activities which benefits both young and old.

Public benefits for seniors

With the high number of seniors in Ku-ring-gai consideration should be given to the inclusion of exercise equipment in open space areas specifically designed for seniors; (inclusive of all levels of fitness and wheelchair-bound people). These are already operational throughout Asia and Queensland.



ACTIVE OUTLOOK: Bryan Blake and Cyndy Charker test the new LifeTrail outdoor fitness equipment at Limestone Park after the official launch yesterday. Photo: Rob Williams AU1808W

Exercises include those for the range from gentle mobility, to cardiovascular, torso stability and upper and lower body strength. The stations may also include information about healthy lifestyles such as the benefits of healthy eating.

RECOMMENDATION 13

The public benefits section of the DCP needs to be clearly defined, articulated and more stringent in ensuring that the 'public benefits' accrue to the wider community not owners/ landlords.

RECOMMENDATION 14

A Framework should be developed by KMC. Underlying the framework a proposed set of rules or principles for choosing whether an incentive is needed should be transparent. The choice among these tools depends on the levels of public net benefits and private net benefits from the land-use/ development being proposed. For example:

- do not use positive incentives if landholders would adopt land-use changes/design principles without those incentives,
- do not use positive incentives if private net benefits outweigh public net benefits.

RECOMMENDATION 15

A broader approach to community facilities should be included to consider public benefits for different stages in the lifecycle.

Public benefit criteria

Public benefit is not defined in the DCP, but the objectives on page 10-4 and the examples on page 10-2 and those given for each Key Area in Part 2 focus on the creation of “active civic space”, higher design and construction standards, and visual and physical “permeability” through large sites. Many of these objectives and examples are highly subjective, difficult to measure and therefore open to manipulation.

Insufficient emphasis is given, we believe, to the creation of public benefit through, for example increased energy efficiency, use of recycled or low-embodied energy construction materials and improved integration with public transport.

Similarly, Part 10.2.4 stipulates that:

Development on Key Areas / Key Sites must demonstrate innovative built forms and sound sustainability principles within buildings and open spaces

but does not explain how or what kind of innovation in built forms creates public benefit and does not define “sound sustainability principles”. Such a general statement is of little use as a control.

RECOMMENDATION 16

That Part 10.2 be amended to define and illustrate public benefit as including reduced energy consumption, improved integration with public transport and other measures which will result in decreased greenhouse gas emissions and decreased use of non-renewable resources.

RECOMMENDATION 17

That examples of public benefit on p. 10-2 and in Part 2 of the DCP (for each Key Area / Key Site) be amended to include examples that would result in decreased greenhouse gas emissions and decreased use of non-renewable resources.

RECOMMENDATION 18

Omit examples of public benefit that are overly subjective, unmeasurable or open to ‘creative interpretation’ by developers e.g. “levels of surveillance of public domain from buildings”, “view corridors creating links with immediate and distant contextual items” and “contribution to creating activities at street level”.

The Public Benefit Design Panel

Clause 6.4 of the KLEP establishes the Public Benefit Design Panel and gives it a key role in assessing public benefit, issuing Public Benefit Certificates and overseeing competition processes for Key Sites.

Part 10.3.1 of the draft DCP identifies the qualifications, expertise and experience required for the Panel – essentially urban planning, architecture and design.

Consistent with previous comments and recommendations regarding the public benefit criteria, we suggest that this is too narrow a skillset, and that the Panel should include members with the expertise to assess proposals in terms of sustainability outcomes.

Appropriate qualifications, expertise and experience might include sustainability / environmental auditors, accredited GreenStar auditors, mechanical engineers with a background in co-generation and other alternative power generation technologies, social sustainability planners, etc.

There should also be provision for the Panel to call on experts as required to advise on the technical aspects of specific proposals.

The Panel may also have a wider role to play in assessing and advising the consent authority (Council) on relevant aspects of other development proposals, not just those which seek a Public Interest Certificate. The Panel may be able to play an important advisory role without breaching the terms set out in the Town Centres LEP.

RECOMMENDATION 19

The Public Benefit Design Panel should be redefined as a ‘Public Benefit Panel’, of which design is only one skillset. The Panel needs to include appropriately qualified personnel in social, environmental and economic sustainability, urban planning as well as governance, with the expertise necessary to assess public benefit in terms of sustainability outcomes.

RECOMMENDATION 20

That provision be made for the Public Benefit Design Panel to seek advice from experts as required to advise on the technical aspects of specific proposals.

Examples of potential public benefits for specific Key Areas (Draft DCP, Part 2)

The examples of potential public benefits listed for each Key Area are not proscriptive, but they will influence developers seeking additional development bonuses through the public benefit process.

As mentioned above, most of the potential public benefits listed for specific sites focus on the creation of civic space, view corridors, higher design and construction standards and the like. There are a few, isolated examples that focus on energy efficiency, for example (page 2-29.):

Sustainability initiatives including co-generation and water recycling

This example is given for Key Area T3 (Kissing Point Road Retail Area, Turrumurra). It would seem to be equally, if not more, applicable to such areas as S1 (St Ives Shopping Village), yet is not included as a potential public benefit for other Key Areas..

Similarly, the Objectives listed for each Key Area do not include sustainability objectives such as increased energy efficiency, increased recycling and improved integration with public transport.

RECOMMENDATION 21

That examples of potential public benefits for all Key Areas include examples that will result in decreased greenhouse gas emissions and reduced consumption and/or increased recycling of non-renewable resources.

RECOMMENDATION 22

That Objectives listed for each Key Area include sustainability objectives such as increased energy efficiency, increased recycling and improved integration with public transport.

Submission by:

Neil Papadopoulos

Bernadette Pinnell

Peter Richardson

Ku-ring-gai Council Sustainability Reference Group (Projects sub-committee)

September 2009

KMC Sustainability Committee

Education and Partnerships

Fair Trade

KMC moves to become a "fair trade" community

- Mobile fair to local shopping precincts
- Local schools
 - Common room tea & coffee
 - Geography assignment
 - Article in School newsletter
- Retirement villages

Energy saving competition

KMC rewards savings

- Inter & Intra school competition based on electricity , gas, & water bills for Term 4 2009
- School "veggie patch"
 - Promote composting green waste
 - Include article in School newsletter dealing with the cost of disposing green waste from KMC*

Smart Meters

KMC helping households save on energy

- Winning schools and students from Energy Saving Competition receive free installation of smart meters for fixed trial period
- Feature in follow-up story to highlight benefits
- Approach sponsorship for smart meters from regional utility (e.g. Energy Australia)

Reducing household green waste

- A great deal of energy (& GHG) is involved in managing waste in the Ku-ring-gai district
- As part of the push for a more sustainable area, KMC will develop the “waste bonus” scheme set against annual household waste benchmarks
- KMC pays an annual waste management fee to dispose of household waste based on weight
- To encourage households to reduce their green waste through composting, KMC will pass on savings to the community in the form of “waste bonus” projects
- Based on targets of say 10%, 20%, 30%, & 40% reductions in total measurable annual household waste, KMC commits to implement annual projects of commensurate value in the district e.g. solar powered libraries, park upgrades, etc



Greenstyle

Food for thought....

In Australia, buildings are responsible for approximately

- 30% of all raw materials used
- 42% of all energy used
- 25% of all water used
- 40% of atmospheric emissions
- 20% of water effluent
- 25% of solid waste to landfill

Commonwealth of Australia, 1998

Existing homes account for around 98% of Australia's total housing stock



Greenstyle is a joint community education initiative between Hornsby, Ku-ring-gai and Willoughby Councils



Project Objectives

- To **engage 'time poor residents'** aged 25-55 years in environmental sustainable practices in their homes and backyards.
- Improve biodiversity conservation on private properties **targeting** those in **riparian and wildlife corridors**.
- Undertake **individual tailored property assessments** and provide assistance that will enhance biodiversity values and lead participants to practices that make their home and garden more sustainable.
- **Partner with local businesses** to encourage the uptake of environmental products in the home and garden.
- **Facilitate uptake of other environmental initiatives** (local, state, federal and NGO), such as rebates, through informing and assisting residents.



Project Structure

BACKYARD LANDSCAPE SYDNEY NORTH

Social research to find ways to engage time-poor residents aged 25-55 years in environmentally sustainable practices in their homes and gardens.

Howard Jackson

September 2008

Report commissioned by Ku-ring-gai, Hornsby and Willoughby Councils for the NSW Environment Trust

Abstract

Hornsby, Ku-ring-gai and Willoughby Local Government Areas (LGA) have a shared population of 304,000 (Thompson, 2008a). Collectively the three LGAs have a residential population similar to the population of Australia's capital city, Canberra, which is a city of 322,900 people (Australian Bureau of Statistics (ABS), 2004). The population of Hornsby, Ku-ring-gai and Willoughby LGAs is predominantly affluent and representative of urban and, in Hornsby's case, semi rural residents living in and around a modern, developed city.

Backyard Landscape (BL) will build on the successes of the environmental programs run by Hornsby, Ku-ring-gai and Willoughby Councils and address a population gap which has been identified by past programs. The 25-55 age group is largely missing from current local government biodiversity and sustainability programs. BL has been specifically structured to target these people. BL Officers will be employed to make home visits, focusing on properties which are in riparian zones or habitat corridors, with the aim of enhancing biodiversity and sustainability.

This report makes a series of recommendations designed to engage the 25-55 year old demographic based on social research conducted in 2007/2008. The report:

- examines relevant past and present local programs, implemented by the three Councils to identify successful strategies as well as barriers to engaging this demographic;
- reviews relevant literature regarding change behaviour, to identify barriers to community marketing campaigns; and
- examines current methods used to engage the public in environmental programs.



• Research

Stage 1

• Implementation

Stage 2

• Evaluation

Stage 3

Expected completion date is November 2010



How does Greenstyle work?

- Four Greenstyle Advisors are employed to conduct personalised home and garden assessments, provide advice and support, access to free workshops and a range of suppliers and products for residents.





What information is available?



- Energy efficiency
- Water efficiency
- Waste minimisation
- Gardens that support native biodiversity
- Weed control
- Organic gardening
- Greenstyle Suppliers List
- Links to other council programs
- Ongoing support/resources through www.greenstyle.org.au, workshops, electronic and print newsletters.
- Household Sustainability Assessments



Project Status

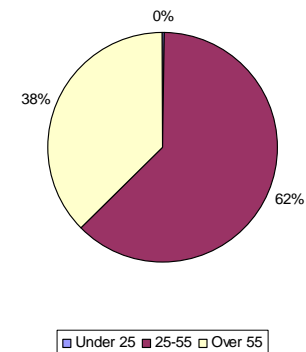
411 residents have
been visited to
date:

- ❖ 169 Ku-ring-gai
- ❖ 126 Willoughby
- ❖ 116 Hornsby

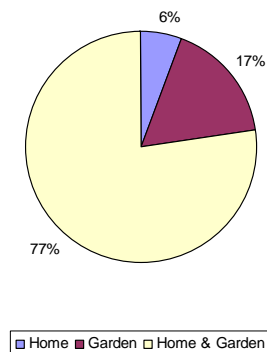
Project problems:

- ❖ Initial confusion of what the project offers,
- ❖ Slow initial uptake,
- ❖ Use of suppliers/contractors.

Age Group of Residents Visited



Type of Greenstyle Assessment





Evaluation



Revisiting Greenstyle participants:

- to evaluate whether any change has occurred;
- to offer more advice and/or resources to encourage residents to take action on biodiversity and sustainability issues around their homes.



HERITAGE REFERENCE COMMITTEE - NOTES OF MEETINGS HELD 17 AUGUST & 21 SEPTEMBER 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To advise Council of the notes of the Heritage Reference Committee meetings held on 17 August and 21 September 2009.

BACKGROUND:

The notes taken at the 17 August 2009 meeting were confirmed and accepted at the Heritage Reference Committee (HRC) meeting held on 21 September 2009 and the notes taken at the 21 September 2009 meeting were confirmed and accepted at the HRC meeting held on 19 October 2009.

COMMENTS:

A range of heritage issues were discussed at the committee's meetings and a number of issues were raised for further consideration.

RECOMMENDATION:

That Council receive and note the Heritage Reference Committee meeting notes of 17 August and 21 September 2009.

PURPOSE OF REPORT

To advise Council of the notes of the Heritage Reference Committee meetings held on 17 August and 21 September 2009.

BACKGROUND

The notes taken at the 17 August 2009 meeting were confirmed and accepted at the Heritage Reference Committee (HRC) meeting held on 21 September 2009. The notes taken at the 21 September 2009 meeting were confirmed and accepted at the HRC meeting held on 19 October 2009.

COMMENTS

A range of heritage issues were discussed at the Committee meetings and a number of issues were raised for further consideration as outlined below.

Meeting of 17 August 2009

Item 2 JJC Bradfield Museum

The establishment of the JJC Bradfield Museum was discussed.

It was noted that the house at 23 Park Avenue Gordon would be an ideal location for the museum. The house has recently changed hands. The option of Council acquiring the site was discussed.

Recommendation:

The Ku-ring-gai Heritage Reference Committee supports the establishment of a JJC Bradfield Museum.

Meeting of 21 September 2009

Agenda Item 1: Draft Ku-ring-gai Development Control Plan (Town Centres) 2009

The Committee reviewed and made comments regarding Part 9 of the Draft Ku-ring-gai Development Control Plan (Town Centres) 2009.

Comment

The comments made by the Committee will be forwarded to Council and given consideration as a submission.

Agenda Item 2: Roseville and Killara Stations – heritage status

The HRC reviewed the draft heritage inventory form for the North Shore Railway Line and a general discussion was held on its heritage significance.

Item 11

S07620
2 November 2009

Recommendation:

The Ku-ring-gai Heritage Reference Committee supports the initiative of the Ku-ring-gai Historical Society in proposing Council nominate the Ku-ring-gai portion of the North Shore Rail Line for inclusion as a heritage item in the Ku-ring-gai Principal Local Environmental Plan and on the State Heritage Register.

Agenda Item 3: Heritage Assistance Grant 10 Grassmere Road Killara

Paul Dignam, Council's Heritage Advisor, presented a report on the conservation works undertaken at 10 Grassmere Road Killara. The committee discussed what would be an appropriate response to the works not fully complying with the grant conditions.

Recommendation:

The Heritage Reference Committee recommends that Council inform the owner of 10 Grassmere Road Killara that regrettably Council cannot award the full grant monies, as the work undertaken did not fully comply with the specified grant conditions. The conditions sought that traditional roof plumbing (copper and lead) was to be used and not colourbond steel. As colourbond steel was used in the roof plumbing only \$3,000 of the original \$3,450 grant should be paid by Council to the owner. The \$3,000 grant is a reflection of the extensive conservation work that was undertaken by installing the new Welsh slate roof.

CONSULTATION

The Heritage Reference Committee includes representatives from the community and nominated heritage organisations.

FINANCIAL CONSIDERATIONS

The cost of running the Committee is covered by the Strategy and Environment Department budget. The Heritage Assistance fund is also covered by the Urban Planning and Heritage Budget.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Where relevant, consultation with other Departments has occurred in the development of this report.

SUMMARY

The Heritage Reference Committee has held meetings on 17 August 2009 and 21 September 2009.

The committee has discussed the following referrals from Council at these meetings:

- establishment of a JJC Bradfield museum;
- the Draft Ku-ring-gai Development Control Plan (Town Centres) 2009; and
- the funding of conservation works undertaken at 10 Grassmere Road Killara.

Item 11

S07620
2 November 2009

A submission from the HRC for the Draft Ku-ring-gai DCP (Town Centres) will be forwarded for consideration on the Final Report Draft Ku-ring-gai DCP (Town Centres) 2009.

Notes from the Heritage Reference Committee of 17 August 2009 form **Attachment A** and 21 September 2009 form **Attachment B** of this report.

RECOMMENDATION

- A. That Council receive and note the Heritage Reference Committee meeting notes from 17 August 2009 and 21 September 2009.
- B. That Council inform the owners of 10 Grassmere Road, Killara that a grant of \$3,000 will be awarded under the heritage assistance fund as Council cannot award in full the grant monies as the work undertaken did not fully comply with the specified grant conditions.

Antony Fabbro
Manager Urban & Heritage Planning

Andrew Watson
Director Strategy & Environment

Attachments:

- A. Heritage Reference Committee Notes of 17 August 2009 - 2009/192880**
- B. Heritage Reference Committee Notes of 21 September 2009 - 2009/182129**

Heritage Reference Committee

Notes of 17 August 2009
Chambers

Meeting Commenced 6. 30 pm

Attendance:

Councillor Jennifer Anderson (Chair)
Robert Moore- Institute of Architects
Jennifer Harvey- Ku-ring-gai Historical Society
Zeny Edwards
Ian Stutchbury
Joanne Martens
Margaret Bergomi

Staff Members:

Manager Urban & Heritage Planning
Heritage Adviser

Apologies:

Councillors Cross & Szatow

Declarations of Interest

Robert Moore declared an interest re Item 5 (Mr Moore was absent during the discussion on this item).

Code of Conduct signed forms were received from the some of Committee Members.

Agenda Item 1 – Draft Ku-ring-gai Development Control Plan (Town Centres) 2009

A presentation was made by the Manager Urban & Heritage Planning on the Draft DCP and a handout was provided on the structure of the Draft DCP. The draft DCP document was reviewed and discussed in particular Part 9 Heritage Controls, it was suggested a separate meeting be set up to co-ordinate a formal response.

ACTION:

1. A list of the character items to be provided to the committee.
2. A copy of the LEP maps to be provided to KHS to assist them in reviewing the documents.
3. A separate informal meeting be held to finalise the comments for a submission and the document be circulated in a format to allow tracked changes for the comments. Monday 24 August 4- 6pm was discussed as a tentative time to be confirmed.

Agenda Item 2 JJC Bradfield Museum

The Resolution of the Ku-ring-gai Council, General Committee 26 May 2009 on the Establishment of JJC Bradfield Museum and Ku-ring-gai Concert Band was tabled:

“That Council support the concept of a JJC Bradfield Museum to commemorate the life and work of one of Australia’s greatest engineers and local resident and the proposal be referred to the Community Services Reference Committee together with the Heritage Advisory Committee for their advice and recommendations prior to the adoption of the proposal in the Council’s Cultural Plan. That the Council acknowledge the support of Dr Bradfield’s family in the formation of a possible museum that has been put forward by Peter Bradfield’.

The resolution was discussed by the Heritage Reference Committee and the following key points were noted:

- The house at Park Avenue would be an ideal location of a museum, noting there are other considerations.
- Peter Bradfield has material that could be provided to a museum.
- The house at 23 Park Avenue, Gordon was recently sold by the original family.
- The site is not currently heritage listed but identified by the heritage consultants Paul Davies Pty Ltd as a potential heritage item for consideration in Council’s Principal LEP.
- The option of Council acquiring the site for a museum was raised.

ACTION:

Recommendation

“That the Ku-ring-gai Heritage Reference Committee support the establishment of a JJC Bradfield Museum”.

Carried Unanimous

Agenda Item 3 Roseville & Killara Stations

This matter was previously raised by Councillor Szatow. It was noted any potential heritage review and listing would be part of the Ku-ring-gai Principal Local Environmental Planning process. The potential heritage significance of other stations on the North Shore Line should be taken into account, noting the significance of both Gordon & Wahroonga Stations – state heritage listed and the potential heritage (state significance) of the entire North Shore Line and associated railway gardens. Gordon Station was identified as heritage item in the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008.

Action:

1. Information from the Ku-ring-gai Historical Society on the heritage significance of the North Shore Line railway stations to be circulated for next meeting.

Agenda Item 4 Tulkiyan Sub Committee Status

The status of the Tulkiyan Sub- Committee was raised, noting the requirements under the Plan for Management for the site. The sub-committee needs status and should report direct to Council. The

Committee would like to see a sub-committee re-established and a designated Council Director. There would also be representative(s) from the Heritage Reference Committee on this committee.

Agenda Item 5 Minutes of Heritage Advisory Committee 21 August 2007

The Committee discussed the actual version of the Minutes of 21 August 2007 that were considered by Council on 13 November 2007 and subsequently adopted were not the correct version of the Draft Heritage Advisory Committee Minutes provided to the Chairperson at the time Cllr Jennifer Anderson.

The Committee noted the correct version should be put back to Council and should be formally put onto the record. (see attachments)

Action:

This matter be further reviewed by staff and the process for correcting the record be brought back to the Committee.

General Business

The Manager of Urban & Heritage Planning advised that Council was successful in obtaining a NSW Department of Planning (Heritage Branch) grant of \$12,500 for the Principal LEP Heritage Conservation area assessments.

Recommendation

That the Heritage Reference Committee would support Council's consideration of allocating additional funds for the Heritage Conservation areas.

Heritage Assistance Grant 10 Grassmere Avenue Killara

Background.

An application for a heritage assistance grant was made by the owners of 10 Grassmere Avenue Killara. The item is timber house with a slate roof, built c 1895. The original application is to replace the state roof with new Welsh slate, replace the valleys and ridge capping and provide sarking. The Committee have recommended that sarking should not be used, and lead ridge capping and copper valleys should be installed. The Heritage Reference Committee recommended funding of \$3,450 to Council.

Council on 8 April 2008 approved a grant of \$3,450 towards the work for 10 Grassmere, Avenue Killara. Subject to the following condition *B. That the heritage assistance funding to the following properties is conditional on sarking not being installed under the slate and that traditional roof plumbing (copper and lead) is specified, not colourbond steel.*

The works were completed and inspected by Council's Heritage Adviser.

Comment and Discussion

The Manager of Urban & Heritage Planning brought to the Heritage Reference Committee's attention that the above conditions of the grant application (as approved by Council) has not been fully met, in particular the applicant has used colourbond instead of lead and copper fittings.

The matter of non compliance and the heritage and construction merits and suitability of colourbond and as a substitute material was discussed in detail by the Committee. It was agreed a further report be brought back to the Committee from Council's Heritage Adviser on this matter.

Action:

A further report be brought back to the Committee from Council's Heritage Adviser on the heritage assistance fund application for 10 Grassmere Avenue Killara.

Meeting Closed: 8.40pm

Heritage Reference Committee

Notes of 21 September 2009 Chambers

Meeting Commenced 6. 30 pm

Attendance:

Councillor Jennifer Anderson (Chair)
Councillor Cheryl Szatow
Robert Moore- National Trust
Jennifer Harvey- Ku-ring-gai Historical Society
Zeny Edwards
Ian Stutchbury
Margaret Bergomi- Institute of Architects

Staff Members:

Manager Urban & Heritage Planning
Heritage Adviser
Heritage Specialist Planner

Apologies:

Joanne Martens

Acting Chair

Councillor Szatow announced that Councillor Anderson was delayed in arriving and that Councillor Szatow would act as Chair until Councillor Anderson arrived.

Declarations of Interest

Robert Moore declared an interest re Item 4 (Mr Moore was absent during the discussion on this item).

Adoption of notes from the previous meeting

One change was made being the correct spelling of Stutchbury. The notes were then accepted by the committee as being correct.

Agenda Item 1: Draft Ku-ring-gai Development Control Plan (Town Centres) 2009

The Part 9 Heritage Controls of the draft DCP document continued to be reviewed and discussed. Final recommendations for the committee's submission were made.

During discussions, Councillor Anderson arrived and resumed as Chair.

Action:

The committee's submission regarding the Draft Ku-ring-gai Development Control Plan (Town Centres) 2009 to be forwarded to Council.

Agenda Item 2: Roseville and Killara Stations – heritage status

The Heritage Reference Committee discussed the draft heritage inventory form for the North Shore Railway Line as prepared by Jennifer Harvey on behalf of the Ku-ring-gai Historical Society. Jennifer Harvey on behalf of the Historical Society agreed to update the draft heritage inventory

form and return it to Council staff so a report may be prepared recommending the rail line for heritage listing.

Action:

Recommendation

“That the Ku-ring-gai Heritage Reference Committee support the initiative of the Ku-ring-gai Historical Society in proposing Council nominate the Ku-ring-gai portion of the North Shore Rail Line for inclusion as a heritage item in the Ku-ring-gai Principal Local Environmental Plan and on the State Heritage Register.”

Carried Unanimous.

Agenda Item 3: Heritage Assistance Grant 10 Grassmere Road Killara

Council’s Heritage Advisor reported back to the Committee on the heritage assistance fund application for 10 Grassmere Road Killara. It was confirmed that the conditions from Council required lead ridge capping and copper valleys, and that the completed works used colourbond steel. The Committee discussed how the grant to the owner of 10 Grassmere Road should be affected by the failure to comply with the grant conditions.

Action:

The Heritage Reference Committee recommends that Council inform the owner of 10 Grassmere Road Killara that regrettably Council cannot award the full grant monies, as the work undertaken did not fully comply with the specified grant conditions. The conditions sought that traditional roof plumbing (copper and lead) was to be used and not colourbond steel. As colourbond steel was used in the roof plumbing only \$3,000 of the original \$3,450 grant should be paid by Council to the owner. The \$3,000 grant is a reflection of the extensive conservation work that was undertaken by installing the new Welsh slate roof.

Agenda Item 4: 16 Stanhope Road, Killara – correction to former Heritage Advisory Committee minutes reported to Council on 21 August 2007 - update

The Committee previously discussed the disparity in the actual version of the Minutes of 21 August 2007 and the incorrect version that was considered by Council on 13 November 2007 and subsequently adopted. The Heritage Reference Committee noted at the meeting of the 17 of August 2009 that the correct version should be put back to Council and should be formally put onto the Council record.

The Manager of Urban Heritage and Planning advised that legal advice is being sought on the process for amending the minutes and the amended wording.

General Business

The Manager of Urban Heritage and Planning advised that heritage is now one of the criteria to be considered when Council is prioritising its future capital works. This is the first time heritage has been included.

The Manager of Urban Heritage and Planning also advised that the Draft Conservation Management Plan (CMP) for the Council Chambers has been received from the consultants Tropman and Tropman.

Action:

The Draft CMP for the Council Chambers will be circulated to the Committee in the near future.

Councillor Szatow briefly mentioned the NEERG Seminar on heritage.

Action:

A report from Councillor Szatow on the NEERG Seminar is to be included as an agenda item at the Heritage Reference Committee meeting on the 19 of October 2009.

Meeting Closed: 8.45 pm.

PLANNING COMMITTEE MEETING - MINUTES OF 9 NOVEMBER 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To present to Council for adoption the minutes of the Planning Committee meeting held on 9 November 2009.

BACKGROUND:

The role of the Planning Committee is to provide recommendations to Council on a range of planning matters. The matter of land reclassification was considered as the only item at the meeting held on 9 November 2009.

COMMENTS:

The Planning Committee considered and recommended 16 council owned sites be considered for land reclassification from community land to operational land within the area covered by the Ku-ring-gai Draft Local Environmental Plan Town Centres (2009) boundary.

RECOMMENDATION:

That the minutes of the Planning Committee meeting held on 9 November 2009 be considered and adopted by Council.

PURPOSE OF REPORT

To present to Council for adoption the minutes of the Planning Committee meeting held on 9 November 2009.

BACKGROUND

The role of the Planning Committee is to provide strategic advice on urban planning matters excluding matters within the statutory responsibility of the Ku-ring-gai Planning Panel. Land reclassification of Council owned sites is a matter to be determined by Council. When the list of sites are finalised and adopted Council, can request that the Ku-ring-gai Planning Panel prepare the draft LEP (as amendment) to the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2009.

The consultation process on reclassification has been extensive with series of draft Local Environmental Plan exhibitions, two (2) formal public hearings on reclassification. More recent consultation includes:

- Council Planning Committee 30 July 2009
- Councillors site inspection 22 August 2009 – reclassification
- Council meeting 25 August 2009
- Council run Public Forum (**Attachment E**) on reclassification 14 September, 2009
- Council meeting 13 October 2009
- Council Planning Committee 9 November 2009
- Council Meeting 24 November 2009.

COMMENTS

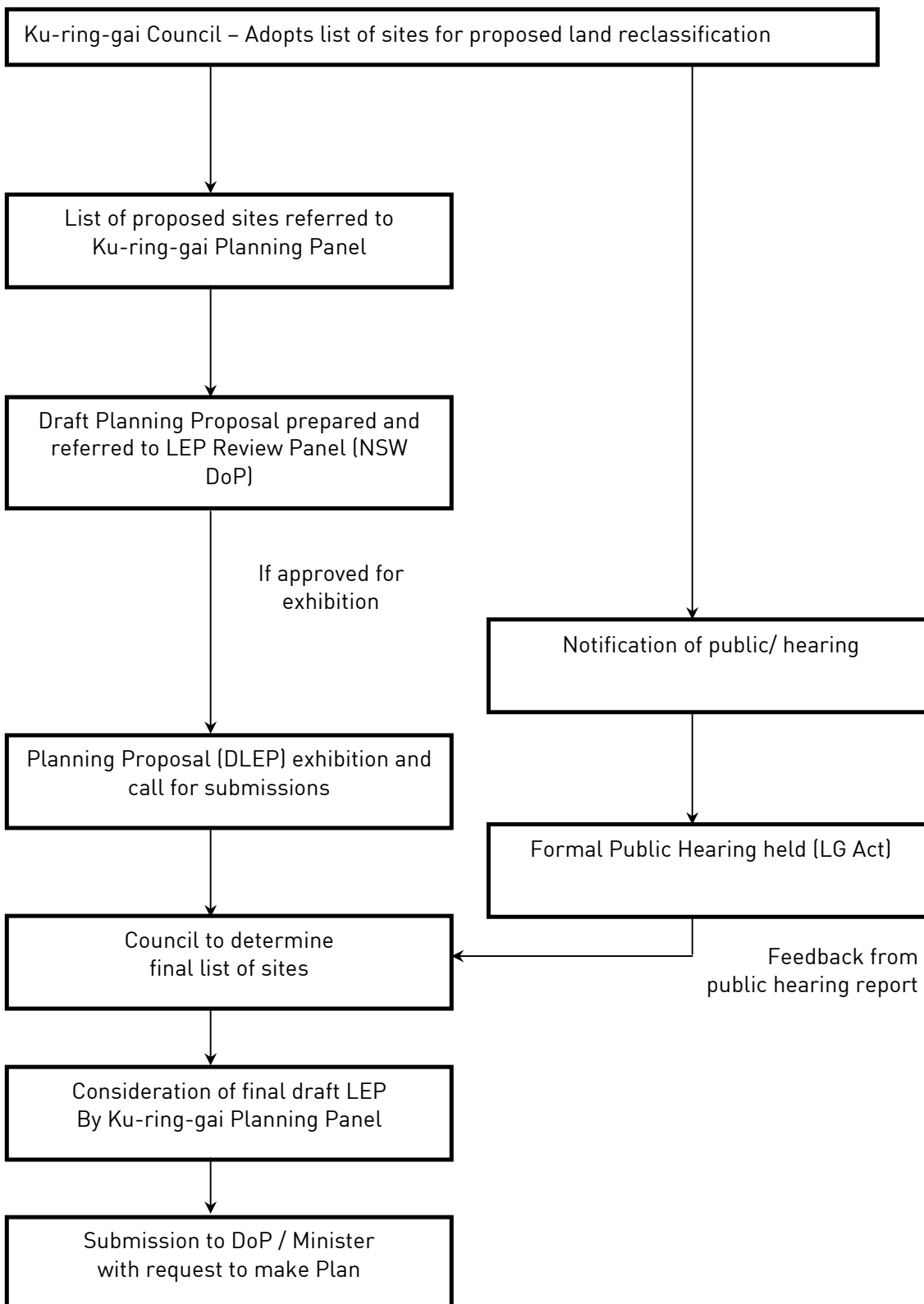
The Planning Committee considered and recommended that 16 Council owned sites (out of a total of 40 potential sites) be considered for the next steps in the process for land reclassification from community land to operational land within the Ku-ring-gai Town Centres boundary. Minutes of the Planning Committee meeting form **Attachment A**.

Matters raised at the Planning Committee meeting

A. Land reclassification process

At the Planning Committee meeting of 9 November 2009, Councillors requested that the steps in the process for reclassifying land from Community land to Operational Land be clarified. The diagram below sets out a simplified process in the steps for reclassifying council owned land from community to operational land taking into account both the role of the Ku-ring-gai Planning Panel, Council and the new Department of Planning Gateway for Planning Proposals.

Steps in Reclassification of Land from Community to Operational



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B. 3 Stonex Lane and 4 Duff Street, Turramurra

At the Planning Committee the current land classification status of the 3 Stonex Lane (Lot 2 DP 550866) and 4 Duff Street (Lot 1 DP 807766), Turramurra was raised.

A review of Council's documentation on both of these sites confirm they are both classified as Community Land under the Local Government Act and these sites are not identified in the Ku-ring-gai Planning Scheme Ordinance schedule 10 as Operational Land. The officers report considered at the planning Committee on 9 November, 2009 recommended that 3 Stonex Lane, Turramurra be reclassified to operational Land. The site at 4 Duff Street, Turramurra was not listed at the Planning Committee meeting for potential reclassification to operational land.

C. Sites by centres adopted at the Planning Committee meeting held on 9 November 2009

Roseville

1. R68 62 Pacific Highway, Roseville being Lot 2 DP 202148.

Lindfield

2. L55 9 Havilah Lane, Lindfield being Lot 21 DP 713207.
3. L56 3 Kochia Lane, Lindfield being Lot 12 DP 225925.
4. L57 8-10 Tryon Road, Lindfield being Lots 2 and 3 DP 219628 and Lot 5 DP 219146.
5. L62 1/12-18 Tryon Road, Lindfield being Lot 1 SP 37466
6. L64 5 Kochia Lane, Lindfield being Lot 31 DP 804447.

Gordon

7. G45 2 Moree Street, Gordon being Lot 4 DP 3965.
8. G46 4 Moree Street, Gordon being Lot 5 DP 3965.
9. G47 1 Wade Lane, Gordon being Old System Land (part of Land in Conveyance No. 483 Book 2027).
10. G53 753 Pacific Highway, Gordon being Lot 1 DP 213736.

Pymble

11. P31 65 Grandview Street, Pymble being Lot 23 DP 791208.
12. P35 Post Office Lane, Pymble being Lot 2 DP 582963

St Ives

13. S1 (Part) 11-21 Cowan Road, St Ives being Lot 2 DP 822373 and Lot 1 DP 420106.
14. S1 (Part) 11-21 Cowan Road St Ives being Lot A DP 321567, Lot 1 DP 504794, Lots A and B DP 336206.
15. S5 261 Mona Vale Road, St Ives being Lot 31 DP 719052.
16. S6 176 Mona Vale Road, St Ives being Lot 103 DP 627012 and Lot 105 DP 629388

D. List of sites not recommended for reclassification at the Planning Committee meeting held on 9 November 2009

Roseville

- R1. R65 1 Larkin Lane, Roseville being Lot 1 DP 502277, Lot 1 DP 215188, Lot 1 DP 500309, Lot 2 DP 511183, Lot 1 DP 501603, Lot 2 DP 511182, Lot 1 DP 215231, Lot 2 DP 505005, Lot 2 DP 507593, Lot 2 DP 504082, Lot 1 DP 500045, Lot 1 DP 505371, Lot 1 DP 507809.

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- R2. R66 94A Pacific Highway, Roseville being Lot 22 DP 595126.
- R3. R67 80A Pacific Highway, Roseville being Lot 11 DP 861578.
- R4. R69 2 Lord Street, Roseville being Lot 4 DP 225030, Lot 1 DP 556917, Lot 3 DP 556955, Lot 5 DP 559096, Lot 7 DP 561031, Lot 9 DP 563301, Lot 11 DP 575457.

Lindfield

- L1. L60A 259 Pacific Highway, Lindfield being Lot 2 DP 212617.
- L2. L60B 259 Pacific Highway, Lindfield being Lot 3 DP 212617.
- L3. L60C 259 Pacific Highway, Lindfield being Lot 1 DP 212617.
- L4. L61 265-271 Pacific Highway, Lindfield being Lot 8 DP 660564 and Part Lot 8 The Clanville Estate (Old System).

Gordon

- G1. G43 818 Pacific Highway and 7 Dumaresq Street, Gordon being Lot 2 DP 786550.
- G2. G44A 9 Dumaresq Street, Gordon being Lot A DP 355615.
- G3. G44B 15 Dumaresq Street, Gordon being Lot D DP 386283.
- G4. G44C 17 Dumaresq Street, Gordon being Lot C DP 386283.
- G5. G42 799 Pacific Highway, Gordon being Lot 1 SP 49925.

Pymble

- P1. P30 2 Alma Street, Pymble being Lot A DP 302332.
- P2. P34 1032-1052 Pacific Highway, Pymble being Part Lot 27 DP 656246, Lot A DP 362538 and Lots 1, 2 and 3 DP 615420.
- P3. P27 1186-1188 Pacific Highway, Pymble being Lot 1 DP 86583.
- P4. P33 1192 Pacific Highway, Pymble being Lot 8 DP 30236.

Turramurra

- T1. T18 12 William Street, Turramurra being Lot 1 DP 519532.
- T2. T19 5 Ray Street, Turramurra being Lot 2 DP 221290.
- T3. T20 1A and 3 Kissing Point Road, Turramurra being Lot 2 DP 500077, Lot 2 DP 502388, Lot 2 DP 500761, Lot A DP 391538 and Lot B DP 435272.
- T4. T21B 3 Stonex Lane, Turramurra being Lot 2 DP 550866.
- T5. T16 2-8 Turramurra Avenue, Turramurra being Lot 2 DP 840070.

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T6. T17 1-7 Gilroy Road, Turramurra being Lot 1 DP 840070.

St Ives

SI1. S3 208-210 Mona Vale Road St Ives being Lots 11 and 12 DP 29167.

CONSULTATION

Notification of the Planning Committee meeting and agenda was made via Council's website and in the local press. Notification letters were also sent to the participants who attended the public forum on reclassification held on 14 September 2009.

FINANCIAL CONSIDERATIONS

The key financial implications are addressed in the Officers Report dated 13 October 2009 (**Attachment B**).

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

This report was prepared by the Strategy and Environment Directorate with input from other Departments where appropriate.

SUMMARY

Forty sites were considered at the Planning Committee meeting held on 9 November 2009 and the Planning Committee's recommendations by Centre are outlined in the comments and recommendation sections of the report. Details of all sites are in **Attachment D** including the town centre review by APP Corporation Pty Ltd (**Confidential Attachment C**).

RECOMMENDATION

That Council adopt the Planning Committee Minutes of meeting held 9 November 2009 that contain the following sites for the purpose of reclassification to operational land status and they be referred to the Ku-ring-gai Planning Panel for inclusion in a new draft Local Environmental Plan (LEP).

Roseville Recommendations

- 1.(a) That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R68 62 Pacific Highway, Roseville being Lot 2 DP 202148.

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- 1.(b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

Lindfield Recommendations

2. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L55 9 Havilah Lane, Lindfield being Lot 21 DP 713207.

3. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L56 3 Kochia Lane, Lindfield being Lot 12 DP 225925.

4. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L57 8-10 Tryon Road, Lindfield being Lots 2 and 3 DP 219628 and Lot 5 DP 219146.

5. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L62 1/12-18 Tryon Road, Lindfield being Lot 1 SP 37466.

6. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L64 5 Kochia Lane, Lindfield being Lot 31 DP 804447.

Gordon Recommendations

7. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G45 2 Moree Street, Gordon being Lot 4 DP 3965.

8. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G46 4 Moree Street, Gordon being Lot 5 DP 3965.

9. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G47 1 Wade Lane, Gordon being Old System Land (part of Land in Conveyance No. 483 Book 2027).

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10. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G53 753 Pacific Highway, Gordon being Lot 1 DP 213736.

Pymble Recommendations

11. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P31 65 Grandview Street, Pymble being Lot 23 DP 791208.

12. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P35 Post Office Lane, Pymble being Lot 2 DP 582963.

St Ives Recommendations

- 13(a) That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S1 (Part) 11-21 Cowan Road, St Ives being Lot 2 DP 822373 and Lot 1 DP 420106.

- 13(b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

- 14(a) That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S1 (Part) 11-21 Cowan Road St Ives being Lot A DP 321567, Lot 1 DP 504794, Lots A and B DP 336206.

- 14(b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

15. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S5 261 Mona Vale Road, St Ives being Lot 31 DP 719052.

16. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S6 176 Mona Vale Road, St Ives being Lot 103 DP 627012 and Lot 105 DP 629388.

General recommendations (not centre specific)

17. That Council request the Ku-ring-gai Planning Panel to prepare a new draft Local Environmental Plan as an amending instrument to *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* providing that the Council sites nominated have an operational land status.
18. That Council request that the Ku-ring-gai Planning Panel exhibition process be in accordance with the NSW Department of Planning's LEP Practice Note (PN09-003) 12 June 2009 and any relevant parts of LEPs and Council owned Land Best Practice Guidelines (DUAP 1997).
19. That Council undertake a public hearing into the proposed reclassification of the lands identified in the recommendations. The public hearing to be held at an appropriate time, after the public exhibition of the draft Local Environmental Plan prepared by the Ku-ring-gai Planning Panel.
20. That when received the Chairperson's report on the public hearing be the subject of a further report for Council's consideration.

Antony Fabbro
Manager Urban & Heritage Planner

Peter Davies
Acting Director Strategy & Environment

Attachments: A. Minutes of Planning Committee Meeting - 9 November 2009 - 2009/200794
B. Report to Council 13 October 2009 - 2009/179225
C. Ku-ring-gai Council Town Centre Asset Review by APP Corporation Pty Ltd - Confidential
D. List of Council owned sites within the Planning Panel Boundary - 2009/121182 and 2009/168279
E. Transcript from Public Forum held 14 September 2009 - 2009/168258

MINUTES OF PLANNING COMMITTEE HELD ON MONDAY, 9 NOVEMBER 2009

Present: Mayor, Councillor I Cross (Chairperson) (Wahroonga Ward)
Councillor D McDonald (Wahroonga Ward)
Councillors E Keays & C Szatow (Gordon Ward)
Councillors S Holland & E Malicki (Comenarra Ward)
Councillor T Hall (St Ives Ward)

Staff Present: General Manager (John McKee)
Director Strategy & Environment (Andrew Watson)
Director Development & Regulation (Michael Miocic)
Manager Urban & Heritage Planning (Antony Fabbro)

The Meeting commenced at 5.05pm

APOLOGIES

File: S07629

Councillor Jennifer Anderson tendered an apology for non-attendance (attending a conference) and requested leave of absence.

Councillor Rakesh Duncombe tendered an apology for non-attendance (business commitment) and requested leave of absence.

Councillor Carlyne Hardwick tendered an apology for non-attendance and requested leave of absence.

Resolved:

(Moved: Councillors Keays/Holland)

That the apologies by Councillors Jennifer Anderson, Rakesh Duncombe and Carlyne Hardwick for non-attendance be accepted and leave of absence be granted.

CARRIED UNANIMOUSLY

DECLARATIONS OF INTEREST

The Mayor adverted to the necessity for Councillors and staff to declare a Pecuniary Interest/Conflict of Interest in any item on the Business Paper.

No Interest was declared.

GENERAL BUSINESS

*Standing Orders were suspended
so that Councillors may discuss the sites
prior to voting on a centre by centre basis
after a Motion moved by Councillors Malicki & McDonald
was CARRIED UNANIMOUSLY*

Ku-ring-gai Town Centres Land Reclassification

File: S07624

The following members of the public addressed the Committee:

**Neil Hanna
Tony Martire**

To consider and recommend to Council those sites within the area covered by the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008 which are to be reclassified to operational land.

The Committee Recommends:

(Moved: Councillors Hall/Holland)

A. Sites concurred with by Committee for the purpose of reclassification:

Roseville Recommendations Planning Committee – 9.11.09

(Moved: Councillors Hall/Holland)

R1. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R65 1 Larkin Lane, Roseville being Lot 1 DP 502277, Lot 1 DP 215188, Lot 1 DP 500309, Lot 2 DP 511183, Lot 1 DP 501603, Lot 2 DP 511182, Lot 1 DP 215231, Lot 2 DP 505005, Lot 2 DP 507593, Lot 2 DP 504082, Lot 1 DP 500045, Lot 1 DP 505371, Lot 1 DP 507809.

For the Recommendation: The Mayor, Councillor I Cross, Hall & Holland

Against the Recommendation: Councillors Malicki, Keays, Szatow & McDonald

(Moved: Councillors Hall/Holland)

- R2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R66 94A Pacific Highway, Roseville being Lot 22 DP 595126.

*For the Recommendation: The Mayor, Councillor I Cross,
Councillors Holland & Hall*

*Against the Recommendation: Councillors Malicki, Keays, Szatow &
McDonald*

(Moved: Councillors Hall/Holland)

- R3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R67 80A Pacific Highway, Roseville being Lot 11 DP 861578.

*For the Recommendation: The Mayor, Councillor I Cross,
Councillors Hall & Holland*

*Against the Recommendation: Councillors Malicki, Keays, Szatow &
McDonald*

(Moved: Councillors Hall/Holland)

- R4. (a) That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R68 62 Pacific Highway, Roseville being Lot 2 DP 202148.

- (b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

- R5. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R69 2 Lord Street, Roseville being Lot 4 DP 225030, Lot 1 DP 556917, Lot 3 DP 556955, Lot 5 DP 559096, Lot 7 DP 561031, Lot 9 DP 563301, Lot 11 DP 575457.

For the Recommendation: *The Mayor, Councillor I Cross,
Councillors Hall & Holland*

Against the Recommendation: *Councillors Malicki, Keays, Szatow &
McDonald*

**Lindfield Recommendations
Planning Committee – 9.11.09**

(Moved: Councillors Hall/Holland)

- L1. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L55 9 Havilah Lane, Lindfield being Lot 21 DP 713207.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

- L2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L56 3 Kochia Lane, Lindfield being Lot 12 DP 225925.

For the Recommendation: *The Mayor, Councillor I Cross,
Councillors Hall, Holland, Keays, Szatow
& McDonald*

Against the Recommendation: *Councillor Malicki*

(Moved: Councillors Hall/Holland)

- L3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L57 8-10 Tryon Road, Lindfield being Lots 2 and 3 DP 219628 and
Lot 5 DP 219146.

For the Recommendation: *The Mayor, Councillor I Cross,
Councillors Hall Keays, Szatow &
Holland*

Against the Recommendation: *Councillors Malicki & McDonald*

(Moved: Councillors Hall/Holland)

- L4. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L62 1/12-18 Tryon Road, Lindfield being Lot 1 SP 37466.

For the Recommendation: The Mayor, Councillor I Cross, Councillors Hall, Holland, Keays & Szatow

Against the Recommendation: Councillors Malicki & McDonald

(Moved: Councillors Hall/Holland)

- L5. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L64 5 Kochia Lane, Lindfield being Lot 31 DP 804447.

For the Recommendation: The Mayor, Councillor I Cross, Councillors Hall, Holland, Keays & Szatow

Against the Recommendation: Councillors Malicki & McDonald

(Moved: Councillors Hall/Holland)

- L6. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60A 259 Pacific Highway, Lindfield being Lot 2 DP 212617.

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- L7. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60B 259 Pacific Highway, Lindfield being Lot 3 DP 212617.

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- L8. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60C 259 Pacific Highway, Lindfield being Lot 1 DP 212617.

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- L9. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L61 265-271 Pacific Highway, Lindfield being Lot 8 DP 660564 and Part Lot 8 The Clanville Estate (Old System).

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

Gordon Recommendations Planning Committee – 9.11.09

(Moved: Councillors Hall/Holland)

- G1. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G43 818 Pacific Highway and 7 Dumaresq Street, Gordon being Lot 2 DP 786550.

No decision was taken in respect of the above matter as the Motion when put to the vote was LOST

(Moved: Councillors Hall/Holland)

- G2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G44A 9 Dumaresq Street, Gordon being Lot A DP 355615.

No decision was taken in respect of the above matter as the Motion when put to the vote was LOST

(Moved: Councillors Hall/Holland)

- G3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G44B 15 Dumaresq Street, Gordon being Lot D DP 386283.

No decision was taken in respect of the above matter as the Motion when put to the vote was LOST

(Moved: Councillors Hall/Holland)

- G4. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G44C 17 Dumaresq Street, Gordon being Lot C DP 386283.

No decision was taken in respect of the above matter as the Motion when put to the vote was LOST

(Moved: Councillors Hall/Holland)

- G5. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G45 2 Moree Street, Gordon being Lot 4 DP 3965.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

- G6. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G46 4 Moree Street, Gordon being Lot 5 DP 3965.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

- G7. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G47 1 Wade Lane, Gordon being Old System Land (part of Land in Conveyance No. 483 Book 2027).

For the Recommendation: The Mayor, Councillor I Cross, Councillors Hall Holland, Keays & Szatow

Against the Recommendation: Councillors Malicki & McDonald

(Moved: Councillors Hall/Holland)

- G8. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G53 753 Pacific Highway, Gordon being Lot 1 DP 213736.

CARRIED UNANIMOUSLY

- G9. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

G42 799 Pacific Highway, Gordon being Lot 1 SP 49925.

No decision was taken in respect of the above matter as the Motion when put to the vote was LOST

**Pymble Recommendations
Planning Committee – 9.11.09**

(Moved: Councillors Hall/Holland)

- P1. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P30 2 Alma Street, Pymble being Lot A DP 302332.

For the Recommendation: Councillors Hall & Holland

Against the Recommendation: The Mayor, Councillor I Cross, Councillors McDonald, Malicki, Keays & Szatow

(Moved: Councillors Hall/Holland)

- P2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P31 65 Grandview Street, Pymble being Lot 23 DP 791208.

For the Recommendation: Councillors Hall, Holland, McDonald, Malicki & Keays

Against the Recommendation: The Mayor, Councillor I Cross & Councillor Szatow

(Moved: Councillors Hall/Holland)

- P3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P34 1032-1052 Pacific Highway, Pymble being Part Lot 27 DP 656246,
Lot A DP 362538 and Lots 1, 2 and 3 DP 615420.

For the Recommendation: The Mayor, Councillor I Cross, Councillors Hall & Malicki

Against the Recommendation: Councillors Szatow, Holland, McDonald & Keays

(Moved: Councillors Hall/Holland)

- P4. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P35 Post Office Lane, Pymble being Lot 2 DP 582963.

For the Recommendation: Councillors Holland, Malicki, Keays, Hall & McDonald

Against the Recommendation: The Mayor, Councillor I Cross & Councillor Szatow

(Moved: Councillors Hall/Holland)

- P5. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P27 1186-1188 Pacific Highway, Pymble being Lot 1 DP 86583.

For the Recommendation: The Mayor, Councillor I Cross & Councillor Szatow

Against the Recommendation: Councillors Holland, Malicki, Keays, Hall & McDonald

(Moved: Councillors Hall/Holland)

- P6. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P33 1192 Pacific Highway, Pymble being Lot 8 DP 30236.

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

**Turramurra Recommendations
Planning Committee – 9.11.09**

(Moved: Councillors Hall/Holland)

- T1. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

T18 12 William Street, Turramurra being Lot 1 DP 519532.

For the Recommendation: The Mayor, Councillor I Cross

Against the Recommendation: Councillors Malicki, Hall, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- T2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

T19 5 Ray Street, Turramurra being Lot 2 DP 221290.

For the Recommendation: The Mayor, Councillor I Cross

Against the Recommendation: Councillors Malicki, Hall, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- T3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

T20 1A and 3 Kissing Point Road, Turramurra being Lot 2 DP 500077, Lot 2 DP 502388, Lot 2 DP 500761, Lot A DP 391538 and Lot B DP 435272.

For the Recommendation: The Mayor, Councillor I Cross & Councillor Holland

Against the Recommendation: Councillors Malicki, Hall, McDonald, Keays & Szatow

(Moved: Councillors Hall/Holland)

- T4. (a) That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

T21B 3 Stonex Lane, Turramurra being Lot 2 DP 550866.

- (b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

For the Recommendation: The Mayor, Councillor I Cross & Councillor Hall

Against the Recommendation: Councillors Malicki, Holland, McDonald, Keays & Szatow

(Moved: Councillors Hall/Holland)

- T5. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

T16 2-8 Turramurra Avenue, Turramurra being Lot 2 DP 840070.

For the Recommendation: The Mayor, Councillor I Cross & Councillor Holland

Against the Recommendation: Councillors Malicki, Hall, McDonald, Keays & Szatow

(Moved: Councillors Hall/Holland)

- T6. That the Planning Committee consider and recommend to Council to reconfirm the operational land status of the following site in a new Local Environmental Plan:

T17 1-7 Gilroy Road, Turramurra being Lot 1 DP 840070.

For the Recommendation: Councillor Holland

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, Hall, McDonald, Keays & Szatow

St Ives Recommendations Planning Committee – 9.11.09

(Moved: Councillors Hall/Holland)

- SI1. (a) That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S1 (Part) 11-21 Cowan Road, St Ives being Lot 2 DP 822373 and Lot 1 DP 420106.

S1 (Part) 11-21 Cowan Road St Ives being Lot A DP 321567,
Lot 1 DP 504794, Lots A and B DP 336206.

- (b) That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.

For the Recommendation: The Mayor, Councillor I Cross, Councillors Hall, Keays & Szatow

Against the Recommendation: Councillors Malicki, Holland & McDonald

(Moved: Councillors Hall/Holland)

- SI2. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S3 208-210 Mona Vale Road St Ives being Lots 11 and 12 DP 29167.

For the Recommendation: Councillor Hall

Against the Recommendation: The Mayor, Councillor I Cross, Councillors Malicki, McDonald, Holland, Keays & Szatow

(Moved: Councillors Hall/Holland)

- SI3. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S5 261 Mona Vale Road, St Ives being Lot 31 DP 719052.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

- SI4. That the Planning Committee consider and recommend to Council to adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

S6 176 Mona Vale Road, St Ives being Lot 103 DP 627012 and Lot 105 DP 629388.

CARRIED UNANIMOUSLY

(Moved: Councillors Hall/Holland)

**General Recommendations
Planning Committee – 9.11.09**

- GE1. That the Planning Committee consider and recommend to Council to request the Ku-ring-gai Planning Panel to prepare a new draft Local Environmental Plan as an amending instrument to *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* providing that the Council sites nominated in the preceding Parts A to MM have operational land status.
- GE2. That the Planning Committee consider and recommend to Council to request that the Ku-ring-gai Planning Panel exhibition process be in accordance with the NSW Department of Planning's LEP Practice Note (PN09-003) 12 June 2009 and any relevant parts of LEPs and Council owned Land Best Practice Guidelines (DUAP 1997).
- GE3. That the Planning Committee consider and recommend to Council to undertake a public hearing into the proposed reclassification of the lands identified in recommendations A to MM inclusive. The public hearing to be held at an appropriate time, after the public exhibition of the draft Local Environmental Plan prepared by the Ku-ring-gai Planning Panel.
- GE4. That when received the Chairperson's report on the public hearing be the subject of a further report for Council's consideration.

CARRIED UNANIMOUSLY

QUESTIONS WITHOUT NOTICE

Consolidation of Section 94 Contributions Plan

File: S06785

Question Without Notice by Councillor Tony Hall

Why this Draft was listed for Councillor briefing with the reclassification on 30 September 2009 and has been deferred, when will the Draft Section 94 Plan be presented to Councillors and would the General Manager provide, in the meantime, the adopted Section 94 Plan exhibited following Council's decision 15 July 2008, please?

Answer by Director Strategy & Environment

There is a ministerial direction that would require us to get that draft Consolidating Plan to Council this year, so it is likely to be if it is not the last week in November, the 23 November, it will be 1 December and in terms of the adopted Contributions Plan, it is on the website. I am quite happy to give you another copy but it's been available on the website for more than a year.

The Meeting closed at 7.25pm

COUNCIL LANDS FOR PROPOSED LAND RECLASSIFICATION

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To determine those Council sites within the area covered by the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008 which are to be reclassified to Operational land.

BACKGROUND:

The Ku-ring-gai Planning Panel has exhibited and adopted the draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008*. The plan is being finalised prior to gazettal. It requires an amendment to reclassify Council lands.

COMMENTS:

The finalisation of this matter involves both Council and the Ku-ring-gai Planning Panel. The preparation of an amending Local Environmental Plan (LEP) is required once Council determines the sites it would seek to reclassify. When these sites are finalised Council can request the Ku-ring-gai Planning Panel to prepare the draft LEP in accordance with statutory requirements. This will include the required public exhibition of the draft LEP and a subsequent public hearing process.

RECOMMENDATION:

That Council determines the lands to be reclassified and request the Ku-ring-gai Planning Panel to prepare the requisite planning proposal and draft LEP.

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PURPOSE OF REPORT

To determine those Council sites within the area covered by the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008 which are to be reclassified to Operational land.

BACKGROUND

1. Council Lands

Council owns a number of strategic sites within all centres that have been rezoned under the draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008*. The majority of these sites are classified as Community land under the provisions of the *Local Government Act 1993*.

To date the process to have Council owned lands reclassified to Operational land has not been completed due to a range of factors including legal issues, the complexity of the process of land reclassification being held under two sets of legislation the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993*; and finally a change in the responsible authority for finalising the town centres planning from Ku-ring-gai Council to the Ku-ring-gai Planning Panel in early 2008. These matters are fully discussed in points 2-6 below.

Moreover, there has been an ad-hoc approach to reclassification over recent years with several key Council owned sites being excluded from reclassification LEPs, although these sites have recently all been zoned under the final draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* adopted by the Planning Panel.

The process forward will be to prepare the necessary information for the draft LEP and exhibition for Council owned sites within the Ku-ring-gai Planning Panel boundaries and have this information ready for exhibition immediately after the formal gazettal of the draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008*, which is expected imminently.

The process will be in two stages; firstly Council will consider and endorse the sites for reclassification; and secondly a request will be made to the Ku-ring-gai Planning Panel to formally initiate a reclassification LEP as amendment No .1 to the *Ku-ring-gai Local Environmental Plan (Town Centres) 2008*, the Planning Panel being the authority currently responsible for plan making within the town centres.

A comprehensive listing of all of Council's land holdings within the area encompassed by the Town Centres LEP has been compiled. Maps for each town centre identifying Council's lands and those sites recommended for reclassification have also been prepared. These form **Attachment 2** to this report.

2. 2006 Public Hearings

In response to the Direction from the Minister for Planning, Council in 2006 prepared draft *Ku-ring-gai Local Environmental Plan 2006 (Town Centres)* and Amendment No 1, Amendment No 2 and Amendment No 3. These four draft plans related respectively to the Town Centres of St Ives, Turramurra, Pymble and Gordon, and Lindfield and Roseville. The draft plans each included provisions for the reclassification of certain Council lands from Community land to Operational land.

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Where there is a proposal to reclassify community land to operational land, Section 29 of the *Local Government Act 1993* states that Council must arrange a public hearing in accordance with the provisions of Section 57 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). Section 68(2) of the EP&A Act (now repealed) provided that at the conclusion of a public hearing:

- a. Report of the public hearing shall be furnished to the Council and the Council shall make public the report.*

Section 47G(2) of the *Local Government Act 1993* provides as follows:

The person presiding at a public hearing must not be:

- (a) a Councillor or employee of that Council holding the public hearing; or*
(b) a person who has been a Councillor or employee of that Council at any time during the 5 years before the date of his or her appointment.

In accordance with the above provisions Council appointed an independent chairperson to preside over each public hearing and prepare a report concerning each town centre for which land reclassification was proposed. These centres were St Ives, Turramurra, Pymble, Gordon and Lindfield. A public hearing was held for each town centre on the respective dates of 11 September 2006, 25 September 2006, 26 October 2006, 25 October 2006 and 20 November 2006.

The chairperson for each public hearing prepared a report having regard for oral presentations at the public hearing, the written submissions received and the chairperson's own observations concerning the draft LEP and proposed reclassification process.

The public hearing reports were each considered by Council at its meetings of 8 November 2006, 13 November 2006, 28 November 2006, 30 November 2006 and 19 December 2006, when dealing with St Ives, Turramurra, Pymble, Gordon and Lindfield Centres and adopting their draft plans.

When adopting the draft plans, Council also resolved to defer from them the items contained in Schedule 4, in accordance with Section 68(5) of the *Environmental Planning and Assessment Act 1979* (EP&A Act). Schedule 4 is the schedule setting out the lands proposed to be reclassified to operational land. Council deferred these items pending a further report to Council investigating further matters. They were matters raised in the recommendations of the respective public hearings held concerning land reclassification in each Plan. Specifically, they concerned finalising a suite of strategic planning documents for the town centres which included a parking management, open space acquisition policy, development contributions plan, town centre facilities plan, financial modelling etc. These items were largely completed throughout 2007 and 2008.

3. Legal Advice

In 2006 persons concerned about the reclassification process wrote to the Department of Local Government. The Department of Local Government wrote to Council on 15 January 2007 raising these concerns. Upon receipt of the Department's letter, Council instructed Matthews Folbigg to advise on the issues raised. That firm's advice was received on 8 February 2007 and was to the effect that Council had met its statutory obligations. The advice formed the basis of Council's reply to the Department of Local Government on 12 February 2007.

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On 20 April 2007, the Department of Local Government again wrote to Council questioning Council's legal advice and stating that under Section 68 of the EP&A Act, the public hearing for a draft LEP should be held only after the submission period closed and not during that period as had been the case.

Council then sought the further advice of Mr S B Austin QC, who by response dated 30 May 2007 indicated essential agreement with Council's previous advice.

On 30 August 2007, the Department wrote to Council indicating that, notwithstanding the advice of Mr Austin QC, it maintained its previously expressed views on the matter.

At the Council meeting held on 25 September 2007 Council resolved the following:

"Given the doubts expressed over the legality of Council's reclassification process, that Council seek a second legal opinion from a Senior Counsel and that the lawyer be given copies of the correspondence from the Department."

In accordance with the above resolution further independent advice was sought from Dr John Griffiths SC. Prior to receipt of this advice, Council on 30 October 2007 considered a report on land reclassification and resolved:

"That in light of the uncertainty over planning issues in Ku-ring-gai the matter of reclassification of Council owned land referred to in the report be deferred".

Council subsequently received the advice from Dr Griffiths. This advice suggested that a contrary position to previous advices and that there was therefore a possibility of challenge if Council were to rely on the public hearings that had been held to date as part of the reclassification process. Council considered the matter at its meeting of 11 December 2007 and determined that it should be prudent and therefore follow the course recommended by Dr Griffiths. This was to undertake a further public hearing following the exhibition of the relevant documents. Council resolved:

- A. *That Council reactivate the reclassification process of Council owned land which was previously deferred by Council resolution on 30 October 2007.*
- B. *That Council place the relevant draft amendments concerning reclassification on public exhibition and schedule the mandatory public hearing required under Section 29 of the Local Government Act to occur after expiration of the public exhibition period."*

4. Planning Panel Expansion of Town Centres LEP

The Ku-ring-gai Planning Panel commenced operating in January 2008 and assumed jurisdiction over the areas covered by Council's draft Town Centres LEP 2006 plus an extended area around each town centre. The Planning Panel determined that it would carry out planning for the town centres in two stages, the first largely based on Council's 2006 draft LEP. On this basis, Council reactivated the reclassification process and arrangements were made for a reclassification public hearing based on the Panel's first stage LEP.

On 11 June 2008 the Panel adopted a Panel Chairperson's Minute which provided that the Panel not proceed to complete town centres planning process in two stages as previously adopted, but

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rather as a single comprehensive stage. By this time, however, arrangements for the public hearing were already in place.

5. 2008 Public Hearing

The reactivation of the reclassification process saw a new public hearing held over 2 days (1-2 July 2008). The hearing dealt with all town centres whose lands were being considered for reclassification. The final Chairpersons report was received by Council on 28 August 2008.

The report recommended that Council proceed with the reclassification of the sites under assessment by Council subject to the following:

1. *Having regard to submissions presented to the public hearing, Council satisfy itself on the legal and procedural appropriateness of proceeding with the reclassifications under the exhibited Town Centres LEP.*
2. *To address concerns raised in submissions to the public hearing in relation to Council's dealings with public land in the town centres Council prepare, place on public exhibition and adopt a policy for sale, long term lease or other transactions relating to public land, not covered by the Ku-ring-gai Planning Agreement Policy (2008).*
3. *Council enter into a dialogue with appropriate management committees and user groups where community facilities currently located on land proposed for reclassification will be affected by future land dealings to ensure that the community is involved in and consulted about the future planning for these community facilities.*
4. *Council write to all persons and organisations that made a submission to the public hearing thanking them for their input and advising them of Council's decision.*

6. Finalisation of draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008

The draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* has now been adopted by the Planning Panel and is currently being considered by the Department of Planning and Parliamentary Counsel before being referred to the Minister for gazettal. It will however require early amendment by way of the insertion of Schedule 4 (lands for reclassification) for it to be fully effective. Having regard for the expansion and evolution of the Panel's draft Plan since the 2008 public hearing process it is considered that a fresh plan making process should be commenced. This would entail an exhibition process and a new public hearing to effect the required land reclassification, as advised by Dr John Griffiths SC in relation to recommendation No. 1 of the Chairpersons report of 28 August 2008 (above).

COMMENTS**1. Reclassification Purpose**

Many Council owned sites have been identified in the town centres planning process as "key sites". The manner in which they are utilised, and the timing of their development, is critical to the future development of the town centres. In many instances these sites provide a significant opportunity for place making and the provision of new, updated and enhanced community facilities. They are

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central to the development of the public domain. In some cases, the redevelopment of these sites is so important that it is fundamental to whether the planning vision for the town centres is implemented at all. If some Council owned sites remain in their current state, there is a risk that the town centres develop as a "donut" around a tired core. In some cases, redevelopment of older style strip shops will not occur until there is a major catalyst for change. Development of Council owned sites can in some instances provide this catalyst.

In addition to this, the reclassification of Council's town centre lands not only provides Council with the flexibility to divest land considered surplus, but more importantly provides Council with opportunities to leverage development outcomes, negotiate community facilities and public domain areas within new development sites, and significantly contribute to the ultimate quality of future development in the centres.

At the same time funds realised can be allocated towards the acquisition and/or construction of improved public amenity and facilities better suited to the requirements of an expanding and changing Ku-ring-gai community, in accordance with Council's *Long Term Financial Model* and adopted development contributions plans that apply to the town centres.

It is important to note that contrary to popular belief as reflected at the public forum on 14 September 2009, any decision to reclassify land is not a final determination as to whether the sites should be endorsed for potential divestment. Simply put, the reclassification of Council's land to Operational provides greater flexibility and opportunity for Council to manage its land appropriately.

2. Statutory Process

a. *New LEP to amend Ku-ring-gai Town Centres LEP:*

The draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* is expected to be gazetted by the Minister for Planning in the very near future. Schedule 4 of the instrument (dealing with land reclassification) is currently empty, and needs to be finalised for insertion into the plan. This is to be achieved by the preparation of a new draft LEP. This will be the first amending LEP to the Town Centres Plan once it is gazetted. This plan will need to be prepared by the Planning Panel, who at the time of writing remain the plan making authority for environmental planning instruments within the gazetted Planning Panel boundaries under the Department's new plan making process. In this respect, the Panel's order states, amongst other things:

"The Panel is appointed to exercise all functions of the Council:

(b) in relation to the making of environmental planning instruments under Part 3 of the Act, but only in relation to:

(iii) the control of development within the Ku-ring-gai town centres."

b. *Public Hearing Process:*

Council will need to determine from the list of Council owned sites those it would consider for reclassification. The Planning Panel will prepare a planning proposal for submission to the Department of Planning based on advice from Council as to the lands Council wishes to reclassify.

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At the conclusion of the LEP's exhibition, Council would convene a public hearing will be held.

Where there is a proposal to reclassify Community land to Operational land, Section 29 of the *Local Government Act 1993* provides that Council must arrange a public hearing in accordance with the provisions of Section 57 of the *Environmental Planning and Assessment Act (EP&A Act) 1979*.

Council rather than the Planning Panel must appoint an independent Chairperson to preside over the public hearing and prepare a report concerning the town centre lands for which land reclassification is proposed.

At the completion of the public hearing process Council would consider the Chairperson's report, and then advise the Planning Panel of the manner that Council wishes to proceed to finalise the draft LEP.

The process needs to be consistent with the recent Department of Planning Circular (PN 09-003 dated 12 June 2009) which provides guidance on the process to classify or reclassify public land through a LEP including a principal plan in accordance with the Standard Instrument.

3. Council Sites Considered for Reclassification:

a. Lands within Key Areas:

A list of comprising sites has been compiled identifying all Council lands within the area encompassed by the draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008*. Of these sites some 28 lie within the key areas identified by the Plan (Clause 6.4). These are seen as particularly significant areas in realising quality development outcomes for the community under the draft LEP.

These sites are seen to be critical in delivering the outcome sought and are proposed for reclassification to Operational status. These sites comprise the following lands:

S1	11-21 Cowan Road, St Ives
S6	176 Mona Vale Road, St Ives
T18	12 William Street, Turramurra
T19	5 Ray Street, Turramurra
T20	1A and 3 Kissing Point Road, Turramurra
*T21B	3 Stonex Lane, Turramurra
P30	2 Alma Street, Pymble
P31	65 Grandview Street, Pymble
P35	Post Office Lane (Lot 2, DP 582963)
G42	799 Pacific Highway, Gordon (Lot 1 SP 49925)
G43	818 Pacific Highway and 7 Dumaresq Street, Gordon
G44A	9 Dumaresq Street, Gordon
G44B	15 Dumaresq Street, Gordon
G44C	17 Dumaresq Street, Gordon
G45	2 Moree Street, Gordon
G46	4 Moree Street, Gordon
G47	1 Wade Lane, Gordon
G53	753 Pacific Highway, Gordon
L55	9 Havilah Lane, Lindfield

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L56	3 Kochia Lane, Lindfield
L57	8-10 Tryon Road, Lindfield
L62	1/12-18 Tryon Road, Lindfield
L64	5 Kochia Lane, Lindfield
R65	1 Larkin Lane, Roseville
R66	94A Pacific Highway, Roseville
R67	80A Pacific Highway, Roseville
*R68	62 Pacific Highway, Roseville
R69	2 Lord Street, Roseville

*Sites T21B and R68 are each only partially within the key areas. Upon reclassification and the subdivision of the larger non commercial portions lying outside the key area, steps can be to reclassify these areas back to community land on the basis that both are essentially parks or bushland reserves.

b. Lands of Special Consideration:

There are a number of sites outside of the key areas which warrant special consideration for reclassification. These sites are discussed in turn as follows:

S3 – 208-210 Mona Vale Road, St Ives (car park)

This is a well positioned R4 site immediately adjacent to St Ives Town Centre. It is a prime site for high density residential development and could realise a financial benefit for the community. It would be possible to make provision to retain public parking on site within any development or alternatively, utilise the proceeds of any sale to provide additional parking on the southern side of Mona Vale Road where it is more appropriately located relative to demand. The site could be consolidated with adjoining sites to form part of a larger development site accessed off Memorial Avenue. On its own, the development potential of this site is limited, so reclassification would allow timely disposal or redevelopment.

S5 – 261 Mona Vale Road, St Ives (occasional child care centre)

This property is proposed to be zoned R4 *High density residential*, and is not an ideal location for a child care facility being located on an intersection of two (2) arterial roads. If sold it could realise a financial benefit to the community which in turn could fund a new occasional child care centre on a more appropriate site away from a main road location. In this respect, it has long been Council's intention to provide a new and expanded child care centre as part of any redevelopment of the St Ives Shopping Village, though the exact location remains subject to negotiation with the centre owners. Any proposed relocation would be in further consultation with the existing tenants of the childcare centre.

T16 – 2-8 Turramurra Avenue, Turramurra (car park)

The subject site adjoins site T17 discussed below. It is well suited for development in combination with site T17.

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T17 – 1-7 Gilroy Road, Turrumurra (seniors centre and HACC support)

This property is already classified as Operational. It is considered that this status should be reconfirmed by inclusion in a reclassification schedule. The lands formed part of the commercially zoned lands of the Turrumurra Centre since gazettal of the Ku-ring-gai Planning Scheme Ordinance in 1971. They offer excellent potential for appropriate development at a time in the future either by Council or other parties, including replacement of existing parking if required.

P27 – 1186-1188 Pacific Highway, Pymble (Town Hall and Performing Arts Resource Centre)

This site is in immediate proximity to high density development currently under construction. It is a large site and presents potential for development at the rear with the retention of its existing improvements and taking into account the heritage status of the site. In the long term the hall itself is surplus to Council requirements and could either be retained for other uses or sold off accordingly.

P33 – 1992 Pacific Highway, Pymble (vacant land – Secret Park)

This vacant site is located immediately adjoining high density development under construction. It has potential similar to adjacent site P27. Public access is currently impossible, and even with access improvements, it would be extremely difficult for aged persons or persons with mobility issues. Significant trees on site could be retained as part of the deep soil requirements of a larger development site. Timely reclassification would allow disposal for inclusion in an adjoining development site, which is a one-off opportunity.

P34 – 1032-1052 Pacific Highway, Pymble (Creswell O'Reilly Lookout)

Some of the allotments comprising this composite site extend beyond it as "fingers", to provide narrow drainage lines between existing adjoining residential properties which are proposed R3 *Medium density residential*. The existence of these "fingers", where they extend into the R3 zone, prevents the consolidation of adjoining private residential lands to achieve efficient development parcels, thereby preventing the Town Centres LEP being achieved. If reclassified and subdivided off, they could be combined with residential lands to provide effective sites for development while still providing a drainage function. There would be a potential community benefit through the revenue return to Council. The proposed reclassification does not relate to the balance allotments within the composite site. Nominated sites are only the narrow allotments serving drainage purposes.

Upon reclassification and the subdivision of the "fingers", steps can be to reclassify balance lots back to community land on the basis that they are essentially a park.

L60A, L60B, L60C – 259 Pacific Highway, Lindfield (seniors resource centre, KOPWA, car park)

Refer to comments in relation to L61 – 265-271 Pacific Highway, Lindfield (Lindfield library and tennis courts) below.

These 3 allotments adjoin Lindfield library. They combine to form an area of 2,300m². Potential exists long term to develop the site in the future singularly or in combination with the adjoining Lindfield library site and relocation of displaced facilities not incorporated into any redevelopment.

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See preceding comments for sites L60A, L60B and L60C. Potential exists for the medium to long term redevelopment of this prime location site of 3,681m². Provision has been made in the draft Town Centres LEP and DCP for the accommodation of a new library in Tryon Road. This facility will form part of a new community “hub” around a new town square. At such time as a new library and town square are constructed, the former library site is surplus to requirements. In the medium term, its redevelopment in conjunction with 259 Pacific Highway, Lindfield provides the opportunity for Council to provide additional affordable housing (including an upgrade and expansion of the existing KOPWA residential apartments) to attract key workers and the like.

If a library is provided sooner rather than later as part of redevelopment within the Lindfield Town Centre, the redevelopment horizon for L61 comes forward.

4. Planning Committee Consideration:

This matter of the reclassification of Council lands was the subject of consideration by the Planning Committee at its meeting on 30 July 2009. In consideration of the sites for proposed reclassification the Committee resolved to recommend to Council as follows:

A. Sites concurred with by Committee for the purpose of reclassification:

Part S1 (being lot 1 DP 420106 and lot 2 DP 822373), S3, S5, S6, T17, T18, T20, T21b, P30, P31, Part P34 (being lot 1 DP 181035, lot 1 DP 181036, lot B DP 184987 and lots 1 & 2 DP 564742), P35, G42, G43, G44a, G44b, G44c, G45, G46, G47, G53, L55, L56, L57, L62, L64, R65, R66, R67, R68 and R69.

B. Sites to be the subject of site inspection:

S1	11-21 Cowan Road, St Ives
T16	2-8 Turramurra Avenue, Turramurra
T19	5 Ray Street, Turramurra
P27	1186-1188 Pacific Highway, Pymble
P33	1192 Pacific Highway, Pymble
L60A	259 Pacific Highway, Lindfield
L60B	259 Pacific Highway, Lindfield
L60C	259 Pacific Highway, Lindfield
L61	265-271 Pacific Highway, Lindfield

The Planning Committee supported 31 (thirty-one) sites for reclassification in principle. A further 9 (nine) were deemed to warrant inspection prior to a final determination. In consideration of the Planning Committee's recommendation Council resolved to undertake the site inspection of all properties.

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5. Council Site Inspections

The Planning Committee's recommendations were referred to Council on 11 August 2009, wherein it was resolved:

"That consideration of Council Lands for Proposed Land Reclassification be deferred pending site inspection of all sites prior to a report being brought back to Council to determine the sites for re-classification and inclusion in the draft Local Environmental Plan.....".

In accordance with Council's resolution, a site inspection was held on Saturday 22 August, 2009 for all sites, not just those recommended for inspection by the Planning Committee (see list below).

Councillors Site Inspection List 22 August 2009

TOWN CENTRE	SITE NO.	ADDRESS
Gordon	G43	818 Pacific Highway and 7 Dumaesq Street, Gordon
	G44A	9 Dumaesq Street, Gordon
	G44B	15 Dumaesq Street, Gordon
	G44C	17 Dumaesq Street, Gordon
	G45	2 Moree Street, Gordon
	G46	4 Moree Street, Gordon
	G53	753 Pacific Highway, Gordon
	G47	1 Wade Lane, Gordon
	G42	799 Pacific Highway, Gordon (Lot 1 SP 49925)
Pymble	P34	1032-1052 Pacific Highway, Pymble
	P31	65 Grandview Street, Pymble
	P30	2 Alma Street, Pymble
	P35	Post Office Lane
	P33	1192 Pacific Highway, Pymble
	P27	1186-1188 Pacific Highway, Pymble
Turramurra	T20	1A and 3 Kissing Point Road, Turramurra
	T21B	3 Stonex Lane, Turramurra
	T18	12 William Street, Turramurra
	T19	5 Ray Street, Turramurra
	T16	2-18 Turramurra Avenue, Turramurra
	T17	1-7 Gilroy Road, Turramurra
St Ives	S1	11-21 Cowan Road, St Ives
	S1	11-21 Cowan Road, St Ives
	S6	176 Mona Vale Road, St Ives
	S3	208-210 Mona Vale Road, St Ives
	S5	261 Moan Vale Road, St Ives
Lindfield	L57	8-10 Tryon Road, Lindfield
	L56	3 Kochia Lane, Lindfield
	L64	5 Kochia Lane, Lindfield
	L62	1/12-18 Tryon Road, Lindfield
	L55	9 Havilah Lane, Lindfield
	L60C	259 Pacific Highway, Lindfield
	L60B	259 Pacific Highway, Lindfield

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TOWN CENTRE	SITE NO.	ADDRESS
	L60A	259 Pacific Highway, Lindfield
	L61	265-271 Pacific Highway, Lindfield
Roseville	R69	2 Lord Street, Roseville
	R65	1 Larkin Lane, Roseville
	R67	80A Pacific Highway, Roseville
	R66	94A Pacific Highway, Roseville
	R68	62 Pacific Highway, Roseville

CONSULTATION

Consultation is not required in the preparation of this report. There will be ample opportunity for formal public community consultation in the next steps of the process including the draft LEP phase and the formal public hearing process should Council determine to progress reclassification.

Additional Community Consultation

In accordance with Council's resolution of 25 August 2009, a public forum on Council lands for proposed reclassification was held at Council on Monday 14 September 2009.

The forum provided community members an opportunity to give feedback to Councillors and ask questions about the reclassification of specific sites within the six the Town Centres. This public forum was not part of the statutory land reclassification process but was designed to assist Councillors with their decision-making on this matter. A transcript of the forum notes has been placed on Council's website (**Attachment 3**).

A few key themes and issues that were raised at the forum that have been outlined and clarified below.

The opportunity for further community input and consultation was raised, if Council lands are reclassified to Operational land.

Reclassification is a mechanism which provides Council with greater management options for land. In the context of town centres redevelopment, it may allow this Council to provide new facilities or upgraded facilities to the community. Reclassification itself does not remove the need for further consultation and transparency in the process. On 8 September 2009 Council adopted the *Acquisition and Divestment of Council Land Policy*. This policy has (in part) the principles of

Best Value for Money – Achieving “best value” may include financial, social and environmental benefits.

Transparency – processes must be open to scrutiny and provide full information and record the reasons behind decisions.

Accountability – demonstrate the best use of public resources and the highest level of performance through appropriate record keeping and audit trails.

Impartiality – address perceived or actual conflicts of interests, ensuring

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fairness and equity.

Community consultation and input has been demonstrated in the process that was followed by Council to sell and redevelop Council's depot site at Carlotta Avenue, Gordon. This involved many steps in the process for the community to comment during the divestment of this site including a formal exhibition of a development control plan/masterplan for the site.

The previous public hearings on land reclassification identified several key projects, studies and policies that need to be in place to satisfy the issues raised by the community during the public hearings.

Since 2006 the following recommendations and actions from the reclassification public hearings have been completed by either Ku-ring-gai Council or the Ku-ring-gai Planning Panel:

- Town Centre DCP and LEP amendments
- Town Centre virtual model (Simulation)
- Town Centres Section 94 Plan
- Parking Management Plan (ready for exhibition)
- Review of traffic plans & Traffic Action Plan
- Open Space Acquisition Strategy
- Financial modelling
- Legal Advice
- Council policy on land acquisition & divestment
- Dialogue with user groups of community facilities (More consultation will be undertaken)

Council land should be reclassified only on an individual case by case basis, rather than larger groups of sites.

While the merits of a step by step process are noted, land reclassification is a complex and costly process involving two sets of legislation, the *Environmental Planning & Assessment Act, 1979* and the *Local Government Act, 1993*. The process is even more complex (at this stage) with two separate decision making bodies involved, being Ku-ring-gai Council and the Ku-ring-gai Planning Panel.

Moreover, the land reclassification process is time and resource consuming, particularly with the legislative requires for formal exhibition, consultation, submissions on a draft LEP and then conducting formal public hearings as the second step in the process. Overall there are no efficiencies in considering land reclassification on a site by site basis as each of the above steps would need to be repeated. In fact, spot rezonings are something that the Department of Planning has been trying to rationalise over recent years.

Council holds strategic catalysts sites in all town centres. In some cases Council may be placed in disadvantaged commercial position, where a developer/ key land holder is ready to redevelop a site in conjunction with Council as land owner and yet the land still to be reclassified. Even with improvements to the plan making process, which are yet to be put to the test, it could be expected that a fast reclassification and plan making process could take nine months. When the economic turnaround becomes more grounded, it is highly unlikely that developers would wait an additional nine months for the reclassification process to be commenced and brought to a conclusion before progressing a development application. It is more likely that they would forego the opportunity of

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putting together a larger development site involving surplus Council land and go it alone, often resulting in a substandard development option.

Reclassification automatically means a loss of public benefit

Reclassification is a mechanism which may ultimately assist council providing new facilities or upgraded facilities to the community and is linked to proposals in Council's *Long Term Financial Model*, the draft DCP and the various development contribution plans which apply to the town centres. It does not, however, of itself, commit Council to any particular management option going forward. Development, sale, subdivision and lease opportunities, or even retention, would be considered on a site by site basis if any when development opportunities arise or Council decides of its own volition to initiate sale or development.

Council's reclassification process takes into account the public benefit and should achieve a greater use of the Council's assets. In some cases where land is sold, Council may still retain an interest, eg., strata title, or where a entire lot has been reclassified and only a small area is sold, reclassify the residual back to community land, eg., Village Green Parade, St Ives.

FINANCIAL CONSIDERATIONS

The development of a vision and statutory planning framework for town centres is almost complete. There are a number of documents, following several years of work, which make up the suite of documents which articulate this vision. The draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* is in the final stages of the plan making process. Council's Public Domain Plan is nearing the stage where it can be publicly exhibited. The draft *Ku-ring-gai Development Control Plan (Town Centres) 2009* has been adopted for the purposes of public exhibition (completed 4 September 2009), and albeit still requiring consolidation, Council has a defensible and robust development contributions regime in the form of the *Ku-ring-gai Council Section 94 Contributions Plan 2004-2009* and the *Town Centres Development Contributions Plan 2008*. The development contributions regime provides a mechanism for implementation of Council's *Open Space Acquisition Strategy 2006*. Council has in fact initiated the first acquisitions in this strategy with purchases of land in Dumaresq Street, Gordon and Duff Street, Turramurra. The reclassification process is the last remaining process that will allow Council to implement its long term vision for the town centres. The identification of specific surplus assets to match the funding gap in the *Long Term Financial Model* and Town Centres Contributions Plan can then follow.

Case 4 in Council's *Long Term Financial Model* (LTFM) is currently considered to be financially unsustainable as the cost of works currently scheduled exceeds Section 94 collections by some \$62M. This figure itself is based on best estimates at the time of writing, and may change over time as specific projects are designed and costed in more detail. Given that Council has adopted the projects in the Town Centres Contributions Plan which give rise to this funding shortfall, it is incumbent on Council to find ways to address this shortfall in its long term financial model. The process of rationalising Council's surplus and/or under-utilised assets provides a sound and financially responsible means of providing some, if not all, of the funding shortfall to enable delivery of the projects identified by Council as being required for the wellbeing of the Ku-ring-gai community going forward, that is, the Case 4 projects. In this respect, Council need not in fact have four cases in its long term model. If means of addressing the funding shortfall are identified, Case 4 effectively becomes the long term model.

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Council has a responsibility to actively participate in town centre renewal and rejuvenation. In its simplest form, this may include Council making decisions about the highest and best use of its own town centre assets. Council certainly has a responsibility to provide sufficient community facilities for its growing population. There is also nothing stopping Council taking a more active role in place making if it sees fit by actively putting together development parcels to put back to the market. It could even act to further consolidate sites in some town centres where private sector interest might be otherwise stymied. For unless this more proactive intervention occurs, the fragmented nature of existing land ownership in some of the smaller centres, particularly at their commercial cores, may stifle town centre redevelopment and renewal processes.

In early 2008 Council had APP Corporation carry out a high level review of its town centre land assets. The report was prepared specifically with Council's funding shortfall in mind. The former Council was briefed by APP Corporation on 27 May 2008. A copy of the report is **Confidential Attachment 1** to this report.

Council should note that the APP report has not been updated in line with subsequent changes to the town centres planning controls or the global financial crisis. The report is provided for indicative purposes only.

It should also be noted that Council may be able to negotiate the provision of some of the facilities included in Case 4 of the LTFM through planning agreements or in deeds of agreement related to the sale and/ or development of particular sites, as the case may be.

The undertaking of town centre planning for Ku-ring-gai has been a process requiring considerable resources. Resources required to undertake the work outlined in this report are drawn from existing recurrent budgets and following specific reporting, funds dedicated for planning projects. The conduct of a further public hearing in accordance with Section 29 of the *Local Government Act 1993* is not included within the Strategy & Environment Department budget for 2009/2010 and may need an additional budget allocation at the time. This would be the subject of a separate report to Council or addressed through the quarterly budget review process.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

An integrated planning approach has been adopted in preparing and reviewing the town centre plan and the reclassification process. All Departments where applicable have been consulted in the preparation of plans. Council's Corporate Lawyer has been involved with previous legal issues pertaining to the reclassification.

SUMMARY

1. Draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* has been adopted and final gazettal is anticipated shortly. The plan as proposed is incomplete and requires the insertion of Schedule 4 to deal with the reclassification of Council lands. The preparation of a new amending draft LEP to the Town Centres LEP is required to achieve this.
2. A list of all Council lands located within the bounds of the draft *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* has been prepared. It is necessary that Council consider these sites with a view to determining those which it would choose to seek for inclusion into a new amending LEP. The LEP would include for reclassification the chosen

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sites. These would be inserted by the amending LEP as Schedule 4 into the *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* after its gazettal.

3. The Planning Committee considered the reclassification matter on 30 July 2009. The Committee endorsed 31 sites for proposed reclassification in principle. These are recommended now for adoption by Council, together with the remaining 9 (nine) sites reviewed by the Committee which it considered should be subject to site inspection before formal consideration by Council.
4. Council on 11 August 2009 resolved to inspect all sites considered by the Planning Committee. This inspection was undertaken on 22 August 2009. Council now needs to finalise the sites for proposed reclassification.
5. On 25 August 2009 Council resolved to conduct a non-statutory public forum on the reclassification sites. This forum was held on 14 September 2009.
6. Having determined the sites for inclusion into the new amending draft LEP Council will need to resolve to request the preparation of the draft LEP by the Ku-ring-gai Planning Panel. A public hearing must be held by Council for the lands proposed for reclassification after the public exhibition of the draft LEP and before the draft LEP can be finalised.
7. When finalised the draft LEP can be forwarded by the Ku-ring-gai Planning Panel to the Minister for Planning with a request for gazettal so as to enact it as the first amendment to the Town Centres LEP.

RECOMMENDATION

- A. 1. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
 - S1 (Part) 11-21 Cowan Road, St Ives being Lot 2 DP 822373 and Lot 1 DP 420106.
 - S1 (Part) 11-21 Cowan Road St Ives being Lot A DP 321567, Lot 1 DP 504794, Lots A and B DP 336206.
2. That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.
- B. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
 - S3 208-210 Mona Vale Road St Ives being Lots 11 and 12 DP 29167.
- C. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
 - S5 261 Mona Vale Road, St Ives being Lot 31 DP 719052.

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- D. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- S6 176 Mona Vale Road, St Ives being Lot 103 DP 627012 and Lot 105 DP 629388.
- E. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- T18 12 William Street, Turramurra being Lot 1 DP 519532.
- F. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- T19 5 Ray Street, Turramurra being Lot 2 DP 221290.
- G. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- T20 1A and 3 Kissing Point Road, Turramurra being Lot 2 DP 500077, Lot 2 DP 502388, Lot 2 DP 500761, Lot A DP 391538 and Lot B DP 435272.
- H. 1. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- T21B 3 Stonex Lane, Turramurra being Lot 2 DP 550866.
2. That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.
- I. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- P 30 2 Alma Street, Pymble being Lot A DP 302332.
- J. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G43 818 Pacific Highway and 7 Dumaresq Street, Gordon being Lot 2 DP 786550.
- K. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G44A 9 Dumaresq Street, Gordon being Lot A DP 355615.
- L. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G44B 15 Dumaresq Street, Gordon being Lot D DP 386283.

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- M. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G44C 17 Dumaresq Street, Gordon being Lot C DP 386283.
- N. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G45 2 Moree Street, Gordon being Lot 4 DP 3965.
- O. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G46 4 Moree Street, Gordon being Lot 5 DP 3965.
- P. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G47 1 Wade Lane, Gordon being Old System Land (part of Land in Conveyance No. 483 Book 2027).
- Q. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G53 753 Pacific Highway, Gordon being Lot 1 DP 213736.
- R. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- L55 9 Havilah Lane, Lindfield being Lot 21 DP 713207.
- S. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- L56 3 Kochia Lane, Lindfield being Lot 12 DP 225925.
- T. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- L57 8-10 Tryon Road, Lindfield being Lots 2 and 3 DP 219628 and Lot 5 DP 219146.
- U. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- L62 1/12-18 Tryon Road, Lindfield being Lot 1 SP 37466.
- V. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

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L64 5 Kochia Lane, Lindfield being Lot 31 DP 804447.

- W. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P31 65 Grandview Street, Pymble being Lot 23 DP 791208.

- X. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P34 1032-1052 Pacific Highway, Pymble being Part Lot 27 DP 656246, Lot A DP 362538 and Lots 1, 2 and 3 DP 615420.

- Y. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

P35 Post Office Lane, Pymble being Lot 2 DP 582963.

- Z. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60A 259 Pacific Highway, Lindfield being Lot 2 DP 212617.

- AA. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60B 259 Pacific Highway, Lindfield being Lot 3 DP 212617.

- BB. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L60C 259 Pacific Highway, Lindfield being Lot 1 DP 212617.

- CC. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

L61 265-271 Pacific Highway, Lindfield being Lot 8 DP 660564 and Part Lot 8 The Clanville Estate (Old System).

- DD. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:

R65 1 Larkin Lane, Roseville being Lot 1 DP 502277, Lot 1 DP 215188, Lot 1 DP 500309, Lot 2 DP 511183, Lot 1 DP 501603, Lot 2 DP 511182, Lot 1 DP 215231, Lot 2 DP 505005, Lot 2 DP 507593, Lot 2 DP 504082, Lot 1 DP 500045, Lot 1 DP 505371, Lot 1 DP 507809.

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- EE. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- R66 94A Pacific Highway, Roseville being Lot 22 DP 595126.
- FF. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- R67 80A Pacific Highway, Roseville being Lot 11 DP 861578.
- GG. 1. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- R68 62 Pacific Highway, Roseville being Lot 2 DP 202148.
2. That following reclassification and subdivision, Council resolve to undertake the necessary action to reclassify back to Community land status that part of the site not required as Operational land.
- HH. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- T16 2-8 Turramurra Avenue, Turramurra being Lot 2 DP 840070.
- II. That Council reconfirm the operational land status of the following site in a new Local Environmental Plan:
- T17 1-7 Gilroy Road, Turramurra being Lot 1 DP 840070.
- JJ. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- P27 1186-1188 Pacific Highway, Pymble being Lot 1 DP 86583.
- KK. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- P33 1192 Pacific Highway, Pymble being Lot 8 DP 30236.
- LL. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- G42 799 Pacific Highway, Gordon being Lot 1 SP 49925.
- MM. That Council adopt the following site for the purpose of reclassification to operational land status in a new Local Environmental Plan:
- R69 2 Lord Street, Roseville being Lot 4 DP 225030, Lot 1 DP 556917, Lot 3 DP 556955, Lot 5 DP 559096, Lot 7 DP 561031, Lot 9 DP 563301, Lot 11 DP 575457.

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- NN. That Council request the Ku-ring-gai Planning Panel to prepare a new draft Local Environmental Plan as an amending instrument to *Ku-ring-gai Local Environmental Plan (Town Centres) 2008* providing that the Council sites nominated in the preceding Parts A to MM have operational land status.
- OO. That Council request that the Ku-ring-gai Planning Panel exhibition process be in accordance with the NSW Department of Planning's LEP Practice Note (PN09-003) 12 June 2009 and any relevant parts of LEPs and Council owned Land Best Practice Guidelines (DUAP 1997).
- PP. That Council undertake a public hearing into the proposed reclassification of the lands identified in recommendations A to MM inclusive. The public hearing to be held at an appropriate time, after the public exhibition of the draft Local Environmental Plan prepared by the Ku-ring-gai Planning Panel.
- QQ. That when received the Chairperson's report on the public hearing be the subject of a further report for Council's consideration.

Antony Fabbro
Manager Urban Planning

Andrew Watson
Director Strategy & Environment

- Attachments:**
1. **Ku-ring-gai Council Town Centre Asset Review, APP Corporation Pty Ltd, July 2008 - Confidential**
 2. **List of Council owned sites within the Ku-ring-gai Planning Panel Boundary and maps - 2009/121182 and 2009/168279**
 3. **Transcript of Public Forum held 14 September 2009 - 2009/168258.**

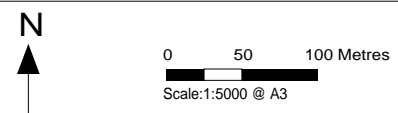
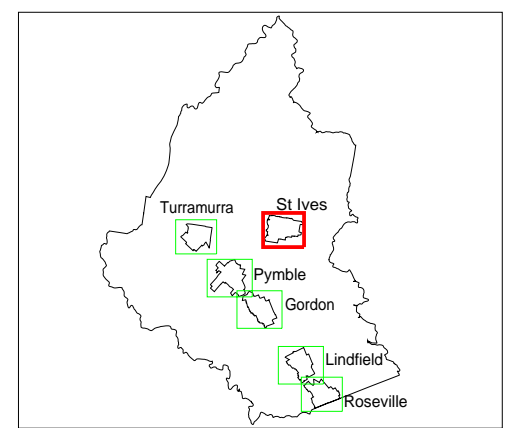


Ku-ring-gai Local Environmental Plan (Town Centres) 2008

ST IVES Council Sites under Consideration for Proposed Reclassification

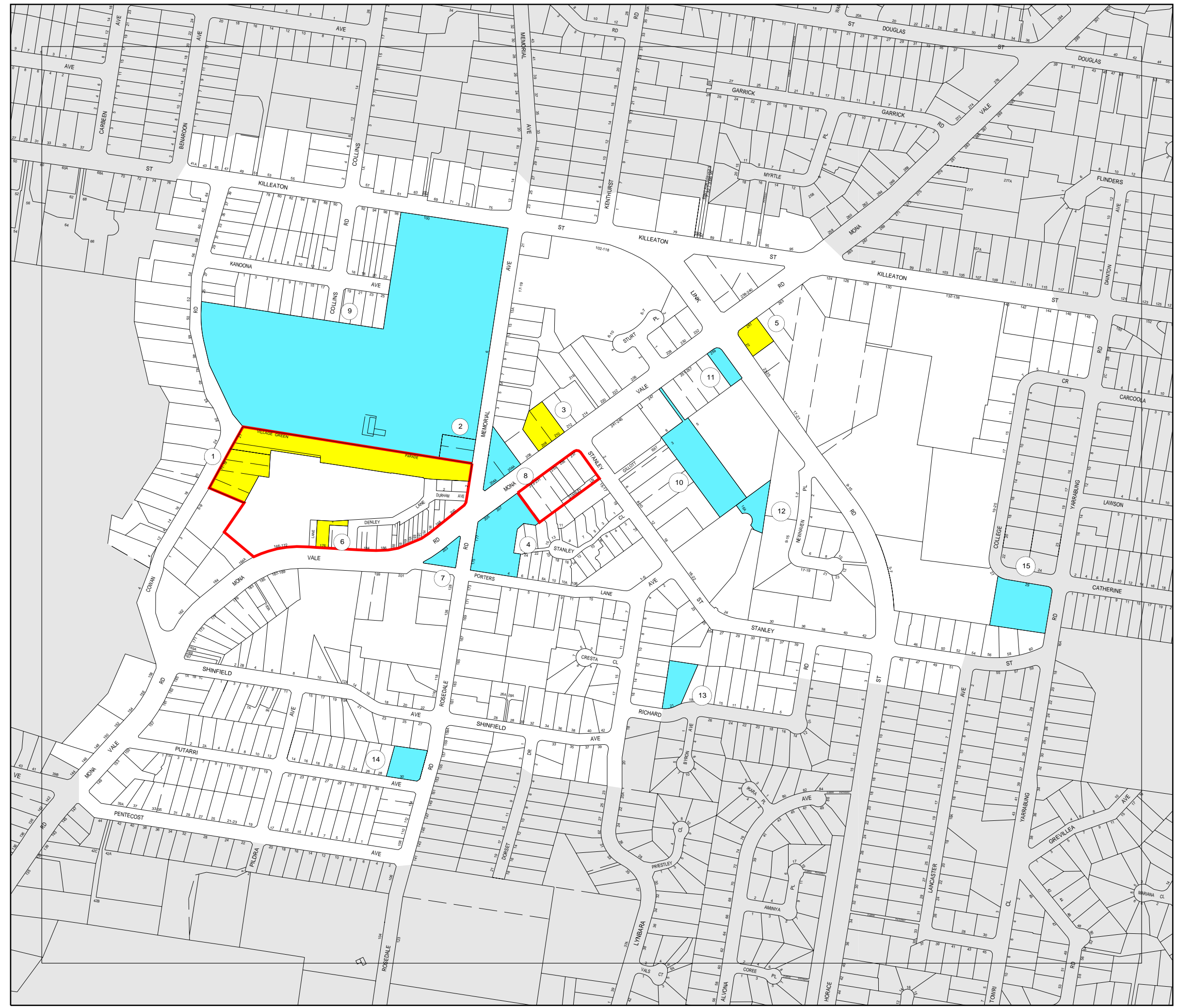
- Council Sites
- Council Sites proposed for reclassification
- Key areas - Refer to Clause 6.4
- Site Number

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Map identification number: RCL_St Ives_005_20090825



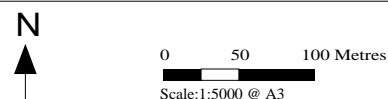
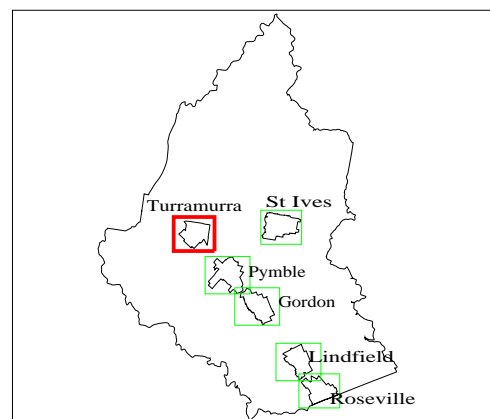


Ku-ring-gai Local Environmental Plan (Town Centres) 2008

TURRAMURRA Council Sites under Consideration for Proposed Reclassification

- Council Sites
- Council Sites proposed for reclassification
- Key areas - Refer to Clause 6.4
- Site Number

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Map identification number: RCL_Turramurra_20090825



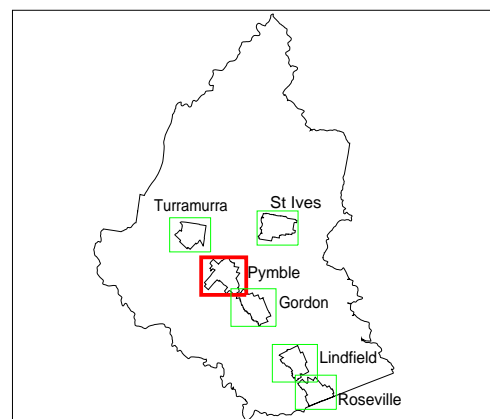


Ku-ring-gai Local Environmental Plan (Town Centres) 2008

PYMBLE Council Sites under Consideration for Proposed Reclassification

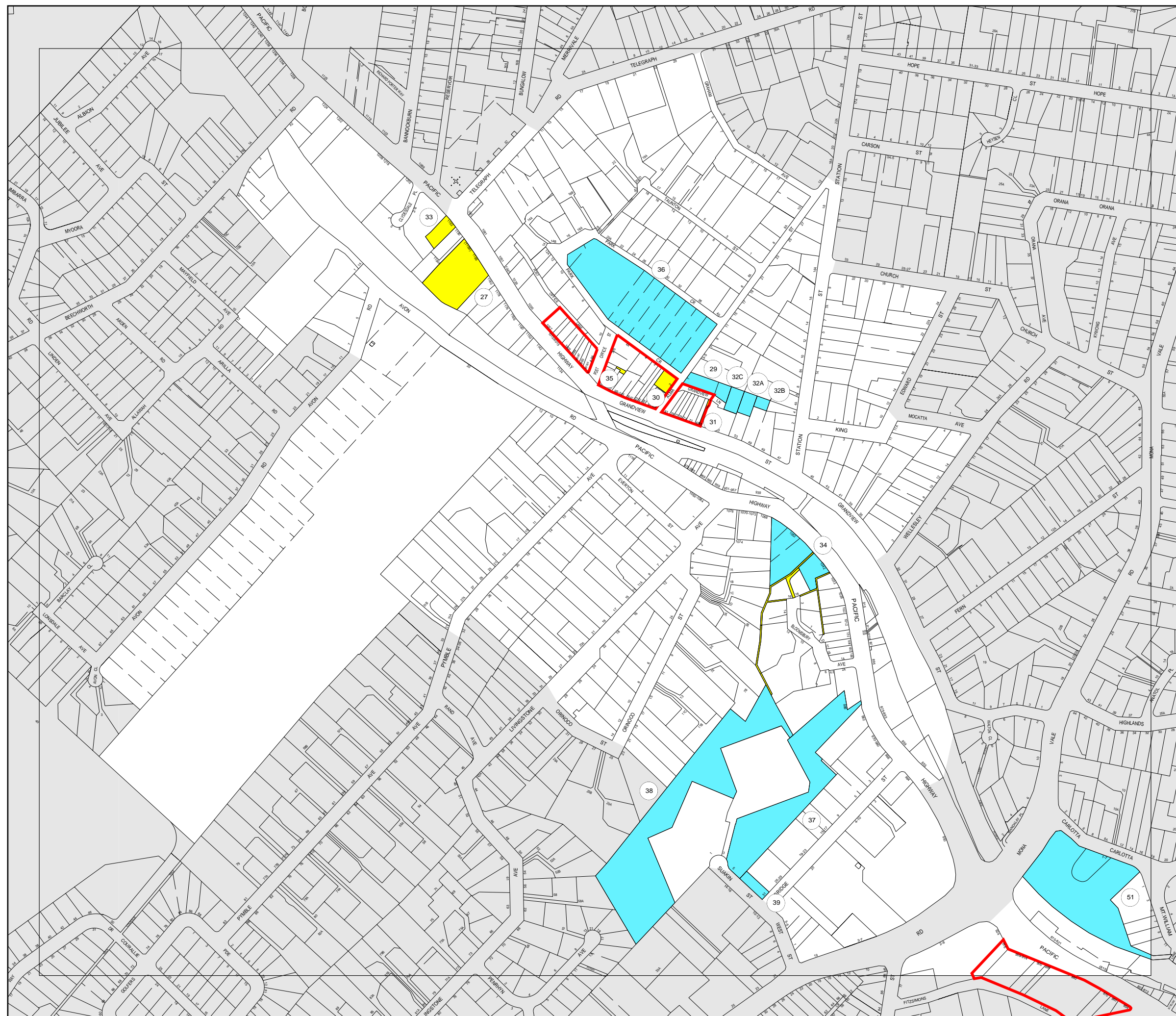
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-  Council Sites proposed for reclassification
-  Key areas - Refer to Clause 6.4
-  Site Number

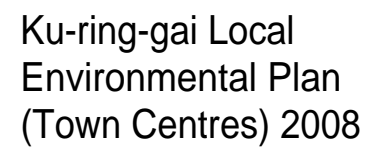
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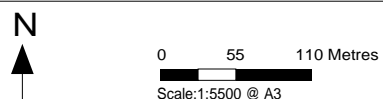
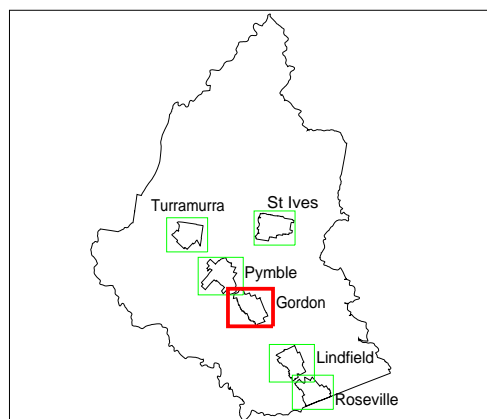




GORDON
Council Sites under Consideration
for Proposed Reclassification

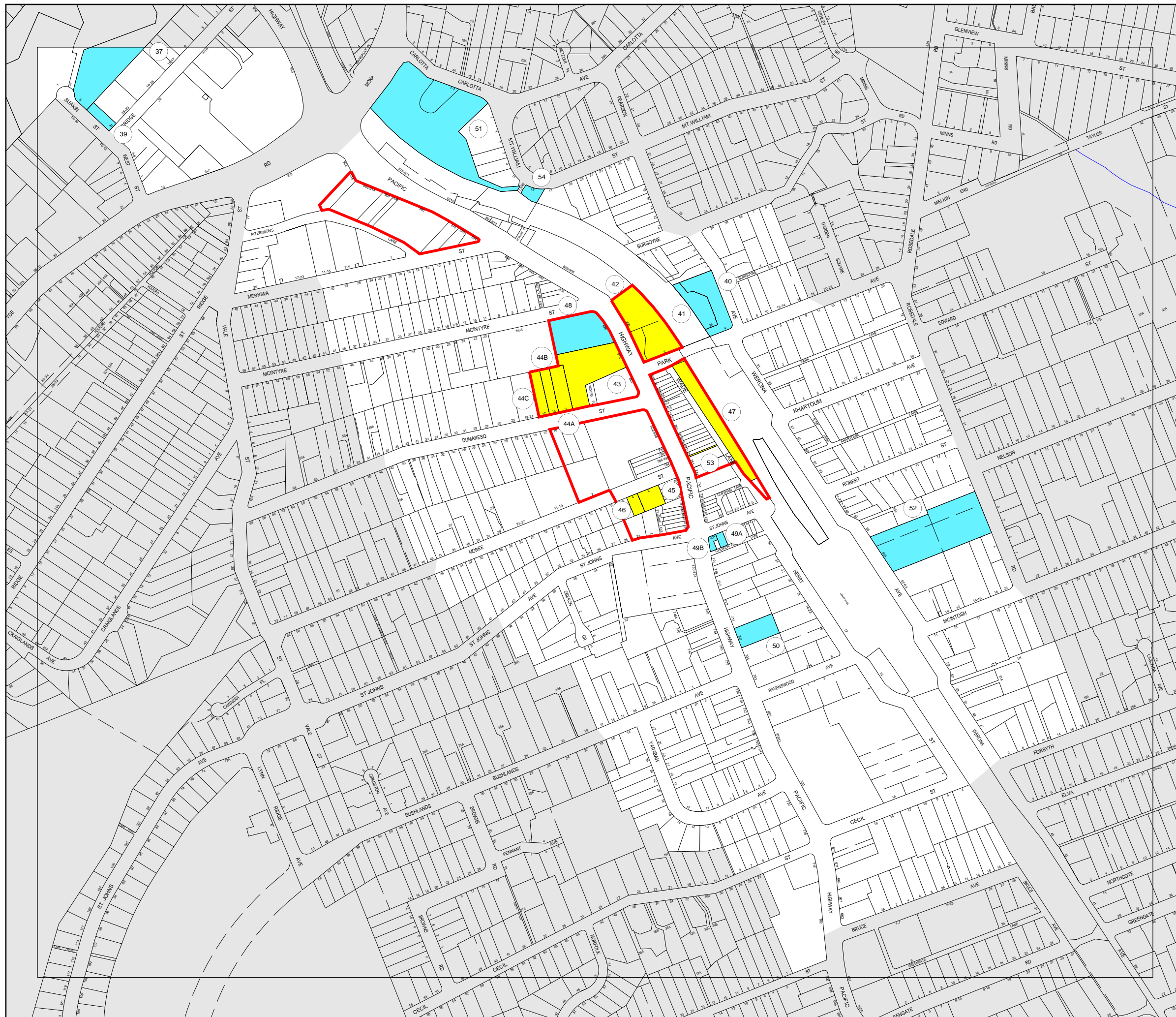
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 Key areas - Refer to Clause 6.4
 Site Number

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Projection: GDA 1994 - Zone 56





Map identification number: RCL_Gordon_005_20090825




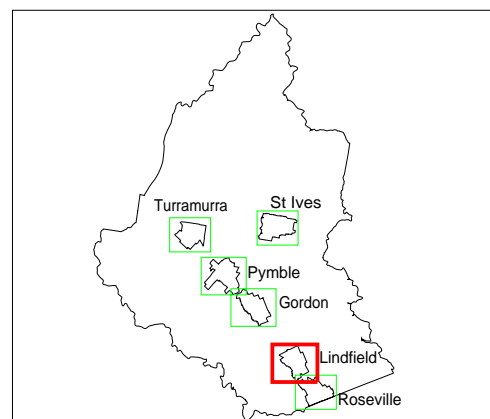


Ku-ring-gai Local Environmental Plan (Town Centres) 2008

LINDFIELD Council Sites under Consideration for Proposed Reclassification

-  Council Sites
-  Council Sites proposed for reclassification
-  Key areas - Refer to Clause 6.4
-  Site Number

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Map identification number: RCL_Lindfield_005_20090825




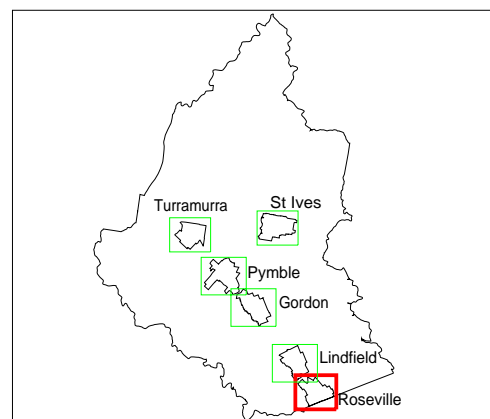


Ku-ring-gai Local Environmental Plan (Town Centres) 2008

ROSEVILLE Council Sites under Consideration for Proposed Reclassification

-  Council Sites
-  Council Sites proposed for reclassification
-  Key areas - Refer to Clause 6.4
-  Site Number

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Map identification number: RCL_Roseville_005_20090825



Public Forum – Potential Land Reclassification Council Chambers, Monday 14 September 6pm

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Mayor Ian Cross

Good evening, ladies and gentlemen. I'll start off by saying Jennifer Anderson and the previous mayor did not thump me in the eye, but I had an operation today and the reason that some notes have been printed largely is so I can read them. The reason that we're here tonight...the previous mayor had suggested and council resolved that we would have an evening whereby residents could come and speak to councillors on the concept of reclassification. A list of those properties that can be considered were designated by the planning panel – Kathy, don't shake your head – if I say the wrong thing, no doubt you will get up and chastise me later on.

Interjection: We all will.

Mayor Ian Cross

OK. But I would like it to be an information session for councillors; six of whom are new and won't have read previous processes that went through, which achieved absolutely nothing. We had asked people that they would register to speak, so I've planned for staff to do a brief presentation on the sites that will come up for discussion. Because of the number of people and so that we don't fall into the same trap as happened at the UTS, there will be a limit as to the times people will be asked to speak. If, when we get...or if we conclude prior to 8.30 there will be a greater opportunity for those who haven't registered or those that feel that they haven't covered the points that they would like to raise. It's not a discussion evening, it's an information-giving evening. I've had lots of letters, emails from residents speaking against the concept of reclassification, but that does not tell councillors whether there are any opportunities for variations or whatever. So I would like you to be specific about sites, more particularly those in areas in which you live and would know better than most of us. So we'll start the evening with one of the staff giving a presentation of the site and then I'll open it up to those who have nominated to speak and hopefully we can do that successfully. Thank you.

Andrew Watson

Good evening, ladies and gentlemen. My name is Andrew Watson. I'm the Director of Strategy. What I'll do in the next five or so minutes is just take you through a bit of a plotted history and I appreciate that a lot of you will know this better than I do, but it'll just give you a bit of context and as the Mayor said, it's also about providing information to the new councillors, those who came on board at the last election. And after I do some general material and a where to from here, Mr Fabbro, the Manager of Planning will take you through the individual sites in each of the town centres. In terms of what we're talking about here, public land has to be classified as either community or operational. This is oversimplifying things so don't feel you necessarily have to correct me on this, but generally speaking, community land can't be sold, it can't be leased or have any other type of estate granted over it for more than 21 years and it has to have a plan of management for it. Operational land may be sold, subdivided, swapped or leased. It can be held as a temporary asset or investment and it is land that generally facilitates council's ordinary everyday functions. Operational land has some additional restrictions that don't apply to community land and quite often when you reclassify land to operational you may, in fact, discharge some trusts or designations or other restrictions that might apply to it. Just to take a step back, we'll have this PowerPoint presentation on in whole available from the website from tomorrow morning.

Mayor Ian Cross

One of the things so that we don't miss any points when people speak, I've asked that a tape be run and we'll do a transcript of that, so that everything is noted.

Andrew Watson

Mr Mayor, on that point, we've arranged to have the transcripts sent away tomorrow and we expect to have it back within about a week after some proofing just to make sure people's names and details are correct, but we'll also put that on the website, too.

As you all know, council is the owner of major landholdings within each of the town centres. You could, in fact, say that in many cases they're strategic landholdings. Under the town centres LEP process you will all be aware that all of that land has had some sort of zoning applied to it – conservation, retail and commercial, or residential - there's no set pattern. In terms of the process, it's quite a complex process. It involves functions under both the Local Government Act and the Environmental Planning and Assessment Act. There are specific Department of Local Government Guidelines deal with reclassification and as you're all aware, there are quite specific and detailed exhibition and reporting processes. I alluded to the fact that it was a complicated process and made

more complex by the fact that the Ku-ring-gai Planning Panel is still in existence. The Ku-ring-gai Planning Panel still has the plan-making process under the Environmental Planning and Assessment Act, so unfortunately it's a process that involves both the elected body to deal with those functions under the Local Government Act and then the matter passes to the panel and back and forth between the two throughout the process for the panel to deal with the LEP process under the...or the Local Environmental Plan-making Process under the Environmental Planning and Assessment Act. And that's not a process that occurred on the prior two occasions because the panel wasn't in place then. In terms of the purpose of reclassifying council land, as I said, strategic or catalyst sites in all the town centres. Reclassification is a mechanism which can assist council providing new facilities or upgraded facilities to the community. It's really only an enabling process because it allows that subdivision and/or other dealings in land. It's not necessarily, in any case, a decision that council will do anything at all. If you look at some of our neighbouring councils, for example, large parts of their property portfolio would be ordinarily classified as operational. Reclassification itself does not remove the need for further consultation and transparency and part of that process was, in fact, confirmed by council at its last meeting where it adopted an Acquisition and Divestment of Land policy, which requires certain actions to be carried out. And as you all know, council also has its own consultation policy. And as a bit of an example, I think people have only got to be referred back to the case of the Carlotta Street Depot, which went through quite considerable public debate and went back to council many times. So on some of the more high-profile sites that we'll talk about tonight, it's feasibly a process that will come back and forward between the council and the community many times, even if the council does decide to go through the reclassification process. And in some cases council may, in fact, retain an interest after it sells or divests a title. It may take back all or part of a lot, it might take back a strata title. So it's not necessarily a decision to dispose of land in any way at all. Part of the long-term vision for the town centres does involve a lot of the sites we'll talk about tonight. In terms of council's contributions planning, you'll all be aware that there was a cost contribution from council in the order of \$40 million and the reclassification process if perhaps one mechanism by which council can contribute its contribution towards those new facilities envisaged in its contributions plan and package of works was upwards of \$120 – 140 million. So reclassification is one way to help achieve those longer term visions for the town centres.

Next steps, council hasn't yet formally initiated the reclassification process so following this public forum another report would go back to council for it to decide which sites it wanted to consider for reclassification and then a report would go to the Planning Panel, where it would initiate a Local Environmental Plan, and that Local Environmental Plan would simply be an amendment to the current town centres plan once it's gazetted and it would simply add in a classification next to various lands in an existing schedule to that draft town centres LEP. It's probably too much detail to go into tonight, but there is a new plan-making process,

effective from earlier this year. It's not necessarily a process that you will be familiar with and, in fact, it's not a process that the staff are necessarily familiar with, but it goes through a process of what's called the gateway process, and in fact, the department or the minister's delegates can, in fact, assign different levels of, for example, consultation to various LEPs, whether they're more complex. Again, that's something that we probably can't go into today. And then as you know, we're not going to start the formal exhibition process of public hearings until after a decision is made one way or other on the panel's town centres LEP. As you know, we then go through a public hearings process, reports back to both council and the panel and a final determination about the LEP itself would be made for the Minister for Planning, as occurs in any other plan-making process. The Mayor did allude to a number of other public hearing processes that had been gone through in the past and there were a number of recommendations that were made directly...explicitly or implicitly in those reports and I'll run through some of the recommendations. There was references to DCP and LEP amendments, which have been carried out. There was references to a virtual model for the town centres, which has been prepared. There was references to the need to do Section 94 plans for the town centres, which has been done. There was a parking management plan, which is ready for exhibition and will be considered by council shortly. There was specific references to the need to review traffic management plans and traffic plans of actions, which have also been done. There was a recommendation for council to complete its Open Space Acquisition Strategy, which has been done. There was some requirements for some financial modelling and legal advice, which has been done. There was a specific requirement for an acquisition and disposal of land policy, which was adopted at council at its last meeting. And there was specific recommendations for dialogue with particular users of particular facilities. Now, I've ticked that as completed, but that's not to say that there wouldn't be far more consultation with specific users as particular proposals are put forward for particular sites. So at the moment we'd have to say that that's only fairly high level dialogue and to use an example, without singling it out for any particular reason, the one that comes to mind is the childcare centre up on Mona Vale Road at St Ives. It was always intended, for example, that they would move to another facility. If and when council makes decisions about reclassification and the location of a new facility at any time in a building, of course you would engage that group fairly closely and that high...that same level of consultation would be needed for other particular facilities around the local government area as well. In terms of perhaps dispelling some myths about reclassification, it's only the first dip in a process that goes on over a very long period of time and I again refer you back to the types of processes that went through for the Carlotta Street Depot process when there was a development trial plan, for example, a master planning process. Reclassification, a number of people have suggested that we should look at each process, each site separately and run through its own reclassification process. That's extremely time and resource consuming. Each time you run a public hearing you have to run an independent chair, you would have to run through a separate LEP process. It's simply not feasible. It's

quite expensive to run one public hearing, let alone 12 or 15, and extremely time-consuming for both the councillors, but also the community in having to respond to these things. And it's been said that the reclassification process effectively takes away and public benefit and that is completely untrue. The council has the opportunity to perhaps modernise and update some of its existing facilities. It's got a plan, a long-term plan to provide new facilities and reclassification is really only one way that council goes about securing new and better facilities. And in some cases it may be that this council or future councils decide to do nothing at all with a piece of land. I won't go into too much detail. There is a slide here which lists the addresses of all the properties we're talking about. They'll be familiar to most of you. Like I said, this will go on the Web tomorrow, but we'll deal with particular maps as we go through them so that you know what we're talking about. While this seems like a lot, some of them, you know, multiple parcels would make up, for example, the Cowan Road car park, as you know it – they're all listed individually, but we'll go through each site as we go through the town centres. At this point in time, I'll hand over to Mr Fabbro to take you over...through town centre by town centre. We expect that we'll take about 10 or 15 minutes and then we'll hand over to the Mayor to take questions, sorry, statements.

Antony Fabbro

Thank you. Yes, I'm Antony Fabbro, the Manager of Urban Planning. I'm just going to quickly run you through the key sites that are being put forward for reclassification consideration. Details of these sites are on council's website from when council considered the matter on the 11th of August. Since that date, some of which - I'll take you through the material tonight – was considered by councils on their site inspection, which was held on the 22nd of August. In relation to all of the maps that I've got up here, the blue sites are council-owned sites, the yellow sites are the ones that are under consideration for reclassification. So there's the two key colours there. There's also the red line that marks around the key sites within the town centres plan. As mentioned, all sites have been rezoned under the town centre's LEP and all sites are also subject to council's development control plan. First, turning to Gordon, we can see the key sites here. There's three key precinct – the Civic Precinct, which is where the library is and the council chambers. There's the Wade Lane Precinct and the Moree Street Precinct. Drilling down into one of the sites, for example, with Wade Lane, there's the opportunity for that to be considered for reclassification. The opportunity exists there with the idea of having a park in part of the lane, and in pink you'll see where it could be redeveloped at the northern end of the site, and the residual being retained as an open park. Within the Civic Chambers area and the library area there are some key strategic sites there, including the council's library site, the open space that was acquired near the chambers and across the road at the library site. This gives you an idea of what could be attained under a future development of this, although this is just an artist's impression, but it shows you there a mix of community facilities, offices

and retail, and a new modernised council chambers with cultural and community spaces and open space. Looking over at what the potential facilities are, as Andrew mentioned, reclassification is part of the process to bring forward some of these things within the Wade Lane area, as I mentioned, there would be the opportunity for a new park, new car parking underneath with a link across underneath Wade Lane within the community facilities within the community precinct, Civic Precinct there's a new cultural centre, the opportunity for a new library and a new council administration building. And on the west side of Moree Street there's also the opportunity for a civic square as part of the redevelopment of that section of the town centre.

Moving onto Pymble. Again, remembering that the sites in yellow are the sites that are under consideration for reclassification, the sites in blue are council-owned sites. Again it shows the main sites within the centre. On the bottom of the screen there is site P34. It's only proposed to reclassify the drainage reserves, which have been rezoned under the town centre's LEP. It's not proposed to reclassify the actual Cresswell O'Reilly Lookout. Drilling down into some of these sites – 2 Alma Street is an existing car park - that's a zoned local centre under the town's plan. Looking over what could happen with that, part of the site has redevelopment potential and as part of a new mixed use development. Within Pymble, the potential facilities there are between Park Lane and Grandview Street, a new pedestrian link and a public courtyard and a new public walkway between Grandview Lane and Grandview Street, and also the opportunity for a new community meeting room for the local residents.

Moving on to Turramurra. Again, within this area there's quite a number of sites. There's the Central area. There's the Northern area and the Southern area. This is an aerial of those sites. The Central area being the Ray Street car park precinct, the Northern area being around Gilroy Road and the Southern area at the back of the Franklin shopping centre there. Looking at Ray Street and Williams Street, this just shows the extent of council-owned land there in red. Again, this site has been zoned for local centre, mixed use development and the pink there shows where there could be the area with the development potential and the green showing the areas with limited potential, but also showing the new open space area around Hicks Lane. Again, the Turramurra Avenue car park and Gilroy Lane site there. Again, as shown in the DCP where there could be development in that car park and retention of an open space area on the southern side.

Mayor Ian Cross

Excuse me. If anyone would like to go outside and chat, please do so, but most, I think, want to listen to what's going on, whether you agree to it or not. Thank you.

Antony Fabbro

Thank you, Mr Mayor. On the Southern side, again there's two parcels on land there. This is an example of where council only needs to reclassify part of the site, but because it's on larger lot has to reclassify the whole site, but then the residual could be reclassified back to community land after the process is finished. Again, that shows the main purpose of reclassifying those sites is to get the new street between Duff Street and Kissing Point Road. So in summary, the potential facilities for Turramurra are listed there. The centre would be a new public civic space, multi-purpose community facility, including a library, widening of Forbes Lane, a new Ray Street pedestrian road bridge and replacement of existing parking. In the Northern area there's the opportunity for pedestrian link between Gilroy to the highway, a new park next to 1 – 7 Gilroy, and replacing the existing parking. On the Southern area around Kissing Point Road and Duff Street there's an extension to the bush land, pedestrian access and a new public space next to the bush land and replacement of existing parking.

Moving on to St Ives. Again, in the blue is the council-owned sites and the yellow sites are the sites under consideration for reclassification. They're shown in the aerial, the key sites along Mona Vale Road and at the Village Green Parade and Cowan Road. This shows the land at Cowan Road and also the site S6, which is the potential access to a redeveloped shopping centre. Again showing the areas with development potential in pink, noting that there's a sliver of land across the front of the Village Green Parade that's incorporated into that lot. If council chose to develop the other sites there's the Cowan Road car park and, as I mentioned earlier, there's 176 Mona Vale Road, which is the pink site to the bottom of the screen there, which would be the main access for redevelopment of the shopping centre. 208 – 210 Mona Vale Road, again that's been rezoned under the town centres plan. Again, that's a site that has got apartment buildings around it and there's the opportunity for that site to be reclassified and down the track to provide residential development and potential retention of the parking on site.

In summary, the facilities are listed there; a new town square, new community facility building hosting a library, neighbourhood centre, childcare, pedestrian link between the Village Green to Mona Vale Road, pedestrian arcades, a new bus area forecourt on Mona Vale Road, new traffic signalisation and replacement of existing parking.

Moving down to Lindfield. Again, the yellow sites are the sites for consideration and the blue are the council-owned sites that aren't part of the process. Again, the sites that we're looking at are mainly to the east of the highway. This site shows the 9 Havilah Lane, which is the top of the screen, which is a council car park within a Minister's targeted site and the sites to the south are within the Lindfield car park. Again, they could be redeveloped, reclassified. Again, this map shows a potential area of redevelopment, with a town square, noting it

includes parts of Kochia Lane and also council's existing 99 square metre community facility within Tryon Road. So the potential facilities for Lindfield are shown there; new town square and a new library facility.

Moving on to the last one, for Roseville. Again, the council-owned sites are shown in yellow. There's the Lord Street car park and there's also sites at the back of Larkin Lane. Again, with the Memorial Park on the corner of MacLaurin Parade and Larkin Lane, this is another site that only part of this would need to be reclassified to assist in the development process, with the remainder going back to community land. Potential facilities there are shown; new Larkin Lane parking and expanded green space, new pedestrian links from the highway to Larkin Lane and the potential for a new public park at Lord Street. And that's where I'll finish.

Mayor Ian Cross

There are a number of residents who have nominated to be able to speak and I will go through that particular list. If the person isn't here, if someone could advise us. As I said earlier to a couple of you, I would like specific reasons why you don't think a particular site ought to be reclassified or if you are happy for it to be so, if you would also mention that. Because of the number of speakers we have, I've mentioned that we are going to tape and we'll have to limit the amount of time speakers take and at the end if we haven't gotten to the planned times we can then take additional speakers. I'll start with Mr Alan [REDACTED]. Okay, he's not here. Stan [REDACTED]? Janet [REDACTED]? Would you come up to the rostrum, please? Mr Watson has suggested that I warn you, that is, the order I'm taking is the order in which people have nominated to speak. So that's where we'll...thank you Janet, three minutes, the normal amount. Thank you.

Janet [REDACTED]: It's not very often the community gets to see the discussion that goes on behind the scenes and so I'd like to ask three questions first and then just refer to a couple of emails that I have. I want to speak particularly about Williams Street and Ray Street in Turrumurra and to show that this is being unnecessarily caught up in the development, overdevelopment rush. Over the past three years there have been three attempts to reclassify that precinct, with the public land up for disposal each time. Everyone remembers the aquatic leisure centre, but this time it's still being developed. I don't know why. The three big questions are: why does the DCP include this public land in the development plan for that site when the land is not yet reclassified? Is it because we've already decided to give this precious open space to a developer? And there's only one taker, it seems, for that site and that's Coles. Why cannot the site – this is the third question – be developed without the loss of this strategic intergenerational asset of open space and public land? Emails on the 3rd of November 2006 disclosed to the community – under pressure – show how the regional director Sydney Northwest Department of Planning internally overthrew an attempt to discuss the reclassification of public land despite a detailed

submission by Friends of Turramurra and perhaps because of it. This discarded discussion advised the councils of the day instead, that we have successfully addressed these matters. This is very important for the new councillors to hear. That aborted discussion would most certainly have had a protective impact on all public land in Ku-ring-gai. The series of events since then continues, strangely, to this day to this third attempt to reclassify this public land, notwithstanding much more development is planned today than was planned in 2006. Is that it? Alright.

Mayor Ian Cross: Thank you.

Janet [REDACTED]: There's more to be said, but I'll have to say it privately.

Mayor Ian Cross: Okay, hopefully there will be time for that. Okay, Don [REDACTED]. Desley [REDACTED]. The reason that it has been set out like this, and if you want to blame anybody, blame me, is so that councillors can hear what residents have to say. The information that is gleaned from tonight will go to all councillors – Mr Watson says that it will also go on the Web – but it'll give councillors an opportunity to consider that which is said tonight before having a briefing whereby these things can be discussed. If someone doesn't want to speak, that's fine, but my understanding of the articles that I've read, one-eyed...sorry, you have an opportunity to speak. If you don't wish to speak, send an email or you can wait until it comes up for further discussion. At which time, residents may also be given a further time to speak. Natalie [REDACTED]? Thank you.

Natalie [REDACTED]: Sorry, but three minutes...it's impossible in three minutes to cover...it's actually impossible in three minutes to get through everything I want to say. You want me to talk about specific sites, but I can help but actually mention that it's absolutely outrageous that you're selling off or you're wanting to reclassify 39 sites, at least 39. This is an additional 18 to what were put up for reclassification last year, including the Town Hall and other major community facilities in Ku-ring-gai and I wonder why you are reclassifying when there is no direction from the current Planning Minister or Minister Beamer, back in 2004. and I have a directive here from Minister Beamer in a Section 55 directive, nothing about reclassification. All she says is that to rezone and to facilitate the development of multi-unit housing and increase housing choice. It's all about rezoning, nothing about reclassification. And then the gazettal order for the Planning Panel also doesn't mention reclassification there. It's only about preparing a Local Environmental Plan for the town centres. I don't...the wording... 'all functions of council in relation to making of an environmental planning instrument under Part 3A of the Act, but only in relation to control of development within the Ku-ring-gai town centre.' Nothing specifically about reclassification. And in fact, in the town centre's LEP that was exhibited just in November and December, the executive report, written by, I gather, Andrew Watson, on page 35 says 'residential yields – the table below demonstrates that the Planning Panel anticipates that once the town centre LEP is in place there

will be a development potential of 13,133 net additional dwellings across the LGA. The following sites are assumed to be unlikely to be redeveloped – all council-owned sites. Reclassification is out of the control of the Planning Panel.' So all these sites have not been counted towards our dwelling yield. It's going to be massive development if you're talking up to 10 storeys on these sites and that will just add to our already excessive dwelling yield. And then we have the DCP, of course, which also just assumes public land is included and yet, there's going to be very little...I really wanted to talk specifically about sites.

Mayor Ian Cross: Keep going.

Natalie [REDACTED]: Sorry, but the DCP is quite outrageous because you talk about community facilities being replaced, but a developer who buys the land according to the indicative base plans, will not have to provide community facilities or even very little public benefits. It's only if he wants to apply for an additional floor and take it up to 10 storeys that he'll be able to apply for public benefit and he only has to meet one, a minimum of one public benefit.

Mayor Ian Cross: Thank you. Mrs [REDACTED]?

Kathy [REDACTED]: Why are you (*inaudible*)

Mayor Ian Cross: It's the only way to fit the number of speakers into a particular time. Now, I said in the beginning if all of the time hasn't been expended then people will be able to come again. Mrs [REDACTED]?

Kathy [REDACTED]: Again, there are so many questions I would like to ask and be able to receive replies, but unfortunately this is not...we're not able to do this tonight. I'd like to know exactly what is this land worth? In millions and millions of dollars, that we're handing over all these concept proposals that may or may never get off the ground, either in the next few years or years down the track. Why would we be reclassifying this land, taking away plans of management for this land and handing over the controls of this land to the Planning Panel and the Minister for...and the state government minister to determine what we are to have in Ku-ring-gai? This is the only bit of land that you have control over and by stripping away this operational...to operational you're allowing the state government to sell it off, do what they like with this land because they will have the control of this land. Now, and this is it, none of the town centre plans have any real master plans. There's no staging, there's nothing. It's just all up in the air as to what will happen. So here's this valuable community land that we have purchased over the last hundred years; it's been gifted over to the community for our benefit for future generations. Now we propose, under these paper concept plans, to hand over the power to Planning Panel to deal with. It's just irrational. It is...now again, I've got so many points here and I'm not going to be able to get them out, but some of the councils have received some of these. The council's facilities planning is not grounded in studies demonstrating persuasive

demographic locational and demand analysis for community facilities other than libraries. Council facilities plan for libraries will lock council into inadequate premises within the foreseeable future. Council has not carried out any community consultation for the facilities identified in the DCP, although we know from FOI documents that council's been dealing with commercial interests behind the scenes. So in my view this forum is very disappointing tonight because we cannot give a free and open exchange. We cannot hear the councillors' views on these sites and this is what we elect our council for. Again, it's the same old session, three minutes, go and sit down, we'll look after it.

Mayor Ian Cross: Mrs [REDACTED].

Mrs [REDACTED]: I'm giving my time to *(inaudible)*

Mayor Ian Cross: If Kathy's here at 8.30 she can have it. Peter [REDACTED]?

Interjection: You're working for us.

Mayor Ian Cross: If you want to sit and listen, please stay. If you want to argue, this is not the place or the time. Is Peter [REDACTED] here? Okay. Mr [REDACTED]? Alan? No.

Interjection: I'm not registered. I just wanted to get my name down so that I could speak.

Mayor Ian Cross: We'll worry about that at the end. Mr [REDACTED] not here.

Mr [REDACTED]: I'm here, but I'm not speaking.

Mayor Ian Cross: Okay. Thank you. Geoff [REDACTED]?

Geoff [REDACTED]: I've got a lot to say, but you wouldn't want to hear what I say.

Mayor Ian Cross: Christine [REDACTED]

Christine [REDACTED]: I'm donating my time, too.

Mayor Ian Cross: To whom?

Christine [REDACTED]: I'll donate it to Natalie.

Mayor Ian Cross: Mr [REDACTED]? Mrs [REDACTED]? Sue [REDACTED]?

Sue [REDACTED]: Like a lot of other people I didn't expect to speak tonight. I really came along tonight to learn something of what's going on in the neighbourhood. I came along this evening and I'm grateful that we're given the opportunity in this

democracy to be able to speak and I have no speech prepared, but I've been told that it was an information evening so it must cross both ways and I'm very dismayed that you want to get rid of all this land. It belongs to the community and I'd just like to say generally, that I trust most people in my daily life to do the things that they've been hired to do and on a personal note, you had some surgery today and I'm sure Mr Mayor, that you trusted the man to do the job. We trust the guys who run the air conditioning and people have very busy lives. We can't check on everything yourself; you have to trust. I've never spoken at council before and I've lived here for quite some 30 years and I really don't think...I think you have a duty to keep the land, not sell it off. Thank you very much.

Mayor Ian Cross: Thank you. Sue [REDACTED]? Richard [REDACTED]? [REDACTED]? I think he stood in St Ives. Dinah [REDACTED]?

Dinah [REDACTED]: Here, here. Present.

Mayor Ian Cross: Thank you.

Dinah [REDACTED]: Is this contraption working? Is that working? Thank you. Good evening all you new councillors, but I hope you'll be taking on what's being said. Well, we've all seen and heard the mess the state government's in, specifically the Planning Department. Seen on Stateline on Friday night and listening to Tim Robinson, the barrister. So why are we here? Foregone conclusion. They can do what they like. Here we have 50,000 square metres of land which appears to be on the chopping block. This land belongs to the community. It's been managed, retained in hands of previous Ku-ring-gai councils for more than a hundred years and yet one council can change this forever and just walk away. We must retain what remains of this beautiful piece of Australia for future generations, not for more concrete, loss of vegetation and a decreased healthy place for human beings to exist. Now, just a while ago Mr Watson, when he was talking to us, he said when it's gazetted, not if. Is there something you know that we don't know? Now, at a previous council meeting that was noted on for site inspection of community land, there was a young Scout leader and his troupe present and they also looked at the development plans for the six town centres, which were on exhibition. This intelligent young man remarked that we needed more playing field, parks and facilities to accommodate the growing young population, not more high-rise apartments. Then he asked what classification meant. He was interested to learn more, but commented that crime would increase and make it unsafe for people travelling in public transport or just walking home from work. That's the type of young guy we should be thinking about so his children's children can be proud of our council for protecting us against further destruction by unscrupulous planners and developers. Then there is a young woman that stopped me in the street at Lindfield and she had a child in a pram and she said could you tell me where there's somewhere that I can take this child and I said well there's no open space around here, I don't

know. She said I'm staying in one of those developments round the back of Lindfield. This young woman looking for somewhere to take her small child. No open space. And what do we do? We go down the street, sit in the gutter and have our cup of coffee. There's nowhere to sit and have anything pleasant. Cheerio.

Mayor Ian Cross: Marie [REDACTED]?

Marie [REDACTED]: I didn't actually put up to speak, but I don't mind saying a couple of words.

Mayor Ian Cross: You may. And Marie, you're followed by Mike, if you brought him.

Marie [REDACTED]: I did bring him. I did, actually. I was just very confused because I also thought I was coming here to hear a bit of whatever and I was looking at those bizzos on there and I didn't understand. I wanted a few specific things because when you talked about some in Gordon, Wade Lane, and said a garden, well I want to know where the cars are going because there's...

Interjection: Underground.

Marie [REDACTED]: Underground. How deep are we going underground? Seriously, there is not enough parking. People are now coming from the Central Coast and they park nearly to my place; I'm three-quarters of a mile from here. As you drive down Pearson Avenue, you'll note I did write in to the council and say there's a near smash here because you're parking on a corner as you go round, but you know, they moved it back about five feet and they're still there. There's not enough room for the council truck and me to go down the road and pass and I just wonder, you know, you've got to think – everybody's going to drive a car and let's get real – we do catch the train, but you're going to drive a car. You've got to put up more buildings, that's more people – where are you going to park? And you have to think about it seriously. I mean, it's just basic. I want to know how...and I would like to know where the park in Wade Lane was going to go, please? I don't care who's going to pay for it, I want to know just where it's going.

Mayor Ian Cross: We have taken a note of your question. Tonight is not the night that you will get the answer.

Marie [REDACTED]: Well, why not, because he's made the plan. He should be able to tell me. Yes, please put up the plan and tell me because I think if you've put that plan up there you must have a view about what it's going to be. No, no, no, it has to be a concept. Where are you going to put a building? And where is the park going to be and where are the cars going? I would really seriously like to know. If you make a plan you must have some idea about what the plan is.

Seriously. Could we have that up on there? Are you in agreeance with me? I'm very basic. No, I want to know what you mean by that.

Mayor Ian Cross: That's it.

Marie [REDACTED]: Right, okay where are the cars going to go? You come down St Johns Avenue, you turn left into there to go up into park; there's no other way to go anymore. How do you get up there? Is that going to be...or is that buildings all over the top of that? Isn't anybody going to answer me? No, no, no, no, but you've got to have a concept because...you've got to have a plan. Are you not going to answer me? Is that the thing?

Mayor Ian Cross: No, I'm not. At the end you may speak. Mike, did you want to speak?

Marie [REDACTED]: Well, sorry folks, but I don't want to vote for something that isn't going to happen – do you know what I mean – as we'd really like it.

Mayor Ian Cross: Michael, after you it's Christiane [REDACTED].

Michael [REDACTED]: I grew up in Balmain. Where I grew up there's one tree. That's a whole of nature we got to look at. I came up here to Ku-ring-gai about 30 years ago and it was wonderful to be able to live in an area where there were so many trees. It was a revelation and I cannot believe that we are going to give up the land that the public of this community owns so that we can put our faith in some developers who might or probably wouldn't be prepared to do anything but put a miniscule garden. That's all I've got to say. Thank you.

Mayor Ian Cross: Christiane? Okay, after which John [REDACTED].

Christiane [REDACTED]: I'm not prepared either; I thought this was going to be an exchange, a formal exchange between councillors. Okay, the first thing I want to say is just confirm what Natalie raised. There's a misinformation campaign by one of the councillors, none of them here, about reclassification. There is no directive for reclassification. The only directive from Di Beamer is for rezoning, which is a completely different process and I would ask can council please do something about this councillor who is dispelling this misinformation and has done this in prior years and influence both the residents who receive his emails and the councillors who may be new to this council. Secondly, Mr Fabbro is presenting a list of facilities, as if reclassification depends on this and yet, Mr Watson states 'reclassification is only one way to achieve new community facilities.' I urge our councillors to consider this. I don't have the details of the plans, the valuations or other things, but there is Section 94 contributions, there are public benefits criteria and there are also private public partnerships that are other means of obtaining community facilities and to automatically go to selling off or trading off community land is abhorrent when you look at the public benefits

that some of these major sites like St Ives shopping centre and the Coles site will be getting in addition to public benefits. When showing these sites the council officers also talk about their development potential. Why are we talking about all this extra development potential when the development yields on community land have not been accounted for in the Planning Panel yields, and yet council figures show that we're providing well over and probably 18,000 80% over the target figures. Why is there this fixation on development potential on community land? Also, reclassification is the one process where councillors will be able to make a decision which will determine the future of public land and potential public space for residents. Once it's reclassified, integrated into development and the LEP will be in the hands of the Planning Panel or a joint regional planning panel and then we have no say and we're not sure that any of this land will be reclassified back to community. That's just promises. With regard to St Ives, I'm extremely concerned that there will be not enough car parking, the shopping centre has incrementally increased over the years and is 190 car spaces short of its quota. Going into deals with developers does not ensure good outcomes for the community. We need some guarantees. I think that the Cowan Road car park should not be reclassified for the development unless we can be assured that those public car spaces are going to be replaced by public car spaces and not necessarily all under the shopping centre...

Mayor Ian Cross: Thank you, Miss [REDACTED].

Christiane [REDACTED]: At the moment we are going to end up with a net loss of car spaces and a net loss of village green to make up for the car spaces that are going to the shopping centre or can't be accommodated by them. Thank you. I'd like to go on, but...

Mayor Ian Cross: John [REDACTED], followed by Margaret [REDACTED].

John [REDACTED]: Thank you Mayor. I'd just like to read a statement that you probably won't agree with because you want to go for particulars, but I think it is necessary because of what I've heard tonight that we really need to know what we are talking about and I'd say that I strongly oppose the decision by council to classify public land to operational land. There may be some justification for certain parcels of land to be reclassified from time to time, but these instances should surely be brought before council to allow the opportunity of input from residents to confirm or oppose such reclassification. I think we've already had that demonstrated to us tonight. It is totally undemocratic to propose this overall reclassification without your community support. This is land that belongs to the ratepayers and should therefore be subject to scrutiny before any change is permitted. Let our councils truly reflect the community views and wishes, rather than ride roughshod over them as has happened with the current Planning Panel. I think this message reflects the thinking of a very large section of our community in Ku-ring-gai and that it gives you sufficient reason not to allow our land to fall into the hands of another planning panel. Now, there are particular instances, I

think, that I can refer to in respect of St Ives, where the public land – Mr Watson said there can be a plan of management. Well why shouldn't we go that way, rather than this total reclassification? The problem that I see with reclassification in particular is that it is going to be subject to the Planning Panel and therefore, will be subject, once again, to our input not being listened to at any cost. The meeting of May the 27th was a great demonstration of that, where those that went and spoke were absolutely disregarded in every way by the panel and that was demonstrated so clearly that night it was an absolutely disgraceful meeting, Mr Mayor. The village green – there's been a lot of talk and subject as to what is going to happen to the village green. Now, we had a meeting about the village green and there was quite an interesting meeting, two meetings, in fact, up there at the community centre, and we haven't had any input back as to what the design and the concept of what is going to happen to the village green due to those meetings, but the one thing that does come out of it is that that access road alongside the village green, if it allowed to be utilised then the overall plan of the...enlargement of this area, the shopping centre, what happens to the parking that is currently used, unless the developers pay for considerably deeper parking areas than the surface parking that is allowed now.

Mayor Ian Cross: Thank you, Mr [REDACTED].

John [REDACTED]: Thank you.

Mayor Ian Cross: Margaret [REDACTED] After which is Mr [REDACTED]. Neither? Okay. Mark [REDACTED]. After Mark we have Kay [REDACTED]

Mark [REDACTED]: I'm actually here as the president of North Shore and Districts Softball Association. We've been involved in the village green master plan process. I didn't expect to speak tonight. I, like a lot of other people had no idea this was the case and I just simply came along to listen. There seems to be a lot of regulars here that are heavily involved in the development debate. From our point of view, anything that would deprive the community of open space, the softball community is against. We cater probably for the second largest women's sport in the municipality. We have about 1500 ladies and girls playing every Saturday through winter and we've been on Cowan Oval on the village green for 40 years. It's a volunteer sport. I, myself, am a volunteer and we have a whole group of volunteers, like a lot of other people do whose kids play sport within the community and if the reclassification, particularly of the top car park on Cowan Road, will impact on our sport, our members have given me the authority to oppose it. If there's any other way, we will email the council. I imagine, as I'm looking around here now, and I'm seeing...excuse my ignorance, are these new councillors? Or relatively speaking anyway, because I can't see all the councillors here.

[REDACTED]

[REDACTED]

Mayor Ian Cross: Thank you, I think we can leave that to another time.

[REDACTED]: Shall do. But in a general sense, I'm not well enough prepared to talk specifics. As I said, I came here tonight to learn; I had no idea that a speech was required. Thank you.

Mayor Ian Cross: Thank you. [REDACTED]? [REDACTED]?

Peter [REDACTED]: I'm not in favour of the reclassification, but I yield my time to the question and answer session.

Mayor Ian Cross: Okay. Mrs Jan [REDACTED]. After which we'll have Robert [REDACTED].

Jan [REDACTED]: Good evening Mayor and councillors. I'm not terribly well-prepared either, but I wish to talk about Lindfield in particular. I did speak several years ago about the reclassification there and I'm confused to know why we need to have the Pacific Highway site, Seniors' Resource Centre and the COPWA and the car park reclassified. I'd like to know who's going to buy that. Is it for multi-storey residential? I'm confused to know whether that is the plan. Also, the library, the current library and the tennis courts. I understand that that is up for grabs as well. On the other side of the railway line we've got the Havilah Lane and the Kochia Lane and the Tryon Road car park and I understand that land is to be made into a tiny pocket park with a library development etcetera and I question the necessity for that in the present form. Similar, the early childhood centre. I would like to know what benefit we're going to have from selling the sites, the first set of sites – the current library etcetera – so...I haven't got any other comments, but I remember the discussion that happened before and it was very unsatisfactory at that time. I have nothing more to say now. Thank you.

Mayor Ian Cross: Thank you. Robert [REDACTED]. Okay, my eyes – I can't read the next one. Wally [REDACTED] sorry. It's my eyes, not my diction.

Wally [REDACTED]: My name's Wally [REDACTED]. I am probably going to get shot by most of the people here because I'm a developer. Can you hear me? My partner, Robert, and I are the developers of the units that have been built on the car park at Lindfield, the Sandstone Building that fronts to the car park and coffee shop there. Everybody is tarring developers as being people who are going to come in and ruin and destroy the area.

Interjection: You have.

Wally [REDACTED]: No doubt...we agree...

Mayor Ian Cross: You will listen, Mrs [REDACTED].

Wally [REDACTED]: We agree in many ways that that's true. We've been trying to work with the council. We've been here and involved for six years, since we bought the first property and we've endeavoured to work with the community and with the council and we feel as though we've been able to do that, gradually over time indicate that yes, we're here to make changes to the community, but to do them in a sympathetic way and work with people rather than impose it from the top down. We also own the Caltex service station on Lindfield Avenue. That's part of the Minister's site and that directly backs onto the council car park. We are waiting now to enter into negotiations with the council for the orderly disposal of that land. It's a...25 car parking spaces in there.

Interjection: Is that the one in Havilah Lane?

Wally [REDACTED]: In Havilah Lane. It's by and large underutilised by way of the fact that there's a couple of hundred spaces in the main car park in Tryon Road and it's also part of the Minister's site, which was basically taken out of the control of council. And we are looking to work with the council and the community as to what should be appropriate form of development in that site. We have been waiting for quite a while whilst this is being decided on what's going to happen with making it operational land. The local residents, we've basically designed, bought the land, designed it, built and sold all of the units that we've built in there ourselves, personally, Robert and I and we have been liaising with the people over the last few years and we have a pretty good feel as to what they want and what people are looking for and we've responded to that need and we try to. So we like to share the benefit of what we have learnt in terms of what people are wanting and that is pretty specifically additional shopping, which doesn't exist. And the way that it's zoned now, the shops on the highway will never be redeveloped because of the fragmented nature and the small allotments, they're just unviable and they will always be unviable, even over a 25-year period.

Mayor Ian Cross: Thank you Mr [REDACTED]. John [REDACTED] followed by Sue [REDACTED]

John [REDACTED]: I didn't expect to speak (*inaudible*)

Mayor Ian Cross: Thank you.

Sue [REDACTED]: I didn't expect to speak, either, Mr Mayor.

Mayor Ian Cross: But...but...

Sue [REDACTED]: And I'm very angry that this meeting has turned into what it has. It was advertised as an information session with the councillors, who I would have

loved to have had a conversation with all you lovely people who work hard for us and I would like to work together with you. I'm from Roseville, for all you new councillors. We have one little bit of open space on the eastside of Roseville – the car park. I don't understand - it's going and we're going to be given a park. Can you tell me where the cars are going to have a car park? Mr Fabbro, can you tell me? Why are we reclassifying the only little piece of open space we have? I just don't understand what the plan is because it will be sold to a developer to extend from the back of the heritage shops. So I'd like to see a plan of Roseville with the car park as an open park. Thank you.

Mayor Ian Cross: Thank you, Sue. Helen [REDACTED], followed by Neil [REDACTED].

Helen [REDACTED]: No, I didn't put my name down to speak.

Mayor Ian Cross: Okay, Helen. Neil [REDACTED]? Okay. Rosa [REDACTED]? Rose [REDACTED]? Matthew [REDACTED]? Philip [REDACTED]? Noeleen [REDACTED]? Steven [REDACTED]? Cheryl [REDACTED]? Donald [REDACTED]? Paul [REDACTED]? Mr [REDACTED]?

Mr [REDACTED]: Mr Mayor, my main concern is the car park opposite Patterson's on Mona Vale Road. It was purchased by rate levy by the shopkeepers on Mona Vale Road and I'd be about the only one that is still around that had the rates levied at that time. Now, it's only half developed at the moment and the other half, with all the five-storey units going around the back half of that block should be kept as a green open space for the mums with little kids to have their coffee and whatever else. And if they rezone it for five-storey block it will be gone and previous council was talking about purchasing properties to make more green open space. They already have this here as a green open space with a car park in front and I cannot see why they should rezone it from other what it is now. I've been a Ku-ring-gai resident for over 78 years; I was born and bred in Turrumurra, grew up and moved to St Ives and I've been involved in St Ives since 1943. so I feel pretty strongly about all the rezoning and reclassification that's going on. Thank you.

Mayor Ian Cross: Thank you. Don [REDACTED]?

Don [REDACTED]: Mr Mayor, I'd like to defer (*inaudible*) so I'd like to defer to Alan [REDACTED]

Mayor Ian Cross: I thought you were going to defer to Desley.

Don [REDACTED]: Can I ask Alan to speak on my behalf at this meeting?

Mayor Ian Cross: You can, but I'll get Alan a little bit further down; I'm taking people on the list. Janet [REDACTED].

Janet [REDACTED]: Councillors, the reason why I'm speaking is not that I'm totally opposed to the reclassification of public land, but what I am opposed to

is the manner in which it appears to be presented. It looks like we're trying to remove all obstacles so that whatever development, whoever now or in the future wished to undertake it will be very easy, but the loss will be the welfare and wellbeing of the community and convenient community spaces. I was on council when this first came to council and I must say at the time there was a report from the Star that these lands, or most of them, would be operational. The council at the time – and thanks, I think particularly, to Councillor Pallan – saw that the car parks in particular were really, really important behind the shopping centres as a buffer. They saw that there were community facilities that we could ill afford to lose, so I ask you new councillors and all the councillors to please consider - your responsibilities are great, but your ability to make decisions has been greatly diminished. Please grasp this as one of the few chances you have of securing benefits for the community now and in the future because what it would appear is that where ideas and concepts have come up there is no plan for actual replacement of the facility, the function and the value to the community and the use, particularly, for instance, Wade Lane. It works and most of these spaces work. Please keep them working for the community.

Mayor Ian Cross: Thank you, Janet. Giles [REDACTED]? After Giles we'll have Frazer [REDACTED] if he's here.

Giles [REDACTED]: Thank you, Mr Mayor. Here we are, yet again, having to defend that which should never need to be defended. The context of Pymble – before I touch on Pymble properties themselves is this – so far as our village shops are concerned, they will be totally gone. One hundred percent of Pymble's old village shops will be demolished, razed, not one will be saved, zero. Our small village character so-called, that the government loves to describe as a small village in the case of Pymble – totally destroyed, with seven-storey towers on our narrow Grandview Street, on our steep section of the Pacific Highway, the steepest part of the municipality. So the small village character totally gone. Our sense of human scale totally gone. Let's look at the four pieces of land, because I think Mr Fabbro omitted one, if I've got it right, which is the small parcel of land in Post Office Lane. Four, not three. Let me start with Cresswell O'Reilly Lookout, it's a park. It's the only bit of green space we've got as the highway goes through Pymble. Far from it being simply the purpose of tidying up easements for drainage, may I remind those in council, councillors and staff, the purpose is, quote 'to achieve efficient development parcels.' The goal of tidying up the easements is not to facilitate drainage, it's to achieve efficient development parcels. So our only lookout in Pymble, named after the greatest man we've had, Cresswell O'Reilly. Well, one of the two greatest; the other one was Mr Thistlethwaite. Our lookout will now facilitate tower developments. So much for a lookout. The same fate as Grandview – the house which had the name Grandview – and what did we do? We put Hong Kong slum-style developments with exposed air conditioners. What a joke. The council rezoned it, though. It was too late by then. So here we are, Cresswell O'Reilly Lookout. What are we going to get? A facilitation – and I quote – 'to achieve efficient

development parcels.' This is council's note, 29th July 2009, page 10 of 6 or item 10 of 6. If that is the purpose, then don't do it. The second one is Alma Street. Number 2 Alma Street, here is an opportunity to create a pocket park, one of these jargon expressions that the Department of Planning is so fond of, a pocket park. This is the gateway area from the height from the railway station and Grandview Street to the park. Here is an ideal opportunity; it's there, we don't have to buy it. Use it as an adjunct to the Robert Pymble Park, our only open space. Why put high-rise? Why hand it over for future development? The third one is the lane, 65 Grandview, we now know in this enlightened era of good civic design that public pedestrian pathways are a good idea. They're essential for people with prams, children, to link areas within the small village without going through the smog and the busy road. Why alienate a public pedestrian pathway? And lastly, if I may, the item that I think Mr Fabbro overlooked, which is the piece of land in Post Office Lane that is an essential tiny piece of land to create a buffer between seven-storey towers and a heritage item at 4A Park Crescent. Here is a beautiful heritage property, the remnant residential housing of Robert Pymble Park on that side of the park and the small piece of buffer that will share it, on its back fence, it hasn't got much of a setback at all on the back fence, with seven-storey buildings is going to be handed over for eventual development. What a tragedy. What a way to treat heritage.

Mayor Ian Cross: Thank you, Mr [REDACTED]. Is Frazer [REDACTED] here? Maureen [REDACTED]? Mark [REDACTED]? Laurel's gone home. M [REDACTED]? L [REDACTED]? Alan [REDACTED]? I have to take you I'm running out of names.

Alan [REDACTED]: Before I start speaking there's just a couple of things I need to clear up because it's going to determine what I do say. So if we could go to the Turrumurra section of the presentation just quickly. Okay, well that slide's a good slide. I'm just curious about the Ray Street car park and they way William Street is outlined in yellow – yellow or green – can't tell. Is William Street part council-owned land or is it RTA owned land or...I don't know what it is.

Mayor Ian Cross: Road reserve.

Alan [REDACTED]: It's a road reserve, but who controls that?

Mayor Ian Cross: Okay. The yellow line is council-owned land.

Alan [REDACTED]: Okay. The next question I've got quickly is if we could go through a couple more slides. The next one there. Am I correct that the picture there shows a development on the Turrumurra Avenue car park? Is that correct? Or a potential development envelope? That's what it seems to be. If we can go to the next slide, another couple of slides on please. Another one. I'm just curious then because this one here says if I look there where the Turrumurra Avenue car park is it doesn't actually seem to be a development shown so I'm curious to what is

going on. Is there going to be a development there or is there not? Because those two pictures are in direct contradiction to each other.

Mayor Ian Cross: Okay, just keep talking.

Alan [REDACTED]: The next thing I've got is new central area...new civic space 2000 square metres. I just want to make sure that that is the area that used to be called William Square, is it? On the sort of area where the Coles supermarket is, is that correct?

Mayor Ian Cross: Are you having three minutes of questions?

Alan [REDACTED]: No, I just wanted to clear this up before I speak because this will determine what I say. I mean, I can't understand this. It's just all in conflict with itself so I don't actually understand what...I just want to clarify that.

Mayor Ian Cross: Just keep going.

Alan [REDACTED]: Okay. Alright, well I'll start now. Again, I'm not prepared to make a speech either, but I'd like to say these things. If we do look at the car park.

Mayor Ian Cross: It's okay. Keep going.

Alan [REDACTED]: Okay. Thank you. If we do look at the car park there on Ray William Street, that car park is 4,052 square metres in size, just the car park. Now we're being told that we're going to get a new civic space of 2,000 square metres, which is precisely half the size of the land that we're going to lose to development, so I don't actually understand what the public benefit there is. It seems to me we're losing half our land. So I have a direct objection there to that plan and the William Street area. It seems to me we're not getting value for money there. The next question I have and other people have brought it up – or the statement I'd like to make is this business of that we don't actually need this to meet our development yields. It does say explicitly in the Planning Panel documentation that we're meeting our targets with no development on council-owned land. And in fact, with only 50% of the B2 land developed as well. So it seems to me there's no justification for doing this reclassification in order to provide all these marvellous development opportunities that are being put to us. So again, I don't understand it. I'd like to go back to the retail study because if we forget dwelling yields and we look at just retail yields, the original retail study said for the population increase planned for Ku-ring-gai, the 10,000 dwellings that were coming to Ku-ring-gai, we needed 4,000 square metres of additional retail capacity in Turramurra, mainly as supermarkets. If you look at the size of the land there on William Street that is amalgamated...if we could go back...okay, if you look at that floor print for what they're proposing on the Coles library site, that floor area is something in the region of about 10,000 square metres. Now currently there's a 1600 square metre supermarket and 750 square metre library

there. If you then say well we're going to have two storeys of retail and commercial, that to me says in the region of 18 – 20,000 square metres of retail and commercial capacity there. If you subtract 30% for net floor area, okay we get down to 15,000. We take away what's already there; we get down to about 12,000. Well that to me says that one development there alone is three times the total requirement in the retail strategy for the whole of Turrumurra. Okay? That's before we get to...that's before we get to what you're going to do on the Turrumurra Avenue car park, what you're doing on the Franklin's site, whatever. So again, from a retail commercial yield point of view I can't see what's the purpose of giving this over for development. We just don't need it. We don't need it for dwellings. We don't need it for retail or commercial. Next thing, Turrumurra Avenue car park. I remember it as clear as crystal in a planning meeting here a number of...about a year and a half ago when we were looking at open space shortfalls for the centres and we got to the thing where we discovered that on the north-side of Turrumurra, in and around Turrumurra Avenue car park area there is a 3,600 square metre shortfall of open space. The Turrumurra Avenue car park is 3,619 square metres. Why would you reclassify it and give it over to development when it is the ideal size and ideal location to meet the open space shortfall. It makes no sense. I could keep going. I will keep going. The railway garden – this is another bugbear. The DCP tells us that with negotiation we may get the railway garden as open space. The LEP zones it SP2 infrastructure. Right? It will never, ever, ever be open space. Get that into your heads and stop lying to the community about this. This has been going for years. It's a flat lie that that railway garden will ever be open space. Again I think we have a major problem when we're looking at the reclassification of land separately from open space acquisition strategies. To everyone in this room, our car parks, all be they car parks and we're told...

Mayor Ian Cross: Thank you, Mr [REDACTED]. It sounds like a church service; you've had so many bells I can't believe it.

Alan [REDACTED]: We have more time so if other people want to speak that's fine, but if I can come back and speak I'd like an opportunity to.

Mayor Ian Cross: We'll see how we go.

Alan [REDACTED] Okay, thank you.

Mayor Ian Cross: Thank you. Are there any other people who have put their name on the list who would like to speak? Name, sir? Lawrence [REDACTED].

Lawrence [REDACTED]: My name's Lawrence [REDACTED] and I'm from St Ives and there are three areas that are under review for St Ives and I just don't understand why. First of all, there's a childcare centre. You're adding I don't know how many thousands of apartments to St Ives, aren't people going to come with kids? Are they going to need childcare facilities? Why turn it into a block of flats or

apartments? Mr [REDACTED] – depending on which pronunciation you prefer and I'm not sure which you prefer – spoke very adequately about that parking site. That is insane. We lose key parking that supports the shops on the corner of Stanley and Mona Vale Road. Where are people going to park? Oh, I know – let's make them go down to Stanley Street and go up a little lane and down a lane into a parking station. That doesn't make sense, gentlemen...and lady, sorry. The real problem, in my mind, is the public parking on the shopping centre or on the...that's the one...Village Green Parade. To give away key parking that's designated or in the minds of the community, at least, is designated for use for those people who want to use the village green or play sport on the field there. If I understand what's going to happen correctly, we're going to trust the goodwill of the developer to provide parking for people to use the village green and the sporting facilities. How many spots is he going to provide? Will they be fenced off from the general shopping public? Will they be in a convenient position for people to carry their sports bags and their sporting equipment and their barbecue gear into the public park? I answer no. I answer no. Will they be on the ground floor, you know, three basements down in a poky corner with no access to a lift? And when this shopping centre follows what every other shopping centre in the country is doing and charging for parking, will people who are using the public park, the village green, have to pay to park to use the village green? I'm willing to say yes. The other thing that I've heard tonight which didn't come to me – and I've got 30 seconds, which is just perfect – if I understand correctly our council is proposing to give away control of something that we have 100% control of. Why? Why? It doesn't make sense. It just does not make sense. If you own something that has value to you, that you use, that your community uses, and clearly the community loves, why are you giving up control of it? Thank you.

Mayor Ian Cross: Thank you. Okay. Kay [REDACTED]? No. Okay. B or G [REDACTED]? No. Sorry? Declined, okay. Thank you. O [REDACTED]

O [REDACTED]: I feel so strongly about this I've got to say something. I'm a former teacher of physical education in this area, teaching at Ku-ring-gai High School, Turrumurra High School...the...Hornsby Girls before then. I know the value of open space land and the desperate need for it to keep kids on the straight and narrow. They can work things out on a sporting field that they'll never work out any other way. They can learn about themselves doing that. They really have a need for open space. When you look at the village green and see it on a Saturday morning, it does wonderful things for me to see the enjoyment of people there, but where the heck are they going to park? They need space to park, but not at somebody's bidding of you will park here if you will pay. Please keep the parking. I parked today myself in that little car park opposite Patterson's and as I sat there I thought to myself what absolute stupidity to get rid of this space. We need all of the parking we've got there. We need lots more places for children to play, otherwise we'll have the hordes of kids being a nuisance to themselves, their families and this will not be the St Ives that it

should be. And I say the same for every other community around about here. Turramurra, the same thing. We need open space. We need people caring about kids and we need them to do it now. Thank you.

Mayor Ian Cross: Thank you. Orb [REDACTED]? Okay. Mr Brendan [REDACTED]? I'm happy to hear what you say. Mrs Brendan [REDACTED]. Larry [REDACTED]? Okay. Those who haven't put down their name...yes...you...ignore Alan. Come out.

Yvonne [REDACTED]: Yvonne [REDACTED]. I'll say my name because it wasn't done. I can't believe this whole thing. I'm sitting there thinking I'm on a different planet. There are two ministers involved; the Minister for Local Government and the Minister for Planning. It seems to me the planning has simply hijacked the whole thing. Now we went through one public hearing before and we got a reply back that it had not been followed correctly, so can we go back to the thing before the next steps – the process. Could we get that on? No, before that. Before that. Before that. Before the next step. Before...at the beginning you had one, two, three, four. That one. Okay. Now we have step four, look at that – formal public exhibition and public hearing, only after Ku-ring-gai Draft (*inaudible*) has been gazetted. Now once the thing has been gazetted it's no longer a draft. Okay. So that that means that all the thing has been gazetted as though it has been reclassified. So look at step five – a formal public hearing conducted – what's the point? What's the point of having a public hearing when you have a gazetted plan? And then you go down and it says final determination of draft LEP made by the Minister for Planning. It's no longer a draft LEP; it's been gazetted, so the whole thing just doesn't make sense. I think all our complaints should go to the Minister for Local Government to say that this whole thing has been absolutely hijacked by planning and that the two ministers work it out.

Mayor Ian Cross: Mr Watson.

Andrew Watson: Mr Chair, the draft LEP referred to in step 7 is only the reclassification LEP; it's not the town centres LEP. Back in step 4, that's talking about the gazettal of the town centres LEP. So there's, in fact, two LEP processes there. The reclassification is dealt with as a second LEP.

Mayor Ian Cross: My understanding is that we don't have to do it anyway.

Andrew Watson: Correct.

Mayor Ian Cross: Are there any councillors that would like to...Alan, we'll come to you in a minute. You, sir?

Speaker: Mr Mayor, councillors and especially the new councillors, staff and ladies and gentlemen. My wife and two friends, we come from Wahroonga and we came to this meeting out of interest in the reclassification of the sites in Ku-ring-gai shire. We're very sympathetic to the matters mentioned tonight and we

commend all you people who've spoken, as well. As a little sideline, I thought it was interesting when some people left early, they bowed to the Mayor as if he was the judge in a courthouse. We're really concerned...

Mayor Ian Cross: They were looking at a place to aim.

Speaker: We're really concerned about a small park in 78 Coonanbarra Road, near the Wahroonga town centre. We thought that was involved. There is an application to use this small community park as a school playground. We consider this would deprive many elderly residents and the local community of a lovely peaceful sanctuary.

Mayor Ian Cross: Their application has been withdrawn. That will never happen.

Speaker: Thank you. That's all I had to say, thank you very much.

Mayor Ian Cross: Eventually that will become public, I've been told. Now, the other hands that rose, towards the back, who haven't spoken and whose names weren't down. Councillors Keays?

Councillor Elise Keays: Hello, my name is Councillor Elise Keays and I represent Gordon ward and I suppose what I probably try and do in regards to the Wade Lane car park – our view was that you've got Wade Lane car park, where the public car park is now and then all those buildings on the other side are going to be redeveloped, which is not public land, that's under the rezoning. So our view was that should they get rezoned – well, they have been rezoned and it goes through the gazettal – if they get...people redevelop they have to provide parking underneath. So we thought if we can get enough parking underneath then we could possibly remove the Wade Lane car park in the sense of it being a car park and make it into a park to provide some open green space. But it would be on the proviso that there would be appropriate parking under the new redeveloped...on that side. So it could be a very long-term possibility, but we like the idea of providing some beautiful open space. I mean, whilst the car parking there is very functional, it's not attractive and it would be nice to be able to provide some open space on that side, but it would be absolutely dependant on there being parking provided as the developments go online. So, for me, it's a long-term process, but it's an important one to look at just to provide open space. I am not in favour at this particular point. I can only speak for myself and other councillors will have different points of view. The library site in Gordon, at this point in time I'm not happy to have rezoned because I feel...and my whole view on the rezoning, there are isolated sites that I am quite happy to see reclassified at this point in time, simply because I don't want bad planning outcomes. I don't want dead spaces. I want them to be proactive and reactive to the situation that we're facing. We're facing a difficult situation, but if we have rezoned land, which has been taken out of our hands I want to make sure that whatever we do there is a good planning outcome, but there should always be – if any community land

is involved – we have to state ‘if this land gets incorporated into development, here is what the public benefit is.’ And that doesn’t mean an extra 10-storeys or five-storeys or whatever. This is what we are going to provide and it has to be open and accountable and transparent. And as far as I can see at this point in time, for me personally, there’s only a very few sites that I think, at this point in time, could justify a reclassification because a lot of our other sites, like the Town Hall, which personally I think is a bit of a white elephant, but what do we do with it and how do we do it responsibly. And until we come up with something that absolutely the community has assessed and we’ve had good dialogue, at this point in time, to reclassify it without any kind of really concrete proposal, I don’t think is in the best interests of what council should do or what the community would want. But there, as I said, there...you know, Roseville, the site behind Hill Street – that car park there – I mean, I can’t see Hill Street being redeveloped for a very, very long time because possibly the highway would go first because it has more rezoning potential for a developer. So I think that is a long-term process. There are some sites that are very long-term, but there are other sites that I think small...

Interjection: *(inaudible)*

Councillor Elise Keys: Okay, well...

Mayor Ian Cross: Excuse me a sec...until council resolves to do one or the other, nothing is being reclassified. Councillors can only give their opinion until it comes to a vote and a resolution is done.

Councillor Elise Keys: Well I’m trying...I suppose I’m trying to give you my personal opinion as a councillor and unfortunately, because a person who has developed a site has got up and spoken before I’m feeling a little inclined not to make a comment on a particular site there, but it is isolated and it is of no real benefit in the sense of major open space. So would I consider that? Possibly. That’s something that I’ll be looking at very hard. The Lindfield library site, at this point would I consider reclassifying that? Absolutely not because it contains, for Roseville ward, some of the major community facilities, of which, whilst we have concepts and possibilities, until something is absolutely concrete then you can go to the community and you can say ‘right, we have this proposal for this new facility, but to do that we might have to...we may have to reclassify and we may have to sell. What do you think?’ And if at the time you say ‘actually we’re going to get fundamental benefits from that’ and the community feels that that is appropriate, then I think we, as a council, can move forward. So my view of reclassification, the process, I think, is being possibly a certain amount of overreaction in the sense of what reclassification could be, but I want site by site specifics and I think that is absolutely crucial because reclassification is an issue that is...well, it brings a lot of emotion, it’s incredibly sensitive, but I think if you look at a site as a part of the overall process you can say well I can see the value in that site being reclassified because this is what you’re planning to do with it.

But if you don't have something concrete then I believe, at this point in time, me personally, this is my point of view, and I would debate this on the floor of council, I don't believe in reclassification. Thank you.

Councillor Duncan McDonald: Being the newest councillor of all, I guess this is quite an experience right now going through this and becoming familiar with the whole area of reclassification. I think the points that Councillor Keays made, I think is extremely relevant here. I think the key things that are coming out here are that a lot of these things that are being discussed now need to be far more carefully thought through and I believe, from my perspective, and as a person that's lived in Wahroonga most of my life, and for driving past a lot of these places over most of my life, I feel that we need to be absolutely detailed and thorough with what's been going on. In other words, the concrete evidence to suggest it needs to change. The reclassification, as well, would have to be addressed on a case by case basis and I firmly believe that as well. I think there's been a lot of generalisations and concerns about the number of areas that are being considered for reclassification, but I think the take home message, from my perspective and how I'm seeing this, is that it has to be specifically on a case by case with a lot of details attached to that and conditions to that extent. Anyway, that's all I just wanted to pass on. Thank you.

Councillor Cheryl Szatow: Fellow residents, I'm also a Gordon ward councillor. I work with Elise Keays and we've looked...we...you may not know that councillors were taken around in a bus to look at proposed sites and they were mostly car parks. I'll say at the outset I'm philosophically opposed to reclassification of community land. That...having said that, I also agree with Councillor Keays that occasionally there may be a piece of land that, if the community is in agreeance about having it reclassified and it's going to give back some good to the community, then we could look at it, but it needs a lot of work. I'm totally against blanket reclassification. It seems to me that there is a movement to put car parks underground. I'm really not sure about this movement. There are two opposing views to this – if you put car parks underground, elderly people and disabled people will be able to use lifts easily to get up to a first-storey or a second-storey. The other view is that elderly and disabled people don't like being stuck underground, they like to be able to park somewhere that's convenient. I, frankly, like to buzz round, park in an open car park and get in and out very quickly. If I want to spend a long time at the shops or doing a lot of shopping, I might go to an underground car park, but I think a lot of our shopping - and I think this is where we need to do a bit of a social analysis – a lot of our shopping is done on the hop, very quickly, and people don't want to go into underground car parks. With regard to Wade Lane, I agree with our Councillor Keays about the conversion of the car park to a park, to a green space. We thought that was preferable to the previous proposal which looked at putting five, six, seven storeys of apartments, because if you did that you'd have a wind tunnel down Wade Lane between the highway – which was going to be developed – and Wade Lane that was going to be developed. We thought it was much more

sensible - and we actually did speak to some members of the community about this - to have a park there and to have...to look at other ways of putting in car parks. I'm very much in favour of having some above ground car parking for the public, as well as underground car park. I mean, I could go through a great deal more than this, but I just wanted to assure you that councillors...well, the Gordon councillors and certainly the councillors that have spoken are very much on the side of the community. We represent you. We represent your views. This is what we were elected to do and I can speak for myself, I'm not going to go off and willy-nilly support reclassification on a blanket scale. I'll just speak about the Lindfield library site, which I didn't know anything about, but when we looked at it and looked at the facilities that it offered, we thought there's no point in reclassifying this. We, as a community, can develop this and work with this so we've got something that we can work with and I think there are lots of other ways in which we can give back to the community what's there in better and bigger ways than just doing blanket reclassification. Thank you for your time.

Mayor Ian Cross: Councillor Anderson.

Councillor Jennifer Anderson: Yes, I'd certainly like to say that even on surface examination from comments tonight amongst councillors you'll find that we don't all agree on even individual sites. I think we mostly would all agree that we need to look at each parcel site by site and that was the intention of tonight was to hear specifically on each site. And obviously post-tonight we're still keen to hear further from residents here tonight or other residents who haven't been able to attend. I'd certainly like to point out that I think Councillor Keays and myself have a difference of opinion on the Pymble Town Hall and Presbytery, for example. I don't think it's a white elephant. They are both heritage listed and the Town Hall is the only location we provide currently to our Ku-ring-gai philharmonic orchestra for rehearsal space. So I'm certainly not in a rush to do anything about that location. With regard to the Lord Street car park, that I think was mentioned perhaps twice tonight, absolutely acknowledge that Roseville is desperately short of open space and indeed, the suggestion that the current above ground car park could be turned into a green town square was to achieve that very thing, to provide some desperately needed green open space near the town centre. And people have mentioned, in various locations, that there's nowhere to go to have a coffee or sit down in the park if you do buy something to eat from shops in various town centres. And that same theme occurs through those town centres in efforts to create some private...some public open space. Admittedly though, as Councillor Keays mentioned, it could be a long way off achieving in that location because it would be dependant on some development arrangement there whereby the developers paid to provide the underground parking that would have to go under that site to enable the current above ground car park to become a green open space. If that doesn't happen or it doesn't happen for many years or perhaps decades, then it's not looking very promising to find an alternative site within the Roseville precinct. But nevertheless, we'll be trying to look at all options that might be available. But as residents of Roseville will

know, we have many beautiful homes in that area and I'm not personally a fan of knocking down beautiful homes for parks. I'd also like to say that there was a comment made that only one public benefit needs to be achieved to reach the extra storey...of benefit to development. Now, can I say that's slightly off what we're looking at tonight. That's more to do with the LEP and the DCP, but it is not true to say that only one public benefit needs to be achieved to gain that extra storey. There was also a comment in general about developers only needing to give a little bit of community benefit to achieve anything as a result from these reclassifications, if any proceed. That, too, is not correct. Somebody said why would you let go of something you had 100% control of? Well, we won't be and obviously because we do have 100% control of these sites, being in council ownership, we're not likely to consider anything that would be relatively insignificant in terms of community benefit, otherwise we'll stay with the status quo. I would also like to say that there was a comment about no staging and no master plans. Obviously at the moment, councillors can only work on what has been prepared by the Planning Panel and if the Minister changes that or doesn't gazette it or whatever, then we will have to act accordingly and bear that in mind with any future considerations. So that is why nothing is set in concrete at the moment. Also, there was mention of the small car park opposite the shops on Mona Vale Road, St Ives. I think the intention of looking at that site was because that it is perhaps on the opposite side of Mona Vale Road to the shops that it is meant to serve and so residents have to park on the other side of Mona Vale Road and cross Mona Vale Road, which is getting increasingly busy. However, it has been acknowledged that it may be very difficult to find a location on the other side of Mona Vale Road for a car park and personally, and I can only speak for myself, I won't be inclined to get rid of one car park if there's not another one on the other side of the road available to replace it. Lastly, I just want to say that residents who said we want a say in each parcel of land, I can assure you that beyond tonight there will be many more opportunities and please feel free to contact me - and I'm sure other councillors would say the same - directly if you want to speak with us more and I'm certainly looking at each parcel of land and happy to hear from residents on each parcel of land.

Mayor Ian Cross: Councillor Hardwick, you're next. Councillor Holland first. You go last.

Councillor Steven Holland: I used to be able to say that I was one of the new councillors on board, but he stole my opening phrase. Anyway, look this is the first time I've been to such a public thing and I think it's very good and I think, you know, the more open we are as a council and the more communicative we are as a council, the better we can get feedback and the better we can, I guess, do this democratic process. Okay, there were good questions, there's no doubt. I think all of the councillors would agree that we will try and find some of those answers or get as many answers as we possibly can and we'll be, you know, working with our staff to be able to provide those answers. I guess in having sort of gone on the tour, something that...and all the other councillors are saying this, as well -

the one thing that struck me was that we're not about losing space at all. We're definitely not. If anything, I think we're looking at trying to increase space, community space as much as we possibly can. Whether that be green space or just, you know, hang out space or facilities as well. I think we're very much about community, which means, I guess, questioning the commerce within community, but also understanding that it is also an integral part of our modern way of life. So there...as the other councillors said there's certainly some sites when I came upon them I thought well, maybe there is an opportunity where we can sort of mesh an LEP and a DCP and open space or, you know, in a way that is best possible outcome and I think that's certainly what we would be looking at. And when we say best possible outcome...when I say best possible outcome I come from a, I guess, sort of a thinking that looks at social needs as an individual and as a group and also, the needs of nature. So, you know, I definitely do look at that type of thing so you have things like ecosystem services embedded into town centres and trying to, you know, facilitate that outcome as much as you possibly can. I don't we're at sort of in any way losing a car park and that would actually go against the whole, I guess, Planning Panel's and state government's (*inaudible*) so I think it would be very...I don't know if *amiss* is the right word, but wrong to do that. So we would certainly be looking at trying to increase it and I can understand the whole sort of concern that it becomes a commodified (*sic*) community asset, parking, because one of my pet hates is actually having to pay for parking. So how we try and sort of, I guess, stop that, I guess they're the sort of things we need to explore as a group and with the staff. I think that's about it. It's a difficult decision, there's no doubt about it. Oh no, no, no, no, because there are some sites, there's no doubt, where if you, from my point of view, they could just become this site that if something doesn't happen to it, it could just become a waste, a wasteland and there's an opportunity, from my point of view, there's an opportunity where...well, no, no...again, I'm saying from my point of view there's some spaces where that car park can be greened, but still provide car parking. Okay? Now, as far as underground parking, I'm not for or against. I haven't looked into it long enough or hard enough, but it kind of makes sense to me if we can actually sort of provide two facilities – open space and car parking – it kind of makes a lot of sense to me. But that's where, to me, some of those difficult ones are where there are some isolated sites, but anyway, I think I've said enough there.

Mayor Ian Cross: Thank you. Councillor Hardwick.

Councillor Hardwick: Now, firstly let me say I also concur that each site listed for reclassification should be judged individually on its merits. Secondly, I am definitely a proponent for the development of underground car parking, particularly in relation to the St Ives shopping village green area. There's lots of advantages and I have suggested it before, that it would be a good idea here, but the cost factor gets in the way. So one major advantage if we put, say, on that big area which, when you look at these plans here St Ives seems to have the biggest areas of this green area to protect. One major advantage would be to

maintain the aesthetics and the ambience of the green open space there. Not to mention the health benefits of the fresh open air. Put the cars underground i.e. under the village green where they play the sport. There was talk earlier about what happens with all the people playing sport. Now I did suggest it before here that we should go up there somewhere of Cowan Road and go underground to put in lots and lots of car parking. I work in the shopping centre. I know what that place is like for car parking; it's impossible on the Saturdays with this car parking. Now, put them underground, under the village green – it keeps the fresh air and keeps the eyesore of the parked cars off the streets in that area. Okay, I don't think I've got anything else to say. Thank you.

Mayor Ian Cross: Thank you. Residents, it's obvious as you have listened to those councillors who have attended tonight and have made comments that not everything which is currently community land will be reclassified. There is much where each councillor has, I suppose, personal decisions about certain sites. I've said to somebody in an email going back to them, I do have some, but they're remaining with me until I have an opportunity to discuss with other councillors, until we make a decision. A report will then come to council and it will be discussed again and then it would go on public exhibition. I'm all for residents commenting for or against, but I think once the list comes out it will be not as enormous as what you might think, having come tonight, and will be the reasons given for one way or the other – leaving it as it is or whether there's a suggestion of reclassification. Any councillor that might suggest reclassification would not in their right mind offer it to any developer for anything unless council knew what was anticipated going on and where the benefit would be. In a minute.

Janet [REDACTED]: It relates to that very point.

Mayor Ian Cross: Alright, I'll give you three seconds. What have you got, Janet?

Janet [REDACTED]: I've got an email, which was received under pressure again, under Freedom of Information and it says...

Mayor Ian Cross: From who?

Janet [REDACTED]: It's from [REDACTED]

Mayor Ian Cross: Okay, at this stage I'll cut you short. [REDACTED] does not make decisions. It's 10 councillors make decisions.

Janet [REDACTED]: These councillors need to know what he says.

Mayor Ian Cross: It doesn't matter what he said. I'm telling you that the decision is not...the decision is not made by him, it's by councillors. He can suggest to councillors what his recommendations are, but at this particular time I was more

interested in what your opinion was, not his and I'd prefer that you didn't mention it tonight because he's not here to defend himself anyway.

Janet [REDACTED] (*inaudible*)

Mayor Ian Cross: I am not interested in hearing it tonight. You can come to me at the conclusion of the meeting and highlight it to me. What...

Janet [REDACTED] He says 'we need a revised proposal that considers council land and Coles as one site.' Why?

Mayor Ian Cross: People have spoken about Coles site, more particularly Alan Parr, who knows a heck of a lot about it. Councillors will take that...council will take that into consideration and consider it. Alan has suggested the amount that a proposed development application might take is most of a site. There's two, four, six, seven councillors here tonight – has not made any decision in relation to that and so I'd prefer it to be discussed by them later on. I can only give you my own personal opinion and I think it's irrelevant to that which we sought to find tonight. Thank you for coming out. There's every opportunity...I'll talk to you in a second.

Interjection: When is it coming back to council? All these people, they want to come and hear and speak when it comes back to council.

Mayor Ian Cross: Yes.

Interjection: We need a date.

Mayor Ian Cross: Okay. We have the names of everyone who has come, but most will be advised prior to any briefing for councillors and before it comes to council. Christiane?

Christiane: Excuse me, it's not half past and I just want one question, please.

Mayor Ian Cross: Don't expect me to answer, but yes, you can.

Christiane: I'd just like to know that when valuations are done on community land – and I'm talking of an area I know, which is the St Ives village green parade – where about 13,000 of land, the sliver of land that was referred to before, may be incorporate in part into the shopping centre, with seven-storey buildings on it. Is the valuation for that land done with the rezoning in place? In other words will the community benefit...the value of that land be considered as so many square metres of land zoned for seven-storey buildings with views over the village green facing north, so that we get the full valuation of that block of land.

Mayor Ian Cross: It will be looked at, but I'd need to make sure that some of the land in St Ives was going to be reclassified and at this point in time, much of it won't be.

Christiane: Thank you.

Mayor Ian Cross: That's all I'll say. Thank you for coming. Please continue to bombard councillors - make the emails shorter - with your comments and you will be advised as to what happens. Thank you for your attendance.

END

12 WOONONA AVENUE, WAHROONGA - EMBELLISHMENT REQUIREMENTS

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To advise Council on the restoration embellishment requirements for the recently acquired residential development site at 12 Woonona Avenue, Wahroonga.

BACKGROUND:

On 8 September 2009, Council resolved to enter into negotiations acquire the property at 12 Woonona Avenue, Wahroonga.

COMMENTS:

At the time of acquisition substantial site excavation and building works had commenced including construction of the basement car park and building platform/ retaining wall.

RECOMMENDATION:

That Council use up to \$100,000 of Section 94 funds for the restoration works only and include the future embellishment in the Long Term Financial Plan.

PURPOSE OF REPORT

To advise Council on the restoration embellishment requirements for the recently acquired residential development site at 12 Woonona Avenue, Wahroonga.

BACKGROUND

At the Ordinary Meeting of Council held on 8 September 2009, a Notice of Motion was put forward by the Deputy Mayor, Councillor Jennifer Anderson, at which Council resolved:

- A. *That Council commence negotiations to acquire 12 Woonona Avenue, Wahroonga for open space in the terms discussed.*
- B. *That Section 94 funds be used for the purchase.*
- C. *That Council engage the services of an experienced independent agent to immediately commence acquisition negotiations within the determined price range and that costs for the agent be included in the Section 94 budget for the acquisition.*
- D. *That the General Manager continue investigations with the National Trust, and others, to establish a tax deductible fund for public donations to assist Council to benefit from appropriate philanthropic gestures.*
- E. *That if negotiations result in a purchase price, the Mayor and General Manager be delegated authority to execute all documentation associated with the purchase of 12 Woonona Avenue, Wahroonga."*

As a result of the above resolution negotiations realised the successful acquisition of the property with the Contract for Sale of Land being completed on 30 October 2009.

COMMENTS

Council is aware that the subject property is a residential building site approximately 929.5m² with development approval for the construction of a three (3) unit townhouse development, basement parking and landscaping.

At the time of acquisition substantial site excavation and building works had commenced, including construction of the basement car park and building platform/ retaining wall.

Given the current condition of the site, restoration works are now required to bring the site back to a reasonably level vacant block, with further site preparation and embellishment works required in terms of landscaping, plantings, park furniture and recreation equipment to establish the vacant block as a small local park.

Item 13

S07257
13 November 2009

Although Council's resolution specifically requested that s.94 funds be used to acquire the property the resolution was silent in regards to the funding source for site preparation and embellishment.

The purpose of this report is to provide an overview of indicative site preparation and embellishment works and associated costs, along with current levels of available s.94 funding and funding shortfalls.

Internal estimates have been developed and are based on existing contract information. The following table provides an overview of restoration works required to return the site to a reasonable level vacant block. This work includes:

- deconstruct basement car park, walls and break up fittings;
- backfill; and
- transport of material (approximately 1,000m³).

Restoration works	Total (\$)
1,000m ³ of material required = 2,000t & 200 truck loads @ \$75 per hour for 3 hour trips	45,000
Excavator	14,000
Compactor	9,800
Imported top soil mix	4,800
Spreading of topsoil mix	1,920
Turfing	4,800
Labour	1,600
Contingency	8,000
TOTAL	\$89,920

Cost estimates for the embellishment of a typical new park have been taken from recent Quantity Surveyor information supplied to Council from the Page Kirkland Group. This information indicates that based on the size of the property and excluding the restoration works and demolition of any existing improvement/ structures that the estimated cost to return the site to a small local park will be in the vicinity of \$400,000.

Therefore the total estimated costs to restore and embellish the property are in the vicinity of \$490,000.

CONSULTATION

No external consultation has been undertaken in the development of this report.

However, extensive Councillor and community consultation will be undertaken during the masterplanning process for the new park design and embellishment.

FINANCIAL CONSIDERATIONS

With regard to site preparation and embellishment costs, it should be noted that the Ku-ring-gai Section 94 Contributions Plan 2000-2003 does not provide for the embellishment of new open space, as distinct from acquisition. The Ku-ring-gai Section 94 Contributions Plan 2004-2009, initially nominated park embellishment costs at approximately \$88/m² only increasing to \$140/m² in October 2007. Approximately \$81,796 is available for embellishment of the property for local open space. This is exceedingly low by any consideration but especially assuming the cost of site preparation must be included as part of the process of establishing a park.

In October 2007, an amendment to the Ku-ring-gai Section 94 Contributions Plan 2004-2009 provided for the embellishment rate at \$140/m², and this would equate to a maximum of \$130,130 towards embellishing the subject property. However, it is important to note that since this amendment few consents featuring that rate have been implemented, and that virtually all the existing account balance has been levied at the lower rate or with no provision for embellishment.

Furthermore, drawing down higher establishment costs could compromise Council's ability to provide the quantum of open space anticipated by the Ku-ring-gai Section 94 Contributions Plan 2004-2009 and significantly increase the financial risk inherent in the zoning of property for open space acquisition and for road infrastructure acquisition if internal borrowing is undertaken.

Therefore, and based on the maximum amount of s.94 funds available for site embellishment, the following provides an overview of the current funding position:

Estimated Restoration Costs	\$89,920
Estimated Embellishment Costs	\$400,000
TOTAL COST	\$489,920
<i>LESS s.94 Funds</i>	<i>\$130,130</i>
SHORTFALL	\$359,870

Accordingly, there exists a shortfall of approximately \$360,000 to complete the embellishment works required to institute a new local park.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Staff from Council's Strategy & Environment and Operations Departments have provided input into the development of this report.

SUMMARY

Whilst Council's resolution of 8 September 2009, was specific in utilising s.94 funds to acquire the site for new open space, it did not consider restoration and embellishment costs associated with the creation of a new park, and as such it was not specific in regards to the funding source associated with site preparation and embellishment requirements.

Item 13

S07257
13 November 2009

The purpose of this report is to provide an overview of indicative site preparation and embellishment works and associated costs, along with current levels of available s.94 funding and any funding shortfalls. These costs have been developed internally, and based on recent Quantity Surveyor advice provided to Council in preparation of the new Development Contribution Plans.

As discussed earlier in the report, the site has been excavated to provide for the basement car park and a building platform/ retaining wall, and due its current site condition requires substantial site restoration, preparation and embellishment works.

Estimated costs to restore, prepare and embellish the site are in the vicinity of \$489,920. Given that the maximum allocation from s.94 funds for the associated site preparation and embellishment works is \$131,130, there exists a funding shortfall of approximately \$360,000, required to complete the embellishment works required to instate a new local park.

RECOMMENDATION

- A. That Council utilise Section 94 Reserves up to \$100,000 to undertake restorations works only.
- B. That Council include the future embellishment costs associated with the development of the new local park into the Long Term Financial Plan.

Deborah Silva
Manager Strategic Assets & Property Management

Greg Piconi
Director Operations

Attachments:

ANNUAL REPORT 2008 TO 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To present to Council the Statutory Annual Report for 2008/2009 in accordance with Section 428 of the Local Government Act 1993.
BACKGROUND:	Section 428 of the Local Government Act 1993 requires Council to furnish a report to the Minister for Local Government on its achievements with respect to the objectives and performance targets set out in the Management Plan for the year.
COMMENTS:	The Report for the period 1 July 2008 to 30 June 2009 is now tabled for Council's information and is available for public perusal at Council's Office and Libraries.
RECOMMENDATION:	That the Annual Report for the period, 1 July 2008 to 30 June 2009 be received and noted.

PURPOSE OF REPORT

To present to Council the Statutory Annual Report for 2008/2009 in accordance with Section 428 of the Local Government Act 1993.

BACKGROUND

Section 428 of the *Local Government Act 1993* requires Council to prepare a report on its achievements with respect to the objectives and performance targets set out in the Management Plan for the year. This report is to be prepared within five (5) months of the close of the year and contain the information required under Section 428(2) of the Local Government Act. A copy of the report is also required to be sent to the Minister for Local Government.

COMMENTS

The Ku-ring-gai Council Annual Report for the period 1 July 2008 to 30 June 2009 will be **circulated separately**.

As with previous years, the structure has reflected good practice for public sector reporting as drawn from the Australasian Reporting Awards (ARA). This includes, among other matters, a summary and case studies of what the organisation has and has not achieved over the past 12 months, its direction and the use of relevant indicators to track corporate performance. Council has also incorporated the principles of the Global Reporting Initiative and associated indicators relevant to local government in Australia, as well as reporting by principle activity and across the broader themes of environment, community, financial and governance areas.

In previous years, Council has submitted its annual report for review as part of the Australasian Reporting Awards, and in 2009 received a bronze award in recognition of the content, readability and transparency. The major benefit of this process has been to obtain feedback from nationally recognised adjudicators to help improve the report as a central document for the communication of council's activities and direction. Major changes in this year's report has been the addition of more case studies focusing on service areas and major projects and the inclusion of a comprehensive financial summary health check to provide a simple snapshot of Council's financial performance.

The following is a summary of the major achievements or key activities within each principal activity area.

Principal Activity Areas

1. Civic leadership and corporate services

- Council's first long-term Community Strategic Plan for Ku-ring-gai was developed. This was based on community involvement over the past two years and has set the direction for Council's services and programs for the next 20 years
- The community was kept informed of Council's activities through a range of communication channels: the quarterly Ku-ring-gai Update newsletter; a monthly e-newsletter; a weekly advertisement on page eight of the North Shore Times; and daily updates of the website.

Item 14

FY00019
20 October 2009

2. Built environment

- Median processing times for development applications were reduced by seven days
- Ongoing program to replace Council's six cylinder vehicles with more fuel-efficient four cylinder vehicles continued throughout the year
- 3,400 trees were planted across 29 parks and 96 streets as part of the canopy replenishment program
- Over \$5 million worth of road works were completed
- All road and footpath programs were completed
- Sportsfield upgrades at Lindfield Oval No.2 completed
- All playgrounds and sport court upgrades were completed.

3. Natural environment

- Council applied for 19 grants and received over \$6 million of funding for various environmental initiatives
- Council's energy use decreased by three per cent as a result of energy and water conservation initiatives
- The fire trail network linking North Turramurra and North Wahroonga was completed
- A draft Climate Change Policy was completed
- Maintenance was undertaken on 21 high to very high bushfire risk breaks and 14 moderate to high risk breaks
- Ongoing regeneration of 16 bushland sites, the majority being endangered ecological communities.

4. Integrated planning

- Council gained exemption from the NSW Government's limit on Section 94 levies. This is expected to result in up to \$47 million in extra Section 94 revenue over the next 22 years
- A parking precinct analysis of the six town centres was completed
- Consultation commenced on the design of the new skate and BMX park and masterplan for St Ives Village Green
- The Turramurra Memorial Park and Karuah Park Landscape Masterplan was adopted
- The Ku-ring-gai Planning Panel adopted the draft Ku-ring-gai Local Environmental Plan (Town Centres) 2008.

5. Financial sustainability

- Council reviewed and updated its Long Term Financial Plan to incorporate major projects being considered by Council, in particular those associated with Council's development contributions plans. This review allowed Council to develop a funding strategy for the West Pymble Pool and North Turramurra Recreation Area
- Council applied to the Minister for Local Government for a special rate. While this was only partially approved and restricted to the North Turramurra Recreation Area, design and planning has continued particularly in light of the \$2 million grant for the Federal Government
- Council developed and adopted a new rating structure which levies rates across the local government area on a more equitable basis than previously.

6. Community development

- Festivals and events including Festival on the Green and Australia Day attracted over 20,000 people
- Council provided over \$190,000 in small grants for projects for community organisations
- Total loans from libraries increased by around 20,000 items to 926,606 items
- Over 7,500 young people participated in programs run by Council's Youth Service

Item 14

FY00019
20 October 2009

- More than 3,500 students attended the 394 art classes offered at Ku-ring-gai Art Centre.

Financial Summary for 2008/09

Council's Annual Financial Statements and audit reports from Council's external auditor, Spencer Steer Chartered Accountants for the year ended 30 June 2009 were presented to Council on 8 September 2009.

A colour coding (traffic light) system was developed and endorsed by the Minister of Local Government in April 2002 to rate and present the relative position of a council's financial performance. Council's industry health check assessed a green light rating for the following:

- Cash/liquidity position
- Operating Result
- Building and Infrastructure Renewal Expenditure
- Debt Service ratio
- Collection Performance

Re-votes of expenditure were in the red zone.

The most appropriate measure of a council's financial position at a point in time is its level of available working capital. Council's adopted Long Term Financial Plan includes a working capital balance of \$700K in 2008/09 as part of the process of achieving the required balance of \$3.8M in 2012/13. The result for the 2008/09 year was an available working capital balance which was \$122K less than budgeted for and this shortfall will be addressed in the first quarter budget review for the 2009/10 financial year.

CONSULTATION

A summary of the annual report less the financial statements was sent to all ratepayers in the first quarter rates instalment. This included summary statistics on the council's core key performance indicators, highlights and outlook across the six principle activities and a summary of capital works and environmental levy programs. This was sent to residents and businesses prior to the completion of the full audited report to enable the timely reporting of council's activities.

FINANCIAL CONSIDERATIONS

The annual report contains the financial details of income and expenditure over the past 12 months that has been subject to an external audit.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

All departments were involved in the preparation of this report.

SUMMARY

The preparation of the Annual Report is a statutory document that must be prepared by all

Item 14

FY00019
20 October 2009

Councils in accordance with the provisions contained within the Local Government Act. The Kuring-gai Council Annual Report for 2008/2009 goes beyond these minimum requirements to improve transparency and accountability and importantly produced a reader friendly version of what Council achieved or not achieved throughout the year.

RECOMMENDATION

- A. That the Annual Report for the period, 1 July 2008 to 30 June 2009, be received and noted.
- B. That a copy of the Annual Report be sent to the Minister for Local Government.

Jeremy Pendergast
Corporate Planner

Peter Davies
Acting Director Strategy & Environment

John McKee
General Manager

Attachments: **Annual Report for the period of 1 July 2008 to 30 June 2009 - circulated separately**



Ku-ring-gai Council

annual report

DRAFT

2008-2009

Cover image:
Darwinia Fascicularis



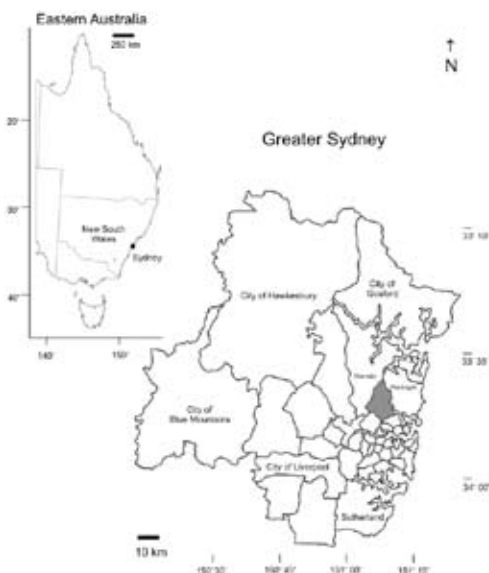


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Is this report for you?

The Annual Report for the period 1 July 2008 to 30 June 2009 has been developed to provide staff, councillors and the community with a summary of the works completed by Council during the year. The report aims to provide a transparent insight into Council's operations and decision making processes. The report has been formulated to comply with Section 428 of the *Local Government Act 1993* which requires Council to prepare a report on its achievements with respect to the objectives and performance targets set out in the Management Plan for the year.

Ku-ring-gai within the greater Sydney region and national context



About this report

In the previous year, Council's Annual Report incorporated the principles of the Global Reporting Initiative (GRI) (an internationally recognised set of reporting standards) and local government requirements by providing a number of case studies for each principal activity and a quadruple bottom line (QBL) corporate snapshot measuring significant trends across a five year timeframe. The report

reflects on what has been achieved and identifies areas where further improvement is warranted. This report builds on this approach and incorporates more case studies, focusing on service areas and major projects that Council has completed during the year. It also includes a financial summary health check to provide a simple snapshot of Council's financial performance.

Ku-ring-gai Council vision and values

Vision

Ku-ring-gai will be a creative, healthy and liveable place where people respect each other, and conserve the magnificent environment and society for the children and grandchildren of the future.

(Ku-ring-gai Council 2008)

Values

1. Our local environment
2. Our diverse and cohesive community
3. Financial sustainability
4. Quality leadership

Principal activities

Ku-ring-gai has six principal activity areas that link our strategic planning framework. These describe our main aims, which are fundamental to achieving Ku-ring-gai's vision.

Principal activity area	Aim
Community Development	Council's community and cultural programs and services are accessible, affordable and meet current and emerging needs
Built Environment	Council's assets are managed effectively to meet community needs and standards within the available resources
Natural Environment	Council and the community value, respect and actively participate in the care and management of our environment
Integrated Planning	Ku-ring-gai's urban area will become more liveable and sustainable as Council responds to NSW Government and community demands for additional housing, greater housing choice and associated facilities
Civic Leadership and Corporate Services	Council works to ensure that its affairs are conducted in an open and transparent manner
Financial Sustainability	Council effectively manages its financial position to meet community expectations for service delivery



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Mayor's Report

I'm pleased to report that 2008/09 has been another successful year for Ku-ring-gai Council, which has continued to develop and implement strategies and initiatives to improve service delivery and facilities for our community.

Planning issues have remained a major focus with development of the Ku-ring-gai Planning Panel's Town Centres Local Environment Plan.

Councillors have worked hard to protect Ku-ring-gai's natural and built heritage from over-development and get the best outcomes for future planning in our six major town centres. But this has been a difficult and challenging task due to the Government-appointed Planning Panel replacing the role of councillors in developing the plan.

Council has worked to get the best possible Development Control Plan to support this LEP, providing guidelines for high quality design options at the local level.

We have also dealt with the challenging issue of reclassification of council-owned land. These decisions could have a major impact on the future of our town centres so a lot of work has gone into considering potential sites for reclassification.

Significant progress has been made on long-term planning to ensure Ku-ring-gai gets modern and upgraded facilities to help cater for the population rises we will experience in coming years.

Our application to the State Government for an exemption from the Section 94 levy limit was successful, with the decision set to bring in millions of extra dollars for new facilities. Our staff prepared an excellent application and deserve full credit for its success.

Planning has progressed for the North Turramurra Recreation Area that will include three new playing fields and other recreation facilities, while development of plans has continued for the West Pymble Indoor Aquatic and Leisure Centre at Bicentennial Park.

Community consultation has improved with five successful ward summits and a youth summit where councillors received valuable feedback on the views and expectations of local young people.

Decision-making processes have been streamlined with a revamped committee structure that has cut the number of committees while retaining community representation. Importantly, all committee meetings are now open to the public, making them more accountable and transparent.

Council is committed to getting the best possible uses from our various outdoor facilities. The Turramurra Memorial Park and Karuah Park Landscape Master Plan was adopted, and consultation began on the design of a new skate and BMX park and Master Plan for St Ives Village Green.

Council has also consulted user groups of the St Ives Showground precinct as part of work to develop a strategic plan for its long-term future.

In 2008/09, Council had its most successful year ever in obtaining Federal Government grants. In total, we applied for 19 grants and received more than \$6 million in funding, including \$2 million for the North Turramurra Recreation Area, \$292,000 for

a major upgrade of Marian St Theatre and \$100,000 for compost toilets at Ku-ring-gai Wildflower Garden.

Considerable resources have gone into protecting and improving Ku-ring-gai's unique natural environment. Our environmental levy has enabled us to carry out a range of local projects in areas such as bushland and waterway regeneration.

Good progress has been made with our stormwater harvesting program, which is also partly funded by the environmental levy. It involves installation of water recycling systems at local parks and ovals for irrigation, reducing Council's reliance on potable water. In 2008/09, systems were installed at Lindfield Soldiers Memorial Oval, Comenarra Oval, West Pymble and Cliff Oval, Wahroonga. Three more systems will be installed in the coming year.

Council's Climate Change Policy was developed in 2008/09 and has since been adopted. This will guide our long-term efforts to reduce greenhouse emissions, both from within Council and among the wider Ku-ring-gai community.

Long-term planning has been coordinated through development of Council's first long-term Community Strategic Plan which aims to put all of our services and programs on a sustainable footing over the next 20 years.

2008/09 included Council elections which resulted in five new councillors being elected at the September poll, with an additional one new councillor elected in a by-election for Wahroonga ward in May.

Looking ahead, 2009/10 will hopefully see the Ku-ring-gai Planning Panel wound up with full planning powers returned to elected councillors. The final gazettal of the Town Centres Local Environment Plan will bring this long and difficult process to a conclusion. Council will need to work within this framework to achieve the best possible planning outcomes for our town centres.

I would like to thank Council's committed and hard-working senior management and staff who have helped deliver on these important initiatives and programs in 2008/09. It's been a real pleasure working closely with our wonderful employees whose skills and expertise benefit the community in so many different ways.

I also extend thanks to my fellow councillors and those in our community who gave their time, expertise and energy to contribute to our shared vision of making Ku-ring-gai a better place to live and work.

Elaine Malicki

Cr Elaine Malicki
Mayor



General Manager's Report

The past year has been very productive for the organisation, with significant progress on a wide range of initiatives and projects.

Council has faced challenges as a result of the global economic downturn. Like all organisations, our finances have been impacted, placing pressure on our budget with falls in revenue including development and regulation fees, interest on investments and golf course income.

But we are well placed to recover as the economy improves. Our finances and investments have been well managed and we have improved efficiency in many areas, giving ratepayers better value for money.

Council's Long Term Financial Plan was reviewed and updated to incorporate major projects being considered by Council, in particular those associated with our development contributions plan.

Staff prepared a successful application to the State Government for an exemption from the Section 94 levy limit. This exemption has the potential to generate an extra \$47 million in levies for new facilities over the next 22 years.

A detailed application was also prepared for a Special Rate Variation to progress development of the North Turramurra Recreation Area and the West Pymble Indoor Aquatic and Leisure Centre. The application was partially approved to allow further planning for the recreation area.

Planning for new facilities remains a major focus of Council. This has been improved with the creation of a new Strategic Projects Unit to assess and coordinate projects in a more comprehensive and systemic manner.

A new rating structure was developed and adopted by Council with the aim of levying rates across the local government area on a more equitable basis.

Planning issues were again a major priority in 2008/09, with staff working under the direction of both Council and the State Government-appointed Ku-ring-gai Planning Panel.

Key projects for 2008/09 included development of the Ku-ring-gai Town Centres Local Environment Plan and its accompanying Development Control Plan.

Council's development assessment team continued to perform strongly, reducing median processing times for development applications by a further seven days to 38 days. Extensive work went into Council's submissions for large development projects including a major housing and commercial development at the SAN Hospital site in Wahroonga and a proposal for a new hospital at the former John Williams Hospital site, also in Wahroonga.

Social and community programs continued to expand, delivering high quality outcomes. There were record attendances for the 2009 Festival on the Green and Twilight Concert in the Parks series. More than 7,500 young people participated in the various programs run by Council's Youth Services team, while more than 3,500 students attended classes at our Art Centre.

Plans were progressed for the establishment of Ku-ring-gai's community shed at St Ives Showground, while The Lookout Park at Turramurra was chosen as the location for a community garden.

Council spent \$16 million on its capital works program, with approximately 10km of road works completed. Our infrastructure levy continues to allow us to upgrade and maintain our road network far more extensively than would otherwise be possible.

Improvements to our performance monitoring and reporting systems have been recognised at the national level, with our 2007/08 Annual Report winning two major industry awards. Council also won several awards for its innovative environmental programs during the year.

Our 430 staff are our greatest single resource and 2008/09 saw further improvements in the way we consult and communicate with employees across the organisation. The intranet was further developed, a staff e-newsletter was introduced and planning was undertaken for the third climate survey. These surveys are a very valuable exercise as they give staff an opportunity to provide feedback about a range of Council practices and activities.

This Annual Report shows that the organisation performed well in meeting its key performance indicators, with 74 of 85 indicators met. Six indicators were deferred and five were not achieved. These will be addressed during 2009/10.

In the latter months of 2008/09, significant work went into preparing for the Department of Local Government's Better Practice Review, which assessed Council's performance across 360 criteria in areas including governance, compliance with legislation and policies, management practices, performance monitoring and ethical conduct. This was a very valuable exercise which will give a detailed assessment of how Council is being managed. It will also give us feedback on how we can make further improvements, which is critical to the culture of any successful organisation.

Finally, I thank all councillors, staff and members of the community who have contributed in so many different ways to making 2008/09 a year of real progress for Ku-ring-gai. We are well placed to build on this work in the year ahead.

John McKee
General Manager

Corporate snapshot

KPI	QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/08	2008/09	Trend
1	Gov	DA median processing time	Days	78	42	38	45	38	Stable
2	Gov	Full-time employee turnover rate	%	N/A	16.14	15.29	17.12	11.16	Decreasing
3	Gov	Policies reviewed	No.	N/A	N/A	N/A	28	45	Increasing
4	Soc	Events attendance	No.	N/A	10,310	9,830	19060	20,000	Increasing
5	Soc	Library visitors	No.	483,820	444,576	479,249	602,205	659,587	Increasing
6	Soc	Customer service requests received	No.	39,695	32,818	33,517	37,005	35,501	Stable
7	Env	Hazard reduction burns	ha	7.13	130.4	17	28	31.9	Increasing
8	Env	Bushland regeneration (area)	ha	N/A	N/A	53.8	41.1674	50	Increasing
9	Env	Water consumption (Council)	kL	97,366	113,889	112,509	76,356	N/A	N/A
10	Env	Energy consumption (Council buildings)	kw/h	2,849,430	2,995,207	3,083,630	2,983,632	2,800,000	Improving
11	Env	Waste per resident	kg	187.46	188.77	192.65	201.94	199	Stable
12	Env	Recycling per resident	kg	272.8	286.62	294.8	315.5	309	Stable
13	Econ	Roads upgraded	\$M	3,879	4,680	5,038	4,644	4,340	Stable
14	Econ	Development related legal costs	\$M	1.867	1.2399	1.1959	1,001,937	1,111,850	Increasing
15	Econ	Debt servicing	%	5.55	4.4	3.19	3.43	3.09	Decreasing
16	Econ	Rate income	\$M	36.0	39.2	41.0	42.7	45	Increasing
17	Econ	Return on investment	%	6.03	5.99	7.37	4.75	4.81	Increasing
18	Econ	Ratepayers (rates paid at year end)	No.	36,282	32,327	36,430	36,696	37,237	Stable
19	Econ	Total rates increase approved (including special variation)	%	3.5	8.58	8.57	3.4	3.2	Decreasing
20	Econ	Available funds balance (working capital)	\$M	0.617	0.243	1.108	0.342	1.3	Improving

Key

KPI	Green	Amber	Red
1	<60 days	61-75 days	>75 days
2	10% - 20%	5% - 9% or 21% - 30%	<5% or >30%
3	No targets set		
4	>15,000	10,000 - 15,000	<10,000
5	>450,000	450,000 - 400,000	<400,000
6	>80% of request processed with service standard	80% - 70%	<70%
7	No targets set. Outcome dependent on the weather		
8	No target set at this stage		
9	>6% saving per year	6% - 0% saving per year	Increase in consumption
10	>4% saving per year	0% - 4% saving per year	Increase in consumption
11	Local targets are not set due to variations in consumption patterns. Targets are set by the Department of Environment and Climate Change.		
12	As per above		
13	>\$4M per year	\$4M - \$3M	<\$3M
14	<\$1.2M	\$1.2M - \$2M	>\$2M
15	Refer to financial summary		
16	Refer to financial summary		
17	> Benchmark return	Benchmark - 0%	<0%
18	Refer to financial summary		
19	This figure is based on rates pegging		
20	>\$1M	\$1M - \$0M	<\$0

QBL snapshot

In understanding and reporting on our vision and values, Council has adopted sustainability as a central position for all its activities. There are four commonly accepted sectors of sustainability: social, environmental, economic and governance. Council reports on these sectors in what is known as the “quadruple bottom line” (QBL). This approach has been incorporated in Council’s Management Plan and Vision Report.

The term “environmental sustainability” is given to principles and practices that aim to reduce the environmental impact, while meeting the needs of the present without compromising that of future generations

(Brundtland, 1987; Earth Charter Initiative, 1997). Environmental sustainability seeks to improve human welfare by protecting, conserving, restoring and assisting natural ecosystems and environmental processes necessary for supporting life.

“Social sustainability” is concerned with creating balance in human systems. It focuses on the cohesion of community for mutual benefit and working towards social equity, tolerance and care irrespective of age, ability, income or culture. Social sustainability is linked with quality of life and the protection of the environment in the common interest of humanity (Earth Charter Initiative, 1997; Goodland, 2002).

“Economic sustainability” addresses the maintenance of capital, while being able to sufficiently reduce and manage consumption patterns. It involves achieving sustainable levels of consumption and production by accounting for resource and energy efficiency, benefit-cost, equity and technological advancement (Earth Charter Initiative, 1997; Goodland, 2002).

“Governance” is concerned with the values, policies and procedures that Council adopts to provide ethical, democratic and accountable outcomes, while engaging the community and representing citizens (LGASA, 2007; VLGA, 2007).

Awards

Award	Year	Category	Received	Project
Australasian Reporting Awards	2009	Australasian Reporting Awards	Bronze Award	Annual Report 2007-08
RH Dougherty Communication Award	2009	Reporting to your Community	Highly Commended	Annual Report and Summary 2007-08
Stormwater Industry Association	2009	Stormwater Harvesting and Reuse	Highly Commended	Stormwater Harvesting Program
NSW Dept of Environment, Climate Change & Water – Green Globe Awards	2008	Government Award – Environmental Sustainability	Outstanding Achievement	The Ku-ring-gai to Global Sustainability Strategy
NSW Keep Australia Beautiful Awards – Sustainable Cities	2008	Overall Sustainable Council	Highly Commended	The Ku-ring-gai to Global Sustainability Strategy
NSW Sustainable Water Challenge	2008	Planning and Policy	Winner	Integrated Water Cycle Management
NSW Sustainable Water Challenge	2008	Retrofit	Highly Commended	Stormwater Harvesting Systems for Sports Field Irrigation
NSW Sustainable Water Challenge	2008	Research Projects	Winner	Assessment of Bioretention Filter Media Effectiveness – Karuah Road
NSW Sustainable Water Challenge	2008	Landscape	Highly Commended	Karuah Road Upgrade
NSW Sustainable Water Challenge	2008	Community Engagement	Commended	Gordon West Public School Water Sensitive Urban Design
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Stormwater and Urban Waterways	Winner – over all divisions	Ku-ring-gai Catchment Remediation Program
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Stormwater and Urban Waterways	Winner – Division C	Ku-ring-gai Catchment Remediation Program
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Natural Resource Management Integration	Commended – Division C	Integrating Sustainability into Management Processes and Outcomes
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Environmental Education Award	Commended – Division C	Pool to Pond
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Local Sustainability Award	Commended – Division C	The Ku-ring-gai to Global Sustainability Strategy
Local Government & Shires Associations of NSW – Excellence in the Environment Awards	2007/08	Climate Change Adaptation and Mitigation Award	Commended – Division C	Development of a Cost Benefit Model for Climate Change Adaptation and Mitigation at the Local Scale
Local Government & Shires Associations of NSW – Cultural Awards	2007	Cultural Awards	Highly Commended	Guringai Festival
Rotary Club of Lindfield	2007	Community Service	Community Service Award	Ku-ring-gai Art Centre classes and events
Rotary Club of Turramurra	2007	Pride of Workmanship Award	Award	Ongoing work at Ku-ring-gai Wildflower Garden
Heart Foundation Kellogg Local Government Awards	2006	Implementation of Plans and Policies to Support Heart Health	Highly Commended	Active Ku-ring-gai
NSW Keep Australia Beautiful Awards – Sustainable Cities	2006	Biodiversity Conservation	Highly Commended	We are doing it! Biodiversity in Ku-ring-gai
NSW Sustainable Water Challenge	2006	Planning and Policy	Commended	Urban Water Management Scenario Planning
NSW Sustainable Water Challenge	2006	Planning and Policy	Commended	Urban Stream Condition Assessment Protocol (Rapid Riparian Assessment) Project
NSW Sustainable Water Challenge	2006	Retrofit	Commended	Retrofitting a Stormwater Harvesting and Reuse System at Barra Brui Oval, St Ives Project
NSW Sustainable Water Challenge	2006	Landscape	Highly Commended	Urban Biodiversity – Normurra Ave Street Tree Pits Project
Stormwater Industry Association	2006	Award for Excellence in Stormwater Community Education	Winner	Ku-ring-gai Stormwater and Catchment Management



Variegated Fairy-wren

Summary

KPI snapshot

The 2008-2012 Management Plan set 85 key performance indicators (KPIs), of which 87 per cent were achieved (refer to Table below).

All KPIs that were not achieved are scheduled to be completed or addressed in the coming year.

Summary of performance against the 2008-2012 Management Plan

Principal activity	No of KPIs	Achieved	Not Achieved	Deferred
Civic Leadership and Corporate Services	17	17	0	0
Built Environment	28	25	1	2
Natural Environment	14	6	4	4
Integrated Planning	4	4	0	0
Financial Sustainability	4	4	0	0
Community Development	17	17	0	0
Total	84	73	5	6

KPIs not achieved

Five KPIs were not achieved. The first two KPIs relate to vegetation mapping. Delays in mapping occurred due to staff injuries, rain and the addition of 25 "tiles" (defined mapping areas equivalent to approximately 3,750 – 5,000 patches of vegetation).

- 100% critically endangered and endangered ecological communities mapped against adopted method in Sydney Turpentine Ironbark Forest, Blue Gum High Forest and Duffy's Forest communities – The original number of tiles predicted to contain threatened ecological communities in the three Forests was 169. Approximately 90 per cent of the mapping has been completed.

- 90% ecologically sustainable lands mapping and training program completed – The total number of tiles now predicted to contain threatened ecological communities (in the three Forests and the potential Coastal Shale Sandstone Forest) is 194. Approximately 80 per cent of the mapping has been completed.

- 90% of Water Sensitive Urban Design Program completed – A rain garden was to be installed as part of the Junction Road upgrade; however, this was cancelled at the last minute due to site constraints. A number of other sites have been flagged and will be further investigated as part of the 2009/10 program.

- 5% of households participate in energy audits – The Greenstyles Program was introduced to increase the number of households participating in energy audits.

The program has seen an increase in participation over the past year, but did not achieve the 5 per cent target.

- Land and Environment Court costs do not exceed budget – Land and Environment Court costs to the end of June amounted to \$1,322,350 and exceeded the revised full year budget of \$1,110,000. This is attributed to increased legal costs associated with a number of highly complex appeals largely outside Council's control. However, this amount was offset by \$210,500 in recovered legal costs, taking the balance to \$1,111,850. This is marginally (by \$1,850) over the revised budget and still \$76,150 below the total costs of \$1,188,000 for the 2007/08 financial year. A laudable achievement is the high success rate: in more than 80 per cent of these proceedings, Council's original position was vindicated and substantial amendments were effected, resulting in improved environmental outcomes.

KPIs deferred

Six KPIs were deferred. The first three were deferred because the data required to complete them is not yet available from Sydney Water. Council will report on the KPIs when the information is received.

- 6% reduction in Council's potable water consumption
- 6% reduction in per capita potable water consumption
- 5% increase in Council's non-potable water consumption

The remaining three KPIs relate to greenhouse gas emissions.

Since the end of the previous financial year, the site (Cities for Climate Protection) that Council used to convert energy and fuel consumption to greenhouse gas emissions has been closed. This has created problems in maintaining consistency between emissions rates over time. This difficulty is compounded by the fact that there are varying ranges of conversion factors available to Council. The NSW Department of Environment, Water Heritage and the Arts lists two differing conversion rates for vehicle fuels.

- 4% reduction in Council's corporate greenhouse emissions
- 5% reduction of fuel consumption by passenger fleet
- 5% reduction of fuel consumption by operational fleet

87%
of KPIs
completed

Challenges

A key challenge for Ku-ring-gai is how to accommodate the additional 10,000 dwellings and 30,000 people that will move into the local government area by 2031. These are the targets set by the NSW Government as part of its Metropolitan Strategy. In response to this Strategy, staff prepared the draft Local Environment Plan (LEP) for the town centres and an accompanying Development Control Plan for the Ku-ring-gai Planning Panel. These two plans provide a framework to facilitate development, provide housing choice and seek to manage land of special significance. Their development has not been without controversy, most notably during the protests at the May 2009 public meeting on the draft LEP held at the Lindfield UTS site.

Much of Ku-ring-gai's infrastructure – including roads, buildings and drainage – is already past its design life or has exceeded its original capacity. With many new residents to come to Ku-ring-gai, and general growth across northern Sydney, there will be further strain on public assets and Council services. In preparation, Council is reviewing the condition, value and necessity of its assets as part of its Long Term Financial Plan and Community Strategic Plan. The result of this review will inform how Council will develop its funding strategies (such as development contributions, rating structure and special rate variations that are otherwise constrained by rate capping) and its capital works and operational programs.

At a regional level, there is a need for greater coordination and partnership. This extends to those services delivered by local government – such as urban planning, waste management and provision of sporting facilities – and other services such as public transport and healthcare. Increasingly, local government as a sector must look toward collaborations with the private sector and other levels of government. This can be in the form of development agreements to provide new public facilities in our town centres or other partnerships to enable additional sporting and cultural venues to be developed.

Civic leadership and corporate services

Service delivery requires that policies and procedures are reviewed and updated to provide the necessary transparency and accountability internally and to the wider community. Council faces a continuous challenge in ensuring the compatibility of a new reporting system and evolving information technology, while ensuring that needs and expectations are met. Significant progress has been made following the voluntary implementation of the Department of Local Government's Better

Practice Review in 2007 and in preparation for the formal review in July 2009, but a continued focus is required for Council to learn and improve as an organisation.

Considering the financial situation, priorities for Council remain attracting and retaining quality staff and planning for future needs.

Built environment

Meeting the Metropolitan Strategy objectives – including providing more housing, housing choice and community and recreation facilities for future populations – remains a challenge facing Ku-ring-gai. There is significant pressure to manage community expectations, provide adequate facilities, ensure high-quality design and conserve the character of Ku-ring-gai.

Further collaboration is needed to address the provision of utilities and public transport options, particularly as many of our roads and other infrastructure are at capacity and require renewal.

The management of Council-owned buildings is also a concern. Maintaining and replacing assets attracts high costs particularly when affected by higher design standards.

Natural environment

The immediate challenge facing the natural environment is the impact of urban development, particularly development close to bushland. Recent changes to legislation and government policy regarding the protection of certain native species and vegetation communities have brought additional pressure to bear by ensuring that development – particularly that within town centres – does not detrimentally impact Ku-ring-gai's biodiversity.

The impacts of climate change over the long term are likely to have a significant effect in Ku-ring-gai. Further research into the risks and responses is vital in order to minimise bushfire risk, loss of biodiversity and other costs arising from climate change events. Responding to more intense natural disasters, such as bushfires and storms, will place an additional burden on Council's operational areas and budgets. Increasing community awareness and understanding will be necessary to address environmental issues such as reducing greenhouse gas emissions and conservative use of natural resources.

Integrated planning

Current and future development in Ku-ring-gai must be guided by an understanding of and compliance with high-quality urban design and sustainability principles. One of the major challenges is compliance of Council and private certifiers with these standards.

Unauthorised works not only impact the environment and character of Ku-ring-gai, but lead to increased costs for Council with appeals to the Land and Environment Court.

Financial sustainability

The need to maintain Council's assets to a satisfactory standard is an immediate challenge. Council has developed a Long Term Financial Plan to manage its assets, which addresses the costs of new and existing community services and facilities, particularly those associated with the new town centre developments. This will be enabled through the development of detailed asset management strategies. Council must prioritise its limited financial resources in order to maintain and deliver infrastructure, increase and diversify the revenue base, and maximise returns on assets and investments. A key challenge will be balancing economic returns, social responsibilities and environmental impacts to remain financially sustainable in the long term.

Community development

The planning and delivery of community services and programs is driven by changes to our demography including an increase and ageing in population and greater cultural diversity. The demand for services is increasing with more residents living in Ku-ring-gai. Legislation, too, is having an effect, with more facilities required to become accessible. Co-ordinating and responding to the diverse needs of an increasing population is a growing challenge. Public safety and vandalism are increasing concerns for the community whose first point of call is often Council, sparking the need to rethink Council's role in addressing community concerns.



Capital works

Capital works

Council spent \$16 million on its Capital Works Program for the year. The key projects completed are described below.

Roads

Approximately 10 kilometres of roadworks was completed. The total expenditure included \$2.04 million from the Infrastructure Levy and \$2.3 million under the Rehabilitation Program. Roads that were rehabilitated include Redleaf Avenue in Wahroonga, Yarrabung Road in St Ives, Roseberry Road in Killara, Bedford Avenue in North Turramurra and Andrew Avenue in West Pymble.

Footpaths

Council spent \$400,000 on the construction of new footpaths. Major projects included The Comenarra Parkway in North Turramurra, Junction Road in Wahroonga and Miowera Road in North Turramurra.

Traffic facilities

All works in the Traffic Facilities Program were completed including a project co-funded by the RTA to build pedestrian fencing at Killara High School in Koola Avenue for \$21,500.

Drainage

Key drainage works completed included major works and pit inlet improvements on Middle Harbour Road for \$62,000.

Playgrounds

New playgrounds were constructed in Roseville Park, Pleasant Ave in East Lindfield and Dukes Green in East Lindfield for \$180,000.

Environmental levy

The environmental levy funds ten program areas designed to improve biodiversity and sustainability within the natural environment. Major projects completed are listed below

Lindfield Soldiers Memorial Oval

A stormwater harvesting and oval upgrade project was undertaken at Lindfield Soldiers Memorial Oval. Complementing a \$50,000 grant from the Federal Government, the environmental levy spent \$132,000 on the construction of two 250,000 litre water tanks to store captured stormwater and installed a subsurface irrigation system on the lower oval.

Comenarra Oval

The Comenarra Oval stormwater harvesting project included building a filter garden to treat stormwater and a 250,000 litre storage tank, located under the oval. The levy contributed \$278,000 towards this project. The Sportsground Capital Works Program will upgrade the field and install an automated irrigation system. This work is scheduled to start in 2010.

Cliff Oval

At Cliff Oval in Wahroonga a 140,000 litre stormwater tank and filter system was installed in mid 2009. \$100,000 was spent by Council, with \$46,000 added from a community water grant. The project will be completed by a field upgrade proposed for 2009/10.

Vegetation mapping

To better understand the extent and condition of native vegetation across Ku-ring-gai, Council commenced a detailed project to map the location of all endangered ecological communities, most of which occur on private land. This 12-month project was started in October 2008 and has been funded by the levy (\$380,000) and income received from advertising on bus shelters.

Walking track

The construction of a walking track between Sheldon Forest and Mimosa Oval was completed. This project has provided an important link between Pymble and Turramurra and enables the community to walk through some of the finest examples of bushland communities in the area.

Community Small Grant Scheme

Each year the environmental levy provides \$80,000 to local community groups, businesses, schools and individuals to undertake environmental projects. Grants of up to \$5,000 were provided to 11 projects that demonstrated sustainable environmental and community benefits.

Environmental Levy Small Grant 2008/09 works

Round six May 2008			
Applicant	Project	Location	Amount (\$)
Buller Street bush regeneration	Bush regeneration	Buller Street, South Turrumurra	4,000
Mimosa Bushcare Group	Bush regeneration	Mimosa Oval, Mimosa Road, Turrumurra	4,000
Geary's Way Bushcare Group	Bush regeneration	Geary's Way Reserve, Wattle Street and Kylie Avenue, Killara	4,000
Blackbutt Park Bushcare Group	Post fire weeding in Blackbutt Park	Ganmain Road, Pymble	4,000
Turrumurra Memorial Park Bushcare Group	Turrumurra Oval Bush regeneration	Eastern Road, Turrumurra	4,000
Lovers Jump Creek Community Project	Residential collective bush regeneration in a riparian	Cudgee Street, Turrumurra	4,000
St Ives High School	St Ives High School bush regeneration	Horace Street, St Ives	3,500
Springdale Road/Roper Place Bushcare Group	Bush regeneration is SE of 145 Springdale Avenue, Gordon Creek	Springdale Avenue, Killara	1,500
Paddy Palin Park care group	Weed tree removal	Highfield Road to Provincial Road, Lindfield	4,000
St Ives North Primary School	Construction of erosion control structures	Memorial Avenue, St Ives	3,720
Turrumurra Off Road Cyclists	Identify needs for the off road cycling	Golden Jubilee and surrounding reserves, North Wahroonga	3,000
Round six total			39,720
Round seven December 2008			
Applicant	Project	Location	Amount (\$)
Wahroonga Bush School	Outdoor class room	Burns Road, Wahroonga	2,000
Piggibilla Bushcare Group	Stormwater outlet protection	Richmond Avenue, St Ives	2,230
WIRES North Shore Branch	Creche material for grey-headed flying fox	various suburbs	4,500
John Graham Byrnes	Audit of natural history	various suburbs	75
Kissing Point Reserve Application	Remediation of stormwater outlet	Kissing Point Road, South Turrumurra	5,000
North Shore Australian Plant Society	Interpretive signs	St Ives Wild Flower Garden, St Ives	10,000
1st Gordon Scout Hall	Bushland access	Cawarra Place, Gordon	3,907
Wahroonga Public School	Protection of Blue Gum High Forest through weed control	Burns Road, Wahroonga	4,400
Marshall Avenue Streetcare Group	Stage two gateway footpath	Marshall Avenue, Wahroonga	9,300
Aboriginal Heritage Office and Turrumurra Public School	Protection of Aboriginal grinding grooves site	Kissing Point Road, Turrumurra	990
Round seven total			42,402
Total			82,122

Financial summary

Financial health check performance indicators

A colour coding "traffic light" system was developed and endorsed by the minister of local government in 2002 to rate and present the relative position of council's financial performance. The following is the results for the 2008/09 financial year.

Revenue sources

Indicator definition: Revenue from ordinary activities is classified by source

	June 2006 (\$,000)	Total Revenue [%]	June 2007 (\$,000)	Total Revenue [%]	June 2008 (\$,000)	Total Revenue [%]	June 2009 (\$,000)	Total Revenue [%]
Rates and charges								
- General purpose	35,857	48.62	36,976	49.35	38,945	50.37	41,086	50.06
- Specific purpose (levies)	3,393	4.60	3,623	4.84	3,722	4.81	3,874	4.72
- Specific purpose (Domestic Waste Management)	9,002	12.21	9,137	12.19	9,215	11.92	9,988	12.17
User charges and fees	13,957	18.92	14,269	19.04	14,530	18.79	14,788	18.02
Interest and investment revenue	1,909	2.59	3,357	4.48	2,359	3.05	2,790	3.40
Grants (operating)								
- General purpose	2,928	3.97	2,986	3.98	3,069	3.97	3,940	4.80
- Specific purpose	4,289	5.82	2,183	2.91	2,351	3.04	2,501	3.05
Contributions	510	0.69	248	0.33	235	0.30	152	0.19
Profit on sales of assets	0	0.00	0	0.00	220	0.28	26	0.03
Other	1,909	2.59	2,152	2.87	2,667	3.45	2,924	3.56
Total revenues from continuing operations less capital grants and contributions	73,754	100	74,931	100	77,313	100	82,069	100

Commentary

Trend analysis for 2008 is very similar to 2009, except for decrease in investment revenue (approximately two thirds of investment revenue goes back into section 94 plans). The variation in investment revenue has been caused by the actual earning rates being lower due to continuing volatility in the global financial market.

Cash/liquidity position

Indicator 1 - cash/liquidity position - after accounting for external reserves

Indicator title: 1.1 Unrestricted current ratio - *current assets less all external restricted assets /current liabilities less specific purpose liabilities*

Indicator/Local Government benchmark: ■ Greater than 2:1 ■ Between 1:1 and 2:1 ■ Less than 1:1 ■ Successive years > 10:1

Year ended June 2006 **2.05:1**

Year ended June 2007 **2.16:1**

Year ended June 2008 **1.84:1**

Year ended June 2009 **2.14:1**

Commentary

The purpose of this ratio is to assess the adequacy of working capital and the ability to satisfy obligations in the short term for the unrestricted activities of Council. Council's liquidity is satisfactory. Council can easily pay its debts as they fall due. Recurrent or revenue funded project expenditure cutting strategies or income generation strategies recommended to ensure liquidity is stable or increasing, rather than decreasing.

Indicator title: 1.2 available cash position (\$'000)

(a) Available cash assets - *cash assets less externally restricted assets*

(b) Unrestricted available cash assets - *available cash assets less internally restricted assets*

Indicator/Local Government benchmark: For information only

	(a)	(b)
Year ended June 2009	\$15,210	\$1,566
Year ended June 2010	\$14,041	\$2,000
Year ended June 2011	\$14,156	\$2,000
Year ended June 2012	\$14,724	\$2,000

Commentary

This indicator is used to interpret indicator 1.1 in \$ amount. Adequate funds available, providing the capacity to respond to opportunities or react to unforeseen commitments that may arise.

Indicator title: 1.3 availability of cash assets as a % of total revenue

(a) Available cash assets - *available cash assets / total ordinary revenue before capital*

(b) Unrestricted available cash assets - *unrestricted available cash assets / total ordinary revenue before capital*

Indicator/Local Government benchmark: For Information Only

	(a)	(b)
Year ended June 2009	18.53%	1.91%
Year ended June 2010	17.11%	2.23%
Year ended June 2011	17.70%	2.30%
Year ended June 2012	17.96%	2.22%




Commentary

This indicator is used to interpret indicator 1.1 in % amount. This demonstrates that Council funds are available either for unplanned works or commitments or the existence of emergency provisions.

Operating result

Indicator 2 - operating result - using trend analysis

Indicator title: result from continuing operations before capital grants and contributions - *result from ordinary operations before receipt of capital grants and contributions ie. operating result or 'profit' after depreciation* (\$'000)

Indicator/Local Government benchmark:  Three successive surpluses  Surplus  Deficit

Year ended June 2007	6,058
Year ended June 2008	4,173
Year ended June 2009	5,285

Commentary

Council continues to generate sufficient revenue to cover its operating expenditure, including depreciation based on out of date valuations. As this analysis assumes that the current building and infrastructure depreciation provisions are adequate to provide for the replacement of existing assets, it should be considered with caution. It should be noted that Council undertook a revaluation of its buildings at 30 June 2008, therefore a true reflection of depreciation expense on buildings is shown in 2008/09 Financial Statements, as asset commissioned on 30 June 2008. An infrastructure (roads, drainage, bridges and footpaths) revaluation will be undertaken in 2009/10, therefore a true reflection of depreciation expense on infrastructure will be shown in 2010/11 Financial Statements, as assets will be commissioned on 30 June 2010.

Building and infrastructure renewal expenditure

Indicator 3 - asset renewal expenditure

Indicator title: building and infrastructure renewal ratio- *building and infrastructure renewal capacity - amount of funds spent on renewing building and infrastructure assets renewals (as opposed to maintaining them) = asset renewals (building and infrastructure)/depreciation, amortisation and impairment (building and infrastructure)*

Indicator/Local Government benchmark:  1 to 1  Less than 1:1

Year ended June 2006	1.37
Year ended June 2007	1.32
Year ended June 2008	1.59
Year ended June 2009	1.67

Commentary

The purpose of this ratio is to assess the rate at which these assets are being renewed against the rate at which they are depreciating. Asset renewals represents capital expenditure on the replacement, refurbishment or upgrade to an existing Asset/s. As with the indicator above, this result should be considered with caution as assets are valued at historical cost. A strategic approach to asset management has been adopted through the Long Term Financial Plan since 2007/8 and beyond. The infrastructure assets revaluation will impact Annual Depreciation, and thus this indicator.

Debt service ratio

Indicator 4 - debt service ratio

Indicator title: debt service ratio - *net debt service cost/revenue from continuing operations excluding capital items and specific purpose grants and contributions*

Indicator/Local Government benchmark:  <10%  10%-15%  >15%

Year ended June 2009	3.08%
Year ended June 2010	2.99%
Year ended June 2011	2.50%
Year ended June 2012	2.00%

Commentary

This indicator shows the amount of annual revenue necessary to service annual debt obligations (loan repayments). The purpose of this ratio is to assess the impact of loan principal and interest repayment on the discretionary revenue of Council. Council's ability to service its debt is excellent. The Long Term Financial Plan assumes Nil new loan borrowings.

Collection performance

Indicator 5 - collection performance

Indicator title: 5.1 outstanding rates, charges and fees - *total outstanding rates charges and fees/ invoices raised plus arrears brought forward*
5.2 rates, annual, interest and extra charges outstanding - *rates, annual, interest and extra charges outstanding/rates annual, interest and extra charges collectible*

Indicator/Local Government benchmark:  <4%  4%-5%  >5%

	5.1	5.2
Year ended June 2009	3.96%	3.04%
Year ended June 2010	2.95%	3.00%
Year ended June 2011	2.90%	2.95%
Year ended June 2011	2.85%	2.90%

Commentary

5.1 Outstanding Rates, Charges & Fees indicator assesses the impact of uncollected rates and annual charges & Fees on liquidity and measures the effectiveness/adequacy of Council in recovering all debts legally owed to it.

5.2 Rates, Annual, Interest and Extra charges outstanding assesses only the impact of Rates, Annual, Interest and Extra Charges on liquidity and the adequacy of recovery efforts and is acceptable.

Re - votes of expenditure

Indicator 6 - Re - votes of expenditure

Indicator title: re-votes of expenditure - *re-votes/ordinary and capital expenditure*

Indicator/Local Government benchmark:  <2%  2% to 5%  >5%

Year ended June 2006	3.90%
Year ended June 2007	2.31%
Year ended June 2008	3.53%
Year ended June 2009	9.71%

Commentary

The existence of re-votes at year end indicates that funded projects/outcomes were not delivered in accordance with the management plan. Improvement is required in the planning and completion of agreed works. A Project Review Board has been established to address this issue.

Council has developed a Long Term Financial Plan to manage its assets, which addresses the costs of new and existing community services and facilities.





About Ku-ring-gai

Location

The Ku-ring-gai local government area is located in Sydney's northern suburbs, 16 kilometres north of the city centre. With nine suburbs, covering 84 square kilometres, the area is predominantly residential with 95 per cent of the residential areas having low-density housing. There are significant areas of park and bushland with very little commercial, and no industrial, land use.

Physical geography

The railway line defines the central ridge, which varies in width from 0.8 kilometres to 3.2 kilometres. This ridge falls away into smooth, steep slopes in the northern section and abrupt, rocky slopes and gullies in the east and west. The average height of the area is 152 metres above sea level with the highest point being 200 metres at Cook Trig Station on Highpoint Drive in North Wahroonga.

Natural vegetation

The bushland and tree landscape is a defining feature of Ku-ring-gai, which sits between three national parks: Garigal National Park in the east, Lane Cove National Park in the west and Ku-ring-gai Chase National Park in the north. Remnant bushland and individual trees scattered throughout the area have a high conservation status – as recognised by state and federal legislation – and support a diversity of native wildlife.

Climate

Ku-ring-gai has a moderate climate, with an average maximum temperature of 25.8°C in the hottest month, and an average minimum of 7.7°C in the coldest month. The average rainfall is among the highest in Sydney at 1,118 millimetres per annum.

Geology

The area is part of the eastern rim of the Cumberland Basin, elevated during the Kosciusko Uplift. It consists of the Hawkesbury Sandstone formations and the Wianamatta Group rocks of the Triassic period. Erosion has caused the deeply incised streambeds, resulting in soil and clay deposits frequently found to nine metres in depth.

Latitude and longitude

33° latitude (45 minutes 20 seconds south) and 151° longitude (nine minutes east).

Ku-ring-gai's Aboriginal heritage

Some weeks after the first fleet landed in 1788 at Port Jackson, Governor Phillip and a small party rowed up Middle Harbour and into the wilds of Ku-ring-gai. Along the way they saw much evidence of the local people but rarely saw them. Unknown to them at the time, the country they were moving through was home to the Guringai people, a group of clans speaking a common language who occupied the land north from Port Jackson across Broken Bay to just north of Brisbane Waters.

It is not known exactly how many Guringai lived in the area, but a year after Governor Phillip's first explorations anywhere between 50 and 90 per cent of the population had perished. Conservatively, 500 to 1,000 people between Botany and Broken Bay died from what was probably smallpox. By the 1830s, official records kept of blankets issued to the surviving Guringai people indicated that less than a hundred people remained.

The original inhabitants of Ku-ring-gai have left behind many traces including middens, petroglyphs and remains of shelters. A 1988 report to Council, Municipality of Ku-ring-gai Heritage Study: Aboriginal Sites by Margrit Koettig, estimated that as many as 650 sites of Aboriginal heritage may have existed within the local government area. However, approximately 75 per cent of land within Ku-ring-gai has been developed to date and it is likely that large numbers of Aboriginal sites have been destroyed. Currently, 92 sites have been recorded but at least double that number is believed to remain.

In 2006, Ku-ring-gai Council joined the Aboriginal Heritage Office (AHO). The AHO assists the councils of Ku-ring-gai, Lane Cove, North Sydney, Manly, Warringah and Willoughby with the preservation and protection of over 1,000 sites of Aboriginal culture and heritage across the North Shore and aims to improve communication between Aboriginal and non-Aboriginal people.

Yellowtail black cockatoo





European settlement in Ku-ring-gai began in 1814

Ku-ring-gai's European heritage

European settlement in Ku-ring-gai began in 1814. One of the first white settlers was William Henry who farmed land along the Lane Cove River. The early population consisted of itinerant workers, loggers, farmers and orchardists who were often self-sufficient and lived in communities that were isolated and had no access to a reliable water supply.

These two limiting factors to population growth were overcome in the mid to late 1800s with the establishment of major transport routes, including the completion of a railway line from Hornsby to Milsons Point in 1893. Construction of water tanks at Wahroonga and Pymble connected the district to the Sydney metropolitan water supply based on the Nepean Catchment. The series of isolated farming communities was transformed into residential suburbs with the establishment of local government to the area in 1906.

The interwar period saw vast improvements in infrastructure and an era of urban consolidation. The original building housing the present Council Chambers was opened in 1928. Ku-ring-gai is renowned for its architectural heritage, particularly those

homes built during the Federation and interwar periods. Almost all of Ku-ring-gai was designated for residential development, as opposed to commercial and industrial developments, and very few blocks of flats were permitted before 1940. The larger-than-average suburban allotments, building covenants, fine gardens, retention of native flora and restriction of industrial and commercial development are indicative of Ku-ring-gai's heritage.

Ku-ring-gai has a long history of migration commencing with the Chinese in the 1920s. At this time, the fruit fly put an end to commercial cultivation of fruit on the North Shore. As a result, many orchardists leased their land to Chinese settlers for market gardens. The market gardeners grew a range of produce including bulk vegetables. These gardens disappeared from Ku-ring-gai by the end of World War II. Italians moved to Ku-ring-gai during the 1920s and 1930s, working in orchards and on farms.

Between 1950 and 1980, Ku-ring-gai's population doubled from roughly 50,000 to 100,000 as a result of post-war marriages and immigration. Since 1980 there has been little change in the population.

Early History of Ku-ring-gai Municipal Council

On 9 January 1905, a Royal Commission was appointed to divide parts of NSW into local government areas called "shires". Two shires were proposed for what is now Ku-ring-gai and were referred to as Wahroonga and Lindfield. The Local Government Boundaries Authority asked the progress associations to submit names for the proposed shire. The Lindfield Association proposed "Ku-ring-gai" and this was formally adopted.

Ku-ring-gai was constituted on 7 March 1906, becoming the 134th shire in the state. It was divided into three ridings: A, B and C.

A Provisional Council of five members was appointed on 9 June 1906, consisting of William Brooks of Wahroonga, R.S. Callaghan of Gordon, William Cowan of Lindfield, J.G. Edwards of Killara and W.A. Gilder of Pymble.

Their duty was to organise an election of the first Council, which took place on 24 November 1906. The first elected Council consisted of Alfred Aldworth, William Brooks, William Cowan, James George Edwards, Thomas Read and David Swan. At the first meeting of the newly formed Council on 8 December, William Cowan was elected as the first Shire President. There was limited change over the following years until February 1911 when the Council was increased from six to nine members.

In November 1928, a new seal was adopted and George Christie became known as "Mayor" instead of the former title of Shire President. There were four wards: Wahroonga, Gordon, Killara and Roseville, with three aldermen representing each ward.

Changes in ward boundaries over the next 50 years reflected the changing population patterns in the municipality. In 1971 a recommendation was made to the NSW Department of Local Government that ward boundaries be altered to include a new ward, Comenarra. A further recommendation provided for the election of 10 aldermen in the five wards. The recommendations were approved and took effect from the elections of September 1971.

Significant changes and events

1945

Council entered into partnership with the State Government to establish the first free suburban library in NSW, with Gordon Library opened in the Council Chambers on 24 November.

1960

Extensions to the Council Chambers were approved

1963

The Bluett Award was won by Ku-ring-gai Municipal Council

1971

Pymble Swimming Pool was opened

1980

Virtually all available land in the municipality had been built on

1985

Ku-ring-gai Council commissioned a social plan

1986

Council in conjunction with the Heritage Council acquired land in Gordon to preserve an existing colony of grey-headed flying foxes

1989

Ku-ring-gai Bicentennial Park was opened

2004

Ku-ring-gai Municipal Council received the NSW Award for Environment in Landscape Architecture

2006

Centennial celebrations

2008

The NSW Government imposed a planning panel to make decisions on development within Ku-ring-gai. The planning panel overrides the powers of the elected councillors for development applications worth more than \$30 million and those unresolved after 90 days.

2009

Ku-ring-gai Town Centre Local Environment Plan was adopted

Aldermen, councillors and longest serving presidents and mayors

1917-1921 William Robert Fitzsimons

Fitzsimons was a councillor from 1911 to 1916 and again in 1922. From 1917 to 1921 he was Shire President of Ku-ring-gai Shire Council. In 1922 he was elected to the NSW Legislative Assembly as a member of the electorate of Cumberland in which a portion of the Shire of Ku-ring-gai was situated.

1929-1933 Walter Cresswell O'Reilly

Known as the "Tree Mayor", O'Reilly wrote one of the first histories of the Shire, called Ku-ring-gai Early History and Development and published in 1950.

1942-1943, 1945, 1949-1950 Robert Taylor Rutledge

In 1943 Mayor Rutledge was applauded for his post-war statement on the future development of the area. It aimed to conserve natural bushland and provide parks and recreational areas.

1978-1979, 1981, 1988-1991 Richard Cleveland Lennon

Lennon served for 17 years on Council. He opposed medium-density housing as he wanted Ku-ring-gai to retain its tree cover.



Interesting facts

- Christopher Bowes Thistlethwayte served on Council from 1922 to 1928, and was Mayor from 1925 to 1927. His major achievement was the formation of Lane Cove National Park. He photographed hundreds of scenes around the Shire including the construction of Lady Game Drive. John Bradfield was a friend of Thistlethwayte and together they promoted the concept of "The Broadway" – a road linking the Lane Cove Valley with Hornsby and Chatswood.
- The election of 1937 had a referendum on the question "Are you in favour of limiting the erection of flats to those areas already proclaimed for that purpose?". The vote was 5,539 in favour and 1,387 against limiting the erection of flats.
- The election of 1944 had the first female candidate, Mrs L A Whitefield of Roseville.
- Elizabeth (Beth) Carter was the first woman to be elected as an alderman in 1956. She served on Council for nine years.
- From 1974 the major issue was town planning and the effect on Ku-ring-gai of Sydney's increasing population. Maintaining Ku-ring-gai's residential and bushland character became a more important issue as available residential land decreased. By 1980 most of the land available for building in the municipality had been used.
- The first woman to be elected Mayor was Laura Bennett in 2000.

Facts and figures

Census data 2006 Ku-ring-gai local government area



Darwinia biflora

* The Census count is not the official population of an area. To provide a more accurate population figure which is updated more frequently than every five years, the Australian Bureau of Statistics also produces "Estimated Resident Population" (ERP) numbers. Based on population estimates as at 30 June 2008, ERPs take into account people who missed the count on Census night, including people who were temporarily overseas, an under-count adjustment for those who did not complete a Census form and an over-count adjustment for anyone who was double counted.

** The income quartile method has been adopted as the most objective method of comparing change in the income profile of a community over time. The income quartile method assumes an even distribution within each income group. Quartiles are calculated from the Sydney Statistical Division household income data.

	Number of people	% Total persons (Ku-ring -gai)	% Total persons (Sydney)
Person characteristics			
Total persons (census count)	100,460 *	–	–
Total persons (estimated resident population)	106,029	–	–
Australian citizens	87,054	87.6	82.6
Persons born overseas	32,406	32.6	31.8
Indigenous persons	112	0.1	1.1
Persons involved in volunteer work	21,334	27.1	14.8
Age			
0 – 4	5,238	5.3	6.6
5 – 11	10,354	10.4	9.1
12 – 17	10,210	10.3	7.9
18 – 24	8,648	8.7	9.9
25 – 34	6,809	6.9	15.3
35 – 49	21,857	22.0	22.5
50 – 59	14,071	14.2	12.2
60 – 69	9,443	9.5	7.8
70 – 84	9,932	10.0	7.3
85 and over	2,823	2.8	1.6
Country of birth			
Australia	63,371	63.8	60.3
England	6,979	7.0	4.2
South Africa	3,834	3.9	0.7
Hong Kong	2,515	2.5	0.9
New Zealand	2,168	2.2	2.0
China	2,047	2.1	2.7
Language spoken at home			
English only spoken at home	79,484	80.0	63.9
Others/not stated	19,901	20.0	36.0
Families			
Couple families with children	15,989	57.9	49.3
Couple families without children	8,709	31.5	33.2
One parent families	2,644	9.6	15.6
Other families	294	1.1	1.9
Dwelling characteristics			
Separate house	28,853	79.8	57.1
Semi-detached	2,879	8.0	17.4
Flat apartment	2,002	5.5	17.3
Household income**			
Lowest group	3,687	12.9	25.0
Medium lowest	4,699	16.4	25.0
Medium highest	5,601	19.5	25.0
Highest group	14,677	51.2	25.0
Qualifications			
Bachelor or higher degree	30,847	39.1	20.0
Diploma	9,002	11.4	8.1
Vocational	6,557	8.3	14.9
No qualifications	25,248	32.0	42.8
Not stated	7,209	9.1	14.3

Precinct	2001 *	2004	2009	2026
Roseville	8,776	8,905	9,182	10,015
Lindfield	12,524	12,785	13,695	15,212
Killara	11,842	11,998	12,573	14,216
Gordon	6,184	6,289	6,907	8,254
St Ives	18,547	18,816	19,357	20,939
Pymble	15,343	15,593	16,376	17,163
Turramurra	21,249	21,614	22,281	24,032
Wahroonga	13,356	13,825	14,452	16,351
Total	107,819	109,824	114,823	126,181

Sub totals do not sum to totals due to rounding

**2001 Census figure for Estimated Resident Population (ERP)*

*Projected Resident Population by Precinct (adapted from Ku-ring-gai
Section 94 Contributions Plan 2004 – 2009 – Residential Development,
p. 39)*



Councillors

Role of councillors

The role of councillors is to:

- direct and control the affairs of Council in accordance with the *Local Government Act 1993*
- ensure optimum allocation of Council's resources for the benefit of the Ku-ring-gai local government area
- play a key role in the creation and review of policy and objectives
- review the performance of Council and its delivery of services, including management plans and revenue policies.

Elections for councillors are held every four years. There are five wards in Ku-ring-gai, each represented by two councillors.



Mayor Ian Cross

Wahroonga Ward
icross@kmc.nsw.gov.au

Councillor Cross, who has lived in North Turramurra for 16 years, is glad to have this further opportunity to serve the people of Ku-ring-gai. Ian Cross is a CPA, a Fellow of the Chartered Institute of Company Secretaries and a Fellow of the Australian Institute of Management. He holds a Bachelor of Financial Administration and a Master of Arts.



Deputy Mayor Jennifer Anderson

Roseville Ward
janderson@kmc.nsw.gov.au

Councillor Anderson grew up in Chatswood and for the past 20 years has lived with her husband and four children in a heritage listed home in Killara. Cr Anderson has qualifications in the field of library and information science with appointments to the University of NSW, University of London and Lane Cove Council. More recently, Jennifer worked with Federal MP Dr Brendan Nelson and is currently self-employed as a consultant.



Cr Duncan McDonald

Wahroonga Ward
dmcdonald@kmc.nsw.gov.au

Councillor McDonald is a long-time Wahroonga resident. He grew up in the suburb and returned there with his wife Susan in the early 1990s to raise their family. Cr McDonald has a degree in food science and a MBA, and has been involved in senior business management for over 20 years.

He runs his own business in management, marketing and business development and is a member of the National Trust.



Cr Rakesh Duncombe

Roseville Ward
rduncombe@kmc.nsw.gov.au

Councillor Duncombe lives in Roseville with his wife Vanessa, daughter Charlotte and two Labradors. They moved to Roseville in early 2006 from Balmain. A qualified financial planner, Cr Duncombe runs his own financial planning business and serves as President of the Rotary Club of Balmain. An avid sportsman, Cr Duncombe's interests include rugby league, cricket, baseball, football, tennis and fishing. His particular passion is motor sports, riding his Ducati and attending motor sports events.



Cr Steven Holland

Comenarra Ward
sholland@kmc.nsw.gov.au

Councillor Holland has lived in Ku-ring-gai for nearly 30 years. He came to Council through initiating a community based sustainability program within West Pymble. He has recently completed a Master of Applied Science (Social Ecology) and would like to foster a collaborative relationship between the community and Council.



Cr Elaine Malicki

Comenarra Ward
emalicki@kmc.nsw.gov.au

Councillor Malicki has lived in her ward for 35 years and has been actively involved in many aspects of life in her community. She began her local government career as a leader of various community action groups. Cr Malicki trained as a teacher of English and Ancient History and holds a Bachelor of Arts and a Diploma of Education. She is a Justice of the Peace.



Cr Elise Keays

Gordon Ward
ekeays@kmc.nsw.gov.au

Councillor Keays has lived in Lindfield for 17 years. She was a Councillor from 2000 to 2004, which gave her valuable experience in the operations of Council. She graduated from Macquarie University in 2001 with a Bachelor of Arts degree and looks forward to once again working for her community over the next four years..



Cr Cheryl Szatow

Gordon Ward
cszatow@kmc.nsw.gov.au

Councillor Szatow (pronounced "chateau") has lived in Killara for 14 years and has been actively involved in the local community. She has professional experience in education, health, research, marketing and communication. She holds a Bachelor of Arts with English and History majors and Master of Education (Administration) (Hons).



Cr Tony Hall

St Ives Ward
thall@kmc.nsw.gov.au

Councillor Hall grew up in Wahroonga and has lived in St Ives since 1978. Prior to his election, Councillor Hall spent 23 years in the New South Wales public service, including the Premiers' Department as advisor to a local government minister, a Consular Officer in London and is now heavily involved in the aged care industry.

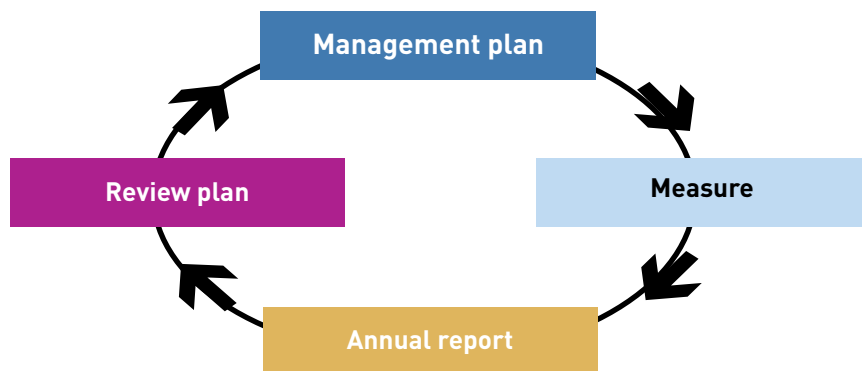


Cr Carlyne Hardwick

St Ives Ward
chardwick@kmc.nsw.gov.au

Councillor Hardwick has resided in St Ives for 37 years. Having owned and operated various successful businesses during the past 39 years, she is currently employed in the local retail sector.

Planning framework



How Council decisions are made

Council meetings

Council meets to debate and make decisions about issues that affect Ku-ring-gai and its people. Under the *Local Government Act 1993* there must be at least 10 meetings each year. The public is welcome and invited to attend these meetings and may address Council. Most decisions are made at these meetings, which are generally held in the Council Chambers every second and fourth Tuesday of the month at 7pm.

The Mayor chairs the meetings in accordance with Code of Meeting Practice. The General Manager and staff prepare reports and make recommendations for the consideration of Council. Council staff are also present to provide advice and record the decisions, known as minutes.

The Mayor and councillors can also raise matters to be debated at meetings, through Mayoral Minutes, Notices of Motion and Rescission Motions. A decision is made when the majority of councillors votes for something to occur. When motions are adopted, Council staff undertake the necessary actions to implement the decision of Council. When motions are lost, no further action is taken on the matter.

Community reference committees

Ku-ring-gai Council values the contributions of individuals and community representatives. It has sought to further involve and collaborate with residents by establishing reference committees. These committees assist in Council decision-making by providing advice and recommendations for action. The groups are an important link in Council's communication strategy with the community and are supported via other community consultative methods. In addition, there are other reference groups, technical panels and associations to which Council staff contribute to facilitate open and accountable government.

Ku-ring-gai Council has four reference committees:

- Sustainability Reference Committee
- Community Reference Committee
- Heritage Reference Committee
- Open Space Reference Committee.

Each committee provides a mechanism by which interested residents and experts can play an active role in the formulation of Council policy, direction and practice. The groups play an important role in shaping the future of Ku-ring-gai in relation to community services and events; management of natural areas, sport and recreation; conservation of Ku-ring-gai's heritage; climate change; strategic planning; reporting and public policy.

Monitoring organisational performance

The performance of Ku-ring-gai Council is monitored quarterly through Management Plan and budget reviews and annually as represented by this report. These reports are presented to Council for comment and adoption. The quarterly reviews include:

- report on the key objectives set out in the Management Plan
- progress toward achievement of performance indicators
- progress of current projects
- financial details and statements of investments
- progress against the NSW Department of Local Government's "health check"
- integration of the Global Reporting Initiative (GRI) guidelines that improve transparency and allowed for benchmarking against other organisations promoting best practice
- report on community satisfaction through surveys, which provides important information to develop and guide current and future programs and services.

Community involvement

Council acknowledges the importance of good governance in an environment where a QBL approach (discussed earlier) is essential. The QBL approach facilitates delivery of high-quality services to residents who increasingly wish to engage in their role as citizens as well as Council's customers.

The focus on good governance means Ku-ring-gai Council has a strong commitment to engaging its community in order to shape decisions and gather feedback on services, projects and planning.

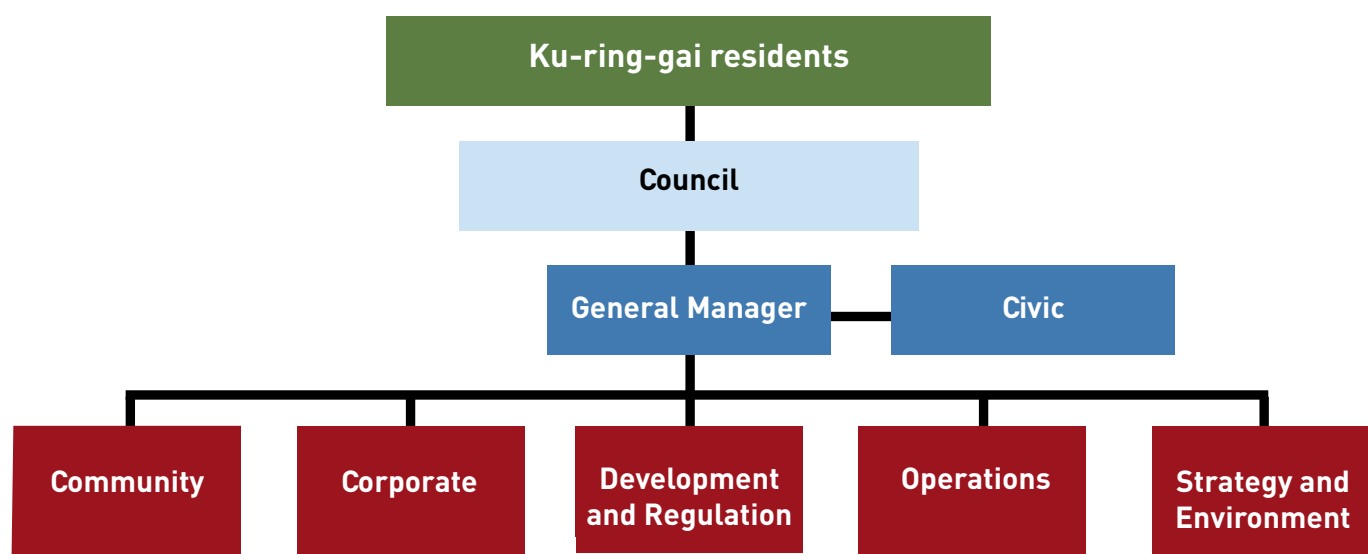
In recent years, Council has consulted with the community on the development of a sustainability plan which underpins a 20-year Community Strategic Plan, planning for each of the six town centres, various Plans of Management as well as the development of a Community Facilities Strategy. These are among a range of projects that direct services and capital works.

Council's formal consultation policy guides its work and ensures that all consultation is equitable and accessible. As such, it engages the community in a range of ways, including through:

- increased communication and reporting
- e-registers, including online forums such as web surveys and polls
- community meetings, forums and information sessions
- four reference committees that bring together local resident experts, academic and professional representatives
- summits and other "roundtable" opportunities.

While undertaking consultation builds trust with our local community, it remains clear that using the feedback gathered through consultation – for both long-term planning and short-term project delivery – is critical to the success of future consultation.

Organisation structure



Human resources

Summary

An important milestone was the full implementation of the Ku-ring-gai Council Skills, Performance, Remuneration and Rewards Agreement 2007. The Agreement contained two key components: a new salary system and a new performance assessment system.

Under the new salary system, each position in Council was evaluated and allocated a salary band using the Ku-ring-gai Council Position Evaluation Criteria. In July 2008, all employees were notified of the new salary band attached to their position, confirming their current salary rate.

The first round of performance assessments under the 2007 Agreement took place between 1 July and 30 September 2008. A review of the Performance Agreement and its application was carried out during early 2009. The Joint Consultative Committee provided input, as did managers, directors, union representatives and individual employees. Following the review process, an updated Ku-ring-gai Council Skills, Performance, Remuneration and Rewards Agreement 2009 was drafted and discussed. Of great importance in the 2009 draft is the increased emphasis on training and development and the proposal to register it as an enterprise agreement in the Industrial Relations Commission of NSW.

Regional cooperation

Until recently, there was not a great deal of cooperation between councils adjacent to Ku-ring-gai on human resources (HR) matters – despite significant regional collaboration on matters such as procurement and the natural environmental. Regional relationships are important as they often bring cost savings and new learnings to Council.

As a result of a research project undertaken in conjunction with Macquarie University which sought to investigate how NSW councils collaborate on HR matters, a number of initiatives were undertaken.

In May 2009, a joint steering committee was formed and a presentation given at the Skills Expo to attract people to employment in local government. Participating councils shared the cost. Council considers it critical to develop a reputation as an employer of choice in order to attract and retain talented staff.

A second project involved the Northern Sydney Region of Councils and Shore Region of Councils. A common set of questions was developed for inclusion in each council's next employee opinion survey. These questions will facilitate benchmarking among the 10 councils on a range of issues fundamental to employee engagement and satisfaction. Ku-ring-gai will run its next employee survey in October 2009.

Further benchmarking projects are being planned for the coming 12 months.

Workforce planning

The draft of Ku-ring-gai Council's first Workforce Plan was completed in June 2009. Key workforce risk management strategies continue to be identified and incorporated as this draft document evolves.

The implementation of recruitment, training and OHS modules within a new HR information system will greatly assist in these planning processes, as will the development and implementation of e-learning programs for staff.

Council's Learning and Development Policy, Orientation and Induction Policy and Recruitment and Selection Policy and Procedures are examples of the policies in place to ensure that Ku-ring-gai attracts, selects and retains talented staff.

In 2009/10, a new program, the Workforce Talent Program, will provide a strategic and longer-term framework for managing and enhancing employee talent within Council. While an annual Training Program has been in place for a number of years, the Workforce Talent Program is expected to bring greater focus and cohesion to staff development. It is designed to underpin career and succession planning that will be important future components of Council's Workforce Plan.

Occupational health and safety and injury management

During 2009, Council continued its development of an occupational health and safety (OHS) management system. Two positions were recruited to fill the newly redesigned positions of Health and Safety Coordinator and Return to Work Officer. A Safety Officer is scheduled to commence at the Works Depot in October 2009.

Key areas that are currently being addressed include:

- reviewing a range of policies and procedures to ensure that OHS issues are addressed within a systematic framework
- adopting an online system to provide a Hazardous Substance Register and other information needs
- developing and standardising high-priority safe work method statements for specific tasks
- implementing an online training management system
- implementing an online OHS management system
- reviewing and implementing Workplace Inspection Checklists and schedules

- developing a new quarterly reporting framework

- trialling an annual health surveillance program for skin cancer for all outdoor staff

- continuing to use the Local Government Training Institute as the ongoing provider of a wide range of high-standard OHS training.

These initiatives began to be implemented in response to the increased need for OHS planning tools highlighted by the 2009, H1-M1 influenza pandemic. Council expects that another 12 months will be needed to prepare most of the documentation for the OHS management system.

A comprehensive refresher training program will be developed to ensure that staff and managers are aware of their responsibilities and obligations under the Occupational Health and Safety Act. Council will then be well placed to review the new OHS management system – both as part of its ongoing continuous improvement process and in response to anticipated legislative changes as the current state-based OHS framework changes in line with the planned new national OHS Act scheduled for 2011.

Celebrating equity and diversity

In 2009 the Equal Employment Opportunity (EEO) Committee developed a new EEO Management Plan which incorporates many of the strategies identified in the National Framework for Women in Local Government. The plan seeks to ensure that skilled and talented women have equal access to positions at all levels of local government.

Council's new Orientation and Induction Policy includes issues relating to EEO, anti-discrimination and workplace harassment and bullying principles. New employees are given information aimed at keeping the workplace free of bullying and ensuring a safe and comfortable working environment for employees.

The new Recruitment and Selection Policy and Procedures emphasises that all positions within Council are to be filled by a merit-based application process. Fairness, equity and anti-discrimination are the key principles which underpin the recruitment process.

On-line training resources, covering cross-cultural communication and working with interpreters, were purchased and made available to all staff. Council participated in the Women@Council Mentoring Program and provided valuable learning opportunities for women working in local government.

People management

Staff

Council's workforce at the end of June 2009 was 458 employees, consisting of 398 full-time and 60 part-time staff. There were 369 casual staff with the majority working in the community services, operations and strategy areas. There are 28 managers across the organisation, five of whom are female.

There were six trainee positions including an apprentice electrician and nursery officer and four undergraduate student placements across planning, sustainability and architecture. Council also has 88 people with more than 10 years of service; 32 with more than 20 years; and 16 with more than 30 years.

	Full time	Part time	Casual
Civic	7	1	0
Community	73	32	323
Corporate	49	6	1
Development and Regulation	67	9	3
Operations	172	1	6
Strategy	30	11	36
Total	398	60	369



Senior management team



John McKee General Manager

John holds a Bachelor of Business and is a member of the Local Government Managers Association. He has worked in the financial and corporate service areas of local government for 18 years. Prior to his appointment as General Manager in March 2006 he was Council's Director Finance and Business for five years. Previously he worked at Parramatta City Council where he held a number of senior finance roles.

As General Manager, John implements the decisions of Council's elected representatives and is responsible for the day-to-day management of Council as a corporate organisation. The major functions John covers in the Civic Management team include mayoral and councillor support; Internal Ombudsman functions including complaint handling, investigation and internal auditing; and other administrative functions for the Council including legal matters and media liaison.



Janice Bevan Director Community

Janice joined Ku-ring-gai Council as the Director Community Services in 2000. Responsibilities at the time included libraries, child care, children's and youth services, community facilities, aged and disability services, leisure services and cultural development. While retaining these original responsibilities, the Community directorate has now expanded to incorporate festivals and events, communications and media liaison, customer service, the management of sports fields, tennis courts and golf courses, and the delivery of recreational programs to the community.

Janice has extensive experience in local government in the disciplines of library management, cultural planning, communications and marketing. She has also held positions on regional organisations of councils representing libraries and cultural development. Janice's formal qualifications include degrees in library and information science and art history, along with masters studies in cultural and media policy.

The focus for the directorate for the coming years will be to work closely with the Strategy directorate in planning for new community facilities, including libraries, community and children's centres and new sports and recreational facilities.



John Clark Director Corporate

John holds a degree in business and has worked in local government for 20 years in particular in the area of finance. Previously John was employed as Finance Manager at Ryde City Council and after commencing with Ku-ring-gai as Finance Manager in November 2005 was appointed to the role of Director Corporate in February 2007.

Council's Corporate directorate is responsible for the provision of internal services for the organisation and statutory information to the community, State Government and other legislative bodies. The directorate incorporates six areas of responsibility including: finance, information technology and telecommunications, governance, human resources management, records and land information services.

Some of the major projects the Corporate directorate will focus on in the future include: improving financial reporting and further development of Council's long term financial plans, implementing a revised performance assessment system, major upgrades to some of our corporate information management systems and continuing to review and develop Council's policies. In addition to these projects the directorate is seeking to enhance our technology in terms of computer hardware, software and telecommunications, and continually improve our customer service delivery from an internal and external perspective.



Michael Miocic Director Development and Regulation

Michael holds a degree in town planning and has over 20 years experience in development assessment, regulatory services, strategic planning and planning and environmental law. Michael joined Ku-ring-gai Council in 2003 from Woollahra Council where he held the position of Manager Development Control since 1996. Michael has also previously worked as a town planner with Sydney City Council and has seven years experience in the private sector as a planning consultant.

The functions of the Development and Regulation directorate are varied and take in development assessment, including specialist heritage, engineering and landscape input; Part 4A certification; building certification; management of Land and Environment Court appeals; compliance and enforcement; ranger services; companion animals management and activity applications under section 68 of the Local Government Act.

The focus of the directorate over the coming years will be to build on the substantial improvements brought about in development assessment and appeal management processes, introduce electronic DA lodgement and reform the operations of the compliance and regulation section. A key focus will be to ensure the assessment, compliance and regulatory areas of the directorate are prepared for the challenges of increased development and related compliance activity arising from the town centres and comprehensive local environmental plans.

Council, in partnership with the Federal Government and the local community, purchased the final piece of private land adding to the largest stand of Blue Gum High Forest, a critically endangered ecological community. Staff also commenced one of the highest resolution vegetation mapping projects by any local government authority in Australia.



Greg Piconi Director Operations

Greg is a qualified civil engineer and also has a postgraduate diploma in management. He has had extensive experience working for State Government agencies in areas including road and engineering, civic and major capital works. Greg joined Ku-ring-gai Council in 2001 from Ashfield Council, where he held positions as Works Manager and later Executive Manager Engineering Services. His experience in policy development was recognised by Statewide Insurance for an Award of Excellence resulting in a policy being used as a template for other councils. Greg has used this experience to design policies for road, footpath and drainage maintenance works at Ku-ring-gai to help minimise Council's risks to claims and changes to the civil liability legislation.

The Operations directorate covers all the operational roles of road, footpaths and drainage maintenance, management of Council's fleet and plant, maintenance of Council's buildings, management of Council's waste and recycling collection, maintenance of open space assets and bushland areas, traffic management and construction of Council's capital works projects. Over the next few years, the Operations directorate will be focusing on the improvement of work practices, providing better customer services, identifying ways to ensure our activities are more sustainable and delivering more capital improvement works particularly with the proposed new facilities as specified in Council's Section 94 plans.



Andrew Watson Director Strategy and Environment

Andrew has qualifications in town planning, local government management and dispute resolution. He joined Ku-ring-gai from the Department of Planning where he worked as Regional Director in South and Western Sydney and the Central Coast. Andrew brings extensive experience in planning, having worked in the private sector, and in local and state government in three states.

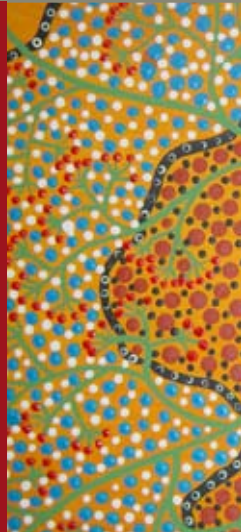
The Strategy and Environment directorate aims to provide cohesive long term planning for all Council's services, activities and facilities that take into account community needs, financial requirements and sustainability. Major function areas include urban planning, strategic asset management, section 94, open space acquisition, sustainability and corporate planning and reporting.

The directorate recently completed a Community Strategic Plan that outlines the direction of Council for the next 20 years. The draft builds on a two year visioning process that involved extensive consultation with the community. The draft is the first of its kind and will bring Ku-ring-gai inline with State Government requirements. The planning of facility renewal and long term financial planning for Council is also a high priority for next year.

Council has 88 people with more than 10 years of service; 32 with more than 20 years; and 16 with more than 30 years.

Perons Tree Frog





Civic leadership and corporate services

Year in review

• Council's first long-term Community Strategic Plan for Ku-ring-gai was prepared. The draft plan was built on input from the community over the past two years. It sets the direction for the provision of Council services and programs for the next 20 years.

• The community was kept well informed through a range of communication channels: the quarterly *Ku-ring-gai Update* newsletter, a monthly e-newsletter, a weekly advertisement

on page eight of the *North Shore Times* and daily updates of the website.

• The *Water for Life* campaign, funded by a NSW Government grant, was implemented. Ku-ring-gai residents are leading the uptake of water efficiency rebates for Sydney metropolitan councils.

• As part of the revision of the Hornsby Ku-ring-gai Bushfire Risk Management Plan, 480 people attended nine community BBQs over June and July 2009. This was the most successful program run in NSW.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/08	2008/09	Trend
Gov	Management Plan KPIs	%	76	84	87	89	87	Stable
Gov	Number of policies reviewed	No.	N/A	N/A	N/A	30	45	Increasing
Gov	Customer requests completed	%	99	99	99	98	98	Stable
Gov	Leadership Training Program	No.	N/A	2	8	12	10	Stable
Gov	Induction Program	No.	6	6	6	5	6	Stable
Gov	Full-time employee turnover rate	%	N/A	16.14	15.29	17.12	11.16	Decreasing
Gov	Rates of incident/accident including 'near misses' reported	No.	13	28	19	12	20	Increasing
Gov	Consultation surveys conducted	No.	N/A	13	28	19	12	Decreasing

N/A: not available

Key Performance Indicators

Based against the function areas

Function area	Management Plan KPI	Status
Governance	• 90% of Department of Local Government Promoting Better Practice review action plan implemented	Achieved
	• 100% of Freedom Of Information (FOI) requests processed within set timeframe	Achieved
	• 80% of requests to access publicly available information under Section 12 of the LGA are actioned within 10 working days	Achieved
	• 100% of statutory governance requests are completed within legislative timeframe	Achieved
Ombudsman service	• 100% of complaints referred to the ombudsman investigated and assessed within set timeframe	Achieved
Corporate planning and reporting	• 100% of reports are prepared and submitted within statutory timeframe	Achieved

Function area	Management Plan KPI	Staus
Information technology	• 100% of IT agreed project milestones completed	Achieved
	• 98% availability of IT systems	Achieved
	• 90% of service requests completed in set timeframe	Achieved
Land information	• 100% of land information project milestones completed within set timeframe	Achieved
	• 95% of section 149 certificates issued within set timeframes	Achieved
	• 98% availability of GIS system	Achieved
Human resources	• 5% reduction of lost time injury rate from previous year	Achieved
	• Staff turnover less than 20%	Achieved
	• 90% of training and development programs for direct reports implemented	Achieved
Customer service	• 80% of customer requests (CRS) processed within service standard	Achieved
	• 75% of CRS actioned within service standard	Achieved

Disappointments

The establishment of a formal structure to engage with key residents – the community reference committees – took many months following the appointment of Council. It took a number of Council decisions

to arrive at an agreed committee structure. Now operational, the community reference committees are making a real contribution assisting Council with policy and strategic planning.



Outlook

- The corporate planning area will begin integrating Council's many plans and policies into the corporate reporting system and, in turn, link these to staff work programs. This will assist ongoing reporting, facilitate future budgeting and improve transparency and accountability.
- Community consultation will continue to inform the direction of key projects. These projects include the development of a landscape master plan for St Ives

Village Green and a strategic plan for the future of the Ku-ring-gai Wildflower Garden, the Council Nursery, St Ives Showground and the green-waste tip along Mona Vale Road.

- The coming year will also see the implementation of a customer satisfaction survey, a review of the environmental levy and an internal staff survey.



CORPORATE PLANNING



Annual report

The 2007/08 Annual Report won two industry awards in recognition of its format, disclosure of information and style. These were a Bronze Award in the prestigious Australasian Reporting Awards and a Highly Commended for the RH Dougherty Communication Award for Reporting to your Community.

Draft Community Strategic Plan

Following the adoption of the Sustainability Vision in July 2008, a draft Community Strategic Plan was prepared. This plan sets the direction for Council until 2030 and was prepared jointly by the community, councillors and staff. It followed the Department of Local Government's Integrated Planning and Reporting reforms. It also drew from the Northern Sydney Regional Organisation of Councils Sustainability Plan and Sydney North Metropolitan Sub-regional Strategy.

The plan was formulated to guide Ku-ring-gai's journey toward a more sustainable society. It outlines long, medium and short-term objectives and targets linked to outcomes and performance indicators in the draft Management Plan 2009–2012. This is the first time Council's long-term strategies have been linked directly to the current Management Plan. This was undertaken in order to link the actions of Council and staff on a day-to-day level.

Management Plan 2009–2012

The Management Plan for 2009–2012, adopted by Council in July 2009, was prepared in conjunction with councillors, staff and the community. For the first time, the plan drew on the findings of the draft Community Strategic Plan and associated consultation as part of the Sustainability Strategy. To improve accountability across the organisation, work plans now link and relate to one or more of the objectives in the Management Plan.

CONSULTATION



Performance management

The introduction of a new performance management system has allowed Council to improve the tracking and reporting of its projects and policies. The system links all 39 functional areas to the adopted KPIs and outcome areas in the adopted Management Plan.

Staff received training for the new system is being integrated into current and future work practices. Now in its second year, the system is being increasingly used and broader applications are being investigated. These include its use as a performance tracking tool for the General Manager and directors, in the development of the General Manager's Report, and to track progress on adopted plans of management.

Community consultation

A formal consultation policy adopted by Council in July 2008 has helped to guide staff and ensure that consultation involving our community is equitable and accessible. By engaging with the community in a variety of ways, Council is building trust and placing residents and other community stakeholders at the centre of decision-making processes. This has been reflected in:

- increased communication and reporting on consultations, through website updates, one-to-one reports to participants and articles in Council newsletters
- maximising on-line opportunities such as web surveys and polls
- holding regular community meetings, forums, information sessions, summits and other "roundtable" opportunities
- establishing four reference committees that bring together local residents, experts and academic and professional representatives.

The policy and operational guidelines which provide the context for consultation can be found at Ku-ring-gai Council - Consultation Policy and Guidelines.

CONSULTATION



St Ives Village Green

Council has a commitment to complete Master Plans for all of its district parks. The St Ives Village Green in the heart of St Ives provides a range of facilities. The skate park, built in 1997, has become an important part of the Village Green, providing a social hub for young people. But it is clear that the skate park in its current form no longer meets the needs of skateboarders and BMX riders.

Council has begun the design process to replace the skate park. The new design will cater for BMX riders as well and incorporate the skate/BMX facility within a wider youth precinct. Community consultation has been a key part of this process. A forum was hosted where young people provided feedback on the features they would like to see incorporated in the new facility. A resident survey and community forum were also conducted, to ensure that local residents' views are considered. Key stakeholders, such as NSW Police, have been engaged and future consultation is planned with all stakeholder groups.

The key to the success of a new Master Plan for the Village Green rests with Council addressing the sometimes competing interests and requirements of residents and user groups. Council will need to work through these issues to ensure that the Master Plan meets the current and future needs of the local and broader community.

Understanding community support for a special rate variation

Council consulted with the community in May and June of 2009 to gauge the level of support for its application for a special levy to fund two important recreation projects: the redevelopment of the North Turramurra Recreation Area and the upgrade to West Pymble Pool. This funding approach was adopted on the basis of more than 20 years of community discussion of these projects.

A web and paper-based community survey was prepared in order to capture broad community comment. Surveys were made available in the libraries, at Council's customer service centre and at Festival on the Green.

CONSULTATION



Consultation

A household survey supplemented the community survey. From Council's residential rates database, 1,750 households were selected and invited to complete the survey. This built on extensive consultation previously conducted with residents and stakeholders for each of the projects, covering issues such as locations, facility mix, timing and community benefits.

The results showed that around 65 per cent of residents did not support a special levy to fund the new facilities. It is clear that the Minister for Local Government took the results from this consultation into account when determining Council's application.

St Ives Showground Precinct Options

In February 2009, Council hosted an "ideas forum" as the first step in what will be an extensive program of stakeholder consultation to develop options and opportunities for future use of the St Ives Showground, Wildflower Garden, Council Nursery and green-waste tip.

The forum brought together representatives of existing user groups including recreational, cultural, commercial and conservation groups. The purpose was to engage key stakeholders early in the process of developing options for various sites in the precinct.

Based on the forum, staff input and technical and scientific knowledge, Council staff developed a series of options for each site. These options were designed to maximise opportunities for existing user groups, provide new opportunities for active and passive recreation, create new cultural and event spaces, and develop opportunities for multi-use space.

Each option also took into account the important biodiversity and heritage considerations of the area. They were presented to Council's Planning Committee and to existing and potential stakeholders at a series of community meetings. Feedback on the options is currently being considered by Council staff and the options will continue to be refined with the community and landowners.

It is clear that community and stakeholder feedback will contribute greatly to the development of future options for the area.

GOVERNANCE



Corporate governance

The Department of Local Government Better Practices review process continued throughout 2008/09 with many policies updated. These include Code of Meeting Practice, Conflict of Interests, Gifts and Benefits, Debt Recovery and Rates Hardship. Other internal policies were also developed or updated such as Child Protection, Issues and Grievances, Learning and Development, Orientation and Induction and Recruitment and Selection.

The policy framework set up through the policy review process which commenced 2007 provides for policies to be controlled, monitored and updated in a timely manner. As a result of the significant amount of work done on development and renewal of policies, Council was extremely well prepared for the recent Department of Local Government review.

Office of the Internal Ombudsman

This office has responsibilities across the organisation, mostly in terms of the independent review of administrative processes via the work of the Internal Ombudsman and the Internal Auditor. These responsibilities are supported through a number of functions:

Investigations/complaints management – The office is responsible for investigating allegations made against staff members of breaches of Council's Code of Conduct and related policies. This function also manages complaints about Council's adherence to administrative processes and provides assistance with detailed and protracted customer service complaints.

Internal audit

The internal audit function is integral to the workings of the Office of the Internal Ombudsman. The office has a three-year internal audit plan based on materiality and risk, which is currently on track. A more formal process of planning and reporting was also implemented during the year.

The office is setting up an Internal Audit Committee consisting of councillors, staff and two independent community members, to safeguard independence in the internal audit function. This committee is to be formed during 2009/10.

GOVERNANCE



Prevention of fraud and corruption

This function consists mainly of providing training and creating and updating policy. During January to July 2009, the office provided induction and refresher Code of Conduct training to all Council staff who were due for training (approximately 90 per cent of all staff).

The training was also provided to members of the newly formed reference committees. The office has created or consulted on a number of policy additions and alterations, including internal reporting, protected disclosures, gifts and benefits and conflicts of interest.

Probity and risk – The office provides probity advice to all areas within Council on request and where there are identified risks regarding fairness and equity. Risk is assessed for all internal audit activity within the organisation and the office monitors the levels of risk management required on an ongoing basis.

Information technology

The replacement of computer servers in December improved the performance of several corporate systems. It also reduced hardware maintenance costs by approximately \$30,000. Desktop PC and printer replacements were also carried out on time and with minimal disruption.

The electronic document management system used by Council, TRIM, was successfully upgraded in March 2009, supporting our commitment to meeting our records management obligations. Following the upgrade, further work was done to address the large amounts of information stored on network drives.

February saw the release of a tender for the replacement of Council's GIS. Evaluation of the tender is continuing, with implementation planned for 2009/10.

CUSTOMER SERVICE



Customer services

During the year, Council saw a change in the way customers are choosing to communicate with us. We noted a steady growth of emailed and faxed requests for services as well as an increase in the number of phone calls received. A peak was identified in September 2008, generated by interest in the Council elections.

During the year, Council reviewed and adopted a new Service Standards Policy. All employees have been trained on the new standards and have readily adopted the motto "I provide quality service". The Service Standards complement and enhance Council's high quality of service delivery.

Uniforms

Uniform Open Day was held in March 2009 with great success in the uptake of uniforms by staff.

Banners

Six new banner spots for Council's use have been made available. Outdoor banners have proven to be one of the most effective forms of communication. These sites are:

- Roseville RSL
- Kissing Point Road car park, Turramurra
- William Street, Turramurra
- Cowan Road, St Ives
- Memorial Avenue, St Ives
- Millewa Avenue, Wahroonga.

Posters

The Customer Service foyer on Level 4 of Council Chambers has been made available for exhibitions, notifications and promotions, such as the Australia Day promotion and Biodiversity Week. The television in the foyer can also be used effectively to help promote awareness of a particular topic or event.

COMMUNICATION



Communications

Council's communications program aims to keep the community, staff and councillors informed about important issues, Council services and events. It focuses on making information accessible to everyone and fostering a positive image of the organisation.

The Ku-ring-gai Update, Council's community newsletter, was produced in July, October, January and April and distributed via the rates notice, libraries, Council chambers, retirement villages and local shopping centres. Audio editions were sent to residents subscribed to the Vision Australia Database. Large print and text only versions were also produced. All editions are available on the Council website.

Other strategies to keep the community informed included:

- producing and distributing Ku-ring-gai E-news, a monthly e-newsletter sent to over 800 residents who subscribe through the website
- producing graphic design materials such as brochures, posters, fliers, postcards and banners
- updating Council's website on a daily basis and enabling residents to request a Council service online, 24 hours a day
- issuing media releases to local, state and national media as required
- continuing to post Council's weekly advertisements on page 8 of the North Shore Times along with various advertisements in other local and cultural publications
- hosting community information stalls at local fairs and shopping centres, which allow residents to meet with councillors and access community information.

Internally, a staff newsletter was launched in May 2009 to keep staff informed about key organisational news. Populating the newly implemented staff intranet was a focus, to improve communication and efficiency across the organisation. An intranet for councillors was also introduced to provide them with easy access to key documents and resources.

The General Manager's Report also kept councillors and staff informed of Council achievements and activities and a program of monthly lunchtime seminars provided learning and networking opportunities for staff.

COMMUNICATION



Sponsorship

Council attracted over \$46,000 in sponsorship for events and programs.

Council also gave approximately \$30,000 in sponsorships to other organisations this year. Sponsorship, under the terms of the policy, is now sought for all major Council events.

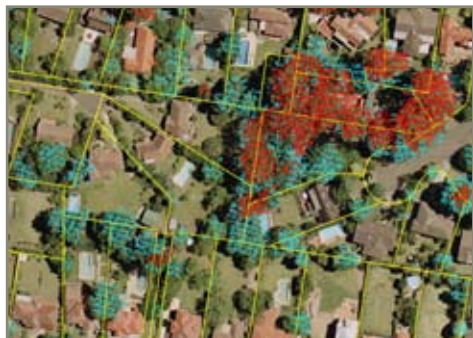
Major sponsorships received included:

- Safe Party Pack road safety promotion by Woolworths Pty Ltd
- Twilight Concert in October 2008 by Keith Soames Real Estate and LSV Productions
- Australia Day Concert by Century 21, Active Kidz/Mannatech, North Shore Times, Northside Courier
- Festival on the Green by LSV Productions, St Ives Shopping Village, LSV Productions, Century 21 and North Shore Times

Major sponsorships granted by Council included:

- Carols in the Park
- Ku-ring-gai Philharmonic Orchestra
- North Shore Business Awards
- National Trust Heritage Week
- Ku-ring-gai Garden Festival.

LAND INFORMATION



Land information (GIS)

Council uses a geographic information system (GIS) to manage and analyse geographically referenced information. During the year GIS supported the development of a number of new layers and programs. All cadastral and zoning layers were updated as a result of 92 new subdivisions being registered. There were 203 State Survey Marks recorded.

The following new GIS layers were added:

- NSW Department of Transport bus stops
- threatened and non-threatened flora and fauna
- NSW DECC native vegetation of south-east sites
- NSW Maritime vegetation (Sydney Harbour Foreshore – aquatic and terrestrial)
- historic aerial photos – 1947 and 1972
- flying fox voluntary conservation agreement
- draft Local Environmental Plan (Town Centres) 2008
- historic zoning – County of Cumberland Planning Scheme 1961

- exempt properties under the SEPP Exempt and Complying Development Code (2008).

The following new software programs were developed:

- automated site development constraints maps
- a trails search tool covering walking tracks, fire trails and tracks, and horse riding trails and incorporating photographic images
- Biobase, a flora and fauna analysis tool.

Property information and land titles

In 2008/09, 111 Torrens, 31 Strata and one Community Title Subdivisions were registered at the Department of Lands. This resulted in the creation of 139 new allotments and 991 residential units. All Proclaim records were updated accordingly.



Angophora hispida buds

Council received two awards for the 2007/08 Annual Report in recognition of its format, disclosure of information and style. A Bronze Award in the prestigious Australasian Reporting Awards and a Highly Commended for the RH Dougherty Communication Award for Reporting to your Community.

2



Built environment

Highlights

- Median processing times for development applications were reduced by seven days.
- The ongoing program to replace Council's six cylinder vehicles with more fuel-efficient four cylinder vehicles continued throughout the year.
- An RTA Road Safety Action Plan was completed to improve community road awareness.
- A total of 3,400 trees were planted in 29 parks and 96 streets throughout the area as part of the Canopy Replenishment Program.
- Over \$5 million worth of road works were completed.
- All road and footpath programs were completed for 2008/09.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/08	2008/09	Trend
Gov	DA median processing time	Days	78	44	38	45	38	Decreasing
Soc	Identified Aboriginal heritage sites	Sites	67	69	92	92	92	Stable
Soc	Non-Aboriginal heritage sites	Sites	700	700	711	711	711	Stable
Env	EPA registered contaminated land sites	No.	3	3	3	3	3	Stable
Env	Waste kg/resident	kg	187	189	193	202	199	Stable
Env	Recycling kg/resident	kg	273	287	295	316	309	Stable
Env	Noise complaints	No.	404	479	648	172	693	Increasing
Econ	Roads upgraded	\$	3,879,334	4,679,845	5,038,458	4,644,430	5,850,000	Increasing

Key Performance Indicators

Function area	Management Plan KPI	Status
Engineering services asset maintenance and management	• 85% of building maintenance program completed	Achieved
	• 10% improvement in the condition of Council's building assets	Achieved
Infrastructure Design and Construction	• Increase 10% of recycle material in operational projects	Achieved
	• 90% of capital works project milestones are completed as per program	Achieved
	• 90% of infrastructure levy project milestones are completed as per program	Achieved
	• 90% of environmental levy project milestones are completed as per program	Achieved
	• 90% of stormwater charge program implemented within set timeframe	Achieved
Fleet maintenance and management	• 5% reduction of fuel consumption by passenger fleet	Achieved
	• 5% reduction of fuel consumption by operational fleet	Achieved
Traffic and transport	• 90% of road safety program completed within set timeframe	Achieved
	• 90% of traffic facilities program completed within set timeframe	Achieved
	• 25% compliance with transport accessibility standard	Achieved

Function area	Management Plan KPI	Status
Development assessment	• Median processing times for all applications is 60 days	Achieved
	• 70% of applications have a processing time of 50 days	Achieved
	• Land and Environment Court costs do not exceed budget	Not Achieved
	• Number of undetermined development applications less than 450	Achieved
	• Median processing times for express assessment is 30 days	Achieved
Regulation and compliance	• 90% of construction certificates are processed within 14 days	Achieved
	• 80% of residential flat buildings comply with fire safety standards	Achieved
Waste management	• 60% diversion of waste from landfill	Achieved
	• Below 4% contamination by weight for dry recyclables and green waste	Achieved
	• 95% compliance with Landfill Environmental Management Plan	Achieved
Park maintenance	• 80% of park maintenance programs complete	Achieved
	• 10% improvement in the condition of Council's playgrounds	Achieved
Sportsfield maintenance	• 80% of sportsfield maintenance programs complete	Achieved
Tree maintenance	• 80% of tree maintenance programs complete	Achieved
	• 10% of proactive tree maintenance program completed	Achieved
Strategic Asset Management and Services	• 90% of strategic asset management project milestones completed within timeframes	Achieved

Disappointments

Land and Environment Court costs to the end of June amounted to \$1,322,350 and exceeded the revised full year budget of \$1,110,000. This is attributed to increased legal costs associated with a number of highly complex appeals largely outside Council's control. However, this amount was offset by \$210,500 in recovered legal costs, taking the balance to \$1,111,850.



Outlook

- An upgrade is planned to the intersection of Bobbin Head Road and Burns Road, North Turramurra.
- A stormwater outlet protection channel and filter is planned for the Alan Small stormwater harvesting project.
- The Environmental Levy program will be reviewed to identify the benefits and to determine whether to continue it in the future.



DEVELOPMENT



Development assessment

The department determined more than 1,500 applications in 2008/09, 20 per cent less than in 2007/08.

More than 70 per cent of development applications (DAs) were assessed within 50 days of lodgement. The net median processing time for all DAs, Section 96 applications and Section 82A Review applications for 2008/09 was 38 days – a reduction of seven days from the 45 days reported in 2007/08.

During 2008/09, 39 appeals were lodged with the Land and Environment Court (LEC). The LEC costs to the end of June 2009 were \$1,322,350, which exceeded the revised full year budget of \$1,110,000. This is attributed to increased legal costs associated with a number of highly complex appeals largely outside Council's control. However, this amount was offset by \$210,500 in recovered legal costs, taking the balance to \$1,171,850. This is \$35,202 over the total costs of \$1,136,648 for the previous 2007/08 financial year.

A notable achievement was the high success rate of appeals. In more than 80 per cent of these proceedings, Council's original position was validated and substantial amendments were made, leading to improved environmental outcomes.

A comprehensive review was completed of two projects that are being determined by the Department of Planning. These are the John Williams Hospital site and the Wahroonga Estate redevelopment.

Council's Development and Regulation department also worked with the NSW Nation Building and Jobs Plan Taskforce to help administer infrastructure projects funded by the Nation Building Stimulus Plan. These projects mainly involve schools and social housing. Many primary schools have received, or will receive, funding for a new hall, library, shade structure or classroom upgrade, and both government and non-government schools are eligible.

DEVELOPMENT

Administration

Council's administration area provides support to development assessments and compliance and regulation.

Projects supporting development assessments include:

- improving our handling of bonds, refunds and bank guarantees and our tracking process for LEC appeals
- implementing electronic referrals to councillors
- reviewing standard titling configurations for all documents created by the department and stored in Council's electronic records management system
- finalising processes to enable lodgement of DA documents in electronic format
- using new software to improve efficiency and allow onscreen calibration, electronic stamping and annotation of DA documents
- providing access to DA documents via the internet.

Projects supporting compliance and regulation include:

- implementing new processes resulting from amendments to the NSW Housing Code
- improving tracking for notifications of applications completed by private certifiers
- training compliance and regulatory staff before the upgrade of Council's electronic record management system
- developing procedures within our corporate system, Proclaim, for processing tasks relating to annual fire safety, environmental health and Section 68 applications
- investigating the procurement of IT hardware for our environmental health team to use on-site. This would give the team access to online information, increasing their efficiency and decision-making ability while they are undertaking inspections

DEVELOPMENT



Engineering services

Council's engineering assessment team provide referrals for a range of DAs and have contributed on strategic matters such as the Public Domain Manual and the draft Local Environment Plan (Town Centres) 2008 (LEP) and the draft Development Control Plan (Town Centres) (DCP).

Works undertaken in 2008/09 included civil construction associated with a 57-lot subdivision in Bobbin Head Road, North Turrumurra. Engineering services were also sought for works at a number of schools for which the consent authority is the Nation Building Taskforce.

To assist our clients with engineering aspects of their DAs, an Engineering Guidelines package was prepared, giving information on such matters as drainage easements, water sensitive urban design, subdivisions and waste management.

Landscape assessment

Council's landscape assessment team was involved in a number of successful LEC cases in which landscape, heritage and environmental concerns were key issues. Cases concerned 37 Burns Road, Wahroonga; 27 Miowera Road, North Turrumurra; 97 Douglas Street, St Ives; and 21 Vale Street, Gordon.

The team developed detailed guidelines explaining the landscape and environmental requirements for DAs. These guidelines will be developed into a brochure to help applicants understand these issues when lodging DAs.

The team provided detailed comments and assisted Council's strategy and environment department with the review and development of the landscape, tree and vegetation provisions within the draft Town Centres LEP and DCP.

An ecological assessment officer joined the team to provide specialist assessment of development proposals concerning impacts on bushland, threatened ecological communities and species, and to provide advice to the department in general on these matters.

COMPLIANCE



Heritage

During the year, over 100 DAs relating to heritage items were determined within 60 days. For applications not approved and subsequently appealed to the LEC, support was given to Council's decision by emphasising the significance and value of heritage conservation.

Development compliance

The year saw strong demand for development compliance regulatory work with 724 calls for assistance. This is attributed to the shift of site supervision from Council to private certifiers. Council officers have been required to administer all environmental conditions of consent for DAs.

Eighty-eight orders under the Environmental Protection and Assessment Act were issued, an increase of 26 on the previous year.

Six compliance matters were determined in court, all of which had successful outcomes with Council's regulatory actions being upheld.

Public health services

Environmental health officers undertook inspections of 336 food outlets in 2008/09.

The officers have prepared newsletters and information brochures for distribution to the businesses. The newsletters inform proprietors of changes in legislation, advice regarding safe food handling and general updates on industry trends.

Currently, Council has 37 premises authorised to provide outdoor dining facilities, generating a yearly income of more than \$25,000.

Over 400 requests were made for investigation of environmental health concerns. Generally, the concerns related to noise from air conditioning units, sewage and stormwater leaks. Thirty-eight notices were issued for clean up and prevention of pollution.

COMPLIANCE



Animal control

Companion animal management activities included the continuing drive to achieve high registration rates. By year end the registration rate was 90 per cent.

A total of 774 separate matters were lodged for investigation concerning dogs and cats. Barking dogs remained the greatest nuisance, with over 260 separate complaints. In the reporting year 175 roaming dogs were collected.

Parking and traffic

Saturday parking patrols were increased in a direct response to increased traffic issues, especially around sporting venues and local shopping centres.

Research on the most appropriate hand-held infringement devices was conducted, with staff undertaking trials of technologies. In March, the decision was made to proceed with Database Consultants Australia as the preferred supplier.

Area rangers

Proactive campaigns to check load restricted routes were routinely conducted throughout the area, resulting in a general improvement in compliance rates.

A Builders Information Kit was produced for distribution to all builders in the area. It contains relevant information about local laws and policies, with particular emphasis on environmental controls and a set of frequently used application forms for activities associated with building.

Complaints regarding noxious weeds on private properties resulted in the issue of 60 orders, an increase of 28 on the previous year. Regulatory activity in regard to unauthorised advertising and offences under the Impounding Act increased, resulting in over 70 formal actions.

COMPLIANCE



Building unit

The private sector continues to dominate the supervision of building sites within the Ku-ring-gai area. Council controls just 17 per cent of the building sites within its area. This presents many issues in respect of compliance and the general lack of understanding by the community on the role of certification. In an attempt to address the imbalance, a flyer was developed and distributed promoting Council as a service provider for certifying authorities.

During the year, Council conducted 221 inspections for swimming pool safety fences, resulting in the issue of 88 orders for works to be undertaken to ensure compliance of barriers with the Swimming Pools Act.

Emergency management

Closure of F3 and Old Pacific Highway transport corridors

At the Northern Sydney Area District Emergency Management Committee in June, the problem of dehydration of stranded motorists resulting from closure of the F3 and/or Old Pacific Highway was discussed and partially resolved. Responsibility for storage, distribution and funding was determined in consultation with the Ministry of Transport. In addition, the RTA is currently constructing 17 contra-flow points to enable movement of vehicle traffic to reduce congestion resulting from motor vehicle accidents or smoke from bushfire closing access along these transport corridors.

New Rural Fire Service (RFS) Fire Control Centre (FCC)

Construction of a new Fire Control Centre at the old Berowra toll gates is being finalised. It is anticipated that the centre will be ready for occupancy in October 2009. It will accommodate officers from the NSW RFS Hornsby Ku-ring-gai District. The building will provide training and operational rooms for emergency management. The FCC is funded jointly by the NSW RFS, Hornsby Shire Council and Ku-ring-gai Council.

ENGINEERING SERVICE



Emergency management

Ku-ring-gai State Emergency Services (SES) Headquarters

In 2007, an SES working party was established to investigate options for the permanent accommodation of SES officers. In November 2008, Jeffery and Katauskas was commissioned to undertake geophysical and geotechnical investigation in areas to the west and south of the Ku-ring-gai Volunteer Bush Fire Brigade (KVBFB) building. In March 2009, the SES working party concluded that reconstruction of the KVBFB building should coincide with the new SES building to take advantage of economies of reconstruction and optimise usable land area. In April 2009, Council engaged an architect to prepare conceptual plans and elevations for the new buildings. Demolition works commenced in June 2009.

Engineering services and asset maintenance and management

During the year, the Building Maintenance Program saw over 264 jobs completed, 12 deferred, 5 not required and 14 placed on hold.

The civil maintenance section worked steadily on road and footpath maintenance activities. During the year, the teams completed 2,841 square metres of asphalt footpath; 2,145 square metres of concrete footpath; 1,318 square metres of road shoulders; 903 square metres of patching; 214 metres of kerb and gutter; and 9,267 metres for pothole repairs.

Recycled materials

On average, Council uses 35 tonnes of road base per month. The civil works section sources recycled road base, which saves approximately \$3,000 per annum.

Following maintenance activities, 546 tonnes of concrete and 783 tonnes of asphalt were separated and recycled by external providers.

INFRASTRUCTURE



Fleet maintenance

During the year, Council replaced nine six cylinder fleet vehicles with four cylinder diesel vehicles, which are more fuel efficient.

A total of 34 passenger cars were replaced and one additional car was bought, within budget. All programmed operational plant was also replaced within budget.

Engineering design and projects

All road and footpath programs were completed for 2008/09.

Footpaths were constructed on Junction Road, Wahroonga near the F3 freeway overbridge. Work began on a shared path on Lady Game Drive, (Deburgh to Ryde Road). However, further investigation and design of a cycleway along Lady Game Drive is required due to the difficult topography of the area.

Road rehabilitation and Infrastructure Levy works were completed within targets, along with all minor drainage works. The design of the Alma Street and Station Street drainage project was completed and a contractor selected.

Traffic management

Council's Traffic and Parking Policy was reviewed and updated following extensive consultation with internal and external stakeholders, including the RTA.

Council's position on resident parking schemes was reviewed. Existing arrangements were retained, under which each situation is considered on its merits for possible parking restrictions. Council's position is consistent with RTA guidelines.

A report on the Wahroonga traffic and parking study was completed following three community stakeholder meetings and public exhibition. After considering the responses, Council resolved to change parking time limits in the car park on Coonanbarra Road, Wahroonga and consider introducing additional timed parking restrictions in several streets around Wahroonga village centre.

ENVIRONMENTAL LEVY



Traffic management

Ninety-five traffic issues were referred to the Ku-ring-gai Traffic Committee for determination. Each was investigated and consultation was undertaken with stakeholders. Most reports are administered under delegation (that is, not referred to full committee meetings).

A sweep of all regulatory signs and linemarking on Council-controlled roads was completed. As a result, over 900 requests were submitted to the RTA for replacement of damaged, faded or missing signs or linemarking. This process results in safer road conditions for motorists, pedestrians and other road users.

Road Safety programs

Council, with the support of the RTA, is dedicated to improving road safety within the community, with a focus on safer people, safer roads and safer vehicles.

Key initiatives in 2008/09 included:

- two free child restraint checking days, on which 118 restraints were checked and correctly fitted where necessary
- a speed reduction project targeting young drivers
- the Safety Outside Schools Program involving ranger attendance outside each school in Ku-ring-gai every school term
- a pedestrian safety project targeting Turramurra
- three "helping learner drivers" workshops attended by over 130 people
- a senior driver refresher seminar.

In December 2008, 16,000 copies of the Senior Road Safety Calendar were distributed in nine council areas (1,650 copies in Ku-ring-gai) through retirement villages, seniors' centres, seniors' groups, service providers, hospitals, libraries and Council customer service centres.

TRAFFIC



Environmental Levy

During the year, the Environmental Levy was used to fund the following projects:

Lindfield Soldiers Memorial Oval

A stormwater harvesting and oval upgrade project was undertaken at Lindfield Soldiers Memorial Oval.

Comenarra Oval

The Comenarra Oval stormwater harvesting project included construction of a filter garden and 250,000 litre underground storage tank for irrigation of the oval. The Environmental Levy contributed \$278,000 for this project. An upgrade of the field is proposed for 2009/10.

Cliff Oval

At Cliff Oval, Wahroonga a 140,000 litre storage and filter system was installed to complement the existing storage tank. The project will be completed with a field upgrade proposed for 2009/10.

Vegetation mapping

Mapping of the tree canopy saw \$255,000 spent from combined sources to clarify and ground truth vegetation communities on private properties.

Walking tracks

A walking track between Sheldon Forest and Mimosa Oval, Turramurra was constructed to help protect the forest and provide a safe and enjoyable passage for the community. In addition, an upgrade was made to the walking track through Paddy Pallin Reserve Lindfield.

Community Small Grant Scheme

Each year, the Environmental Levy provides \$80,000 to community groups, businesses, schools and individuals for local environmental projects. Individual grants up to \$5,000 are awarded to projects that demonstrate sustainable environmental and community benefits. Ten projects received funding in December 2008.

Grosvenor Street

Water sensitive urban design plans for Grosvenor Street, Wahroonga were completed and reviewed.

WASTE



Waste and Cleansing

The colour change to the paper recycling bin lid from yellow to blue was completed in May 2009 without major impact on services, contamination rates and recovery. This was a requirement of the Department of Environment and Climate Change. The remaining bins associated with household waste and green waste will continue to be changed with the delivery of new bins and the phasing out of old bins.

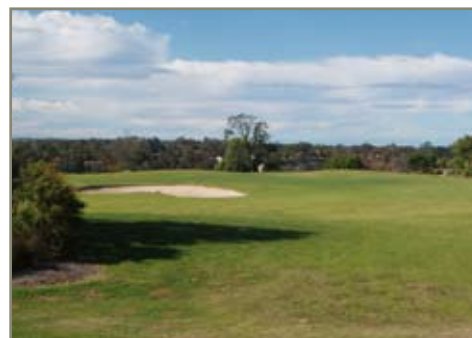
Council's domestic waste recovery met the 60 per cent diversion target for dry recyclables and green waste. Increases in green waste, mixed food and beverage containers were recorded. A marginal drop in paper recovery is attributed to the declining market for the national sale of newspapers. However, increased residential participation rates were recorded for e-waste and chemical collections.

Council assisted in a number of educational programs:

- Composting workshops were conducted at Festival on the Green in May 2009 to promote International Composting Awareness Week.
- Schools were given the opportunity to tour the Botanical Gardens, learning about the effects of food waste and green waste in landfill.
- For World Environment Day 2009, eight local schools were visited by Council's waste services and Keep Australia Beautiful teams to teach students about the importance of recycling and how to become better recyclers.
- The Regional Rubbish Free Lunch Challenge for schools encourages students to reduce their lunch wastage by investigating ways to avoid, re-use and recycle their waste. The program consists of an initial waste audit. Based on these results, the children explore ways to reduce their waste, while learning about the effects of waste on the environment. Following this, a second audit is done to compare the results.

Council purchased a new sweeper for its road sweeping activities to assist in minimising leaf and other litter from entering the drainage system.

OPEN SPACE



Drainage

Drainage maintenance continued with its planned maintenance program for areas known to be prone to flooding, as well as responding to service requests associated with drainage blockage and tree root invasion.

A contract for maintenance of stormwater pollution devices is nearing completion for tender late in 2009.

Park maintenance

The park maintenance schedule has been reviewed this year with more frequent visits to each site resulting in improvements to safety and appearance.

Ku-ring-gai's parks continue to see a high and varied level of use. Customer satisfaction is reflected through frequent feedback about the standard of the parks.

Park asset refurbishment program

The park asset refurbishment program is in full swing and continues to see improvements to assets within parks that are not addressed by day-to-day maintenance.

During the year a total of 39 parks were refurbished, including two regional, four district and 33 local parks. The program continues to grow each year and now includes golf courses and sports fields.

Playground inspections and maintenance

Three operational audits and one comprehensive audit were undertaken on Ku-ring-gai's 98 playgrounds at regular periods throughout the year to ensure compliance with Australian Standards.

These inspections have resulted in the creation, and completion, of 215 work orders for minor repairs. Our process in this area ensures that our playgrounds are among the safest in Sydney.

OPEN SPACE



Sportsfield maintenance

The annual sports field maintenance program was completed according to agreed service levels. All Level 1 sports fields were renovated with de-compaction and top dressing. The cyclic maintenance program initiated three years ago is showing good results with significantly reduced amounts of turf being purchased at the end of each winter season.

Changeover of sports fields was completed within set timeframes and with minimal inconvenience to hirers. The winter to summer changeover was completed in September 2008 with all goal posts removed, synthetic wickets uncovered and Council's eight turf wickets renovated before play commenced. The summer to winter changeover was completed in April 2009 and involved the covering of 23 synthetic wickets, marking of over 100 sporting fields and the installation of 105 sets of relevant goal posts.

The tennis court maintenance program was also completed. This year Council had 12 courts cleaned on top of the maintenance program. Twenty-five new nets were purchased and installed due to vandalism and wear.

Golf course maintenance

The annual maintenance programs for both the Gordon and North Turramurra golf courses were completed according to the agreed service levels. The condition of each course continues to improve and the greens at Gordon are in the best condition seen for a number of years.

Tree maintenance

Reactive street tree works.

A total of 3541 requests for tree works were received, inspected and actioned during the year.

OPEN SPACE



Proactive tree works

Tree works within child care centres on Council owned or managed land were all completed as part of the annual proactive maintenance program. This work involved removing dead branches and trees and raising tree canopies above the eye line of users. In addition, several hazardous trees were removed.

Tree Preservation Order

Tree Preservation Order applications remained consistent with previous years. A total of 1,495 requests were received during the year. Of those applications, Council officers assessed 2,210 trees. Of these, 1,326 trees were approved for removal, 316 trees required pruning and 568 trees were refused works.

Canopy Replenishment Program

During the year 3,400 trees were planted in 29 parks and on 96 streets as part of the Canopy Replenishment Program. This year, the program began undertaking maintenance on the young trees planted in previous years as well as commencing planting under powerlines.

A number of advanced and super advanced trees have been planted as part of the program, the most notable of which can be found in Wahroonga Park.

Ku-ring-gai Nursery

Cuttings and propagation undertaken by the nursery successfully resulted in an increase in the numbers and quality of stock being produced this year. The overall aesthetics of the nursery have improved since the formalisation of a new team at the start of the year. The improvement in stock and overhaul of the retail area has received fantastic customer feedback.

Targets to meet Council's Canopy Replenishment Program were reached and stock was delivered. The numbers and quality of canopy stock were a definite improvement on those of last year.

ASSET MANAGEMENT



Strategic asset management

The asset management project progressed steadily throughout the year. An Asset Management Policy was adopted by Council in December 2008, and an audit of Council's current asset management practices was conducted with key staff from across the organisation. The audit identified gaps in certain asset classes, and an improvement plan was developed from the findings. This aims to improve management practices and planning, and to contribute to the development of Council's Asset Management Strategy. This strategy is currently being developed in conjunction with an Asset Management Plan for Roads.

This area oversees the coordination and development of Council's Asset Management Working Group project plan. This group is responsible for the review and delivery of asset management planning improvements within the organisation. Two recent sub-committees were established. One reviews the asset management component of the Department of Local Government's Integrated Planning Guidelines; the other works to meet the department's deadline to complete the Fair Valuation of Council Assets.

The unit also manages Council's commercial property portfolio and undertakes specific property projects including property acquisition and divestment along with statutory land matters. Recently, a review of the area was completed to improve efficiencies in-line with the new organisational restructure. A new position was created with funding from a previous vacancy. This new position mainly assists with a broad range of property-related tasks including acquisitions and disposals of land, statutory property matters and related projects.

Recently, the unit lodged a DA to upgrade the Marian Street Theatre to enable the premises to be used as a place of public entertainment. The building works include fire, safety and access upgrades. Staff have been coordinating specialist trades and obtaining quotes to undertake the required building works. The DA is now approved and performances will commence by the end of 2009.

A total of 3,400 trees
were planted in 29
parks and 96 streets



3



Natural environment

Highlights

- Council applied for 19 grants and received over \$6 million of funding.
- Council's energy use decreased by 3 per cent as a result of energy conservation initiatives.
- The fire trail network linking North Turrumurra and North Wahroonga was completed.
- A draft Climate Change Policy was completed and a research collaboration with Macquarie and Bond universities produced a risk assessment method for determining Council's response to climate change adaptation.
- Maintenance was undertaken on 21 high to very high bushfire risk breaks and 14 moderate to high risk breaks.
- Ongoing regeneration of 16 bushland sites continued during the year.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/8	2007/8	Trend
Soc	Identified Aboriginal heritage sites	Sites	67	69	92	92	92	Stable
Env	Bushland regeneration (area)	ha	N/A	N/A	53.8	41.1	58	Stable
Env	Energy consumption (Council) buildings	kw/h	2,849,430	2,995,207	3,083,630	2,983,632	2,800,000	Decreasing
Env	Energy consumption (Council) buildings	\$	332,644	383,441	374,960	389,556	N/A	N/A
Env	Energy consumption (Council) street lighting	kw/h	4,843,285	4,911,090	4,924,166	5,009,568	N/A	N/A
Env	Energy consumption (Council) street lighting	\$	1,218,985	1,350,142	1,457,454	1,535,258	N/A	N/A
Env	Greenhouse emissions	CO2t	N/A	8,886	8,961	8,758	8,828	Stable
Env	EPA registered contaminated land sites	No.	3	3	3	3	3	Stable
Env	Hazard reduction burns	ha	7.13	130.4	17	28	31.9	Stable
Env	Fire break maintenance	km	5.15	17.3	18.3	10.2	19	Increasing
Env	New fire breaks established	km	1.2	5.5	2.94	0	10.2	Improving
Env	Fire trail maintenance	km	14.25	0	35	44	44	Stable
Env	Major fire trail upgrades	km	N/A	1.5	1.5	9	9	Stable
Env	Pile burns	No	N/A	146	242	145	144	Stable
Env	Fire related customers requests and enquiries	No.	613	522	581	81	102	Stable

Key Performance Indicators

Function area	Management Plan KPI	Status
Bushland	• 100% of critically endangered and endangered ecological communities mapped against adopted method in Blue Gum High Forest, Sydney Turpentine Ironbark Forest and Duffy's Forest communities	Not achieved
	• 90% of ecologically sustainable lands mapping and training program completed	Not achieved
	• 100% of bushfire complaints (via CRS) responded to	Achieved
	• Number of hectares burnt as part of the annual Hornsby/Ku-ring-gai hazard reduction program	Achieved

Function area	Management Plan KPI	Status
Water	• 90% of water sensitive urban design program completed	Not achieved
	• 90% of stormwater pollution control maintenance program completed	Achieved
	• 90% of the creek remediation program completed	Achieved
	• 90% of the integrated water management strategy program completed	Achieved
	• 6% reduction in Council's potable water consumption	Deferred
	• 6% reduction in per capita potable water consumption	Deferred
	• 5% increase in Council's non-potable water consumption	Deferred
Climate Change	• 4% reduction in Council's corporate greenhouse emissions	Deferred
	• 10% increase in knowledge and understanding on climate change	Achieved
	• 5% of households participate in energy audits	Not achieved

Disappointments

- Challenges were met in formulating a climate change policy and establishing targets. However, ensuring that the targets set would meaningfully inform future budgeting was made difficult by indecision at other levels of government.
- The Gordon golf course sewer mining project encountered a major hurdle following the liquidation of the preferred tenderer. Fortunately, there was a guarantor to the contract and staff are continuing to work with them to get the project back on track. This has involved a review of the status of the project, additional testing of sewage flows and finding a new supplier for a treatment system. We expect the project to resume, with modification to approvals, and for construction to start in late 2009.

- The corner of Bobbin Head and Burns Roads, Turramurra had been identified as a possible location for a rain garden, but was later determined to not be suitable. A rain garden was also to be installed as part of the Junction Road, Wahroonga, upgrade, but this was cancelled at the commencement of construction due to site constraints. A number of sites in the Middle Harbour Catchment have been flagged and will be investigated as part of the 2009/10 program.
- The proposed rain garden at Junction Road was meant to assist the filtration of stormwater entering the Cowan catchment via Lovers Jump Creek. Other options will be investigated to assist in cleaner stormwater entering the creek.



Outlook

- Two water recycling facilities at Gordon and North Turramurra golf courses are to be constructed and commissioned.
- Automated irrigation systems will be connected as part of the Comenarra playing field stormwater harvesting scheme.
- The Lofberg Oval stormwater harvesting system will be constructed. It will consist of a bioretention filter, 400kL storage tank and oval upgrade. Work will also commence on the capture and treatment of the Alan Small playing field harvesting project. This should save up to 140 million litres of potable water use and importantly improve the condition of these assets through water reuse and recycling.
- Council proposes to build a wheelchair access track that will allow Lane Cove National Park to be more easily accessed from Lindfield Station as stated by the Regional Recreational Walking Trail Framework 2005.
- Council is looking to adopt the climate change policy and start working to achieve mitigation targets.
- Staff are developing an adaptation strategy to manage the risks of a changing climate, most specifically how Council and other land managers will respond to an increase in bushfire risk.
- A wheelchair accessible walking track is planned for one of the active Bushcare sites on the corner of Lady Game Drive and Grosvenor Road, Lindfield. Construction is proposed to begin in November 2009. The project will be funded in part by the levy and the Metropolitan Greenspace Program.
- A stormwater outlet protection channel and filter is planned for the Alan Small stormwater harvesting project. The construction process will include weed removal, sandstone capping and a community tree planting day in August 2010.
- The Environmental Levy, established in 2005, is nearing the end of its seven-year period. A review of the program will likely take place to decide whether to continue it.

BUSHLAND



Vegetation mapping

Council has been undertaking extensive data consolidation and vegetation mapping as part of a local and regional project for the protection of lands that hold strategic biodiversity significance.

The mapping methodology was designed by Council staff with early input from state agency representatives from the Department of Environment, Climate Change and Water (DECCW) (National Parks and Wildlife Service), Royal Botanical Gardens sections, independent experts and a community advisory group.

Mapping was undertaken based on the following:

- provision of canopy mapping from DECCW (co-operative assistance between council mapping and the Sydney Metropolitan Catchment Management Authority (SMCMA) vegetation mapping projects)
- refinement of areas to be field validated using aerial photo interpretation (API) (2005, 10cm resolution aerial photography) and LiDAR (GIS based height) data
- rapid field assessment of all mapped canopy areas greater than 10 metres in height (in order to reduce non-remnant vegetation such as gardens)
- mapping of field assessment results.

Mapping has included field validation of over 8,000 remnant and 17,000 non-remnant vegetation areas. Four new threatened flora sightings have been recorded and 980 potential tree hollows were sighted. Approximately 95 per cent of Council's planned vegetation mapping is now complete. Council plans to release the mapping product at the same time as the release of the SMCMA vegetation mapping (undertaken by DECCW).

BUSHLAND



Conservation agreements

In February 2009, Council applied for a conservation agreement for Browns Forest and 102 Rosedale Road, St Ives, to DECCW. This agreement will formalise protection of the largest area of Blue Gum High Forest and will help make the management consistent with the adjoining Dalrymple-Hay Nature Reserve. The agreement is required by the Commonwealth Government following its support for the acquisition of 102 Rosedale Road. Council is still awaiting approval from DECCW and the Minister administering the National Parks Act.

Dumping and encroachments – regulation and compliance

During the year, Council investigated 77 residential properties. Correspondence and inspections were undertaken regarding the dumping and/or encroachment. Properties were inspected after works were asked to be undertaken to remove the dumping or encroachment. There has been a high success rate for compliance with residents removing encroachments or dumped materials. Most issues to date have been related to dumping.

Dumping, encroachments and related issues within reserves have been managed by informing and educating surrounding residents of concerns and problems sighted (such as Mashman's Quarry Reserve). The total number of letters sent to problem areas/reserves within the year was 481.

Walks and Talks Program

During the year, 23 Walk and Talk events were held, giving the local community information about the surrounding environment. A total of 395 participants attended the events this year and feedback was positive.

BUSHLAND



Bush Neighbours

Four Bush Neighbour Days were held during the year and 632 residents were invited. The sites for the community days included:

- Ganmain Road (Blackbutt Park), Pymble
- Mimosa Road (Rofe Park), Turramurra
- Kissing Point Road, Turramurra
- Windsor Place (Cowan Creek Reserve), St Ives Chase.

The community days are held to raise community awareness of environmental concerns, levy works and regeneration. They have proved to be a positive way of providing information and gaining cooperation from residents

Two anti-dumping education/information days were held at the Gordon Centre in June 2009. Many more information days are planned for 2009/10 to educate people about dumping, encroachments, e-waste, green waste, legislation regarding dumping and the "dob in a dumper" program.

Bush regeneration

Council's vegetation mapping program and the community have established a number of no-mow sites to protect street verges and parkland areas, particularly those adjacent to bushland and areas of high natural diversity. There are now four no-mow sites in Ku-ring-gai.

Work has begun on a further six sites. All sites are environmentally sensitive areas containing Blue Gum High Forest and Sydney Turpentine Ironbark Forest. This has increased the area of bushland under regeneration by 28 hectares.

Operational staff in the bush regeneration team have continued the annual maintenance program on 16 sites. Team numbers during 2008/09 halved due to staff vacancies, but progress was still very successful in areas such as Cliff Oval, Bicentennial Park and Canisius Reserve.

BUSHLAND



Bush regeneration

All listed contractor sites were monitored monthly. When required, the team assisted these contractors, Bushcare and bushland teams working within Ku-ring-gai. In particular, Bannockburn Oval bushland (a contractor site and Blue Gum High Forest) was worked regularly to manage post-fire disturbance. This involved maintenance weeding, erecting various fencing and erosion control.

The team has developed comprehensive plant species lists for each site and is continually adding to a herbarium for unusual and unidentified species.

Aspect Team – House with No Steps

Weed removal and fire hazard reduction works at the bushland interface of Cowan Creek Reserve, St Ives and Rofe Park, Turramurra have been a great success. The works undertaken have enhanced the biodiversity of the area and assisted in fire mitigation. A large amount of woody weed has been removed by the team and feedback from the residents has been positive.

Fire management

Council has established 15 fire breaks interfacing along 10.2 kilometres of high to very high bushfire risk bushland. This number is being added to and eventually all areas having a very high, high and moderate bushfire risk rating will have fire breaks established at the residential-bushland interface.

The yearly maintenance program for fire breaks is divided into two parts:

- annual treatment of 21 established fire breaks covering 11.9 km of bushland interface in high to very high bushfire risk zones
- two-yearly rotations for 21 fire breaks covering 7.2 km of bushland interface in moderate to high bushfire risk zones.

The fire break maintenance program for 2008/09 saw 21 high to very high bushfire risk breaks and 14 moderate to high risk breaks treated. The remaining moderate to high risk breaks will be treated in 2009/10.

Fire



Fire trails

Ku-ring-gai has undertaken an extensive assessment of climate change risks based on climate research undertaken by the CSIRO and Bureau of Meteorology.

By 2030, Ku-ring-gai can expect average temperatures to increase by up to two degrees centigrade and extreme temperature days to increase by up to 50 per cent. Rainfall will decrease by 14 per cent, however extreme rainfall and wind events are predicted to increase by up to 10 per cent.

This data has formed the basis of a climate change risk assessment analysis. Expertise has been drawn from a range of professionals, academics and various sectors of the community including aged care, emergency management, insurance and biodiversity management. The initial findings show that in Ku-ring-gai the projected effects of climate change will have far reaching impacts on the community and Council. This information is being analysed by Macquarie University's Department of Economics in partnership with the Graduate School of the Environment, who will undertake an economic assessment of Council's adaptation and mitigation options.

Fire trails

After four years of work, the fire trails linking North Turramurra and North Wahroonga were completed. The new trails were constructed as part of a \$1 million project funded by Ku-ring-gai's Environmental Levy. The project included construction of two bridges – one at Caley's Point and the other linking Stonecrop Road to Clissold Road, Wahroonga. Around \$400,000 in NSW Government funding was provided to upgrade some pavement surfaces with concrete, install gates at entry and exit points, build two sandstone rock retaining walls and install signage. The trails reduce the threat of bushfire by improving access for fire fighting purposes and when conducting hazard reduction burns. They are also used for recreation by bushwalkers and mountain bike riders.

Fire



Bushfire hazard reduction burns

Rainfall has resulted in a poor hazard reduction burn program. Of the 24 burns listed on the 2008/09 program, only five were completed and one was partially completed. In total 31.9 hectares were burnt. The remaining burns will be completed pending suitable weather and coordination with relevant fire agencies.

Pile burns

Pile burning is only undertaken when piles cannot be removed from site. Piles are created as a result of fire break maintenance and customer requests. The total number of pile burns undertaken in 2008/09 was 144. Of this number, 98 were burns generated through fire break maintenance and 46 from requests.

Bushland access

Council added nine kilometres of fire trails, creating an overall network of trails extending 44 kilometres through Ku-ring-gai's bushland. The maintenance of these trails and vegetation maintenance of walking tracks is divided into two yearly rotations. This year's program covered rotation A. Maintenance included extensive vegetation trimming along all fire trails and minor surface repair works on both trails and walking tracks

Maintenance of drainage infrastructure was undertaken on all of the fire trails throughout the local government area.

Major surface repair works were undertaken in four locations:

- Kitchener Street, East St Ives to Wallalong Crescent, Turramurra
- Kissing Point Road, Turramurra to Comenarra Playing Field, Turramurra
- Bedford Avenue, Turramurra to Marlborough Place, St Ives
- Kitchener Street, East St Ives.

PEST MANAGEMENT



Noxious weeds

Council received funding for five regional noxious weed programs in 2008/09. All programs were completed in accordance with the regional plan.

The five programs included:

- tussock paspalum program
- gorse, scotch broom and cape ivy program
- willow management plan
- pampas management plan
- aquatic weed program.

As part of the Reactive Weed Maintenance Program and in response to customer requests, extensive works were undertaken to eradicate urban environmental weeds, where these weeds had developed into substantial infestations.

Fox baiting

The regional fox baiting program is coordinated by the Urban Feral Animal Action Group (UFAAG), a committee comprising 12 councils, five national parks, Taronga Park Zoo, Macquarie University and various local fauna groups. The program has proved very successful and is a model for other pest control programs throughout Australia.

Baiting occurred twice in the year in August and May. The duration of each treatment period was eight weeks. The 2008/09 second treatment saw the Middle Harbour/Garigal National Park area baited for the first time with good takes indicating successful results.

Rabbit baiting and harbour destruction

Due to unfavourable weather, rabbit baiting did not take place during 2008/09. The main focus of works was to remove sites where rabbits seek shelter and to monitor populations at the sites prior to baiting. The planned baiting will be undertaken in 2009/10 if weather is favourable.

A release of rabbit haemorrhagic disease virus (RHDV) was undertaken across the Sydney North region; however, again due to wet weather, it had little impact as evidenced by high numbers of rabbits at the bushland interface.

WATER



Water

This year Council adopted the Integrated Water Cycle Management Policy and Strategy which formalises Ku-ring-gai's commitment to sustainable water use and catchment management. Over the next three years, actions from the strategy, which are also included in the Management Plan, will be implemented across the organisation. This will continue the sewer mining, water harvesting and water savings projects and ensure that related actions such as catchment management projects and education are implemented in an integrated manner.

Water sensitive urban design

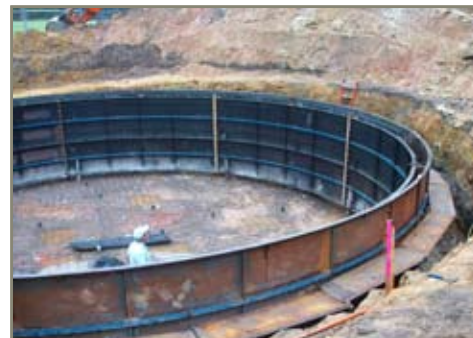
A number of water sensitive urban design projects were undertaken during the year:

- A sediment detention basin, designed to require minimal maintenance, was constructed at Canoon Road, Turramurra in conjunction with resurfacing of the netball courts.
- Outlet protection was established at a priority stormwater outlet on the Darri Track.
- A tiered swale was constructed at Slade Avenue, Lindfield.
- Plantings were established in the Kooloona Crescent sand filter.
- Thirty-six pit insert Gross Pollutant Traps were installed in the Comenarra Oval harvesting catchment.

Water recycling

Council received its largest ever grant of \$2 million dollars from the Federal Government to assist with the implementation of the water recycling and reuse scheme at the North Turramurra Recreation Area. This project forms part of the adopted master plan for the site. The technical specifications are being finalised as part of a detailed feasibility study.

WATER



Stormwater harvesting

In 2008/09, Council completed three stormwater harvesting systems. These are located at:

- Comenarra playing field, Turramurra
- Lindfield Soldiers Memorial Park, Lindfield
- Cliff Oval, Wahroonga.

There are now five completed stormwater harvesting projects. The five systems have a combined storage capacity of close to 1,500kL and have the potential to reuse up to 15ML of stormwater for irrigation per year. These systems are implemented as part of an overall catchment management program. Each project emphasises Water Sensitive Urban Design principles and includes treatment systems for road runoff and remediation of stormwater outfalls.

Three of the harvesting systems (Barra Brui, Lindfield Soldiers Memorial – Tryon 2 and Cliff Oval) have fully automated irrigation installed. Unfortunately, delays to the upgrade of Edenborough Oval have postponed the installation of an automated irrigation system, however it is still possible to irrigate manually.

Any stormwater that is to be used for irrigation needs some form of treatment. The level will depend on the intended use, existing quality and relevant government guidelines. To date Ku-ring-gai Council has relied on both traditional and innovative stormwater treatment techniques to manage stormwater quality coupled with access control to manage the risk to public health. Council is monitoring the quality of harvested stormwater to determine concentrations of key contaminants with a particular focus on managing the risk to public health. In time, this may result in retrofitting additional treatment.

STORMWATER



Cliff Oval

This \$140,000 project was supported by a Community Water Grant of \$48,000 from the Federal Government. The underground system provides reused stormwater to the existing irrigation system and greatly reduces the use of potable water on site. It is estimated that the system will provide enough re-used stormwater in one year to fill up to one Olympic-sized swimming pool.

Roseville Chase Oval stormwater re-use system

This project has arisen in conjunction with the development of a dam by Roseville Golf Club that will provide water to irrigate Roseville Oval. Council has assisted in this project through the provision of a stormwater gross pollution control device (at a cost of \$56,000), and has received \$112,900 in funding from the NSW Government's Climate Change Fund's Public Facilities Program for the connection and associated works from the dam to the oval. In addition to irrigating the oval, the reused stormwater will be used for toilet flushing at the amenities block. The project is predicted to use up to 1,500kL of recycled stormwater each year. It will also involve the installation of solar panels, making the ongoing operation of the project carbon neutral.

ENERGY



Energy consumption

As a step toward achieving Council's corporate greenhouse reduction goal of 20 per cent by 2010, \$233,800 has been invested in energy and water conservation upgrades as part of an energy performance contract. The projects target 10 Council facilities and include lighting upgrades, lighting timer installations, zip boil heater timers, air conditioning and heating upgrades, building-management system installations, air conditioning timers, smart water meters and automated lighting controls. In addition to this project, Council has reduced energy consumption at its Wildflower Garden by 99 per cent. Together these projects have achieved a 191 tonne (6 per cent) reduction in CO2 emissions, taking Council's facility emissions back to 2000 levels.

CLIMATE CHANGE



Bushfire hazard reduction burns

Local government is expected to bear the collective brunt of the impacts of climate change in terms of direct and secondary changes to climate. For Ku-ring-gai, which is surrounded by three national parks, bushfire risk is likely to be one of our major areas of concern. However, there are no instructive tools to assist the local government sector in planning for climate change adaptation. In light of this, a research collaboration with Macquarie University was formed to develop a comprehensive risk assessment which will assist Council in adapting to climate change.

This will not only assess risks on likelihood. It will also undertake a financial analysis that considers the consequences of climate change and relates these to environmental and social aspects for the Ku-ring-gai area. A final report for this project was available by August 2009. Work to date has been widely recognised by the climate change research sector and local government as pivotal in gaining a thorough understanding of this important issue.

A draft Climate Change Policy was prepared for Council's consideration in May 2009. The policy contained targets for the years 2020 and 2050. Six scenarios show mitigation options, each with projected greenhouse gas emissions and energy costs up to the year 2050. The background to this document drew from the earlier climate change mitigation and adaptation discussion paper prepared in September 2007.

4



Integrated planning

Highlights

- Council gained exemption from the NSW Government's limit on Section 94 levies. This will result in, potentially, up to \$47 million in extra Section 94 revenue over the next 22 years.
- A parking precinct analysis of the six town centres was completed.

- Consultation commenced on the design of the new skate and BMX park and master plan for St Ives Village Green.
- The Turramurra Memorial Park and Karuah Park Landscape Master Plan was adopted.
- The Ku-ring-gai Planning Panel adopted the Ku-ring-gai draft Local Environmental Plan (Town Centres) 2008.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/8	2007/9	Trend
Soc	Change in local open space provision in the town centres	m ²	N/A	N/A	N/A	3,465	3,465	Stable
Soc	Change in local open space and natural reserves expansion provision outside the town centres	m ²	23,000	N/A	4,359	5,242	5,242	Stable

Key Performance Indicators

Based against the function areas

Function area	Management Plan KPI	Status
Urban Planning	• 95% of urban planning project milestones are completed within set timeframe	Achieved
	• 95% of urban design project milestones are completed within set timeframe	Achieved
Open Space Planning	• 80% of open space planning project milestones are completed within set timeframe	Achieved
	• 85% of Plan of Management program complete	Achieved

Disappointments

Conditional approval was given by the Minister for Local Government for a special rate variation for the construction of the North Turramurra Recreation Area. Unfortunately, this did not extend to the indoor aquatic leisure facility within the existing West Pymble pool complex.

Current and future development in Ku-ring-gai must be guided by an understanding of and compliance with high-quality urban design and

sustainability principles. One of the major challenges is compliance of Council and private certifiers with these standards. Unauthorised works not only impact the environment and character of Ku-ring-gai, but lead to increased costs for Council with appeals to the Land and Environment Court.



Outlook

- The Parking Management Plan, Public Domain Plan and the Consolidated Contributions Plan will be completed.
- Principal Local Environment Plan (LEP) and Development Control Plan (DCP) studies and strategies will commence.
- Construction will begin on the skate and BMX facility at St Ives Village Green.
- A Landscape Master Plan will be developed for St Ives Village Green and a strategic plan for the future of the Wildflower Garden, Council Nursery, St Ives Showground and the green waste tip along Mona Vale Road.
- Council hopes to secure a special rate variation beyond one year for the North Turramurra Recreation area.

URBAN PLANNING



Draft Local Environmental Plan (Town Centres) 2008

On 27 May 2009 the Ku-ring-gai Planning Panel considered and adopted the Ku-ring-gai draft LEP (Town Centres) 2008. The new plan provides contemporary land use zones and development standards in accordance with the NSW Government's Standard (LEP) Order 2006. The Ku-ring-gai draft Development Control Plan (Town Centres) 2009 will provide further guidance on development and design under the LEP.

Draft Development Control Plan (Town Centres) (draft DCP)

A new draft DCP is being prepared to accompany Ku-ring-gai's draft LEP. The DCP establishes a framework for future development in the Ku-ring-gai Planning Panel areas by specifying a series of urban strategies to help achieve the community's vision for each centre. It supports the draft LEP by providing detailed provisions to achieve the stated aims.

Development contributions planning

Council successfully applied for exemption from the NSW Government's limit on Section 94 levies. This great win for our community will result in, potentially, up to \$47 million in extra Section 94 revenue over the next 22 years.

Consolidation of contributions plans

Council currently has two contributions plans:

- Ku-ring-gai Council Section 94 Contributions Plan 2004-2009 Residential Development
- Ku-ring-gai Town Centres Development Contributions Plan 2008.

Council has started consolidating these into a single development contributions plan for the local government area. This approach is expected to facilitate a works program through its enhanced potential to manage cash flow over time.

PUBLIC DOMAIN

Public Domain Plan

Council is preparing a Public Domain Plan as a technical guide that will apply to the public spaces and streetscapes of Ku-ring-gai's six town centres. The plan will mandate materials, colours, finishes and furnishings in order to ensure a consistent and distinctive character and quality to our public areas. The plan will also contain guidelines for future public domain work covering the planning, design, implementation, maintenance and management of public domain components. The DCP and the Public Domain Plan will together form the basis and key principles for an architectural style guide and be incorporated into Council's principles of "place-making".

The Public Domain Plan is being prepared in consultation with councillors for formal exhibition. The aim is to adopt the plan as Council policy soon after the gazettal of the draft LEP and for it to be consistent with the draft DCP.

Dual occupancy controls

Council is preparing a position paper with a recommendation for the Ku-ring-gai Planning Panel on the options for future dual occupancy development. Secondary dwellings as a form of dual occupancy are permitted in the draft LEP, along with dual occupancies on sites from LEP 194.

Comprehensive Ku-ring-gai LEP and DCP

Council has started working towards the principal LEP and DCP for the Ku-ring-gai local government area, which are expected to be finalised by 2011. The work to date has included initial investigations into open space, employment, bushfire, climate change, transport planning, built heritage, biodiversity, water management and Aboriginal heritage. In addition, contact has been made with the key state agencies regarding land holding and land use policy matters.

PARKING MANAGEMENT



Parking management planning

Council is developing a parking management plan for the town centres for reporting to Council before gazettal of the draft LEP and consistent with the draft DCP. The objective is to develop a comprehensive plan for the long-term management and provision of car parking within the main commercial centres. A precinct-by-precinct analysis of the six centres was completed by staff and a working party was formed to provide community input at key stages. A final plan will be placed on exhibition before gazettal of the draft LEP.

Open space planning

The major activity this year was the preparation of an application to the Minister for Local Government for a special rate variation to fund the construction of the North Turramurra Recreation Area and the indoor aquatic and leisure facility at West Pymble. The Government approved a 3.15 per cent rate variation for 2009/10, enabling further consultation and planning to be undertaken for the recreation area.

North Turramurra Recreation Area

The North Turramurra Recreation Area project will help to alleviate the shortage of sporting facilities across Ku-ring-gai and the Northern Sydney region. Works will involve relocating six golf holes and developing:

- three new playing fields
- four netball training courts
- a playground
- parkland for passive recreation activities
- a picnic/BBQ area
- a clubhouse and community room
- a stormwater harvesting system.

During the year, two studies were started to help with the design of the new recreation area:

- a feasibility study regarding water recycling and reuse
- a geotechnical study to determine the stability of the former landfill site (particularly the landfill slopes) and the integrity of the capping layer on the site.

OPEN SPACE PLANNING



North Turramurra Recreation Area

The results of the latter study will inform the next stage of the project, namely the detailed design of the golf holes, the new sports grounds, the parkland and the clubhouse and community building. This design work is planned to take place during 2009/10.

West Pymble Pool

In December 2008, Council appointed an architect to design a new indoor aquatic and leisure facility to contain:

- a 25 metre indoor heated pool with eight swimming lanes
- an indoor water program pool
- an indoor toddlers pool
- an indoor/outdoor toddlers splash pad water play area
- a weights and cardio equipment room
- a multi-purpose room for fitness, activities and meetings
- crèche facilities
- a café for pool facility users and external park users
- retention of the outdoor 50 metre pool and learn to swim pool.

In March 2009, the community provided feedback on some preliminary sketches. These comments along with input from Council and staff have helped reshape the layout and location of the facility on the site to maximise the amount of green space to be retained.

As the special rate variation for this facility was not approved, Council will need to reconsider how to fund the construction. Design of the project will continue with further consultation late in 2009. It is envisaged that this consultation will be followed by preparation and lodgement of a DA for the facility in early 2010, which will also provide the final opportunity for community comment on the plans.

OPEN SPACE PLANNING



Turramurra Memorial Park

Council adopted the Turramurra Memorial Park and Karuah Park Landscape Masterplan in July 2008, following nine months of consultation and development. Implementation of the plan commenced in 2009, with the introduction of a trial dog off-leash area at Turramurra Park and design of a new exercise circuit in Karuah Park, to be built in November 2009. Other components of the masterplan that will be delivered throughout 2009/10 include:

- Turramurra Park playground, surrounds and fencing, due for construction early in 2010
- trial one-way traffic flow along Karuah Park to improve safety for park users, due to commence in late 2009
- new pedestrian and cycle access paths, bubblers, picnic shelters, tables and seats
- landscaping and seating near the memorial gates
- spectator seating near the south-west corner of the oval
- landscaping near the Karuah Park amenities block
- improvements to the Turramurra Avenue dog off-leash area (fencing, seating, a tap and bubbler)
- upgraded toilet blocks in both parks.

St Ives Showground and Precinct Options Paper

In response to the 2008-2012 Management Plan, an options paper was developed for the St Ives Showground, Council Nursery, Wildflower Garden, disused green-waste tip, and the Honda Driver Training Facility. The options presented in the paper are intended to inform the preparation of one or more plans of management for the sites under the Crown Land Act and Local Government Act.

OPEN SPACE PLANNING



St Ives Showground and Precinct Options Paper

The project commenced with an "ideas forum" for stakeholders, held at Ku-ring-gai Wildflower Garden on 21 February 2009. The aim was to identify options that would form part of the deliberations by Council and the Minister for Lands as to the future use of the area.

Following the forum, preliminary draft options and opportunities were prepared for each of the sites and presented to Council's Planning Committee on 1 July 2009. These options were then presented to stakeholders including current and potential user groups, councillors, members of Council's Open Space Committee, and the Department of Lands, for discussion and feedback during a series of meetings.

The next steps in the process will include:

- consideration of feedback from stakeholders
- consideration by Council of whether to place a draft options paper on public exhibition for broader community consultation, possibly involving public meetings and other consultation mechanisms
- preparation of a report to Council including results of the broad community consultation process and preferred options for the site
- adoption by Council of preferred options for the site
- preparation of a draft plan of management for the precinct – this would similarly be prepared in consultation with the community and stakeholders
- adoption by Council and the Department of Lands of the draft plan of management
- preparation of a detailed feasibility report on elements of the plan
- preparation of a detailed financial plan, landscape plan, relevant approvals, leasing and licensing agreements
- staged implementation of the site master plan and plan of management.



Financial sustainability

Year in review

• Council reviewed and updated its Long Term Financial Plan to incorporate major projects being considered by Council, in particular those associated with Council's development contributions plans. This review allowed Council to develop a funding strategy for the West Pymble Pool and North Turrumurra Recreation Area. Council subsequently applied to the Minister for Local Government for a special rate variation.

- Council's special rate application was partially approved, allowing it to commence work on the redevelopment at North Turrumurra. During 2009/10, Council must submit a capital expenditure review on the projects, which the Department of Local Government will review when deciding whether to grant the remainder of the special rate levy.
- Council developed and adopted a new rating structure which levies rates across the local government area on a more equitable basis than previously.

Further details

A detailed summary of Council's financial results for the 2008/09 year can be found in the Financial Health Check on page 14.

A comprehensive financial report can also be viewed from page 80.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/8	2008/9	Trend
Econ	Unrestricted Current Ratio	Ratio	1.76	2.05	2.16	1.84	2.14	Stable
Econ	Restricted cash - internal	\$M	9,390	12,460	15,770	15,900	13,644	Stable
Econ	Restricted cash - external	\$M	15,440	27,680	44,820	51,670	60,971	Increasing
Econ	Operating result before capital grants and contributions	\$M	.729	7.401	6.058	4.173	5,285	Increasing
Econ	Building and infrastructure renewal expenditure	Ratio	N/A	1.37	1.32	1.59	1.67	Increasing
Econ	Debt servicing	%	4.4	3.19	3.17	3.43	3.09	Stable
Econ	Loans/borrowings per year	\$M	1.6	1.4	1.0	1.0	Nil	Stable
Econ	Collection performance (outstanding rates, charges and fees)	%	3.9	3.95	7.25	5.65	3.96	Decreasing
Econ	Collection Performance (Rates, Annual, Interest and Extra Charges only)	%	3.20	2.91	2.94	2.98	3.04	Stable
Econ	Re-votes expenditure	%	3.23	3.90	2.31	3.53	9.71	Increasing
Econ	Rate income	\$M	36	39.2	41.0	42.7	45	Stable
Econ	Return on investment	%	6.03	5.99	7.37	4.75	4.81	Stable
Econ	Ratepayers (rates paid at year end)	No.	36,282	32,327	36,430	36,696	37,237	Stable
Econ	Residential rate average	\$	980	1,066	1,096	1,138	1,052	Stable
Econ	State Government rate pegging *	%	3.5	3.5	3.6	3.4	3.5	Stable
Econ	Total rates increase approved (including special variation)	%	3.5	8.58	8.57	3.4	3.2	Stable
Econ	Untied grants revenue	\$M	2,836	2,928	2,986	3,069	3,940	Increasing
Econ	Specific purpose grants revenue	\$M	2,210	4,289	2,183	2,351	2,501	Increasing
Econ	Source of revenue from rates and annual charges	%	61.89	58.21	53.94	54.72	58.40	Increasing
Econ	Available funds balance (working capital)	\$M	0.617	0.243	1.108	0.159	1.3	Stable

* Benchmark Return: UBSWA Bank Bill Index(%)

Key Performance Indicators

Function area	Management Plan KPI	Status
Financial management	• 100% of statutory financial reports prepared and submitted within legislative timeframes	Achieved
	• Weighted average year to date return exceeds the UBSWA bank bill index (%) benchmark return	Achieved
	• Available working capital balance exceeds \$1million	Achieved
Revenue accounting	• 96% of rates, charges and fees collected	Achieved

Disappointments

- Further work will be done to develop funding strategies for the new indoor aquatic and leisure facility at West Pymble and the redevelopment of the North Turramurra Recreation Area.
- The Long Term Financial Plan will be reviewed and updated to incorporate information from Council's asset management plans and strategies and the town centre facilities plan.
- Council will revise its Investment Strategy and Policy in light of the recommendations of the Cole Report, and will appoint investment advisors.
- Opportunities to broaden our revenue base will be identified.



Outlook

In preparing a revised investment strategy and policy, Council will respond to a Department of Local Government (DLG) issued Circular (08-10) regarding Council invested funds, the Cole Inquiry Report, discussions with Council's investment advisor and guidelines from the Minister for Local Government. At this stage and based on the recommendation from our advisors, no action will be taken in relation to existing investments outside normal financial considerations.

As part of our long term financial planning, Council will develop strategic asset management plans, quantify

and review the renewal gap for our infrastructure assets, identify opportunities to broaden our revenue base and review our borrowing strategies. This is an ongoing process to ensure financial sustainability while maintaining and improving service delivery to the community, maintaining and renewing our ageing assets and providing for new facilities. The Long Term Financial Plan will be updated with the adopted Section 94 Contributions Plan 2007 - 2009 Residential Development Amendment 2 and the Ku-ring-gai Town Centres Development Contributions Plan - both effective 30 July 2008.



INVESTMENTS



Investments

Council's investment returns for the year were below benchmark, largely as a result of the volatility in global financial markets. The year to date return for June 2009 was 4.81 per cent against a benchmark rate of 5.48 per cent. This was a reasonable result given the economic climate.

Working capital

Available working capital as at 30 June 2009 was \$1.3 million. While this enabled Council to reach the KPI of \$700,000, it should be noted that income of \$729,000 from a financial assistance grant was received in advance, and this anomaly increased available working capital at the year end.

After taking into consideration debtors, stores and a 5 per cent buffer for unbudgeted costs, Council should be maintaining approximately \$3.8 million in working capital. In order to maintain sufficient available working capital, the Long Term Financial Plan provides for an increase to the minimum amount of \$3.8 million by 2012/13. This is an extremely important target that Council must achieve over the next few years to ensure we maintain a sound financial position. Meeting that target in 2009/10 will go a long way toward reaching the required amount in 2012/13.

Rates

97.04 per cent of rates were collected during the year, against the target of 96 per cent.

During the quarter, Council applied for a special rate levy to fund the construction of an indoor aquatic and leisure facility at West Pymble and the redevelopment of the North Turramurra Recreation Area. The levy sought is a 5 per cent increase for six years. Council submitted its application to the Department of Local Government on 16 April 2009. It included comprehensive information on the consultation process and a detailed financial analysis of the two projects and their impact on Council's Long Term Financial Plan.

FINANCIAL ASSISTANCE



Financial assistance to community groups

In 2008/09 Council provided over \$110,000 in small grants to community organisations in the Ku-ring-gai area. In all, 50 organisations were supported, including children services, Scouts and Girl Guides, aged and disability services, arts and cultural groups, as well as parenting and youth crisis support organisations. Some of the projects funded included:

- organising bus outings for people with impaired vision and people with a non-English speaking background
- training volunteers to provide services to frail aged people in aged care facilities
- acquiring sporting equipment for use at functions for single parent families
- purchasing Aboriginal resources for use in preschools
- acquiring art materials for use by students with disabilities.

PROCUREMENT



Procurement

A task force was set up to review and update Council's policies for procurement, tendering and engagement of consultants. Following this, a new Procurement Policy, a Tender Policy and an Engagement of Consultants Policy was completed, reviewed and sent to senior managers for comment. These policies are expected to be endorsed by Council in the near future.

Risk management

Council's risk management team has been reviewing the interaction between trees in an urban environment and Council's infrastructure. It has identified potential risks due to the large number of claims involving trees in our area. We are currently benchmarking our liability against other that of other councils and considering various scenarios. It should be noted that Ku-ring-gai Council endorses our insurer's Best Practice Manual on Trees and Tree Root Management.

Council provided over
\$110,000 in small grants to
community organisations in
the Ku-ring-gai area.





Community development

Year in review

- Festivals and events including Festival on the Green and Australia Day attracted over 20,000 people.
- Council provided over \$190,000 in small grants for projects for community organisations.
- Total loans from libraries increased by around 20,000 items to 926,606 items.
- Outstanding results were

achieved for accreditation for the Ku-ring-gai Family Day Care Service, the Thomas Carlyle Children's Centre and the Vacation Care Program. Levels of use increased for all services.

- Over 3,000 patrons used the Libraribus service for transport to and from Ku-ring-gai's libraries.
- Over 7,500 young people participated in programs run by Council's Youth Service.
- An International Women's Day lunch was held for 70 guests, celebrating the contributions women make to the Ku-ring-gai community.
- A Youth Summit was attended by 75 young people from 23 different primary and high schools and associations.
- Ku-ring-gai Wildflower Garden and Bushland Education Centre ran 237 activities from 10 different programs with 5,381 people participating.
- More than 3,500 students attended the 394 art classes offered at Ku-ring-gai Art Centre.

Quadruple bottom line snapshot

QBL	Measure	Unit	2004/5	2005/6	2006/7	2007/8	2007/8	Trend
Soc	Events attendance	No.	N/A	10,310	9,830	19,060	20,000	Increasing
Soc	Vacation care	No.	4084	4,350	4,129	4,391	4,500	Stable
Soc	Wildflower Garden visits	No.	4,978	5,546	5,301	5,558	5,381	Stable
Soc	Library visitors	No.	483,820	444,576	479,249	602,25	659,587	Increasing
Soc	Library loans	No.	923,496	913,110	908,852	907,719	926,606	Increasing
Soc	YourTutor customers	No.	N/A	N/A	357	663	1,039	Increasing
Soc	Customer service requests received	No.	39'695	32'818	33'517	37,005	35,501	Stable
Soc	Student resource centre visits (Gordon)	No.	1,865	1,924	3,081	5,106	7,794	Increasing
Soc	Participation in seniors seminar programs	No.	N/A	127	136	208	310	Increasing
Soc	Utilisation rate of Council's Family Day Care service and Thomas Carlyle Children's Centre	%	N/A	N/A	93	95	94	Stable
Soc	Environmental volunteers	No.	937	1,022	1,135	1,231	1,250	Stable
Soc	Seniors week program	No.	1,210	1,130	1,340	1,220	700	Decreasing
Soc	Immunisation	No.	N/A	418	583	646	568	Decreasing

Key Performance Indicators

Function area	Management Plan KPI	Status
Service planning and development	• 95% of 2008/09 priority Community Plan recommendations completed	Achieved
Aged care and disability planning and development	• 90% of actions from the Disability Discrimination Act Action Plan completed	Achieved
	• 10% increase in participation in seniors program	Achieved
	• 85% satisfaction with seniors community education programs	Achieved
Children's planning and development	• 90% utilisation of family day care and Thomas Carlyle Children's Centre	Achieved
Youth planning and development	• 5,000 participants in youth services activities	Achieved
Volunteer planning and development	• 1,200 volunteers enrolled in Councils' community volunteer programs (8% increase)	Achieved
Leisure, art and cultural development	• 80% of the funded 2008/09 Cultural Plan recommendations are completed within set timeframe	Achieved
	• 80% enrolment at vacation care centres and school holiday programs	Achieved
	• 70% of capacity enrolment of Spring in to Action activities	Achieved
	• 90% student enrolment in Ku-ring-gai Art Centre programs	Achieved
Environmental education	• 80% of environmental education activities delivered	Achieved
Community functions	• 15,000 people attend events	Achieved
Community recreation property	• 90% of capacity participation in Active Ku-ring-gai program	Achieved
	• 100% of recreational facilities seasonal allocation completed	Achieved
Library services	• 100% of acquisitions budget spent	Achieved
	• 10% increase in e-zone usage	Achieved

Disappointments

The demand for services is increasing with more residents living in Ku-ring-gai. Legislation, too, is having an effect, with more facilities required to become accessible. Co-ordinating and responding to the diverse needs of an increasing population is a growing challenge.

Public safety and vandalism are increasing concerns for the community whose first point of call is often Council, sparking the need to rethink Council's role in addressing community concerns.



Outlook

- A social isolation pilot program that addresses the needs of seniors in the community will be developed.
- A new Council youth service will be established in Turrumurra Library.
- A new settlement service will be established to assist recently arrived migrants.
- A new resident orientation program will be developed for people who have recently moved into Ku-ring-gai.

- Council's Volunteer Referral Agency will introduce a corporate volunteering program in partnership with local businesses.
 - An integrated bookings and facility management system will be developed for Council's community and sports facilities
- A comprehensive customer service survey will be conducted

CHILDREN'S SERVICES



Social Isolation Working Party

On a regional basis, a number of initiatives are being undertaken that explore emerging issues for seniors. Council hosts the regional social isolation working party encompassing the 11 local government areas in Northern Sydney. The group has been researching men's health programs such as the Pitstop Program run in partnership with the Department of Health and local councils. It has also undertaken a mapping exercise, including a literature review to identify programs currently being offered by community groups and Home and Community Care service providers.

Representatives from not-for-profit organisations and the Northern Sydney Regional Organisation of Councils are involved, along with staff from the NSW Department of Ageing, Disability and Home Care (DADHC). Ku-ring-gai Council hosts this working party on a bi-monthly basis. Council is aiming to raise awareness of social isolation in the community through the newsletter and distribution of a flyer.

Monthly program of seniors' seminars

The monthly seminar program for senior residents continues to be popular and well attended. The most recent seminars included two driver refresher courses for senior drivers and in-home community support. Over 120 seniors attended these seminars and the feedback has been very positive. Future seminars will include medication management, travel options for seniors and dementia awareness.

Ku-ring-gai Meals on Wheels Service

Meals on Wheels – a joint project between Council and Ku-ring-gai Older Persons Welfare Association – operates from the Turramurra Home and Community Care (HACC) facility. Over 50,000 meals were provided to residents during the year. A successful application for funding of \$51,000 from DADHC was recently used to install new ovens.

AGED AND DISABILITY



Remembrance Day ceremony at Memorial Gates

Remembrance Day 2008 was observed at a ceremony at the Memorial Gates at Lindfield Soldiers Memorial Park on 11 November.

The recently refurbished gates are an important part of Ku-ring-gai's history. They were dedicated on 4 November 1922 to those who served in the First World War. In 1956, the Avenue to the Fallen, which leads to the gates, was planted by Council and dedicated to those who served in the Second World War and those who made the supreme sacrifice.

Remembrance Day 2008 being the 90th anniversary of the Armistice, the heritage gates were re-dedicated to those who served in the world wars. The public was invited to attend the short ceremony, which was officiated over by The Mayor, RSL members and Father Keith Dalby, Chaplain of Ku-ring-gai's Battalion Garrison Church.

International Women's Day

International Women's Day provides an opportunity to recognise the achievements of women and their contributions to society, connecting all women around the world and inspiring them to achieve their full potential.

Council marked International Women's Day 2009 by celebrating women who have made an outstanding contribution to Ku-ring-gai in all areas including community service, health, education, environmental and humanitarian causes and sports.

A luncheon was held for 70 guests at Council Chambers on 9 March, at which the Mayor acknowledged the "Gems of Ku-ring-gai" with certificates of appreciation. The "Gems" had been nominated for their hard work and contributions to the local community by a peer whom they had impressed or inspired.

Entertainment was provided by a women's choir and young female soloist, and two guest speakers. There were displays of material from various organisations supporting women's enterprises and showcasing prominent women in local history. A DVD titled "Sisters on the Planet" showed women from several nations campaigning to combat the effects of climate change.

COMMUNITY



Ku-ring-gai shuttle bus service

The Ku-ring-gai shuttle bus continues to be well utilised by Ku-ring-gai senior residents and their carers. Resident users must meet the HACC target group of frail, aged people with disabilities. There has been a significant increase in enquiries from senior residents and Council is working in partnership with community transport providers to further promote the service.

Community Shed

Council has been working with members of The Community Shed, to establish an improved venue for this service, as member numbers have grown to a point where the current temporary venue is no longer viable. The Men's Shed movement is a popular and growing trend that provides men with a communal space where they can enjoy themselves through social interaction, and gain practical skills and knowledge in building and repair projects. Ku-ring-gai's Community Shed is open to both men and women and offers members the opportunity to contribute to their community through volunteering, mentoring and other activities.

To date, the members have worked with WIRES building possum boxes to help in the work of rescuing and rehabilitation of wildlife. There are plans to work with local child care centres and other community groups to offer assistance in the repair or making of children's toys. This project offers a very worthwhile and useful service to the community and will encourage positive outcomes in relation to social interactions, health benefits and development of skills.

COMMUNITY



Ku-ring-gai Hornsby Volunteer Service

The Ku-ring-gai Hornsby Volunteer Service (KHVS) recruits volunteers and provides them with training and other support mechanisms. This service has been expanding due to the ever increasing need for HACC services, especially in Ku-ring-gai with its larger percentage of older residents. Volunteers provide a range of vital services for frail older and disabled people and their carers, which enable them to remain independent and living in their own homes as long as possible. Services include meals delivery, gardening, shopping assistance, driving to appointments and social visiting. Often, this small amount of assistance makes all the difference to a person's quality of life.

The KHVS referred 201 people to HACC services between mid July 2008 and 30 June 2009. During that period, the KHVS trained 48 HACC volunteers in dementia awareness, OH&S, setting boundaries and volunteer orientation, and the response was very positive.

Significant changes in the volunteer environment were seen during 2008/09. There was an increase in the number of people from culturally and linguistically diverse (CALD) backgrounds seeking volunteer work. Of all the volunteer enquiries, 49 per cent were from people with a CALD background. The number of volunteer enquiries through the internet also increased. In response to this trend, Council is expanding its internet capabilities.

During the year, the KHVS has exhibited at Festival on the Green, events for Senior's Week, and several community seniors seminars. The main event on the volunteering calendar – the Volunteer Thank You Luncheon held on 12 May during National Volunteer Week – was a huge success with over 220 volunteers from all the HACC services present at Pymble Golf Club for a wonderful celebration.

ART CENTRE



Thomas Carlyle Children's Centre

During the year, the centre invited community members to participate in a number of activities. These included visits from a local dentist, pyjama day, grandparent/mother/father day morning teas, funky bugs show, teddy bear's picnic, fire fighters visit and kindi farm.

Staff have established a very successful fruit and vegetable garden which the children are taking great pride in. Over the past year there has been a successful yield of corn, strawberries, cherry tomatoes, carrots, capsicum, parsley and mint. Not only has the opportunity provided a valuable learning experience for children, but has provided fresh organic fruit and vegetables for the centre.

Youth Summit

Council held a Ku-ring-gai youth summit during Youth Week in April 2009. The key aim was to ascertain matters of concern for local young people and to include them in the early stages of Council's planning processes. The summit attracted young people from nine high schools, 14 primary schools, two universities and a range of community organisations.

The summit was chaired by the Mayor, with 70 young people (aged 11 to 23) participating. Topics relevant to Council's Management Plan, such as communication, environment, town centre planning and community were discussed in small group format, guided by a number of questions for each topic. The findings were then collated and prioritised by a representative small group of students who subsequently presented at the summit. This feedback provided lively, intelligent discussion involving a cross-section of views. The outcome of the summit will better inform Council about the needs and aspirations of our local young people.

Other highlights included a presentation from Jock Cameron, co-founder of the National Student Leadership Forum based in Killara, and a panel session, titled "Put Something Back", The panel was an opportunity for young people to hear from their peers about the importance of volunteering in the local community.

YOUTH SERVICES



Family Day Care service

A number of special events were organised for children and carers throughout 2008/09. These included Chinese New Year, St Patrick's Day, Iranian New Year, Harmony Day and Family Day Care Week.

The Family Day Care Playgroup Activities Program provides play sessions reflecting the emergent curriculum and experiences that appeal to children aged 12 months to 6 years. The service conducts regular surveys of carers to gain feedback for improving play sessions, as part of our continuing improvement program. New activities such as composting and growing a vegetable garden have provided a sustainable theme and are a valuable learning experience for the children.

Immunisation service

Council provides a free childhood immunisation service to residents. The clinics are held in the Council Chambers every Wednesday, employing trained immunisation staff to administer all vaccines. Each week during the past year, an average of 47 children attended the clinics.

Thomas Carlyle Children's Centre

Thomas Carlyle Children's Centre achieved a 92 per cent utilisation level for the year. This high level reflects an ongoing demand in the community for Council operated services which provide quality and affordable child care.

The Centre strives toward industry recognition as a centre of excellence. Council employs qualified and trained staff in excess of childcare licensing requirements. This has allowed the centre to provide quality and contemporary programs that meet the needs of children and families. It also sets a quality benchmark for other centres to strive towards in the Ku-ring-gai area.

MUSIC



Large-scale live music events

On Friday, 29 May, the Fitz Youth Centre hosted 400 young people in the biggest band night ever presented by Ku-ring-gai youth services. An international hardcore punk band from Boston, Have Heart, supported by Melbourne band, Carpathian, took to the stage to play a sell-out, all ages gig. The evening was a great success and has been a great boost to the reputation of the Fitz Youth Centre as a live music venue in Sydney.

St Ives Public Art Mural

Due to the positive community response to the Lindfield tunnel mural project completed in 2007, Ku-ring-gai youth services created another public art work in St Ives. The theme for this mural is community harmony and diversity - young people designed stencils reflecting the wide range of people who use the Village Green. These include a skater, bike rider, jogger, sportswoman, young child and an older gentleman.

Over 10 young people from the Ku-ring-gai area, ranging from 12 to 20 years of age, formed part of the art mural design team.

The young people were able to use their skills in a positive way, and developed a strong sense of ownership and belonging. Local young people are eager to contribute positively to this community and art is a perfect way to communicate these messages.

The Lindfield tunnel was painted in September of 2007 and has successfully minimised illegal graffiti and dramatically improved the amenity of the space. We believe these public art projects are a successful model for dealing with a very difficult problem.

YOUTH



Parent Forums

Ku-ring-gai Parent Forums are now in their second year of operation as a partnership between Ku-ring-gai Council and the Ku-ring-gai Youth Development Service. During the year, the following forums were held:

- Bullying and violence in schools, 12 August 2008
- What teens do online: information about cyberspace, 7 October 2008
- Up-skilling parents for the modern world, 3 February 2009
- Separation, divorce and blended families: how to support your teens, 7 April 2009
- Body image for parents and their teens, 6 June 2009

There was a total attendance of 195 parents at these forums and feedback was very positive.

"While struggling to cope with my teenager, I realised that the only way I could change his behaviour was to change mine. I started attending the parent forums held by Ku-ring-gai Council and KYDS and have found them to be very helpful." A local parent who is a regular attendee of the forums.

Ku-ring-gai Council was fortunate to host some high profile speakers during the year including:

- Professor David Bennett – Head of the NSW Centre for the Advancement of Adolescent Health at Westmead Children's Hospital and Chairman of the KYDS Management Committee
- Michael McQueen – Founder of Nexgen Group and author of The New Rules of Engagement: A handbook for teachers, parents and employers of Generation Y.
- Professor Garry Walter – Area Clinical Director of Child & Adolescent Mental Health Services in Northern Sydney. He is also the Chair of Child and Adolescent Psychiatry at the University of Sydney
- Jeremy Freeman – Child and Family Clinical Psychologist who for the past two years has been working as the Eating Disorder Coordinator for the NSW Health Department (Centre for Eating and Dieting Disorders).

ENGAGEMENT



Discobility

Discobility is a dance party that specifically caters to young people who have a physical or intellectual disability. Council held its second discobility on 24 July 2009 featuring the well-known and popular DJ, Andy. There were 35 young people and family in attendance with a wide range of disabilities. Participants loved the High School Musical theme and knew all of the choreography. This is an important program for a segment of the population that often finds it difficult to access recreational services.

Children's Voices for Reconciliation

Council hosted over 100 children from across the community as they joined together at a concert to mark National Reconciliation Week in May.

The Ku-ring-gai Children's Voices for Reconciliation event celebrates indigenous culture and recognises the truth of Australian history.

Students from local high schools and primary schools presented a diverse range of inspiring performances to symbolise and reflect their understanding of reconciliation that included dance, poetry, song, drama, stories and an exhibition of artwork.

The art created by the students was featured throughout the Council Chambers, bringing a real sense of celebration to the day.

Jointly organised by Council and the Ku-ring-gai Reconciliation Centre, students were entertained by MC and indigenous author Boori (Monty) Pryor.

ART AND CULTURAL



School Holiday Programs

Council provided the regular School Holiday Programs throughout the year – Kids Getaway Program and the Kid's Klub Programs at West Pymble and St Ives – with increased interest in the programs resulting in additional numbers for all sessions.

The services offer a wide variety of excursions and in-centre workshops as well as popular art, crafts, games and sporting activities.

Popular excursions included go-karting, Code Red Laser Tag, Taronga Park Zoo, IMAX Theatre, Marian Street Theatre performances, horse riding, swimming, trampolining and gymnastics workshops.

Popular in-centre workshops and excursions included super science days with QUESTACON Science Squad, sports and games workshops, dancing and disco days, puppet making, cooking and construction activities.

The services also supported five families and children who receive Inclusion Support Funding for additional needs throughout this period.

Continuing improvement and quality assurance – Throughout the year, the School Holiday Programs completed Step 2 of the National Childcare Accreditation Council Quality Assurance System. The National Out of School Hours Care Quality Assurance (OSHCQA) system has a set of standards that are above minimum requirements that all out of school hours care services must meet to become accredited. The service is currently preparing for Step 3 of the system (the Validation Visit), due to occur in July 2009.

ART AND CULTURAL



Spring into Action

The 2008/09 Spring into Action Program offered eight trips, excursions and activities. Bookings opened in mid August, and within hours two of the activities on offer were fully booked. The program ran at 89 per cent capacity, with 292 attendees and 124 participants booked. The most popular activities included the Cockatoo Island guided tour, a trip to the Southern Highlands including Bowral for tulip time, a theatre performance of Codgers at the Glen Street Theatre, and a beautiful day out on the Central Coast visiting the Historic Norah Head Lighthouse and the award-winning Cowrie restaurant. Customer feedback was obtained at the conclusion of the program and we received 100 per cent customer satisfaction.

Ku-ring-gai Art Centre

Ku-ring-gai Art Centre performed extremely well during the year.

The strategy of using an intensive advertising program – together with the Art Centre's excellent reputation – ensured that enrolment numbers were sustained through the difficult economic climate.

The number of enrolments during the four terms averaged around 3,500 students for the year. An increase in teen enrolments was a pleasing trend.

The Art Centre offered a range of exhibitions during this period including an Aboriginal exhibition of contemporary art with well known international artists from Boomalli exhibiting in The Circle of Understanding – Boomalli – Aboriginal Artists Co-operative. This was a terrific coup for the Art Centre, as these artists are all highly respected exhibiting artists nationally and internationally. Other exhibitions included Painting, Pottery, Mixed Media and Drawing. A fantastic fashion parade was staged in July 2009 featuring felting and silver and beaded jewellery works. Exhibitions of Mosaics and Glass, Sculpture, Botanical Art, Printmaking, and Glass Bead Making were all part of the program for this period.

An exhibition by Irish artist Kiero O'Toole presented the viewer with issues of migration, place and displacement.

LIBRARY



Discobility

A special event, Persian Miniature Painting Masterclass and Exhibition, was also held during the year. Master artist Hossein Fallahi from Iran and Bezhad Fallahi ran the workshop and exhibition. The only other places these artists exhibited in Australia were the Australian National Gallery, the Art Gallery of Victoria and the Art Gallery of Tasmania – so, again, this was a fantastic opportunity for the local community to access world-class artists.

In 2009, the Art Centre continues to be known as a centre of quality service and excellence. Surveys conducted in term 3 reinforce the community satisfaction with Art Centre classes. This has been as a result of the employment of outstanding tutors who have brought a diverse range of skills and knowledge that heightens the arts centre experience.

E-zone and Yourtutor

The Ezone facility continues to be heavily used with internet usage at over 21,000 hours for this period. The online tutorial service for students from Years 4 to 12, was accessed by 5,105 students compared with 4,505 for the previous year, representing an increase of 13 per cent. Of the 5,095 users, 85 per cent agreed that Yourtutor was helpful and 84 per cent said they would recommend it to a friend.

Book clubs

Book clubs continue to meet at each branch on a monthly basis with an average membership of 10 to 12 people.

Customer satisfaction survey

The 2009 Customer Satisfaction Survey was conducted in June. A total of 550 survey forms were distributed across all branches as well as the Housebound and the Librarius Services, and 489 completed surveys were returned. An analysis of the survey indicated a satisfaction level of 94 per cent.

LIBRARY



Art in the Library

This program is now in its second year and is well received by both exhibiting artists and the community. During this period, two groups – the Bicentennial Park Art Group and the Artists Cooperative – exhibited their art on an annual basis.

Housebound service

Library staff have completed a review of the delivery schedules for the Housebound Service to enable a more efficient use of resources. The new scheduled routes have been recently implemented with positive results for our housebound readers.

Navigators for macular degeneration

The changes to the distribution process for Navigators to members of the Macular Degeneration Foundation, who are also library members, are gaining popularity and the process was successfully trialled to gauge its success. Library staff addressed sight disabled residents at Lindfield to further explain the benefits of the Navigators and the process involved in using them.

Libraribus

The Libraribus has continued in popularity with new members registering interest. The Library continues to provide three separate Libraribus pickups each day, three days a week, with some room to expand if demand increases. It currently serves 155 customers with a further 20 on the waiting list.

Storytime

Storytime continues to be a popular program for young children. A new Chinese bilingual storytime was trialled in the April school holidays with 36 children attending and enjoying stories in Chinese language.

FESTIVALS



Community functions

During the year, Council's cultural events team organised five events with a combined attendance of over 20,000 people.

Festival on the Green was held in June 2008, and again in May 2009 at St Ives Village Green. Over 70 stallholders attended each event hosting food stalls, art and craft stalls, community stalls and wine stalls. Local community and school groups entertained audiences with their music, singing and dancing. Professional aerial theatre acts dazzled the crowd and children's activities were available including face painting, circus workshops and amusements rides.

The second concert in the 2008 Twilight Concert in the Park Series, was held in Wahroonga Park in October. The beautiful weather attracted approximately 3,000 people to the park where the crowd was entertained by Fallon performing "The John Farnham Experience", Hot Aussie Rock Show and the original CHOIRBOYS.

The Mayor's Function was held in December at the Ku-ring-gai Wildflower Garden as a thank you to volunteers who have contributed their time and effort to the Ku-ring-gai community. Guests enjoyed the cocktail celebration while being entertained by a barbershop quartet from Sydneysiders Express.

Council's annual Australia Day Evening Celebrations were held at Bicentennial Park, West Pymble. There were amusement rides and activities for children, a variety of food stalls and entertainment from Yidaki Didge, Active Kidz, local bush band Stringy Bark, Blinky Bill and Endless Summer. The event concluded with award-winning high energy performers, Taikoz, and a fireworks display.

EDUCATION



Ku-ring-gai Wildflower Garden

The Ku-ring-gai Wildflower Garden continues to expand its environmental education programs with the addition of the English at the Garden program for English as a second language adult learners and the creation of the accompanying resource book, *Discovering Biodiversity: How to plan and deliver an excursion for English as a Second Language (ESL) class groups*. The production of the resource book was made possible by a grant from the Sydney Metropolitan Catchment Management Agency (SMCMA). The book was written by the Bushland Education Centre Coordinator, in partnership with staff members at the SMCMA.

Another new program at the Garden is Seniors in the Garden, an environmental education program for adults aged 55 and over. The program offers four different options: Seniors in the Veggie Garden, Nature Talk and Walk, Fitness in the Bush and Poetry in the Bush. The program is designed to encourage seniors to spend time outdoors and enjoy our local natural environment.

The Seeds of Learning organic vegetable garden is continuing to be developed and offers gardening workshops for both adults and children. The garden is located on site at the Wildflower Garden.

The 2008 Festival of Wildflowers was launched with the theme "How Does Your Garden Grow". It offered 21 different activities over a two-day period and attracted 1,500 to 2,000 visitors. The two days included a number of environmental talks, community environmental displays, native plant sales and native flower displays, guided bushwalks and children's activities.

Throughout the year, the Ku-ring-gai Wildflower Garden and Bushland Education Centre ran a total of 237 activities from 10 different programs (Bush Birthday Parties, Bush Kids School Holiday program, Community Groups excursions, English at the Garden program, Gardening workshops, Seniors in the Garden, Nature for the Very Young: Playgroups and Preschool programs, school excursions and Vacation Care excursions). A total of 5,381 people participated in these programs.

RECREATION



Community and recreation services

During the year, Council completed major updates to the website information with Google map links available for all sports grounds and tennis courts, halls and meeting rooms. The St Ives Showground web page was updated with new maps and links as well as more information on hall activities. The St Ives Showground events were a great success this year. Improved booking procedures are greatly assisting in managing the complex uses at the showground as a major regional venue.

In April, Council initiated a significant change in the provision of floodlights and sportsgrounds. All 29 winter clubs and associations, with 250 club members, were educated to use the new Clubpin system. The clubs and associations have adapted well to activating lights remotely, saving energy and money. Income is an ongoing issue with a general drop-off in casual bookings, particularly for tennis courts and golf courses as people cut back on optional leisure spending. On the positive side, hall bookings as well as organised programs and personal fitness are showing growth.

Parks and reserves

The winter sports season ran well, though the quality of the playing surfaces was a major issue due to ongoing wet weather. This caused difficulties with bookings for sport, school carnivals and tennis courts.

Winter season allocations and pre-season management were completed in the new booking system. A significant reduction in conflicts is being achieved using the booking system.

ENGAGEMENT



Recreation programs

The Active Ku-ring-gai Program experienced strong participation. The program was promoted at Festival on the Green, with a number of new participants joining after having the opportunity to talk with instructors. Staff are working on new programs and extra classes including golf. Feedback on the program from participants is positive and the programs are meeting their fitness and social needs.

Activities included night tennis, yoga, Gym without Walls, Pilates in the Park, tai chi and fit box.

Community halls, properties, leases and licenses

Halls and meeting room bookings and procedures are continuing to be updated with improvements to the booking system and contacts with existing hirers. The venues are becoming increasingly popular for language classes, children's parties and family functions during weekends. A major cleaning program has improved the presentation of all our buildings from the previous year.

Seven licenses for community and sporting groups were finalised, including Heritage Craft Fair, Bradfield Park Pre-school and West Pymble Pool renewal. Another 40 community and sporting licence agreements are currently in negotiation and at various stages of progress.

Filming

Filming requests during the year included major productions such as All Saints and Underbelly II which have both filmed on several occasions. In view of Ku-ring-gai's popularity within the industry, Council was invited to join a working party of the Local Government and Shires Associations to formulate new guidelines for councils dealing with filming applications.



Local government requirements

Part 4 Annual reports (section 428)

Audited Financial Reports, 428(2)(a): Refer to page 80.

Performance Assessment of Principal Activities, 428(2)(b): Refer to pages 32-67.

State of Environment Report (SoE) 428(2)(c): Refer to pages 13, 46-51 natural environment and corporate snapshot.

Full SoE report for the Northern Sydney Regional Organisation of Councils can be found on Councils website.

Report of Condition of Public Works and Buildings, 428(2)(d):

Condition of public works, public buildings, public roads and drainage system: Refer to financial audit, special schedule 7, page 170.

Legal expenses, 428(2)(e) - during 2008 - 2009, expenses incurred by Council in relation to legal proceeding were \$1,111,850.

Legal proceedings: Land and Environment Court

Applicant	Result
Council ats Rob Osborne	Resolved by agreement
Council ats Pam Grant	Resolved by agreement
Council ats Lydia Zhang	Resolved by agreement
Council ats Rafat George Wassef	Dismissed (excepting minor amendment)
Council ats Alois Steger	Resolved by agreement
Council ats Alfred Attard	Dismissed
Council ats Acrewoods Childcare Roseville	Resolved by agreement
Council ats Nadeem Kaldas	Resolved by agreement
Council ats David McGovern & Roslyn McGovern	Dismissed
Council ats Alfred Attard	Discontinued
Council ats Tenacity Investments	N/A
Council ats Aussie Glo Pty Ltd	Resolved by agreement
Council ats Murlan Consulting Pty Ltd	Dismissed
Council ats Chris Comino & Caroline Comino	Upheld subject to modification
Council ats Steve Donnellan	Resolved by agreement
Council ats Ground Crew at Turramurra Pty Ltd	Resolved by agreement
Council ats Council ats Meriton Apartments Pty Ltd	Resolved by agreement
Council ats Frasers Greencliff Pty Ltd	Dismissed
Council ats Mirvac Projects Pty Ltd	Consent Orders
Council ats Peter Sotirou	Dismissed
Council ats Margaret Kennedy	Consent Orders
Council ats Mirvac Homes (NSW) Pty Ltd	Upheld subject to modification
Council ats Nelson Silva	Discontinued by applicant
Council ats Dugald McKenzie	Upheld subject to modification
Council ats Dazdon Pty Ltd	Dismissed
Council ats Lindy de Stoop	Not concluded
Council ats Philadelphia Projects Pty Ltd	dismissed

Applicant	Result
Council ats David Naylor	Resolved by agreement
Council ats Cedric Milner	Discontinued
Council ats Georges Construction	Upheld subject to modification
Council ats Kieran Williams	Dismissed
Crown Mews St Ives Pty Ltd	Resolved by agreement
Council ats The Plan Shop Pty Ltd	Discontinued
Council ats Peter Graham	Dismissed
Council ats Ecology Development Pty Ltd	Resolved by agreement
Council ats Dugald MacKenzie	Resolved by agreement
Council ats Ian Black (Maddocks)	Amended proposal approved
Council ats Kaligem Pty Ltd (Pikes Lawyers)	Resolved by agreement
Council ats Mark Allaby & Susan Allaby	Resolved by consent
Council ats Mohebati-Arani	Dismissed in greater part
Council ats Nelson Silva	Dismissed
Council ats Steve Donnellan	Resolved by agreement
Council ats Aushome Developments Pty Ltd	Resolved by agreement
Council ats Joseph Banek & Sally Anne Banek	Discontinued
Council ats Bijan Ahmadian	Dismissed
Council ats Aushome Developments Pty Ltd	Resolved by agreement
Council ats Frasers Greycliff Pty Ltd	Dismissed
Council ats Alfred Attard	Not concluded
Council ats Warren Bird Pty Ltd	Resolved by agreement
Council ats Ridong Kinwei Pty Ltd	Resolved by agreement
Council ats Julian Longstaff and Kimberly Longstaff	Upheld subject to modification
Council ats Hogan & Lipman	Ongoing
Council ats Moody & Doyle Pty Ltd	Resolved by agreement
Council ats Jane Francis Hickling	Resolved by agreement
Council ats Carrington Turramurra Two Pty Limited	Consent Orders
Council ats Vaughn Blackwood and Christine Blackwood	Discontinued
Council ats MacKenzie Architects Pty Ltd	Resolved by agreement
Council ats MacKenzie Architects Pty Ltd	Ongoing
Council ats Leonie Joan de Carvalho	Resolved by agreement
Council ats Christine Gabb	Dismissed
Council ats Hoi Wan Cheung	Ongoing
Council ats Buzrio Pty Ltd	Ongoing
Council ats Vladislav Fikh & Linda Finch	Resolved by agreement

Mayoral/Councillor fees and expenses, 428(2)(f)

Mayoral Fees	\$33,009
Councillor Fees	\$137,9880
Total Amount	\$170,997

Senior staff expenses, 428(2)(g) and cl 217

	Total value of salary package component [cl.217(1)(B)(ii)]	Total amount of bonus payments [cl.217(1)(B)(iii)]	Total amount of performance payments [cl.217(1)(B)(iii)]	Other payments that do not form part of package salary component [cl.217(1)(B)(iii)]	Total contribution or salary sacrifice to any superannuation scheme [cl.217(1)(B)(iii)]	Total value of any non-cash benefits [cl.217(1)(B)(iv)]	Total amount payable by council - fringe benefits tax for any non-cash benefits [cl.217(1)(B)(v)]
Total Remuneration Statement	1,011,334	-	12,928	-	125,528	-	62,221

Contracts - other than employment, 428(2)(h)contracts awarded \$150,000 or greater

Name	Amount	Comment
Veolia Environmental Services	7,151,436.15	Waste contract
Wsn Environmental Solutions	5,781,471.09	Waste contract
Downer Edi Works Pty Ltd	4,206,577.42	Roads material
Stabilised Pavements Of Aust Pty Ltd	1,696,618.92	Roads material
C W Concrete Pty Ltd	1,118,848.13	Roads material
Foster Civil Contracting Construction	1,116,028.24	Roads material
Local Govt Super Board	1,104,025.39	Landscape
Performance Concreting	780,644.78	Roads material
Transpacific Waste Services	549,525.11	Waste contract
A & J Paving	529,672.09	Roads material
Davis Earth Moving & Quarrying Pty Ltd	338,089.20	Civic
Crystal Pools Pty Ltd	284,385.21	Swimming pool upgrade
Energy Conservation Systems Pty Ltd	254,570.80	Energy performance contract
Technology One Limited	221,263.38	IT
Plateau Tree Service	220,448.21	Trees
Sharpe Bros (Aust) Pty Ltd	176,229.66	Roads material
Cornerstone Tss Pty Ltd	169,001.30	IT
Boral Asphalt	155,907.01	Roads material
Nsw Fire Brigades	1,995,380.00	Contribution
Energy Australia	1,857,570.05	Street lighting
Local Government Super-Gen A/C Pool A	1,523,185.45	Payroll
Long Service Payments Corporation	1,457,716.15	Payroll
Century 21 Cordeau Marshall	1,399,999.98	Purchase of land
Deacons	987,810.75	Legal services
Esd Landscape Contractors Pty Ltd	923,807.53	Landscape
Cockerill R B & R J Pty Ltd	721,706.48	Civic
Corporation Sole EPA Act	657,494.00	Contribution to Department of Planning
Michael Davies Associates Pty Ltd	602,751.52	Architect
Deky Personnel Pty Ltd	556,955.31	Labour hire
Kmc - Payroll	517,682.70	Payroll
Energy Australia	508,194.62	Energy
Chatswood Toyota	489,129.34	Vehicle fleet
Insight	487,068.87	IT
State Cover Mutual Limited	478,807.61	Finance
Hp Financial Services Pty Ltd	473,976.62	Finance

Name	Amount	Comment
Railcorp Property - Cre	444,655.95	Land purchase
Department Of Lands - Crown Land Accounts	364,819.20	Land purchase
Tmp Worldwide Pty Ltd	357,949.21	Advertising
Network Plumbing	353,259.17	Plumbing
Huntermotive Li Pty Ltd	333,155.48	Vehicle fleet
Cumberland Newspapers	330,185.70	Advertising
Optus Billing Services	323,365.49	Phones
Porter Group Pty Ltd	310,431.45	Cleaning
Dla Phillips Fox	299,451.53	Legal services
Bill Buckle Autos Pty Ltd	297,005.10	Vehicle fleet
Hwl Ebsworth Lawyers	296,852.70	Legal services
Telstra	286,931.12	Telecommunication
Nsw Government Department Of Planning	274,890.92	Government
Hideaway Landscapes Pty Ltd	273,546.90	Lanscaping
Sundell Holden Pty Ltd	259,393.00	Vehicle fleet
Green Horticultural Group	259,244.04	Mowing
Reefway Waste	236,403.90	Waste contract
Ifma Pty Ltd	224,162.02	Facility management
State Debt Recovery Office	221,660.03	Government
Ryde Motor Group	212,681.00	Vehicle fleet
The Next Chapter Books	210,678.41	Library
Adtrans Hino Pty Ltd	598,178.60	Vehicle fleet
Fleetwood Engineering Pty Ltd	200,519.00	Landscaping
Australian Taxation Office	197,316.00	Tax
Jardine Lloyd Thompson Pty Ltd	197,213.61	Insurance
Australia Post Pymble	194,960.64	Post office
Sydney Water Corporation	187,735.88	Water
Quad Services Pty Ltd	179,341.16	Cleaning
Gillen Motors Pty Ltd T/As Phil Gilbert Homebush Bay	178,743.53	Vehicle fleet
Vedior Asia Pacific Pty Ltd	177,654.66	Human resources
Wilshire Webb Staunton Beattie	177,184.29	Legal services
Total Earth Care Pty Ltd	175,349.52	Bush regeneration
Arup Pty Ltd	171,847.00	Traffic studies
SnP Security	171,398.55	Security
A E Baker & Co	162,794.41	Hardware
A H Peters Picca Bodies	156,370.50	Fleet

Bushfire hazard reduction activities, 428(2)(i1)

Activity	Performance
Hazard reduction burning	31.
Fire break maintenance	15 at 10.2km
New fire break establishment	9
Fire trail maintenance	44km
Fire trail major upgrades	15km
Total pile burns	144
Community education/publicity events	-
General enquiries	80

Programs to promote services and access to services for people with diverse cultural and linguistic backgrounds, 428(2)(j): Refer to pages 56-60, Community Development.

Works on private land, 428(2)(k): During the period 1 July 2008 to 30 June 2009, Council did not carry out any work on private property.

Donations, 428(2)(l)

Donations made under Council's General Policy	\$102,912
Donations made under Mayoral Delegation	\$13,120
Rental Rebates to Community Groups	\$1,292,079
Total	\$1,408,111

Human Resource Activities Undertaken, 428(2)(m): Refer to pages 26-28.

Activities to Implement EEO Management Plan, 428(2)(n): Refer to page 26-28.

Delegations to External Bodies, 428(2)(o):

During the period 1 July 2008 to 30 June 2009, Council did not delegate any functions to any external body.

Companies in which Council held a controlling interest, 428(2)(p): During the period 1 July 2008 to 30 June 2009, Council did not hold a controlling interest in any company.

Partnerships, Co-operatives, Joint Ventures, 428(2)(q): During the period 1 July 2008 to 30 June 2009, Council did not have a statement of all partnerships, co-operatives or other joint ventures.

Section (r) - such other information as the regulations may require.

Freedom of information requests

Sections a - New FOI applications

How many FOI applications were received, discontinued or completed?		Number of FOI applications					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
A1	New	2	4	2	7	4	11
A2	Brought forward				2		2
A3	Total to be processed	2	4	2	9	4	13
A4	Completed	2	4	2	9	4	13
A6	Total processed	2	4	2	9	4	13
A7	Unfinished (carried forward)	1	-	1	-	2	-

Section b – discontinued applications – no applications discontinued

Section c – completed applications

What happened to completed FOI applications?		Number of completed FOI applications					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
C1	Granted or otherwise available in full	1	2	2	9	3	11
C2	Granted or otherwise available in part	1	1			1	1
C3	Refused		1				1
C5	Total completed	2	4	2	9	4	13

Note: A request is granted or otherwise available in full if all documents requested are either provided to the applicant (or the applicant's medical practitioner) or are otherwise publicly available. The figures in c5 should correspond to those in a4.

Section d – applications granted or otherwise available in full

How were the documents made available to the applicant?		Number of FOI applications (granted or otherwise available in full)					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
All documents requested were:							
D1	Provided to the applicant	1	2	2	6	3	8
D3	Available for inspection				1		1
D7	Available by a combination of any of the reasons listed in D1 above				2		2
D8	Total granted or otherwise available in full	1	2	2	9	3	11

Note: the figures in d8 should correspond to those in c1.

Section e – applications granted or otherwise available in part

How were the documents made available to the applicant?		Number of FOI applications (granted or otherwise available in part)					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
Documents made available were:							
E1	Provided to the applicant	1	1			1	1
E8	Total granted or otherwise available in part	1	1	-	-	1	1

Note: the figures in e8 should correspond to those in c2.

Section f – refused FOI applications

Why was access to the documents refused?		Number of refused FOI applications					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
F1	Exempt		1				1
F3	Total refused	-	1	-	-	-	1

Note: the figures in f3 should correspond with those in c3.

Section g – exempt documents

Why were the documents classified as exempt? (Identify one reason only)		Number of FOI applications (refused or access granted or otherwise available in part only)					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
Documents requiring consultation:							
G6	Documents affecting personal affairs (Clause 6)	1	1			1	1
Documents otherwise exempt:							
G19	Documents subject to legal professional privilege (Clause 10)		1				1
G27	Total applications including exempt documents	1	2	-	-	1	2

Note: where more than one exemption applies to a request select the exemption category first occurring in the above table. The figures in g27 should correspond to the sum of the figures in c2 and f1.

Section h – ministerial certificates (s.59) – No certificates were issued

Section i – formal consultations

How many formal consultations were conducted		Number	
		(Previous year)	(Current year)
I1	Number of applications requiring formal consultation	1	2
I2	Number of persons formally consulted	5	5

Note: include all formal offers to consult issued irrespective of whether a response was received.

Section j – amendment of personal records – no applications were received

Section k – notation of personal records – no notifications were received

Section l – fees and costs

What fees were assessed and received for FOI applications processed (excluding applications transferred out)?		Assessed costs		Fees received	
		(Previous year)	(Current year)	(Previous year)	(Current year)
L1	All completed applications	\$120.00	\$480.00	\$120.00	\$620.00

Section m – fee discounts – no waivers were given

Section n – fee refunds – no fee refunds were granted

Section o – days taken to complete request

How long did it take to process completed applications? (Note: calendar days)		Number of completed FOI applications					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
O1	0-21 days – statutory determination period	2	2	2	9	4	11
O2	22-35 days – extended statutory determination period for consultation or retrieval of archived records (S.59B)		2				2
O5	Total	2	4	2	9	4	13

Note: figures in o5 should correspond to figures in a4.

Section p – processing time: hours

How long did it take to process completed applications?		Number of completed FOI applications					
		Personal		Other		Total	
		(Previous year)	(Current year)	(Previous year)	(Current year)	(Previous year)	(Current year)
P1	0-10 hours	2	3	2	8	4	11
P2	11-20 hours		1		1		2
P5	Total	2	4	2	9	4	13

Note: figures in p5 should correspond to figures in a4.

Section q – number of reviews

How many reviews were finalised?		Number of completed reviews	
		(Previous year)	(Current year)
Q1	Internal reviews	1	2

Section r – results of internal reviews

Grounds on which the internal review was requested		Number of internal reviews					
		Personal		Other		Total	
		Original agency decision	Original agency decision	Original agency decision	Original agency decision	Original agency decision	Original agency decision
		Upheld	Varied	Upheld	Varied	Upheld	Varied
R1	Access refused	2				2	
R8	Total	2	-	-	-	2	-

Note: figures in r8 should correspond to figures in a4.

The volume of freedom of information applications received during the 2008/2009 period has increased over the previous year.

Privacy and Personal Information Protection Act 1998

The *Privacy and Personal Information Protection Act 1998* placed an obligation on Council to provide for the protection of an individual's personal information. Protection of this information is provided in accordance with Council's adopted Privacy Management Plan.

Council has not received any applications for review under Section 53 of the Act during the 2008/2009 - financial year.

Rates and charges written off R&C Regulation Cl.12 - 1/7/2008 - 30/6/2009

Pensioner rebates	
Section 583 - rates	\$789,809.70
Section 563 - interest	\$0.00
Voluntary Rebate Infrastructure Levy	\$146,417.41
Voluntary Rebate Environmental Levy	\$149,538.70
Postponement rates write off	
Section 595 - rates and charges	\$10,127.14
Section 595 - interest	\$4,061.51
Other interest write offs	
Section 567	\$0.57
Rate write offs pursuant to change in category/rateability	
Sections 527/572	0
Total	\$1,169,005.12

Division 7 Annual reports

Subdivision 1 additional information - general

A councillor election was held on 13 September. Please refer to the following list as a reference to the time served for each Councillor:

- a) current Councillors
- b) 1 June - 12 September
- c) 1 June - 9 October

217 Additional information for inclusion in annual report.

(i, ii)

Lounge	1409
Work stations	1545.50
Cabling	900
Building expenses	2235
Painting	750
Mobile phones	1678
Vehicle costs	19,000
Total Amount	308,030

(iii) Conferences

a) Councillor Ian Cross	0
a) Councillor Jennifer Anderson	2,497
a) Councillor Tony Hall	0
a) Councillor Elaine Malicki	2,140
a) Councillor Steven Holland	0
a) Councillor Rakesh Duncombe	0
a) Councillor Duncan McDonald	0
a) Councillor Carlyne Hardwick	0
a) Councillor Elise Keays	1,340
a) Councillor Cheryl Szatow	3,114
b) Councillor Adrienne Ryan	0
b) Councillor Michael Lane	0
c) Councillor Nick Ebbeck	890
b) Councillor Anita Andrew	0
b) Councillor Laura Bennett	0
b) Councillor Maureen Shelley	0
Total Amount	9,981

(iv) Training

a) Councillor Ian Cross	0
a) Councillor Jennifer Anderson	105
a) Councillor Tony Hall	0
a) Councillor Elaine Malicki	0
a) Councillor Steven Holland	0
a) Councillor Rakesh Duncombe	0
a) Councillor Duncan McDonald	0
a) Councillor Carlyne Hardwick	0
a) Councillor Elise Keays	0
a) Councillor Cheryl Szatow	719
b) Councillor Adrienne Ryan	0
b) Councillor Michael Lane	0
c) Councillor Nick Ebbeck	0
b) Councillor Anita Andrew	0
b) Councillor Laura Bennett	0
b) Councillor Maureen Shelley	0
Total Amount	824

(v) Interstate visits

Councillor	Cost of transport (\$)	Cost of accommodation (\$)	Out-of-pocket travelling expenses (\$)
a) Councillor Ian Cross	0	0	0
a) Councillor Jennifer Anderson	491	1,985	0
a) Councillor Tony Hall	0	0	0
a) Councillor Elaine Malicki	536	2,015	0
a) Councillor Steven Holland	0	0	0
a) Councillor Rakesh Duncombe	0	0	0
a) Councillor Duncan McDonald	0	0	0
a) Councillor Carlyne Hardwick	0	0	0
a) Councillor Elise Keays	585	1,742	0
a) Councillor Cheryl Sztatow	830	1,843	0
b) Councillor Adrienne Ryan	0	0	0
b) Councillor Michael Lane	0	0	0
c) Councillor Nick Ebbeck	206	235	0
b) Councillor Anita Andrew	0	0	0
b) Councillor Laura Bennett	0	0	0
b) Councillor Maureen Shelley	0	0	0
Total costs:	2,195	4,423	0

(vi) Overseas visits

There were no overseas visits during the year.

(vii) The expenses of any spouse, partner or other person who accompanied a councillor

Councillor	Cost of spouses' expenses (\$)
a) Councillor Ian Cross	0
a) Councillor Jennifer Anderson	130
a) Councillor Tony Hall	0
a) Councillor Elaine Malicki	0
a) Councillor Steven Holland	0
a) Councillor Rakesh Duncombe	0
a) Councillor Duncan McDonald	0
a) Councillor Carlyne Hardwick	0
a) Councillor Elise Keays	0
a) Councillor Cheryl Sztatow	0
b) Councillor Adrienne Ryan	0
b) Councillor Michael Lane	0
c) Councillor Nick Ebbeck	0
b) Councillor Anita Andrew	0
b) Councillor Laura Bennett	0
b) Councillor Maureen Shelley	0
Total Costs:	130

(viii) Expenses involved in the provision of care for a child

No expenses made

Remuneration Packages, 428(2)(r)(b): See 428 g Same information.

Activities to develop and promote services for children, 428(2)(r)(c): Refer to pages 60-67.

Ku-ring-gai Access Policy and Disability Discrimination Act Action Plan 428(2)(r)(d)(i).

(i): a report (in the form required by the Department) on the council's performance in relation to access and equity activities to meet residents' needs outlined in the council's management plan relating to the year and undertaken by the council during the year. See pages 60-67.

List of Category 1 Business Activities, 428(2)(r)(d)(iii): Not applicable - Council did not have any Category 1 business activities during 1 July 2008 to 30 June 2009.

List of Category 2 Business Activities, 428(2)(r)(d)(iii): Refer to Note 1, Special Purpose financial report.

Statement of Expenses, Revenues and Assets - Category 1, 428(2)(r)(d)(iv): Not applicable - Council did not have any Category 1 business activities during 1 July 2008 to 30 June 2009.

Summary in Implementing Principles of Competitive Neutrality, 428(2)(r)(d)(v): Council has applied full cost attribution to its Category 2 activities as part of the financial statements.

Statement on Pricing Requirements of Competitive Neutrality, 428(2)(r)(d)(vi): Not applicable - Council did not have any Category 1 business activity during 1 July 2008 to 30 June 2009.

Statement on the establishment of a complaints handling mechanism, 428(2)(r)(d)(vii): Not applicable - Council did not have any complaints handling mechanism for competitive neutrality complaints during 1 July 2008 to 30 June 2009.

Comparison of actual performance of each Category 1, 428(2)(r)(d)(viii): Not applicable - Council did not have any Category 1 business activities during 1 July 2008 to 30 June 2009.

Summary of Competitive Neutrality Complaints, 428(2)(r)(d)(ix): Nil received.

Annual Charge for Stormwater Management Services, cl 217(1)(e): Council has levied a stormwater management charge. This charge is included in Note 3, ordinary rates. Please see page 162-164.

Information about planning agreements, EP&A Act, S93G(5): Guidelines on the Exercise of Functions under the Companion Animals Act - Refer to Built Environment, page 38. A full report is prepared each year and sent to the department. This report can be found at www.kmc.nsw.gov.au

(2) An annual report of a council is to include the matter required by Subdivision 2 (State of the environment reports). Refer to pages 40-45 and the regional report prepared by the Northern Sydney Regional Organisation of Councils.

A full copy of the SoE report can be found at www.kmc.nsw.gov.au

GRI index

Global Reporting Initiative G3		
Strategy and analysis		Page Reference
1.1	Statement from the most senior decision maker of the organisation	6-7
1.2	Description of key impacts, risks, and opportunities	11
Organizational profile		
2.1	Name of the organisation	Cover page
2.2	Primary brands, products, and/or services.	32-67
2.3	Operational structure of the organisation, including main divisions, operating companies, subsidiaries, and joint ventures	27
2.4	Location of organisation's headquarters.	Back page
2.5	Number of countries where the organisation operates, and names of countries with either major operations or that are specifically relevant to the sustainability issues covered in the report	Back page
2.6	Nature of ownership and legal form	26
2.7	Markets served (including geographic breakdown, sectors served, types of customers/beneficiaries).	2-67
2.8	Scale of the reporting organisation, including: • number of employees; • net sales (for private sector organisations) or net revenues	26-28
2.9	Major decisions during the reporting period regarding the location of, or changes in operations, including facility openings, closings, and expansions	10/11
Report parameters		
Report profile		
3.1	Reporting period (e.g. fiscal/calendar year) for information provided	Cover page
3.2	Date of most recent previous report	2
3.3	Reporting cycle	1
3.4	Contact point for questions regarding the report or its contents	Back page
Report scope and boundary		
3.5	Process for defining report content, including: • Determining materiality; • Prioritising topics within the report; and • Identifying stakeholders the organisation expects to use the report.	2
3.6	Boundary of the report (countries, divisions, subsidiaries, leased facilities, joint ventures, suppliers).	Back page/2
3.7	State any specific limitations on the scope or boundary of the report	10-11
3.8	Basis for reporting on joint ventures, subsidiaries, leased facilities, outsourced operations, and other entities that can significantly affect comparability from period to period and/or between organisations	66-71
3.9	Data measurement techniques and the bases of calculations, including assumptions and techniques underlying estimations applied to the compilation of the Indicators and other information in the report	9
3.11	Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report	2-3
GRI Content index		
3.12	Table identifying the location of the Standard Disclosures in the report. Identify the page numbers or web links where the following can be found: <ul style="list-style-type: none"> • Strategy and Analysis 1.1 – 1.2; • Organisational Profile 2.1 – 2.10; • Report Parameters 3.1 – 3.13; • Governance, Commitments, and Engagement 4.1 – 4.17; • Disclosure of Management Approach, per category; • Core Performance Indicators; • Any GRI Additional Indicators that were included; and • Any GRI Sector Supplement Indicators included in the report 	2-71
Assurance		
3.13	Policy and current practice with regard to seeking external assurance for the report. If not included in the assurance report accompanying the sustainability report, explain the scope and basis of any external assurance provided. Also explain the relationship between the reporting organisation and the assurance provider(s)	76

Governance, commitments and engagement		
Governance		
4.1	Governance structure of the organisation, including committees under the highest governance body responsible for specific tasks, such as setting strategy or organisation oversight	24-31
4.2	Indicate whether the Chair of the highest governance body is also an executive officer	24
4.3	For organisations that have a unitary board structure, state the number of members of the highest governance body that are independent and/or non-executive members.	N/A
4.4	Mechanisms for shareholders and employees to provide recommendations or direction to the highest governance body	24
4.5	Linkage between compensation for members of the highest governance body, senior managers, and executives (including departure arrangements), and the organisation's performance	25/68
4.6	Processes in place for the highest governance body to ensure conflicts of interest are avoided	25
4.7	Process for determining the qualifications and expertise of the members of the highest governance body for guiding the organisation's strategy on economic, environmental, and social topics	21, 27-28
4.8	Internally developed statements of mission or values, codes of conduct, and principles relevant to economic, environmental, and social performance and the status of their implementation	21
4.9	Procedures of the highest governance body for overseeing the organisation's identification and management of economic, environmental, and social performance, including relevant risks and opportunities, and adherence or compliance with internationally agreed standards, codes of conduct, and principles	2, 21
4.10	Processes for evaluating the highest governance body's own performance, particularly with respect to economic, environmental, and social performance.	32-67
Commitments to external initiatives		
4.11	Direct economic value generated and distributed, including revenues, operating costs, employee compensation, donations and other community investments, retained earnings, and payments to capital providers and governments	84-86
4.12	Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses	9
Stakeholder engagement		
4.14	List of stakeholder groups engaged by the organisation	24
4.15	Basis for identification and selection of stakeholders with whom to engage	24
4.16	Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group	24
4.17	Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded to those key topics and concerns, including through its reporting	8-9
Economic performance indicators		
Economic performance		
EC1	Economic value generated and distributed, including revenues, operating costs, employee compensation, donations and other community investments, retained earnings, and payments to capital providers and to governments	9, 80-176
EC2	Financial implications and other risks and opportunities for the organisation's activities due to climate change.	56-59
Indirect economic impacts		
EC8	Development and impact of infrastructure investments and services provided primarily for public benefit through commercial, in-kind, or pro bono engagement.	46-53
EC9	Understanding and describing significant indirect economic impacts, including the extent of impacts	80-176
Environmental performance indicators		
Materials		
EN1	Materials used by weight or volume	38
EN2	Percentage of materials used that are recycled input materials.	38
Energy		
EN3	Direct energy consumption by primary energy source	46-51
EN5	Energy saved due to conservation and efficiency improvements.	46-51
EN6	Initiatives to provide energy-efficient or renewable energy based products and services, and reductions in energy requirements as a result of these initiatives.	46-51,
EN7	Initiatives to reduce indirect energy consumption and reductions achieved	46-51
Water		
EN8	Total water withdrawal by source	N/A
EN9	Water sources significantly affected by withdrawal of water	46-51
EN10	Percentage and total volume of water recycled and reused	N/A

Biodiversity		
EN11	Location and size of land owned, leased, managed in, or adjacent to, protected areas and areas of high biodiversity value outside protected areas	46-51
EN12	Description of significant impacts of activities, products, and services on biodiversity in protected areas and areas of high biodiversity value outside protected areas	46-51
EN13	Habitats protected or restored	46-51
EN14	Strategies, current actions, and future plans for managing impacts on biodiversity	46-51
EN15	Number of IUCN Red List species and national conservation list species with habitats in areas affected by operations, by level of extinction risk	46-51
Emissions, effluents and waste		
EN16	Total direct and indirect greenhouse gas emissions by weight.	46
EN18	Initiatives to reduce greenhouse gas emissions and reductions achieved	46
EN22	Total weight of waste by type and disposal method	38
Products and services		
EN26	Initiatives to manage the environmental impacts of products and services and extent of impact mitigation	46-51
Compliance		
EN28	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations	N/A
Overall		
EN30	Total environmental protection expenditures and investments by type	N/A
Social performance		
Labour practices and decent work performance indicators		
Employment		
LA1	Total workforce by employment type, employment contract, and region	26-28
LA2	Total number and rate of employee turnover by age group, gender, and region	26-28
Occupational health and safety		
LA7	Rates of injury, occupational diseases, lost days, and absenteeism and number of work-related fatalities by region.	26, 28
LA8	Education, training, counselling, prevention and risk-control programs in place to assist workforce members, their families, or community members regarding serious diseases.	26-28
Diversity and opportunity		
LA13	Composition of governance bodies' and breakdown of employees per category according to gender, age group, minority group membership, and other indicators of diversity	26-34
Social performance: society performance indicators		
Community		
SO1	Nature, scope, and effectiveness of any programs and practices that assess and manage the impacts of operations on communities, including entering, operating, and exiting	60-67
Corruption		
SO2	Percentage and total number of business units analysed for risks related to corruption	N/A
SO3	Percentage of employees trained in organization's anti-corruption policies and procedures	N/A
Compliance		
SO8	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations	70
Social performance: product responsibility performance indicators		
Customer health and safety		
PR1	Life cycle stages in which health and safety impacts of products and services are assessed for improvement, and percentage of significant products and services categories subject to such procedures	32-37
Products and services		
PR5	Practices related to customer satisfaction, including results of surveys measuring customer satisfaction	N/A
Marketing communications		
PR6	Programs for adherence to laws, standards, and voluntary codes related to marketing communications, including advertising, promotion, and sponsorship	32-37



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General Purpose Financial Report

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Overview

- (i) This Financial Report covers the consolidated operations for Ku-ring-gai Council.
- (ii) Ku-ring-gai Council is a body corporate of NSW, Australia - being constituted as a Local Government area by proclamation and is duly empowered by the Local Government Act (LGA) 1993 of NSW.

Council's Statutory Charter is specified in Section 8 of the LGA and includes;

- carrying out activities and providing goods, services & facilities appropriate to the current & future needs of the Local community and of the wider public
- responsibility for administering regulatory requirements under the LGA and other applicable legislation, &
- a role in the management, improvement and development of the resources of the local government area.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

- (iii) All figures presented in this Financial Report represent Australian Currency.
- (iv) This Financial Report was authorised for issue by the Council on 1 September, 2009
Council has the power to amend and reissue the financial report.

Ku-ring-gai Council

General Purpose Financial Report for the financial year ended 30 June 2009

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (as amended)

The attached General Purpose Financial Report has been prepared in accordance with:

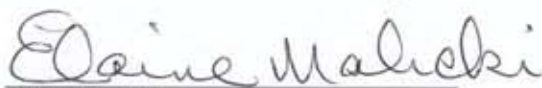
- The Local Government Act 1993 (as amended) and the Regulations made thereunder,
- The Australian Accounting Standards and professional pronouncements, and
- The Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, this Report:

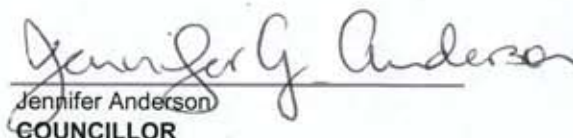
- presents fairly the Council's operating result and financial position for the year, and
- accords with Council's accounting and other records.

We are not aware of any matter that would render this Report false or misleading in any way.

Signed in accordance with a resolution of Council made on 25 August 2009.



Elaine Malicki
MAYOR



Jennifer Anderson
COUNCILLOR



John McKee
GENERAL MANAGER



Tino Caltabiano
RESPONSIBLE ACCOUNTING OFFICER

Ku-ring-gai Council

Income Statement

for the financial year ended 30 June 2009

Budget ⁽¹⁾			Actual	Actual
2009	\$ '000	Notes	2009	2008
Income from Continuing Operations				
Revenue:				
54,750	Rates & Annual Charges	3a	54,948	51,882
15,425	User Charges & Fees	3b	14,788	14,530
3,913	Interest & Investment Revenue	3c	2,790	2,359
2,346	Other Revenues	3d	2,924	2,667
4,647	Grants & Contributions provided for Operating Purposes	3e,f	6,593	5,655
5,836	Grants & Contributions provided for Capital Purposes	3e,f	12,019	17,507
Other Income:				
-	Net gains from the disposal of assets	5	26	220
	Net Share of interests in Joint Ventures & Associated			
-	Entities using the Equity Method	19	-	-
86,917	Total Income from Continuing Operations		94,088	94,820
Expenses from Continuing Operations				
31,558	Employee Benefits & On-Costs	4a	30,892	28,288
574	Borrowing Costs	4b	576	640
26,326	Materials & Contracts	4c	26,339	25,952
7,597	Depreciation & Amortisation	4d	7,430	7,368
-	Impairment	4d	-	-
11,763	Other Expenses	4e	11,547	10,892
-	Interest & Investment Losses	3c	-	-
77,818	Total Expenses from Continuing Operations		76,784	73,140
9,099	Operating Result from Continuing Operations		17,304	21,680
Discontinued Operations				
-	Net Profit/(Loss) from Discontinued Operations	24	-	-
9,099	Net Operating Result for the Year		17,304	21,680
9,099	Net Operating Result attributable to Council		17,304	21,680
-	Net Operating Result attributable to Minority Interests		-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes				
3,263			5,285	4,173

(1) Original Budget as approved by Council - refer Note 16

Ku-ring-gai Council

Balance Sheet

as at 30 June 2009

\$ '000	Notes	Actual 2009	Actual 2008
ASSETS			
Current Assets			
Cash & Cash Equivalents	6a	1,114	4
Investments	6b	35,753	40,855
Receivables	7	5,439	4,999
Inventories	8	240	229
Other	8	976	328
Non-current assets classified as "held for sale"	22	5,827	3,187
Total Current Assets		49,349	49,602
Non-Current Assets			
Investments	6b	39,314	31,825
Receivables	7	194	213
Inventories	8	-	-
Infrastructure, Property, Plant & Equipment	9	1,656,501	1,650,797
Investments accounted for using the equity method	19	-	-
Investment Property	14	-	-
Intangible Assets	25	-	-
Other	8	-	-
Total Non-Current Assets		1,696,009	1,682,835
TOTAL ASSETS		1,745,358	1,732,437
LIABILITIES			
Current Liabilities			
Payables	10	10,179	14,232
Borrowings	10	1,813	2,057
Provisions	10	8,091	7,126
Total Current Liabilities		20,083	23,415
Non-Current Liabilities			
Payables	10	-	-
Borrowings	10	6,895	7,718
Provisions	10	192	420
Total Non-Current Liabilities		7,087	8,138
TOTAL LIABILITIES		27,170	31,553
Net Assets		1,718,188	1,700,884
EQUITY			
Retained Earnings	20	1,691,529	1,674,225
Revaluation Reserves	20	26,659	26,659
Council Equity Interest		1,718,188	1,700,884
Total Equity		1,718,188	1,700,884

Ku-ring-gai Council

Statement of Changes in Equity
for the financial year ended 30 June 2009

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Equity Interest	Minority Interest	Total Equity
2009						
Opening Balance (as per Last Year's Audited Accounts)		1,674,225	26,659	1,700,884	-	1,700,884
a. Correction of Prior Period Errors	20 (c)	-	-	-	-	-
b. Changes in Accounting Policies (prior year effects)	20 (d)	-	-	-	-	-
Revised Opening Balance (as at 1/7/08)		1,674,225	26,659	1,700,884	-	1,700,884
c. Current Year Income & Expenses Recognised direct to Equity						
- Transfers to/(from) Asset Revaluation Reserve	20b (ii)	-	-	-	-	-
- Transfers to/(from) Other Reserves	20b (ii)	-	-	-	-	-
- Other Income/Expenses recognised	20b (ii)	-	-	-	-	-
- Other Adjustments	20b (ii)	-	-	-	-	-
Net Income Recognised Directly in Equity		-	-	-	-	-
d. Net Operating Result for the Year		17,304	-	17,304	-	17,304
Total Recognised Income & Expenses (c&d)		17,304	-	17,304	-	17,304
e. Distributions to/(Contributions from) Minority Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
Equity - Balance at end of the reporting period		1,691,529	26,659	1,718,188	-	1,718,188

\$ '000	Notes	Retained Earnings	Reserves (Refer 20b)	Council Equity Interest	Minority Interest	Total Equity
2008						
Opening Balance (as per Last Year's Audited Accounts)		1,653,250	-	1,653,250	-	1,653,250
a. Correction of Prior Period Errors	20 (c)	(705)	-	(705)	-	(705)
b. Changes in Accounting Policies (prior year effects)	20 (d)	-	-	-	-	-
Revised Opening Balance (as at 1/7/07)		1,652,545	-	1,652,545	-	1,652,545
c. Current Year Income & Expenses Recognised direct to Equity						
- Transfers to/(from) Asset Revaluation Reserve	20b (ii)	-	26,659	26,659	-	26,659
- Transfers to/(from) Other Reserves	20b (ii)	-	-	-	-	-
- Other Income/Expenses recognised	20b (ii)	-	-	-	-	-
- Other Adjustments	20b (ii)	-	-	-	-	-
Net Income Recognised Directly in Equity		-	26,659	26,659	-	26,659
d. Net Operating Result for the Year		21,680	-	21,680	-	21,680
Total Recognised Income & Expenses (c&d)		21,680	26,659	48,339	-	48,339
e. Distributions to/(Contributions from) Minority Interests		-	-	-	-	-
f. Transfers between Equity		-	-	-	-	-
Equity - Balance at end of the reporting period		1,674,225	26,659	1,700,884	-	1,700,884

Ku-ring-gai Council

Cash Flow Statement

for the financial year ended 30 June 2009

Budget 2009	\$ '000	Notes	Actual 2009	Actual 2008
Cash Flows from Operating Activities				
Receipts:				
55,901	Rates & Annual Charges		54,852	51,815
16,789	User Charges & Fees		15,956	13,902
3,551	Interest & Investment Revenue Received		6,353	3,857
14,389	Grants & Contributions		18,363	23,101
7,597	Other		6,950	7,369
Payments:				
(30,584)	Employee Benefits & On-Costs		(30,246)	(27,490)
(20,555)	Materials & Contracts		(32,012)	(20,424)
(603)	Borrowing Costs		(590)	(683)
(9,209)	Other		(15,698)	(16,468)
37,276	Net Cash provided (or used in) Operating Activities	11b	23,928	34,979
Cash Flows from Investing Activities				
Receipts:				
28,500	Sale of Investment Securities		26,551	41,557
850	Sale of Infrastructure, Property, Plant & Equipment		754	1,028
Payments:				
(45,620)	Purchase of Investment Securities		(32,533)	(60,252)
(18,450)	Purchase of Infrastructure, Property, Plant & Equipment		(16,523)	(21,601)
(34,720)	Net Cash provided (or used in) Investing Activities		(21,751)	(39,268)
Cash Flows from Financing Activities				
Receipts:				
1,000	Proceeds from Borrowings & Advances		1,000	1,000
Payments:				
(1,900)	Repayment of Borrowings & Advances		(1,880)	(1,924)
(900)	Net Cash Flow provided (used in) Financing Activities		(880)	(924)
1,656	Net Increase/(Decrease) in Cash & Cash Equivalents		1,297	(5,213)
560	plus: Cash & Cash Equivalents - beginning of year	11a	(183)	5,030
2,216	Cash & Cash Equivalents - end of the year	11a	1,114	(183)

Please refer to Note 11 for information on the following:

- Non Cash Financing & Investing Activities.
- Financing Arrangements.
- Net cash flow disclosures relating to any Discontinued Operations

Notes to the Financial Statements

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies

Ku-Ring-Gai Council has its principal business office at 818 Pacific Highway Gordon NSW 2072. Council is empowered by the New South Wales Local Government Act (LGA) 1993 and its Charter as specified in Section 8 of the Act.

The principal accounting policies adopted by Council in the preparation of this financial report are set out below in order to assist in its general understanding.

(a) Basis of preparation

(i) Background

This financial report is a general purpose financial report which has been prepared in accordance with;

- applicable Australian equivalents to International Financial Reporting Standards (AIFRSs),
- other authoritative pronouncements of the Australian Accounting Standards Board,
- Urgent Issues Group Interpretations,
- the Local Government Act (1993) and Regulations and
- the Local Government Code of Accounting Practice and Financial Reporting.

(ii) Compliance with International Financial Reporting Standards (IFRSs)

Australian Accounting Standards (AASB's) include Australian equivalents to International Financial Reporting Standards (IFRS's).

Because AASB's are sector neutral, some standards either (i) have local Australian content and prescription that is specific to the Not-For-Profit sector (including Local Government) which are not in compliance with IFRS's or (ii) specifically exclude application by Not for Profit entities.

Examples include;

- excluding Local Government from applying AASB 120 (IAS 20) for Grant Accounting and AASB 118 (IAS 18) for Segment Reporting, &

- different requirements on (a) Impairment of Assets relating to Not-For-Profit AASB 136 (IAS 36) and (b) AASB 116 (IAS 16) regarding accounting for the Revaluation of Assets.

Accordingly in preparing this Financial Report and Accompanying Notes, Council has been unable to comply fully with International Accounting Standards, but it has complied fully with Australian Accounting Standards.

Under the Local Government Act, Regulations and Local Government Code of Accounting Practice & Financial Reporting, it should be noted that Councils in NSW only have a requirement to comply with Australian Accounting Standards.

(iii) Application of AAS 27

AAS 27 – Financial Reporting by Local Government was withdrawn from use from 1 July 2008.

All key elements however of the former Standard have been incorporated into other current Standards including AASB 1051, 1052 and 1004.

(iv) Basis of Accounting

These financial statements have been prepared on an **historical cost basis** except for (i) financial assets and liabilities at fair value through profit or loss, available-for-sale financial assets and investment properties which are all valued at fair value, (ii) the write down of any Asset on the basis of Impairment (if warranted) and (iii) certain classes of Infrastructure, property, plant & equipment.

The accrual basis of accounting has also been applied in their preparation.

(v) Changes in Accounting Policies

Council's accounting policies have been consistently applied to all the years presented, unless otherwise stated.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

(vi) Critical Accounting Estimates

The preparation of this financial report (and financial statements) requires the use of certain critical accounting estimates (in conformity with AIFRS).

It also requires Council management to exercise their judgement in the process of applying Council's accounting policies.

(b) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable.

Revenue is measured on major income categories as follows:

Rates, Annual Charges, Grants and Contributions

Rates, annual charges, grants and contributions (including developer contributions) are recognised as revenues when the Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and is valued at their fair value at the date of transfer.

Income from Contributions is recognised when the Council either obtains control of the contribution or the right to receive it, and (i) it is probable that the economic benefits comprising the contribution will flow to the Council and (ii) the amount of the contribution can be measured reliably.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in Note 3(g).

Note 3(g) also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

The Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of S94 of the EPA Act 1979.

Whilst Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon their physical receipt by Council, due to the possibility that individual Development Consents may not be acted upon by the applicant and accordingly would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required.

A detailed Note relating to developer contributions can be found at Note 17.

User Charges, Fees and Other Income

User charges, fees and other income (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

A provision for doubtful debt is recognised when collection in full is no longer probable.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided as at balance date.

Sale of Infrastructure, Property, Plant and Equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest and Rents

Rents are recognised as revenue on a proportional basis when the payment is due, the value of the payment is notified, or the payment is received, whichever first occurs.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

Interest Income from Cash & Investments is accounted for using the Effective Interest method in accordance with AASB 139.

(c) Principles of Consolidation

These financial reports incorporate (i) the assets and liabilities of Council and any entities (or operations) that it **controls** (as at 30/6/09) and (ii) all the related operating results (for the financial year ended the 30th June 2009).

(i) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the LGA 1993, all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

(d) Leases

All Leases entered into by Council are reviewed and classified on inception date as either Finance or Operating Leases.

Operating Leases

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases.

Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

Lease income from operating leases is recognised in income on a straight-line basis over the lease term.

(e) Cash and Cash Equivalents

Cash and cash equivalents includes;

- cash on hand,
- deposits held **at call** with financial institutions,
- bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

(f) Investments and Other Financial Assets

Council (in accordance with AASB 139) classifies each of its investments into one of the following categories for measurement purposes:

- **financial assets at fair value through profit or loss,**
- **loans and receivables,**
- **held-to-maturity investments,** and

Each classification depends on the purpose/intention for which the investment was acquired & at the time it was acquired.

Management determines each Investment classification at the time of initial recognition and re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss include financial assets that are "held for trading".

A financial asset is classified in the "held for trading" category if it is acquired principally for the purpose of selling in the short term.

(ii) Loans and receivables

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market.

They arise when the Council provides money, goods or services directly to a debtor with no intention (or in some cases ability) of selling the resulting receivable.

They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

has the positive intention and ability to hold to maturity.

In contrast to the "Loans & Receivables" classification, these investments are generally quoted in an active market.

Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(g) Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

(h) Receivables

Receivables are initially recognised at fair value and subsequently measured at amortised cost, less any provision for doubtful debts.

Receivables (excluding Rates & Annual Charges) are generally due for settlement no more than 30 days from the date of recognition.

A provision for doubtful receivables is established when there is objective evidence that the council will not be able to collect all amounts due according to the original terms of each receivable.

The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate.

(i) Inventories

Raw Materials and Stores, Work in Progress and Finished Goods

Raw materials and stores, work in progress and finished goods in respect of business undertakings

are all stated at the lower of cost and net realisable value.

Costs are assigned to individual items of inventory on the basis of weighted average costs.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held in respect of non-business undertakings have been valued at cost subject to adjustment for loss of service potential.

Land Held for Resale/Capitalisation of Borrowing Costs

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development.

When development is completed borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made.

Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

(j) Infrastructure, Property, Plant and Equipment (I,PP&E)

Acquisition of assets

Council's non current assets are being progressively revalued to fair value in accordance with a staged implementation as advised by the Department of Local Government.

At balance date, the following classes of I,PP&E were stated at their Fair Value;

- **Operational Land** (External Valuation)

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

- **Buildings – Specialised/Non Specialised**
(External Valuation) Buildings with a value of \$500K and above have been valued at component level per AASB116.
- **Plant and Equipment** (as approximated by depreciated historical cost)

The remaining asset classes to be revalued in future reporting periods include;

- **2009/10:** Roads, Bridges, Footpaths and Drainage assets
- **2010/11:** Community land, Land improvements, Other structures and other assets

Until these designated future reporting periods, the above remaining asset classes are stated at cost (or deemed cost) less accumulated depreciation and any accumulated impairment losses.

Initial Recognition

On initial recognition, an assets cost is measured at its fair value, plus all expenditure that is directly attributable to the acquisition.

Where infrastructure, property, plant and equipment assets are acquired for no cost or for an amount other than cost, the assets are recognised in the financial report at their fair value at acquisition date - being the amount that the asset could have been exchanged between knowledgeable willing parties in an arm's length transaction.

Subsequent costs

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably.

All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Asset Revaluations

In accounting for Asset Revaluations relating to Infrastructure, Property, Plant & Equipment:

- Increases in the carrying amounts arising on revaluation are credited to the asset revaluation reserve.
- To the extent that the increase reverses a decrease previously recognised via the profit or loss, then increase is first recognised in profit or loss.
- Decreases that reverse previous increases of the same asset are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the asset, with all other decreases charged to the Income statement.

Capitalisation Thresholds

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset.

Asset capitalisation threshold includes:

- Office Furniture & Equipment \$2,000
- Other Plant & Equipment \$2,000

In determining (and annually reviewing) such thresholds, regard are had to the nature of the asset and its estimated service life.

Depreciation

Depreciation on Councils infrastructure, property, plant and equipment assets is calculated using the straight line method in order to allocate an assets cost (net of residual values) over its estimated useful life.

Land is not depreciated.

Estimated useful lives for Councils assets include:

- Roads 100 years
- Drain Structures 33.3 years
- Drain grates, inlets and pipes 100 years
- Buildings 60 years*
- Motor vehicles 10 years
- Plant & Equipment 10 years
- Office Equipment 10 years

* As per the external valuation prepared by Liquid Pacific Holdings Pty Ltd

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

All asset residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount – refer Note 1(n) on Asset Impairment.

Disposal and De-recognition

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal.

Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in Council's Income Statement in the year the asset is derecognised.

(k) Land

Land in accordance with Part 2 of Chapter 6 of the Local Government Act (1993) is classified on purchase as either Operational or Community.

This classification of Land is disclosed in Note 9(a).

(l) Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 – Property, Plant and Equipment.

Council has not acquired any land under roads after 1 July 2008.

Council will recognise all land under roads when the valuation methodology has been determined by the

industry and is, in the meantime, collecting the necessary physical data to undertake the valuation.

(m) Non-Current Assets “Held for Sale”

Non-current assets are classified as held for sale and stated at the lower of either (i) their carrying amount and (ii) fair value less costs to sell, if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

The exception to this is plant and motor vehicles which are turned over on a regular basis.

Plant and motor vehicles are retained in Non Current Assets under the classification of Infrastructure, Property, Plant and Equipment - unless the assets are to be traded in after 30 June and the replacement assets were already purchased and accounted for as at 30 June.

For any assets classified as Non-Current Assets “held for sale”, an impairment loss is recognised at any time when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets “held for sale” are not depreciated or amortised while they are classified as “held for sale”.

Non-current assets classified as “held for sale” are presented separately from the other assets in the balance sheet.

(n) Impairment of assets

Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For non-cash generating assets of Council such as roads, drains, public buildings etc - value in use is

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

represented by the "deprival value" of the asset which is approximated as it's written down replacement cost.

(o) Payables

These amounts represent liabilities and include goods and services provided to the Council prior to the end of financial year which are unpaid.

The amounts for goods and services are unsecured and are usually paid within 30 days of recognition.

(p) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

(q) Borrowing costs

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed.

The capitalisation rate used to determine the amount of borrowing costs to be capitalised is the weighted average interest rate applicable to the Council's outstanding borrowings during the year.

(r) Provisions

Provisions for legal claims and service warranties are recognised when:

- Council has a present legal or constructive obligation as a result of past events;
- it is more likely than not that an outflow of resources will be required to settle the obligation; and
- the amount has been reliably estimated.

Provisions are not recognised for future operating losses.

(s) Employee benefits

(i) Wages & salaries, annual leave and sick leave

Liabilities for wages and salaries (including non-monetary benefits), annual leave and vesting sick leave are recognised in the provision for employee benefits in respect of employees' services up to the reporting date.

These provisions are measured at the amounts expected to be paid when the liabilities are settled.

Calculations therefore incorporate (where the leave is expected to be paid more than 12 months after the reporting date) the use of discounted cash flows.

Liabilities for non vesting sick leave are recognised at the time when the leave is taken and measured at the rates paid or payable, and accordingly no Liability has been recognised in these reports.

Wages & salaries, annual leave and vesting sick leave are all classified as Current Liabilities.

(ii) Long service leave

The liability for long service leave is recognised in the provision for employee benefits in respect of services provided by employees up to the reporting date.

Long Service Leave is measured at the present value of the expected future payments to be made using the projected unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows.

Due to the nature of when and how Long Service Leave can be taken, all Long Service Leave for employees with 5 or more years of service has been classified as Current, as it has been deemed that Council does not have the unconditional right to defer

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

settlement beyond 12 months – even though it is not anticipated that all employees with more than 5 years service (as at reporting date) will apply for and take their leave entitlements in the next 12 months.

(iii) Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death.

Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Defined Benefit Plans

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the balance sheet, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost.

The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

However, when this information is not reliably available, Council can account for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans – i.e. as an expense when they become payable.

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named the "Local Government Superannuation Scheme – Pool B"

This Scheme has been deemed to be a "multi employer fund" for the purposes of AASB 119.

Sufficient information is not available to account for the Scheme as a defined benefit plan (in accordance with AASB 119) because the assets to the scheme are pooled together for all Councils.

The last valuation of the Scheme was performed by Mr Martin Stevenson BSc, FIA, FIAA on 19 June 2007 and covers the period ended 30 June 2006. However, the position is monitored annually and the actuary has estimated that as at 30 June 2009 a deficit exists.

Effective from 1 July 2009, employers are required to contribute at twice the "notional" or long term cost for a period of up to ten years in order to rectify this deficit. The share of this deficit that can be broadly attributed to the employer was estimated to be in the order of \$2,757,802 as at 30 June 2009.

Council has disclosed a contingent liability in note 18 to reflect the obligation that may arise should the Scheme require immediate payment to correct the deficiency.

Defined Contribution Plans

Contributions to Defined Contribution Plans are recognised as an expense as they become payable.

Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(t) Allocation between current and non-current assets & liabilities

In the determination of whether an asset or liability is classified as current or non-current, consideration is given to the time when each asset or liability is expected to be settled.

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle.

Exceptions

In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months (such as vested long service leave), the liability is classified as current even if not expected to be settled within the next 12 months.

In the case of inventories that are "held for trading", these are also classified as current even if not expected to be realised in the next 12 months.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

(u) Taxes

The Council is exempt from both Commonwealth Income Tax and Capital Gains Tax.

Council does however have to comply with both Fringe Benefits Tax and Goods and Services Tax (GST).

Goods & Services Tax (GST)

Income, expenses and assets are all recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO).

Receivables and payables within the Balance Sheet are stated inclusive of any applicable GST.

The net amount of GST recoverable from or payable to the ATO is included as a current asset or current liability in the Balance Sheet.

(v) New accounting standards and UIG interpretations

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2009.

Council has not adopted any of these standards early.

Council's assessment of the impact of these new standards and interpretations is set out below.

Applicable to Local Government with implications:

Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 (effective from 1 January 2009)

The September 2007 revised AASB 101 requires the presentation of a statement of comprehensive income and makes changes to the statement of changes in equity, but will not affect any of the amounts recognised in the financial statements.

If an entity has made a prior period adjustment or has reclassified items in the financial statements, it will need to disclose a third balance sheet (statement of financial position), this one being as at the beginning of the comparative period.

Council will apply the revised standard from 1 July 2009.

Applicable to Local Government but no implications for Council;

Revised AASB 123 Borrowing Costs and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 (effective from 1 January 2009)

The revised AASB 123 has removed the option to expense all borrowing costs and - when adopted - will require the capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. There will be no impact on the financial reports as Council already capitalises borrowing costs relating to qualifying assets.

AASB 2008-1 Amendments to Australian Accounting Standard – Share-based Payments: Vesting Conditions and Cancellations (effective from 1 January 2009)

AASB 2008-1 clarifies that vesting conditions are service conditions and performance conditions only and that other features of a share-based payment are not vesting conditions.

It also specifies that all cancellations, whether by the entity or by other parties, should receive the same accounting treatment.

There will be no impact on the financial reports as Council makes no share based payments.

AASB Interpretation 15 Agreements for the Construction of Real Estate (effective 1 January 2009)

AASB-I 15 clarifies whether AASB 118 Revenue or AASB 111 Construction Contracts should be applied to particular transactions.

Council intends to apply the interpretation from 1 July 2009. It has reviewed its current agreements for the

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

sale of real estate in light of the new guidance and concluded that there would be no change to the accounting for these agreements if AASB-I 15 was adopted in the current financial year. Consequently, it does not expect to make any adjustment on the initial application of AASB-I 15.

Applicable to Local Government but not relevant to Council at this stage;

Revised AASB 3 Business Combinations, AASB 127 Consolidated and Separate Financial Statements and AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127 (effective 1 July 2009)

The revised AASB 3 continues to apply the acquisition method to business combinations, but with some significant changes.

For example, all payments to purchase a business are to be recorded at fair value at the acquisition date, with contingent payments classified as debt subsequently remeasured through the income statement.

There is a choice on an acquisition-by-acquisition basis to measure the non-controlling interest in the acquiree either at fair value or at the non-controlling interest's proportionate share of the acquiree's net assets.

All acquisition-related costs must be expensed. The revised AASB 127 requires the effects of all transactions with non-controlling interests to be recorded in equity if there is no change in control and these transactions will no longer result in goodwill or gains and losses.

The standard also specifies the accounting when control is lost. Any remaining interest in the entity is remeasured to fair value, and a gain or loss is recognised in profit or loss.

There will be no impact on the financial reports as Council has no exposure to these types of transactions.

AASB 2008-6 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project (effective 1 July 2009)

The amendments to AASB 5 Discontinued Operations and AASB 1 First-Time Adoption of Australian-Equivalents to International Financial Reporting Standards are part of the IASB's annual improvements project published in May 2008.

They clarify that all of a subsidiary's assets and liabilities are classified as held for sale if a partial disposal sale plan results in loss of control.

Relevant disclosures should be made for this subsidiary if the definition of a discontinued operation is met

There will be no impact on the financial reports as Council does not have any subsidiaries it is proposing to dispose of.

AASB 2008-7 Amendments to Australian Accounting Standards - Cost of an Investment in a Subsidiary, Jointly Controlled Entity or Associate (effective 1 July 2009)

In July 2008, the AASB approved amendments to AASB 1 First-time Adoption of International Financial Reporting Standards and AASB 127 Consolidated and Separate Financial Statements. Council will apply the revised rules prospectively from 1 July 2009.

After that date, all dividends received from investments in subsidiaries, jointly controlled entities or associates will be recognised as revenue, even if they are paid out of pre-acquisition profits, but the investments may need to be tested for impairment as a result of the dividend payment.

AASB Interpretation 16 Hedges of a Net Investment in a Foreign Operation (effective 1 October 2008)

AASB-I 16 clarifies which foreign currency risks qualify as hedged risk in the hedge of a net investment in a foreign operation and that hedging instruments may be held by any entity or entities within the group.

It also provides guidance on how an entity should determine the amounts to be reclassified from equity to profit or loss for both the hedging instrument and the hedged item.

There will be no impact on the financial reports as Council has no hedges of a net investment in a foreign operation.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

AASB 2008-8 Amendment to IAS 39 Financial Instruments: Recognition and Measurement (effective 1 July 2009)

AASB 2008-8 amends AASB 139 Financial Instruments: Recognition and Measurement and must be applied retrospectively in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.

The amendment makes two significant changes. It prohibits designating inflation as a hedgeable component of a fixed rate debt. It also prohibits including time value in the one-sided hedged risk when designating options as hedges.

Council will apply the amended standard from 1 July 2009. It is not expected to have any impact on the financial reports.

AASB Interpretation 17 Distribution of Non-cash Assets to Owners and AASB 2008-13 Amendments to Australian Accounting Standards arising from AASB Interpretation 17

AASB-I 17 applies to situations where an entity pays dividends by distributing non-cash assets to its shareholders.

These distributions will need to be measured at fair value and the entity will need to recognise the difference between the fair value and the carrying amount of the distributed assets in the income statement on distribution.

There will be no impact on the financial reports as Council has no exposure to these types of transactions.

Not applicable to Local Government per se;

AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8 (effective from 1 January 2009)

AASB 8 will result in a significant change in the approach to segment reporting, as it requires adoption of a 'management approach' to reporting on financial performance. The information being reported will be based on what the key decision makers use internally for evaluating segment

performance and deciding how to allocate resources to operating segments.

(w) Rounding of amounts

Unless otherwise indicated, amounts in the financial report have been rounded off to the nearest thousand dollars.

(x) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within this Financial Report and/or the Notes.

(y) Disclaimer

Nothing contained within this report may be taken to be an admission of any liability to any person under any circumstance.

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 2(a). Functions / Activities - Financial Disclosures

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 2(b).												
	Income from Continuing Operations			Expenses from Continuing Operations			Operating Result from Continuing Operations			Grants included in Income from Continuing Operations		Total Assets held (Current & Non-current)	
	Original Budget 2009	Actual 2009	Actual 2008	Original Budget 2009	Actual 2009	Actual 2008	Original Budget 2009	Actual 2009	Actual 2008	Actual 2009	Actual 2008		
Governance	8	30	2	214	1,505	2,192	(206)	(1,475)	(2,190)	(7)	-	84	-
Administration	6,285	6,408	7,621	18,650	18,854	17,553	(12,365)	(12,446)	(9,932)	190	85	132,057	106,037
Public Order & Safety	252	313	308	3,770	3,811	3,607	(3,518)	(3,498)	(3,299)	162	92	4,316	3,466
Health	133	136	54	471	488	490	(338)	(352)	(436)	-	-	4,346	3,490
Community Services & Education	4,770	5,430	5,106	4,372	3,968	4,052	398	1,462	1,054	945	835	6,958	5,587
Housing & Community Amenities	12,510	13,661	14,194	22,250	19,577	18,350	(9,740)	(5,916)	(4,156)	434	345	37,628	30,214
Recreation & Culture	9,025	14,306	16,104	13,357	13,579	12,626	(4,332)	727	3,478	787	397	225,810	181,318
Mining, Manufacturing & Construction	3,024	2,456	2,905	5,075	5,002	4,889	(2,051)	(2,546)	(1,984)	-	-	1,156	928
Transport & Communication	3,735	5,223	5,527	9,445	9,797	9,280	(5,710)	(4,574)	(3,753)	2,700	1,685	1,333,003	1,401,397
Economic Affairs	110	115	69	214	203	101	(104)	(88)	(32)	-	-	-	-
Total Functions & Activities	39,852	48,078	51,890	77,818	76,784	73,140	(37,966)	(28,706)	(21,250)	5,211	3,439	1,745,358	1,732,437
Share of gains/(losses) in Associates & Joint Ventures (using the Equity Method)	-	-	-	-	-	-	-	-	-	-	-	-	-
General Purpose Income ¹	47,065	46,010	42,930	-	-	-	47,065	46,010	42,930	3,940	3,069	-	-
Operating Result from Continuing Operations	86,917	94,088	94,820	77,818	76,784	73,140	9,099	17,304	21,680	9,151	6,508	1,745,358	1,732,437

1. Includes: Rates & Annual Charges (incl. Ex-Gratia), Non-Capital General Purpose Grants & Unrestricted Interest & Investment Income.

Ku-ring-gai Council

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 2(b). Components of Functions / Activities

Details relating to the Council's functions / activities as reported in Note 2(a) are as follows:

GOVERNANCE

Costs relating to the Council's role as a component of democratic government, including elections, members fees and expenses, subscriptions to local authority associations, meetings of council and policy making committees, area representation and public disclosure and compliance, together with related administration costs.

ADMINISTRATION

Costs not otherwise attributed to other functions / activities.

PUBLIC ORDER & SAFETY

Fire protection, animal control, beach control, enforcement of local government regulations, emergency services, other.

HEALTH

Administration and inspection, immunisations, food control, insect/vermin control, noxious plants, health centres, other.

COMMUNITY SERVICES & EDUCATION

Administration, family day care, child care, youth services, other family and children, aged and disabled, migrant services, Aboriginal services, other community services, education.

HOUSING & COMMUNITY AMENITIES

Housing, town planning, domestic waste management services, other waste management services, street cleaning, other sanitation and garbage, urban stormwater drainage, environmental protection, public cemeteries, public conveniences, other community amenities.

WATER SUPPLIES

SEWERAGE SERVICES

RECREATION & CULTURE

Public libraries, museums, art galleries, community centres, public halls, other cultural services, swimming pools, sporting grounds, parks and gardens (lakes), other sport and recreation.

FUEL & ENERGY - Gas Supplies

MINING, MANUFACTURING & CONSTRUCTION

Building control, abattoirs, quarries and pits, other.

TRANSPORT & COMMUNICATION

Urban roads, sealed rural roads, unsealed rural roads, bridges, footpaths, aerodromes, parking areas, bus shelters and services, water transport, RTA works, street lighting, other.

ECONOMIC AFFAIRS

Camping areas, caravan parks, tourism and area promotion, industrial development promotion, saleyards & markets, real estate development, commercial nurseries, other business undertakings.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 3. Income from Continuing Operations

\$ '000	Notes	Actual 2009	Actual 2008
(a). Rates & Annual Charges			
Ordinary Rates			
Residential		38,531	36,344
Business		2,555	2,601
Total Ordinary Rates		41,086	38,945
Special Rates			
Environmental Levy		1,959	1,882
Infrastructure Levy		1,915	1,840
Total Special Rates		3,874	3,722
Annual Charges (pursuant to s.496 & s.501)			
Domestic Waste Management Services		9,988	9,215
Total Annual Charges		9,988	9,215
TOTAL RATES & ANNUAL CHARGES		54,948	51,882

Council has used 2005 year valuations provided by the NSW Valuer General in calculating its rates.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 3. Income from Continuing Operations (continued)

\$ '000	Notes	Actual 2009	Actual 2008
(b). User Charges & Fees			
Other User Charges & Fees			
(i) Fees & Charges - Statutory & Regulatory Functions (per s608, 610A & 611)			
Building Regulation		1,551	1,983
Certificates		446	475
DA Advertising Fees		63	88
Driveway Application Fees		473	371
Outstanding Notices		94	118
Regulatory Application Fees		323	381
Section 611 Charges		56	56
Tree Preservation Orders		87	92
Total Fees & Charges - Statutory/Regulatory		3,093	3,564
(ii) Fees & Charges - Other (incl. General User Charges (per s.610C))			
Art Centre		499	455
Family Day Care		806	794
Golf Courses		1,295	1,216
Halls		298	222
Holiday Activities		189	135
Leaseback Fees - Council Vehicles		330	445
Library		56	61
Nursery		115	69
Parks		491	501
Rental Income - Other Council Properties		2,944	2,536
Restoration Charges		2,085	2,032
Sale of Documents		18	15
Showground		139	117
Tennis Courts		256	340
Trade Waste Charges		1,616	1,628
Bus Shelters		263	12
Other		295	388
Total Fees & Charges - Other		11,695	10,966
TOTAL USER CHARGES & FEES		14,788	14,530

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 3. Income from Continuing Operations (continued)

\$ '000	Notes	Actual 2009	Actual 2008
(c). Interest & Investment Revenue (incl. losses)			
Interest & Dividends			
- Interest on Overdue Rates & Annual Charges		84	88
- Interest earned on Investments (interest & coupon payment income)		6,301	3,864
- Fair Valuation Movements in Investments (unrealised capital gains/(losses))		(3,595)	(1,593)
TOTAL INTEREST & INVESTMENT REVENUE		2,790	2,359
Interest Revenue is attributable to:			
Unrestricted Investments/Financial Assets:			
Overdue Rates & Annual Charges		84	88
General Council Cash & Investments		693	601
Restricted Investments/Funds - External:			
Development Contributions			
- Section 94		1,806	1,443
Restricted Investments/Funds - Internal:			
Internally Restricted Assets		207	227
Total Interest & Investment Revenue Recognised		2,790	2,359
(d). Other Revenues			
Parking Fines		933	699
Other Fines		311	194
Legal Fees Recovery - Rates & Charges (Extra Charges)		276	195
Commissions & Agency Fees		15	19
Credit Card Surcharge		90	108
Dog Registration Fees		48	64
Filming Fees		39	43
Insurance Claim Recoveries		61	97
Program Fees		80	87
Recycling Income (non domestic)		613	682
Recycling Rebate		255	182
Other		203	297
TOTAL OTHER REVENUE		2,924	2,667

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 3. Income from Continuing Operations (continued)

\$ '000	2009 Operating	2008 Operating	2009 Capital	2008 Capital
(e). Grants				
General Purpose (Untied)				
Financial Assistance	3,617	2,747	-	-
Pensioners' Rates Subsidies - General Component	323	322	-	-
Total General Purpose	3,940	3,069	-	-
Specific Purpose				
Pensioners' Rates Subsidies:				
- Domestic Waste Management	101	96	-	-
Community Centres	438	542	-	-
Library per capita subsidy	198	201	-	-
Noxious Weeds	31	29	-	-
Recreation & Culture	487	197	-	-
Road Safety	62	92	-	-
Street Lighting	255	249	-	-
Transport	328	653	2,466	1,032
Fire management	295	138	-	-
Other	306	154	244	56
Total Specific Purpose	2,501	2,351	2,710	1,088
Total Grants	6,441	5,420	2,710	1,088
Grant Revenue is attributable to:				
- Commonwealth Funding	3,617	2,747	-	-
- State Funding	2,824	2,673	2,710	-
- Other Funding	-	-	-	1,088
	6,441	5,420	2,710	1,088

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 3. Income from Continuing Operations (continued)

\$ '000	2009 Operating	2008 Operating	2009 Capital	2008 Capital
(f). Contributions				
Developer Contributions:				
(s93 & s94 - EP&A Act, s64 of the NSW LG Act):				
S 94 - Contributions towards amenities/services	108	192	9,240	14,094
Total Developer Contributions 17	108	192	9,240	14,094
Other Contributions:				
Contributions to Works	44	43	69	2,325
Total Other Contributions	44	43	69	2,325
Total Contributions	152	235	9,309	16,419
TOTAL GRANTS & CONTRIBUTIONS	6,593	5,655	12,019	17,507

(g). Restrictions relating to Grants and Contributions

Certain grants & contributions are obtained by Council on condition that they be spent in a specified manner:

Unexpended at the Close of the Previous Reporting Period	48,960	40,401
add: Grants and contributions recognised in the current period which have not been spent:	14,939	18,648
less: Grants and contributions recognised in a previous reporting period which have been spent in the current reporting period:	(5,116)	(10,089)
Net Increase (Decrease) in Restricted Assets during the Current Reporting Period	9,823	8,559
Unexpended at the Close of this Reporting Period and held as Restricted Assets	58,783	48,960
Comprising:		
- Specific Purpose Unexpended Grants	2,304	922
- Developer Contributions	56,479	48,038
	58,783	48,960

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 4. Expenses from Continuing Operations

\$ '000	Notes	Actual 2009	Actual 2008
(a) Employee Benefits & On-Costs			
Salaries and Wages		23,730	22,070
Employee Leave Entitlements (ELE)		3,833	3,678
Superannuation		2,442	2,306
Workers' Compensation Insurance		1,057	501
Fringe Benefit Tax (FBT)		192	158
Training Costs (other than Salaries & Wages)		205	210
Other		162	92
Total Employee Costs		31,621	29,015
less: Capitalised Costs		(729)	(727)
TOTAL EMPLOYEE COSTS EXPENSED		30,892	28,288
Number of "Equivalent Full Time" Employees at year end		468	471
(b) Borrowing Costs			
(i) Interest Bearing Liability Costs			
Interest on Loans		576	640
Total Interest Bearing Liability Costs		576	640
TOTAL BORROWING COSTS EXPENSED		576	640
(c) Materials & Contracts			
Raw Materials & Consumables		3,923	3,750
Contractor & Consultancy Costs		19,732	19,304
Audit Services - Council's Auditor		49	49
Legal Expenses:			
- Legal Expenses - Planning & Development		1,724	1,638
- Legal Expenses - Other		251	417
Operating Lease Rentals - Minimum Lease Payments ⁽¹⁾		449	502
Other		211	292
Total Materials & Contracts		26,339	25,952
less: Capitalised Costs		-	-
TOTAL MATERIALS & CONTRACTS		26,339	25,952
1. Operating Lease Payments are attributable to:			
- Computers		449	502
		449	502

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 4. Expenses from Continuing Operations (continued)

\$ '000	Depreciation/Amortisation		Impairment Costs	
	Actual 2009	Actual 2008	Actual 2009	Actual 2008
(d) Depreciation, Amortisation & Impairment				
Plant and Equipment	1,505	1,449	-	-
Office Equipment	100	87	-	-
Furniture & Fittings	18	18	-	-
Land Improvements (depreciable)	154	91	-	-
Buildings - Non Specialised	1,288	1,523	-	-
Other Structures	246	227	-	-
Infrastructure:				
- Roads, Bridges & Footpaths	3,193	3,119	-	-
- Stormwater Drainage	477	462	-	-
Other Assets				
- Library Books	441	390	-	-
- Other	8	2	-	-
Total Depreciation & Impairment Costs	7,430	7,368	-	-
less: Capitalised Costs	-	-	-	-
TOTAL DEPRECIATION & IMPAIRMENT COSTS EXPENSED	7,430	7,368	-	-

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 4. Expenses from Continuing Operations (continued)

\$ '000	Notes	Actual 2009	Actual 2008
(e) Other Expenses			
Other Expenses for the year include the following:			
Advertising		366	515
Bad & Doubtful Debts		41	40
Bank Charges		189	206
Commissions		304	259
Computer Software Charges		531	531
Conferences		75	71
NSW Fire Brigade Levy		1,954	1,984
Department of Planning Levy		337	329
Other Contributions		155	363
Corporate Events		17	16
Councillor Expenses - Mayoral Fee		33	32
Councillor Expenses - Councillors' Fees		141	145
Donations, Contributions & Assistance to other organisations (Section 356)		137	124
Election Expenses		407	-
Electricity & Heating		394	364
External Plant Hire		37	70
Family Day Care (Child Care Assistance)		73	149
Insurance		1,012	901
Insurance Excess		48	85
Postage		228	222
Rate Issue Costs		47	20
Rental Rebates		1,292	1,061
Street Lighting		1,589	1,488
Subscriptions & Publications		164	137
Sydney Water		182	151
Telephone & Communications		575	611
Valuation Fees		146	163
Vehicle Registration		118	118
Other		955	737
Total Other Expenses		11,547	10,892
less: Capitalised Costs		-	-
TOTAL OTHER EXPENSES		11,547	10,892

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 5. Gains or Losses on Disposal of Assets

\$ '000	Notes	Actual 2009	Actual 2008
Plant & Equipment			
Proceeds from Disposal		779	1,028
less: Carrying Amount of P&E Assets Sold		(753)	(808)
Net Gain/(Loss) on Disposal		26	220

Note 6a. - Cash Assets and Note 6b. - Investment Securities

\$ '000	2009 Actual Current	2009 Actual Non Current	2008 Actual Current	2008 Actual Non Current
Cash & Cash Equivalents (Note 6a)				
Cash on Hand and at Bank	1,114	-	4	-
Total Cash & Cash Equivalents	1,114	-	4	-
Investment Securities (Note 6b)				
- Managed Funds	8,865	-	33,580	-
- Long Term Deposits	20,500	5,000	-	5,422
- NCD's, FRN's (with Maturities > 3 months)	-	21,314	-	13,403
- CDO's	-	7,000	-	7,000
- Other Long Term Maturity Financial Instruments	6,388	6,000	7,275	6,000
Total Investment Securities	35,753	39,314	40,855	31,825
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	36,867	39,314	40,859	31,825

¹ Those Investments where time to maturity (from date of purchase) is < 3 mths.

**Cash, Cash Equivalents & Investments were
classified at year end in accordance with
AASB 139 as follows:**

Cash & Cash Equivalents				
a. "At Fair Value through the Profit & Loss"	1,114	-	4	-
Investments				
a. "At Fair Value through the Profit & Loss"				
- "Designated At Fair Value on Initial Recognition" 6(b-i)	15,253	-	40,855	-
b. "Held to Maturity" 6(b-ii)	20,500	39,314	-	31,825
Investments	35,753	39,314	40,855	31,825

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 6b. Investments (continued)

	2009	2009	2008	2008
	Actual	Actual	Actual	Actual
\$ '000	Current	Non Current	Current	Non Current
Note 6(b-i)				
Reconciliation of Investments classified as "At Fair Value through the Profit & Loss"				
Balance at the Beginning of the Year	40,855	-	49,004	-
Revaluations (through the Income Statement)	(3,595)	-	(1,593)	-
Additions	4,544	-	33,810	-
Disposals (sales & redemptions)	(26,551)	-	(40,366)	-
Balance at End of Year	15,253	-	40,855	-
Comprising:				
- Managed Funds	8,865	-	33,580	-
- Other Long Term Maturity Financial Assets	6,388	-	7,275	-
Total	15,253	-	40,855	-
Note 6(b-ii)				
Reconciliation of Investments classified as "Held to Maturity"				
Balance at the Beginning of the Year	-	31,825	559	6,015
Additions	18,000	9,989	573	25,869
Disposals (sales & redemptions)	-	-	(1,132)	(59)
Transfers between Current/Non Current	2,500	(2,500)	-	-
Balance at End of Year	20,500	39,314	-	31,825
Comprising:				
- Long Term Deposits	20,500	5,000	-	5,422
- NCD's, FRN's (with Maturities > 3 months)	-	21,314	-	13,403
- CDO's	-	7,000	-	7,000
- Other Long Term Maturity Financial Assets	-	6,000	-	6,000
Total	20,500	39,314	-	31,825

Note 6(b-iii)
Reconciliation of Investments
classified as "Loans & Receivables"
 Nil

Note 6(b-iv)
Reconciliation of Investments
classified as "Available for Sale"
 Nil

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 6c. Restricted Cash, Cash Equivalents & Investments

	2009 Actual Current	2009 Actual Non Current	2008 Actual Current	2008 Actual Non Current
\$ '000				
Total Cash, Cash Equivalents and Investment Securities	36,867	39,314	40,859	31,825
attributable to:				
External Restrictions (refer below)	21,657	39,314	19,843	31,825
Internal Restrictions (refer below)	13,644	-	15,897	-
Unrestricted	1,566	-	5,119	-
	36,867	39,314	40,859	31,825

2009 \$ '000	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
-----------------	--------------------	------------------------------	--------------------------------	--------------------

Details of Restrictions

External Restrictions - Other

Developer Contributions - General (D)	48,038	11,154	(2,713)	56,479
Specific Purpose Unexpended Grants (F)	922	3,785	(2,403)	2,304
Domestic Waste Management (G)	2,475	10,988	(11,782)	1,681
Environmental Levy	233	1,959	(1,685)	507
Infrastructure Levy	-	1,915	(1,915)	-
External Restrictions - Other	51,668	29,801	(20,498)	60,971
Total External Restrictions	51,668	29,801	(20,498)	60,971

D Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 17).
those contributions.

F Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1)

G Water, Sewerage, Domestic Waste Management (DWM) & other Special Rates/Levies/Charges are externally restricted assets and must be applied for the purposes for which they were raised.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)

2009 \$ '000	Opening Balance	Transfers to Restrictions	Transfers from Restrictions	Closing Balance
Internal Restrictions				
Plant & Vehicle Replacement	59	350	(409)	-
Infrastructure Replacement	993	-	(993)	-
Employees Leave Entitlement	1,509	221	-	1,730
Facilities Reserve	5,758	7,646	(7,227)	6,177
Golf Course Levy	1,316	274	-	1,590
Bonds and Deposits	650	804	(638)	816
Other	5,612	1,441	(3,722)	3,331
Total Internal Restrictions	15,897	10,736	(12,989)	13,644
TOTAL RESTRICTIONS	67,565	40,537	(33,487)	74,615

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 7. Receivables

\$ '000	2009		2008	
	Current	Non Current	Current	Non Current
Purpose				
Rates & Annual Charges	1,406	150	1,290	170
Interest & Extra Charges	129	44	98	43
User Charges & Fees	2,171	-	2,136	-
Capital Debtors (being sale of assets)				
- Other Asset Sales	25	-	-	-
Accrued Revenues				
- Interest on Investments	257	-	257	-
- Other Income Accruals	394	-	178	-
Government Grants & Subsidies	794	-	445	-
Net GST Receivable	542	-	857	-
Other Debtors	20	-	56	-
Total	5,738	194	5,317	213
less: Provision for Impairment				
User Charges & Fees	(299)	-	(318)	-
Total Provision for Impairment - Receivables	(299)	-	(318)	-
TOTAL NET RECEIVABLES	5,439	194	4,999	213
Unrestricted Receivables	5,439	194	4,999	213
TOTAL NET RECEIVABLES	5,439	194	4,999	213

Notes on Debtors above:

- (i) Rates & Annual Charges Outstanding are secured against the property.
- (ii) Doubtful Rates Debtors are provided for where the value of the property is less than the debt outstanding.
An allowance for other doubtful debts is made when there is objective evidence that a receivable is impaired.
- (iii) Interest is charged on overdue rates & charges at 10.00% (2008 10.00%).
Generally all other receivables are non interest bearing.
- (iv) Please refer to Note 15 for issues concerning Credit Risk and Fair Value disclosures.

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 8. Inventories & Other Assets

\$ '000	2009		2008	
	Current	Non Current	Current	Non Current
Inventories				
Stores & Materials	72	-	86	-
Trading Stock	168	-	143	-
Total Inventories	240	-	229	-
Other Assets				
Prepayments	976	-	328	-
Total Other Assets	976	-	328	-
<u>TOTAL INVENTORIES & OTHER ASSETS</u>	<u>1,216</u>	<u>-</u>	<u>557</u>	<u>-</u>

(i) Externally Restricted Assets

Total Externally Restricted Assets	-	-	-	-
Total Internally Restricted Assets	-	-	-	-
Total Unrestricted Assets	1,216	-	557	-
TOTAL INVENTORIES & OTHER ASSETS	1,216	-	557	-

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 9a. Infrastructure, Property, Plant & Equipment

	as at 30/6/2008					Asset Movements during the Reporting Period					as at 30/6/2009			
	At Cost	At Fair Value	Accumulated		Carrying Value	Asset Additions	WDV Asset Disposals	Depreciation Expense	Tfrs from/(to) "Held for Sale" category	At Cost	At Fair Value	Accumulated		Carrying Value
			Deprec.	Impairment								Dep'n	Impairment	
\$ '000														
Plant & Equipment	-	11,909	5,492	-	6,417	1,990	(722)	(1,505)	-	-	12,329	6,149	-	6,180
Office Equipment	-	986	422	-	564	99	(31)	(100)	-	-	1,006	474	-	532
Furniture & Fittings	-	181	129	-	52	10	-	(18)	-	-	190	146	-	44
Land:														
- Operational Land	-	26,309	-	-	26,309	-	-	-	(2,641)	-	23,668	-	-	23,668
- Community Land	193,138	-	-	-	193,138	1,938	-	-	-	195,076	-	-	-	195,076
- Land under Roads (purchased pre 1/7/08)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
- Land under Roads (purchased post 30/6/08)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Improvements - non depreciable	3,862	-	-	-	3,862	-	-	-	-	3,862	-	-	-	3,862
Land Improvements - depreciable	-	3,257	655	-	2,602	2,115	-	(154)	-	-	5,368	805	-	4,563
Buildings - Non Specialised	-	72,742	40,113	-	32,629	2,576	-	(1,288)	-	-	75,321	41,404	-	33,917
Other Structures	5,220	-	3,245	-	1,975	618	-	(246)	-	5,837	-	3,490	-	2,347
Infrastructure:														
- Roads, Bridges, Footpaths	319,334	-	162,328	-	157,006	6,292	-	(3,193)	-	325,626	-	165,521	-	160,105
- Bulk Earthworks (non-depreciable)	1,202,844	-	-	-	1,202,844	-	-	-	-	1,202,844	-	-	-	1,202,844
- Stormwater Drainage	60,005	-	39,822	-	20,183	276	-	(477)	-	60,282	-	40,300	-	19,982
Other Assets:														
- Heritage Collections	-	-	-	-	-	-	-	-	-	-	-	-	-	-
- Library Books	9,175	-	6,250	-	2,925	434	-	(441)	-	9,609	-	6,691	-	2,918
- Other	4,421	-	4,130	-	291	180	-	(8)	-	4,601	-	4,138	-	463
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIP.	1,797,999	115,384	262,586	-	1,650,797	16,528	(753)	(7,430)	(2,641)	1,807,737	117,882	269,118	-	1,656,501

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 10a. Payables, Borrowings & Provisions

\$ '000	Notes	2009		2008	
		Current	Non Current	Current	Non Current
Payables					
Goods & Services - operating expenditure		5,966	-	9,234	-
Goods & Services - capital expenditure		363	-	359	-
Payments Received In Advance		314	-	192	-
Accrued Expenses;					
- Borrowings		1	-	15	-
Security Bonds, Deposits & Retentions		3,265	-	3,903	-
Other		270	-	529	-
Total Payables		10,179	-	14,232	-
Borrowings					
Bank Overdraft		-	-	187	-
Loans - Secured ¹		1,813	6,895	1,870	7,718
Total Borrowings		1,813	6,895	2,057	7,718
Provisions					
Employee Benefits;					
Annual Leave		2,458	-	2,271	-
Sick Leave		414	-	418	-
Long Service Leave		4,414	192	3,712	420
Gratuities		805	-	725	-
Total Provisions		8,091	192	7,126	420
Total Payables,					
Borrowings & Provisions		20,083	7,087	23,415	8,138

¹. Loans are secured over the General Rating Income of Council

Disclosures on Liability Interest Rate Risk Exposures, Fair Value Disclosures & Security can be found in Note 15.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 10a. Payables, Borrowings & Provisions (continued)

\$ '000	2009	2008
(ii) Current Liabilities not anticipated to be settled within the next 12 months		
The following Liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions - Employees Benefits	4,580	4,172
Security Bonds, Deposits & Retentions	2,565	3,103
	7,145	7,275

Note 10b. Description of and movements in Provisions

Class of Provision	2008			2009		
	Opening Balance as at 1/7/08	Additional Provisions	Decrease due to Payments	Remeasurement effects due to Discounting	Unused amounts reversed	Closing Balance as at 30/6/09
Annual Leave	2,271	1,961	(1,774)	-	-	2,458
Sick Leave	418	986	(990)	-	-	414
Long Service Leave	4,132	806	(332)	-	-	4,606
Gratuities	725	80	-	-	-	805
TOTAL	7,546	3,833	(3,096)	-	-	8,283

a. Employees Leave Entitlements & On-Costs represents those benefits accrued and payable and an estimate of those that will become payable in the future as a result of past service.

b. Self Insurance Provisions represent both (i) Claims Incurred but Not reported and (ii) Claims Reported & Estimated as a result of Council's being a self insurer up to certain levels of Excess.

c. Asset Remediation, Reinstatement & Restoration Provisions represent the Present Value estimate of future costs Council will incur in order to remove, restore & remediate assets &/or activities as a result of past operations.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 11. Cash Flow Statement - Additional Information

\$ '000	Notes	Actual 2009	Actual 2008
(a) Reconciliation of Cash Assets			
Total Cash & Cash Equivalent Assets	6a	1,114	4
Less Bank Overdraft	10	-	(187)
BALANCES as per the CASH FLOW STATEMENT		1,114	(183)
(b) Reconciliation of Net Operating Result to Cash provided from Operating Activities			
Net Operating Result from Income Statement		17,304	21,680
Adjust for non cash items:			
Depreciation & Amortisation		7,430	7,368
Net Losses/(Gains) on Disposal of Assets		(26)	(220)
Losses/(Gains) recognised on Fair Value Re-measurements through the P&L:			
- Investments classified as "@ Fair Value" or "Held for Trading"		3,595	1,593
+/- Movement in Operating Assets and Liabilities & Other Cash Items:			
Decrease/(Increase) in Receivables		(377)	582
Increase/(Decrease) in Provision for Doubtful Debts		(19)	32
Decrease/(Increase) in Inventories		(11)	(63)
Decrease/(Increase) in Other Current Assets		(648)	(104)
Increase/(Decrease) in Payables		(3,268)	5,591
Increase/(Decrease) in accrued Interest Payable		(14)	(43)
Increase/(Decrease) in Other Current Liabilities		(775)	(2,235)
Increase/(Decrease) in Employee Leave Entitlements		737	798
NET CASH PROVIDED FROM/(USED IN)			
OPERATING ACTIVITIES from CASH FLOW STATEMENT		23,928	34,979
(c) Non-Cash Investing & Financing Activities			
Nil			
(d) Financing Arrangements			
(i) Unrestricted access was available at balance date to the following lines of credit:			
Bank Overdraft Facilities ⁽¹⁾		2,000	2,000
Credit Cards / Purchase Cards		50	20
Total Financing Arrangements		2,050	2,020

1. The Bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

Interest rates on overdrafts are Interest Rates on Loans & Other Payables are disclosed in Note 15.

(ii) Secured Loan Liabilities

Loans are secured by a mortgage over future years Rate Revenue only.

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 12. Commitments for Expenditure

\$ '000	Notes	Actual 2009	Actual 2008
(a) Capital Commitments (exclusive of GST)			
Property, Plant & Equipment			
Other Structures		-	360
Total Commitments		-	360
These expenditures are payable as follows:			
Within the next year		-	360
Total Payable		-	360
Sources for Funding of Capital Commitments:			
Sect 64 & 94 Funds/Reserves		-	360
Total Sources of Funding		-	360
(b) Other Expenditure Commitments (exclusive of GST)			
Other Non Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
DWM & Recycling Services		23,620	32,879
Cleaning Services		463	134
Audit Services		147	194
Operating Leases		529	179
Insurance		137	139
Grass Cutting		31	480
Other		397	-
Total Commitments		25,324	34,005
These expenditures are payable as follows:			
Within the next year		4,611	6,005
Later than one year and not later than 5 years		12,576	17,000
Later than 5 years		8,137	11,000
Total Payable		25,324	34,005

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 12. Commitments for Expenditure (continued)

\$ '000	Notes	Actual 2009	Actual 2008
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(c) Finance Lease Commitments

Nil

(d) Operating Lease Commitments (Non Cancellable)

a. Commitments under Non Cancellable Operating Leases at the Reporting date, but not recognised as Liabilities are payable:

Within the next year	321	179
Later than one year and not later than 5 years	208	289
Total Non Cancellable Operating Lease Commitments	529	468

(e) Remuneration Commitments

Commitments for the payment of salaries & other remuneration under long-term employment contracts in existence at reporting date but not recognised as liabilities are payable:

Within the next year	1,237	1,182
Later than one year and not later than 5 years	3,147	3,474
Total Payable	4,384	4,656

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 13. Statement of Performance Measurement - Indicators

\$ '000	Amounts 2009	Indicator 2009	Prior Periods 20082007	
1. Unrestricted Current Ratio				
Current Assets less all External Restrictions ⁽¹⁾	27,692	2.14 : 1	1.84	2.16
Current Liabilities less Specific Purpose Liabilities ^(2,3)	12,938			
2. Debt Service Ratio				
Debt Service Cost	2,456	3.09%	3.43%	3.17%
Revenue from Continuing Operations excluding Capital Items & Specific Purpose Grants/Contributions	79,416			
3. Rates & Annual Charges Coverage Ratio				
Rates & Annual Charges	54,948	58.40%	54.72%	53.94%
Revenue from Continuing Operations	94,088			
4. Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage				
Rates, Annual & Extra Charges Outstanding	1,729	3.04%	2.98%	2.94%
Rates, Annual & Extra Charges Collectible	56,909			
5. Building & Infrastructure Renewals Ratio				
Asset Renewals ⁽⁴⁾ [Buildings & Infrastructure]	8,271	166.82%	159.21%	132.02%
Depreciation, Amortisation & Impairment (Building & Infrastructure Assets)	4,958			

Notes

⁽¹⁾ Refer Notes 6-8 inclusive.

Also excludes any Real Estate & Land for resale not expected to be sold in the next 12 months

⁽²⁾ Refer to Note 10(a).

⁽³⁾ Refer to Note 10(c) - excludes all ELE not expected to be paid in the next 12 months.

⁽⁴⁾ Asset Renewals represent the replacement &/or refurbishment of existing assets to an equivalent capacity or performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Note 14. Investment Properties

Council has not classified any Land or Buildings as "Investment Properties"

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 15. Financial Risk Management

\$ '000

Risk Management

Council's activities expose it to a variety of financial risks including (i) price risk, (ii) credit risk, (iii) liquidity risk and (iv) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's Finance Section under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of Council's Financial Assets & Financial Liabilities recognised in the financial statements is presented below.

	Carrying Value		Fair Value	
	2009	2008	2009	2008
Financial Assets				
Cash and Cash Equivalents	1,114	4	1,114	4
Investments				
- "Designated At Fair Value on Initial Recognition"	15,253	40,855	15,253	40,855
- "Held to Maturity"	59,814	31,825	57,036	28,946
Receivables	5,633	5,212	5,633	5,212
Total Financial Assets	81,814	77,896	79,036	75,017
Financial Liabilities				
Bank Overdraft	-	187		187
Payables	9,865	14,040	9,870	14,040
Loans / Advances	8,708	9,588	8,708	9,588
Total Financial Liabilities	18,573	23,815	18,578	23,815

Fair Value is determined as follows:

- **Cash & Cash Equivalents, Receivables, Payables** - are estimated to be the carrying value which approximates mkt value.
- **Borrowings & Held to Maturity Investments** - are based upon estimated future cash flows discounted by the current market interest rates applicable to assets & liabilities with similar risk profiles, unless quoted market prices are available.
- Financial Assets classified (i) **"at fair value through profit & loss"** or (ii) **Available for Sale** - are based upon quoted market prices at the reporting date or independent valuation.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 15. Financial Risk Management (continued)

\$ '000

(a) Cash & Cash Equivalents, Financial assets "at fair value through the profit & Loss", "Available-for-sale" financial assets & "Held-to-maturity" Investments

Council's objective is to maximise its return on cash & investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's Financial Section manages its Cash & Investments portfolio with the assistance of independent advisor

Council has an Investment Policy which complies with the Local Government Act & Minister's Investment Order. This Policy is regularly reviewed by Council and its staff and an Investment Report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance.

The major risk associated with Investments is price risk - the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.

Cash & Investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns and income.

A further risk associated with Cash & Investments is credit risk - the risk that the counterparty (to an investment) will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council - be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in Cash Equivalents & Investments.

The following represents a summary of the sensitivity of Council's Income Statement and Accumulated Surplus (during the reporting period) due to a change in either the price of a financial asset or the interest rates applicable

It is assumed that the change in interest rates would have been constant throughout the reporting period.

	Increase of Values/Rates		Decrease of Values/Rates	
	Profit	Equity	Profit	Equity
2009				
Possible impact of a 10% movement in Market Values	1,525	1,525	(1,525)	(1,525)
Possible impact of a 1% movement in Interest Rates	152	152	(152)	(152)
2008				
Possible impact of a 10% movement in Market Values	4,085	4,085	(4,085)	(4,085)
Possible impact of a 1% movement in Interest Rates	448	448	(448)	(448)

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 15. Financial Risk Management (continued)

\$ '000

(b) Receivables

Council's major receivables comprise (i) Rates & Annual charges and (ii) User Charges & Fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to Council may not be repaid in full.

Council manages this risk by monitoring outstanding debt and employing stringent debt recovery procedures. It also encourages ratepayers to pay their rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates & annual charges at higher than market rates which further encourages the payment of debt.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

A profile of Council's receivables credit risk at balance date follows:

	2009	2009	2008	2008
	Rates & Annual Charges	Other Receivables	Rates & Annual Charges	Other Receivables
(i) Ageing of Receivables				
Current (not yet overdue)	528	3,434	1,185	3,179
Past due by up to 30 days	38	240	45	9
Past due between 31 and 180 days	990	702	230	882
	1,556	4,376	1,460	4,070
(ii) Movement in Provision for Impairment of Receivables			2009	2008
Balance at the beginning of the year			318	286
+ new provisions recognised during the year			-	32
- amounts already provided for & written off this year			(19)	-
Balance at the end of the year			299	318

Ku-ring-gai Council

Notes to the Financial Statements
for the financial year ended 30 June 2009

Note 15. Financial Risk Management (continued)

\$ '000

(c) Payables & Borrowings

Payables & Borrowings are both subject to liquidity risk - the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

As well, payment terms can (in extenuating circumstances) be extended & overdraft facilities can be drawn down

The contractual undiscounted cash outflows (ie. principal and interest) of Council's Payables & Borrowings are set out in the Liquidity Table below:

\$ '000	Subject to no maturity	payable in:						Total Cash Outflows	Actual Carrying Values
		≤ 1 Year	1-2 Yrs	2-3 Yrs	3-4 Yrs	4-5 Yrs	> 5 Yrs		
2009									
Trade/Other Payables	3,265	6,600	-	-	-	-	-	9,865	9,865
Loans & Advances	-	2,306	2,067	1,714	1,349	1,105	1,978	10,519	8,708
Total Financial Liabilities	3,265	8,906	2,067	1,714	1,349	1,105	1,978	20,384	18,573
2008									
Bank Overdraft	187	-	-	-	-	-	-	187	187
Trade/Other Payables	3,903	10,137	-	-	-	-	-	14,040	14,040
Loans & Advances	-	2,461	2,251	2,037	1,753	1,366	3,112	12,980	9,588
Total Financial Liabilities	4,090	12,598	2,251	2,037	1,753	1,366	3,112	27,207	23,815

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs & debt servicing requirements. Council manages this risk through the diversification of borrowing types, maturities & interest rate structures.

The following interest rates were applicable to Council's Borrowings at balance date:

	2009		2008	
	Carrying Value	Average Interest Rate	Carrying Value	Average Interest Rate
Bank Overdraft	-	0.0%	187	0.0%
Trade/Other Payables	9,865	5.0%	14,040	5.8%
Loans & Advances - Fixed Interest Rate	5,678	6.8%	8,548	6.8%
Loans & Advances - Variable Interest Rate	3,030	6.5%	1,040	8.1%
	18,573		23,815	

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 16. Material Budget Variations

\$ '000

Council's Original Financial Budget for 08/09 was incorporated as part of its Management Plan and was adopted by the Council on 24 June 2008.

While the Income Statement included in this General Purpose Financial Report must disclose the Original Budget adopted by Council, the Local Government Act requires Council to review its Financial Budget on a Quarterly Basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This Note sets out the details of MATERIAL VARIATIONS between Council's Original Budget and its Actual result for the year as per the Income Statement - even though such variations may have been adjusted for during each Quarterly Budget Review.

Material Variations represent those variances that amount to **10%** or more of the original budgeted figure.

Note that for Variations: F = Favourable Budget Variation, U = Unfavourable Budget Variation

\$ '000	2009 Budget	2009 Actual	2009 Variance* -----	-----
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REVENUES

Interest & Investment Revenue	3,913	2,790	(1,123)	(29%)	U
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The variation in investment revenue has been caused by the actual earning rates being lower than forecast and volatility in the market due to the global financial crisis.

Other Revenues	2,346	2,924	578	25%	F
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Other revenue is up by \$578K due to parking and non compliance fines being budgeted lower than anticipated.

Operating Grants & Contributions	4,647	6,593	1,946	42%	F
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Revenue was up by \$1,946 million due to lower than anticipated budget for operating grants and contributions, as well as receiving the first instalment of the Financial Assistance Grant of \$752K for the 2009/2010 year.

Capital Grants & Contributions	5,836	12,019	6,183	106%	F
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Capital Grants revenue was up by \$6.1 million on budget due to a lower than anticipated budget for Section 94 and contributions to works.

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 17. Statement of Developer Contributions

\$ '000

Council recovers contributions, raises levies & enters into planning agreements on development works that are subject to a development consent issued by Council. All contributions must be spent/utilised for the specific purpose they were levied and any interest applicable to unspent funds must be attributed to remaining funds.

The following tables detail the receipt, interest and use of the above contributions & levies and the value of all remaining funds which are "restricted" in their future use.

SUMMARY OF CONTRIBUTIONS & LEVIES

SUMMARY OF CONTRIBUTIONS & LEVIES											
PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Drainage Roads Traffic Facilities Parking Open Space Community Facilities Access & Transport Facility Other	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	8,382	(9,885)	(1,503)	-
	310	57	-	12	-	-	379	24,721	(34,022)	(8,922)	-
	2,224	-	-	79	-	-	2,303	-	(2,303)	-	-
	35,789	7,584	-	1,359	(1,687)	-	43,045	27,439	(61,099)	9,385	-
	8,957	1,428	-	340	(127)	-	10,598	6,656	(65,537)	(48,283)	-
	-	-	-	(9)	(155)	362	(526)	7,263	(12,617)	(5,880)	-
	758	279	-	25	(382)	-	680	316	(865)	131	-
	48,038	9,348	-	1,806	(2,351)	362	56,479	74,777	(186,328)	(55,072)	-
S94 Contributions - under a Plan											
S94A Levies - under a Plan	-	-	-	-	-	-	-				-
Total S94 Revenue Under Plans	48,038	9,348	-	1,806	(2,351)	362	56,479				-
S94 not under Plans	-	-	-	-	-	-	-	-	-	-	-
S93F Planning Agreements	-	-	-	-	-	-	-				-
S64 Contributions	-	-	-	-	-	-	-				-
Total Contributions	48,038	9,348	-	1,806	(2,351)	362	56,479	74,777	(186,328)	(55,072)	-

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 2 - 1993 Plan

CONTRIBUTION PLAN NUMBER 2 - 1993 Plan											
PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Traffic Facilities Parking Open Space Community Facilities Other	1	-	-	-	-	-	1	-	(1)	-	-
	1,070	-	-	38	-	-	1,108	-	(1,108)	-	-
	14	-	-	-	(14)	-	-	-	-	-	-
	192	-	-	7	-	-	199	-	(199)	-	-
	-	-	-	-	-	-	-	-	-	-	-
Total	1,277	-	-	45	(14)	-	1,308	-	(1,308)	-	-

CONTRIBUTION PLAN NUMBER 3 - 2000 to 2003 Residential Plan

CONTRIBUTION PLAN NUMBER 3 - 2000 to 2003 Residential Plan											
PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Open Space Community Facilities Other	8,860	30	-	300	(822)	-	8,368	-	(8,368)	-	-
	2,190	-	-	77	(6)	-	2,261	-	(2,261)	-	-
	20	-	-	-	-	-	20	-	(20)	-	-
Total	11,070	30	-	377	(828)	-	10,649	-	(10,649)	-	-

CONTRIBUTION PLAN NUMBER 4 - Ku-ring-gai SEPP 5 Plan

CONTRIBUTION PLAN NUMBER 4 - Ku-ring-gai SEPP 5 Plan											
PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Open Space	449	-	-	16	-	-	465	-	(465)	-	-
Total	449	-	-	16	-	-	465	-	(465)	-	-

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER 5 - 2004/2009 Residential Plan

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Traffic Facilities	309	57	-	12	-	-	378	-	-	378	-
Open Space	26,466	7,554	-	1,043	(851)	-	34,212	6,067	(21,875)	18,404	-
Community Facilities	6,514	1,408	-	253	(121)	-	8,054	1,427	(5,148)	4,333	-
Other	736	279	-	25	(382)	-	658	183	(661)	180	-
Total	34,025	9,298	-	1,333	(1,354)	-	43,302	7,677	(27,684)	23,295	-

CONTRIBUTION PLAN - Pre 1993 Plan

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Parking	1,154	-	-	41	-	-	1,195	-	(1,195)	-	-
Community Facilities	61	20	-	3	-	-	84	-	(84)	-	-
Other	2	-	-	-	-	-	2	-	(2)	-	-
Total	1,217	20	-	44	-	-	1,281	-	(1,281)	-	-

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 17. Statement of Developer Contributions (continued)

\$ '000

S94 CONTRIBUTIONS - UNDER A PLAN

CONTRIBUTION PLAN NUMBER - Town Centre Plan

PURPOSE	Opening Balance	Contributions received during the Year		Interest earned in Year	Expenditure during Year	Internal Borrowing (to)/from	Held as Restricted Asset	Projections			Cumulative Internal Borrowings due/(payable)
		Cash	Non Cash					Future income	Exp still outstanding	Over or (under) Funding	
Access & Transport Facility	-	-	-	(9)	(155)	362	(526)	7,263	(12,617)	(5,880)	-
Roads	-	-	-	-	-	-	-	8,382	(9,885)	(1,503)	-
Traffic Facilities	-	-	-	-	-	-	-	24,721	(34,021)	(9,300)	-
Open Space	-	-	-	-	-	-	-	21,372	(30,391)	(9,019)	-
Community Facilities	-	-	-	-	-	-	-	5,229	(57,845)	(52,616)	-
Other	-	-	-	-	-	-	-	133	(182)	(49)	-
Total	-	-	-	(9)	(155)	362	(526)	67,100	(144,941)	(78,367)	-

Ku-ring-gai Council

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 18. Contingencies & Other Assets/Liabilities Not Recognised

\$ '000

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but their knowledge & disclosure is considered relevant to the users of Council's Financial Report.

LIABILITIES NOT RECOGNISED:

1. Guarantees

(i) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to Local Government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the Net Assets or Liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the Fund Years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(ii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW Local Government Industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the Company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements of APRA.

(ii) Statecover Limited (continued)

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) Other Guarantees

Council has provided no other Guarantees other than those listed above.

2. Other Liabilities

(i) S94 Plans

Council levies Section 94/94A Contributions upon various development across the Council area through the required Contributions Plans.

As part of these Plans, Council has received funds for which it will be required to expend the monies in accordance with those Plans.

As well, these Plans indicate proposed future expenditure to be undertaken by Council, which will be funded by making levies and receipting funds in future years or where a shortfall exists by the use of Council's General Funds.

These future expenses do not yet qualify as liabilities as of the Reporting Date, but represent Council's intention to spend funds in the manner and timing set out in those Plans.

(ii) Local Government Superannuation Scheme

Council contributes to the Local Government Superannuation Scheme which has a closed section where a portion of member entitlements are defined as a multiple of salary. Member councils bear the responsibility of ensuring there are sufficient monies available to pay out benefits as these members cease employment.

Ku-ring-gai Council

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 18. Contingencies & Other Assets/Liabilities Not Recognised (continued)

\$ '000

LIABILITIES NOT RECOGNISED (continued):

The Scheme has a deficit of assets over liabilities totalling \$290 million as at 30 June 2009. Effective from 1 July 2009, employers are required to contribute at twice the "notional" or long term cost for a period of up to ten years on order to rectify this deficit. The share of this deficit that can be broadly attributed to the employer was estimated to be in the order of \$2,757,802 as at 30 June 2009.

ASSETS NOT RECOGNISED:

(i) Land Under Roads

As permitted under AASB 1051, Council has elected not to bring to account Land Under Roads that it owned or controlled up to and including 30/6/08.

Ku-ring-gai Council

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 19. Controlled Entities, Associated Entities & Interests in Joint Ventures

Council has no interest in any Controlled Entities, Associated Entities or Joint Ventures.

Note 20. Equity - Retained Earnings and Revaluation Reserves

\$ '000	Notes	Actual 2009	Actual 2008
a. Retained Earnings			
Movements in Retained Earnings were as follows:			
Balance at beginning of Year (from previous years audited accounts)		1,674,225	1,653,250
a. Correction of Prior Period Errors	20 (c)	-	(705)
b. Changes in Accounting Policies (Prior Period Effects)	20 (d)	-	-
c. Current Year Income & Expenses Recognised direct to Equity excluding direct to Reserves transactions		-	-
d. Net Operating Result for the Year		17,304	21,680
e. Distributions to/(Contributions from) Minority Interests		-	-
f. Transfers between Equity		-	-
g. Other Changes (disclosure required)		-	-
Balance at End of the Reporting Period		<u>1,691,529</u>	<u>1,674,225</u>
b. Reserves			
(i) Reserves are represented by:			
- Infrastructure, Property, Plant & Equipment Revaluation Reserve		26,659	26,659
Total		<u>26,659</u>	<u>26,659</u>
(ii). Reconciliation of movements in Reserves:			
Infrastructure, Property, Plant & Equipment Revaluation Reserve			
- Opening Balance		26,659	-
- Revaluations for the year	9(a)	-	26,659
- Impairment of revalued assets (incl. impairment reversals)	9(a)	-	-
- Balance at End of Year		<u>26,659</u>	<u>26,659</u>
TOTAL VALUE OF RESERVES		<u>26,659</u>	<u>26,659</u>

(iii). Nature & Purpose of Reserves

Infrastructure, Property, Plant & Equipment Revaluation Reserve

- The Infrastructure, Property, Plant & Equipment Revaluation Reserve is used to record increments/decrements of Non Current Asset values due to their revaluation.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 20. Equity - Retained Earnings and Revaluation Reserves (continued)

\$ '000	Notes	Actual 2009	Actual 2008
c. Correction of Error/s relating to a Previous Reporting Period			
Council made no correction of errors during the current reporting period.			
Prior year error corrections related to the re-assessment of Buildings for Fair Valuations.			
These amounted to the following Equity Adjustments:			
- Adjustments to Opening Equity - 1/7/07 (relating to adjustments for the 30/6/07 reporting year end and prior periods)			
		-	(705)
- Adjustments to Closing Equity - 30/6/08 (relating to adjustments for the 30/6/08 year end)			
		-	-
Total Prior Period Adjustments - Prior Period Errors		-	(705)

d. Voluntary Changes in Accounting Policies

Council made no voluntary changes in any accounting policies during the year.

Note 21. Financial Result & Financial Position by Fund

Not applicable

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 22. Non Current Assets/Liabilities classified as "Held for Sale"

\$ '000	2009		2008	
	Current	Non Current	Current	Non Current
(i) Non Current Assets & Disposal Group Assets				
Non Current Assets "Held for Sale"				
Land	3,928	-	1,288	-
Buildings	1,899	-	1,899	-
Total Non Current Assets "Held for Sale"	5,827	-	3,187	-

(ii) Disposal Group Assets "Held for Sale"

Council has a parcel of land and buildings which it has made a decision to dispose of. The land and buildings are currently available for sale and are actively being marketed by a number of local real estate agents. Funds received from the sale will be internally restricted for future purposes.

(iii) Reconciliation of Non Current Assets "Held for Sale" & Disposal Groups

Opening Balance	3,187	1,288	-	-
less: Carrying Value of Assets/Operations Sold	-	-	-	-
Balance still unsold after 12 months:	3,187	1,288	-	-
less: Assets no longer classified as "Held for Sale"	-	-	-	-
plus New Transfer in:				
Assets "Held for Sale"	2,641	1,899	-	-
Closing Balance of "Held for Sale"	5,827	3,187	-	-
Non Current Assets & Operations	5,827	3,187	-	-

Ku-ring-gai Council

Notes to the Financial Statements for the financial year ended 30 June 2009

Note 23. Events occurring after Balance Sheet Date

Events that occur after the reporting date of 30 June 2009, up to and including the date when the financial report is "authorised for issue" have been taken into account in preparing this financial report.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to this General Purpose Financial Report.

Accordingly, the "authorised for issue" date is 1 September, 2009.

Events that occur after the Reporting Date represent one of two types:

(i) Events that have provided evidence of conditions that existed at the Reporting Date

These financial reports (and the figures therein) incorporate all "adjusting events" that provided evidence of conditions that existed at 30 June 2009.

(ii) Events that have provided evidence of conditions that arose after the Reporting Date

These financial reports (and figures therein) do not incorporate any "non adjusting events" that have occurred after 30 June 2009 and which are only indicative of conditions that arose after 30 June 2009.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 24. Discontinued Operations

Council has not classified any of its Operations as "Discontinued".

Note 25. Intangible Assets

Intangible Assets represent identifiable non-monetary asset without physical substance.

Council is unaware of any control over Intangible Assets that warrant their recognition in the Financial Reports, including either internally generated and developed assets or purchased assets.

Note 26. Reinstatement, Rehabilitation & Restoration Liabilities

Council has no outstanding obligations to make, restore, rehabilitate or reinstate any of its assets/operations.



SPENCER STEER
CHARTERED ACCOUNTANTS

KU-RING-GAI COUNCIL
GENERAL PURPOSE FINANCIAL REPORT
INDEPENDENT AUDITORS' REPORT

REPORT ON THE FINANCIAL REPORT

We have audited the accompanying *general purpose financial report* of *Ku-ring-gai Council*, which comprises the Balance Sheet as at 30 June 2009, Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Statement by Councillors and Management. The financial report includes the consolidated financial statements of the economic entity and the entities it controlled at year end or from time to time during the year.

Responsibility of Council for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1993. This responsibility includes the maintenance of adequate accounting records and internal controls designed to prevent and detect fraud and error; designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement. Our audit responsibility does not extend to the original budget information disclosed in the Income Statement, Cash Flow Statement, and Note 2(a) or the budget variation explanations disclosed in Note 16. Nor does our responsibility extend to the projected future developer contributions and costs disclosed in Note 17. Accordingly, no opinion is expressed on these matters.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by Council or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Basis for Qualified Auditor's Opinion

Since July 2007, global financial markets have experienced a period of high volatility led by events in the US housing market, particularly sub prime loans, which has impacted the value, recoverability, liquidity, cash flows and rates of return of many financial assets including Collateralised Debt Obligations (CDOs).

At 30 June 2009, Council's investment portfolio totalled \$75.067 million and included CDO securities totalling \$7 million and classified as 'held to maturity'. Whilst these investments are carried at face value, their fair value was \$4.475 million which is included in the fair value disclosure in Note 15. These securities do not have market values that are independently quoted and they are not widely traded. Independent market valuations are not readily available and in many cases, values are assessed based on estimates from issuers and/or valuation models for which there is limited market evidence available to verify their reasonableness in the current economic environment. Further, the ongoing volatility of financial markets creates greater uncertainty in the valuation process and determination of future cash flows.


These circumstances have resulted in our inability to obtain sufficient appropriate audit evidence to satisfy ourselves as to the value and recoverability of \$7 million of Council's total investment portfolio.

Qualified Auditor's Opinion

In our opinion, except for the effects on the financial statements of the matter referred to in the paragraph titled *Basis for Qualified Auditor's Opinion*,

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2; and
- (b) the financial report:
 - (i) has been presented in accordance with the requirements of this Division;
 - (ii) is consistent with the Council's accounting records;
 - (iii) presents fairly the Council's financial position, the results of its operations and its cash flows; and
 - (iv) is in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia.
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial report that we have become aware of during the course of the audit.

SPENCER STEER
Chartered Accountants



N. MAH CHUT
Partner

Dated at Sydney this 1st day of September 2009



SPENCER STEER
CHARTERED ACCOUNTANTS

1 September 2009

The Mayor
Ku-ring-gai Council
818 Pacific Highway
GORDON NSW 2072

Mayor,

Audit Report - Year Ended 30 June 2009

We are pleased to advise completion of the audit of Council's books and records for the year ended 30 June 2009 and that all information required by us was readily available. We have signed our reports as required under Section 417(1) of the Local Government Act, 1993 and the Local Government Code of Accounting Practice and Financial Reporting to the General and Special Purpose Financial Reports.

Our audit has been conducted in accordance with Australian Auditing Standards so as to express an opinion on both the General and Special Purpose Financial Reports of the Council. We have ensured that the accounts have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) and the Local Government Code of Accounting Practice and Financial Reporting.

This report on the conduct of the audit is also issued under Section 417(1) and we now offer the following comments on the financial statements and the audit;

1. RESULTS FOR THE YEAR

1.1 *Operating Result*

The operating result for the year was a Surplus of \$17.304 million as compared with \$21.680 million in the previous year.

The following table sets out the results for the year and the extent (%) that each category of revenue and expenses contributed to the total.

	2009 \$000	% of Total	2008 \$000	% of Total	Increase (Decrease) \$000
Revenues before capital items					
Rates & annual charges	54,948	67%	51,882	67%	3,066
User charges, fees & other revenues	17,738	22%	17,417	23%	321
Grants & contributions provided for operating purposes	6,593	8%	5,655	7%	938
Interest & investment revenue	2,790	3%	2,359	3%	431
	82,069	100%	77,313	100%	4,756
Expenses					
Employee benefits & costs	30,892	40%	28,288	39%	2,604
Materials, contracts & other expenses	37,886	49%	36,844	50%	1,042
Depreciation, amortisation & impairment	7,430	10%	7,368	10%	62
Borrowing costs	576	1%	640	1%	(64)
	76,784	100%	73,140	100%	3,644
Surplus(Deficit) before capital items	5,285		4,173		1,112
Grants & contributions provided for capital purposes	12,019		17,507		(5,488)
Net Surplus(Deficit) for the year	17,304		21,680		(4,376)

The table above shows an overall decrease over the previous year of \$4.376 million and can largely be attributed to Section 94 capital contributions which fell by \$4.854 million to \$9.240 million over the previous year.

Levies of rates and domestic waste management charges increased by \$3.066 million and accounted for 67% of Council's operating revenue before capital receipts.

Interest and revenue on investments amounted to \$2.790 million after allowing for unrealised losses of \$3.595 million (2008 - \$2.359 million after unrealised losses of \$1.593 million).

1.2 Funding Result

The operating result does not take into account all revenues and all expenditures and in reviewing the overall financial performance of Council it is useful to take into account the total source of revenues and where they were spent during the year which is illustrated in the table below.

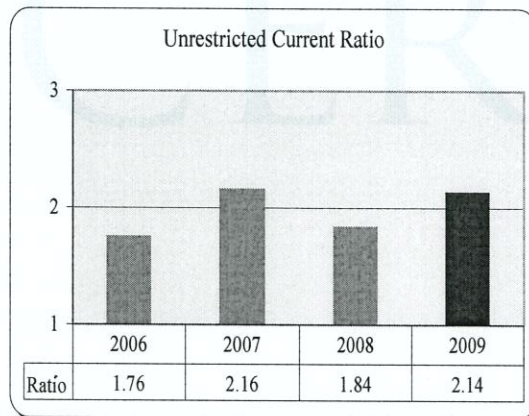
	2009	2008
Funds were provided by:-	\$000	\$000
Operating Result (as above)	17,304	21,680
Add back non funding items:-		
- Depreciation, amortisation & impairment	7,430	7,368
- Book value of non current assets sold	753	808
	25,487	29,856
New loan borrowings	1,000	1,000
Transfers from externally restricted assets (net)	0	18,129
Net Changes in current/non current assets & liabilities	2,758	1,781
	29,245	50,766
Funds were applied to:-		
Purchase and construction of assets	(16,527)	(21,960)
Increase/Purchase in Non Current Investments	(7,489)	(25,810)
Principal repaid on loans	(1,880)	(1,924)
Transfers to externally restricted assets (net)	(1,814)	0
Transfers to internal reserves (net)	(387)	(2,021)
	(28,097)	(51,715)
Increase(Decrease) in Available Working Capital	1,148	(949)

2. FINANCIAL POSITION

2.1 Unrestricted Current Ratio

The Unrestricted Current Ratio is a financial indicator specific to local government and represents Council's ability to meet its debts and obligations as they fall due.

After eliminating externally restricted assets and current liabilities not expected to be paid within the next 12 months net current assets amounted to \$14.754 million representing a factor of 2.14 to 1.



2.2 Available Working Capital – (Working Funds)

A more meaningful financial indicator specific to local government is the level of **Available Working Capital**. Net Current Assets are adjusted by eliminating both external and internal reserves held for future purposes. At the close of the year the Available Working Capital of Council stood at \$1.307 million as detailed below;

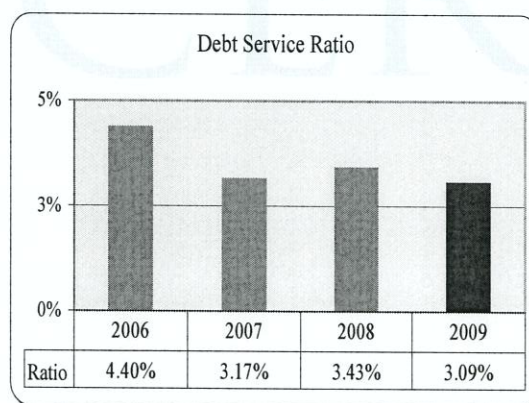
	2009	2008	Change
	\$000	\$000	\$000
Net Current Assets (Working Capital) as per Accounts	29,266	26,187	3,079
<i>Add:</i> Payables & provisions not expected to be realised in the next 12 months included above	7,145	7,275	(130)
Adjusted Net Current Assets	36,411	33,462	2,949
<i>Add:</i> Budgeted & expected to pay in the next 12 months			
- Borrowings	1,813	1,870	(57)
- Employees leave entitlements	3,511	2,954	557
- Deposits & retention moneys	700	800	(100)
<i>Less:</i> Externally restricted assets	(21,657)	(19,843)	(1,814)
<i>Less:</i> Internally restricted assets	(19,471)	(19,084)	(387)
Available Working Capital as at 30 June	1,307	159	1,148

The balance of Available Working Capital should be at a level to manage Council's day to day operations including the financing of hard core debtors, stores and to provide a buffer against unforeseen and unbudgeted expenditures. Internally restricted assets (Reserves) include reserves for a number of contingencies and assets expected to be realised in the ensuing year. When taking into consideration the nature and amount of those Reserves the Available Working Capital as at 30 June 2009 was, in our opinion, adequate.

2.3 Debt

Operating revenue (excluding special purpose grants and contributions) required to service (loan repayments) debt was 3.09%.

New loans amounted to \$1 million. Principal and interest paid was 2.456 million leaving total debt as at 30 June 2009 at \$8.708 million (2008 - \$9.588 million).



2.4 Summary

Subject to the possibility of further investment write downs (as discussed below) Council's overall financial position, when taking into account the above financial indicators was, in our opinion, satisfactory.

3. CASH ASSETS

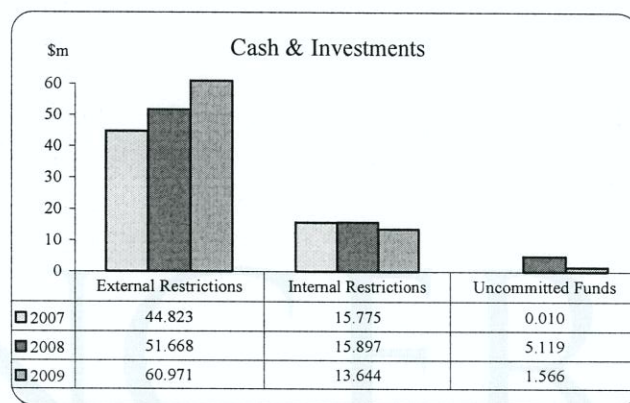
3.1 Cash & Investments

Cash and investments securities amounted \$76.181 million at the close of the year as compared with \$72.684 million in 2008 and \$60.608 million in 2007.

At Fair Value investments amounted to \$15.253 million (2008 - \$40.855 million) after write downs during the year of \$3.595 million (2008 - \$1.593 million) which were recognised through the Income Statement.

Held to maturity investments and securities (including CDO's - Collateralised Debt Obligations of \$7 million) totalling \$59.814 million (2008 - \$31.825 million) have been disclosed in the accounts at face value. The fair value of these securities amounted to \$57.036 million based on information provided by brokers as disclosed in Note 15. The unrealised losses of these investments of \$2.778 million have not been recognised in the accounts.

The table alongside summarises the purposes for which cash and investments were held.



Externally restricted cash and investments are restricted in their use by externally imposed requirements and consisted of unexpended development contributions under Section 94 (\$56.479 million), domestic waste management charges (\$1.681 million), environmental levies (\$507,000) and specific purpose grants (\$2.304 million).

Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect forward plans, identified programs of works, and are, in fact, Council's "**Reserves**". These Reserves totalled \$13.644 million and their purposes are more fully disclosed in Note 6 of the financial statements.

Unrestricted cash and investments amounted to \$1.566 million.

3.2 Cash Flows

The Cash Flow Statement illustrates the flow of cash (highly liquid cash and investments) moving in and out of Council during the year and reveals that cash increased by \$1.297 million to \$1.114 million at the close of the year.

In addition to operating activities which contributed net cash of \$23.928 million were the proceeds from the redemption of investments securities (\$26.551 million), the sale of assets (\$754,000) and new loans (\$1 million). Cash outflows other than operating activities were used to repay loans (\$1.880 million), purchase investment securities (\$32.533 million) and to purchase and construct assets (\$16.523 million).

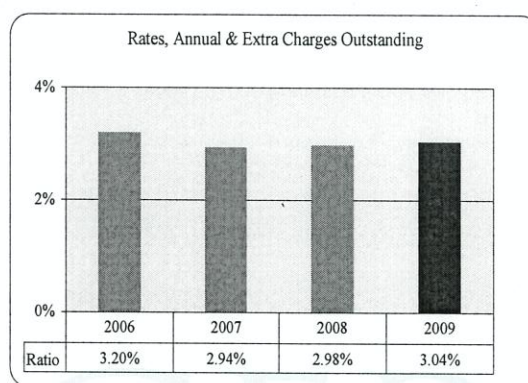
4. RECEIVABLES

4.1 Rates & Annual Charges

Net rates and annual charges levied during the year totalled \$54.948 million and represented 58.33% of Council's total revenues. Including arrears, the total rates and annual charges collectible was \$56.408 million of which \$54.852 million (97.24%) was collected.

4.2 Rates, Annual & Extra Charges

Arrears of rates, annual & extra charges stood at \$1.729 million at the end of the year & represented 3.04% of those receivables.



4.3 Other Receivables

Receivables (other than rates & annual charges) totalled \$4.203 million and mainly consisted of user charges and fees (\$2.171 million) and amounts due from government departments (\$1.336 million). Those considered to be uncertain of collection have been provided for as doubtful debts and this provision amounted to \$299,000.

5. PAYABLES

5.1 Employees Leave Entitlements

Council's provision for its liability toward employees leave entitlements and associated on costs amounted to \$8.283 million. A cash reserve of \$1.730 million was held at year end representing 20.89% of this liability and was, in our opinion, sufficient to enable Council to meet unbudgeted and unanticipated terminations.

5.2 Deposits, Retentions & Bonds

Deposits, Retentions and Bonds held at year end amounted to \$3.265 million. A cash reserve of \$816,000 was held at year end representing 24.99% of this liability.

6. REVALUATION OF ASSETS

The valuation at 'fair value' of Council's infrastructure, property, plant and equipment is being introduced in a staged approach. In previous years several asset categories, including operational land and buildings and plant and equipment have been revalued.

Fair valuation of remaining asset categories, including transport infrastructure (roads, bridges and footpaths), drains, community land and other structures, will be required over the next two reporting years. The Department of Local Government has issued guidance on the revaluation implementation plan which outlines the major steps and suggested timeframes.

We have discussed the guidelines and milestones with management and advise that nothing has come to our attention to suggest that Council will not satisfactorily complete the remaining revaluation projects within the required timeframes.

7. CONCLUSION

We wish to record our appreciation to your General Manager and his staff for their ready co-operation and the courtesies extended to us during the conduct of the audit.

Yours faithfully,

SPENCER STEER

Chartered Accountants



N. MAH CHUT

Partner

Special Purpose Financial Reports

Background

- (i) These Special Purpose Financial Reports have been prepared for the use by both Council and the Department of Local Government in fulfilling their requirements under National Competition Policy.
- (ii) The principle of competitive neutrality is based on the concept of a "level playing field" between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, State or Local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- (iii) For Council, the principle of competitive neutrality & public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation and **(b)** those activities with a turnover of over \$2 million that Council has formally declared as a Business Activity (defined as Category 1 activities).

- (iv) In preparing these financial reports for Council's self classified Category 1 businesses and ABS defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax equivalent regime payments & debt guarantee fees (where the business benefits from councils borrowing position by comparison with commercial rates).

Ku-ring-gai Council

Special Purpose Financial Reports for the financial year ended 30 June 2009

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Reports have been prepared in accordance with:

- The NSW Government Policy Statement "Application of National Competition Policy to Local Government"
- The Department of Local Government Guidelines "Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality"
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Department of Water and Energy Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these Reports:

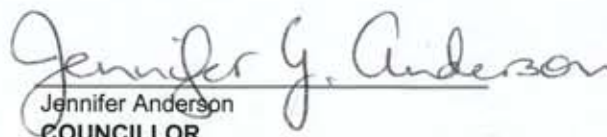
- Present fairly the Operating Result and Financial Position for each of Council's declared Business Activities for the year, and
- Accord with Council's accounting and other records.

We are not aware of any matter that would render these reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 25 August 2009.



Elaine Malicki
MAYOR



Jennifer Anderson
COUNCILLOR



John McKee
GENERAL MANAGER



Tino Caltabiano
RESPONSIBLE ACCOUNTING OFFICER

Ku-ring-gai Council

Income Statement of Council's Other Business Activities

for the financial year ended 30 June 2009

\$ '000	Thomas Carlyle Children's Centre		Art Centre	
	Actual 2009	Actual 2008	Actual 2009	Actual 2008
Income from continuing operations				
Access charges	-	-	-	-
User charges	793	775	499	455
Grants and contributions provided for non capital purposes	80	82	-	-
Other income (includes Internal Transfers Income)	-	-	8	7
Total income from continuing operations	873	857	507	462
Expenses from continuing operations				
Employee benefits and on-costs	693	655	502	470
Materials and contracts	75	86	50	51
Depreciation and impairment	25	26	44	21
Other expenses (Including Internal Transfers Expenses)	60	79	88	83
Total expenses from continuing operations	853	846	684	625
Surplus (deficit) from Continuing Operations before capital amounts	20	11	(177)	(163)
Grants and contributions provided for capital purposes	-	-	-	-
Surplus (deficit) from Continuing Operations after capital amounts	20	11	(177)	(163)
Surplus (deficit) from discontinued operations	-	-	-	-
Surplus (deficit) from ALL Operations before tax	20	11	(177)	(163)
less: Corporate Taxation Equivalent (30%) [based on result before capital]	(6)	(3)	-	-
SURPLUS (DEFICIT) AFTER TAX	14	8	(177)	(163)
plus Opening Retained Profits	785	445	1,678	1,781
plus/less: Prior Period Adjustments	-	-	-	-
plus Adjustments for amounts unpaid:				
- Corporate taxation equivalent	6	3	-	-
- Retained Earnings Adjustment	-	329	-	60
add:				
- Subsidy Paid/Contribution To Operations	-	-	163	-
less:				
- Dividend paid	(54)	-	-	-
Closing Retained Profits	751	785	1,664	1,678
Return on Capital %	2.4%	1.3%	-10.4%	-9.6%
Subsidy from Council	27	45	271	273

Ku-ring-gai Council

Income Statement of Council's Other Business Activities

for the financial year ended 30 June 2009

	Trade Waste		Gordon Golf Club	
	Actual	Actual	Actual	Actual
\$ '000	2009	2008	2009	2008
Income from continuing operations				
Access charges	-	-	-	-
User charges	1,616	1,628	763	540
Fees	-	-	-	-
Interest	-	-	-	-
Grants and contributions provided for non capital purposes	-	-	-	-
Profit from the sale of assets	-	-	-	-
Other income (includes Internal Transfers Income)	82	76	-	197
Total income from continuing operations	1,698	1,704	763	737
Expenses from continuing operations				
Employee benefits and on-costs	48	34	321	201
Borrowing costs	-	-	-	-
Materials and contracts	1,249	1,173	162	220
Depreciation and impairment	-	-	3	5
Loss on sale of assets	-	-	-	-
Calculated taxation equivalents	-	-	-	-
Debt guarantee fee (if applicable)	-	-	-	-
Other expenses (Including Internal Transfers Expenses)	7	1	172	180
Total expenses from continuing operations	1,304	1,208	658	606
Surplus (deficit) from Continuing Operations before capital amounts	394	496	105	131
Grants and contributions provided for capital purposes	-	-	-	-
Surplus (deficit) from Continuing Operations after capital amounts	394	496	105	131
Surplus (deficit) from discontinued operations	-	-	-	-
Surplus (deficit) from ALL Operations before tax	394	496	105	131
less: Corporate Taxation Equivalent (30%) [based on result before capital]	(118)	(149)	(32)	(39)
SURPLUS (DEFICIT) AFTER TAX	276	347	74	92
plus Opening Retained Profits	(25)	(23)	2,213	2,156
plus/less: Prior Period Adjustments	-	-	-	-
plus Adjustments for amounts unpaid:				
- Corporate taxation equivalent	118	149	32	39
- Retained Earnings Adjustment	-	(498)	-	(74)
add:				
- Subsidy Paid/Contribution To Operations	-	-	262	-
less:				
- Dividend paid	(397)	-	(393)	-
Closing Retained Profits	(28)	(25)	2,187	2,213
Return on Capital %	n/a	n/a	4.7%	5.8%
Subsidy from Council	-	-	20	15

Ku-ring-gai Council

Income Statement of Council's Other Business Activities

for the financial year ended 30 June 2009

	Turramurra Golf Course		Tennis Courts	
\$ '000	Actual 2009	Actual 2008	Actual 2009	Actual 2008
Income from continuing operations				
Access charges	-	-	-	-
User charges	765	674	256	321
Fees	-	-	-	-
Interest	-	-	-	-
Grants and contributions provided for non capital purposes	-	-	-	-
Profit from the sale of assets	-	-	-	-
Other income (includes Internal Transfers Income)	-	24	4	44
Total income from continuing operations	765	698	260	365
Expenses from continuing operations				
Employee benefits and on-costs	201	266	-	1
Borrowing costs	-	-	-	-
Materials and contracts	206	177	51	45
Depreciation and impairment	14	8	41	36
Loss on sale of assets	-	-	-	-
Calculated taxation equivalents	-	-	-	-
Debt guarantee fee (if applicable)	-	-	-	-
Other expenses (Including Internal Transfers Expenses)	220	187	56	103
Total expenses from continuing operations	641	638	148	185
Surplus (deficit) from Continuing Operations before capital amounts	124	60	112	180
Grants and contributions provided for capital purposes	-	-	-	-
Surplus (deficit) from Continuing Operations after capital amounts	124	60	112	180
Surplus (deficit) from discontinued operations	-	-	-	-
Surplus (deficit) from ALL Operations before tax	124	60	112	180
less: Corporate Taxation Equivalent (30%) [based on result before capital]	(37)	(18)	(34)	(54)
SURPLUS (DEFICIT) AFTER TAX	87	42	78	126
plus Opening Retained Profits	4,386	2,555	3,697	1,178
plus/less: Prior Period Adjustments	-	-	-	-
plus Adjustments for amounts unpaid:				
- Corporate taxation equivalent	37	18	34	54
- Retained Earnings Adjustment	-	1,771	-	2,339
add:				
- Subsidy Paid/Contribution To Operations	-	-	-	-
less:				
- Dividend paid	(88)	-	(221)	-
Closing Retained Profits	4,422	4,386	3,588	3,697
Return on Capital %	2.8%	1.3%	3.1%	4.9%
Subsidy from Council	122	227	87	58

Ku-ring-gai Council

Income Statement of Council's Other Business Activities

for the financial year ended 30 June 2009

\$ '000	Swimming Pool		Nursery	
	Actual 2009	Actual 2008	Actual 2009	Actual 2008
Income from continuing operations				
Access charges	-	-	-	-
User charges	-	-	115	69
Fees	-	-	-	-
Interest	-	-	-	-
Grants and contributions provided for non capital purposes	-	1	-	-
Profit from the sale of assets	-	-	-	-
Other income (includes Internal Transfers Income)	-	-	37	11
Total income from continuing operations	-	1	152	80
Expenses from continuing operations				
Employee benefits and on-costs	-	-	167	125
Borrowing costs	-	-	-	-
Materials and contracts	4	5	34	18
Depreciation and impairment	35	64	9	8
Loss on sale of assets	-	-	-	-
Calculated taxation equivalents	-	-	-	-
Debt guarantee fee (if applicable)	-	-	-	-
Other expenses (Including Internal Transfers Expenses)	21	36	-	(50)
Total expenses from continuing operations	60	105	210	101
Surplus (deficit) from Continuing Operations before capital amounts	(60)	(104)	(58)	(21)
Grants and contributions provided for capital purposes	-	-	-	-
Surplus (deficit) from Continuing Operations after capital amounts	(60)	(104)	(58)	(21)
Surplus (deficit) from discontinued operations	-	-	-	-
Surplus (deficit) from ALL Operations before tax	(60)	(104)	(58)	(21)
less: Corporate Taxation Equivalent (30%) [based on result before capital]	-	-	-	-
SURPLUS (DEFICIT) AFTER TAX	(60)	(104)	(58)	(21)
plus Opening Retained Profits	1,093	1,427	116	53
plus/less: Prior Period Adjustments	-	-	-	-
plus Adjustments for amounts unpaid:				
- Corporate taxation equivalent	-	-	-	-
- Retained Earnings Adjustment	-	(230)	-	84
add:				
- Subsidy Paid/Contribution To Operations	11	-	19	-
less:				
- Dividend paid	-	-	-	-
Closing Retained Profits	1,044	1,093	77	116
Return on Capital %	-5.7%	-9.5%	-46.8%	-16.0%
Subsidy from Council	60	104	58	21

Ku-ring-gai Council

Income Statement of Council's Other Business Activities

for the financial year ended 30 June 2009

	Commercial Leasing	
\$ '000	Actual 2009	Actual 2008
Income from continuing operations		
Access charges	-	-
User charges	1,073	907
Fees	-	-
Interest	-	3
Grants and contributions provided for non capital purposes	-	22
Profit from the sale of assets	-	-
Other income (includes Internal Transfers Income)	31	-
Total income from continuing operations	1,104	932
Expenses from continuing operations		
Employee benefits and on-costs	295	247
Borrowing costs	-	-
Materials and contracts	39	27
Depreciation and impairment	324	385
Loss on sale of assets	-	-
Calculated taxation equivalents	-	-
Debt guarantee fee (if applicable)	-	-
Other expenses (Including Internal Transfers Expenses)	478	837
Total expenses from continuing operations	1,136	1,496
Surplus (deficit) from Continuing Operations before capital amounts	(32)	(564)
Grants and contributions provided for capital purposes	-	-
Surplus (deficit) from Continuing Operations after capital amounts	(32)	(564)
Surplus (deficit) from discontinued operations	-	-
Surplus (deficit) from ALL Operations before tax	(32)	(564)
less: Corporate Taxation Equivalent (30%) [based on result before capital]	-	-
SURPLUS (DEFICIT) AFTER TAX	(32)	(564)
plus Opening Retained Profits	1,315	579
plus/less: Prior Period Adjustments	-	-
plus Adjustments for amounts unpaid:		
- Taxation equivalent payments	-	-
- Debt guarantee fees	-	-
- Corporate taxation equivalent	-	-
- Retained Earnings Adjustment	-	1,300
add:		
- Subsidy Paid/Contribution To Operations	-	-
less:		
- Dividend paid	(62)	-
Closing Retained Profits	1,221	1,315
Return on Capital %	-2.5%	-42.4%
Subsidy from Council	32	564

Ku-ring-gai Council

Balance Sheet of Council's Other Business Activities

as at 30 June 2009

	Thomas Carlyle Children's Centre Category 2		Art Centre Category 2	
\$ '000	Actual 2009	Actual 2008	Actual 2009	Actual 2008
ASSETS				
Current Assets				
Cash and cash equivalents	-	-	-	-
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Other	-	-	-	-
Non-current assets classified as held for sale	-	-	-	-
Total Current Assets	-	-	-	-
Non-Current Assets				
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Infrastructure, property, plant and equipment	841	861	1,695	1,700
Investments accounted for using equity method	-	-	-	-
Investment property	-	-	-	-
Other	-	-	-	-
Total Non-Current Assets	841	861	1,695	1,700
TOTAL ASSETS	841	861	1,695	1,700
LIABILITIES				
Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	90	76	31	22
Total Current Liabilities	90	76	31	22
Non-Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	-	-	-	-
Other Liabilities	-	-	-	-
Total Non-Current Liabilities	-	-	-	-
TOTAL LIABILITIES	90	76	31	22
NET ASSETS	751	785	1,664	1,678
EQUITY				
Retained earnings	751	785	1,664	1,678
Revaluation reserves	-	-	-	-
Council equity interest	751	785	1,664	1,678
Minority equity interest	-	-	-	-
TOTAL EQUITY	751	785	1,664	1,678

Ku-ring-gai Council

Balance Sheet of Council's Other Business Activities

as at 30 June 2009

	Trade Waste Category 2		Gordon Golf Club Category 2	
\$ '000	Actual 2009	Actual 2008	Actual 2009	Actual 2008
ASSETS				
Current Assets				
Cash and cash equivalents	-	-	-	-
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Other	-	-	-	-
Non-current assets classified as held for sale	-	-	-	-
Total Current Assets	-	-	-	-
Non-Current Assets				
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Infrastructure, property, plant and equipment	-	-	2,250	2,258
Investments accounted for using equity method	-	-	-	-
Investment property	-	-	-	-
Other	-	-	-	-
Total Non-Current Assets	-	-	2,250	2,258
TOTAL ASSETS	-	-	2,250	2,258
LIABILITIES				
Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	28	25	63	45
Total Current Liabilities	28	25	63	45
Non-Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	-	-	-	-
Other Liabilities	-	-	-	-
Total Non-Current Liabilities	-	-	-	-
TOTAL LIABILITIES	28	25	63	45
NET ASSETS	(28)	(25)	2,187	2,213
EQUITY				
Retained earnings	(28)	(25)	2,187	2,213
Revaluation reserves	-	-	-	-
Council equity interest	(28)	(25)	2,187	2,213
Minority equity interest	-	-	-	-
TOTAL EQUITY	(28)	(25)	2,187	2,213

Ku-ring-gai Council

Balance Sheet of Council's Other Business Activities

as at 30 June 2009

	Turramurra Golf Course Category 2		Tennis Courts Category 2	
\$ '000	Actual 2009	Actual 2008	Actual 2009	Actual 2008
ASSETS				
Current Assets				
Cash and cash equivalents	-	-	-	-
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Other	-	-	-	-
Non-current assets classified as held for sale	-	-	-	-
Total Current Assets	-	-	-	-
Non-Current Assets				
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Infrastructure, property, plant and equipment	4,436	4,445	3,588	3,697
Investments accounted for using equity method	-	-	-	-
Investment property	-	-	-	-
Other	-	-	-	-
Total Non-Current Assets	4,436	4,445	3,588	3,697
TOTAL ASSETS	4,436	4,445	3,588	3,697
LIABILITIES				
Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	14	59	-	-
Total Current Liabilities	14	59	-	-
Non-Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	-	-	-	-
Other Liabilities	-	-	-	-
Total Non-Current Liabilities	-	-	-	-
TOTAL LIABILITIES	14	59	-	-
NET ASSETS	4,422	4,386	3,588	3,697
EQUITY				
Retained earnings	4,422	4,386	3,588	3,697
Revaluation reserves	-	-	-	-
Council equity interest	4,422	4,386	3,588	3,697
Minority equity interest	-	-	-	-
TOTAL EQUITY	4,422	4,386	3,588	3,697

Ku-ring-gai Council

Balance Sheet of Council's Other Business Activities

as at 30 June 2009

	Swimming Pool Category 2		Nursery Category 2	
\$ '000	Actual 2009	Actual 2008	Actual 2009	Actual 2008
ASSETS				
Current Assets				
Cash and cash equivalents	-	-	-	-
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Other	-	-	-	-
Non-current assets classified as held for sale	-	-	-	-
Total Current Assets	-	-	-	-
Non-Current Assets				
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Infrastructure, property, plant and equipment	1,044	1,093	124	131
Investments accounted for using equity method	-	-	-	-
Investment property	-	-	-	-
Other	-	-	-	-
Total Non-Current Assets	1,044	1,093	124	131
TOTAL ASSETS	1,044	1,093	124	131
LIABILITIES				
Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	-	-	47	15
Total Current Liabilities	-	-	47	15
Non-Current Liabilities				
Payables	-	-	-	-
Interest bearing liabilities	-	-	-	-
Provisions	-	-	-	-
Other Liabilities	-	-	-	-
Total Non-Current Liabilities	-	-	-	-
TOTAL LIABILITIES	-	-	47	15
NET ASSETS	1,044	1,093	77	116
EQUITY				
Retained earnings	1,044	1,093	77	116
Revaluation reserves	-	-	-	-
Council equity interest	1,044	1,093	77	116
Minority equity interest	-	-	-	-
TOTAL EQUITY	1,044	1,093	77	116

Ku-ring-gai Council

Balance Sheet of Council's Other Business Activities

as at 30 June 2009

	Commercial Leasing Category 2	
\$ '000	Actual 2009	Actual 2008
ASSETS		
Current Assets		
Cash and cash equivalents	-	-
Investments	-	-
Receivables	-	-
Inventories	-	-
Other	-	-
Non-current assets classified as held for sale	-	-
Total Current Assets	-	-
Non-Current Assets		
Investments	-	-
Receivables	-	-
Inventories	-	-
Infrastructure, property, plant and equipment	1,289	1,331
Investments accounted for using equity method	-	-
Investment property	-	-
Other	-	-
Total Non-Current Assets	1,289	1,331
TOTAL ASSETS	1,289	1,331
LIABILITIES		
Current Liabilities		
Payables	-	-
Interest bearing liabilities	-	-
Provisions	68	16
Total Current Liabilities	68	16
Non-Current Liabilities		
Payables	-	-
Interest bearing liabilities	-	-
Provisions	-	-
Other Liabilities	-	-
Total Non-Current Liabilities	-	-
TOTAL LIABILITIES	68	16
NET ASSETS	1,221	1,315
EQUITY		
Retained earnings	1,221	1,315
Revaluation reserves	-	-
Council equity interest	1,221	1,315
Minority equity interest	-	-
TOTAL EQUITY	1,221	1,315

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies

These financial statements are a Special Purpose Financial Report (SPFR) prepared for use by the Council and the Department of Local Government.

For the purposes of these statements, the council's business activities (reported herein) are not reporting entities.

This special purpose financial report, unless otherwise stated, has been prepared in accordance with;

- applicable Australian Accounting Standards,
- other authoritative pronouncements of the Australian Accounting Standards Board,
- Urgent Issues Group Consensus Views,
- the Local Government Act and Regulations,
- the Local Government Code of Accounting Practice and Financial Reporting, and
- the Local Government Asset Accounting Manual.

The statements are also prepared on an accruals basis. They are based on historic costs and do not take into account changing money values nor current values of non-current assets (except where specifically stated).

Certain taxes and other costs (appropriately described) have been imputed for the purposes of the National Competition Policy.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government".

The "Pricing & Costing for Council Businesses A Guide to Competitive Neutrality" issued by the Department of Local Government in July 1997 has also been adopted.

The pricing & costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

Declared Business Activities

In accordance with *Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality*, council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Nil

Category 2

(where gross operating turnover is less than \$2 million)

a. Thomas Carlyle Children's Centre

Comprising the whole of the operations and assets of Thomas Carlyle Children's Centre.

b. Art Centre

Comprising the whole of the operations and assets of the Art Centre.

c. Trade Waste

Comprising the whole of the operations and assets of Trade Waste.

d. Gordon Golf Course

Comprising the whole of the operations and assets of the Gordon Golf Course.

e. Turrumurra Golf Course

Comprising the whole of the operations and assets of Turrumurra Golf Course.

f. Tennis Courts

Comprising the whole of the operations and assets of Council's Tennis Courts.

g. Swimming Pool

Comprising the whole of the operations and assets of Council's Swimming Pool.

Ku-ring-gai Council

Notes to the Financial Statements

for the financial year ended 30 June 2009

Note 1. Summary of Significant Accounting Policies (continued)

h. Plant Nursery

Comprising the whole of the operations and assets of Council's Plant Nursery.

i. Commercial Leasing

Comprising the whole of the operations and assets of Commercial Leasing.

The rate applied of 30% is the equivalent company tax rate prevalent as at balance date. No adjustments have been made for variations that have occurred during the year.

Monetary Amounts

Amounts shown in the financial statements are in Australian currency and rounded to the nearest one thousand dollars.

Loan & Debt Guarantee Fees

There are no loans applicable to the business activities in the operating statement.

(i) Taxation Equivalent Charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations (General Purpose Financial Report) just like all other costs.

(ii) Subsidies

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed.

However, where council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all council nominated business activities and are reflected in the SPFR.

Subsidies occur where council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for council to meet its community service obligations.

Accordingly, Subsidies disclosed (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by the council in any given financial year.

Income Tax

An income tax equivalent has been applied on the profits of the business.

The overall effect of subsidies is contained within the Income Statement of Business Activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account of in terms of assessing the rate of return required on capital invested.

(iii) Return on Investments (Rate of Return)

The Policy statement requires that councils with Category 1 businesses "would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field".

Accordingly, the return on capital invested is set at a pre-tax level (gain/(loss) from ordinary activities before capital amounts) as would be applied by a private sector competitor – that is, it should include a provision equivalent to the corporate income tax rate, currently 30%.

Such funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Councils business activities on the Income Statement.

Income Tax is only applied where a positive gain/(loss) from ordinary activities before capital amounts has been achieved.

(iv) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses or to any external entities.



SPENCER STEER
CHARTERED ACCOUNTANTS

KU-RING-GAI COUNCIL
SPECIAL PURPOSE FINANCIAL REPORT
INDEPENDENT AUDITORS' REPORT

REPORT ON THE FINANCIAL REPORT

We have audited the accompanying *special purpose financial report* of **Ku-Ring-Gai Council**, which comprises the Balance Sheet as at 30 June 2009, Income Statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Statement by Councillors and Management.

Responsibility of Council for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance the Local Government Act 1993 and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the financial reporting requirements of the Department of Local Government. This responsibility includes the maintenance of adequate accounting records and internal controls designed to prevent and detect fraud and error; designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to the Council and the Department of Local Government for the purpose of fulfilling the requirements of National Competition Policy reporting. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the Council or the Department of Local Government, or for any purpose other than that for which it was prepared.

Our audit did not involve an analysis of the prudence of business decisions made by Council or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the special purpose financial report of the Council is presented fairly in accordance with the requirements of those applicable Accounting Standards detailed in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting.

SPENCER STEER
Chartered Accountants



N. MAH CHUT
Partner

Dated at Sydney this 1st day of September 2009

Special Schedules

Background

- (i) These Special Schedules have been designed to meet the requirements of special purpose users such as;
 - the NSW Grants Commission
 - the Australian Bureau of Statistics (ABS),
 - the Department of Energy, Utilities & Sustainability (DEUS), and
 - the Department of Local Government (DLG).
- (ii) The financial data is collected for various uses including;
 - the allocation of Financial Assistance Grants,
 - the incorporation of Local Government financial figures in national statistics,
 - the monitoring of loan approvals,
 - the allocation of borrowing rights, and
 - the monitoring of specific service financial activities.

Ku-ring-gai Council

Special Schedule No. 1 - Net Cost of Services

for the financial year ended 30 June 2009

\$'000

Function or Activity	Expenses from continuing operations		Income from continuing operations			Net Cost of Services	
	Expenses	Group Totals	Non Capital Revenues	Capital Revenues	Group Totals	Net Cost	Group Totals
Governance	1,505	1,505	20	10	30	(1,475)	(1,475)
Administration							
Corporate Support	17,050		6,334	-		(10,716)	
Engineering and Works	1,804		74	-		(1,730)	
Other Support Services	-	18,854	-	-	6,408	-	(12,446)
Public Order and Safety							
Contributions to Fire Service Levy	2,291		-	-		(2,291)	
Fire Protection – Other	132		80	-		(52)	
Animal Control	128		97	-		(31)	
Enforcement of Local Govt Regs	1,202		134	-		(1,068)	
Emergency Services	58		2	-		(56)	
Other	-	3,811	-	-	313	-	(3,498)
Health							
Administration and Inspection	467		95	-		(372)	
Immunisations	7		10	-		3	
Noxious Plants	14		31	-		17	
Other	-	488	-	-	136	-	(352)
Community Services and Education							
Administration	409		331	-		(78)	
Family Day Care	371		184	-		(187)	
Child Care	1,603		1,483	620		500	
Youth Services	238		30	35		(173)	
Other Families and Children	301		10	-		(291)	
Aged and Disabled	188		171	24		7	
Other Community Services	817		2,522	-		1,705	
Education	41	3,968	20	-	5,430	(21)	1,462

Ku-ring-gai Council

Special Schedule No. 1 - Net Cost of Services (continued)

for the financial year ended 30 June 2009

\$'000

Function or Activity	Expenses from continuing operations		Income from continuing operations			Net Cost of Services	
	Expenses	Group Totals	Non Capital Revenues	Capital Revenues	Group Totals	Net Cost	Group Totals
Housing and Community Amenities							
Town Planning	2,058		244	-		(1,814)	
Domestic Waste Management	10,914		10,610	-		(304)	
Other Waste Management	1,304		1,616	-		312	
Street Cleaning	951		-	-		(951)	
Drainage	1,390		640	-		(750)	
Environmental Protection	2,679		274	-		(2,405)	
Other Community Amenities	281	19,577	277	-	13,661	(4)	(5,916)
Recreation and Culture							
Public Libraries	3,563		327	63		(3,173)	
Art Galleries	640		507	48		(85)	
Public Halls	1,201		539	-		(662)	
Other Cultural Services	338		22	299		(17)	
Swimming Pools	58		-	50		(8)	
Sporting Grounds	2,550		1,813	-		(737)	
Parks and Gardens (Lakes)	4,792		234	9,657		5,099	
Other Sport and Recreation	437	13,579	34	713	14,306	310	727
Mining, Manufacturing and Construction							
Building Control	5,002		2,456	-		(2,546)	
Other	-	5,002	-	-	2,456	-	(2,546)
Transport and Communication							
Urban Roads (UR) - Local	7,005		3,420	43		(3,542)	
Footpaths	755		91	19		(645)	
Parking Areas	442		659	438		655	
Street Lighting	1,595		290	-		(1,305)	
Other	-	9,797	263	-	5,223	263	(4,574)
Economic Affairs							
Commercial Nurseries	203		115	-		(88)	
Other Business Undertakings	-	203	-	-	115	-	(88)
Totals – Functions		76,784	36,059	12,019	48,078		(28,706)
General Purpose Revenues⁽¹⁾			46,010		46,010	46,010	46,010
Share of interests - joint ventures & associates using the equity method	-	-	-	-	-	-	-
NET OPERATING RESULT FOR YEAR		76,784	82,069	12,019	94,088	17,304	17,304

Notes:

(1) Includes: Rates & Annual Charges (incl. Ex Gratia), Non Capital General Purpose Grants & Interest on Investments (excl. Restricted Assets)

Special Schedule No. 2(a) - Statement of Long Term Debt (all purpose)
for the financial year ended 30 June 2009

\$'000

Classification of Debt	Principal outstanding at beginning of the year			New Loans raised during the year	Debt redemption during the year		Transfers to Sinking Funds	Interest applicable for Year	Principal outstanding at the end of the year		
	Current	Non Current	Total		From Revenue	Sinking Funds			Current	Non Current	Total
Loans (by Source)											
Commonwealth Government	-	-	-							-	-
Treasury Corporation	-	-	-							-	-
Other State Government	-	-	-							-	-
Public Subscription	-	-	-							-	-
Financial Institutions	1,870	7,718	9,588	1,000	1,880	-	-	576	1,813	6,895	8,708
Other	-	-	-							-	-
Total Loans	1,870	7,718	9,588	1,000	1,880	-	-	576	1,813	6,895	8,708
Other Long Term Debt											
Ratepayers Advances	-	-	-							-	-
Government Advances	-	-	-							-	-
Finance Leases	-	-	-							-	-
Deferred Payments	-	-	-							-	-
Total Long Term Debt	-	-	-	-	-	-	-	-	-	-	-
Total Debt	1,870	7,718	9,588	1,000	1,880	-	-	576	1,813	6,895	8,708

Notes: Excludes (i) Internal Loans & (ii) Principal Inflows/Outflows relating to Loan Re-Financing.

This Schedule is prepared using the Face Value of debt obligations, rather than Fair Value (as per the GPFR's).

Special Schedule No. 7 - Condition of Public Works
as at 30 June 2009

Ku-ring-gai Council Annual Report 2008 - 2009

\$'000											
ASSET CLASS	Asset Category	Dep'n. Rate (%)	Dep'n. Expense (\$)	Cost	Valuation	Accumulated Depreciation & Impairment	Carrying Amount (WDV)	Asset Condition [#]	Estimated cost to bring up to a satisfactory condition standard ⁽¹⁾	Required ⁽²⁾ Annual Maintenance	Current ⁽³⁾ Annual Maintenance
		per Note 1	per Note 4	<<<<<<<<<< per Note 9 >>>>>>>>>>				<<<<<<<<< per Section 428(2d) >>>>>>>>>>			
Drainage Works	Structure	3.00%	20	12,040		11,492	548	Fair	1,900	450	150
	Grate	1.00%	5	1,148		1,027	121	Fair	450	180	50
	Lintel	1.00%	2	1,800		1,732	68	Fair	250	150	80
	Pipe	1.00%	450	45,293		26,048	19,245	Fair	63,000	3,800	313
	sub total		477	60,281	-	-	19,982		65,600	4,580	593
	TOTAL - ALL ASSETS		4,958	385,907	75,517	207,121	214,004		143,978	14,787	9,133

Notes:

- (1). Satisfactory refers to estimated cost to bring the asset to a satisfactory condition as deemed by Council. It does not include any planned enhancements to the existing asset.
- (2). Required Annual Maintenance is what should be spent to maintain assets in a satisfactory standard.
- (3). Current Annual Maintenance is what has been spent in the current year to maintain assets.

Asset Condition "Key" - as per NSW Local Government Asset Accounting Manual:

1	Near Perfect - Ranges from New or Good	5 Asset Unserviceable - Critical, Beyond Repair
2	Superficial Deterioration - Ranges from Generally Good to Fair	
3	Deterioration Evident - Ranges from Fair to Marginal	
4	Requires Major Reconstruction - Ranges from Poor to Critical	

Ku-ring-gai Council

Special Schedule No. 8 - Financial Projections

as at 30 June 2009

\$'000	Actual ⁽¹⁾ 08/09	Forecast 09/10	Forecast 10/11	Forecast ⁽³⁾ 11/12	Forecast ⁽³⁾ 12/13
(i) RECURRENT BUDGET					
Income from continuing operations	94,088	83,000	87,000	90,000	93,000
Expenses from continuing operations	76,784	75,000	76,000	78,800	81,000
Operating Result from Continuing Operations	17,304	8,000	11,000	11,200	12,000
(ii) CAPITAL BUDGET					
New Capital Works ⁽²⁾	7,000	15,000	14,000	9,000	11,000
Replacement/Refurbishment of Existing Assets	9,000	13,000	12,000	7,000	9,000
Total Capital Budget	16,000	28,000	26,000	16,000	20,000
Funded by:					
– Loans	1,000	-	-	-	-
– Asset sales	-	-	-	-	-
– Reserves	10,000	20,000	18,000	7,000	11,000
– Grants/Contributions	3,000	3,000	1,000	1,000	1,000
– Recurrent revenue	2,000	5,000	7,000	8,000	8,000
– Other	-	-	-	-	-
	16,000	28,000	26,000	16,000	20,000

Notes:

(1) From 08/09 Income Statement.

(2) New Capital Works are major non-recurrent projects, eg new Leisure Centre, new Library, new Swimming pool etc.

(3) If Council has only adopted 3 years of projections then only show 3 years.

Glossary

Benchmarking

Task of measuring the progress of business units through quantitative and qualitative comparisons with organisations offering a similar range of goods, services and facilities.

Best Practice

A concept whereby a business or organisation strives to perform at a higher level than any of its competitors with regard to the provision of goods and services.

Biodiversity

The variety of life in all its forms, levels and combinations.

CALD

Culturally and linguistically diverse.

Catchment

Area of land that drains rainfall into a river or lake.

Community Engagement

Refers to all Council's business focusing on processes and practices that enable communities and individuals to participate in the development of communities and build capacity. It supports and informs all Council's decision making processes.

Community Reference Committees

Committee comprised of community representatives who review issues pertaining to specific areas.

CSP

Community Strategic Plan - This sets out the 20 year direction of Council.

Councillors

Elected representatives who set strategic direction, monitor organisational performances, liaise with stakeholders, and ensure operational compliance.

Database

Systematic arrangement of computer data to enable it to be automatically retrieved and manipulated.

DCP

Development Control Plan. Provides policy statements and more detail beyond the provisions contained in a Local Environmental Plan and serves to further guide development decisions across the LGA.

EEO

Equal Employment Opportunity.

Governance

Governance comprises the traditions, institutions and processes that determine how power is exercised, how citizens are given a voice, and how decisions are made on issues of public concern.

GM

General Manager

Indigenous

Originating in a particular region or country, native to the area.

Infrastructure

Roads, buildings, bridges, pavements, cycleways and other constructions.

Key Performance Indicators

A set of indicators that assist in measuring overall performance and reflect the health of the organisation.

KM

Kilometre.

Leachate

Water carrying impurities that have percolated through the earth, primarily at rubbish tips.

LEP

Local Environment Plan. An environmental planning instrument that contains legally binding provisions relating to development.

LTFM

Long term financial model - Sets out Councils 20 year financial plan

M

Million.

Management Plan

A rolling management plan that sets direction over a five-year period and identifies objectives and performance indicators for each corporate program.

OH&S

Occupational Health and Safety.

Principal Activity

A key area in which Council sets objectives and KPIs in order to measure performance

Objectives

An objective is a specific, measurable condition that must be attained in order to accomplish a particular program goal.

Quarterly Review

Review of progress in meeting management plan objectives and budget forecasts.

Riparian

Situated on the bank of a creek or body of water.

Risk Management

Good management which operates to minimise the incidence of injury, damage, or loss to persons or property and to the good reputation of Council.

Stakeholder

Any individual or group having a particular interest in a project or action.

State of the Environment Report

Mechanism for providing details on the current status of the main environmental issues utilising the Pressure, State, Response model.

Sustainability

Sensitive use of natural resources without harming the ecological balance of the region.

Sustainable Development

Economic development designed to meet present needs whilst also taking into account future costs. These include environmental costs and the depletion of natural resources.

QBL

The framework for measuring and reporting corporate performance against governance, economic, social, and environmental parameters.

Values

Underlying attitudes that influence decision and actions to maximise an organisation's performance.

Vision

Statement of direction that articulates the aspirations of Council and serves as a guide to all those who contribute to the organisation.



Council facilities

Council Chambers

818 Pacific Highway, Gordon NSW 2072
Postal Address: Locked Bag 1056,
Pymble NSW 2073
Tel: 9424 0000 Fax: 9424 0001
E: kmc@kmc.nsw.gov.au
Web: www.kmc.nsw.gov.au

Libraries

Gordon

799 Pacific Highway, Gordon NSW 2072
Tel: 9424 0909 Fax: 9418 2984
E: gordon.library@kmc.nsw.gov.au
Opening Hours:
Monday - Thursday 10am - 9pm
Friday 10am - 6pm
Saturday - Sunday 10am - 5pm

Turramurra

5 Ray Street, Turramurra NSW 2074
Tel: 9424 0480
E: turra.library@kmc.nsw.gov.au
Opening Hours:
Monday - Wednesday 10am - 7pm
Thursday CLOSED
Friday 10am - 6pm
Saturday 10am - 5pm
Sunday 2pm - 5pm

St Ives

St Ives Shopping Village
166 Mona Vale Road, St Ives NSW 2075
Tel: 9424 0453
E: stives.library@kmc.nsw.gov.au
Opening Hours:
Monday CLOSED
Tuesday - Friday 10am - 5.30pm
Saturday 10am - 5pm
Sunday CLOSED

Lindfield

265 Pacific Highway, Lindfield NSW 2070
Tel: 9424 0428
E: lind.library@kmc.nsw.gov.au
Opening Hours:
Monday - Tuesday 10am - 5.30pm
Wednesday CLOSED
Thursday - Friday 10am - 5.30pm
Saturday 10am - 1pm
Sunday CLOSED

Gordon Depot

31 Bridge Street, Gordon

North Turramurra Depot

Curagul Lane, North Turramurra

Thomas Carlyle Children's Centre

2c Carlyle Road, East Lindfield
Tel: 9424 0326 Fax: 9416 3066
E: tcarlyle@kmc.nsw.gov.au

Ku-ring-gai Wildflower Garden

420 Mona Vale Road, St Ives NSW 2075
Tel: 9424 0351 Fax: 9440 0439
E: kwg@kmc.nsw.gov.au

Ku-ring-gai Art Centre

3 Recreation Avenue, Bancroft Park
Roseville NSW 2069
Tel: 9424 0310 Fax: 9413 1226
E: artcentre@kmc.nsw.gov.au

Gordon Golf Links

6 Lynn Ride Avenue, Gordon NSW 2072
Tel: 9498 1277

North Turramurra Golf Links

361a Bobbin Head Road
North Turramurra NSW 2074
Tel: 9144 5110

Ku-ring-gai Youth Development Service inc

Rear of Lindfield Library
265 Pacific Highway, Lindfield
Postal Address: P.O. Box 556
Lindfield NSW 2070
Tel: 9416 9824
E: kyds@bigpond.com
Web: www.kyds.org.au

Gordon Student Resource Centre

799 Pacific Highway, Gordon NSW 2072
Tel: 9440 8784
Contact: Youth Services Officer (9424 0837)
Opening Hours:
Tuesday and Wednesday 3.30 - 6.30pm
Thursday 3.30 - 8pm
E: youth@kmc.nsw.gov.au

St Ives Youth Centre/Fitz Cafe

Village Green, Memorial Avenue
St Ives NSW 2075
Postal Address: Locked Bag 1056
Tel: 9424 0837 Fax: 9424 0877
E: youth@kmc.nsw.gov.au

West Pymble Pool

Prince of Wales Drive (off Lofberg Road)
West Pymble
Tel: 9498 8171
Opening Hours:
Monday - Friday 5.30am - 8pm
Saturday 10am - 6pm
Sundays and Public Holidays 7am - 6pm
Ku-ring-gai Amateur Swimming Club:
Saturdays 7am - 10am



NOTICE OF MOTION

TRANSPORT AND TRAFFIC POLICY - ON-STREET PARKING CLOSE TO SCHOOLS

Notice of Motion from Councillor Tony Hall dated 16 November 2009.

Following increasing intensity for on-street parking by senior students attending high schools, both public and independent, in the Ku-ring-gai local government area, currently considered on a case by case basis,

I move:

"That part 9 (on-street parking) of the Transport and Traffic Policy be amended to review the growing competition for car spaces between residents living in local streets and high school students seeking to park close to their respective schools and that Council seek the views of the Ku-ring-gai Traffic Committee before formulating any amendment to this Policy to address this issue."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Tony Hall
Councillor for St Ives

Attachments: **Background Information circulated under separate cover:
Extracted Pages 12 to 13 from the Transport & Traffic Policy relating to "on-
street parking" - March 2009, adopted 7 April 2009 - 2009/120868**

hazards from large animals (including kangaroos). It is considered to be inappropriate for environmental and financial reasons to use 'Wildlife' signs to warn motorists on lower speed urban roads of smaller animals. These signs would be difficult to see at night and their proliferation in Ku-ring-gai would reduce the impact of regulatory and warning signs. Their effectiveness has not been demonstrated. Roads and Traffic Authority advice is that to protect animals from becoming road kill, they would need to be removed from the road environment.

Policy Statement

- i. That statutory restrictions and warning signs not be used unless a particular safety case can be demonstrated to the Director Operations, such as hazardous and unique road geometry.
- ii. That new directional signs to local commercial facilities, not be installed.
- iii. That signs to significant public facilities with genuine, wide public use, be permitted. Funding for these signs would be at the expense of the applicant.
- iv. That directional signs for significant Council operated facilities be installed by Council at Council's expense.
- v. That 'Wildlife' type signs not be used in Ku-ring-gai because their effectiveness has not been demonstrated and their widespread use would reduce the impact of regulatory and other safety signs.
- vi. That Council consider physical barriers, such as fencing, at locations that it wants to protect wildlife.

g. On-Street Parking

Council's Draft Parking Management Plan (2009), prepared following a background report from Arup, discusses the provision and management of both on-street and off-street parking.

Most residents, shoppers and commuters expect to find convenient on-street parking.

Residents generally expect to find parking close to, or in front of, their homes. This parking could be for additional family vehicles or for visitors. Residents of major and of narrow roads, however, and those close to shops/stations or of higher density developments usually accept that convenient on-street parking is not necessarily available to them. Higher density developments which have had to comply with Council's Car Parking Code, are assumed to adequately provide for their residents (see *Sections 4.i and 4.o*). Residents should therefore not expect that they will necessarily be able to find parking on-street immediately outside or even near their property.

Similarly, shoppers will take their business elsewhere, if convenient parking is not available to them at their destinations. In many shopping centres, Council provides free, but time restricted, off-street parking, for significant numbers of vehicles (refer to *Section 4.h*). In some cases these car parks have been provided from levies paid for by business owners.

Commuters who leave their vehicles for the day, generally accept that if parking is available to them, they

may have to walk further distances to their transport connections, than shoppers.

Areas close to public transport nodes and shopping centres have greater competition for parking spaces between residents, commuters, employees/business operators who do not provide sufficient on-site parking for their own needs and shoppers. Generally, short-term parking restrictions are provided closer to shops and train stations with restrictions of longer duration further away. Residents and commuters compete for parking beyond these restricted areas, resulting in shortages of on-street parking opportunities for residents.

There is some community debate as to whether convenient on-street parking should be made available to commuters, because of the impact of this parking on residents and their visitors. This impact can include inconvenience and congestion.

There is a view that reducing parking provision would result in a reduction in the reliance on vehicles and an increase in the use of public transport. Draft SEPP66 and DIPNR's *Residential Flat Design Code* seek to minimise car dependence for commuting and recreational transport (refer to *Section 4.o*).

Council's Regulatory Services has the authority to enforce on-street parking restrictions, by issuing infringement notices. Effective enforcement options are also available.

Some inner metropolitan areas provide resident parking schemes for residents (refer to *Section 4.i*) and in some areas, are conducive to the operation of car share schemes. The street parking schemes have parking restrictions of 2-hour duration but exempt residents. There are advantages and disadvantages with such schemes.

Car share schemes in areas of higher density, possibly involving a number of sites, could be operated from dedicated on-site car share parking. The need for dedicated on-street parking spaces for car share vehicles is yet to be demonstrated (refer to *Section 4.o*).

On-street 'Disabled' parking spaces are not normally provided for safety reasons and because those spaces would be quarantined for much of the time. Motorists with mobility parking scheme authorities can usually park for longer periods than shown on the applicable restrictions.

Requests are received for exemptions from period parking restrictions by various operators. Exemptions for a fee could be given for commercial or political purposes. Non-commercial community services, such as health vans are given exemptions at the discretion of the General Manager.

Some metropolitan locations with high demands for on-street parking, such as busy shopping centres, have pay-parking arrangements. Whilst no such scheme operates in Ku-ring-gai at present (other than the off-street Culworth Ave car park, in Killara), the use of paid parking could be considered.

Paid parking may discourage some shoppers but is also likely to result in parking spaces being available because of higher turnover of spaces. Paid parking would assist in meeting the costs of providing and maintaining parking and transport related infrastructure.

Council's practice is that parking restriction signs not be installed across driveways to individual properties. *Section 4.c* refers to lines on road pavements at driveways and *Section 4.f* to signs.

Policy Statement

- i. That Council continues to provide on-street parking for residents, shoppers and commuters where conditions permit, but notes that increasing competition for road space will continue to result in decreasing opportunities to park on-street.
- ii. That higher density developments, which have had to provide on site parking for their residents, are assumed to provide adequately for their residents.
- iii. That the General Manager be delegated powers to exempt non-commercial, community service vehicles to exceed parking restrictions when offering services to the community.
- iv. That authorised staff continue to enforce on-street parking restrictions by issuing infringement notices as appropriate.
- v. That Council examine ways of improving commuter parking for Ku-ring-gai residents.

h. Council-Controlled Car Parks

This issue was the subject of a draft parking study by GHD in August 2000.

Council controls over 50 off-street car parks. Most are at shopping centres, or near rail stations. Many at shopping centres are intended to be used by shoppers/customers, rather than by commuters or local employees. All, except for one (at Culworth Avenue, Killara) are free, although time restrictions apply to many.

Car parks at shopping centres generally have time restrictions imposed. The most common time restriction is 2 hours. This is considered to be adequate for most shoppers, whilst being short enough to discourage parkers who have business in the city or other remote locations. Changes to the 2 hour restrictions have been made at the request of some local business communities.

Providing car parking encourages patronage of local businesses.

The Roads and Traffic Authority issues mobility parking scheme (MPS) authorities that enables a vehicle displaying the authority to park for a longer time than allowed by the signposting. Council recognises MPS cards, which replace the parking restrictions in its car parks to the same extent that is provided in Part 6 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999. In the case of a 2 hour limit, the vehicle displaying the authority may park for an unlimited time. In addition, dedicated disabled spaces are provided in car parks where required by the relevant Australian

Standard or Council's *Car Parking Code*.

Commuter car parks are provided for all day parking. Most are on railway property and encourage commuter use.

Car parks should be adequately lit to improve security. Where appropriate, secure bicycle parking should be provided in accordance with Austroads guidelines.

The use of car parks is controlled by Council's Regulatory Services by issuing infringement notices for use in contravention to signposted conditions, including overstaying, and not parking within one parking space.

Congestion and parking problems can exist on streets adjacent to sporting fields, where facilities without adequate parking may be leased without adequate consideration given to the impacts of their use on nearby streets.

Policy Statement

- i. That it is accepted that car parks are provided for shoppers/customers (rather than for commuters or local employees) and that therefore, the usual time restriction imposed in shopping centre car parks is 2 hours in duration. Any alterations to this limit are determined in consultation with the local business communities.
- ii. That Council car parks provide disabled parking in accordance with the current Australian Standard/ Council's *Car Parking Code*.
- iii. That the General Manager be authorised to approve disabled parking spaces within Council controlled car parks, in accordance with the provisions of Council's *Car Parking Code* and to approve other layout alterations.
- iv. That adequate lighting be provided in car parks to improve the safety of users.
- v. That, where appropriate, secure bicycle parking be provided in or at car parks.
- vi. That Council continue to recognise mobility parking scheme cards issued by the Roads and Traffic Authority and relax parking restrictions in its car parks to the same extent that is provided in Part 6 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999.
- vii. That Council allocate funds annually for the adequate maintenance of its car parks.
- viii. That authorised staff continue to enforce conditions applicable to Council-controlled car parks.
- ix. That users of Council's facilities, such as sporting fields, satisfy Council before new leases are entered into, that the facility sought will adequately accommodate the traffic and parking needs of the user organisation.



MY ROCK AND

MY FORTRESS

Tuesday, 17 November 2009

Mr. George Koolik
 Manager Traffic & Transport
 Ku-ring-gai Council
 818 Pacific Highway
 Gordon, NSW 2073

Dear Mr. Koolik

Ku-ring-gai Traffic Committee meeting of 26 November 2009

Thank you for providing Masada College with the opportunity to address the committee on 26th November regarding student parking in Lancaster Avenue, St. Ives. I will unfortunately not be able to attend the meeting due to a pressing business engagement. As I result, the College would much appreciate your consideration of the following written submission.

Current arrangements

Firstly it must be remembered that school-related parking only occurs on 50% of days a year, by students mainly in Year 12 and for a range of reasons that are typically understandable, such as extra-curricular activities and the like. With that in mind, I believe that it is useful to once again set out the current arrangements that have been resolved with the assistance of Council.

1. The College provides one on-site space for every eight year 12 students as required under the DA consent conditions. The school has implemented a rostering system for the parking of year 12 students to ensure that those allocated spaces are fully utilised.
2. Students are constantly reminded by the College of the expectations regarding:
 - a. initially filling the spaces available alongside our oval area on College Crescent (western side); and
 - b. Thereafter moving to Lancaster Avenue along the western side only. We also emphasise the importance of students leaving the requisite space adjacent to driveways.

The College reiterates that Year 12 students on seven out of ten mornings a fortnight start first thing in the morning. However, *their timetables vary and they are free to leave after their last lesson for the day.* This means that cars leave College Crescent

while some students, who are still at school, continue to be parked in Lancaster Avenue.

3. We confirm that the school back gate (on College Crescent) is open for students in the morning from 7.15am to 8.20am at which time security personnel are in attendance. At this time, in seven out of each 10 day cycle, all students are expected to be in school. On the other three days of each 10 day cycle, year 12 students come at varying times and it is not possible to leave a guard at the rear entrance over an extended period.

Mechanism to address complaints

We acknowledge that despite our best intentions, there may have been a limited number of occasions where students did not strictly adhere to the above arrangements. To this end, we provided, on a number of occasions, both my own contact details and those of the Deputy Principal of the College, Mr. David Cook to residents with an offer to contact us.

I have fielded one call from the son of an elderly resident who requested that students not park in front of the *pedestrian gate* of his mother's residence. There was a concern regarding access to the home in the event of a medical emergency. Immediate instructions were issued to students in this regard.

Mr. Cook has fielded a few calls, two of which were highly abusive and *wherein the resident failed to provide his name*.

Actions by residents

Most recently however a very disturbing set of occurrences has eventuated.

1. A female student of the College, parked on the correct side of Lancaster Avenue was accosted and verbally abused by a male resident of Lancaster Avenue. The identity of this male resident can be provided if necessary.
2. A number of students' vehicles parked in Lancaster Avenue have been maliciously damaged. This matter was reported to Council as well as the local police.

Request by Masada College

It has become abundantly clear that a few residents of Lancaster Avenue have orchestrated a campaign to prevent students from parking in Lancaster Avenue. These residents seem oblivious to the fact that:

1. Lancaster Avenue is a public thoroughfare of sufficient width to accommodate parking on one side of the road without hampering the flow of traffic in any way whatsoever.

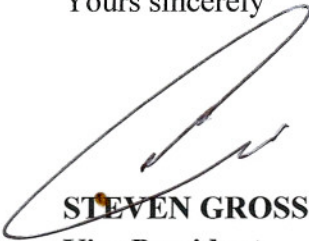
2. The identical situation has been dealt with at a number of educational institutions in St. Ives e.g. Brigidine College, by marking only one side of the road.

Masada College therefore requests the committee to give favourable consideration to marking and time limiting only one side of Lancaster Avenue which restriction should be strictly enforced by the appropriate agency. Council might also wish to consider marking the pavement to indicate where in the street that cars are NOT to park.

We genuinely feel that to accede to the residents' unreasonable actions and demands is totally inequitable & furthermore serves to ignore the vital role that educational institutions play in the community of Ku-ring-gai. Masada recognises its responsibilities to its neighbours and will do all it can to assist in resolving any perceived problems. However as with ALL high schools, government or private, it is reasonable to expect that some senior students will need to drive to school and that there will be some car parking in surrounding streets. Indeed it is usual practice in the case of government schools that no student parking be catered for on-site whatsoever.

Please do not hesitate to contact the writer should you require any clarification.

Yours sincerely



STEVEN GROSS

Vice President

Board of Management

cc. Mayor Ian Cross, Cr. Tony Hall, Mr. Greg Piconi