ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 25 NOVEMBER 2008 AT 7.00PM
LEVEL 3, COUNCIL CHAMBERS

A G E N D A
**** ** ** ** ** ****

NOTE: For Full Details, See Council's Website – www.kmc.nsw.gov.au under the link to business papers

APOLOGIES

DECLARATIONS OF INTEREST

CONFIRMATION OF REPORTS TO BE CONSIDERED IN CLOSED MEETING

ADDRESS THE COUNCIL

NOTE: Persons who address the Council should be aware that their address will be tape recorded.

DOCUMENTS CIRCULATED TO COUNCILLORS

CONFIRMATION OF MINUTES

Minutes of Ordinary Meeting of Council
File: S02131
Meeting held 11 November 2008
Minutes numbered 372 to 405

MINUTES FROM THE MAYOR

PETITIONS

GENERAL BUSINESS

i. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to have a site inspection.

ii. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to adopt in accordance with the officer's recommendation and without debate.

GB.1 **Council Meeting Cycle for December 2008** **1**

.
File: S02355

To consider amending the Council Meeting Cycle for December 2008.

Recommendation:

That Council's meeting scheduled for 9 December 2008 be transferred to 16 December 2008.

GB.2 **Council Representation on KOPWA Board** **3**

.
File: P54662

To advise Council of correspondence from KOPWA Ltd regarding Council representation on the KOPWA Board.

Recommendation:

That Council determine if a Council representative should be included on the KOPWA Board, and, if applicable that Council nominate a representative for the KOPWA Board.

GB.3 **Election Funding & Disclosure Act 1981** **6**

.
File: S06203

To advise Councillors of obligations under the Election Funding and Disclosure Reporting Act 1981.

Recommendation:

That the letter dated 22 October 2008 from the Election Funding Authority be received and noted.

GB.4 **Budget Review 2008 to 2009 - 1st Quarter Review as at September 2008** **11**

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File: S06351

To present to Council the quarterly financial review for the 1st quarter ended 30 September 2008.

Recommendation:

That Council approves the budget transfers as outlined in the report.

GB.5 **Investment Report as at 31 October 2008** **101**

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File: S05273

To present to Council investment allocations and returns on investments for October 2008.

Recommendation:

That the summary of investments and performance for October be received and noted. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

GB.6 **Analysis of Land & Environment Court Costs, 1st Quarter, 2008 to 2009** **124**

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File: S02466

To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2008.

Recommendation:

That the analysis of Land & Environment Court costs for the first quarter ended 30 September 2008 be received and noted.

GB.7 **27 Vale Street, Gordon - Demolition of Existing Dwelling, Construction of New Dwelling & Swimming Pool** **133**

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File: REV0041/08

Ward: Wahroonga
Applicant: Chateau Constructions
Owner: Mr Peter Farmakis & Mrs Haroula Farmakis

To review the refusal of Development Application No 0298/08, which sought consent for demolition of the existing dwelling and construction of a new dwelling, swimming pool and front fence.

Recommendation:

Refusal.

GB.8 **West Pymble Pool Design Tenders** **163**

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File: S06518

To seek Council's approval to accept the tender for the design of the indoor aquatic facility at West Pymble Pool by Suters Prior and Cheney Architects.

Recommendation:

That Council engage the team of consultants headed by Suters Prior and Cheney Architects to undertake design of the indoor facility. The appointment would follow a determination of Council in December 2008 with respect to the funding source for construction, as part of the long term financial model. It is also recommended that Council undertake, as a priority, an economic feasibility study to evaluate the financial affect of a dry health and fitness facility. Following the appointment of the design tenderer, selective tenders be called for the management of the facility.

GB.9 **2008 to 2012 Management Plan - 1st Quarter Review** **172**

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File: S06351

To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2008 to 2012 Management Plan.

Recommendation:

That the 1st quarter 2008 to 2012 Management Plan review be received and noted.

EXTRA REPORTS CIRCULATED AT MEETING

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NM.1 **Ku-ring-gai Wildflower Garden - Change in Opening Hours & Establishment of a Kiosk Facility** **223**

.
File: P52783

Notice of Motion from Councillor Tony Hall dated 12 November 2008

Due to the increasing number of families with young children seeking to visit the Wildflower Garden after school, to take advantage of the extended daylight saving hours, and to encourage school children and others to use this unique Council facility more often -

I move:

"1. The hours of opening of the Ku-ring-gai Wildflower Garden be extended from the existing set times of 8am to 4pm daily, to 8.30am to 6pm daily, during daylight saving.

2. The General Manager be asked to urgently investigate opening a kiosk for visitors within the Pavilion during opening hours and for fee paying functions after hours."

NM.2 **Ku-ring-gai Planning Panel - Appointment of Second Panel on 29 February 2008** **224**

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File: S06347

Notice of Motion from Councillor Tony Hall dated 14 November 2008.

Note. The Council's reply of 8 February 2008 was in response to the Minister's proposal to appoint the second (and current) Planning Panel due to his belief that " Ku-ring-gai Council's unsatisfactory planning performance in preparing its Town Centres' draft local environment plan" pursuant to s.118 (1)(b) of the Environmental Planning and Assessment Act 1979 as amended, warranted such intervention,

I move:

"That the General Manager be requested to produce to Councillors the written and/or oral instructions sent from this Council to its legal advisers, Deacons on or about the first week in February 2008 that culminated in the transmission of Deacons' letter of 8 February 2008, enclosed, to the Department of Planning in reply to the then Planning Minister's request of 1 February 2008."

NM.3 **Code of Conduct & Planning Panel** **225**

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File: S06347

Notice of Motion from Councillor C Szatow dated 17 November 2008

I move:

"That Councillors be advised of the correct procedure for dealing with Code of Conduct issues which may be raised in dealings with members of The Planning Panel."

NM.4 **Open Space Provision Priority 1 - Killara** **226**

.
File: S04028

Notice of Motion from Councillor C Szatow dated 17 November 2008

To ameliorate the effects of intensive residential flat development in Gordon Ward for flat dwellings in the area bounded by the railway line, Pacific Highway, St John's Avenue, Gordon and Lorne Avenue, Killara,

I move:

"That Council re-visit the area in 2008 with a view to determining the merits of including it in the Priority 1 zonings for the Open Space Acquisition Strategy (prepared November 2006)."

BUSINESS WITHOUT NOTICE - SUBJECT TO CLAUSE 241 OF GENERAL REGULATIONS

QUESTIONS WITHOUT NOTICE

INSPECTIONS COMMITTEE - SETTING OF TIME, DATE AND RENDEZVOUS

** ** ** ** ** ** ** ** ** ** ** ** ** **

Environmental Planning & Assessment Act 1979
(as amended)

Section 79C

1. *Matters for consideration - general*

   In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

   a. *The provisions of:*

      i. *any environmental planning instrument, and*
      ii. *any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority, and*
      iii. *any development control plan, and*
      iv. *any matters prescribed by the regulations,*

      that apply to the land to which the development application relates,

   b. *the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,*

   c. *the suitability of the site for the development,*

   d. *any submissions made in accordance with this Act or the regulations,*

   e. *the public interest.*

Item 1 **S03788**
21 November 2008

MAYORAL MINUTE

PRIME MINISTER'S MAYORAL SUMMIT - AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT INAUGURAL MEETING

It was a great privilege to be part of history last week when the Prime Minister the Hon Kevin Rudd hosted the inaugural meeting of the Australian Council of Local Government at Parliament house in Canberra.

Well in excess of 400 Mayors from all over Australia attended this summit which marks the start of a partnership between Federal and local government.

The PM, Deputy PM and every cabinet minister currently in Australia attended as did many government MPs. I felt that the role of local government was recognised and the delegates were afforded every respect, with their views heard and recorded on a wide range of issues.

The three major platforms of the summit were the establishment of this partnership between Federal and Local Government throughout Australia, commencing a process for constitutional recognition of Local Government in Australia, and a programme for delivery of infrastructure which our PM believes should involve local communities.

Mr Rudd announced a major infrastructure program of $300 million for council projects across the country, and this includes $392,000 for local infrastructure projects in Ku-ring-gai. There are strict rules governing the allocation of these funds and our General Manager and Directors are preparing a report to come back to council on this matter.

Apart from the major sessions where we were addressed by the Prime Minister, the Deputy Prime Minister and the Minister for Local Government, there were morning and afternoon "break out" sessions. I attended the "Making our Major Cities more Liveable, Productive and Sustainable" – with Mr Albanese, Mr Howe and the Prime Minister in attendance.

I raised the issue of state government interference in local planning and in limiting our funding opportunities, and how these things were reducing our capacity to produce productive and sustainable communities, and requested that any process for constitutional recognition be framed to overcome this problem.

In the afternoon I attended "Adapting to our Changing Local Environments" which dealt with Climate Change and Sustainability issues. Ministers Garrett and Wong were present as well as Mr Debus. Water was a major issue at this session and it was clear that we are well ahead of other areas when it comes to water recycling.

The PM has agreed to pursue constitutional recognition of local government which will help overcome these problems.

Item 1 **S03788**
21 November 2008

It was a great privilege to meet Mayors from all over Australia, especially from small farming communities which are vastly different to our city areas. One Mayor from the tiny Shire of Koorda in Western Australia has 500 residents, and I also met the new Mayor of Bland Shire from central NSW which is the area whose people Ku-ring-gai has been assisting over the past two years.

Sharing ideas and concerns with such a range of councils has united us in a very special way and highlighted the problems we face in local government.

Closer co-operation between the Federal Government and councils could greatly benefit local communities – and this week's meeting provided many useful ideas on how this can be achieved. The will was strong for this to succeed and the PM has already urged councils to co-operate regionally on infrastructure proposals for the future, and invited councils to the 2009 summit.

I would like to thank councillors for supporting me in attending the first meeting of the Australian Council of Local Government and to recommend that Ku-ring-gai continue to send delegates to future summits.

RECOMMENDATION

That the Mayoral Minute be received and noted

Cr Elaine Malicki
Mayor

Attachments: **Local Communities to receive $300 million - Announcement 18 November 2008 - 2008/039641**

PRIME MINISTER

MINISTER FOR INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT

LOCAL COMMUNITIES TO RECEIVE $300 MILLION FOR REGIONAL AND LOCAL INFRASTRUCTURE

The Rudd Labor Government today announced a $300 million program to build local community infrastructure in all of Australia's 565 local council areas.

This $300 million Regional and Local Community Infrastructure Program (RLCIP) will boost local economic development and support jobs in communities around the country.

Today's announcement is further decisive action from the Rudd Government to stimulate the Australian economy during a severe global financial crisis.

The program is also an initial down-payment on the Government's plans to meet urgent needs in communities and create long-term infrastructure.

Funding will be delivered under the program by 30 June 2009 to ensure the stimulatory effects of this package are delivered to local economies as quickly as possible.

The Government made the formal announcement at the inaugural meeting of the Australian Council of Local Government – a direct partnership between local and federal governments to undertake nation-building.

Today's infrastructure program will target projects that can be delivered promptly, providing an immediate boost to local and regional economies.

This $300 million down-payment will be delivered as follows:

- **$250 million**

    - A one-off grant of $250 million allocated to every council and shire for local community infrastructure;
    - Each council will receive a minimum payment of $100,000;
    - Councils above 30,000 people in areas of high growth, as classified by the state and territory local government grants commissions will receive an additional $300,000 growth component;
    - Allocations would range from $100,000 for councils with fewer than 5,000 people to $2.9 million for the largest council, based on population growth and needs;
    - Councils would be required to submit proposals that meet the program's guidelines in order to claim their allocation.

- **$50 million fund**

    - $50 million strategic projects fund for larger-scale community infrastructure to help deliver an additional injection of investment in communities; and
    - This will be competitive, application-based, accountable and open to only those projects seeking a minimum Commonwealth contribution of $2 million.

Some examples of community infrastructure that would be eligible for the $300 million funding include:

- Social and cultural infrastructure, such as town halls, community centres, libraries, parks, public squares;
- Sport and recreation facilities, such as sporting grounds, stadiums, pools, walking tracks and playgrounds;
- Tourism infrastructure, such as walkways and tourist information centres; and
- Access facilities, such as footbridges, bus shelters, jetties and boat ramps.

Smaller local projects would accelerate and encourage economic development as well as improving the quality of life in local communities.

The RLCIP builds on the Government's multi-billion dollar commitment to national infrastructure and our new partnership with local government to deliver results for communities.

In addition, it will allow local government to get on with the job of addressing their infrastructure backlogs and delivering quality facilities to communities.

The first meeting of the Australian Council of Local Government is part of the Rudd Government's commitment to establish a new relationship between the

Commonwealth and local governments – a framework for working together, which has not existed before.

The Government is determined to work with local government to improve the delivery of services to our communities and work towards the Government's pre-election commitment of constitutional recognition of local government.

The Australian economy is sound, but we are not immune from the global slow-down and the real possibility of a global recession.

There are no easy solutions or quick fixes, but we are taking action at the local level through the RLCIP.

This is a significant opportunity for local councils to rise to the challenge and address local infrastructure needs. Councils are encouraged to develop high quality proposals so that funding can be released as quickly as possible. .

Final guidelines and timetables will be released shortly following consultation with local government.

Ongoing funding for the RLCIP will be determined as part of the May 2009 Budget.

CANBERRA
18 NOVEMBER 2008
PRESS OFFICE (02) 6277 7744
ALBANESE OFFICE (JEFF SINGLETON) 0410 476 890

Item 1

S02355
17 November 2008

COUNCIL MEETING CYCLE FOR DECEMBER 2008

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To consider amending the Council Meeting Cycle for December 2008.
BACKGROUND:	Council has resolved to hold meetings on 2 & 9 December 2008.
COMMENTS:	Option for Council's consideration.
RECOMMENDATION:	That Council's meeting scheduled for 9 December 2008 be transferred to 16 December 2008.

Item 1 **S02355**
17 November 2008

PURPOSE OF REPORT

To consider amending the Council Meeting Cycle for December 2008.

BACKGROUND

Council resolved at its meeting of 20 November 2007 that the Meeting Cycle for December would be:

2 December	Ordinary Meeting of Council
9 December	Ordinary Meeting of Council

COMMENTS

As the Mayor and four other Councillors will be attending the Local Government Constitutional Summit in Melbourne, Council will not be able to meet due to the lack of a quorum. It is considered that the best option is to transfer the Ordinary Meeting of Council from 9 December to Tuesday, 16 December 2008.

SUMMARY

That the Council meeting scheduled for Tuesday, 9 December 2008 be transferred to Tuesday, 16 December 2008.

RECOMMENDATION

That Council amend its Meeting Cycle for December 2008, as follows:

2 December 2008	Ordinary Meeting of Council
9 December 2008	(transferred to 16 December 2008)
16 December 2008	Ordinary Meeting of Council

Geoff O'Rourke
Senior Governance Officer

John McKee
General Manager

Item 2 **P54662**
6 November 2008

COUNCIL REPRESENTATION ON KOPWA BOARD

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To advise Council of correspondence from KOPWA Ltd regarding Council representation on the KOPWA Board.
BACKGROUND:	Following a request from Councillor Hall, a letter was recently sent to KOPWA Ltd, seeking Council representation on the KOPWA Board.
COMMENTS:	KOPWA has responded to the request, agreeing to a Council representative on the Board. KOPWA has stated that they would particularly welcome a female representative from Council.
RECOMMENDATION:	That Council determine if a Council representative should be included on the KOPWA Board, and, if applicable that Council nominate a representative for the KOPWA Board.

Item 2 **P54662**
6 November 2008

PURPOSE OF REPORT

To advise Council of correspondence from KOPWA Ltd regarding Council representation on the KOPWA Board.

BACKGROUND

Following a request from Councillor Hall, a letter was recently sent to KOPWA Ltd, seeking Council representation on the KOPWA Board.

COMMENTS

KOPWA has responded to the request (Attachment), agreeing in principle, to a Council representative on the board. The Chairman of KOPWA has however, stated they would particularly welcome a female representative from Council and that the representative have an interest in the work of KOPWA.

KOPWA has also advised that it would exercise a right to veto any nomination from Council.

SUMMARY

Council has approached KOPWA Ltd requesting Council representation on the KOPWA Board. KOPWA has agreed to this request in principle, stating that they would welcome a female representative, and one who would take an interest in the work of KOPWA.

RECOMMENDATION

A. That Council determine if it wishes to have Council representation on the KOPWA Board.

B. That, should Council determine to have representation on the KOPWA Board, a Council representative be nominated.

Janice Bevan
Director Community

Attachments: **Letter from KOPWA Ltd - 2008/028010**

RECEIVED
30 OCT 2008
KU-RING-GAI
COUNCIL

kopwa
AGED CARE FULFILMENT

29 October 2008

Mr John McKee
General Manager
Ku-ring-gai Council
Locked Bag 1056
PYMBLE NSW 2073

Dear Mr McKee

Re your reference: P54662 / 2008/019709

Thank you for your letter dated 13 October 2008 regarding Council representation on the KOPWA Board, and our subsequent conversation on 27th October.

This letter is to confirm that I have discussed this matter with the Chairman of KOPWA who has asked me to advise that the suggestion of Council representation is welcomed in principle.

However, we would be looking for a Councillor who has an interest in the work of KOPWA and who can attend Board meetings.

Due to the composition of the current Board we would particularly welcome a women representative from Council.

Also, as discussed we would however exercise our right to veto any nomination from Council.

If you would like to discuss this further do not hesitate to contact me on 9416 1284 during office hours.

Yours sincerely

Laurel Vaubell
CEO

Kopwa Ltd | 16 Trafalgar Avenue Roseville NSW 2069 | P (02) 9416 1284 | F (02) 9416 6748
A.B.N. 69 000 258 864 | PO Box 31 Roseville NSW 2069 | All donations are tax deductable

Item 3

S06203
13 November 2008

ELECTION FUNDING AND DISCLOSURE ACT 1981

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To advise Councillors of obligations under the Election Funding and Disclosure Reporting Act 1981.
BACKGROUND:	Provisions of the *Election Funding and Disclosure Reporting Act 1981* must be complied with by Councillors in respect of the declaration of political donations and electoral expenditure.
COMMENTS:	A letter dated 22 October 2008 has been received from the Election Funding Authority for noting by Councillors.
RECOMMENDATION:	That the letter dated 22 October 2008 from the Election Funding Authority be received and noted.

Item 3 **S06203**
13 November 2008

PURPOSE OF REPORT

To advise Councillors of obligations under the Election Funding and Disclosure Reporting Act 1981.

BACKGROUND

Provisions of the Election Funding and Disclosure Reporting Act 1981 must be complied with by Councillors in respect of the declaration of political donations and electoral expenditure.

COMMENTS

A letter dated 22 October 2008 has been received from the Election Funding Authority for noting by Councillors. A copy of the letter is attached.

CONSULTATION

None required or undertaken.

FINANCIAL CONSIDERATIONS

None.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

None required or undertaken.

SUMMARY

The Election Funding Authority has advised of obligations of Councillors under the *Election Funding and Disclosure Reporting Act 1981* in respect of the declaration of political donations and electoral expenditure.

RECOMMENDATION

> That the letter dated 22 October 2008 from the Election Funding Authority be received and noted.

John Clark
Director Corporate

Attachments: **Letter from the Election Funding Authority dated 22 October 2008 - 2008/025755**

election
funding authority

22 October 2008

Mr John McKee
General Manager
Ku-ring-gai Council
Locked Bag 1056
PYMBLE NSW 2073

Dear Mr McKee

Election Funding and Disclosure Act 1981 – councillors and mayors obligations for reporting

I write to inform you that we have written to each of the recently elected councillors in your local government area to advise them of their obligations under the *Election Funding and Disclosure Act 1981* with respect to the bi-annual reporting conditions.

A copy of the letter provided to each councillor is enclosed.

You may consider adding this item to a meeting of council to ensure that all councillors have acknowledged that they have received the correspondence and that they are aware of their obligations under the above Act.

There are significant penalties for any councillor who fails to lodge a declaration every six months.

I note that General Managers have no obligation regarding the administration of these provisions. General Managers should not undertake to submit declarations to the Authority on behalf of their councillors.

If you require additional information regarding the funding and disclosure provisions please visit our website at www.efa.nsw.gov.au.

Yours sincerely

Colin Barry
Chair

election
funding authority

Name
Street
Suburb Postcode

22 October 2008

Dear First Name,

I write to inform you that as a Local Government Councillor in New South Wales, you must comply with the provisions of the *Election Funding and Disclosure Act* 1981 ('the Act'). You must submit to the Election Funding Authority ('the Authority') a declaration of political donations received and electoral expenditure incurred every six months. The following information is a guide to your obligations, but it is not a substitute for the law. Further information regarding your obligations is to be found on the Authority's website at www.efa.nsw.gov.au.

Between now and 30 days after the 2012 Local Government Election, you cannot receive political donations or incur electoral expenditure totalling or exceeding $1,000 unless you have a campaign account and an official agent. 'Electoral expenditure' includes any expenditure of your own private funds on your campaign in the lead-up to the 2012 Election.

If you are required to have an official agent, you may either retain the agent you appointed prior to the recent Local Government Election or appoint a fresh one.

If you wish to appoint a fresh official agent, he or she must complete the prescribed on-line training and assessment available through the Authority's website. If you are endorsed by a Registered Political Party, you may wish to appoint as your official agent "the party agent" of that party.

If you are required to appoint an official agent, the agent is the only person authorised to operate your campaign account, handle the receipt of political donations and make payments for electoral expenditure. You are required to immediately inform the Authority in writing if, at any time, any of the following occur:

- you revoke the appointment of your official agent;
- you appoint a fresh official agent;
- your agent dies; or
- your agent resigns.

The agent is required to make the appropriate disclosures to the Authority. The declaration for the current disclosure period (1 July 2008 to 31 December 2008) must be lodged between 1 January and 25 February 2009. In the event that you have no donations or expenditure to disclose in the current disclosure period, you are nevertheless required to lodge a 'nil' declaration.

Election Funding Authority of New South Wales
Level 25, 201 Kent Street Sydney 2000 GPO Box 832, Sydney 2001 T 02 9290 5999 F 02 9290 5991 1300 135 736 A.B.N 63 203 011 077 www.efa.nsw.gov.au

election funding authority

Your campaign account must be separate from any personal account(s). The official agent must keep a record of all donations and expenses (and loans of or in excess of $1,000) associated with your campaign. Donations of $1,000 or more must be receipted to the donor and disclosed to the Authority. This includes multiple donations received from a single source within one financial year which together equal or exceed $1,000.

Whether or not you are required to appoint an official agent, the total amount of individual 'small donations' (each being of an amount less than $1,000) must be disclosed to the Authority, as must the total number of persons who made those donations.

Whether or not you are required to appoint an official agent, loans of $1,000 or more from any source (other than a bank or financial institution) must be disclosed to the Authority. This includes multiple loans received from a single source within each six month period (ending on 30 June and 31 December each year) which together equal or exceed $1,000.

Donations 'in kind' of office accommodation, vehicles, computers, advertising or other equipment usable in election campaigns and any of which have a value of in excess of $1,000 are prohibited. Multiple 'in kind' donations received from a single source within one financial year are aggregated for this purpose.

If at any time you are required to appoint an official agent and establish a campaign account, you must maintain these arrangements until the 2012 Local Government Election. These arrangements must be maintained even if you do not receive any political donations or incur any electoral expenditure during a particular six-month period. In the event that you have no donations or expenditure to disclose in a particular six-month period, you are nevertheless required to lodge a 'nil' declaration. If it is necessary for whatever reason to replace your official agent (e.g. because your original agent resigns, dies or their appointment is revoked by you), you must ensure that all relevant records maintained by the original agent are transferred to the new agent.

Please be aware that failure to lodge a disclosure declaration every six months will result in either you or your official agent (as applicable) being in breach of the Act and liable to a penalty of up to $22,000.

For more information go to the Authority's website www.efa.nsw.gov.au. The handbook and frequently asked questions will answer most of your enquiries.

From now on you should regularly monitor the EFA website for additional information regarding your disclosure obligations.

Yours sincerely

Brian DeCelis
Acting Director
Funding and Disclosure

Election Funding Authority of New South Wales
Level 25, 201 Kent Street Sydney 2000 GPO Box 832, Sydney 2001 T 02 9290 5999 F 02 9290 5991 1300 135 736 A.B.N 63 203 011 077 www.efa.nsw.gov.au

Item 4 **S06351**
18 November 2008

BUDGET REVIEW 2008 TO 2009 - 1ST QUARTER REVIEW AS AT SEPTEMBER 2008

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To present to Council the quarterly financial review for the 1st quarter ended 30 September 2008.
BACKGROUND:	This review analyses the financial performance of the Council for the period ended 30 September 2008.
COMMENTS:	This report compares the actual versus budget resulting in a positive variance of $3,268,408. A detailed 2008/09 project status report is included.
RECOMMENDATION:	That Council approves the budget transfers as outlined in the report.

PURPOSE OF REPORT

To present to Council the quarterly financial review for the 1st quarter ended 30 September 2008.

BACKGROUND

In accordance with Part 9, Division 3, Clause 203 of the Local Government (General) Regulation 2005 ("The Regulation"), a budget review statement and revision of the estimates of income and expenditure must be submitted to Council within two months of the close of each quarter.

The Regulation requires that the quarterly financial review must include the following:

- The original estimates of income and expenditure.
- A revised estimate for income and expenditure for the year.
- A report as to whether or not such statements indicate that the financial position of the Council is satisfactory and if the position is unsatisfactory, make recommendations for remedial action.

This report includes details on the status of each operational and capital project for 2008/09. **Attachment A** to this report provides a summary of Council's operational and capital projects.

At the Council meeting held on 24 June 2008, Council adopted the 2008-2012 Management Plan, which incorporated the annual budget for Council for 2008/2009. The resolution adopting this Management Plan was under Minute 209.

COMMENTS

General Budgetary Position

This review analyses the financial performance of the Council for the 1st quarter of 2008/2009 comparing actual expenditure and revenue for the quarter against budget. Council's budgetary position for the quarter ended 30 September 2008 is within expectations. The organisation's year to date net expenditure shows a surplus of $46,161,636 compared to a budget surplus of $42,893,228, a positive variance of $3,268,408.

It should be noted, however, that Domestic Waste has a net expenditure variance of $275,822 (favourable), Sec 94 Contributions are $1,690,884 (favourable) over budget and Interest earnings on Sec 94 Contributions are over budget by $28,027 (favourable) and interest on internal reserves are under budget by $95,483 (unfavourable). As these amounts are restricted, it is appropriate that they are removed from the general budgetary surplus. This results in a September YTD budget surplus of $1,369,158.

The financial position of the Council is satisfactory, having regard to the revised budget estimate of income and expenditure.

When Council considered the 2008/09 Management Plan report, it was resolved to examine additional funding for revegetation and regeneration of natural bushland areas and also consider a

request from CARES for the provision of an arena roof at an estimated cost of $50,000. Due to the current financial constraints, there are no surplus funds available at this point in time.

This total variance for Council is broken down as follows:

Council	Actual YTD $	Budget YTD $	Variance YTD $	Original Budget $
Expenditure	18,548,881	19,718,718	1,169,837	71,930,700
Income	64,710,518	62,611,946	(2,098,572)	92,966,300
Sub Total	**(46,161,636)**	**(42,893,228)**	**3,268,408**	**(21,035,600)**
Less External Restrictions			(1,899,250)	
Net Result			**1,369,158**	

Council Income Statement

DEPARTMENT RESULTS	Actual YTD	Budget YTD	Variance YTD	Comit'mts	Full Year Budget
NET OPERATING RESULT BY RESOURCE GROUPS					
Operating Income					
Rates	40,751,227	40,756,000	4,773	0	40,996,000
Infrastructure Levy	2,056,111	2,065,400	9,289	0	2,065,400
Environmental Levy	2,102,604	2,111,000	8,396	0	2,111,000
Pension Rebates	-1,113,092	-1,124,600	-11,508	0	-1,124,600
Annual Charges (DWM)	10,961,161	10,706,300	-254,861	0	10,706,300
User Fees	4,678,686	4,661,362	-17,324	0	15,704,500
Other Revenue	538,587	516,106	-22,481	0	2,066,400
Interest	866,109	978,300	112,191	0	3,913,200
Grants	903,936	869,503	-34,433	0	4,647,200
Total Operating Income	**61,745,329**	**61,539,371**	**-205,958**	**0**	**81,085,400**
Operating Expenditure					
Employee Costs	7,134,145	7,883,055	748,910	35,582	31,588,300
Materials & Contracts	4,876,719	5,029,185	152,466	244,711	20,526,400
Statutory Levies	1,330,893	1,332,000	1,107	0	2,389,800
Interest Expense	163,486	162,000	-1,486	0	574,200
Operating Expense	3,221,624	3,421,188	199,564	54,012	9,255,500
Total Operating Expenses	**16,726,868**	**17,827,428**	**1,100,560**	**334,304**	**64,334,200**
Op Result (before Capital Income & Depreciation)	**45,018,461**	**43,711,943**	**-1,306,518**	**-334,304**	**16,751,200**

DEPARTMENT RESULTS	Actual YTD	Budget YTD	Variance YTD	Comit'mts	Full Year Budget
Capital & Major Projects Income					
s94 Contributions	2,763,459	1,072,575	-1,690,884	0	4,290,300
Grants & Contributions for Projects	171,208	0	-171,208	0	1,545,000
Profit on Asset Sales	-10,084	0	10,084	0	6,045,600
Other Project Income	40,606	0	-40,606	0	0
Other					
Internal Services	-6,194	0	6,194	14	0
Depreciation	1,828,207	1,891,290	63,083	0	7,596,500
Operating Result	**46,161,636**	**42,893,228**	**-3,268,408**	**-334,319**	**21,035,600**

Restricted Asset Report

Total Restricted Assets: As at 1 July 2008, Council's opening balance for restricted assets totalled $67,565,541. Of this amount $51,668,062 related to externally restricted assets and $15,897,479 to internally restricted assets.

Total Restricted Assets	Actual 30 September 2008 $	Forecast 30 June 2009 $
Opening Balance as at 1 July 2008	67,565,541	67,565,541
Add: Income	12,386,942	29,004,744
Add: Interest Received	484,364	2,996,792
Less : Expenditure	(5,207,974)	(34,214,300)
Balance	**75,228,871**	**65,352,777**

A detailed Restricted Asset Report (Actuals & Forecast) are shown in **Attachment B**

Summary Of Requested Budget Adjustments by Department

Department	Additional Expense	Additional Revenue
	$	$
COMMUNITY		
- operational	6,700	0
- capital projects	(108,700)	0
Sub Total	**(102,000)**	**0**
STRATEGY		
- operational	(66,800)	13,000
- capital projects	472,400	84,600
Sub Total	**405,600**	**97,600**
OPERATIONS		
- operational	17,200	11,000

Department	Additional Expense	Additional Revenue
- capital projects	(169,400)	9,600
Sub Total	**(152,200)**	**20,600**
CIVIC		
- operational	11,000	0
- capital projects	0	0
Sub Total	**11,000**	**0**
CORPORATE		
- operational	11,600	47,900
- capital projects	(50,000)	0
Sub Total	**(38,400)**	**47,900**
DEVELOPMENT & REGULATION		
- operational	(20,000)	74,800
- capital projects	0	0
Sub Total	**(20,000)**	**74,800**
WASTE MANAGEMENT		
- operational	0	0
- capital projects	0	0
Sub Total	**0**	**0**
Total Council Budget Adjustments	**104,000**	**240,900**
NET EXPENDITURE	**($136,900)**	

Details of budget variations and comments for each responsibility centre are outlined in **Attachment C** – "Monthly Financial Reporting 2008/09".

An overall summary of 2008/2009 budget adjustments are shown in the table below:

Council	2008/09 Original	Carried Forwards	September Review	Council Resolution	2008/09 Revised Budget
Operating Revenues					
Rates	40,996,000				40,996,000
Infrastructure Levy	2,065,400				2,065,400
Environmental Levy	2,111,000				2,111,000
Pension Rebates	(1,124,600)				(1,124,600)
Waste Charges	10,706,300				10,706,300
User Fees & Charges	15,424,500		(19,200)		15,405,300
Other Revenue	2,346,400		98,000		2,444,400
Interest	3,913,200				3,913,200
Grants	4,647,200		66,200		4,713,400
Total Income	**81,085,400**	**0**	**145,000**	**0**	**81,230,400**

Council	2008/09 Original	Carried Forwards	September Review	Council Resolution	2008/09 Revised Budget
Operating Expenses					
Employee Costs	31,588,300		(9,600)		31,578,700
Materials & Contracts	20,526,400		(25,400)		20,501,000
Statutory Levies	2,389,800				2,389,800
Interest Expense	574,200				574,200
Operating Expense	9,255,500		(7,000)		9,248,500
Total Operating Expenses	**64,334,200**	**0**	**(42,000)**	**0**	**64,292,200**
Operating Result (ex Capital Items)	**16,751,200**	**0**	**187,000**	**0**	**16,938,200**
Sec94, Capital Grants & Contributions					
Asset Sales	6,045,600				6,045,600
s94 Contributions	4,290,300				4,290,300
Funds From Capital Grants	1,545,000	31,000			1,576,000
Operating result before Depreciation	28,632,100	31,000	187,000	0	28,850,100
Depreciation	7,596,500				7,596,500
Total Operating Result	**21,035,600**	**31,000**	**187,000**	**0**	**21,253,600**
PROJECTED FUNDING					
Operating Result	21,035,600	31,000	187,000	0	21,253,600
Plus: (Non-cash) Depreciation	7,596,500	0	0	0	7,596,500
Plus: Book Value of Assets Disposed	9,700,000				9,700,000
Cash Available to Fund Projects	38,332,100	31,000	187,000	0	38,550,100
Operating Projects	(3,452,300)	(689,900)	(493,000)	(578,000)	(5,213,200)
Capital Projects	(34,421,700)	(2,320,600)	348,700	1,893,000	(34,500,600)
Total Projects	(37,874,000)	(3,010,500)	(144,300)	1,315,000	(39,713,800)
Cash Flow to Fund	458,100	(2,979,500)	42,700	1,315,000	(1,163,700)
Financed By:					
Plus: Net Borrowings	1,000,000				1,000,000
Less: Repayments	(1,858,000)				(1,858,000)
Net Loan Funds	(858,000)	0	0	0	(858,000)
Less: Funds To Restricted Assets					
Funds to Restricted Assets	(32,002,000)		(100,000)		(32,102,000)
					0
Plus: Funds From Restricted Assets					0
Unexpended Grants		886,300			886,300
Internal Reserves	13,210,000	1,229,000	513,300	(2,135,000)	12,817,300
DWM Reserve	610,400				610,400
Infrastructure Levy	1,923,700				1,923,700

Council	2008/09 Original	Carried Forwards	September Review	Council Resolution	2008/09 Revised Budget
Environmental Levy	1,967,200	151,900			2,119,100
Section 94 Plans	14,690,600	712,300	84,600	820,000	16,307,500
Net Funding From Reserves & Grants	399,900	2,979,500	497,900	(1,315,000)	2,562,300
Budgeted available Working Capital	**0**	**0**	**540,600**	**0**	**540,600**

Working Capital

The following table provides a summary of working capital adjustments during 2008/2009.

Projected Working Capital Position to 30 June 2009	
Working Funds 1 July 2008 - Actuals	$159,000
Add	
Operating budgeted Surplus 2008/2009	$0
September Review	$540,600
Projected Unrestricted Working Capital 30 June 2009	**$699,600**
Council's unrestricted working capital reflect the short-term ability of the Council to fund unplanned expenditure.	

Capital Works / Projects

DEPARTMENT	September YTD Actual	September YTD Budget	Full Year Budget	Funds to be Spent
Civic	$11,996	$0	$522,700	$510,704
Community	$138,774	$158,200	$901,900	$763,126
Corporate	$40,726	$93,700	$348,300	$307,574
Development and Regulation	$0	$0	$116,500	$116,500
Strategy	$1,872,156	$1,980,700	$21,648,100	$19,775,944
Operations	$1,989,246	$2,758,000	$16,032,000	$14,042,754
	$4,052,898	**$4,990,600**	**$39,569,500**	**$35,516,602**

Gross expenditure for capital works and projects for the period ended 30 September 2008 is $4,052,898 against September YTD Budget of $4,990,600 a variance of $937,702 for the quarter.

A project status report is attached (**Attachment A**) which shows a full year budget of $39,569,500. The difference between this total and the $39,713,800 shown in the "Overall Summary of 2008/2009 Budget Adjustments" are the requested adjustments to projects of ($144,300) in this review.

Operations Projects

The actual expenditure for capital works projects in the Operations area is lower than anticipated for the budgeted year to date figure due to the depot relocation and other works projects not

commencing when expected. Details of status of each project are listed in the attachments to this report.

Below are summary comments on the status for each program area.

- Roads
  The road works program has commenced and a significant amount of the road works in the program is scheduled for completion by December 2008. Work on the road stabilisation program is not scheduled to commence until early 2009. However, all works are expected to be completed by April 2009.

- Footpaths
  Works on carry forward items have been completed and designs are underway for the new footpath program. Contractors have been engaged and most of the footpath works are scheduled for completion by April 2009.

  Roads and Traffic Authority funding was received for the shared cycleway along Lady Game Drive near Ryde Road and investigation on the preferred method of construction is currently underway.

- Traffic Facilities
  Work has generally concentrated on completing carry forward works.

- Drainage
  Most of the work to date is related to investigation and design works in preparation for engagement of contractors in 2009.

- Playgrounds
  Works are now complete at St Ives Showground and Dukes Green which were carry forward projects from 2007/08. Designs are currently being prepared for the 2008/09 playground upgrades.

- Sportsfields
  Works on the upgrade to Lindfield Oval No. 2 is almost complete with the exception of some irrigation works. Additional funds will be required to complete the roadway paving and repairs to the club house and Council will be further advised about the possible sources of funds for this work.

- Sports Courts
  Quotes are currently being obtained for the upgrade to the Roseville Park tennis courts and a contractor has been engaged for the upgrade to the Lofberg Oval netball courts.

- Swimming Pool
  Works on Stage 5 of the swimming pool upgrade is now complete and open to the public. Some minor adjustments to the starting blocks have recently been carried out.

Reserve Movements and Closures

Council has Parking funds in reserves for the purpose of funding capital projects relating to the provision of car parking facilities. In this review it is proposed to transfer Council's Parking Funds

reserves to working capital. Council's Parking Funds reserves originated from a local rate for parking charged on the rate notice prior to December 1990. A report of inquiry into the Local Government Rating System in March 1990 recommended abolition of Local Rates. Council adopted a S94 Plan in 1988 (amended November 1989) to charge for Car Parking and ceased collecting on this plan, when the 1993 S94 Plan was introduced.

A Council resolution was passed in 1988 (Minute 591) that as a matter of policy:

- Each off-street parking local fund be charged an administration charge equal to a Clark Grade 1 Year 1 for two weeks each year for small funds, three weeks each year for medium sized funds and four weeks each year for large funds.
- Each off-street parking local fund be charged a maintenance charge to offset the cost of maintaining the parking areas and the cost of Council's Ordinance inspectors patrolling the parking areas and enforcing the parking restrictions. The level of funding to recover 50% of the cost of Council's Ordinance Inspectors patrolling the parking areas and the actual cost of maintaining the parking areas.
- An amount be transferred to each off-street parking local fund for interest earned on investments by each fund with the interest rate being the average rate obtained for Council's investments during the year.
- Each of the off-street parking local funds contribute to the cost of any loans obtained (either internally or externally) for the purpose of providing car parking in the local rate area. However, where the annual repayment for any loan would put the local fund in deficit, the amount to be contributed by the local fund is to be reduced. The local fund will continue to reimburse General Fund for these shortfalls in repayments, until the loan is fully repaid.

Research of expenditure from 1991 to 2008, reveals that the current funds held in the Parking Funds reserves have been expended from working capital in previous financial years, therefore it is appropriate to re-allocate retrospectively. Therefore, in light of Council's insufficient working capital at 30 June 2008, it is recommended that $503,693 be transferred from the Parking Funds reserves to working capital.

As previously reported, Council has insufficient cash restrictions for refundable bonds and deposits. To ensure Council has available funds to meet tree and landscape bond refunds for this financial year, it is recommended that $100,000 be transferred to the bonds & deposit reserve as part of this review. A further $100,000 will need to be identified in the December 2008 and March 2009 Quarterly Budget reviews to meet expected refunds this financial year.

Below is a table showing the reserves to be closed once transferred to working capital.

Name of Reserve	Opening Balance	Interest Received	Transfers In	Transfers Out	Closing Balance	Amount to be transferred to working capital
Gordon Car Parking	$93,271	$0	$0	$92,400	$,871	Close & transfer to working capital.
Wahroonga Car Parking	$161,487	$0	$0	$0	$161,487	Close & transfer to working capital
Ryde Car Parking	$286,285	$0	$0	$0	$286,285	Close & transfer to working capital

Name of Reserve	Opening Balance	Interest Received	Transfers In	Transfers Out	Closing Balance	Amount to be transferred to working capital
Roseville Car Parking	$36,436	$0	$0	$0	$36,436	Close & transfer to working capital
Lindfield Car Parking	$18,614	$0	$0	$0	$18,614	Close & transfer to working capital
	$596,093	**$0**	**$0**	**$92,400**	**$503,693**	

Report by Responsible Accounting Officer

The positive budget variation of $540,600 for the September quarter is projected to increase available working capital to $699,600 by the end of the current financial year.

The projected working capital surplus at 30 June 2009 is, in my opinion, a satisfactory financial position.

Although Council's working capital is now sitting at a satisfactory level the continued global financial crisis and now subsequent economic crisis will no doubt place pressure on achievement of interest on investments income and may impact user charges. Council officers are closely monitoring the income budget, and any variations to budget will be reported to Council at the December Quarterly Budget Review.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

Should Council adopt the recommendations of this report, Council's working capital balance will increase by $540,600.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Corporate Department has consulted and obtained justifications from Directors and Managers in developing this budget review.

SUMMARY

Working capital as at 1 July 2008 was $159,000 and is forecast to increase to $699,600 as at 30 June 2009.

RECOMMENDATION

A. That Council adopt the budget adjustments contained in this report.

B. That the Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2008, as shown in Attachment B be noted.

C. That the Reserve movements and closures contained in this report be approved.

D. That additional funding for revegetation and regeneration works and the arena roof for CARES not be provided due to insufficient funds being available.

Michael Lopez **Management Accountant**	Tino Caltabiano **Manager Finance**	John Clark **Director Corporate**

Attachments:
A: September Project Status Report - 2008/036781
B: Restricted Asset Report - 2008/036786
C: Monthly Financial Reporting 2008/09 - 2008/036793

Attachment A

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Civic

	TOTALS >>	522,700	0	11,996	14,655	11,996	510,704	0	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs Received				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100890	Election 2008	522,700	0	11,996	14,655	11,996	510,704	0				Advertising costs announcing the September 2008 Council election. Awaiting final invoice from electoral commission. Funded by the Election Reserve.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Community

	TOTALS >>	901,900	158,200	138,774	0	-19,426	763,126	12,886	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100054	International Women's Day	6,000	1,500	0	0	-1,500	6,000	0		100%	30/03/2008	Project Completed on 11/3/08 and acquital sent off 1 week later. Funds were used as part of Kuringai's International Women's Day luncheon & Gems of Kuringai nominations. $1000 of expense needs to be transferred from GL 1203 1128.
100294	I.D. Community Profile	10,000	2,400	0	0	-2,400	10,000	0		100%	30/06/2008	There is an annual fee of $5,000 is to maintain and update the Demographic Profile on Council's website. Payments are made on a quarterly basis in advance. Invoice for fourth quarter has been raised and awaiting payment.
100418	VRRTS Project	2,100	0	0	0	0	2,100	0		25%	30/06/2007	The NSW Department of Ageing & Disability has recently approved that these funds can be moved forward and spent in the 2007-2008 financial year. The funds will be used to implement volunteer recruitment strategies for HACC Services.
100512	Web Page Upgrade	5,000	1,200	0	0	-1,200	5,000	0		90%	1/09/2007	The internet website project is complete. The remaining funds will be spent on the intranet project. Some costs will be charged to the Env Levy and DWM.
100564	Ezone Project	17,200	1,700	0	0	-1,700	17,200	0		90%	20/06/2007	This project has been acquitted with SLNSW and remaining funds will be expended during 08/09 F/Y
100589	Community Languages Collection	5,800	1,500	0	0	-1,500	5,800	0			Ongoing	An ongoing project to increase the library's collection of items in languages other than English. It began with a State Library grant and S94 funds that have been used to increase existing holdings. Overbudget of $11,333 funded by Sec 94 funds.
100665	Backyard Landcare	222,100	0	175	0	175	221,925	0		25%	28/02/2009	The money for this grant from the Environmental Trust has been placed in the unexpended grant budget line. $50,000 has been committed to pay for the research component of the grant which if milestones are reached will be paid out in 4 x $12,500 payments
100869	Intranet	39,600	9,900	13,800	0	3,900	25,800	0				The first phase of the staff intranet was completed with it successfully launched at the end of June. Scoping and implementation of the second phase will now be commencing in the 2008/09 year.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Community

	TOTALS >>	901,900	158,200	138,774	0	-19,426	763,126	12,886	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100881	State Library Grant Technology	3,000	300	16,148	0	15,848	-13,148	1,858				This project is funded by State Library and will involve the purchase of a microfiche reader/printer and storage unit, subscription of the Navigator project and payout of existing leases for the self check units.
100882	State Library Grant Building	30,800	3,100	0	0	-3,100	30,800	1,609				This project is funded by State Library and will involve recarpeting part of Lindfield branch, replacement of the A/C units at Lindfield and supplementing the A/C capacity at Turramurra..
100883	State Library Grant Promotion	12,900	1,300	129	0	-1,171	12,771	4,682				This project is funded by State Library and will involve promotion of various library activities including the initial Writers' Festival
101187	Thomas Carlyle Centre	17,000	4,200	0	0	-4,200	17,000	0				
101212	Gordon Library Paperbacks	2,600	600	0	0	-600	2,600	0			Recurring	This is a recurring budget & will be expended by the end of F/Y
101213	Lindfield Library Paperbacks	1,600	300	0	0	-300	1,600	0			Recurring	This is a recurring budget & will be expended by the end of F/Y
101214	St Ives Library Paperbacks	2,800	600	0	0	-600	2,800	0			Recurring	This is a recurring budget & will be expended by the end of F/Y
101215	Turramurra Library Paperbacks	2,700	600	46	0	-554	2,654	0			Recurring	This is a recurring budget & will be expended by the end of F/Y
101216	Information Services	520,700	129,000	108,476	0	-20,524	412,224	4,738			Recurring	This is a recurring budget & will be expended by the end of F/Y

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Corporate

	TOTALS >>	348,300	93,700	40,726	0	-52,974	307,574	77	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100649	OH&S Procedures	60,500	24,100	29,326	0	5,226	31,174	77				Consultant completed work on Gap Analysis and development of a draft OHS Strategic Plan. For part of quarter, project funds were used for agency engagement for return to work programs. Also paid for hearing checks for outdoor staff to meet legislative requirements. Cost of agency staff now coming from OHS operating budget. Awaiting proposal from consultant for a watching brief for next 6-12 months. Currently considering purchase of 3 defribrilators.
100783	Trim Upgrade	0	0	11,400	0	11,400	-11,400	0				Proclaim/TRIM integration being tested. The majority of the work for go-live is compete, however unexpected extended leave for the Project Manager has resulted in the project being deferred until February 2009.
101196	Furniture and other assets	10,300	0	0	0	0	10,300	0				Purchases of furniture will occur as needed. Some office relocations will require new furniture to be purchased prior to December.
101201	Information Kiosk	34,600	8,700	0	0	-8,700	34,600	0				Have met with representatives of various companies and visited sites to inspect operations of information kiosk. Currently exploring possible options for implementing the project.
101203	IT Equipment	135,300	33,900	0	0	-33,900	135,300	0				Purchases not yet made, specifications being finalised, budget will be spent by year end.
101204	IT Systems Projects	107,600	27,000	0	0	-27,000	107,600	0				Specific projects to be determined and reported to Council after IT strategy is reviewed.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Development & Regulation

	TOTALS >>	116,500	0	0	0	0	116,500	0	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs Received				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101195	Handheld Infringment Device	116,500	0	0	0	0	116,500	0				The project will not commence until Feb 09, awaiting the recruitment of administration co ordinator to implement project

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Operations

	TOTALS >>	16,032,000	2,758,000	1,989,246	262,939	-768,754	14,042,754	958,844	860,098			
				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100171	Maxwell St - Traffic Program	10,000	0	0	0	0	10,000	0				Resident consultation under way, however, some residents have objected due to parking concerns.
100302	Cherry St Turramurra	0	0	523	0	523	-523	0	50,000	100%	18/04/2008	Works completed. Increased cost due to clearance of utilities and protection of property wall.
100388	Energy Australia Transformer KU	0	0	82	0	82	-82	0		100%	30/06/2006	Funded by Energy Australia
100395	Bus Shelter Advertising	0	0	23,834	0	23,834	-23,834	0		100%		Pay for relocations and changes from some advertising shelters to non advertising shelters as per Council's resolutions.
100566	Seven Little Australians Park & Walking	107,900	0	33,275	0	33,275	74,625	4,279	85,234	80%	30/06/2009	First stage works almost completed and second stage design begun to repair gatehouse programmed for construction April 09
100567	Echo Point & Moores Creek Walking Track	67,400	0	9,265	0	9,265	58,135	5,280	137,572	65%	30/11/2008	Ongoing and under construction. Interp signage and furniture to do. Delay complications with RFS HR burn programmed for the track area pending which must be completed first as signage installed would be burned!.
100596	West Pymble Shopping Centre at Kendall	0	0	177	0	177	-177	0		5%		Design commenced and project to be deferred due to funding constraints.
100662	Gordon Golf Course - Sewer Mining Plan	2,053,100	513,300	39,408	0	-473,892	2,013,692	0	17,900			October 08, still awaiting agreement with sydney water in respect of Sewer Mining Agreement and Major Works Deed before construction can commence.
100700	Depot Relocation	700,000	106,500	94,015	0	-12,485	605,985	0				With the purchase of 31 Bridge Street, allwork on the design has ceased and a new tender will be called for the re-design of the depot incorporating 31 Bridge Street, Pymble.
100705	Operational Fleet	650,000	162,300	0	7,992	-162,300	650,000	39,639				Demonstrations of plant staff consultation commenced. Order placed for large tipper body. Tender for street sweeper closed 21 Oct with evaluation required of submissions and report to council.
100706	Passenger Fleet	526,300	131,700	222,543	146,740	90,843	303,757	357,975				Of 24 cars in Priority 1, approximately 95% have been purchased.
100714	Tree Planting	189,200	47,400	26,724	0	-20,676	162,476	2,223			30/06/2009	Project on track. Site assessment currently being undertaken.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Operations

	TOTALS >>	16,032,000	2,758,000	1,989,246	262,939	-768,754	14,042,754	958,844	860,098			
				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100717	Swimming Pool Stage 5 Refurbishment	427,400	296,700	201,106	0	-95,594	226,294	13,747		90%	07/010/08	Practical Completion for Stage 5 works to 50m pool has been reached on 7/10/08. The 12 months Defects Liability Period has commenced.
100725	Pavement Management Repairs	50,000	5,600	25,629	0	20,029	24,371	10,847		78%		costing for completion of 07_08 budget
100762	Pavement Condition Survey	100,000	11,100	11,274	0	174	88,726	4,200		18%		pavement testing & investigation (ongoing)
100763	Pavement Management Repairs	50,000	5,600	88,182	0	82,582	-38,182	0		100%	17/11/2008	costing for completion of 07_08 budget
100771	Young St Warrawee	0	0	-4,753	0	-4,753	4,753	4,753		80%		street has been reconstructed & asphalt surface has been completed. Minor drainage & shoulder work still to be done
100774	Boomarang St Turramurra	325,700	0	8,230	0	8,230	317,470	0		3%		On hold due to notice of motion Councillor Bennett. M Drago to complete independent report
100775	Powell St Killara	0	0	2,976	0	2,976	-2,976	0		100%	03/03/2008	07_08 R2R program. Intersection at Werona Ave. 150mm deeplift, completed
100777	Eastern Arterial Rd	0	0	91,201	0	91,201	-91,201	0		100%	04/08/2008	07_08 RTA program. Full depth asphalt as per design, upgrade of road pavement, drainage pits, shoulder areas & armco railings, job completed.
100784	Memorial Seats Donations	0	0	0	3,704	0	0	1,540	1,290	50%	30/06/2009	Ongoing cost centre - continues to be topped up for additonal seats by more donations.O'Donnell, Coy ordered. WP Soccer (Tatt) and another Wahroonga Park pending confirmation
100785	Two Creeks Wellington Upgrade	140,600	0	1,493	0	1,493	139,107	0		90%	30/10/2008	SSHFAP Grant site. Contractor appointed. Works almost completed. Interpretive signage to be completed.
100789	Provincial Rd Lindfield	33,000	3,300	0	0	-3,300	33,000	0	100,000	25%		Design alternatives of pipe jacking and blasting investigated and rejected, final design complete, materials purchased,contractor appointed
100790	Alma St/Graham Ave Pymble	70,000	7,000	1,781	0	-5,219	68,219	0	102,000	30%		Contractor appointed, materials purchased, Negotiating driveway access with residents

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Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100799	Bobbin Head Road Cycleway Extension	0	0	1,704	0	1,704	-1,704	0	140,000	100%	25/06/2008	Works completed
100801	Highfield Road Footpath	40,000	0	1,377	0	1,377	38,623	0	53,100			Design in progress
100802	The Comenarra Pwy Footpath	16,500	0	0	0	0	16,500	568	42,500			Works completed
100813	West Lindfield Shopping Centre	0	0	591	0	591	-591	0	74,000	100%		Works completed
100835	Sir David Martin Reserve Park	1,050,300	234,700	61,678	0	-173,022	988,622	25,284		5%	30/10/2008	Pole installation scheduled to begin next week.Sportsfield consultant appointed, for construction plans. Draft plans received under review. Lighting poles installed waiting on E.A. contractor to upgrade power to site, floodlighting now 90% complete. Sportsfield profile consultant to forward specification by weekending 17/10/08. Sportsground upgrading contract documentation work-in-progress.
100845	Dukes Green Park	0	0	16,744	0	16,744	-16,744	47,614		85%	30/09/2008	Now complete
100846	Lindfield Soldiers Memorial Oval No 2 SptFld	98,700	0	28,971	0	28,971	69,729	0		85%	30/11/2008	Construction nearing completion. Pump station is installed.Awaiting the commisioning of the irrigation and the last top dressing application.
100848	Edenborough Oval Sportsfield	0	0	730	0	730	-730	0		10%	30/06/2008	Project deferred until consultation has taken place with adjoining residents.
100850	St Ives Showground Playground	119,300	22,600	37,017	0	14,417	82,283	39,761		90%	10/10/2008	Practical Completion was reached on 10/10/08. The 12 months Defects Liability Period has commenced.
100851	Dukes Green Playground	54,500	5,500	0	0	-5,500	54,500	48,913		85%	30/11/2008	Now completed
100853	Hicks Ave Reserve Playground	15,100	0	0	0	0	15,100	0		90%	10/10/2008	Playground installed.
100855	Bobbin Head Road Traffic	0	0	11,437	7,542	11,437	-11,437	0		100%		Work complete July 08
100856	Bannockburn Road/Selwyn St Traffic	0	0	15,774	0	15,774	-15,774	0		100%		Work complete
100877	Noxious Weeds Aquatics	0	0	993	0	993	-993	0		100%	6/30/2008	DPI Grant funded project works completed.

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100884	Warrimoo Ave St Ives Chase	0	0	-2,229	0	-2,229	2,229	10,759		100%	01/09/2008	07_08 rehab program, street has been reconstructed & asphalt surface has been completed. Minor drainage & shoulder work completed.
100885	Roseville Park Playground Replacement	100,000	0	0	0	0	100,000	29,934		50%	30/11/2008	Construction in progress
100886	Sydney CMA	0	0	0	0	0	0	0		100%	30/06/2008	This project is completed it funded stormwater education program with Gordon West School students and community at Kiparra and Dunoon Streets bushcare site. Budget spent by contractor "Living schools"
100887	Wahroonga Traffic & Parking Study	12,400	9,000	15,522	0	6,522	-3,122	0	56,502	85%	30/09/2008	The draft Arup study report has been on exhibition, with comments invited by 10 October 2008. Total funds of $23,400 are needed to complete (fund) the study (including variations). An additional $11,000 is therefore requested in the September Budget Review to complete the study. This expediture could be offset by higher expected fee incomes in 2952.2184.
100899	Moore Street - pedestrian refuge at Addison Avenue	0	0	3,146	2,219	3,146	-3,146	0		100%		Work complete
100900	Addison Av pedestrian crossing access ramps	0	0	13,671	8,335	13,671	-13,671	0		100%		Work complete July 08
101000	Albion Avenue	42,700	4,700	343	0	-4,357	42,357	0		100%	24/10/2008	Levy program, heavy patch & AC overlay. Work completed.
101001	Annabelle Place	74,800	8,300	600	0	-7,700	74,200	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101002	Arundall Street	88,000	9,800	706	0	-9,094	87,294	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101003	Bell Street	27,300	3,000	219	0	-2,781	27,081	1,971		100%	24/10/2008	Levy program, heavy patch & AC overlay. Work completed.
101004	Billbong Avenue	87,400	9,700	701	0	-8,999	86,699	0		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101005	Broula Road	36,000	4,000	1,814	0	-2,186	34,186	0		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress

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101006	Buckingham Road	47,500	5,300	381	0	-4,919	47,119	3,080		100%	21/10/2008	Levy program, heavy patch & AC overlay. Completed.
101007	Collins Road	178,200	19,800	1,430	0	-18,370	176,770	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101008	Diana Avenue	54,800	6,100	440	0	-5,660	54,360	400		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101009	Flinders Avenue	23,100	2,600	185	0	-2,415	22,915	1,109		100%	23/10/2008	Levy program, heavy patch & AC overlay. Completed.
101010	Gilroy Road	10,000	1,100	80	0	-1,020	9,920	0		2%		Levy program, 50mm overlay
101011	Henry Street	152,400	16,900	1,223	0	-15,677	151,177	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101012	Hopkins Place	53,500	5,900	1,707	0	-4,193	51,793	0		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101013	Kiamala Cresent	112,400	12,500	902	0	-11,598	111,498	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101014	Lindfield Library	25,000	2,800	201	0	-2,599	24,799	0		5%		programmed for completion December
101015	Lucia Avenue	68,100	7,600	546	0	-7,054	67,554	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101016	Lynwood Avenue	84,100	9,300	675	0	-8,625	83,425	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101017	Myall Avenue	116,000	12,900	3,343	0	-9,557	112,657	0		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101018	Newrak Cresent	82,600	9,200	663	0	-8,537	81,937	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101019	Reely Street	65,700	7,300	527	0	-6,773	65,173	0		100%	21/10/2008	Levy program, heavy patch & AC overlay. Completed
101020	Robinson Street	148,000	16,400	1,188	0	-15,212	146,812	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101021	Tallong Place	84,500	9,400	4,391	0	-5,009	80,109	0		20%		Levy program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101022	Ulm Avenue	50,200	5,600	403	0	-5,197	49,797	0		5%		Levy program, 40mm overlay, shoulder work & WSUD treatment required at end of cul de sac.
101023	Valley Lane	25,400	2,800	204	0	-2,596	25,196	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress
101024	Wahroonga Avenue	61,800	6,900	596	0	-6,304	61,204	0		100%	24/10/2008	Levy program, heavy patch & AC overlay. Completed
101025	Wyuna Road	117,600	13,100	944	0	-12,156	116,656	0		15%		Levy program, stabilisation, public utility services located, core hole testing in progress

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101030	Abingdon Road	81,600	9,100	744	0	-8,356	80,856	893		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101031	Andrew Avenue	106,800	11,900	974	0	-10,926	105,826	473		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101032	Beaumont Road	85,700	9,500	2,767	0	-6,733	82,933	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101033	Bedford Avenue	149,300	16,600	2,612	0	-13,988	146,688	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101034	Bent Street	102,000	11,300	930	0	-10,370	101,070	0		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101035	Bourke Street	93,800	10,400	2,276	0	-8,124	91,524	655		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101036	Bradfield Road	65,900	7,300	601	0	-6,699	65,299	0		95%		Rehab program, 100mm deeplift & new K&G. line marking required
101037	Chapala Close	46,600	5,200	425	0	-4,775	46,175	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101038	Coonabarra Road	80,600	9,000	735	0	-8,265	79,865	1,435		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101039	Edmund Street	87,600	9,700	799	0	-8,901	86,801	0		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101040	Gerald Avenue	52,200	5,800	476	0	-5,324	51,724	1,378		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101041	Gilda Avenue	110,000	12,200	1,003	0	-11,197	108,997	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101042	Gowrie Close	49,600	5,500	452	0	-5,048	49,148	740		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101043	Lawson Parade	140,000	15,600	1,277	0	-14,323	138,723	0		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101044	Lennox Street	100,600	11,200	6,543	0	-4,657	94,057	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress

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101045	Links Avenue	62,500	6,900	570	0	-6,330	61,930	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101046	Malga Avenue	109,900	12,200	1,003	0	-11,197	108,897	0		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101047	Owen Street	101,300	11,300	924	0	-10,376	100,376	0		15%		Rehab program, stabilisation, public utility services located, core hole testing in progress
101048	Pibrac Avenue	85,100	9,500	776	0	-8,724	84,324	0		5%		service location completed
101049	Redleaf Avenue	235,000	26,100	6,310	0	-19,790	228,690	0		100%	23/10/2008	Rehab program, full depth asphalt. Work completed.
101050	Rosebery Road	151,600	16,800	4,318	0	-12,482	147,282	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101051	Victoria Street	103,000	11,400	940	0	-10,460	102,060	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101052	Wattle Street	79,800	8,900	728	0	-8,172	79,072	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101053	Yarrabung Road	165,000	18,300	8,136	0	-10,164	156,864	0		20%		Rehab program, stabilisation, public utility services located & lowered where required, core hole testing in progress
101057	Rosedale Road	415,000	46,100	283,514	36,008	237,414	131,486	91		100%	18/07/2008	R2R program, 150mm deep lift asphalt. Work completed
101058	Cherry Street	50,400	5,600	50,829	50,400	45,229	-429	0		100%	27/10/2008	R2R program, agg drains, new K&G + 40mm asphalt overlay. Work completed.
101062	Bobbin Head Road	209,800	23,300	318,813	0	295,513	-109,013	0		100%	15/08/2008	RTA program, full depth asphalt. Work completed
101063	Junction Road	290,200	32,200	0	0	-32,200	290,200	0		1%		RTA program, full depth asphalt. Work programmed for June 2009
101070	Koola Park Upgrade	51,300	0	0	0	0	51,300	0			30/06/2009	Topographic survey due in November, investigation to commence in December 08
101071	Golden Jubilee Sports Field (Back Oval)	25,600	0	0	0	0	25,600	0			30/06/2009	Waiting on results of grant application before commencing investigation
101072	Roseville Chase Oval (Heritage site)	75,100	50,000	1,121	0	-48,879	73,979	0		5%	30/06/2009	Driveway completed by OS Ops. Earthwork and fencing under investigation for quotes. Grant for irrigation and lease adjustments defer this stage of works at this time.
101073	Bert Oldfield Oval / Killara Park	79,000	40,000	1,777	0	-38,224	77,224	73,487		5%	30/11/2008	Contractor appointed commencing Nov 3
101074	Lofberg Oval Stormwater harvesting	270,000	54,000	7,763	0	-46,237	262,237	0		5%	30/06/2009	Awaiting final design plans from strategy.

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101075	St Ives High School Ovals	130,000	0	0	0	0	130,000	0			30/06/2009	Still negotiating agreement with school
101076	Loftberg Oval Floodlighting Update	60,200	0	1,197	0	1,197	59,003	0			30/06/2009	On hold
101080	Cherrywood Reserve	62,000	0	0	0	0	62,000	0			30/06/2009	On hold. Waiting on Grant.
101081	Turramurra Memorial Park	54,000	0	2,672	0	2,672	51,328	0			30/06/2009	Not yet due
101082	Melaleuca Drive Park	25,000	0	373	0	373	24,627	0		90%	10/10/2008	Fence installed.
101083	Eldinhope Green Playground	52,000	0	776	0	776	51,224	41,990			30/06/2009	Quotations requested.
101084	Memorial Avenue Reserve	72,000	0	1,075	0	1,075	70,925	0			30/06/2009	Not yet due
101085	Two Turner Reserve, Lindfield	0	0	0	0	0	0	0				
101089	Canoon Road Netball Courts	33,500	16,800	500	0	-16,300	33,000	0			30/06/2009	Preliminary investigation underway.
101090	Roseville Park Tennis Courts	95,000	0	1,418	0	1,418	93,582	3,182		5%	30/06/2009	Design underway
101091	Allan Small Park Tennis Courts	43,000	0	642	0	642	42,358	0			30/06/2009	Not yet due
101092	Kendall Street Tennis Courts	35,000	0	523	0	523	34,477	0			30/06/2009	Not yet due
101093	The Glade Tennis/Basketball courts	28,000	0	418	0	418	27,582	0			30/06/2009	Not yet due
101094	Lofberg Oval Netball Courts	36,500	0	545	0	545	35,955	7,000		5%	30/06/2009	Contract awarded for court 4 upgrade
101098	Swain Gardens Landscape Master Plan Stage 1	45,000	0	672	0	672	44,328	0		5%	30/06/2009	Co-ordination with Landscape Masterplan. Concept designs underway for Friends sign off.
101099	St Ives Village Green Skate & Bike Park	20,000	0	0	0	0	20,000	0			30/06/2009	Not yet due
101100	Turramurra Memorial Park Karuah Park Masterplan	51,000	12,900	1,075	0	-11,825	49,925	0				Concept design to be developed. New dog off-leash signs delivered.
101101	Lindfield Soldiers Memorial Pk - 1927 LSMP War Memorial Gate	50,000	50,000	2,201	0	-47,799	47,799	40,794		70%	30/10/2008	Works commenced and ongoing. Plaques and signs ordered, plinth organised, Ceremony for 11 November 2008.
101102	St Ives Showground	83,000	0	1,284	0	1,284	81,716	0			30/06/2009	Late Completion date to tie in with "Victory in the Pacific Day" on !5 August for opening ceremony. Liaison required with HAC deferred until elections and committees re-appointed.
101103	Bicentennial Park dog off leash area	50,000	11,200	746	0	-10,454	49,254	0		5%	30/06/2009	Awaiting final design plans.
101104	Memorial Avenue Reserve	45,000	0	662	0	662	44,338	0			30/06/2009	Not yet due
101107	Loyal Henry Park	20,000	0	299	0	299	19,701	0		90%	30/09/2008	Fence installed.
101108	St Ives Showground fencing for dog training	30,000	15,000	43,824	0	28,824	-13,824	0		99%	25/08/2008	Project complete.
101109	Golden Jubilee Sportsfield (Front Oval)	181,500	122,000	4,643	0	-117,357	176,857	68,745		50%	13/10/2008	Construction underway on site

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101112	Roseville Park carpark	100,000	0	1,493	0	1,493	98,507	0		5%	30/01/2009	Survey commissioned
101123	Eucalyptus Street	75,100	18,900	4,316	0	-14,584	70,784	0				Work in progress
101124	The Comenarra Parkway	69,400	17,400	3,537	0	-13,863	65,863	0				Work in progress
101125	Junction Road	90,000	22,500	7,350	0	-15,150	82,650	0				Work in progress
101126	Rosedale Road	27,000	6,900	1,558	0	-5,342	25,442	0				Work in progress
101127	Junction Road	17,900	4,500	1,374	0	-3,126	16,526	480		5%		Design complete. Contractor appointed
101128	Junction Road	12,400	3,000	1,374	0	-1,626	11,026	0		5%		Design complete. Contractor appointed
101129	Bobbin Head Road	69,900	17,400	3,948	0	-13,452	65,952	0				Work in progress
101130	Miowera Road	35,500	9,000	0	0	-9,000	35,500	0				Not yet due
101131	Stanley Street	10,800	2,700	0	0	-2,700	10,800	0				Not yet due
101141	Lofberg Road	51,300	0	5,495	0	5,495	45,805	0				Survey & investigation under way
101142	Werona Avenue	51,300	0	3,813	0	3,813	47,487	0				Survey complete
101143	Eastern Road	51,300	0	0	0	0	51,300	0				Survey & investigation under way
101150	Martin Lane and Lord Street	7,000	0	0	0	0	7,000	0				Not yet due
101151	Lynwood Avenue	25,000	0	3,896	0	3,896	21,104	0				Locating services
101152	Knowlman Avenue	7,000	0	0	0	0	7,000	0				Not yet due
101153	Wattle Street	143,000	0	15,464	0	15,464	127,536	9,050				Contractor engaged to clear area for survey
101155	Middle Harbour Road	58,000	0	4,350	0	4,350	53,650	0				Not yet due
101156	Minor Drainage Upgrades	30,000	7,500	0	0	-7,500	30,000	0				Not yet due
101157	Ormonde Road	7,000	0	0	0	0	7,000	0				Locating services
101158	Killeaton St	7,000	0	0	0	0	7,000	0				Investigating alternative treatments
101159	Depression from Warrane Road	7,000	0	0	0	0	7,000	0				Investigating alternative treatments
101160	Across Pymble Avenue	7,000	0	0	0	0	7,000	0				Not yet due
101161	McIntosh and Arthur Street	7,000	0	0	0	0	7,000	0				Locating services
101162	Glencroft Road sag	7,000	0	0	0	0	7,000	0				Not yet due
101164	1A Brentwood Avenue	190,000	0	15,918	0	15,918	174,082	0				Drainage work in association with roadworks
101165	Environmental Drainage System Management	80,000	20,100	0	0	-20,100	80,000	0				Contract documentation currently being prepared
101171	Warrimoo Ave Shops near Dalton Road	40,000	9,900	0	0	-9,900	40,000	0				Project to be deferred until 2009/10
101172	St Johns Ave Gordon	35,000	8,700	0	0	-8,700	35,000	0				Project to be deferred until 2009/10
101173	Babbage Road shops and Rowe Street Car Park	30,000	7,500	0	0	-7,500	30,000	0				Project to be deferred until 2009/10
101174	Koola Avenue Shopping Centre	40,000	9,900	0	0	-9,900	40,000	0				Project to be deferred until 2009/10
101175	Princess St Pymble	45,000	11,400	0	0	-11,400	45,000	0				Project to be deferred until 2009/10
101176	Removal of graffiti in Business Centres	70,000	20,000	20,000	0	0	50,000	41,000				Initial clean up completed and monthly clean-ups in progress.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Operations

	TOTALS >>	16,032,000	2,758,000	1,989,246	262,939	-768,754	14,042,754	958,844	860,098			
				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101220	Council Chambers Building Works	190,000	34,600	0	0	-34,600	190,000	9,653				Work currently underway for the refurbishment of level 3 for the Human Resources section.
101221	SES Relocation	200,000	0	1,540	0	1,540	198,460	0				Detail survey conducted 18 August to determine settlement rates at SES HQ. SES working party agreed to Geophysical Survey, estimated cost $18,000.
101247	Wallaroo Close, Killara	0	0	3,489	0	3,489	-3,489	0		100%	29/08/2008	Completed
101248	2A Munderah Street Wahroonga	0	0	848	0	848	-848	0				Development site still in progress.
101249	Cardigan Ave Roseville	0	0	5,300	0	5,300	-5,300	3,925		5%		Repairs of some failures in road, subsoil drainage problems. Extent of works yet to be finalised, part by Golf Club

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

	TOTALS >>	21,648,100	1,980,700	1,872,156	88,951	-108,544	19,775,944	459,385	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100080	North Turramurra Recreation Area	46,700	0	0	0	0	46,700	0		25%	30/06/2009	100% of remaining budget to be carrried over to 2008/09 to implement adopted Master Plan (November 2007). Plan of Management for site currently being prepared and expected to be reported to Council in November 2008. Further geotechnical testing and monitoring to be undertaken. Detailed design and DA to commence early 2009.
100310	Lindfield Soldiers Oval	0	0	0	0	0	0	21,106		85%	30/08/2008	works almost completed
100311	Swales And Bioretention	75,000	18,900	4,605	0	-14,295	70,395	0		10%	30/06/2009	Project at Kooloona Crescent involving construction of bio retention garden. Plants and pedestrian paving to be installed. Related to PJ 100312
100312	Integrated Side Entry And Street Tree Pi	26,000	6,600	22,545	0	15,945	3,455	0		95%	30/06/2009	Water sensitive urban design biofiltration garden at Kooloona Cres 95% complete. Continuing with design work for Junction Road and further correspondance with roads infrastructure program.This line compliments PJ 100311.
100313	Sheldon Forest	10,000	2,400	0	0	-2,400	10,000	0		5%	30/06/2009	Fourth year of a seven year bush regeneration contract. This project is complimented by Avondale Creek restoration work (budget line PJ101244) that is focused on bush regeneration and weed control within the upper reaches of Avondale Creek at Sheldon Forest.
100314	Browns Field And Surrounds	10,000	2,400	0	0	-2,400	10,000	8,103		5%	30/06/2009	Fourth year of a seven year bush regeneration contract. Focus has shifted to maintenance phase weeding and regeneration.
100315	Browns Forest (Bgh)	10,000	2,400	0	0	-2,400	10,000	7,979		5%	30/06/2009	Fourth year of a seven year bush regeneration contract coordinating work with National Parks and Sydney Water.
100316	St Ives Showground (Duffy's Forest)	10,000	2,400	0	0	-2,400	10,000	0		5%	30/06/2009	Fourth year of seven year contract for bush regeneration concentrating on maintaining areas already regenerated.
100317	Aluba Oval And Surrounds	5,000	1,200	0	0	-1,200	5,000	0		5%	30/06/2009	Fourth year of seven year bush regeneration contract funded by the Environmental Levy.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100318	The Glade	5,000	1,200	0	0	-1,200	5,000	0		5%	30/06/2009	Fourth of seven year bush regeneration contract. Contractor targeting ground cover weeds. Site being prepared for an ecological burn in 2008.This project compliments Coupes Creek bush regeneration and weed control project PJ100325.
100319	Maddison (BGH)	10,000	2,400	0	0	-2,400	10,000	0		5%	30/06/2009	Fourth of seven year bush regeneration contract. Spraying and planting has been incorporated into the program.
100320	Acron Oval	5,000	1,200	0	0	-1,200	5,000	0		5%	30/06/2009	Fourth year of seven year bush regeneration contract concentrating on stabilising the edge effect on Duffy's Forest vegetation.
100321	Turiban Reserve (Bgh)	5,000	1,200	0	0	-1,200	5,000	3,777		5%	30/06/2009	Fourth of seven year bush regeneration contract. Awaiting hazard reduction burn when conditions are appropriate to stimulate regeneration of species.
100322	Wildlife Promotion And Management	10,000	2,400	2,800	0	400	7,200	373		10%	30/06/2009	Purchase of cat and possum cages for use by regulatory staff. Investigation into the success of the rope bridges across Lady Game Drive installed 2006
100323	Feral Animal / Noxious Weed Control	15,000	3,900	0	0	-3,900	15,000	0		10%	30/06/2009	Investigation work into the direction and strategy of weed control along Lane Cove River. Currently in discussions with Lane Cove National Park
100324	Creek Maintenance	10,000	2,400	648	0	-1,753	9,353	5,294		10%	30/06/2009	Funds used for maintenance of storm water devices at Bolwarra, Edenborough and Minamurra Roads. Also used for weed control on Rocky Creek at Harry Seidler Reserve.
100325	Coups Creek (The Glade)	9,000	2,400	0	0	-2,400	9,000	6,745		10%	30/06/2009	This project has funded the stabilisation of riparian vegetation of the upper reaches of Coupes. Approximately 20% of the upper reaches of riparian vegetation are stable with 40% requiring maintenance and the remainder yet to be targeted.
100326	Stoney Creek (Richmond Park)	15,000	3,900	1,848	0	-2,052	13,152	10,425		10%	30/06/2009	Pre fire weeding undertaken,awaiting suitable time for scheduled hazard reduction burn. Post fire weeding will commence pending programmed fire.
100327	Middle Harbour	20,000	5,100	9,374	0	4,274	10,626	0		10%	30/06/2009	Contractors engaged and completed work of construction of Water Sensitive Urban Design, storm water remediation work at Slade Avenue Seven Little Australians Reserve Lindfield

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100328	Cowan Creek	20,000	5,100	0	0	-5,100	20,000	0		10%	30/06/2009	Currently in design phase of storm water remediation device at Maddison Reserve Pymble
100329	Lane Cove	20,000	5,100	0	0	-5,100	20,000	16,364		10%	30/06/2009	Funding used for pre fire weeding of lower reaches of Sheldon Forest, contracts currently pending review process
100330	Blackbutt Creek	8,000	2,100	3,068	0	968	4,932	0		10%	30/06/2009	Quarterly maintenance of gross pollution control devices this is also supported by storm water charge.
100331	Du Faur Street Wetland	2,000	600	0	0	-600	2,000	0			30/06/2009	Maintenance of Minamurra Avenue and Du Faur Place. Contracts pending review process
100332	General Sites	20,000	5,100	0	0	-5,100	20,000	0			30/06/2009	This line will compliment projects completed requiring maintenance work.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100333	Bushcare Site Improvements	50,000	12,600	-48	0	-12,648	50,048	0		25%	30/06/2009	Currently working on 25 sites to provide supplementary regeneration and individual site support in and adjacent to bushcare sites. This is an ongoing program with contract works to be undertaken over a number of years to maximise longterm benefits.
100334	Bushcare	8,000	2,100	1,213	0	-887	6,787	109		25%	30/06/2009	Project ongoing and has funded additional site visits by qualified bushcare trainers to complement current program. Purchase and installation of additonal Bushcare site signs. Compliments PJ 100333
100335	Urban Landcare	8,000	2,100	547	0	-1,553	7,453	2,121			30/06/2009	This project is complimented by the "Greenstyles" (An education program across three council ares regarding native plant species on private property). This project is funded by NSW Sustainability Trust.
100336	Community Firewise	8,000	2,100	0	0	-2,100	8,000	0			30/06/2009	Rural Fire Service has developed a educational interface firewise DVD. Unspent funds to cover over expenditure in Bushcare PJ 100334.
100338	Parkcare	16,000	3,900	2,914	0	-986	13,086	0			30/06/2009	Project involved supporting the growing number of volunteers for Parkcare and Streetcare. Registered groups now cover 25 sites.
100339	Small Grant Projects	80,000	20,100	23,793	0	3,693	56,207	20,816		45%	30/06/2009	Round six funds awarded on the 12th August. Round seven applications close on 8th December 2008.
100340	Promotions And Initiatives	20,000	5,100	6,212	0	1,112	13,788	0			30/06/2009	Interpretive signs at the bush tucker garden in St Ives Wild Flower Garden. Funding used to cover costs associated with promotion of the small grant scheme.
100342	Golden Jubilee Fire Trail	27,000	6,900	0	60,000	-6,900	27,000	4,545			01/12/2008	To cover costs to complete the fire trail complimented by $60 000 National Fire Mitigation Fund.
100346	Seven Little Australians	8,000	2,100	0	0	-2,100	8,000	5,746		10%	30/06/2009	Weed control contract on schedule and in its third year. Work to be undertaken in conjunction with Operations. Project funded by Sydney Harbour Foreshores. "Accessing Sydney Harbour Foreshores" program.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100348	Dumping/Encroachment	100,000	24,900	13,927	0	-10,973	86,073	21,085		25%	30/06/2009	Funding used for Community Environment Officers which includes development and implementing a dumping program affecting the urban bushland interface.Mapping of threatened plant communities. Walks and Talks program and Interface education. Also refer to Encroachment PJ100349 and Noxious weed control PJ 100350.
100350	Noxious Weed Control	50,000	12,600	0	0	-12,600	50,000	0			30/06/2009	This PJ line is proposed to part fund weed control in Lane Cove River catchment to compliment Lane Cove National Park weed control work.This line also funds the cost of noxious weed removal associated with interface issues.
100351	Biodivestiy (Macroinvertibrate, Flora, F	20,000	5,100	3,372	0	-1,728	16,628	0		25%	30/06/2009	Contractors engaged to continue with summer and autumn bird survey at selected bushcare sites. Continuation of mapping of threatened plants, expected completion December 2008 allowing for spring flower identification.
100353	Community Survey	20,000	5,100	0	0	-5,100	20,000	0			30/06/2009	Developing project plan for survey results this line and PJ 100354 compliments external funding received for Water for Life Program.
100354	Social Research	20,000	5,100	12,799	0	7,699	7,201	0			30/06/2009	Funding used for social research and consultation as part of the sustainability survey wages for staff to carry out the project line above PJ100353.
100355	Program Evaluation	20,000	5,100	0	0	-5,100	20,000	0			30/06/2009	Engage contractor to assist the audit forum to effectively audit the Environmnetal Levy projects.
100357	Weed Inspectorial (Weed Condition)	25,000	6,300	153	0	-6,147	24,847	0		25%	30/06/2009	This line is complimenting the threatened plant community mapping program as directive from council.
100358	Quarterly Newsletters	40,000	9,900	1,261	0	-8,639	38,739	63			30/06/2009	Funding used for reports and web site update and Your Council Your Rates pamphlet. Also used for artwork at Edenborough Oval as part of stormwater harvesting project.
100359	General Promotion	20,000	5,100	6,202	55	1,102	13,798	0		50%	30/06/2009	Winning prize money for "Green style" youth film competition. Purchase of string bags promoting no plastic bags issue.Biodiversity brochures to compliment fauna friends bio box.Production of walking track brochures

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100405	Swain Garden	132,000	33,000	10,890	0	-22,110	121,110	0				Funds to be redistributed to cover costs of Lindfield Soldiers Memorial Oval Stormwater harvesting.
100415	Enviro Trust Glade	0	0	0	0	0	0	0		85%	01/06/2008	Construction of creek restoration completed. Engaged a contractor to remediate the vegetation on site. This fund is the final installment of external funds to complete the work.
100504	Catchment Management	245,400	40,500	0	0	-40,500	245,400	0				Draft report for Lofberg Quarry Creek sustainable water management options report completed last financial year. Detailed design to be completed November 2008. GPT at Roseville Golf Course purchased and installed.
100590	Comenarra Oval	248,900	40,800	111,749	0	70,949	137,151	134,690		60%	01/06/2008	Storm water bioretention treatment component completed. Construction and installation of storage tank commenced and expect to be finalised in Dec 08.
100591	Edenborough Oval	3,000	600	0	0	-600	3,000	0		100%	30/1108	Stormwater harvesting project completed.
100617	WSUD Stormwater Qty & Quality	80,000	20,100	0	0	-20,100	80,000	0		10%	30/06/2009	For the construction of stormwater remdiation work at the entrance of the Darri Track off Bedford Avenue St Ives. This project is in design phase.
100620	Water & Catchments Swain Creek	32,000	600	785	0	185	31,215	16,567		25%	01/06/2008	Weed control in bushland surrounding Swain Gardens . Contract into it's second year and on target. .
100622	Administration Environ Levy	0	0	45,646	0	45,646	-45,646	0		25%	30/06/2009	Salaries for Enviromental Levy Project Leader and Environmental Engineer. These are to be apportioned across all levy funded capital projects.
100716	Sec 94 Plan - Admin	0	0	31,905	0	31,905	-31,905	0			On-going	Staff Member appointed 17-9-07 & on-going.
100782	Open Space Acquisition	0	0	814	22,306	814	-814	0		100%	30/06/2008	Acquisitions completed. Rental income being received.
100787	Cliff Oval	75,000	14,400	0	0	-14,400	75,000	0		10%	30/06/2009	Storm water harvesting complimented by external funds from Federal Governmnet from Environment Water Heritage and the Arts. This project is in design phase.
100816	Traffic & Transport Study	25,000	6,300	12,138	0	5,838	12,863	0			01/11/2008	Town centre traffic studies as stage 1 for exhibition purposes. Stage 2 Revisions early 2009

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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				YTD ACTUALS					PROJECT PERFORMANCE			
Project	Description	Annual Budget	YTD Budget	Expended	Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100817	Community Facilities Planning S94 Nexus	0	0	1,297	0	1,297	-1,297	0			30/06/2009	New budget required for 2008-2009 as per Work Programme. The figures here relate to the 2007/2008 budget and should be deleted.
100821	Urban Design Studies	25,000	6,300	64,348	0	58,048	-39,348	0		10%	30/06/2008	Shortfall offset by Council resolution OMC 2 September 2008- regarding additional funding for planning projects
100822	Simmersion	30,000	7,500	0	0	-7,500	30,000	0		100%	31/12/2008	Project work for 3 d modelling due mid November 2008 for exhibition of DLEPTown centres
100824	Economic Feasibility Studies	25,000	6,300	21,175	0	14,875	3,825	9,625		50%	30/06/2009	Projected shortfall offset by Council resolution OMC 2 September 2008- regarding additional funding for planning projects
100825	Reclassification Project	0	0	10,273	0	10,273	-10,273	0			30/06/2008	Report completed carry forwards as per Council resolution OMC 2 September 2008
100826	Development Public Domain Stage 1	111,300	27,900	8,583	0	-19,317	102,717	8,583		7%	31/03/2009	Consultants selected and undertaking work over spending offset 100% by Section 94 funds
100827	Heritage Items and UCA Review	25,000	6,300	26,391	0	20,091	-1,391	0			31/10/2008	Stage 1 Report Town centres further work in 2009 funding as per Council resolution OMC 2 September 2008
100828	Heritage Assistance Fund	0	0	455	0	455	-455	0		5%	31/10/2008	Applications approved by Council- awaiting finalisation of works prior to payment. Funding carry forwards as per Council resolution OMC 2 September 2008
100863	Energy Performance Contract	295,000	0	177,600	0	177,600	117,400	0		10%	01/06/2008	All works undertaken at ten Council sites. A training exercise with Council maintenance staff and a walk-around showcase for senior management and elected Council to be held during the next six weeks.
100866	Allan Small Oval	18,000	0	0	0	0	18,000	0				Design completed project on hold.Work is not to take place this financial year
100872	Threatened Species Demonstration Sites Project	4,900	0	0	3,000	0	4,900	0		80%	01/06/2008	This external fund received from DECC for residential education, weed control, minor erosion and track restoration at Browns Forest.
100873	Proclaim Contributions Add On	22,600	0	6,400	0	6,400	16,200	0			31/12/2008 E	Carry Forward- Main project commenced with software development and implementation due December 08.
100888	Riparian Improvement Stormwater Treatment	134,900	0	13,597	0	13,597	121,303	0				Initial works commenced and total project still progressing. This external grant will fund catchment based WSUD features to improve environmental condition and compliment the stormwater harvesting system at Lofberg Oval.

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

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Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
100892	Lofberg Quarry Creek Water Quality Imprv	11,400	0	0	0	0	11,400	0			30/06/2009	Trash rack construction in planning stage . This will compliment PJ 101245 Lofberg Oval stormwater harvesting project.
100893	Cliff Sports Sustainable Water Mgt	41,800	0	0	0	0	41,800	0			30/06/2009	Grant received. Design to be completed mid 2008/09
101181	Communication - Reputation Survey	30,500	7,500	0	0	-7,500	30,500	0				Not starting until November 2008.
101182	Vegetation Mapping	25,000	6,300	0	0	-6,300	25,000	0				Mapping funding as as per Council resolution OMC 2 September 2008
101183	Community Consultation	15,000	3,900	9,180	0	5,280	5,820	0				Funding as per Council resolution OMC 2 September 2008
101184	Consultants - Background Report	20,000	5,100	15,200	0	10,100	4,800	0				Stage 1 of report is completed. Stage 2 will be review of submssion by consultant in Jan/Feb 2009
101185	Legal Drafting	10,000	2,400	0	0	-2,400	10,000	0				DLEP reviewed for exhibition. Final legal drafting in Jan/Feb 2009
101186	Catchment Analysis	107,600	27,000	0	0	-27,000	107,600	0				Funds used for the designand modellingof various storm water works.
101222	Marian Street Theatre Feasibility Study	118,000	0	168	0	168	117,832	0				currently preparing devlopment application submission to obtain POPE
101223	Open Space Acquisition	13,582,500	0	0	0	0	13,582,500	0				EOI to obtain buyers agent closed 1/10/2008, currently assessing submissions
101224	LOT 1 Water Street	495,000	495,000	360,187	231	-134,813	134,813	0				Acquired in July 2008, currently developing landscape plan
101225	23 Duff Street, Turramurra	820,000	820,000	813,173	3,360	-6,827	6,827	0				Acquired in September 2008, additional properties to be acquired to develop new park, rental income being obtained until adjoining properties are purchased
101226	31 Bridge Street Pymble - Acquisition	2,300,000	0	0	0	0	2,300,000	0		50%	5/12/2008	Exchanged contracts on 22 October 2008, $412,500 deposit paid. Settlement to occur around 3 December 2008
101227	31 Bridge Street - Renovations	500,000	0	0	0	0	500,000	0				Exchanged contracts 22/10/2008, settlement due to complete 3/12/2008. Renovation works will only commence post settlement
101230	Biodiversity Maintenance	41,000	10,200	0	0	-10,200	41,000	0			30/06/2009	Contingency fund to top up bush regeneration and noxious control
101231	Advertising	5,000	1,200	0	0	-1,200	5,000	0		25%	30/06/2009	This project line will compliment an assortment of projects through advertising.
101232	Signs	21,000	5,400	1,390	0	-4,010	19,610	0		25%	30/06/2009	Interpretation signs for Stormwater harvesting projects
101233	Kokoda & Kooloona	15,000	3,900	0	0	-3,900	15,000	0		25%	30/06/2009	Bush regeneration trial in asset protection zone
101234	Fire Education	4,000	900	0	0	-900	4,000	0			30/06/2009	Planning stages for fire education

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

	TOTALS >>	21,648,100	1,980,700	1,872,156	88,951	-108,544	19,775,944	459,385	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS Expended	YTD ACTUALS Grants/ Contribs Received	Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101235	Aerial/satelite canopy mapping	296,000	15,000	2,955	0	-12,045	293,045	84,240		25%	30/06/2009	$ 60,000 for mapping threatened plant communities. Additional $236 000 from bus shelter funds. Mapping in progress and on schedule. This funding follows a resolution of Council in 2008.
101236	Monitoring	14,000	3,600	3,763	0	163	10,238	0		25%	30/06/2009	This will fund water testing of three sites impacted by storm water harvesting projects and funding research and riparian water quality testing.
101237	Maintenance	4,000	900	0	0	-900	4,000	0			30/06/2009	Funds to be directed to maintain walking tracks at Hammond Reserve and Browns Field. Currently in planning stage.
101238	Paddy Pallin	21,000	5,400	0	0	-5,400	21,000	0			30/06/2009	Walking track up-grade through Paddy Pallin Reserve. Complimenting road upgrade on the dip of Highfield Road Lindfiled.
101239	Little Blue Gum Creek to GNW	20,000	5,100	0	0	-5,100	20,000	0			30/06/2009	Awaiting complimentary external grant notice.
101240	Sheldon Forest Walking Track	5,000	1,200	0	0	-1,200	5,000	24,492		20%	30/06/2009	Contractor engaged complimented by S94 funds to complete the project
101241	Interface Education	17,000	4,200	0	0	-4,200	17,000	68		10%	30/06/2009	Bridge loads limit signs for the fire trail
101242	Gordon Town Centre	117,000	29,400	0	0	-29,400	117,000	0			30/06/2009	Design for new park under preparation. Survey completed.
101243	EEC Riparian Vegetation Management	75,000	18,900	3,044	0	-15,856	71,956	34,881		25%	30/06/2009	Funds used to engage bush regeneration contractors at Bannockburn, Mona Street and Karuah Road bushland sites.
101244	Avondale Creek	20,000	5,100	0	0	-5,100	20,000	11,587		25%	30/06/2009	Contractors enegaged and on target for riparian bush regeneration work in the top section of Avondale creek
101245	Loftberg Oval	179,000	44,700	0	0	-44,700	179,000	0			01/09/2010	Consultants engaged for detail design. Expect commencement by February.This project is complimented by two external grants $250 000 NSW Enviro Trust and $11 363 from Aust govt community water grant.
101246	Allan Small Stage 1	55,000	13,800	0	0	-13,800	55,000	0				Project has been delayed . No further work to be done this financial year refer PJ 100866
101254	Open Space Planning	2,000	600	0	0	-600	2,000	0				2009 funding as per Council resolution OMC 2 September 2008
101255	Dual Occupancy review	5,000	1,200	1,818	0	618	3,182	0				2009 funding as per Council resolution OMC 2 September 2008
101256	KMC Principal LEP	41,600	10,500	0	0	-10,500	41,600	0			30/06/2009	2009 funding as per Council resolution OMC 2 September 2008

PROJECT PERFORMANCE REPORT to September, 2008	Dept: Strategy

	TOTALS >>	21,648,100	1,980,700	1,872,156	88,951	-108,544	19,775,944	459,385	0			
Project	Description	Annual Budget	YTD Budget	YTD ACTUALS		Variance	Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE			
				Expended	Grants/ Contribs Received				Revised Budget (Annual)	Percent Complete	Completion Date	Project Status
101257	Heritage Planning	20,000	5,100	0	0	-5,100	20,000	0				Stage 1 Report Town centres further work in 2009 funding as per Council resolution OMC 2 September 2008
101263	Turramurra Railway Pedestrian Overbridge	154,000	0	0	0	0	154,000	0				$362,219 accrued to 07/08 finanical year. Remaining funding to be expended in June 2009

Attachment B

Restricted Assets Report Actual as at 30 September 2008								Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2008			
2008/2009		ACTUAL to September						BUDGET (AS REVISED)			
Reserve	Balance at 1/7/08	Income	Expenditure	Transfers Between Reserves	Balance	Interest Allocation	Balance at September 2008/2009	Income	Interest	Expended	Balance at 30/6/09
INTERNALLY RESTRICTED RESERVES											
Catchment Management	150,000	0	0		150,000		150,000	0		0	150,000
Contribution To Works	317,170	3,704	29,326		291,548		291,548	0		60,500	256,670
Drainage	29,450	0	0	-29,450	0		0	0		0	0
Facilities	5,759,078	1,433,874	548,707	2,851,961	9,496,206	65,447.33	9,561,654	19,788,862	735,893	9,718,100	19,417,694
Footpath	279,705	0	0	-279,705	0		0	0		0	0
Golf Course Levy	1,316,170	54,712	39,408	35,000	1,366,474		1,366,474	270,932		1,223,100	399,002
Golf Course Upgrade	35,000	0	0	-35,000	0		0	0		0	0
Gordon Parking Fund	93,271	0	20,768		72,503		72,503	0		92,400	871
Infrastructure Restoration	683,193	0	0	-683,193	0		0	0		0	0
Kindergarten	0	0	0		0		0	0		0	0
Library	0	0	0		0		0	0		0	0
Lindfield Parking Fund	18,614	0	0		18,614		18,614	0		0	18,614
Loan Reduction - WODCB	1,114,960	0	0	-1,114,960	0		0	0		0	0
Natural Environment Reserve	1,919	0	0		1,919		1,919	0		0	1,919
Parks	25,000	0	0		25,000		25,000	0		25,000	0
Plant Replacement	58,779	131,056	75,803		114,032		114,032	350,000		408,800	-21
Playground	50,642	0	0		50,642		50,642	0		50,000	642
Public Reserve Management Fund	0	5,543	0	19,301	24,844		24,844	0		0	19,301
Revenue Fund Carry Forward works	372,400	0	0	-26,355	346,045		346,045	0		0	346,045
Revolving Energy Fund	20,519	0	0		20,519		20,519	0		0	20,519
Roseville Parking Fund	36,436	0	0		36,436		36,436	0		0	36,436
Ryde Road Parking Fund	286,285	0	0		286,285		286,285	0		0	286,285
Sportsfield Improvement	239,841	0	0	-239,841	0		0	0		0	0
Street Furniture	504,812	0	0	-504,812	0		0	0		0	0
Swimming Pool Reserve	82,245	0	108,600	26,355	0		0	0		108,600	0
Tennis Court	252,000	0	0		252,000		252,000	0		0	252,000
Tree Planting	0	0	0		0		0	0		0	0
Wahroonga Parking Fund	161,487	0	0		161,487		161,487	0		0	161,487
Bonds & Deposits	650,000	117,950	0		767,950		767,950	315,000		0	965,000
Contingency	213,476	2,996	0		216,472		216,472	8,000		0	221,476
Election	452,700	26,211	0		478,911		478,911	70,000		522,700	0
Employee Leave Entitlements	1,509,200	7,762	0		1,516,962		1,516,962	20,730		0	1,529,930
Insurance	163,826	0	0		163,826		163,826	0		0	163,826
St Ives Showground (Env Remediation)	19,301	0	0	-19,301	0		0	0		0	0
Superannuation Reserve	1,000,000	0	121,171		878,829		878,829	0		323,600	676,400
SUB-TOTAL INTERNAL	15,897,479	1,783,808	943,782	0	16,737,505	65,447.33	16,802,952	20,823,524	735,893	12,532,800	24,924,096

Restricted Assets Report Actual as at 30 September 2008

Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2008

2008/2009		ACTUAL to September						BUDGET (AS REVISED)			
Reserve	Balance at 1/7/08	Income	Expenditure	Transfers Between Reserves	Balance	Interest Allocation	Balance at September 2008/2009	Income	Interest	Expended	Balance at 30/6/09
EXTERNALLY RESTRICTED RESERVES											
Pre 1993 and 1993 Plans											
Community Facilities - Council	43,310	120	0		43,430	372.13	43,802			0	43,310
Open Space - Council	0	0	0		0	0.00	0			0	0
Car Parking - Council	1,152,313	0	0		1,152,313	9,887.17	1,162,200			0	1,152,313
Children's Services - Council	17,914	0	0		17,914	153.71	18,068			0	17,914
Underground Electricity - Council	1,649	0	0		1,649	14.15	1,663			0	1,649
Car Parking	1,071,030	0	0		1,071,030	9,189.74	1,080,220			0	1,071,030
KWFG Master Plan	2,509	0	0		2,509	21.53	2,531			0	2,509
St Ives Showground	1,222	0	0		1,222	10.49	1,232			0	1,222
Walking Track Embellishment - Council	7,451	0	0		7,451	63.93	7,515			0	7,451
Bicentennial Park Amenities - Pymble	2,850	0	0		2,850	24.45	2,874			0	2,850
Central Library - Gordon	3,992	0	0		3,992	34.25	4,026			0	3,992
Child Care facilities - Council	188,678	0	0		188,678	1,618.91	190,297			0	188,678
2000/2003 PLAN											
Open Space Gordon	0	0	0		0	0.00	0			0	0
Open Space Killara	382,439	0	0		382,439	3,281.43	385,720			0	382,439
Open Space Lindfield	3,344,745	0	0		3,344,745	28,698.86	3,373,444			3,350,000	-5,255
Open Space Pymble	533,673	0	0		533,673	4,579.07	538,252			0	533,673
Open Space Roseville	86,292	0	0		86,292	740.41	87,032			0	86,292
Open Space St Ives	1,822,954	0	0		1,822,954	15,641.46	1,838,595			1,900,000	-77,046
Open Space Turramurra	1,012,076	0	4,643		1,007,433	8,663.98	1,016,097			820,000	192,076
Open Space Wahroonga	1,403,822	0	0		1,403,822	12,045.19	1,415,867			0	1,403,822
Park Upgrade - Koola Park	274,326	0	0		274,326	2,353.79	276,680			51,300	223,026
N Turra Sportsfield Development	1,713,166	0	0		1,713,166	14,699.45	1,727,865			46,700	1,666,466
Child Care Centre Acquisition - Council	470,119	0	0		470,119	4,033.75	474,153			0	470,119
Acron Rd Childrens Serv. Ctr Upgrade	6,183	0	0		6,183	53.05	6,236			0	6,183
Purchase Library Bookstock - Council	127	0	0		127	1.09	128			0	127
New Residents Kit - Council	78	0	0		78	0.67	79			0	78
New Residents Survey - Council	19,080	0	0		19,080	163.71	19,244			0	19,080
Public Art - Council	918	0	0		918	7.88	926			0	918
Study & Interim Plan - Council	0	0	0		0	0.00	0			0	0
Section 94 Officer - Council	0	0	0		0	0.00	0			0	0
SEPP 5 PLAN											
Open Space Lindfield	199,707	0	0		199,707	1,713.54	201,421			0	199,707
Open Space Pymble	222,047	0	0		222,047	1,905.23	223,952			0	222,047
Open Space St Ives	27,588	0	0		27,588	236.71	27,825			30,000	-2,412

Restricted Assets Report Actual as at 30 September 2008

Restricted Assets Report Forecast to 30 June 2009 as at 30 September 2008

2008/2009		ACTUAL to September						BUDGET (AS REVISED)			
Reserve	Balance at 1/7/08	Income	Expenditure	Transfers Between Reserves	Balance	Interest Allocation	Balance at September 2008/2009	Income	Interest	Expended	Balance at 30/6/09
2004-2009 PLAN											
Child Care facilities - Gordon	3,037,237	236,749	0		3,273,986	27,076.04	3,301,062			0	3,037,237
Sportsground/Park Upgrade - Council	3,267,918	255,949	0		3,523,867	29,137.72	3,553,005			977,400	2,290,518
N Turra Sportsfield Development	2,056,078	183,344	0		2,239,422	18,428.30	2,257,850			0	2,056,078
Purchase Library Bookstock - Council	93,540	19,700	0		113,240	887.12	114,127			0	93,540
Public Art - Council	46,577	6,701	0		53,278	428.39	53,706			0	46,577
Youth Facilities - Council	124,777	9,627	0		134,404	1,111.92	135,516			0	124,777
Seniors centres / Facilities - Council	85,218	6,668	0		91,886	759.80	92,645			0	85,218
Information Services - Council	56,145	4,332	0		60,477	500.32	60,977			0	56,145
Multipurpose community centre - Council	966,282	76,947	0		1,043,229	8,621.09	1,051,850			0	966,282
Art centre upgrade - Council	172,134	13,370	0		185,504	1,534.32	187,039			0	172,134
Park Acq/Embellishment - Roseville	489,136	21,649	0		510,785	4,289.80	515,075			0	489,136
Park Acq/Embellishment - Lindfield	2,422,381	28,617	809,814		1,641,185	17,433.27	1,658,618			6,258,300	-3,835,919
Park Acq/Embellishment - Killara	5,951,888	734,757	0		6,686,645	54,221.10	6,740,866			0	5,951,888
Park Acq/Embellishment - Gordon	-4,423,798	0	0		-4,423,798	-37,957.44	-4,461,755			0	-4,423,798
Park Acq/Embellishment - St Ives	5,692,823	43,671	359,956		5,376,538	47,489.13	5,424,027			2,044,200	3,648,623
Park AcqEmbellishment - Pymble	1,750,051	63,416	0		1,813,467	15,288.00	1,828,755			0	1,750,051
Park Acq/Embellish - T'murra/Warrawee	1,885,077	627,055	0		2,512,132	18,864.65	2,530,996			0	1,885,077
Park Acq/Embellish - Wahroonga	5,168,638	19,721	0		5,188,359	44,432.98	5,232,792			495,000	4,673,638
Park Acquisition / Planning - Council	455,406	33,382	0		488,788	4,050.73	492,839			0	455,406
Southern Area Embellishment Works	635,205	48,727	0		683,932	5,659.29	689,591			0	635,205
Northern Area Embellishment Works	1,449,048	104,200	0		1,553,248	12,880.27	1,566,128			0	1,449,048
LGA Wide Embellishment Works - Council	1,699,742	131,678	0		1,831,420	15,149.19	1,846,570			0	1,699,742
West Pymble Pool - Council	72,909	9,270	0		82,179	665.35	82,845			31,700	41,209
Traffic Management & Safety - Council	39,576	2,113	0		41,689	348.64	42,037			0	39,576
Pedestrian Works - Council	68,025	5,275	0		73,300	606.30	73,906			0	68,025
Cycleways - Council	30,255	2,346	0		32,601	269.66	32,871			0	30,255
Public Domain Improvements - Council	366,799	27,007	8,583		385,224	3,226.28	388,450			111,300	255,499
Traffic Studies - Council	170,864	13,335	0		184,199	1,523.27	185,723			0	170,864
Study & Interim Plan - Council	0	6,668	0		6,668	28.61	6,696			0	0
Section 94 Officer - Council	193,973	27,064	6,400		214,637	1,752.99	216,390			22,600	171,373
								4,290,394	2,260,899		6,551,293
SUB-TOTAL s94	48,036,162	2,763,459	1,189,395	0	49,610,226	418,916.83	50,029,141	4,290,394	2,260,899	16,138,500	38,448,955
OTHER RESERVES											
Environmental Levy	233,505	1,955,581	315,665		1,873,421		1,873,421	1,967,175		2,121,900	78,780
Infrastructure Levy	0	1,912,307	0		1,912,307		1,912,307	1,923,651		1,924,400	-749
Unexpended Grants	923,034	217,731	49,024		1,091,742		1,091,742	0		886,300	36,734
Domestic Waste	2,475,361	3,754,055	2,710,107		3,519,308		3,519,308	0		610,400	1,864,961
SUB-TOTAL OTHER EXTERNAL	3,631,900	7,839,675	3,074,797	0	8,396,778	0.00	8,396,778	3,890,826	0	5,543,000	1,979,726
TOTAL RESERVES	67,565,541	12,386,942	5,207,974	0	74,744,509	484,364.16	75,228,871	29,004,744	2,996,792	34,214,300	65,352,777

Department Report: Civic

Attachment C

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance	☑	Comit'mts	Full Year Budget
Councillor Support	58,238	47,701	153,046	143,103	-9,943	☒	559	571,700
Executive Support	79,131	88,413	208,015	266,039	58,024	☑	0	1,060,300
NET EXPENDITURE / (REVENUE)	137,369	136,114	361,061	409,142	48,081	☑	559	1,632,000
NET OPERATING RESULT BY RESOURCE GROUPS								
Other Revenue	0	0	2	0	-2	☐	0	0
TOTAL REVENUE	0	0	2	0	(2)	☐	0	0
Employee Costs	58,831	82,600	228,875	247,800	18,925	☑	0	989,000
Materials & Contracts	41,302	13,110	16,660	39,330	22,670	☑	0	157,300
Operating Expense	24,678	27,784	74,315	84,152	9,837	☑	0	334,200
TOTAL OPERATING EXPENSE	124,811	123,494	319,850	371,282	51,432	☑	0	1,480,500
Surplus/ (Deficit) - Direct Control	(124,811)	(123,494)	(319,848)	(371,282)	(51,434)	☑	0	(1,480,500)
Depreciation	64	70	197	210	13	☐	0	900
Internal Services	12,493	12,550	41,016	37,650	-3,366	☒	0	150,600
Surplus/(Deficit) -Indirect Control	(12,558)	(12,620)	(41,213)	(37,860)	3,353	☒	0	(151,500)
NET SURPLUS/ (DEFICIT)	(137,369)	(136,114)	(361,061)	(409,142)	(48,081)	☑	0	(1,632,000)

Responsibility Centre Report: Councillor Support

Financial Year: 2008/09

Budget Change (%) -1.9%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1000 - Councillor Support	58,238	47,701	153,046	143,103	-9,943	☒	559	571,700			
NET EXPENDITURE / (REVENUE)	**58,238**	**47,701**	**153,046**	**143,103**	**(9,943)**	☒	**559**	**571,700**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	0	0	2	0	-2	☐	0	0	0	0	
TOTAL REVENUE	**0**	**0**	**2**	**0**	**(2)**	☐	**0**	**0**	**0**	**0**	
Employee Costs	7,449	12,000	31,153	36,000	4,847	☑	0	143,300	143,300	0	
Materials & Contracts	21,761	2,267	28,120	6,801	-21,319	☒	536	27,200	27,200	0	Legal fees incurred - code of conduct committee matter which is ongoing
Operating Expense	19,726	24,234	65,823	72,702	6,879	☑	23	290,800	301,800	11,000	Budget adjustment required to allow for new set fees for Mayor & Councillors.
TOTAL OPERATING EXPENSE	**48,935**	**38,501**	**125,097**	**115,503**	**(9,594)**	☒	**559**	**461,300**	**472,300**	**11,000**	
Surplus/ (Deficit) - Direct Control	**(48,935)**	**(38,501)**	**(125,095)**	**(115,503)**	**9,592**	☒	**(559)**	**(461,300)**	**(472,300)**	**(11,000)**	
Internal Services	9,302	9,200	27,951	27,600	-351	☐	0	110,400	110,400	0	
Surplus/(Deficit) -Indirect Control	**(9,302)**	**(9,200)**	**(27,951)**	**(27,600)**	**351**	☐	**0**	**(110,400)**	**(110,400)**	**0**	
NET SURPLUS/ (DEFICIT)	**(58,238)**	**(47,701)**	**(153,046)**	**(143,103)**	**9,943**	☒	**(559)**	**(571,700)**	**(582,700)**	**(11,000)**	

Responsibility Centre Report: Executive Support

☑☑

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1050 - Executive Support	49,191	59,997	168,569	179,991	11,422	☑	0	718,900			
1055 - Ombudsman Service	8,386	20,083	38,590	61,049	22,459	☑	0	241,400			
1060 - Ku-ring-gai Council Planning Pan	21,555	8,333	855	24,999	24,144	☑	0	100,000			
NET EXPENDITURE / (REVENUE)	79,131	88,413	208,015	266,039	58,024	☑	0	1,060,300			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	51,383	70,600	197,721	211,800	14,079	☑	0	845,700	845,700	0	Vacancy - Internal Ombudsman
Materials & Contracts	19,541	10,843	-11,460	32,529	43,989	☑	0	130,100	130,100	0	Awaiting invoices for the payment of the planning panel.
Operating Expense	4,952	3,550	8,491	11,450	2,959	☑	0	43,400	43,400	0	
TOTAL OPERATING EXPENSE	75,876	84,993	194,753	255,779	61,026	☑	0	1,019,200	1,019,200	0	
Surplus/ (Deficit) - Direct Control	(75,876)	(84,993)	(194,753)	(255,779)	(61,026)	☑	0	(1,019,200)	(1,019,200)	0	
Depreciation	64	70	197	210	13	☐	0	900	900	0	
Internal Services	3,191	3,350	13,065	10,050	-3,015	☒	0	40,200	40,200	0	
Surplus/(Deficit) -Indirect Control	(3,255)	(3,420)	(13,262)	(10,260)	3,002	☒	0	(41,100)	(41,100)	0	
NET SURPLUS/ (DEFICIT)	(79,131)	(88,413)	(208,015)	(266,039)	(58,024)	☑	0	(1,060,300)	(1,060,300)	0	

Department Report: Corporate

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Council Services	27,557	25,800	69,188	77,400	8,212	☑	5	308,100
Corporate Accounts	-1,193,877	-432,391	-47,557,234	-46,523,073	1,034,161	☑	6,949	-59,881,400
Financial Management	69,136	93,516	268,144	280,548	12,404	☑	134	1,119,100
Human Resource Management	145,171	122,200	332,304	366,600	34,296	☑	42,058	1,460,500
Information Tech	133,600	168,783	517,491	506,349	-11,142	☒	22,921	2,025,800
Insurance & Risk	5,708	11,708	667,881	699,224	31,343	☑	88	803,400
Land Information	-514	-2,275	3,243	-6,825	-10,069	☒	0	-28,500
Mgnt Sup Fin & Bus	20,963	23,341	62,659	70,023	7,364	☑	874	278,800
Print Room	2,605	2,550	-11,035	7,650	18,685	☑	26,644	30,200
Records	65,832	59,424	191,034	178,272	-12,762	☒	0	712,200
Supply	39,332	38,300	116,078	114,900	-1,178	☒	1,578	456,600
NET EXPENDITURE / (REVENUE)	(684,488)	110,956	(45,340,247)	(44,228,932)	1,111,315	☑	101,250	(52,715,200)
NET OPERATING RESULT BY RESOURCE GROUPS								
Rates	-3,120	0	40,751,227	40,996,000	244,773	☒	0	40,996,000
Environmental Levy	-170	0	2,102,604	2,111,000	8,396	☒	0	2,111,000
Infrastructure Levy	-166	0	2,056,111	2,065,400	9,289	☒	0	2,065,400
Pension Rebates	-3,194	0	-931,508	-925,000	6,508	☒	0	-925,000
Annual Charges (DWM)	-850	0	905,546	880,000	-25,546	☑	0	880,000
User Fees	32,049	40,251	91,543	120,753	29,210	☒	0	483,000
Interest	18,129	326,100	866,147	978,300	112,153	☒	0	3,913,200
Other Revenue	26,365	23,358	46,328	70,074	23,746	☒	0	280,300
Grants	0	260,784	721,914	782,352	60,438	☒	0	3,129,400
TOTAL REVENUE	69,043	650,493	46,609,912	47,078,879	468,967	☒	0	52,933,300
Employee Costs	433,026	360,275	1,278,892	1,080,825	-198,067	☒	0	4,302,000
Materials & Contracts	105,037	110,716	302,939	332,148	29,209	☑	0	1,328,600
Operating Expense	133,908	161,750	1,146,059	1,211,350	65,291	☑	0	2,667,100
Statutory Levies	495,082	497,500	1,330,893	1,332,000	1,107	☑	0	2,389,800
Interest Expense	54,388	47,850	163,486	143,550	-19,936	☒	0	574,200
Capital Costs	429	0	429	0	-429	☐	0	0
TOTAL OPERATING EXPENSE	1,221,869	1,178,091	4,222,698	4,099,873	(122,825)	☒	0	11,261,700
Surplus/ (Deficit) - Direct Control	(1,152,826)	(527,598)	42,387,214	42,979,006	591,792	☒	0	41,671,600
s94 Contributions	-1,787,343	-357,525	-2,763,459	-1,072,575	1,690,884	☑	0	-4,290,300
Profit on Asset Sales	12,122	0	8,209	0	-8,209	☒	0	-6,045,600
Depreciation	7,777	6,890	23,848	20,670	-3,178	☒	0	84,400
Internal Services	-69,870	-66,007	-221,631	-198,021	23,610	☑	0	-792,100
Surplus/(Deficit) -Indirect Control	1,837,314	416,642	2,953,033	1,249,926	(1,703,107)	☑	0	11,043,600
NET SURPLUS/ (DEFICIT)	684,488	(110,956)	45,340,247	44,228,932	(1,111,315)	☑	0	52,715,200

Responsibility Centre Report: Council Services

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2101 - Governance	27,557	25,800	69,188	77,400	8,212	☑	5	308,100			
NET EXPENDITURE / (REVENUE)	**27,557**	**25,800**	**69,188**	**77,400**	**8,212**	☑	**5**	**308,100**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	125	67	774	201	-573	☐	0	800	800	0	
TOTAL REVENUE	125	67	774	201	(573)	☐	0	800	800	0	
Employee Costs	16,256	22,700	51,950	68,100	16,150	☑	0	270,900	270,900	0	Under Budget due to a staff vacancy - partly offset by use of consultant. Will review further in December.
Materials & Contracts	7,778	800	11,180	2,400	-8,780	☒	5	9,600	9,600	0	
Operating Expense	1,173	842	1,773	2,526	753	☐	0	10,100	10,100	0	
TOTAL OPERATING EXPENSE	25,206	24,342	64,903	73,026	8,123	☑	5	290,600	290,600	0	
Surplus/ (Deficit) - Direct Control	(25,081)	(24,275)	(64,129)	(72,825)	(8,696)	☑	(5)	(289,800)	(289,800)	0	
Internal Services	2,476	1,525	5,059	4,575	-484	☐	0	18,300	18,300	0	
Surplus/(Deficit) -Indirect Control	(2,476)	(1,525)	(5,059)	(4,575)	484	☐	0	(18,300)	(18,300)	0	
NET SURPLUS/ (DEFICIT)	(27,557)	(25,800)	(69,188)	(77,400)	(8,212)	☑	(5)	(308,100)	(308,100)	0	

Responsibility Centre Report: Corporate Accounts

Financial Year: 2008/09

Budget Change (%) -0.1%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2050 - Corporate Accounts	590,480	-347,933	-45,806,648	-45,933,599	-126,951	☒	5,540	-55,771,700			
2075 - Statutory Levies	495,082	497,500	1,330,893	1,332,000	1,107	☑	0	2,389,800			
9000 - Section 94	-2,367,670	-541,625	-3,343,786	-1,624,875	1,718,911	☑	0	-6,499,500			
NET EXPENDITURE / (REVENUE)	(1,282,108)	(392,058)	(47,819,541)	(46,226,474)	1,593,067	☑	5,540	(59,881,400)			
NET OPERATING RESULT BY RESOURCE GROUPS											
Rates	-3,120	0	40,751,227	40,756,000	4,773	☒	0	40,996,000	40,996,000	0	
Environmental Levy	-170	0	2,102,604	2,111,000	8,396	☒	0	2,111,000	2,111,000	0	
Infrastructure Levy	-166	0	2,056,111	2,065,400	9,289	☒	0	2,065,400	2,065,400	0	
Pension Rebates	-3,194	0	-931,508	-925,000	6,508	☒	0	-925,000	-925,000	0	
Annual Charges (DWM)	-850	0	905,546	880,000	-25,546	☑	0	880,000	880,000	0	Additional DWM income raised offset against expenditure.
User Fees	0	-28,000	-27,820	-28,000	-180	☐	0	57,000	57,000	0	
Interest	18,129	326,100	866,147	978,300	112,153	☒	0	3,913,200	3,913,200	0	Interest on investments lower than anticpated due to continued market volatility. Budget may need to be revised in the December budget review.
Other Revenue	14,646	12,500	32,475	37,500	5,025	☒	0	150,000	130,000	-20,000	Budget reduced due to fewer credit card tranactions than anticipated. This is offset by a corresponding reduction in expenditure.
Grants	0	234,117	721,914	702,351	-19,563	☑	0	3,129,400	3,195,600	66,200	Increase in Financial Assistance Grants.
TOTAL REVENUE	25,275	544,717	46,476,697	46,577,551	100,854	☒	0	52,377,000	52,423,200	46,200	
Employee Costs	0	0	0	0	0	☐	0	171,300	171,300	0	
Materials & Contracts	132	0	-8,261	-8,400	-139	☐	0	80,000	80,000	0	
Operating Expense	35,104	25,001	125,237	137,003	11,766	☑	5,540	412,000	412,000	0	Increased tree bond interest expense by $20k due to additional refunds occuring and reduced visa/mastercard transaction fees by $20k.
Statutory Levies	495,082	497,500	1,330,893	1,332,000	1,107	☑	0	2,389,800	2,389,800	0	
Interest Expense	54,388	54,000	163,486	162,000	-1,486	☒	0	574,200	574,200	0	
TOTAL OPERATING EXPENSE	584,705	576,501	1,611,356	1,622,603	11,247	☑	5,540	3,627,300	3,627,300	0	
Surplus/ (Deficit) - Direct Control	(559,430)	(31,784)	44,865,341	44,954,948	89,607	☒	(5,540)	48,749,700	48,795,900	46,200	
s94 Contributions	-1,787,343	-357,525	-2,763,459	-1,072,575	1,690,884	☑	0	-4,290,300	-4,290,300	0	Unanticipated levels of S94 Contributions received to date. These funds will be transferred to S94 Reserves. Nil effect to Working Capital.
Profit on Asset Sales	12,122	0	8,209	0	-8,209	☒	0	-6,045,600	-6,045,600	0	
Internal Services	-66,317	-66,317	-198,950	-198,951	-1	☐	0	-795,800	-795,800	0	
Surplus/(Deficit) -Indirect Control	1,841,538	423,842	2,954,200	1,271,526	(1,682,674)	☑	0	11,131,700	11,131,700	0	
NET SURPLUS/ (DEFICIT)	1,282,108	392,058	47,819,541	46,226,474	(1,593,067)	☑	(5,540)	59,881,400	59,927,600	46,200	

Responsibility Centre Report: Financial Management

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2150 - Financial Management	56,408	58,533	188,209	175,599	-12,610	☒	134	700,300			
2151 - Rates & Debtors	12,728	25,150	79,935	75,450	-4,485	☒	72,628	418,800			
NET EXPENDITURE / (REVENUE)	**69,136**	**83,683**	**268,144**	**251,049**	**(17,095)**	☒	**72,762**	**1,119,100**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	10,380	11,667	30,480	35,001	4,521	☒	0	140,000	140,000	0	
Other Revenue	0	1,000	1,644	3,000	1,356	☒	0	70,000	70,000	0	
TOTAL REVENUE	**10,380**	**12,667**	**32,124**	**38,001**	**5,877**	☒	**0**	**210,000**	**210,000**	**0**	
Employee Costs	61,301	79,483	208,812	238,449	29,637	☑	0	950,700	950,700	0	Savings to offset consultants charges.
Materials & Contracts	12,931	2,501	42,730	7,503	-35,227	☒	58,399	88,000	88,000	0	Savings in Employee cost to offset consultant fees.
Operating Expense	1,335	10,299	35,355	30,897	-4,458	☒	14,363	241,600	241,600	0	
TOTAL OPERATING EXPENSE	**75,568**	**92,283**	**286,896**	**276,849**	**(10,047)**	☒	**72,762**	**1,280,300**	**1,280,300**	**0**	
Surplus/ (Deficit) - Direct Control	**(65,188)**	**(79,616)**	**(254,772)**	**(238,848)**	**15,924**	☒	**(72,762)**	**(1,070,300)**	**(1,070,300)**	**0**	
Internal Services	3,948	4,067	13,371	12,201	-1,170	☒	0	48,800	48,800	0	
Surplus/(Deficit) -Indirect Control	**(3,948)**	**(4,067)**	**(13,371)**	**(12,201)**	**1,170**	☒	**0**	**(48,800)**	**(48,800)**	**0**	
NET SURPLUS/ (DEFICIT)	**(69,136)**	**(83,683)**	**(268,144)**	**(251,049)**	**17,095**	☒	**(72,762)**	**(1,119,100)**	**(1,119,100)**	**0**	

Responsibility Centre Report: Human Resource Management

Financial Year: 2008/09 ☑

Budget Change [%] -0.3%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1100 - Occupational, Health and Safety	9,461	12,684	37,672	38,052	380	☐	0	150,200			
1101 - Payroll Processing	14,575	13,324	49,163	39,972	-9,191	☒	0	159,000			
1102 - Staff Training and Development	31,993	28,684	64,113	86,052	21,939	☑	32,136	342,200			
1103 - Workforce Management	89,142	95,008	181,356	225,024	43,668	☑	317	809,100			
NET EXPENDITURE / (REVENUE)	**145,171**	**149,700**	**332,304**	**389,100**	**56,796**	☑	**32,453**	**1,460,500**			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	1,500	417	30,264	1,251	-29,013	☑	0	5,000	5,000	0	The majority of this income relates to rebates on specific training courses that Council undertakes. If rebated courses are not conducted during the year, income in this area will not be realised. To be further reviewed in the second quarter.
Other Revenue	11,605	0	11,605	0	-11,605	☑	0	0	0	0	This represents income to date for the sale of corporate uniforms - refer to uniform comments below.
TOTAL REVENUE	**13,105**	**417**	**41,870**	**1,251**	**(40,619)**	☑	**0**	**5,000**	**5,000**	**0**	
Employee Costs	108,417	104,125	258,463	252,375	-6,088	☒	32,136	913,600	918,600	5,000	Total budget for uniforms for 2008/09 is $30,000, which needs to be reviewed when uniform contributions are confirmed.
Materials & Contracts	21,771	13,200	45,726	39,600	-6,126	☒	317	158,400	158,400	0	
Operating Expense	24,825	29,383	61,447	88,149	26,702	☑	0	352,600	352,600	0	While the number of job advertisements for the current financial year is comparable to the last, job advertisements have been reduced in size in order to minimise advertising costs.
TOTAL OPERATING EXPENSE	**155,013**	**146,708**	**365,637**	**380,124**	**14,487**	☑	**32,453**	**1,424,600**	**1,429,600**	**5,000**	
Surplus/ (Deficit) - Direct Control	**(141,908)**	**(146,291)**	**(323,767)**	**(378,873)**	**(55,106)**	☑	**(32,453)**	**(1,419,600)**	**(1,424,600)**	**(5,000)**	
Internal Services	3,263	3,409	8,537	10,227	1,690	☑	0	40,900	40,900	0	
Surplus/(Deficit) -Indirect Control	**(3,263)**	**(3,409)**	**(8,537)**	**(10,227)**	**(1,690)**	☑	**0**	**(40,900)**	**(40,900)**	**0**	
NET SURPLUS/ (DEFICIT)	**(145,171)**	**(149,700)**	**(332,304)**	**(389,100)**	**(56,796)**	☑	**(32,453)**	**(1,460,500)**	**(1,465,500)**	**(5,000)**	

Responsibility Centre Report: Information Tech

Financial Year: 2008/09 ☐

Budget Change [%] -0.3%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2325 - IT Support	133,600	168,783	517,491	506,349	-11,142	☒	33,744	2,025,800			
NET EXPENDITURE / (REVENUE)	**133,600**	**168,783**	**517,491**	**506,349**	**(11,142)**	☒	**33,744**	**2,025,800**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	0	0	0	0	0	☐	0	0	0	0	
TOTAL REVENUE	**0**	**0**	**0**	**0**	**0**	☐	**0**	**0**	**0**	**0**	
Employee Costs	35,743	37,100	114,831	111,300	-3,531	☒	0	444,600	444,600	0	
Materials & Contracts	43,375	65,532	150,323	196,596	46,273	☑	9,723	786,400	793,000	6,600	Budget phasing issue due to lease and maintenance payments being made yearly and quarterly. Higher than anticipated computer licence fees for the quarter, will realign to budget for next quarter. Telecommunications costs currently over budget and will need further review in the second quarter.
Operating Expense	44,621	57,159	222,272	171,477	-50,795	☒	24,021	685,900	685,900	0	
TOTAL OPERATING EXPENSE	**123,740**	**159,791**	**487,426**	**479,373**	**(8,053)**	☒	**33,744**	**1,916,900**	**1,923,500**	**6,600**	
Surplus/ (Deficit) - Direct Control	**(123,740)**	**(159,791)**	**(487,426)**	**(479,373)**	**8,053**	☒	**(33,744)**	**(1,916,900)**	**(1,923,500)**	**(6,600)**	
Depreciation	7,269	6,400	22,290	19,200	-3,090	☒	0	77,800	77,800	0	
Internal Services	2,592	2,592	7,775	7,776	1	☐	0	31,100	31,100	0	
Surplus/(Deficit) -Indirect Control	**(9,860)**	**(8,992)**	**(30,065)**	**(26,976)**	**3,089**	☒	**0**	**(108,900)**	**(108,900)**	**0**	
NET SURPLUS/ (DEFICIT)	**(133,600)**	**(168,783)**	**(517,491)**	**(506,349)**	**11,142**	☒	**(33,744)**	**(2,025,800)**	**(2,032,400)**	**(6,600)**	

Responsibility Centre Report: Insurance & Risk

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Year To Date to September Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2000 - Insurance and Risk	5,708	11,708	667,881	699,224	31,343	☑	182	803,400			
NET EXPENDITURE / (REVENUE)	5,708	11,708	667,881	699,224	31,343	☑	182	803,400			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	0	0	0	0	0	☐	0	0	0	0	
Other Revenue	0	5,000	0	15,000	15,000	☒	0	60,000	60,000	0	Income will be received in November 2008.
TOTAL REVENUE	0	5,000	0	15,000	15,000	☒	0	60,000	60,000	0	
Employee Costs	5,541	5,700	18,056	17,100	-956	☐	0	67,200	67,200	0	
Materials & Contracts	11	1,100	1,836	3,300	1,464	☑	0	13,200	13,200	0	
Operating Expense	156	9,908	647,989	693,824	45,836	☑	182	783,000	783,000	0	Lower than anticipated insurance excess payments made for the quarter as well as the invoice of the valuation fees yet to be received.
Surplus/(Deficit) -Indirect Control	0	0	0	0	0	☐	0	0	0	0	
NET SURPLUS/ (DEFICIT)	(5,708)	(11,708)	(667,881)	(699,224)	(31,343)	☑	(182)	(803,400)	(803,400)	0	

Responsibility Centre Report: Land Information

Financial Year: 2008/09 ☒☒☒☒☒

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2800 - Land Information	-514	-2,275	3,243	-6,825	-10,069	☒	0	-28,500			
NET EXPENDITURE / (REVENUE)	(514)	(2,275)	3,243	(6,825)	(10,069)	☒	0	(28,500)			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	20,044	23,350	57,844	70,050	12,206	☒	0	280,200	280,200	0	Underrun in S149 Certificate income due to the overall volatility in real estate and stock market. Too early to adjustment full year budget figures but will need to be reviewed at the end of next quarter.
Other Revenue	0	25	35	75	40	☐	0	300	300	0	
TOTAL REVENUE	20,044	23,375	57,879	70,125	12,246	☒	0	280,500	280,500	0	
Employee Costs	17,711	19,100	55,652	57,300	1,648	☑	0	227,400	227,400	0	
Materials & Contracts	0	167	0	501	501	☐	0	2,000	2,000	0	
Operating Expense	300	300	900	900	0	☐	0	3,600	3,600	0	
TOTAL OPERATING EXPENSE	18,011	19,567	56,552	58,701	2,149	☑	0	233,000	233,000	0	
Surplus/ (Deficit) - Direct Control	2,033	3,808	1,327	11,424	10,097	☒	0	47,500	47,500	0	
Depreciation	235	200	721	600	-121	☐	0	3,000	3,000	0	
Internal Services	1,283	1,333	3,850	3,999	149	☐	0	16,000	16,000	0	
Surplus/(Deficit) -Indirect Control	(1,518)	(1,533)	(4,571)	(4,599)	(28)	☐	0	(19,000)	(19,000)	0	
NET SURPLUS/ (DEFICIT)	514	2,275	(3,244)	6,825	10,069	☒	0	28,500	28,500	0	

Responsibility Centre Report: Mgnt Sup Fin & Bus

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1900 - Management Support - Finance &	20,963	23,341	62,659	70,023	7,364	☑	244	278,800			
NET EXPENDITURE / (REVENUE)	**20,963**	**23,341**	**62,659**	**70,023**	**7,364**	☑	**244**	**278,800**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	17,148	19,500	52,495	58,500	6,005	☑	0	232,700	232,700	0	
Materials & Contracts	1,343	1,083	3,157	3,249	92	☐	244	13,000	13,000	0	
Operating Expense	629	883	1,299	2,649	1,350	☑	0	10,600	10,600	0	
TOTAL OPERATING EXPENSE	**19,120**	**21,466**	**56,952**	**64,398**	**7,446**	☑	**244**	**256,300**	**256,300**	**0**	
Surplus/ (Deficit) - Direct Control	(19,120)	(21,466)	(56,952)	(64,398)	(7,446)	☑	(244)	(256,300)	(256,300)	0	
Internal Services	1,842	1,875	5,708	5,625	-83	☐	0	22,500	22,500	0	
Surplus/(Deficit) -Indirect Control	(1,842)	(1,875)	(5,708)	(5,625)	83	☐	0	(22,500)	(22,500)	0	
NET SURPLUS/ (DEFICIT)	(20,963)	(23,341)	(62,659)	(70,023)	(7,364)	☑	(244)	(278,800)	(278,800)	0	

Responsibility Centre Report: Print Room

Financial Year: 2008/09 ☑☑☑☑☑

Budget Change (%) 5.6%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2200 - Print Room	-2,050	2,550	-15,690	7,650	23,340	☑	24,657	30,200			
NET EXPENDITURE / (REVENUE)	(2,050)	2,550	(15,690)	7,650	23,340	☑	24,657	30,200			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	4,768	0	5,223	0	-5,223	☑	0	0	0	0	
TOTAL REVENUE	4,768	0	5,223	0	(5,223)	☑	0	0	0	0	
Employee Costs	9,449	9,600	30,302	28,800	-1,502	☒	0	114,800	114,800	0	
Materials & Contracts	13,530	8,908	29,774	26,724	-3,050	☒	24,657	106,900	106,900	0	
Operating Expense	75	75	561	225	-336	☐	0	900	900	0	
TOTAL OPERATING EXPENSE	23,055	18,583	60,638	55,749	(4,889)	☒	24,657	222,600	222,600	0	
Surplus/ (Deficit) - Direct Control	(18,287)	(18,583)	(55,415)	(55,749)	(334)	☐	(24,657)	(222,600)	(222,600)	0	
Depreciation	188	200	576	600	24	☐	0	2,400	2,400	0	
Internal Services	-20,524	-16,233	-71,681	-48,699	22,982	☑	0	-194,800	-196,500	-1,700	More income than anticipated. Increased $1,700 in this review to offset increase in expenditure in the library.
Surplus/(Deficit) -Indirect Control	20,336	16,033	71,105	48,099	(23,006)	☑	0	192,400	194,100	1,700	
NET SURPLUS/ (DEFICIT)	2,050	(2,550)	15,690	(7,650)	(23,340)	☑	(24,657)	(30,200)	(28,500)	1,700	

Responsibility Centre Report: Records

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1550 - Records Management	61,032	59,424	186,234	178,272	-7,962	☒	0	712,200			
NET EXPENDITURE / (REVENUE)	**61,032**	**59,424**	**186,234**	**178,272**	**(7,962)**	☒	**0**	**712,200**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	40,089	41,900	129,548	125,700	-3,848	☒	0	501,800	501,800	0	
Materials & Contracts	4,017	5,000	20,335	15,000	-5,335	☒	0	60,000	60,000	0	
Operating Expense	16,412	12,267	35,661	36,801	1,140	☑	0	147,200	147,200	0	
Capital Costs	429	0	429	0	-429	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**60,947**	**59,167**	**185,973**	**177,501**	**(8,472)**	☒	**0**	**709,000**	**709,000**	**0**	
Surplus/ (Deficit) - Direct Control	**(60,947)**	**(59,167)**	**(185,973)**	**(177,501)**	**8,472**	☒	**0**	**(709,000)**	**(709,000)**	**0**	
Depreciation	85	90	261	270	9	☐	0	1,200	1,200	0	
Internal Services	0	167	0	501	501	☐	0	2,000	2,000	0	
Surplus/(Deficit) -Indirect Control	**(85)**	**(257)**	**(261)**	**(771)**	**(510)**	☐	**0**	**(3,200)**	**(3,200)**	**0**	
NET SURPLUS/ (DEFICIT)	**(61,032)**	**(59,424)**	**(186,234)**	**(178,272)**	**7,962**	☒	**0**	**(712,200)**	**(712,200)**	**0**	

Responsibility Centre Report: Supply

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2300 - Accounts Payable	8,584	13,466	27,623	40,398	12,775	☑	2,230	159,700			
2301 - Purchasing / Supply	30,748	24,834	88,455	74,502	-13,953	☒	0	296,900			
NET EXPENDITURE / (REVENUE)	39,332	38,300	116,078	114,900	(1,178)	☒	2,230	456,600			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	33,140	34,167	96,476	102,501	6,025	☑	1,735	407,000	407,000	0	
Materials & Contracts	368	925	6,357	2,775	-3,582	☒	495	11,100	11,100	0	
Operating Expense	4,258	1,633	8,546	4,899	-3,647	☒	0	19,600	19,600	0	
TOTAL OPERATING EXPENSE	37,766	36,725	111,378	110,175	(1,203)	☒	2,230	437,700	437,700	0	
Surplus/ (Deficit) - Direct Control	(37,766)	(36,725)	(111,378)	(110,175)	1,203	☒	(2,230)	(437,700)	(437,700)	0	
Internal Services	1,567	1,575	4,700	4,725	25	☐	0	18,900	18,900	0	
Surplus/(Deficit) -Indirect Control	(1,567)	(1,575)	(4,700)	(4,725)	(25)	☐	0	(18,900)	(18,900)	0	
NET SURPLUS/ (DEFICIT)	(39,332)	(38,300)	(116,078)	(114,900)	1,178	☒	(2,230)	(456,600)	(456,600)	0	

Department Report: Community

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Mgnt Sup Community	30,856	27,448	85,437	82,344	-3,093	☒	1,166	328,400
Community Development	115,318	85,246	257,868	379,163	121,295	☑	5,286	1,435,400
Community & Recreation Property Unit	-81,038	-59,871	-312,044	-277,013	35,031	☑	131	-1,701,300
Cultural Services	19,647	-577	89,608	63,244	-26,364	☒	5,990	791,200
Library Services	253,605	308,693	853,935	917,204	63,269	☑	5,780	3,386,800
Communications	23,107	30,126	75,988	102,278	26,290	☑	173	378,100
Customer Services	70,320	81,551	231,777	244,653	12,876	☑	409	978,300
NET EXPENDITURE / (REVENUE)	431,816	472,616	1,282,569	1,511,873	229,304	☑	18,935	5,596,900
NET OPERATING RESULT BY RESOURCE GROUPS								
User Fees	356,585	875,287	1,958,607	1,984,661	26,054	☒	0	6,343,600
Other Revenue	8,650	10,793	43,374	41,154	-2,220	☑	0	152,600
Grants	5,968	16,317	69,287	57,251	-12,036	☑	0	786,500
TOTAL REVENUE	371,203	902,397	2,071,268	2,083,066	11,798	☒	0	7,282,700
Employee Costs	515,896	612,268	1,719,052	1,836,804	117,752	☑	0	7,300,300
Materials & Contracts	66,821	53,067	195,525	213,926	18,401	☑	0	890,600
Operating Expense	89,581	551,942	1,048,494	1,070,101	21,607	☑	0	2,784,900
Statutory Levies	0	0	0	0	0	☐	0	0
Capital Costs	143	0	131	0	-131	☐	0	0
TOTAL OPERATING EXPENSE	672,440	1,217,277	2,963,202	3,120,831	157,629	☑	0	10,975,800
Surplus/ (Deficit) - Direct Control	(301,237)	(314,880)	(891,933)	(1,037,765)	(145,832)	☑	0	(3,693,100)
Depreciation	88,310	104,600	270,570	313,800	43,230	☑	0	1,263,400
Internal Services	42,269	53,136	120,066	160,308	40,242	☑	0	640,400
Surplus/(Deficit) -Indirect Control	(130,579)	(157,736)	(390,636)	(474,108)	(83,472)	☑	0	(1,903,800)
NET SURPLUS/ (DEFICIT)	(431,816)	(472,616)	(1,282,569)	(1,511,873)	(229,304)	☑	0	(5,596,900)

Responsibility Centre Report: Mgnt Sup Community

Financial Year: 2008/09

Budget Change [%] 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1150 - Management Support - Communit	30,856	27,448	85,437	82,344	-3,093	☒	1,166	328,400			
NET EXPENDITURE / (REVENUE)	**30,856**	**27,448**	**85,437**	**82,344**	**(3,093)**	☒	**1,166**	**328,400**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	1,696	2,500	10,882	7,500	-3,382	☑	0	30,000	30,000	0	
TOTAL REVENUE	**1,696**	**2,500**	**10,882**	**7,500**	**(3,382)**	☑	**0**	**30,000**	**30,000**	**0**	
Employee Costs	23,545	24,700	78,483	74,100	-4,383	☒	0	295,400	295,400	0	
Materials & Contracts	830	1,250	4,077	3,750	-327	☐	286	15,000	15,000	0	
Operating Expense	6,231	2,158	8,043	6,474	-1,569	☒	880	25,900	25,900	0	
Statutory Levies	0	0	0	0	0	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**30,606**	**28,108**	**90,603**	**84,324**	**(6,279)**	☒	**1,166**	**336,300**	**336,300**	**0**	
Surplus/ (Deficit) - Direct Control	**(28,910)**	**(25,608)**	**(79,721)**	**(76,824)**	**2,897**	☒	**(1,166)**	**(306,300)**	**(306,300)**	**0**	
Depreciation	131	90	401	270	-131	☐	0	1,100	1,100	0	
Internal Services	1,815	1,750	5,315	5,250	-65	☐	0	21,000	21,000	0	
Surplus/(Deficit) -Indirect Control	**(1,946)**	**(1,840)**	**(5,716)**	**(5,520)**	**196**	☐	**0**	**(22,100)**	**(22,100)**	**0**	
NET SURPLUS/ (DEFICIT)	**(30,856)**	**(27,448)**	**(85,437)**	**(82,344)**	**3,093**	☒	**(1,166)**	**(328,400)**	**(328,400)**	**0**	

Responsibility Centre Report: Community Development

☑☑☑

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1200 - Aged Services	12,865	17,950	17,376	37,950	20,574	☑	0	173,400			
1201 - Children Services Development	25,178	-19,768	19,603	45,896	26,293	☑	0	301,700			
1202 - Family Day Care	31,120	40,848	79,056	100,869	21,813	☑	0	241,700			
1203 - Service Planning and Developmen	19,219	15,900	54,096	47,700	-6,396	☒	0	305,600			
1204 - Thomas Carlyle Children's Centre	-7,843	-5,341	5,430	39,777	34,347	☑	2,299	-12,800			
1205 - Youth Services	19,773	19,491	45,765	58,473	12,708	☑	0	232,900			
1206 - Immunisation	539	1,241	-5,622	3,723	9,345	☑	107	14,900			
2406 - Community Volunteer Programs	14,467	14,925	42,164	44,775	2,611	☑	2,979	178,000			
NET EXPENDITURE / (REVENUE)	**115,318**	**85,246**	**257,868**	**379,163**	**121,295**	☑	**5,384**	**1,435,400**			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	82,592	580,308	686,159	682,524	-3,635	☑	0	1,877,000	1,877,000	0	
Other Revenue	-64	1,417	5,770	4,251	-1,519	☑	0	17,000	17,000	0	
Grants	0	13,942	53,508	50,126	-3,382	☑	0	490,500	490,500	0	
TOTAL REVENUE	**82,529**	**595,667**	**745,436**	**736,901**	**(8,535)**	☑	**0**	**2,384,500**	**2,384,500**	**0**	
Employee Costs	122,380	139,466	371,837	418,698	46,861	☑	0	1,646,300	1,676,300	30,000	Variance is due to vacancies in Family Day Care, Thomas Carlyle Children Centre & Youth Services
Materials & Contracts	22,797	24,996	50,197	73,888	23,691	☑	5,384	304,300	274,300	-30,000	Variance is due to less than anticipated material expenditure and delayed invoicing by contractors.
Operating Expense	21,180	475,209	491,397	499,152	7,755	☑	0	1,370,200	1,370,200	0	
Capital Costs	0	0	0	0	0	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**166,357**	**639,671**	**913,431**	**991,738**	**78,307**	☑	**5,384**	**3,320,800**	**3,320,800**	**0**	
Surplus/ (Deficit) - Direct Control	**(83,828)**	**(44,004)**	**(167,995)**	**(254,837)**	**(86,842)**	☑	**(5,384)**	**(936,300)**	**(936,300)**	**0**	
Depreciation	16,622	21,500	50,976	64,500	13,524	☑	0	260,600	260,600	0	Less than anticipated depreciation costs in community buildings.
Internal Services	14,868	19,742	38,897	59,826	20,929	☑	0	238,500	238,500	0	Less than anticipated internal expenditure for building maintenance.
Surplus/(Deficit) -Indirect Control	**(31,490)**	**(41,242)**	**(89,873)**	**(124,326)**	**(34,453)**	☑	**0**	**(499,100)**	**(499,100)**	**0**	
NET SURPLUS/ (DEFICIT)	**(115,318)**	**(85,246)**	**(257,868)**	**(379,163)**	**(121,295)**	☑	**(5,384)**	**(1,435,400)**	**(1,435,400)**	**0**	

Responsibility Centre Report: Community & Recreation Property Unit

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1250 - Community Facilities Unit	29,357	41,372	127,802	132,616	4,814	☑	0	503,300			
1251 - Community Halls	-4,568	16,477	5,350	67,331	61,981	☑	197	389,100			
1252 - Meeting Rooms	6,541	5,800	12,850	17,400	4,550	☑	0	69,600			
1253 - Gordon Golf Course - Revenue	-34,793	-35,367	-111,476	-113,701	-2,225	☒	0	-845,000			
1254 - Park Revenue	-3,260	-4,825	-10,394	-14,475	-4,081	☒	193	-57,900			
1255 - Nth Turramurra Golf - Revenue	-48,125	-50,134	-164,418	-163,902	516	☐	0	-830,800			
1256 - Tennis - Revenue	-12,487	-15,492	-86,483	-91,476	-4,993	☒	0	-355,500			
1257 - Sportsground - Revenue	6,523	-8,110	-45,047	-73,130	-28,083	☒	0	-366,600			
1258 - St Ives Showground Revenue	-20,226	-9,592	-40,229	-37,676	2,553	☑	0	-207,500			
NET EXPENDITURE / (REVENUE)	(81,038)	(59,871)	(312,044)	(277,013)	35,031	☑	390	(1,701,300)			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	165,712	188,711	973,865	1,011,633	37,768	☒	0	3,787,700	3,787,700	0	User fees lower due to seasonal sports invoice phasing and lower golf course income.
Other Revenue	846	1,368	6,529	4,104	-2,425	☑	0	16,400	16,400	0	
TOTAL REVENUE	166,558	190,079	980,394	1,015,737	35,343	☒	0	3,804,100	3,804,100	0	
Employee Costs	20,050	46,600	99,279	139,800	40,521	☑	0	556,500	556,500	0	Salary savings due to vacancy and maternity leave over quarter.
Materials & Contracts	4,205	1,251	21,111	3,753	-17,358	☒	197	15,000	15,000	0	Increase due to temporary position to cover vacancies and legal fess.
Operating Expense	26,489	30,377	448,057	439,231	-8,826	☒	193	906,600	906,600	0	
TOTAL OPERATING EXPENSE	50,744	78,228	568,446	582,784	14,338	☑	390	1,478,100	1,478,100	0	
Surplus/ (Deficit) - Direct Control	115,813	111,851	411,948	432,953	21,005	☒	(390)	2,326,000	2,326,000	0	
Depreciation	25,889	31,880	79,392	95,640	16,248	☑	0	383,500	383,500	0	
Internal Services	8,886	20,100	20,512	60,300	39,788	☑	0	241,200	241,200	0	
Surplus/(Deficit) -Indirect Control	(34,775)	(51,980)	(99,904)	(155,940)	(56,036)	☑	0	(624,700)	(624,700)	0	
NET SURPLUS/ (DEFICIT)	81,038	59,871	312,044	277,013	(35,031)	☑	(390)	1,701,300	1,701,300	0	

Responsibility Centre Report: Cultural Services

Financial Year: 2008/09 ☒☒☒☒

Budget Change (%) -0.6%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1300 - Art Centre	-11,150	-18,863	-32,567	-52,089	-19,522	☒	1,172	144,300			
1301 - Community Programs	-10,422	-17,525	-9,200	825	10,025	☑	2,070	105,500			
1302 - Arts & Cultural Development	3,869	16,167	41,437	48,501	7,064	☑	0	192,800			
1303 - Community Functions	1,542	-508	3,669	11,551	7,882	☑	0	130,700			
2407 - Wildflower Gardens	35,808	20,152	86,269	54,456	-31,813	☒	2,749	217,900			
NET EXPENDITURE / (REVENUE)	**19,647**	**(577)**	**89,608**	**63,244**	**(26,364)**	☒	**5,990**	**791,200**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	100,920	100,092	281,131	271,976	-9,155	☑	0	604,800	604,800	0	
Other Revenue	5,858	4,591	17,668	22,548	4,880	☒	0	78,200	78,200	0	
Grants	5,968	2,375	15,779	7,125	-8,654	☑	0	28,500	28,500	0	
TOTAL REVENUE	**112,747**	**107,058**	**314,578**	**301,649**	**(12,929)**	☑	**0**	**711,500**	**711,500**	**0**	
Employee Costs	79,430	86,226	277,022	258,678	-18,344	☒	152	1,030,900	1,030,900	0	Variance is due to incorrect casual wages number used instead of casual salaries
Materials & Contracts	26,107	6,309	67,613	60,627	-6,986	☒	4,059	290,400	295,400	5,000	Events are yet to take place. Event timing have been changed due to poor weather conditions. Requesting a transfer of 5k from cost centre 2457 for grass cutting contractors in this review.
Operating Expense	14,819	7,459	20,353	25,827	5,474	☑	1,765	101,800	101,800	0	
Capital Costs	0	0	0	0	0	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**120,356**	**99,994**	**364,988**	**345,132**	**(19,856)**	☒	**5,976**	**1,423,100**	**1,428,100**	**5,000**	
Surplus/ (Deficit) - Direct Control	**(7,609)**	**7,064**	**(50,410)**	**(43,483)**	**6,927**	☒	**(5,976)**	**(711,600)**	**(716,600)**	**(5,000)**	
Depreciation	5,080	2,510	15,579	7,530	-8,049	☒	0	30,700	30,700	0	
Internal Services	6,958	3,977	23,619	12,231	-11,388	☒	14	48,900	48,900	0	Variance due to increase repairs to the Art Centre.
Surplus/(Deficit) -Indirect Control	**(12,038)**	**(6,487)**	**(39,198)**	**(19,761)**	**19,437**	☒	**(14)**	**(79,600)**	**(79,600)**	**0**	
NET SURPLUS/ (DEFICIT)	**(19,647)**	**577**	**(89,608)**	**(63,244)**	**26,364**	☒	**(5,990)**	**(791,200)**	**(796,200)**	**(5,000)**	

Responsibility Centre Report: Library Services

Financial Year: 2008/09

Budget Change (%) -0.1%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1350 - Management Support - Library Se	57,320	57,025	180,404	171,075	-9,329	☒	67	416,800			
1351 - Gordon Library	68,976	95,567	232,290	288,101	55,811	☑	270	1,154,300			
1352 - Information Services	20,737	33,866	80,918	90,198	9,280	☑	575	343,000			
1353 - Lindfield Library	11,867	14,585	38,042	44,480	6,438	☑	0	177,700			
1354 - Special Library Services	9,197	10,450	29,193	31,350	2,157	☑	0	125,900			
1355 - St. Ives Library	28,459	27,427	93,471	82,281	-11,190	☒	1,601	330,600			
1356 - Technical Services	24,437	32,425	89,491	97,675	8,184	☑	2,299	388,900			
1357 - Turramurra Library	28,098	31,417	91,795	94,251	2,456	☑	804	377,700			
1358 - Young Adult and Childrens Service	4,514	5,931	18,332	17,793	-539	☐	40	71,900			
NET EXPENDITURE / (REVENUE)	**253,605**	**308,693**	**853,935**	**917,204**	**63,269**	☑	**5,655**	**3,386,800**			

NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	6,689	5,301	14,604	15,903	1,299	☒	0	63,600	63,600	0	
Other Revenue	72	334	342	1,002	660	☐	0	4,000	4,000	0	
Grants	0	0	0	0	0	☐	0	267,500	267,500	0	
TOTAL REVENUE	**6,762**	**5,635**	**14,945**	**16,905**	**1,960**	☒	**0**	**335,100**	**335,100**	**0**	
Employee Costs	187,109	213,726	621,507	640,578	19,071	☑	0	2,562,300	2,562,300	0	Variance is due to unfilled vacancies and reduction in use of casual staff
Materials & Contracts	9,198	14,585	27,993	46,280	18,287	☑	5,606	183,900	183,900	0	Variance is due to change of cleaning contractor and furniture purchases delayed
Operating Expense	14,074	30,390	64,932	80,370	15,438	☑	49	304,200	304,200	0	Variance is due to invoices yet to be paid for electricity, strata fees & subscriptions
Capital Costs	143	0	131	0	-131	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**210,524**	**258,701**	**714,563**	**767,228**	**52,665**	☑	**5,655**	**3,050,400**	**3,050,400**	**0**	
Surplus/ (Deficit) - Direct Control	**(203,762)**	**(253,066)**	**(699,618)**	**(750,323)**	**(50,705)**	☑	**(5,655)**	**(2,715,300)**	**(2,715,300)**	**0**	
Depreciation	40,574	48,610	124,176	145,830	21,654	☑	0	587,300	587,300	0	Internal transactions - gordon branch yet to be debited for building depreciation
Internal Services	9,269	7,017	30,142	21,051	-9,091	☒	0	84,200	85,900	1,700	
Surplus/(Deficit) -Indirect Control	**(49,843)**	**(55,627)**	**(154,318)**	**(166,881)**	**(12,563)**	☑	**0**	**(671,500)**	**(673,200)**	**(1,700)**	
NET SURPLUS/ (DEFICIT)	**(253,605)**	**(308,693)**	**(853,935)**	**(917,204)**	**(63,269)**	☑	**(5,655)**	**(3,386,800)**	**(3,388,500)**	**(1,700)**	

Community Department

Period >> September Year >> 2008/09

Responsibility Centre Report: Communications

Financial Year: 2008/09 ☑☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action	Commentor	Comment Date
1400 - Communications	23,107	30,126	75,988	102,278	26,290	☑	173	378,100					
NET EXPENDITURE / (REVENUE)	23,107	30,126	75,988	102,278	26,290	☑	173	378,100					
NET OPERATING RESULT BY RESOURCE GROUPS													
Employee Costs	18,628	25,750	56,983	77,550	20,567	☑	0	299,700	299,700	0	Variance is due to vacancy in junior graphic designer position. Vacancy will be filled next quarter	tkellar	10-Oct-08
Materials & Contracts	495	676	11,719	13,628	1,909	☑	100	34,000	34,000	0		tkellar	10-Oct-08
Operating Expense	3,961	3,358	6,841	10,074	3,233	☑	73	40,300	40,300	0		tkellar	10-Oct-08
TOTAL OPERATING EXPENSE	23,083	29,784	75,544	101,252	25,708	☑	173	374,000	374,000	0		tkellar	10-Oct-08
Surplus/ (Deficit) - Direct Control	(23,083)	(29,784)	(75,544)	(101,252)	(25,708)	☑	(173)	(374,000)	(374,000)	0		tkellar	10-Oct-08
Internal Services	24	342	444	1,026	582	☐	0	4,100	4,100	0		tkellar	10-Oct-08
Surplus/(Deficit) -Indirect Control	(24)	(342)	(444)	(1,026)	(582)	☐	0	(4,100)	(4,100)	0		tkellar	10-Oct-08
NET SURPLUS/ (DEFICIT)	(23,107)	(30,126)	(75,988)	(102,278)	(26,290)	☑	(173)	(378,100)	(378,100)	0		tkellar	10-Oct-08

Responsibility Centre Report: Customer Services

Financial Year: 2008/09 ☐

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1450 - Customer Services	70,320	81,551	231,777	244,653	12,876	☑	409	978,300			
NET EXPENDITURE / (REVENUE)	**70,320**	**81,551**	**231,777**	**244,653**	**12,876**	☑	**409**	**978,300**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	672	875	2,848	2,625	-223	☐	0	10,500	10,500	0	
Other Revenue	241	583	2,185	1,749	-436	☐	0	7,000	7,000	0	
TOTAL REVENUE	**913**	**1,458**	**5,033**	**4,374**	**(659)**	☐	**0**	**17,500**	**17,500**	**0**	
Employee Costs	64,754	75,800	213,940	227,400	13,460	☑	0	909,200	909,200	0	Due to vacancies within customer services.
Materials & Contracts	3,188	4,000	12,816	12,000	-816	☐	409	48,000	48,000	0	
Operating Expense	2,827	2,991	8,870	8,973	103	☐	0	35,900	35,900	0	
TOTAL OPERATING EXPENSE	**70,769**	**82,791**	**235,626**	**248,373**	**12,747**	☑	**409**	**993,100**	**993,100**	**0**	
Surplus/ (Deficit) - Direct Control	**(69,857)**	**(81,333)**	**(230,594)**	**(243,999)**	**(13,405)**	☑	**(409)**	**(975,600)**	**(975,600)**	**0**	
Depreciation	15	10	46	30	-16	☐	0	200	200	0	
Internal Services	448	208	1,138	624	-514	☐	0	2,500	2,500	0	
Surplus/(Deficit) -Indirect Control	**(463)**	**(218)**	**(1,183)**	**(654)**	**529**	☐	**0**	**(2,700)**	**(2,700)**	**0**	
NET SURPLUS/ (DEFICIT)	**(70,320)**	**(81,551)**	**(231,777)**	**(244,653)**	**(12,876)**	☑	**(409)**	**(978,300)**	**(978,300)**	**0**	

Department Report: Development & Regulation

☑☑☑☑

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Building Unit	-8,576	-15,607	-43,095	-46,821	-3,726	☒	0	-187,900
Compliance & Health Services	17,130	58,460	90,246	175,380	85,134	☑	0	665,200
Administration	45,891	66,144	165,911	198,432	32,521	☑	563	792,800
Development Assesment	178,182	157,920	251,113	473,760	222,647	☑	0	1,894,700
Landscape Assessment	34,196	34,525	107,999	103,575	-4,424	☒	0	414,000
Regulation	39,026	9,860	-17	29,580	29,597	☑	0	114,900
Development Engineers	-45,165	-34,825	-78,163	-104,475	-26,312	☒	455	-419,300
NET EXPENDITURE / (REVENUE)	260,683	276,477	493,995	829,431	335,436	☑	1,017	3,274,400
NET OPERATING RESULT BY RESOURCE GROUPS								
User Fees	399,240	321,182	932,038	963,546	31,508	☒	0	3,888,200
Other Revenue	20,528	80,709	255,036	242,127	-12,909	☑	0	968,500
TOTAL REVENUE	419,767	401,891	1,187,074	1,205,673	18,599	☒	0	4,856,700
Employee Costs	369,080	469,658	1,257,499	1,408,974	151,475	☑	523	5,626,500
Materials & Contracts	218,808	131,218	193,966	393,654	199,688	☑	40	1,574,600
Operating Expense	38,583	22,267	60,808	66,801	5,993	☑	455	267,200
TOTAL OPERATING EXPENSE	626,471	623,143	1,512,273	1,869,429	357,156	☑	1,017	7,468,300
Surplus/ (Deficit) - Direct Control	(206,704)	(221,252)	(325,199)	(663,756)	(338,557)	☑	(1,017)	(2,611,600)
Depreciation	40	40	124	120	-4	☐	0	600
Internal Services	53,939	55,185	168,672	165,555	-3,117	☒	0	662,200
Surplus/(Deficit) -Indirect Control	(53,979)	(55,225)	(168,796)	(165,675)	3,121	☒	0	(662,800)
NET SURPLUS/ (DEFICIT)	(260,683)	(276,477)	(493,995)	(829,431)	(335,436)	☑	(1,017)	(3,274,400)

Responsibility Centre Report: Building Unit

Financial Year: 2008/09

Budget Change (%) 6.4%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1651 - Building Unit	-8,576	-15,607	-43,095	-46,821	-3,726	☒	0	-187,900			
NET EXPENDITURE / (REVENUE)	(8,576)	(15,607)	(43,095)	(46,821)	(3,726)	☒	0	(187,900)			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	57,795	54,500	139,458	163,500	24,042	☒	0	654,000	634,000	-20,000	Decrease in revenue due to loss of market share in regulation of construction. Private certifiers control over 75% of local sites.
Other Revenue	2,120	83	3,360	249	-3,111	☑	0	1,000	9,000	8,000	
TOTAL REVENUE	59,915	54,583	142,818	163,749	20,931	☒	0	655,000	643,000	(12,000)	
Employee Costs	46,467	32,600	85,192	97,800	12,608	☑	0	390,600	390,600	0	Savings due to staff vacancies
Materials & Contracts	0	1,667	0	5,001	5,001	☑	0	20,000	20,000	0	
Operating Expense	355	192	981	576	-405	☐	0	2,300	2,300	0	
TOTAL OPERATING EXPENSE	46,822	34,459	86,173	103,377	17,204	☑	0	412,900	412,900	0	
Surplus/ (Deficit) - Direct Control	13,093	20,124	56,645	60,372	3,727	☒	0	242,100	230,100	(12,000)	
Internal Services	4,517	4,517	13,550	13,551	1	☐	0	54,200	54,200	0	
Surplus/(Deficit) -Indirect Control	(4,517)	(4,517)	(13,550)	(13,551)	(1)	☐	0	(54,200)	(54,200)	0	
NET SURPLUS/ (DEFICIT)	8,576	15,607	43,095	46,821	3,726	☒	0	187,900	175,900	(12,000)	

Responsibility Centre Report: Compliance & Health Services

Financial Year: 2008/09 ☑☑☑☑

Budget Change (%) 12.8%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1700 - Development Compliance	35,449	22,411	5,973	67,233	61,260	☑	0	268,200			
1702 - Public Health Services	-18,319	36,049	84,273	108,147	23,874	☑	0	397,000			
NET EXPENDITURE / (REVENUE)	**17,130**	**58,460**	**90,246**	**175,380**	**85,134**	☑	**0**	**665,200**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	34,089	7,416	38,627	22,248	-16,379	☑	0	123,000	128,000	5,000	Variance due to phasing, with regulatory inspection programme only recently commencing. Annual Footpath Dinning rentals have been issued. Increased revenue as a result of increase in number of penalties issued against development sites for non complinace.
Other Revenue	800	7,376	72,134	22,128	-50,006	☑	0	88,500	168,500	80,000	
TOTAL REVENUE	**34,889**	**14,792**	**110,761**	**44,376**	**(66,385)**	☑	**0**	**211,500**	**296,500**	**85,000**	
Employee Costs	7,997	52,100	143,978	156,300	12,322	☑	0	622,800	622,800	0	
Materials & Contracts	22,701	10,374	13,531	31,122	17,591	☑	0	124,500	124,500	0	Variance due to phasing, due to late lodgement of contractors accounts.
Operating Expense	11,223	683	13,203	2,049	-11,154	☒	0	8,200	8,200	0	Variance due to increase in Infringement Commissions, increased legal fees and engagement of fire safety contractor.
TOTAL OPERATING EXPENSE	**41,921**	**63,157**	**170,711**	**189,471**	**18,760**	☑	**0**	**755,500**	**755,500**	**0**	
Surplus/ (Deficit) - Direct Control	**(7,032)**	**(48,365)**	**(59,949)**	**(145,095)**	**(85,146)**	☑	**0**	**(544,000)**	**(459,000)**	**85,000**	
Depreciation	23	20	72	60	-12	☐	0	300	300	0	
Internal Services	10,075	10,075	30,225	30,225	0	☐	0	120,900	120,900	0	
Surplus/(Deficit) -Indirect Control	**(10,098)**	**(10,095)**	**(30,297)**	**(30,285)**	**12**	☐	**0**	**(121,200)**	**(121,200)**	**0**	
NET SURPLUS/ (DEFICIT)	**(17,130)**	**(58,460)**	**(90,246)**	**(175,380)**	**(85,134)**	☑	**0**	**(665,200)**	**(580,200)**	**85,000**	

Responsibility Centre Report: Administration

Financial Year: 2008/09 ☑

Budget Change (%) 0.5%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1600 - Mgt Support - Development & Reg	27,179	24,459	85,848	73,377	-12,471	☒	0	293,000			
1601 - Administration	18,712	41,685	80,064	125,055	44,991	☑	563	499,800			
NET EXPENDITURE / (REVENUE)	**45,891**	**66,144**	**165,911**	**198,432**	**32,521**	☑	**563**	**792,800**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	15,728	14,833	44,877	44,499	-378	☐	0	178,000	180,000	2,000	Increased demand due to increase in Section 12 applications
Other Revenue	1,422	1,083	2,700	3,249	549	☐	0	13,000	13,000	0	
TOTAL REVENUE	**17,150**	**15,916**	**47,577**	**47,748**	**171**	☐	**0**	**191,000**	**193,000**	**2,000**	
Employee Costs	52,386	73,733	180,307	221,199	40,892	☑	523	883,900	883,900	0	Savings are as a result of staff vacancies within the Administration cost centre.
Materials & Contracts	7,190	3,093	15,892	9,279	-6,613	☒	40	37,100	35,100	-2,000	Savings as a result to migration to electronic information services
Operating Expense	1,284	1,850	3,892	5,550	1,658	☑	0	22,200	22,200	0	
TOTAL OPERATING EXPENSE	**60,860**	**78,676**	**200,091**	**236,028**	**35,937**	☑	**563**	**943,200**	**941,200**	**(2,000)**	
Surplus/ (Deficit) - Direct Control	**(43,710)**	**(62,760)**	**(152,514)**	**(188,280)**	**(35,766)**	☑	**(563)**	**(752,200)**	**(748,200)**	**4,000**	
Internal Services	2,181	3,384	13,397	10,152	-3,245	☒	0	40,600	40,600	0	
Surplus/(Deficit) -Indirect Control	**(2,181)**	**(3,384)**	**(13,397)**	**(10,152)**	**3,245**	☒	**0**	**(40,600)**	**(40,600)**	**0**	
NET SURPLUS/ (DEFICIT)	**(45,891)**	**(66,144)**	**(165,911)**	**(198,432)**	**(32,521)**	☑	**(563)**	**(792,800)**	**(788,800)**	**4,000**	

Responsibility Centre Report: Development Assesment

Financial Year: 2008/09 ☑☑☑☑

Budget Change (%) -1.2%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1750 - Development Assessment	178,182	157,920	251,113	473,760	222,647	☑	0	1,894,700			
NET EXPENDITURE / (REVENUE)	178,182	157,920	251,113	473,760	222,647	☑	0	1,894,700			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	199,641	170,417	500,619	511,251	10,632	☒	0	2,045,000	2,005,000	-40,000	Variance is due to reduced s96 application fees due to market conditions.
Other Revenue	0	4,167	0	12,501	12,501	☒	0	50,000	50,000	0	Reduced cost recovery for legal fees subject to LEC rulings.
TOTAL REVENUE	199,641	174,584	500,619	523,752	23,133	☒	0	2,095,000	2,055,000	(40,000)	
Employee Costs	156,037	189,300	508,041	567,900	59,859	☑	0	2,271,200	2,271,200	0	Savings due to staff vacancies
Materials & Contracts	188,853	110,000	154,826	330,000	175,174	☑	0	1,320,000	1,320,000	0	Savings stem from reduced legal fees and legal consultants due to nature of current appeal matters.
Operating Expense	7,525	7,792	12,638	23,376	10,738	☑	0	93,500	75,500	-18,000	Variance is due to reduced advertising requirements as a result of market conditions.
TOTAL OPERATING EXPENSE	352,414	307,092	675,505	921,276	245,771	☑	0	3,684,700	3,666,700	(18,000)	
Surplus/ (Deficit) - Direct Control	(152,773)	(132,508)	(174,886)	(397,524)	(222,638)	☑	0	(1,589,700)	(1,611,700)	(22,000)	
Depreciation	17	20	52	60	8	☐	0	300	300	0	
Internal Services	25,392	25,392	76,175	76,176	1	☐	0	304,700	304,700	0	
Surplus/(Deficit) -Indirect Control	(25,409)	(25,412)	(76,227)	(76,236)	(9)	☐	0	(305,000)	(305,000)	0	
NET SURPLUS/ (DEFICIT)	(178,182)	(157,920)	(251,113)	(473,760)	(222,647)	☑	0	(1,894,700)	(1,916,700)	(22,000)	

Responsibility Centre Report: Landscape Assessment

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2600 - Landscape Assessment	34,196	34,525	107,999	103,575	-4,424	☒	0	414,000			
NET EXPENDITURE / (REVENUE)	**34,196**	**34,525**	**107,999**	**103,575**	**(4,424)**	☒	**0**	**414,000**			
NET OPERATING RESULT BY RESOURCE GROUPS											
Other Revenue	0	417	0	1,251	1,251	☒	0	5,000	5,000	0	
TOTAL REVENUE	**0**	**417**	**0**	**1,251**	**1,251**	☒	**0**	**5,000**	**5,000**	**0**	
Employee Costs	31,446	32,200	99,855	96,600	-3,255	☒	0	386,100	386,100	0	
Materials & Contracts	0	0	0	0	0	☐	0	0	0	0	
Operating Expense	433	425	1,194	1,275	81	☐	0	5,100	5,100	0	
TOTAL OPERATING EXPENSE	**31,879**	**32,625**	**101,049**	**97,875**	**(3,174)**	☒	**0**	**391,200**	**391,200**	**0**	
Surplus/ (Deficit) - Direct Control	**(31,879)**	**(32,208)**	**(101,049)**	**(96,624)**	**4,425**	☒	**0**	**(386,200)**	**(386,200)**	**0**	
Internal Services	2,317	2,317	6,950	6,951	1	☐	0	27,800	27,800	0	
Surplus/(Deficit) -Indirect Control	**(2,317)**	**(2,317)**	**(6,950)**	**(6,951)**	**(1)**	☐	**0**	**(27,800)**	**(27,800)**	**0**	
NET SURPLUS/ (DEFICIT)	**(34,196)**	**(34,525)**	**(107,999)**	**(103,575)**	**4,424**	☒	**0**	**(414,000)**	**(414,000)**	**0**	

Responsibility Centre Report: Regulation

Financial Year: 2008/09 ☑☑☑☑☑

Budget Change (%) 32.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1800 - Animal Control	6,681	7,767	9,489	23,301	13,812	☑	0	91,500			
1801 - Parking & Traffic	10,049	-38,399	-95,769	-115,197	-19,428	☒	0	-461,700			
1802 - Area Rangers	22,297	40,492	86,263	121,476	35,213	☑	0	485,100			
NET EXPENDITURE / (REVENUE)	39,026	9,860	(17)	29,580	29,597	☑	0	114,900			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	18,026	11,266	37,570	33,798	-3,772	☑	0	135,200	155,000	19,800	
Other Revenue	16,186	67,583	176,842	202,749	25,907	☒	0	811,000	828,000	17,000	Variance due to decrease in parking fine incomedue to staff vacancies
TOTAL REVENUE	34,212	78,849	214,412	236,547	22,135	☒	0	946,200	983,000	36,800	
Employee Costs	48,712	64,525	155,549	193,575	38,026	☑	0	770,900	770,900	0	Variance due to savings resultant from staff vacancies
Materials & Contracts	64	6,084	9,717	18,252	8,535	☑	0	73,000	73,000	0	
Operating Expense	17,462	11,058	28,129	33,174	5,045	☑	0	132,700	132,700	0	
TOTAL OPERATING EXPENSE	66,238	81,667	193,395	245,001	51,606	☑	0	976,600	976,600	0	
Surplus/ (Deficit) - Direct Control	(32,026)	(2,818)	21,017	(8,454)	(29,471)	☑	0	(30,400)	6,400	36,800	
Internal Services	7,000	7,042	21,000	21,126	126	□	0	84,500	84,500	0	
Surplus/(Deficit) -Indirect Control	(7,000)	(7,042)	(21,000)	(21,126)	(126)	□	0	(84,500)	(84,500)	0	
NET SURPLUS/ (DEFICIT)	(39,026)	(9,860)	17	(29,580)	(29,597)	☑	0	(114,900)	(78,100)	36,800	

Responsibility Centre Report: Development Engineers

Financial Year: 2008/09 ☒☒

Budget Change (%) -0.7%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
1850 - Development Assessment Engine	24,434	23,508	80,990	70,524	-10,466	☒	455	280,700			
1851 - Infrastructure Restoration	-69,599	-58,333	-159,152	-174,999	-15,847	☒	0	-700,000			
NET EXPENDITURE / (REVENUE)	(45,165)	(34,825)	(78,163)	(104,475)	(26,312)	☒	455	(419,300)			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	73,960	62,750	170,886	188,250	17,364	☒	0	753,000	756,000	3,000	The underrun is due to lower than anticipated number of subdivision applications and a general slowdown in construction activity. Provision in December QBR to be reduced accordiingly.
TOTAL REVENUE	73,960	62,750	170,886	188,250	17,364	☒	0	753,000	756,000	3,000	
Employee Costs	26,036	25,200	84,578	75,600	-8,978	☒	0	301,000	301,000	0	Increase is due to an overrun in salaries as a result of market adjustments to key staff.
Materials & Contracts	0	0	0	0	0	☐	0	0	0	0	
Operating Expense	301	267	771	801	30	☐	455	3,200	3,200	0	
TOTAL OPERATING EXPENSE	26,337	25,467	85,348	76,401	(8,947)	☒	455	304,200	304,200	0	
Surplus/ (Deficit) - Direct Control	47,623	37,283	85,538	111,849	26,311	☒	(455)	448,800	451,800	3,000	
Internal Services	2,458	2,458	7,375	7,374	-1	☐	0	29,500	29,500	0	
Surplus/(Deficit) -Indirect Control	(2,458)	(2,458)	(7,375)	(7,374)	1	☐	0	(29,500)	(29,500)	0	
NET SURPLUS/ (DEFICIT)	45,165	34,825	78,163	104,475	26,312	☒	(455)	419,300	422,300	3,000	

Department Report: Operations

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Trade Services	122,067	113,062	390,233	339,186	-51,047	☒	5,469	1,353,600
Parks	230,739	277,330	742,449	831,994	89,545	☑	26,374	3,344,800
Plant Nursery	5,981	7,205	20,003	21,615	1,612	☑	1,642	85,400
Sport & Recreation	289,448	322,509	853,676	967,527	113,851	☑	14,599	3,868,000
Trees	97,782	98,307	277,813	324,921	47,108	☑	150	1,386,800
Mgnt Sup Operations	170,099	184,753	425,508	554,259	128,751	☑	156	2,072,800
Traffic & Projects	-33,341	59,877	168,667	155,231	-13,436	☒	27	675,200
Depot Support Service	34,372	37,333	99,484	111,999	12,515	☑	48	167,700
Maint & Construction	419,994	508,651	1,426,964	1,525,953	98,989	☑	12,234	6,092,800
Fleet Operations	-76,187	-78,803	-59,731	-46,409	13,322	☑	475	-646,700
Street Sweep &Litter	112,608	121,293	370,713	363,879	-6,834	☒	0	1,451,200
NET EXPENDITURE / (REVENUE)	1,373,563	1,651,517	4,715,778	5,150,155	434,377	☑	61,175	19,851,600

NET OPERATING RESULT BY RESOURCE GROUPS								
User Fees	235,392	181,925	610,503	545,775	-64,728	☑	0	2,463,100
Other Revenue	1,265	2,083	7,946	6,249	-1,697	☑	0	25,000
Grants	68,750	24,167	112,735	109,901	-2,834	☑	0	621,500
TOTAL REVENUE	305,407	208,175	731,185	661,925	(69,260)	☑	0	3,109,600
Employee Costs	625,671	875,617	2,259,766	2,626,851	367,085	☑	0	10,569,200
Materials & Contracts	520,444	429,618	1,401,058	1,331,854	-69,204	☒	0	5,530,600
Operating Expense	192,930	215,842	722,063	837,530	115,467	☑	0	2,780,100
Capital Costs	0	0	10,000	0	-10,000	☒	0	0
TOTAL OPERATING EXPENSE	1,339,045	1,521,077	4,392,887	4,796,235	403,348	☑	0	18,879,900
Surplus/ (Deficit) - Direct Control	(1,033,638)	(1,312,902)	(3,661,702)	(4,134,310)	(472,608)	☑	0	(15,770,300)
Profit on Asset Sales	1,875	0	1,875	0	-1,875	☒	0	0
Depreciation	469,763	485,480	1,447,850	1,456,440	8,590	☑	0	5,843,700
Internal Services	-131,713	-146,865	-395,650	-440,595	-44,945	☒	0	-1,762,400
Surplus/(Deficit) -Indirect Control	(339,924)	(338,615)	(1,054,076)	(1,015,845)	38,230	☒	0	(4,081,300)
NET SURPLUS/ (DEFICIT)	(1,373,563)	(1,651,517)	(4,715,778)	(5,150,155)	(434,377)	☑	0	(19,851,600)

Responsibility Centre Report: Trade Services

Financial Year: 2008/09 ☒

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2025 - Security Services	8,020	10,682	25,019	32,046	7,027	☑	3,810	128,200			
2250 - Cleaning Services	20,874	21,409	52,819	64,227	11,408	☑	0	254,700			
3200 - Management Support - Trade Ser	23,113	18,494	79,818	55,482	-24,336	☒	0	220,500			
3201 - Building Management	70,060	62,477	232,578	187,431	-45,147	☒	1,659	750,200			
NET EXPENDITURE / (REVENUE)	122,067	113,062	390,233	339,186	(51,047)	☒	5,469	1,353,600			

NET OPERATING RESULT BY RESOURCE GROUPS

User Fees	0	167	0	501	501	☐	0	2,000	2,000	0	
Other Revenue	-1,668	83	-3,309	249	3,558	☒	0	1,000	1,000	0	
TOTAL REVENUE	(1,668)	250	(3,309)	750	4,059	☒	0	3,000	3,000	0	
Employee Costs	83,097	91,800	268,581	275,400	6,819	☑	0	1,097,700	1,097,700	0	
Materials & Contracts	71,727	60,294	198,951	180,882	-18,069	☒	1,659	723,500	723,500	0	Higher material expenses due to more work being carried out by Council staff and reduced use of contractors.
Operating Expense	8,873	11,716	27,089	35,148	8,059	☑	3,810	140,600	140,600	0	
TOTAL OPERATING EXPENSE	163,697	163,810	494,621	491,430	(3,191)	☒	5,469	1,961,800	1,961,800	0	
Surplus/ (Deficit) - Direct Control	(165,366)	(163,560)	(497,930)	(490,680)	7,250	☒	(5,469)	(1,958,800)	(1,958,800)	0	
Depreciation	7,687	6,710	23,613	20,130	-3,483	☒	0	81,300	81,300	0	
Internal Services	-50,985	-57,208	-131,310	-171,624	-40,314	☒	0	-686,500	-686,500	0	Reduced activity on program work
Surplus/(Deficit) -Indirect Control	43,299	50,498	107,697	151,494	43,797	☒	0	605,200	605,200	0	
NET SURPLUS/ (DEFICIT)	(122,067)	(113,062)	(390,233)	(339,186)	51,047	☒	(5,469)	(1,353,600)	(1,353,600)	0	

Responsibility Centre Report: Parks

Financial Year: 2008/09 ☑

Budget Change (%) 0.1%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2404 - Bushland Maintenance	76,190	95,459	244,202	286,381	42,179	☑	15,298	1,143,500			
2450 - Management Support Open Space	4,924	22,883	71,475	68,649	-2,826	☒	880	272,600			
2451 - Business Centre Landscapes	0	0	76	0	-76	☐	0	0			
2452 - Playground Maintenance	6,661	4,274	21,390	12,822	-8,568	☒	6,650	71,600			
2457 - Parks Maintenance	142,965	154,714	405,305	464,142	58,837	☑	3,546	1,857,100			
NET EXPENDITURE / (REVENUE)	**230,739**	**277,330**	**742,449**	**831,994**	**89,545**	☑	**26,375**	**3,344,800**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	199	0	199	0	-199	☐	0	0	0	0	
Other Revenue	0	0	0	0	0	☐	0	0	0	0	
TOTAL REVENUE	**199**	**0**	**199**	**0**	**(199)**	☐	**0**	**0**	**0**	**0**	
Employee Costs	127,976	176,926	469,504	530,778	61,274	☑	0	2,116,200	2,116,200	0	Lower than anticipated expenditure due to staff vacancies, partly offset by expenditure against agency wages to compensate for vacancies.
Materials & Contracts	53,329	57,415	129,858	172,245	42,387	☑	16,886	709,300	704,300	-5,000	Lower than anticipated expenditure due to delayed payments of invoices of the mowing contract.
Operating Expense	3,368	4,999	11,209	15,001	3,792	☑	9,490	60,000	60,000	0	
Capital Costs	0	0	0	0	0	☐	0	0	0	0	
TOTAL OPERATING EXPENSE	**184,673**	**239,340**	**610,571**	**718,024**	**107,453**	☑	**26,375**	**2,885,500**	**2,880,500**	**(5,000)**	
Surplus/ (Deficit) - Direct Control	**(184,474)**	**(239,340)**	**(610,372)**	**(718,024)**	**(107,652)**	☑	**(26,375)**	**(2,885,500)**	**(2,880,500)**	**5,000**	
Depreciation	9,484	6,900	29,373	20,700	-8,673	☒	0	86,200	86,200	0	
Internal Services	36,780	31,090	102,705	93,270	-9,435	☒	0	373,100	373,100	0	
Surplus/(Deficit) -Indirect Control	**(46,265)**	**(37,990)**	**(132,077)**	**(113,970)**	**18,107**	☒	**0**	**(459,300)**	**(459,300)**	**0**	
NET SURPLUS/ (DEFICIT)	**(230,739)**	**(277,330)**	**(742,449)**	**(831,994)**	**(89,545)**	☑	**(26,375)**	**(3,344,800)**	**(3,339,800)**	**5,000**	

Responsibility Centre Report: Plant Nursery

Financial Year: 2008/09 ☐

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2500 - Plant Nursery	5,981	7,205	20,003	21,615	1,612	☑	1,642	85,400			
NET EXPENDITURE / (REVENUE)	**5,981**	**7,205**	**20,003**	**21,615**	**1,612**	☑	**1,642**	**85,400**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	8,893	9,166	25,016	27,498	2,482	☒	0	110,000	110,000	0	
TOTAL REVENUE	**8,893**	**9,166**	**25,016**	**27,498**	**2,482**	☒	**0**	**110,000**	**110,000**	**0**	
Employee Costs	12,095	12,433	37,758	37,299	-459	☐	0	148,100	148,100	0	
Materials & Contracts	1,588	3,259	7,140	9,777	2,637	☑	1,642	39,100	39,100	0	
Operating Expense	1,902	1,542	4,799	4,626	-173	☐	0	18,500	18,500	0	
TOTAL OPERATING EXPENSE	**15,584**	**17,234**	**49,697**	**51,702**	**2,005**	☑	**1,642**	**205,700**	**205,700**	**0**	
Surplus/ (Deficit) - Direct Control	**(6,692)**	**(8,068)**	**(24,681)**	**(24,204)**	**477**	☐	**(1,642)**	**(95,700)**	**(95,700)**	**0**	
Depreciation	774	670	2,372	2,010	-362	☐	0	8,100	8,100	0	
Internal Services	-1,484	-1,533	-7,051	-4,599	2,452	☑	0	-18,400	-18,400	0	
Surplus/(Deficit) -Indirect Control	**711**	**863**	**4,678**	**2,589**	**(2,089)**	☑	**0**	**10,300**	**10,300**	**0**	
NET SURPLUS/ (DEFICIT)	**(5,981)**	**(7,205)**	**(20,003)**	**(21,615)**	**(1,612)**	☑	**(1,642)**	**(85,400)**	**(85,400)**	**0**	

Responsibility Centre Report: Sport & Recreation

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2550 - Open Space Asset Management	2,165	17,901	49,067	53,703	4,636	☑	568	213,500			
2551 - Gordon Golf Course - Expenditure	47,444	45,441	139,036	136,323	-2,713	☒	8,202	543,600			
2552 - North Turramurra Golf Course - E	54,846	47,359	166,307	142,077	-24,230	☒	4,459	567,200			
2553 - West Pymble Pool	1,428	24,180	5,103	72,540	67,437	☑	0	291,000			
2555 - Tennis Courts - Expenditure	12,556	10,917	36,033	32,751	-3,282	☒	0	131,900			
2557 - Sportsfield Maintenance	147,562	149,017	392,355	447,051	54,696	☑	847	1,789,600			
2558 - St Ives Showground	23,448	27,694	65,776	83,082	17,306	☑	0	331,200			
NET EXPENDITURE / (REVENUE)	289,448	322,509	853,676	967,527	113,851	☑	14,076	3,868,000			

NET OPERATING RESULT BY RESOURCE GROUPS

Employee Costs	112,012	139,633	376,058	418,899	42,841	☑	236	1,667,600	1,667,600	0	Lower than anticipated expenditure due to vacancies but full compliment of staff now employed.
Materials & Contracts	78,880	69,294	188,462	207,882	19,420	☑	13,840	831,500	831,500	0	Under expended due to seasonal requirements and expenditure to increase next quarter.
Operating Expense	19,350	18,668	52,787	56,004	3,217	☑	0	224,000	224,000	0	
TOTAL OPERATING EXPENSE	210,242	227,595	617,307	682,785	65,478	☑	14,076	2,723,100	2,723,100	0	
Surplus/ (Deficit) - Direct Control	(210,242)	(227,595)	(617,307)	(682,785)	(65,478)	☑	(14,076)	(2,723,100)	(2,723,100)	0	
Depreciation	18,862	26,830	58,757	80,490	21,733	☑	0	327,900	327,900	0	Lower than anticipated depreciation on West Pymble Pool
Internal Services	60,344	68,084	177,612	204,252	26,640	☑	0	817,000	817,000	0	Building Trades - 200K full year budget for West Pymble pool??
Surplus/(Deficit) -Indirect Control	(79,206)	(94,914)	(236,370)	(284,742)	(48,372)	☑	0	(1,144,900)	(1,144,900)	0	
NET SURPLUS/ (DEFICIT)	(289,448)	(322,509)	(853,676)	(967,527)	(113,851)	☑	(14,076)	(3,868,000)	(3,868,000)	0	

Responsibility Centre Report: Trees

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2601 - Tree Preservation Order	13,678	8,608	23,652	25,824	2,172	☑	0	101,800			
2652 - Tree Maintenance	84,104	89,699	254,161	299,097	44,936	☑	150	1,285,000			
NET EXPENDITURE / (REVENUE)	97,782	98,307	277,813	324,921	47,108	☑	150	1,386,800			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	8,636	9,433	23,841	28,299	4,458	☒	0	113,200	113,200	0	
TOTAL REVENUE	8,636	9,433	23,841	28,299	4,458	☒	0	113,200	113,200	0	
Employee Costs	75,159	86,633	215,576	259,899	44,323	☑	0	1,036,700	1,036,700	0	Lower than anticipated expenditure due to staff vacancies.
Materials & Contracts	13,817	3,666	34,569	40,998	6,429	☑	150	254,000	254,000	0	
Operating Expense	526	491	1,090	1,473	383	☐	0	5,900	5,900	0	
TOTAL OPERATING EXPENSE	89,502	90,790	251,234	302,370	51,136	☑	150	1,296,600	1,296,600	0	
Surplus/ (Deficit) - Direct Control	(80,866)	(81,357)	(227,394)	(274,071)	(46,677)	☑	(150)	(1,183,400)	(1,183,400)	0	
Internal Services	16,916	16,950	50,419	50,850	431	☐	0	203,400	203,400	0	
Surplus/(Deficit) -Indirect Control	(16,916)	(16,950)	(50,419)	(50,850)	(431)	☐	0	(203,400)	(203,400)	0	
NET SURPLUS/ (DEFICIT)	(97,782)	(98,307)	(277,813)	(324,921)	(47,108)	☑	(150)	(1,386,800)	(1,386,800)	0	

Responsibility Centre Report: Mgnt Sup Operations

☑☑

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2900 - Management Support - Operation	22,843	28,345	77,178	85,035	7,857	☑	230	338,500			
2901 - Public Lighting	135,900	142,500	315,168	427,500	112,332	☑	0	1,484,000			
2902 - Rural Fire Brigade Services	5,010	7,009	15,062	21,027	5,965	☑	0	166,400			
2903 - SES Services	6,346	6,899	18,100	20,697	2,597	☑	156	83,900			
NET EXPENDITURE / (REVENUE)	170,099	184,753	425,508	554,259	128,751	☑	387	2,072,800			
NET OPERATING RESULT BY RESOURCE GROUPS											
Grants	0	0	0	0	0	□	0	274,500	274,500	0	
TOTAL REVENUE	0	0	0	0	0	□	0	274,500	274,500	0	
Employee Costs	16,216	24,200	60,105	72,600	12,495	☑	0	288,500	288,500	0	Lower salary costs due to vacancies
Materials & Contracts	708	3,609	4,023	10,827	6,804	☑	387	173,300	173,300	0	
Operating Expense	141,383	145,007	325,153	435,021	109,868	☑	0	1,740,100	1,740,100	0	Variance is due to the delayed payment of invoices for public lighting expense. This variance will realign to budget in the next quarter.
TOTAL OPERATING EXPENSE	158,307	172,816	389,282	518,448	129,166	☑	387	2,201,900	2,201,900	0	
Surplus/ (Deficit) - Direct Control	(158,307)	(172,816)	(389,282)	(518,448)	(129,166)	☑	(387)	(1,927,400)	(1,927,400)	0	
Depreciation	1,917	2,170	5,902	6,510	608	□	0	28,200	28,200	0	
Internal Services	9,875	9,767	30,324	29,301	-1,023	☒	0	117,200	117,200	0	
Surplus/(Deficit) -Indirect Control	(11,793)	(11,937)	(36,226)	(35,811)	415	□	0	(145,400)	(145,400)	0	
NET SURPLUS/ (DEFICIT)	(170,099)	(184,753)	(425,508)	(554,259)	(128,751)	☑	(387)	(2,072,800)	(2,072,800)	0	

Responsibility Centre Report: Traffic & Projects

Financial Year: 2008/09

Budget Change (%) 1.6%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2950 - Investigation & Design	-42,789	17,625	80,680	52,875	-27,805	☒	27	210,000			
2951 - Road Safety	562	6,777	-16,536	-8,669	7,867	☑	0	42,300			
2952 - Traffic Management	8,543	32,558	105,371	110,674	5,303	☑	0	405,900			
2953 - Road Safety Programs	342	2,917	-849	351	1,200	☑	0	17,000			
NET EXPENDITURE / (REVENUE)	(33,341)	59,877	168,667	155,231	(13,436)	☒	27	675,200			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	21,609	2,701	7,795	8,103	308	☐	0	32,400	43,400	11,000	
Other Revenue	218	0	1,755	0	-1,755	☑	0	0	0	0	
Grants	0	2,500	43,985	44,900	915	☐	0	87,000	87,000	0	
TOTAL REVENUE	21,827	5,201	53,535	53,003	(532)	☐	0	119,400	130,400	11,000	
Employee Costs	-22,051	51,442	152,053	154,326	2,273	☑	0	615,800	615,800	0	
Materials & Contracts	294	3,676	28,268	24,028	-4,240	☒	27	59,100	59,100	0	
Operating Expense	2,808	2,584	9,475	7,752	-1,723	☒	0	31,000	31,000	0	
Capital Costs	0	0	10,000	0	-10,000	☒	0	0	0	0	
TOTAL OPERATING EXPENSE	(18,948)	57,702	199,795	186,106	(13,689)	☒	27	705,900	705,900	0	
Surplus/ (Deficit) - Direct Control	40,776	(52,501)	(146,260)	(133,103)	13,157	☒	(27)	(586,500)	(575,500)	11,000	
Depreciation	160	100	491	300	-191	☐	0	1,400	1,400	0	
Internal Services	7,275	7,276	21,916	21,828	-88	☐	0	87,300	87,300	0	
Surplus/(Deficit) -Indirect Control	(7,435)	(7,376)	(22,407)	(22,128)	279	☐	0	(88,700)	(88,700)	0	
NET SURPLUS/ (DEFICIT)	33,341	(59,877)	(168,667)	(155,231)	13,436	☒	(27)	(675,200)	(664,200)	11,000	

Responsibility Centre Report: Depot Support Service

Financial Year: 2008/09 ☑

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3100 - Management Support - Depot Ser	34,372	37,333	99,484	111,999	12,515	☑	48	167,700			
NET EXPENDITURE / (REVENUE)	**34,372**	**37,333**	**99,484**	**111,999**	**12,515**	☑	**48**	**167,700**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	0	0	0	0	0	☐	0	280,000	280,000	0	
Other Revenue	605	0	3,133	0	-3,133	☑	0	0	0	0	
TOTAL REVENUE	605	0	3,133	0	(3,133)	☑	0	280,000	280,000	0	
Employee Costs	27,381	28,342	75,349	85,026	9,677	☑	0	339,800	339,800	0	
Materials & Contracts	495	791	704	2,373	1,669	☑	48	9,500	9,500	0	
Operating Expense	3,208	4,275	10,662	12,825	2,163	☑	0	51,300	51,300	0	
TOTAL OPERATING EXPENSE	31,083	33,408	86,716	100,224	13,508	☑	48	400,600	400,600	0	
Surplus/ (Deficit) - Direct Control	(30,478)	(33,408)	(83,583)	(100,224)	(16,641)	☑	(48)	(120,600)	(120,600)	0	
Internal Services	3,895	3,925	15,901	11,775	-4,126	☒	0	47,100	47,100	0	
Surplus/(Deficit) -Indirect Control	(3,895)	(3,925)	(15,901)	(11,775)	4,126	☒	0	(47,100)	(47,100)	0	
NET SURPLUS/ (DEFICIT)	(34,372)	(37,333)	(99,484)	(111,999)	(12,515)	☑	(48)	(167,700)	(167,700)	0	

Responsibility Centre Report: Maint & Construction

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3150 - Mgt Support - Maintenance & Con	23,000	21,459	74,485	64,377	-10,108	☒	8	256,400			
3151 - Access Crossings	10,041	-5,651	6,885	-16,953	-23,838	☒	0	-71,300			
3152 - Drainage Maintenance & Repair	89,435	97,000	266,838	291,000	24,162	☑	0	1,162,200			
3153 - Footpath Maintenance	59,321	64,360	177,915	193,080	15,165	☑	6,146	771,800			
3154 - Kerb & Gutter Maintenance	17,902	24,683	44,146	74,049	29,903	☑	2,228	295,200			
3155 - Patching	11,931	11,099	44,568	33,297	-11,271	☒	0	132,100			
3156 - Restorations	-59,669	-57,683	-132,086	-173,049	-40,963	☒	0	-694,000			
3157 - Road Maintenance	226,905	300,817	812,848	902,451	89,603	☑	1,815	3,609,400			
3158 - Road Maintenance - Road Shoulde	24,611	34,942	80,481	104,826	24,345	☑	611	417,900			
3159 - Car Parks	16,518	17,625	50,883	52,875	1,992	☑	0	213,100			
NET EXPENDITURE / (REVENUE)	419,994	508,651	1,426,964	1,525,953	98,989	☑	10,808	6,092,800			

NET OPERATING RESULT BY RESOURCE GROUPS

	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
User Fees	149,957	132,125	411,264	396,375	-14,889	☑	0	1,585,500	1,585,500	0	Increase revenue in driveway crossings and road, and descreased activity in footpaths
Grants	68,750	21,667	68,750	65,001	-3,749	☑	0	260,000	260,000	0	
TOTAL REVENUE	218,707	153,792	480,014	461,376	(18,638)	☑	0	1,845,500	1,845,500	0	
Employee Costs	112,089	166,474	347,563	499,422	151,859	☑	0	1,983,300	1,983,300	0	Lower wages due to vacancies
Materials & Contracts	167,148	138,376	472,870	415,128	-57,742	☒	7,280	1,660,500	1,660,500	0	Increased activity with Access crossing by contractors. Regional roads lower than expected with works programed in next quarter.
Operating Expense	2,568	5,085	8,466	15,255	6,789	☑	3,527	61,000	61,000	0	
TOTAL OPERATING EXPENSE	281,805	309,935	828,899	929,805	100,906	☑	10,808	3,704,800	3,704,800	0	
Surplus/ (Deficit) - Direct Control	(63,098)	(156,143)	(348,884)	(468,429)	(119,545)	☑	(10,808)	(1,859,300)	(1,859,300)	0	
Depreciation	317,400	323,900	973,599	971,700	-1,899	☒	0	3,890,200	3,890,200	0	
Internal Services	39,496	28,608	104,480	85,824	-18,656	☒	0	343,300	343,300	0	Internal services adjustment required.
Surplus/(Deficit) -Indirect Control	(356,897)	(352,508)	(1,078,079)	(1,057,524)	20,555	☒	0	(4,233,500)	(4,233,500)	0	
NET SURPLUS/ (DEFICIT)	(419,994)	(508,651)	(1,426,964)	(1,525,953)	(98,989)	☑	(10,808)	(6,092,800)	(6,092,800)	0	

Responsibility Centre Report: Fleet Operations

Financial Year: 2008/09 ☑☑

Budget Change (%) 3.4%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3251 - Operational Fleet	-43,192	-53,975	-31,797	-71,925	-40,128	☒	0	-558,100			
3252 - Passenger Fleet	-79,699	-70,498	-167,245	-111,494	55,751	☑	0	-634,900			
3253 - Small Plant & Equipment	4,691	4,401	12,710	13,203	493	☐	337	53,300			
3250 - Management Support - Fleet Oper	13,011	12,201	40,850	36,603	-4,247	☒	0	145,100			
3254 - Workshop	29,003	29,068	85,752	87,204	1,452	☑	139	347,900			
NET EXPENDITURE / (REVENUE)	(76,187)	(78,803)	(59,731)	(46,409)	13,322	☑	475	(646,700)			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	46,098	28,333	142,387	84,999	-57,388	☑	0	340,000	340,000	0	Higher than expected income form lease back fees
Other Revenue	2,110	2,000	6,368	6,000	-368	☐	0	24,000	24,000	0	
TOTAL REVENUE	48,208	30,333	148,755	90,999	(57,756)	☑	0	364,000	364,000	0	
Employee Costs	33,705	35,825	108,121	107,475	-646	☐	0	536,900	559,100	22,200	
Materials & Contracts	100,620	63,572	221,912	190,716	-31,196	☒	475	762,800	762,800	0	Increase in Fuel costs in Operational & Passenger Cost Cente. Increase in material costs in Operational and passenger due to repair of damages and plant breakdowns
Operating Expense	8,810	20,400	261,946	251,200	-10,746	☒	0	434,800	434,800	0	Higher than anticipated 3rd party insurance payments for the quarter.
TOTAL OPERATING EXPENSE	143,135	119,797	591,978	549,391	(42,587)	☒	475	1,734,500	1,756,700	22,200	
Surplus/ (Deficit) - Direct Control	(94,926)	(89,464)	(443,223)	(458,392)	(15,169)	☑	(475)	(1,370,500)	(1,392,700)	(22,200)	
Profit on Asset Sales	1,875	0	1,875	0	-1,875	☒	0	0	0	0	
Depreciation	113,479	118,200	353,743	354,600	857	☐	0	1,420,400	1,420,400	0	
Internal Services	-286,467	-286,467	-858,572	-859,401	-829	☐	0	-3,437,600	-3,437,600	0	
Surplus/(Deficit) -Indirect Control	171,113	168,267	502,953	504,801	1,848	☒	0	2,017,200	2,017,200	0	
NET SURPLUS/ (DEFICIT)	76,187	78,803	59,731	46,409	(13,322)	☑	(475)	646,700	624,500	(22,200)	

Responsibility Centre Report: Street Sweep &Litter

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3300 - Litter Control & Clearing	25,541	30,458	88,109	91,374	3,265	☑	2,058	363,900			
3301 - Routine Pit Clearance	12,725	15,142	42,243	45,426	3,183	☑	0	181,400			
3302 - Street Sweeping	61,774	66,268	209,612	198,804	-10,808	☒	0	794,500			
3303 - Unformed Shoulder Clearing	12,569	9,425	30,748	28,275	-2,473	☒	0	111,400			
NET EXPENDITURE / (REVENUE)	112,608	121,293	370,713	363,879	(6,834)	☒	2,058	1,451,200			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	47,993	61,909	149,098	185,727	36,629	☑	0	738,600	738,600	0	Lower than anticipated wages costs due to vacancies which is offset by agency staff costs. Disposal higher than forecasted due increased amount of leaf litter.
Materials & Contracts	31,838	25,666	114,302	76,998	-37,304	☒	2,058	308,000	308,000	0	
Operating Expense	135	1,075	9,388	3,225	-6,163	☒	0	12,900	12,900	0	
TOTAL OPERATING EXPENSE	79,966	88,650	272,788	265,950	(6,838)	☒	2,058	1,059,500	1,059,500	0	
Surplus/ (Deficit) - Direct Control	(79,966)	(88,650)	(272,788)	(265,950)	6,838	☒	(2,058)	(1,059,500)	(1,059,500)	0	
Internal Services	32,642	32,643	97,925	97,929	4	☐	0	391,700	391,700	0	
Surplus/(Deficit) -Indirect Control	(32,642)	(32,643)	(97,925)	(97,929)	(4)	☐	0	(391,700)	(391,700)	0	
NET SURPLUS/ (DEFICIT)	(112,608)	(121,293)	(370,713)	(363,879)	6,834	☒	(2,058)	(1,451,200)	(1,451,200)	0	

Department Report: Strategy

Financial Year: 2008/09 ☑

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Strategic Asset Management	-21,217	-3,657	-11,848	48,977	60,825	☑	0	349,700
Mgnt Sup Strategy	13,846	40,058	129,635	120,174	-9,461	☒	743	479,600
Corporate Planning & Sustanability	38,485	84,133	231,894	252,399	20,505	☑	12,323	1,009,200
Urban Planning	60,442	83,566	236,645	250,698	14,053	☑	0	1,002,300
NET EXPENDITURE / (REVENUE)	91,555	204,100	586,327	672,248	85,921	☑	13,066	2,840,800
NET OPERATING RESULT BY RESOURCE GROUPS								
User Fees	64,880	84,108	338,018	335,376	-2,642	☑	0	880,600
Other Revenue	16,538	16,000	29,612	16,000	-13,612	☑	0	20,000
TOTAL REVENUE	81,417	100,108	367,630	351,376	(16,254)	☑	0	900,600
Employee Costs	80,208	206,167	574,231	618,501	44,270	☑	0	2,469,100
Materials & Contracts	14,977	9,957	31,697	29,871	-1,826	☒	0	119,500
Operating Expense	24,027	25,317	169,114	186,951	17,837	☑	0	396,800
TOTAL OPERATING EXPENSE	119,212	241,441	775,042	835,323	60,281	☑	0	2,985,400
Surplus/ (Deficit) - Direct Control	(37,795)	(141,333)	(407,412)	(483,947)	(76,535)	☑	0	(2,084,800)
Depreciation	27,682	33,150	84,925	99,450	14,525	☑	0	400,600
Internal Services	26,078	29,617	93,990	88,851	-5,139	☒	0	355,400
Surplus/(Deficit) -Indirect Control	(53,759)	(62,767)	(178,915)	(188,301)	(9,386)	☑	0	(756,000)
NET SURPLUS/ (DEFICIT)	(91,555)	(204,100)	(586,327)	(672,248)	(85,921)	☑	0	(2,840,800)

Responsibility Centre Report: Strategic Asset Management

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Financial Year: 2008/09

Budget Change (%) 3.7%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2251 - Strategic Asset Management	-21,217	-3,657	-11,848	48,977	60,825	☑	0	349,700			
NET EXPENDITURE / (REVENUE)	**(21,217)**	**(3,657)**	**(11,848)**	**48,977**	**60,825**	☑	**0**	**349,700**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	64,880	84,108	338,018	335,376	-2,642	☑	0	880,600	880,600	0	
Other Revenue	16,538	16,000	29,612	16,000	-13,612	☑	0	20,000	33,000	13,000	Additional income due to realised rental income from telecommunications installation not budgeted for
TOTAL REVENUE	**81,417**	**100,108**	**367,630**	**351,376**	**(16,254)**	☑	**0**	**900,600**	**913,600**	**13,000**	
Employee Costs	5,581	27,808	76,663	83,424	6,761	☑	0	331,900	331,900	0	
Materials & Contracts	0	3,734	4,112	11,202	7,090	☑	0	44,800	44,800	0	
Operating Expense	16,642	18,567	149,439	166,701	17,262	☑	0	315,800	315,800	0	Some saving in overall operating costs. Predominantly $10,000 saving in electricity cost for Chambers
TOTAL OPERATING EXPENSE	**22,224**	**50,109**	**230,215**	**261,327**	**31,112**	☑	**0**	**692,500**	**692,500**	**0**	
Surplus/ (Deficit) - Direct Control	**59,193**	**49,999**	**137,415**	**90,049**	**(47,366)**	☑	**0**	**208,100**	**221,100**	**13,000**	
Depreciation	26,407	32,900	80,985	98,700	17,715	☑	0	396,500	396,500	0	Depreciation variance not established by Strategy. Finace to provde updated depreciation amount
Internal Services	11,569	13,442	44,583	40,326	-4,257	☒	0	161,300	161,300	0	
Surplus/(Deficit) -Indirect Control	**(37,976)**	**(46,342)**	**(125,568)**	**(139,026)**	**(13,458)**	☑	**0**	**(557,800)**	**(557,800)**	**0**	
NET SURPLUS/ (DEFICIT)	**21,217**	**3,657**	**11,848**	**(48,977)**	**(60,825)**	☑	**0**	**(349,700)**	**(336,700)**	**13,000**	

Responsibility Centre Report: Corporate Planning & Sustanability

Financial Year: 2008/09 ☐

Budget Change (%) 4.3%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Year To Date to September Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2355 - Environmental Levy	-31,160	2,266	6,636	6,798	162	☐	0	27,200			
2400 - Corporate Planning	-6,251	38,292	102,744	114,876	12,132	☑	12,323	460,100			
2408 - Environmental Management	75,896	43,575	122,515	130,725	8,210	☑	0	521,900			
NET EXPENDITURE / (REVENUE)	38,485	84,133	231,894	252,399	20,505	☑	12,323	1,009,200			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	15,564	74,242	182,303	222,726	40,423	☑	0	889,500	845,700	-43,800	Unspent salaries due to vacant position. Position is filled in September
Materials & Contracts	12,792	1,599	16,742	4,797	-11,945	☒	12,323	19,200	19,200	0	Contractor fees for Economic Feasibility Study for B2 subdivision South Turramurra. A separate report on this matter will be brought to Council by the end of the year to outline longer term funding source.
Operating Expense	3,543	2,109	11,719	6,327	-5,392	☒	0	25,300	25,300	0	
TOTAL OPERATING EXPENSE	31,899	77,950	210,764	233,850	23,086	☑	12,323	934,000	890,200	(43,800)	
Surplus/ (Deficit) - Direct Control	(31,899)	(77,950)	(210,764)	(233,850)	(23,086)	☑	(12,323)	(934,000)	(890,200)	43,800	
Depreciation	1,186	200	3,667	600	-3,067	☒	0	3,400	3,400	0	
Internal Services	5,400	5,983	17,463	17,949	486	☐	0	71,800	71,800	0	
Surplus/(Deficit) -Indirect Control	(6,586)	(6,183)	(21,130)	(18,549)	2,581	☒	0	(75,200)	(75,200)	0	
NET SURPLUS/ (DEFICIT)	(38,485)	(84,133)	(231,894)	(252,399)	(20,505)	☑	(12,323)	(1,009,200)	(965,400)	43,800	

Responsibility Centre Report: Mgnt Sup Strategy

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2350 - Management Support - Strategy	-8,547	28,141	75,906	84,423	8,517	☑	940	337,300			
2750 - Open Space Planning	22,393	11,917	53,728	35,751	-17,977	☒	0	142,300			
NET EXPENDITURE / (REVENUE)	13,846	40,058	129,635	120,174	(9,461)	☒	940	479,600			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	8,099	31,084	106,368	93,252	-13,116	☒	0	371,800	371,800	0	Variance is due to incorrect allocation of salaries to cost centre 2750. This will be amended in the next quarter.
Materials & Contracts	573	2,791	7,685	8,373	688	☐	940	33,500	33,500	0	
Operating Expense	2,168	2,216	4,779	6,648	1,869	☑	0	26,600	26,600	0	
TOTAL OPERATING EXPENSE	10,840	36,091	118,832	108,273	(10,559)	☒	940	431,900	431,900	0	
Surplus/ (Deficit) - Direct Control	(10,840)	(36,091)	(118,832)	(108,273)	10,559	☒	(940)	(431,900)	(431,900)	0	
Depreciation	89	50	273	150	-123	☐	0	700	700	0	
Internal Services	2,917	3,917	10,529	11,751	1,222	☑	0	47,000	47,000	0	
Surplus/(Deficit) -Indirect Control	(3,006)	(3,967)	(10,802)	(11,901)	(1,099)	☑	0	(47,700)	(47,700)	0	
NET SURPLUS/ (DEFICIT)	(13,846)	(40,058)	(129,635)	(120,174)	9,461	☒	(940)	(479,600)	(479,600)	0	

Responsibility Centre Report: Urban Planning

Financial Year: 2008/09

Budget Change (%) 2.3%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
2851 - Urban Planning	60,442	83,566	236,645	250,698	14,053	☑	0	1,002,300			
NET EXPENDITURE / (REVENUE)	60,442	83,566	236,645	250,698	14,053	☑	0	1,002,300			
NET OPERATING RESULT BY RESOURCE GROUPS											
Employee Costs	50,964	73,033	208,897	219,099	10,202	☑	0	875,900	852,900	-23,000	Variance in employee costs are due to a staff vacancy. A transfer of 23k is requested as part of the review.
Materials & Contracts	1,613	1,833	3,157	5,499	2,342	☑	0	22,000	22,000	0	
Operating Expense	1,673	2,425	3,176	7,275	4,099	☑	0	29,100	29,100	0	
TOTAL OPERATING EXPENSE	54,250	77,291	215,230	231,873	16,643	☑	0	927,000	904,000	(23,000)	
Surplus/ (Deficit) - Direct Control	(54,250)	(77,291)	(215,230)	(231,873)	(16,643)	☑	0	(927,000)	(904,000)	23,000	
Internal Services	6,192	6,275	21,415	18,825	-2,590	☒	0	75,300	75,300	0	
Surplus/(Deficit) -Indirect Control	(6,192)	(6,275)	(21,415)	(18,825)	2,590	☒	0	(75,300)	(75,300)	0	
NET SURPLUS/ (DEFICIT)	(60,442)	(83,566)	(236,645)	(250,698)	(14,053)	☑	0	(1,002,300)	(979,300)	23,000	

Department Report: Waste Management

Financial Year: 2008/09

RESULTS BY RESPONSIBLITY CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget
Domestic Waste	2,101,475	862,334	-7,315,520	-7,039,698	275,822	☑	82,594	608,900
Trade Waste	260,356	-10,275	-451,465	-486,825	-35,360	☒	0	-580,000
NET EXPENDITURE / (REVENUE)	2,361,831	852,059	(7,766,985)	(7,526,523)	240,462	☑	82,594	28,900
NET OPERATING RESULT BY RESOURCE GROUPS								
Pension Rebates	-502	0	-181,585	-199,600	-18,015	☑	0	-199,600
Annual Charges (DWM)	1,232	0	10,055,615	9,826,300	-229,315	☑	0	9,826,300
User Fees	1,996	99,167	747,976	753,501	5,525	☒	0	1,646,000
Interest	0	0	-37	0	37	☐	0	0
Other Revenue	60,619	51,667	151,634	155,001	3,367	☒	0	620,000
Grants	0	0	0	0	0	☐	0	109,800
TOTAL REVENUE	63,345	150,834	10,773,604	10,535,202	(238,402)	☑	0	12,002,500
Employee Costs	21,488	28,000	78,137	84,000	5,863	☑	0	332,200
Materials & Contracts	2,336,367	910,434	2,734,655	2,731,302	-3,353	☒	0	10,925,200
Operating Expense	4,457	2,101	5,792	6,303	511	☐	0	25,200
TOTAL OPERATING EXPENSE	2,362,312	940,535	2,818,583	2,821,605	3,022	☑	0	11,282,600
Surplus/ (Deficit) - Direct Control	(2,298,967)	(789,701)	7,955,020	7,713,597	(241,423)	☑	0	719,900
Depreciation	226	200	693	600	-93	☐	0	2,900
Internal Services	62,638	62,158	187,343	186,474	-869	☐	0	745,900
Surplus/(Deficit) -Indirect Control	(62,864)	(62,358)	(188,035)	(187,074)	961	☐	0	(748,800)
NET SURPLUS/ (DEFICIT)	(2,361,831)	(852,059)	7,766,985	7,526,523	(240,462)	☑	0	(28,900)

Responsibility Centre Report: Domestic Waste

Financial Year: 2008/09 ☐

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3350 - Domestic Waste	751,993	407,727	-8,654,209	-8,403,519	250,690	☑	82,594	-4,843,900			
3351 - Green Waste Service	739,837	275,482	843,888	826,446	-17,442	☒	0	3,304,600			
3352 - Recycling Service	609,645	179,125	494,801	537,375	42,574	☑	0	2,148,200			
NET EXPENDITURE / (REVENUE)	2,101,475	862,334	(7,315,520)	(7,039,698)	275,822	☑	82,594	608,900			
NET OPERATING RESULT BY RESOURCE GROUPS											
Pension Rebates	-502	0	-181,585	-199,600	-18,015	☑	0	-199,600	-199,600	0	Further rebate properties than anticipated
Annual Charges (DWM)	1,232	0	10,055,615	9,826,300	-229,315	☑	0	9,826,300	9,826,300	0	Increase in Rateable properties
Interest	0	0	-37	0	37	☐	0	0	0	0	
Other Revenue	60,619	51,667	151,634	155,001	3,367	☒	0	620,000	620,000	0	
Grants	0	0	0	0	0	☐	0	109,800	109,800	0	
TOTAL REVENUE	61,349	51,667	10,025,627	9,781,701	(243,926)	☑	0	10,356,500	10,356,500	0	
Employee Costs	18,268	24,000	67,724	72,000	4,276	☑	0	284,900	284,900	0	
Materials & Contracts	2,073,239	819,017	2,431,510	2,457,051	25,541	☑	81,714	9,828,200	9,828,200	0	Contractor expenses are less than planned however increases in disposal has occurred.
Operating Expense	1,854	2,026	3,038	6,078	3,040	☑	880	24,300	24,300	0	
TOTAL OPERATING EXPENSE	2,093,360	845,043	2,502,272	2,535,129	32,857	☑	82,594	10,137,400	10,137,400	0	
Surplus/ (Deficit) - Direct Control	(2,032,011)	(793,376)	7,523,355	7,246,572	(276,783)	☑	(82,594)	219,100	219,100	0	
Depreciation	226	200	693	600	-93	☐	0	2,900	2,900	0	
Internal Services	69,238	68,758	207,143	206,274	-869	☐	0	825,100	825,100	0	
Surplus/(Deficit) -Indirect Control	(69,464)	(68,958)	(207,835)	(206,874)	961	☐	0	(828,000)	(828,000)	0	
NET SURPLUS/ (DEFICIT)	(2,101,475)	(862,334)	7,315,520	7,039,698	(275,822)	☑	(82,594)	(608,900)	(608,900)	0	

Responsibility Centre Report: Trade Waste

Financial Year: 2008/09

Budget Change (%) 0.0%

RESULTS BY COST CENTRE	Month: September Actual	Month: September Budget	Year To Date to September Actual	Year To Date to September Budget	Variance		Comit'mts	Full Year Budget	OPERATING BUDGET PERFORMANCE: 30th June Forecast	Variance	Council Meeting Comments - Variance Explanation & Proposed Recovery Action
3400 - Trade Waste	260,356	-10,275	-451,465	-486,825	-35,360	☒	48,046	-580,000			
NET EXPENDITURE / (REVENUE)	**260,356**	**(10,275)**	**(451,465)**	**(486,825)**	**(35,360)**	☒	**48,046**	**(580,000)**			
NET OPERATING RESULT BY RESOURCE GROUPS											
User Fees	1,996	99,167	747,976	753,501	5,525	☒	0	1,646,000	1,646,000	0	
TOTAL REVENUE	**1,996**	**99,167**	**747,976**	**753,501**	**5,525**	☒	**0**	**1,646,000**	**1,646,000**	**0**	
Employee Costs	3,220	4,000	10,413	12,000	1,587	☑	0	47,300	47,300	0	
Materials & Contracts	263,128	91,417	303,145	274,251	-28,894	☒	48,046	1,097,000	1,097,000	0	Higher than expected contractor and waste disposal costs for the quarter.
Operating Expense	2,604	75	2,754	225	-2,529	☒	0	900	900	0	
TOTAL OPERATING EXPENSE	**268,952**	**95,492**	**316,311**	**286,476**	**(29,835)**	☒	**48,046**	**1,145,200**	**1,145,200**	**0**	
Surplus/ (Deficit) - Direct Control	**(266,956)**	**3,675**	**431,665**	**467,025**	**35,360**	☒	**(48,046)**	**500,800**	**500,800**	**0**	
Internal Services	-6,600	-6,600	-19,800	-19,800	0	☐	0	-79,200	-79,200	0	
Surplus/(Deficit) -Indirect Control	**6,600**	**6,600**	**19,800**	**19,800**	**0**	☐	**0**	**79,200**	**79,200**	**0**	
NET SURPLUS/ (DEFICIT)	**(260,356)**	**10,275**	**451,465**	**486,825**	**35,360**	☒	**(48,046)**	**580,000**	**580,000**	**0**	

Item 5

S05273
11 November 2008

INVESTMENT REPORT AS AT 31 OCTOBER 2008

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To present to Council investment allocations and returns on investments for October 2008.
BACKGROUND:	Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 28 August 2007 (Minute No. 319).
COMMENTS:	The Reserve Bank of Australia (RBA) lowered the official cash rate by 100bps to 6.00% in October.
RECOMMENDATION:	That the summary of investments and performance for October be received and noted. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

PURPOSE OF REPORT

To present to Council investment allocations and returns on investments for October 2008.

BACKGROUND

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 28 August 2007 (Minute No. 319).

This Policy allows Council to utilise the expertise of external fund managers or make direct investments for the investment of Council's surplus funds

COMMENTS

During the month of October, Council had a net cash outflow of $4,955,500 and a net investment loss (interest and capital) of $229,590.

Council's total investment portfolio at the end of October 2008 is $70,975,450. This compares to an opening balance of $72,680,680 as at 1 July 2008.

Council's net investment loss in October is a result of extreme volatility in the market where all asset classes have been affected by the credit crisis and the slowing down of almost every economy in the world. However, it is essential to remain diversified at times like this as recovery in some asset classes may be quick and occur at very different times.

Our strategy has moved from managed funds to investing in high quality interest bearing bank subordinate Floating Rate Notes and Senior Debt, in anticipation of global financial markets experiencing further extraordinary levels of volatility with credit markets and credit rated funds performing poorly.

Implications and recommendations of the Cole report

As previously reported to Council, in April 2008 the Department of Local Government (DLG) issued Circular 08-10 'Council Invested Funds and the Cole Inquiry Report', which advised that the report by Michael Cole on a review of NSW Local Government Investments had been released. The Circular summarised the recommendations contained within the report and the implementation process for those recommendations that the DLG was undertaking.

Council's investment advisor Grove Research & Advisory Services met with the DLG to clarify some of the issues raised by the recommendations. Council officers have met with Grove to seek their advice in relation to the key points of the recommendations that directly affect Council. A new Ministerial Order has been legislated, but Council is still awaiting guidelines from the DLG. Once these guidelines are received, a revised investment strategy and policy will be developed and reported to Council. At this stage the recommendation from our advisors is to take no action, where possible, in relation to existing investments.

PERFORMANCE MEASUREMENT

Council's investment portfolio is monitored and assessed based on the following criteria:

- **Management of General Fund Bank Balance**

  The aim is to keep the general fund bank balance as low as possible and hence maximise the amount invested on a daily basis.

- **Funds Performance against the UBS Bank Bill Index**

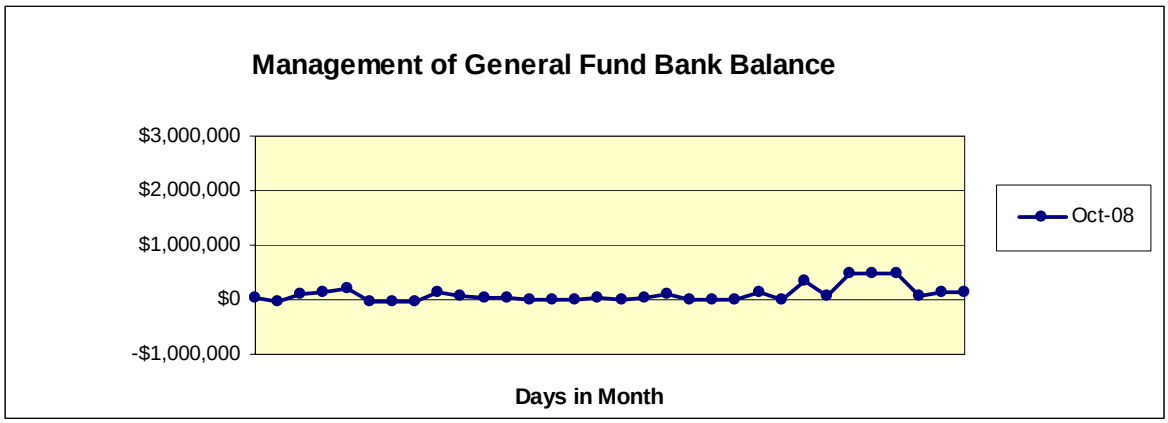
  This measures the annualised yield (net of fees and charges) for Council's portfolio. The weighted average return for the total portfolio of funds is compared to the industry benchmark of the UBS Bank Bill Index.

- **Allocation of Surplus Funds**

  This represents the mix or allocation of surplus funds with each of Council's fund managers and direct securities.

Management of General Fund Bank Balance

During October Council had a net outflow of funds of $4,955,500.



Investment Portfolio

Council's investment portfolio consists of the following types of investment:

1. Floating Rate Notes (FRN)

FRNs are a contractual obligation whereby the issuer has an obligation to pay the investor an interest coupon payment which is based on a margin above bank bill. The risk to the investor is the ability of the issuer to meet the obligation.

The following investments are classified as FRNs

ANZ sub-debt AA-	purchased 18/12/07 at discount
ANZ sub-debt AA-	purchased 20/12/07 at discount
Bendigo Bank BBB	purchased 9/11/07 at par
ANZ sub-debt AA-	purchased 17/1/08 at par
HSBC Bank AA-	purchased 14/3/08 at par
BOQ senior-debt BBB+	purchased 08/09/08 at discount
Phoenix Notes AA+	purchased at par

(Please refer to Comments on Individual Investment Performance section for details)

These FRNs are all sub-debt or senior-debt which means that they are guaranteed by the bank that issues them but are rated a notch lower than the bank itself. The reason for this is that the hierarchy for payments of debt in event of default is:

1. Term Deposits
2. Senior Debt
3. Subordinated Debt
4. Hybrids
5. Preference shares
6. Equity holders

In the case of default, the purchaser of subordinated debt is not paid until the senior debt holders are paid in full. Subordinated debt is therefore more risky than senior debt.

These types of investment are classified as Held to Maturity assets and they are therefore measured at amortised cost using the effective interest method in accordance with AASB 139: Financial Instruments: Recognition and Measurement.

In terms of reporting, these investments are shown at their purchase price which is then adjusted up or down each month in accordance with the amortisation of the discount or premium. The effect of this is to show the investment at face value at maturity.

2. Fixed Interest Notes, Term Deposits, Transferable Deposits and Bonds

Fixed interest notes and term deposits pay a fixed amount of interest on a regular basis until their maturity date. Council has one fixed interest note and one term deposit:

Westpac Fixed sub-debt	AA-	purchased 25/02/08 at discount
Investec Bank Term Deposit	BBB	purchases 03/09/08 at par

As with FRNs, these investments are shown at purchase price with the discount or premium amortised over the period to maturity.

Council has one fixed interest deposit:

Bendigo Bank	BBB+	purchased 27/02/08 and held at par

A Transferable Certificate of Deposit is a bank deposit (ie fixed interest) that may be transferred from one party to another. Council has two transferable deposits.

ANZ Transferable Deposits AA-	purchased 22/04/08 at par
Elders Rural Bank (Transferable Deposit) BBB	purchased 18/06/08 at par

A bank bond is a debt security, in which the authorised bank owes the holders a debt and is obliged to repay the principal and interest (the coupon) at a later date, termed maturity.

The revised Ministerial Investment Order dated 31 July 2008 section (d) states that councils may invest in "bonds issued by an authorised deposit-taking institution (as defined in the Banking Act 1959), but excluding subordinated debt obligations."

As the Reserve Bank of Australia (RBA) has eased the monetary policy by 1.00% this month. This is seen as an easing cycle with further falls in interest rates expected over the next few months. Bonds provide an opportunity to take a longer view and lock in at current interest rate levels.

Council has two fixed rate bank bonds with senior debt obligations:

BOQ Bank Bond BBB+	purchased 04/09/08 at discount
Suncorp Metway Bank Bond A+	purchased 04/09/08 at premium

3. Collateralised Debt Obligations (CDO)

The following investments are classified as CDO's :

Titanium AAA	purchased at a discount
Maple Hill 11 AA	purchased at par
Oasis Portfolio Note AAA	purchased at par

A CDO is a structured financial product whose returns are linked to the performance of a portfolio of debt obligations. It is split into tranches, whereby the riskiest or lowest tranche, the "equity tranche", receives the highest returns. Higher rated tranches offer protection against the risk of capital loss, but at proportionately diminishing returns.

These investments are also classified as held to maturity assets and are therefore measured at amortised cost using the effective interest method in accordance with AASB 139: Financial Instruments: Recognition and Measurement.

These investments are reported in the same manner as FRNs.

4. Constant Proportion Debt Obligations (CPDO)

The following investment is classified as a CPDO :

ABN AMRO CPDO PP AA-	purchased at par

This is an investment whose returns are based on trading credit default swap (CDS) contracts. A CDS is a contract between two parties where one agrees to accept the risk that a company will default on its loan repayment obligations in return for payment of a fee. Only contracts on investment grade organisations in the CDX (US) and ITraxx (Europe) indices are permissible. The

risk to Council is that if enough of the companies default on their loan payment obligations, Councils regular payments of interest may be reduced or cease. Return of principle is guaranteed by ABN AMRO bank (rated AA-).

5. Growth Investments

Investments that have been purchased on the basis of an anticipated growth in asset value rather than returns being based on an interest coupon have been classified as Growth Investments. The following investments are included in this category:

Longreach CPWF AAA
Longreach STIRM AA-
Longreach s26 Property AA
Camelot AA
KRGC TCorp LTGF unrated

These investments are valued at fair value where the capital gain is credited to the Income Statement and a capital loss is debited to the Income Statement. All of these investments except for the KRGC TCorp LTGF are principal guaranteed. The value shown in the monthly investment report is based on the redeemable Net Asset Value (NAV). The NAV is the total current market value of all securities plus interest or dividends received to date. This is the price or value of the investment at the time of preparing the report. Although the investments are principal guaranteed, reports are based on the NAV even when it falls below the par value.

The principal is guaranteed by the investment issuer monitoring the net asset value and selling the investments if the NAV falls below the level where a risk free investment will return the principal at the maturity date. For example, to guarantee the repayment of $100 in 6 years a bank bill could be purchased at current rates for approximately $65. Thus the worst case scenario, provided that the issuer remains solvent, for these investments is that overall return will be returns received to date plus return of principal at maturity date and no further interest payments for the remaining period.

An exception to this is the Longreach CPWF product where the principal is guaranteed as well as a 2% semi annual coupon.

While accounting and reporting for these investments is in accordance with the above, the following information is provided for each:

Longreach CPWF: This investment pays a guaranteed 2% coupon semi annually and is principal guaranteed by Rabobank who are rated AAA. Actual returns depend upon growth of the investment. The worst case performance scenario is a 2% coupon and principal returned at maturity.

Longreach STIRM: This investment pays a fixed coupon of 2.5% and a floating coupon of 125% of the quarterly performance. A cap is applied to the total coupon at BBSW+25bps with any additional income going into the NAV. The worst case performance scenario is no coupon is paid due to 100% of investors' funds being redeemed from the STIRM strategy and invested in a discount security to guarantee principal is returned at maturity.

Longreach Global Property: This investment pays a fixed coupon of 7% pa payable semi annually. This coupon is contingent on 100% of funds being invested in the Global Property basket. The

worst case performance scenario is no coupon is paid and 100% is redeemed from the Global Property basket and invested in a discount security to guarantee principal is returned at maturity.

Camelot: This is an investment in a fund which invests in $US foreign exchange rate movements, which have low correlation to other products and asset classes. It is reported at its market value each month. This is the Net Asset Value (NAV) of the fund's assets. Accrued interest is included in the return as it is included in the NAV like the other growth investment products. The fund guarantees the repayment of capital by calculating the "equity gap" each month. This is the surplus of fund assets above the level of assets required to guarantee return of capital at maturity. In October 2008 this equity gap was 9.09% as the fund was valued at $85.38 per unit and the assets required to return $100 at maturity were $76.29 [(85.38-76.29)/100 = 9.09%].

KRGC TCorp LTGF NSW Treasury Corporation: This is a fund managed by the NSW Treasury Corporation which invests in a range of Australian shares 31%, international shares 31%, bonds, listed property and cash 38%. The return is based on the fund's unit price at month end supplied by the fund. There is no principal guarantee with this fund and it is unrated.

6. Managed Funds

Council uses a variety of managed funds for liquidity and diversification purposes. These funds are rated from AAA through to A and returns are based on the fund's unit price at month end.

Funds Performance against the UBS Bank Bill Index

Issuer	Investment Name	Investment Rating	Invested @31 October 2008 $000's	Period Return (%)	Annualised YTD Return (%)	Performance Since purchase/ inception (%)	% of Total Invested	Valuation M=Mark to Market H=Hold to Maturity	Maturity
Working capital (0-3 Months)									
Westpac Bank	Westpac Bank Deposit	AA	749	0.46	6.96	*	1.06	M	0-3 mths
BlackRock Investment	BlackRock Diversified Credit	A	6,122	-8.26	-20.88	*	8.63	M	0-3 mths
LGFS	Fixed Out Performance Fund	AA-	16,200	0.74	8.62	*	22.82	M	0-3 mths
Short -MediumTerm (1-2 Years)									
Bendigo Bank	Fixed Deposit TCB	BBB+	500	0.66	8.25	8.25	0.70	H	1-2 yrs
Select Access Investments	Titanium AAA	AAA	2,000	0.67	8.67	7.92	2.82	H	1-2 yrs
Elders Rural Bank	Elders Rual Bank TD	BBB	2,000	0.71	9.12	9.13	2.82	H	1-2 yrs
Bank of Queensland	Bank of Queensland Bond	BBB+	1,925	0.85	10.50	10.50	2.71	H	1-2 yrs
Bank of Queensland	Bank of Queensland FRN	BBB+	1,963	0.79	9.85	9.85	2.77	H	1-2 yrs
NSW Treasury Corp	KRGC Tcorp LTGF	UNRATED	1,735	-6.43	-11.84	-6.49	2.44	M	1-2 yrs
MediumTerm (2-5 Years)									
ABN AMRO/Nomura	Pheonix Notes	AA+	2,000	0.78	10.07	9.86	2.82	H	2-5 yrs
ANZ Bank	ANZ Sub FRN	AA-	2,940	0.69	8.85	8.86	4.14	H	2-5 yrs
ANZ TD	ANZ Sub FRN	AA-	2,000	0.70	9.18	9.27	2.82	H	2-5 yrs
Westpac Bank	Westpac Subdebt	AA-	929	0.79	9.78	9.77	1.31	H	2-5 yrs
Suncorp Metway	Suncorp Metway Bond	A+	2,036	0.66	8.06	8.06	2.87	H	2-5 yrs
Investec Bank	Investec FRN	BBB	3,000	0.81	10.04	10.04	4.23	H	2-5 yrs
HSBC Australia	HSBC MTN	AA-	4,000	0.79	10.16	10.35	5.64	H	2-5 yrs
CBA/Helix Capital Jersey	Oasis Portfolio Note	AAA	2,000	0.67	8.55	7.96	2.82	H	2-5 yrs
Longreach/Rabobank	Longreach CPWF	AAA	2,884	0.72	18.45	-1.85	4.06	M	5 yrs +
ANZ Bank	ANZ Sub FRN	AA-	2,970	0.65	8.77	8.64	4.18	H	5 yrs +
UBS AG London	LongreachSTIRM	AA-	942	-0.02	-23.18	-3.47	1.33	M	5 yrs +
Athena Finance (Westpac)	Camelot	AA	854	1.07	-10.71	-4.47	1.20	M	5 yrs +
Long Term (5 Years+)									
HSBC Bank	Maple Hill 11	AA	3,000	0.80	10.30	10.01	4.23	H	5 yrs +
Bendigo Bank	Bendigo Bank FRN	BBB	500	0.71	8.95	8.25	0.70	H	5 yrs +
Deutsche Bank	Longreach s26 Prop	AA	728	-2.92	5.31	-19.31	1.03	M	5 yrs +
ABN AMRO Bank London	CPDO PP	AA-	6,000	0.67	8.52	8.61	8.45	H	5 yrs +
ANZ Bank	ANZ Subdebt 2018	AA-	1,000	0.66	9.02	8.99	1.41	H	5 yrs +
TOTAL /WEIGHTED AVERAGE			**70,977**	**0.36**	**4.70**		**100**		

Matured/Traded Investments - Weighted YTD Average Return (%)	7.99
Weighted Average Overall Return Year To Date (%)	4.71
Benchmark Return: UBSWA Bank Bill Index(%)	8.11
Variance From Benchmark (%)	-3.40

* Cannot be calculated with 100% accuracy

The weighted average return for the total portfolio year to date was 4.71% compared to the benchmark of the UBS Bank Bill Index of 8.11%.

Income Investments and Growth Investments

Since Council's investment policy was changed in August 2006, a wider range of investments has been made involving diversification of the portfolio into different investment types, longer maturities and different markets. Council's investments now include several growth investments, where returns are principally derived from growth in the value of capital invested, rather than income payments. These investments can be expected to show higher volatility in price movement on a month to month basis. Council has only purchased growth investments which have a capital protection provided by a bank of at least AA ratings. As these investments are long term and not intended to be traded monthly, volatility is of less concern.

Comments on Individual Investment Performance

Longreach CPWF 1-2006: This investment is in property, infrastructure and utilities and was made on 27 September 2006. From inception to the end of October 2008, the investment has returned -1.85% with a 0.72% increase in net asset value for October 2008.

The Fund's Unit NAV at month end provided to the Investment Manager by the calculation agent was 0.9613. This NAV represents a 0.74% increase from the previous month end. This valuation represents the price at which a unit holder could have redeemed fund units at month end inclusive of fund ordinary expenses. General information on the fund is included in the monthly Unit Holder Report (Attachment A).

Longreach Series 26 Global Property: This investment was made in June 2007 in a basket of property spread globally across seven geographical areas. The chosen securities provide potential for regular income along with potential capital growth. Returns are based on a contingent semi-annual coupon of 7.0% pa and additional return on maturity as capital gain. The current unit price is $72.75 down from $74.98 in September and from an issue value at inception of $97.00 after upfront fees. The current allocation is 0.49% in the property basket and 99.51% in the discount debt security. General information on the fund is included in the monthly Noteholder Performance Report (Attachment B).

Longreach Series 23 STIRM: This investment is a capital protected note with exposure to a short term interest rate yield enhancement strategy. The redeemable NAV of the notes is $94.17, whereas last month it was $94.19. The year to date return on the investment is -23.18% annualised and -3.47% since inception. General information on the fund is included in the monthly Noteholder Performance Report (Attachment C).

Note: The capital protection mechanism for the above three investments has worked to protect the initial capital invested during recent extreme market volatility. At 31 October the Series 26 Global Property has 0.49% allocated to the asset class and 99.51% allocated to the discount debt security. The other two investments remain fully allocated to the asset class.

NSW Treasury Corporation: The investment was made in October 2006. This is a fund managed by the NSW Treasury Corporation which invests in a range of Australian shares 31%, international shares 31%, bonds, listed property and cash 38%. The fund's annualised return was -11.84% and is –6.49% since purchase.

Athena Finance (Westpac)/Camelot: This investment was made at the end of February 2007 in a fund which invests in foreign exchange rate movements with low correlation to other products and asset classes. The fund's annualised return is -10.71% with a return of -4.47% since inception. The fund has continued to maintain a strong capital preservation focus during the volatile markets.

Blackrock Diversified Credit Fund: Blackrock Investment Management had informed Council of its decision to close the Blackrock Diversified Credit Fund of which Council had $6.12M invested as at 31 October 2008. This action was taken due to the Cole Report recommending removal of the option for local councils to invest in Managed Funds. The fund was specifically created for, and targeted toward, NSW local councils' requirements.

After careful consideration, a decision has been made to proceed with taking a cash contribution rather than an "in specie" transfer of assets. An in specie transfer involves an investor receiving, based on their proportionate interest in the assets of the Fund, assets which are representative of the assets of the Fund, rather than cash.

The reasons for this decision include:

(1) Sufficient time was not given to review the template instruction documentation (contractual agreement) "in specie" transfer of assets. At the time of making the decision this documentation still has not been received.
(2) The risk of any defaults over the three (3) year period with the "in specie" transfer of assets option. At the time of making the decision, we expected to realise a significant portion of the Fund's assets within a six to eight week timeframe with the cash contribution option.
(3) No Ministerial approval.
(4) In order to mitigate any further risk.
(5) Existing market volatility.
(6) There did not seem to be enough support from Councillors for an "in specie" transfer of assets, at the Councillor briefing session.

In early October, BlackRock advised that they have realised 28% of the assets with an initial instalment of $2.65M paid to Council. Since the cash distribution, BlackRock has continued in its goal of selling down the portfolio. However the first two weeks of October was a particularly difficult period in credit markets, characterised by extreme illiquidity, an environment in which selling assets was almost impossible.

The freezing up of credit markets triggered unprecedented action by central banks around the world, including the US treasury and Federal Reserve and our own regulatory authorities. The measures undertaken focus on two major issues at the heart of the ongoing turmoil; re-capitalisation of the banking system and providing liquidity to credit markets. However, steps were taken by governments and general banks are starting, albeit slowly, to re-liquefy the system.

In closing down the fund, it is required to conduct the sell down process in an orderly fashion to achieve the best possible outcome. BlackRock is proposing another distribution of 10% in the on going selling of the assets in coming weeks.

Investec Bank Floating Rate Term Deposits: The Cole report limits investing in deposit obligations of Australian banks only, hence this investment met the criteria. Investec Bank floating rate term deposit is rated BBB, and according to Moody's ratings report, Investec Bank (Australia)

Limited does not have direct exposures to US subprime mortgages, collateralised debt obligations (CDO's), structured investment vehicles (SIVS) or leveraged loans. Nor is it engaged in high risk mortgage lending practices. The floating rate of this investment is 2.50% over BBSW.

Suncorp Metway Bank Fixed Rate Bond: The Cole report limits investing in deposit obligations of Australian banks only, therefore this investment met the criteria. The bank bond is rated A+, it offers a fixed rate of 7.95% which is attractive in the current environment of expected rate reductions by the Reserve Bank of Australia. Standard & Poor's Ratings Services had placed its 'A+/A-1' ratings on Suncorp-Metway Ltd. The bank holds a good market position in Queensland, and has sound asset quality and earnings profiles.

Bank of Queensland Bank Fixed Rate Bond: The Cole report limits investing in deposit obligations of Australian banks only, therefore this investment satisfied the criteria. The bank bond is rated BBB+, it offers a fixed rate of 8.00% which is attractive in the current environment of expected rate reductions by the Reserve Bank of Australia.

Despite the recent market volatility, Bank of Queensland (BOQ) maintains strong asset quality with a focus on well-secured housing and small and medium enterprises (SME) lending, and a low level of significant corporate exposures. The bank has also introduced cost disciplines to offset the increased funding costs caused by volatile markets without compromising the long-term potential of their brand or their unique distribution model. They have successfully grown the retail funding capability to support the growth and are well-positioned in a liquidity sense to support continuing growth.

Bank of Queensland Bank Floating Rate Note: The Cole report limits investing in deposit obligations of Australian banks only, hence this investment satisfied the criteria. The floating rate note is rated BBB+, the interest payment rate of this investment is the coupon margin of 1.27% over the BBSW rate, which is regarded as most attractive at the present time in comparison to other banks' offers.

Our investment strategy is to expand interest rate risk by investing money in both fixed and variable rates.

CDO's:

As a result of the global financial market crisis and in particular the collapse of Lehman Brothers the following CDO investments are likely to be downgraded during November:

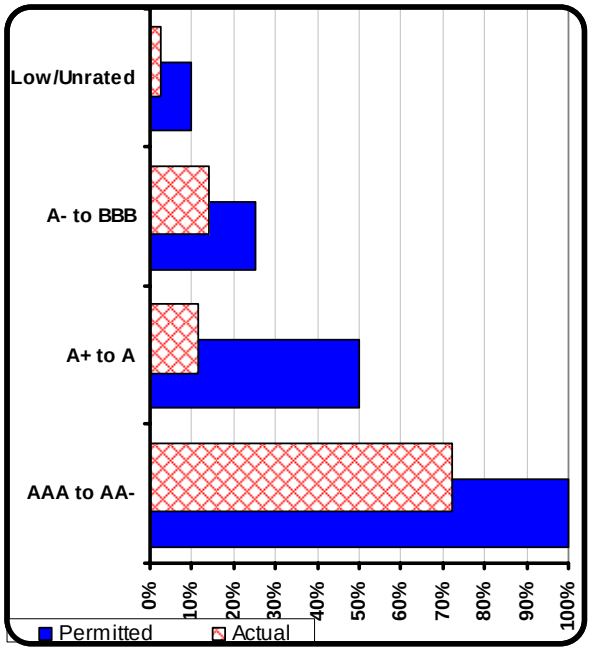
Maple Hill 11 AA
Oasis Portfolio Note AAA

The level of downgrade will be dependent on recovery rates for the major banks that were declared bankrupt in September and Standard and Poors will provide new gradings as soon as this is known.

Allocation of funds

The following charts show the allocations of Council's investment funds by the categories shown:

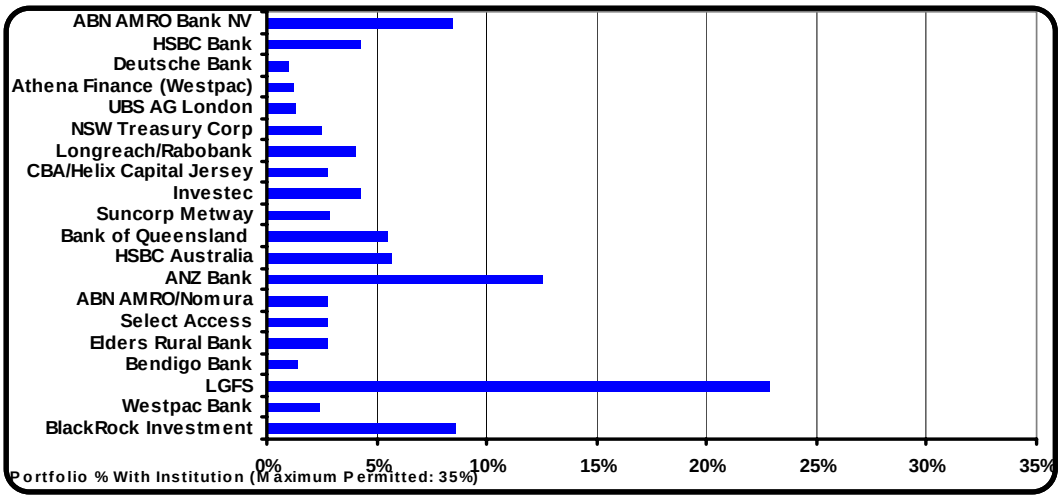
1) Credit Rating: Actual level of investment compared to proportion permitted by policy.



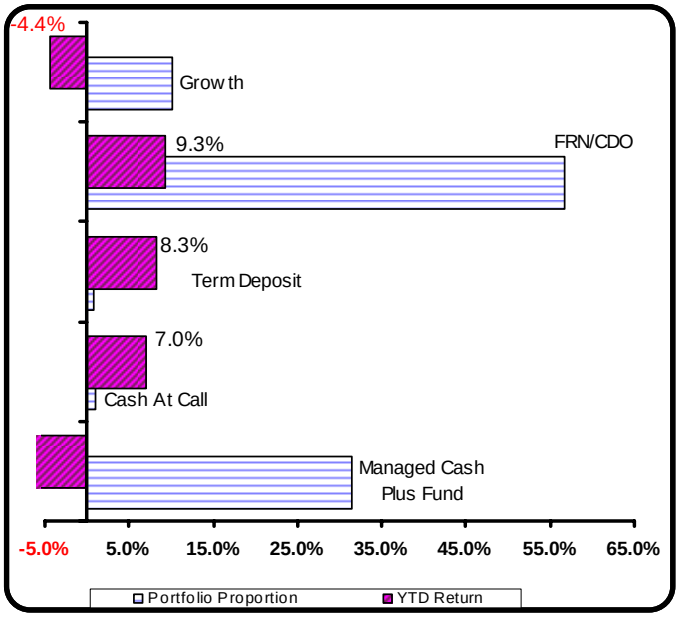
Investment Rating	**Proportion**
AAA to AA-	72.13%
A+ to A	11.49%
A- to BBB	13.93%
Less than BBB	2.45%

2) Proportional Split of Investments by Investment Institution: Actual portion of investments by investment institutions.

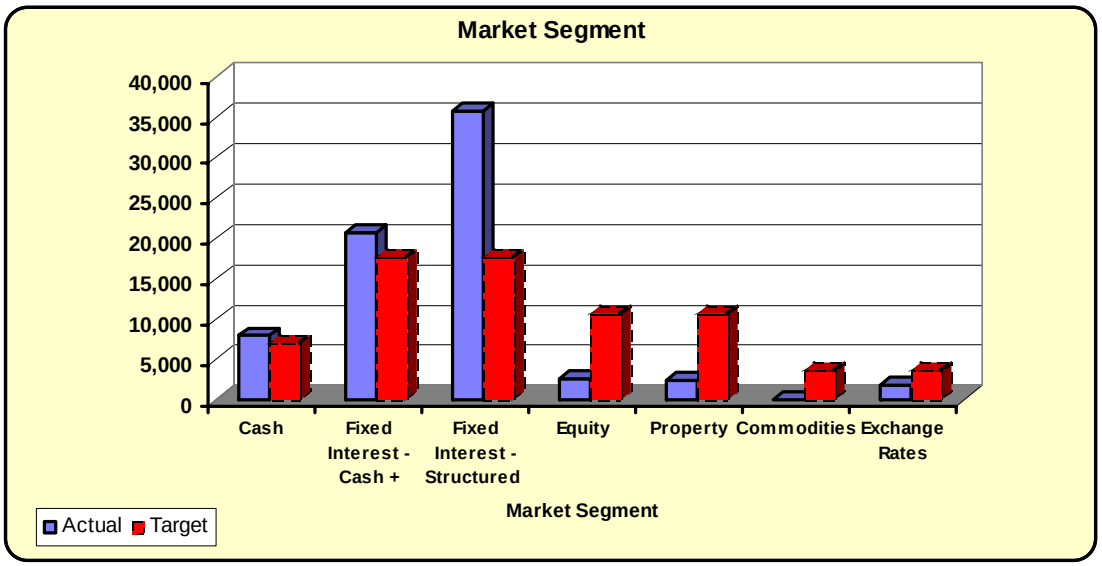
Council's Investment Policy requires that the maximum proportion of its portfolio invested with any individual financial institution is 35%.



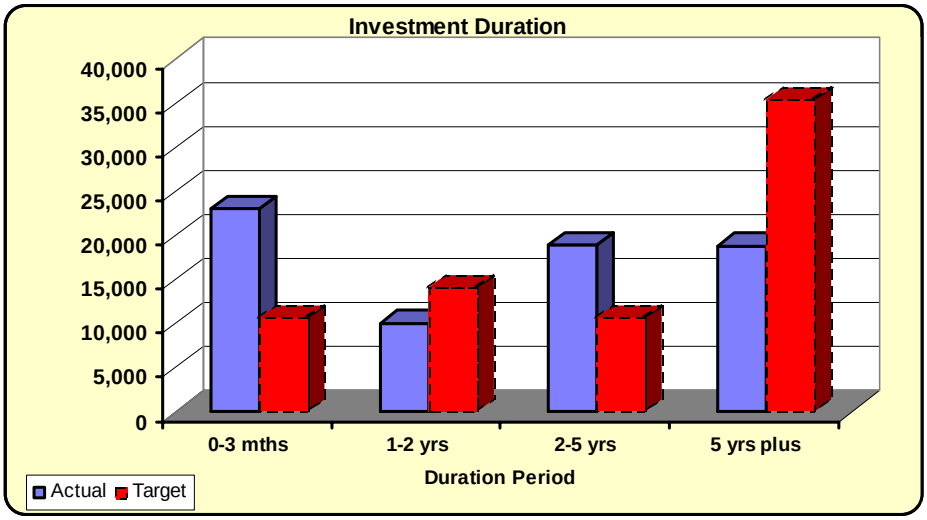
3) Investment type and YTD return: Actual proportion of investments by type and year to date return.



4) Market Segment: Strategic allocation of investments by market segment compared to current level.



5) Duration: Strategic allocation of investments by duration compared to current level.

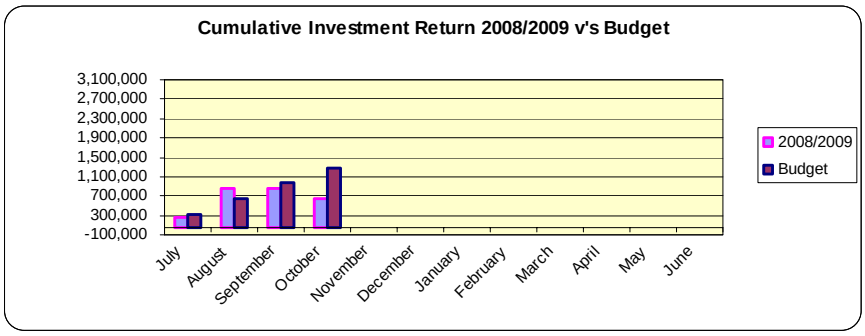


Cumulative Investment Return

The following table shows Council's total return on investments for October and financial year to date, split into capital and interest components and compared to budget:

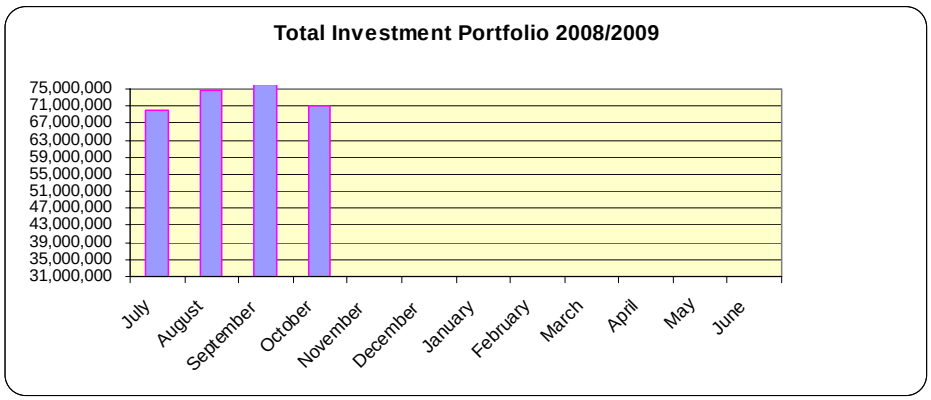
$000's	Month	Financial YTD
Interest	305	1514
Cap Gain	174	775
Cap Loss	-708	-1654
Net Return	-229	635
Budget	321	1283
Variance	**-550**	**-648**

At the end of October the net return on investments totals $635,000 against a year to date budget of $1,283,000, giving a negative variance of $648,000. At the end of September year to date returns on investments were 6.08% compared to 4.71% in October. Extreme market volatility during October has seen Council's returns significantly affected with a capital loss of $708K for the month. Returns on investments will be closely monitored in November and December 2008, and if it is anticipated that year end results will not be achieved proposed revised budgets will be reported to Council as part of the December Quarterly Budget Review.



Total Investment Portfolio

The following chart compares the year to date investment portfolio balances for 2008/2009.



During October 2008 Council's investment portfolio decreased by $4,955,500.

Some key points in relation to investments and associated markets during October are:

International Market

October followed the same direction as September. While the full month returns were extremely poor, this disguises far lower intra-month lows. The month saw some apparently irrational moves, the largest down and up moves, the largest intraday swings ever, and paradoxical responses to news. Despite the US House of Representatives voting in favour of the $US 700 billion bailout package at the beginning of the month, the market fell further on the success, than on the initial failure of this bill. Even stranger, it rallied strongly in response to the release of negative GDP figures.

Global banks still refused to lend to each other (or anybody else). Liquidity and short-term funding all but evaporated. Consequently, governments worldwide collectively took unprecedented measures to restore confidence back into the financial system.

The events that occurred over the month included:

- The Emergency Economic Stabilization Act of 2008 gave US Treasury Secretary Paulson immediate authority to buy as much as $US 250 billion in troubled assets from banks and other financial institutions.

- The Reserve Bank of Australia (RBA) slashed interest rates by 1.00% on 8 October 2008, in view of the weak state of the global economy. The US Federal Reserve (Fed), European Central Bank, Bank of England, Bank of Canada and Sweden's Riksbank reduced their corresponding rates by 0.50%. The Fed then cut rates by a further 50bps to 1.00% at the end of October, matching a half-century low after noting that "downside risks to growth remain".

- The Fed provided loans to ensure financial institutions can finance their daily operations. As part of the deal, JP Morgan will run five special purpose vehicles (SPV's) and will buy up to $US600 billion of certificates of deposits, banks notes and commercial paper with a

maturity of 90 days or less. The Fed will provide $US540 billion, with the remaining $US60 billion coming from commercial paper issued by the five units to money-market funds selling their assets.

- Governments and central banks either injected capital (US, UK) or fully nationalised their banks (Iceland). The US Treasury is also considering capital injections into troubled insurers.

- Governments provided guarantees on deposits to reduce the cost of short-term funding and prevent runs on banks.

Consumer spending dropped at a 3.1% annual pace, the first decline since 1991 and the biggest since 1980. Unemployment rate grew to 6.1% and is expected to rise above 8.0% over coming years. Equity markets endured another vicious sell-off. The Dow Jones plummeted -14% in October and included the biggest daily gain in seven decades, with the Dow adding +936 points on 13 October following the Fed's direct injection of capital across several banks. This was offset by the fall of -733 points two days later (its second biggest point drop ever) and followed by a gain of +889 points (its second best point gain) the day prior to the Fed's second interest rate cut in the month.

Global stocks followed the roller-coaster ride, with UK's FTSE 100 falling -11%, Germany's DAX -14% and Japan's Nikkei Index plummeting -24%. The MSCI World Index, fell -19%.

Domestic Market

The Reserve Bank of Australia (RBA) shocked the market with a 100bp cut to 6.00%. The RBA expects inflation to moderate and correct itself over time in anticipation of a slowdown in GDP and rise in unemployment, against a backdrop of a weakening global economy. The commodity price has been in decline during the month. Official unemployment figures showed the largest number of full-time job losses in more than two years, with the jobless rate rising to 4.3%.

The domestic equity market fell in response to global conditions, as well as downgrades in commodity stocks. The All Ordinaries Index retreated -14%, its worst monthly return since October 1987. The Australian Securities and Investments Commission's (ASIC) decision to extend the short-selling ban for at least another month did little to prevent equity market losses.

To restore investors' confidence and facilitate lending practices between banks in order to lower borrowing costs, the government announced that it would guarantee all deposits from all Authorised Deposit-Taking Institutions (ADI's) which were Australian-incorporated. The guarantee excluded approximately over $AUD250 billion in deposits currently held by non-ADI entities, including non-ADI subsidiaries of Australian ADI's sparking a surge in redemptions as investors switched their deposits out of non-guaranteed entities and into ADI's that were guaranteed by the government.

Managers froze their mortgage, income and property funds to stop the barrage of redemptions, and switching from corporate debt saw names like RIO and BHP pushed out to junk bond trading levels. The initial guarantee announced by the government adversely affected the market, causing further dislocation rather than restoring confidence.

The government was forced to cap the deposit guarantee to $AUD1 million and apply a fee for excess coverage, dependent on the institution's credit rating for deposit guarantees over this

amount. The government also invited mortgage and investment funds to apply for a banking licence to qualify for a government guarantee on deposits.

The Australian dollar (AUD) continued to decline, at one stage falling under US60 cents, the first time since March 2003. Contributing to its demise was the ongoing flight to safety as investors continued to seek the safety of US government bills and bonds. The RBA intervened towards the end of the month and purchased the currency. The AUD finished the month at US67 cents.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The budget for interest on investments for 2008/2009 is $3,848,200. Of this amount approximately $2,209,200 is restricted for the benefit of future expenditure relating to developers' contributions, $744,100 transferred to the internally restricted Infrastructure & Facility reserve, and the remainder is available for operations.

At the end of October the net return on investments totals $635,000 against a year to date budget of $1,283,000, giving a negative variance of $648,000.

Return on investments will be closely monitored in November and December 2008 and if it is anticipated that year end results will not be achieved proposed revised budgets will be reported to Council as part of the December Quarterly Budget Review.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Not applicable.

SUMMARY

As at 31 October 2008:

- Council's total investment portfolio is $70,975,450. This compares to an opening balance of $72,680,680 as at 1 July 2008, a decrease of $1,705,230.
- Council's year to date net return on investments (interest and capital) totals $635,000. This compares to the year to date budget of $1,283,000, giving a negative variance of $648,000.

RECOMMENDATION

A. That the summary of investments and performance for October 2008 be received and noted.

B. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Tony Ly **Financial Accounting Officer**	Tino Caltabiano **Manager Finance** **Responsible Accounting Officer**	John Clark **Director Corporate**

Attachments: **A. Longreach Capital Protected Wholesale Fund 1-2006 Monthly Unit Holder Report October 2008 - 2008/033684**
B. Longreach Capital Protected Series 26 Noteholder Performance Report October 2008 - 2008/031955
C. Longreach Series 23 Noteholder Performance Report September 2008 - 2008/031954

LONGREACH CAPITAL PROTECTED WHOLESALE FUND 1-2006 PROPERTY, INFRASTRUCTURE AND UTILITIES MONTHLY UNIT HOLDER REPORT October 2008

Longreach Global Capital Pty Limited, as Investment Manager for the Longreach Capital Protected Wholesale Fund, 1-2006 Property, Infrastructure and Utilities, is pleased to provide Unit holders of the Fund with the Monthly Unit holder Report for October 2008.

Longreach Capital Protected Wholesale Fund 1-2006 General Information

Type of Fund: Medium Term Growth AAAf rated Capital Protected Growth Fund with equal exposure to the price growth of the S&P/ASX 200 Property Trust Index and UBS Australia Infrastructure and Utilities Index (ASX Index Investments)	**Fund Investment Date:** 29 September 2006	**Buy/Sell Spread:** Nil
Investment Objectives: The Fund aims to provide investors with semi-annual distributions of 2% p.a. on their invested amount after ordinary expenses, the opportunity for enhanced participation in any price growth of the ASX Index Investments over the life of the Payment Contract and 100% capital protection of their invested amount at Payment Contract Maturity.	**Recommended Investment Timeframe:** 5 years	**Distributions:** 2% p.a. Paid Semi Annually: 30 June, 31 December
Rating: AAAf (S&P)		

Actual Performance of Fund's ASX Index Investments

Index	Index Value at Fund Investment Date	Index Value at Previous Month End	Index Value at Latest Month End	Month on Month movement	% Change Since Fund Investment Date
ASX 200 Listed Property Trust Index	2,186.00	1,369.20	1,022.90	-25.29%	-53.21%
UBS Australia Infrastructure & Utilities Index	2,483.00	2,323.15	2,170.20	-6.58%	-12.60%
ASX Index Investments*				-15.94%	-32.90%

Fund Unit Net Asset Value

Fund Unit Price at Fund Investment Date	Unit Net Asset Value at Month End	Growth	2% p.a. Income (Accrued)	Actual % Change in Unit Price Since Inception
$1.0000	$ 0.9613	0.95463	0.00667	-3.87%

The Fund's Unit NAV at month end provided to the Investment Manager by the Calculation Agent was 0.9613. This NAV represents a 0.74% increase from the previous month end. This valuation represents the price at which a Unit holder could have redeemed Fund Units at month end inclusive of Fund Ordinary Expenses.

The Fund return to Unit holders at the Payment Contract Maturity is based on the enhanced price growth of the Fund's ASX Index Investments. In accordance with the Fund's Information Memorandum dated 20 September 2006, Unit holders will receive 130% (i.e the Index Participation Multiplier) of the price growth of the Fund's ASX Index Investments.

Market Commentary

The markets' focus is shifting from the liquidity crisis to the growing global gloom on the economic front. The reverberations of the liquidity crisis will, however, no doubt continue to be felt throughout the ensuing months. Movements in share markets will continue to reflect the twin influences as has been in evidence in the latter part of the month.

The Reserve Bank lowered the cash rate by 100 basis points to 6.0% effective 8 October in response to the global liquidity crisis and the emerging evidence of weakness in economic activity both in Australia and internationally. Despite the announcement in October of a large jump in the consumer price index to 5% year on year, expectations are that the Reserve Bank will proceed with a further cut to the cash rate when it meets on Melbourne Cup day. The Reserve Bank has, however, signalled that the scope for further rate cuts will be limited.

The world's major economies are either in or rapidly approaching a recessionary phase. Australia, according to some commentators, will follow suit in the early part of 2009, influenced particularly by a slowdown in world demand for Australian resources.

The Government's announcement of a guarantee on deposits in regulated deposit taking institutions could lead to further uncertainty over the near term trends in the local markets.

The All Ordinaries Index fell 16.5% over the month to close at 3,982. These levels were last seen in May 2005.

Contact:

Longreach Global Capital Pty Limited AFSL : 247 015 ABN : 27 080 373 762

Phone : (02) 9241-1313 Fax: (02) 9252-9537

Disclaimer: This report has been prepared by Longreach Global Capital Pty Limited in its role as Manager of the Longreach Capital Protected Wholesale Fund 1 – 2006, Property, Infrastructure and Utilities (the "Fund"). Full details of the Fund can be found in the Information Memorandum dated 20 September 2006. Terms defined in that Information Memorandum have the same meaning in this report.

The information contained in this report is current as at the close of business on the date indicated and is for the information of wholesale clients within the meaning of section 761G of the Corporations Act 2001 who have invested in the Fund. Performance of the Fund to date is not a guarantee or indicator of Fund performance in future. Similarly, references to the performance of ASX Index Investments do not imply future performance guarantees or returns. To the maximum extent permitted by law, Longreach Global Capital Pty Limited will not be liable in any way for any loss or damage suffered by you through use or reliance on this information. Our liability for negligence, breach of contract or contravention of any law, which can not be lawfully excluded, is limited, at our option and to the maximum extent permitted by law, to resupplying this information or any part of it to you, or to paying for the resupply of this information or any part of it to you.

LONGREACH
LONGREACH CAPITAL MARKETS – THE LEADING EDGE

NOTEHOLDER PERFORMANCE REPORT
October 2008
Longreach Series 26
Capital Protected Medium Term Note

Capital Protected Notes – 'Global Property'

Type of Note:	Investment Date:	Liquidity:
Capital Protected Note with exposure to a diversified basket of global property securities.	7 June 2007	Available Daily
Investment Objectives: The chosen basket of securities provide for both a potentially high regular income via the dividends paid as well as any potential capital growth within the capital protection mechanism.	**Recommended Investment Timeframe:** 7 years	**Contingent Distributions:** Fixed 7.00% p.a. coupon paid semi annually

Capital Protection Provider: Deutsche Bank, AG London Branch
Rating: AA-/Watch Negative (S&P)

Basket Returns since investment date (7 June 2007)

The following table sets out the Basket's performance by security:-

Security	Sector	%	Buy-in-Price $	Closing Price $	Change % (i)
Bene Stabili	Property	14.3	1.13	0.48	-57.96%
British Land	REIT	14.3	1,361.00	616.00	-54.74%
City Developments	Property	14.3	17.20	6.30	-63.37%
Mitsubishi Estate	Property	14.3	3,588.00	1,707.00	-52.42%
Simon Property	REIT	14.3	99.69	67.03	-32.76%
Stockland	REIT	14.3	8.66	3.97	-54.16%
Sun Hung Kai	Property	14.3	89.45	65.50	-26.77%
			Average		-48.88%

Note (i) all percentage changes shown are absolute price moves not calculated on a per annum basis.

Net Asset Value (NAV)

The Hold to Maturity NAV of the Notes is 72.75 (last month 74.98). The NAV at Issue Date was 97.00 – being 100 less LCM upfront distribution fees. If an investor chose to exit prior to maturity the 'Redeemable NAV' would incorporate the current NAV less the cost of unwind of the currency protection mechanism. The currency hedge ensures buy and hold investors are not exposed to changes in the underlying currencies at maturity.

Internal Rate of Return (IRR)

The IRR of the Notes is -18.02% **p.a.** This represents the true annual rate of earnings on an investment. This rate takes into account the movements in the underlying securities as well as compound interest factors (time value of money).

** IRR is a discounted cashflow method of calculating returns defined mathematically as the rate by which future anticipated net cash flow must be discounted so that their value will be equal to the initial cost of the investment.*

Coupon Payments

The coupon for this transaction is a Fixed **7.00%** p.a. payable semi annually. It will be paid out of the dividends received on the underlying stocks, and where necessary the NAV of the Notes. Payment of the coupon is contingent on; 100% of investor's money being allocated to the Global Property Basket, and the payment of the coupon not causing a Sell Trigger to be hit.

	Coupon Payment Date	Per Annum %	BBSW Comparison %
Coupon 1	07-Dec-07	7.00	6.48

Allocation to the Diversified Basket

The allocations within the Dynamic Portfolio as at month end were:

Series Basket	0.49%
Discount Debt Security	99.51%

Market Recap

The markets' focus is shifting from the liquidity crisis to the growing global gloom on the economic front. The reverberations of the liquidity crisis will, however, no doubt continue to be felt throughout the ensuing months. Movements in share markets will continue to reflect the twin influences as has been in evidence in the latter part of the month.

The world's leading central banks undertook an unprecedented co-ordinated approach to reducing key interest rates in an attempt to calm markets and help break the credit logjam. While not having a immediate positive affect on markets generally it was one step in the direction of improving market sentiment. Other moves to engender confidence, such as guaranteeing interbank liquidity and direct governmental capital support of institutions have assisted

Markets will, however, increasingly focus on the world's economies and implications for interest rate levels globally. The US Federal Reserve reduced its target Funds rate twice over the month to 1.0%.

Security	Last Month	Previous Month	Change % (i)
Mitsubishi Estate	1,707.00	2,010.00	- 15.07
British Land	616.00	744.50	- 17.26
Sun Hung Kai	65.50	81.10	- 19.24
Simon Property	67.03	90.46	- 25.90
Stockland	3.97	5.40	- 26.48
City Developments	6.30	8.60	- 26.74
Bene Stabili	0.48	0.66	- 27.98

Longreach Global Capital Pty Ltd **AFSL : 247 015** **ABN : 27 080 373 762**
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Important Information
This monthly report has been prepared by Longreach Global Capital Pty Limited (ABN 27 080 373 765, AFSL 247015). The forecasts in this report are subject to change. Past performance does not guarantee future returns. Accordingly, investors should make their own assessment of the adequacy, relevance and accuracy of the information in this report (together with the Series documentation of each Series) and in making any investment decision should rely on their own independent investigations

This report has been prepared exclusively for use by wholesale clients (within the meaning of section 761G of the Corporations Act 2001) of Longreach CP Limited, Longreach Capital Markets Pty Limited and Longreach Global Capital Pty Limited and may not be distributed to external parties without the prior written consent. The report has been prepared solely for informational purposes. It includes certain information that has been obtained from independent sources that Longreach considers to be both accurate and reliable. To the maximum extent permitted by law, neither Longreach Capital Markets Pty Limited nor Longreach Global Capital Pty Limited will be liable in any way for any loss or damage suffered by you through use or reliance on this information. Our liability for negligence, breach of contract or contravention of any law, which can not be lawfully excluded, is limited, at our option and to the maximum extent permitted by law, to resupplying this information or any part of it to you, or to paying for the resupply of this information or any part of it to you.

NOTEHOLDER PERFORMANCE REPORT
October 2008
Longreach Series 23
Constant Proportion Portfolio Technique Note

Series 23 – Capital Protected Notes – 'STIRM'		
Type of Note: Capital Protected Note with exposure to a short term interest rate yield enhancement strategy	**Investment Date:** 26 February 2007	**Liquidity:** Available Daily
Investment Objectives: The short term interest rate yield enhancement strategy provide for both a potentially high regular income via performance based coupon component as well as any potential capital growth within the capital protection mechanism.	**Recommended Investment Timeframe:** 5 years	**Distributions:** Distributions paid quarterly.
Capital Protection Provider: UBS AG, London Branch	**Rating:** AA-/Watch Negative (S&P)	

Net Asset Value (NAV)

The NAV of the Notes at current month end was 94.17 (compared with 94.19 for the previous reporting period).

Internal Rate of Return (IRR)

The IRR of the Notes is -0.12%**% p.a.** This represents the true annual rate of earnings on an investment. This rate takes into account the movements in the underlying securities as well as compound interest factors (time value of money).

** IRR is a discounted cashflow method of calculating returns defined mathematically as the rate by which future anticipated net cash flow must be discounted so that their value will be equal to the initial cost of the investment.*

Coupon Payments

The coupon will be made up of a Fixed and Floating component as outlined in the Series 23 Discussion document. The **Fixed** component is set at 2.50% p.a. payable quarterly (unless strategy is fully allocated to the UBS cash investment), and the **Floating** component is set at 125% of the strategy's positive intra period performance, with a cap on total coupon of BBSW + 40bps.

The next scheduled coupon date is 10 November 2008.

	Coupon Payment Date	Per Annum %	BBSW Comparison %
Coupon 1	10-May-07	2.50	6.42
Coupon 2	10-Aug-07	2.50	6.39
Coupon 3	11-Nov-07	2.47	6.73
Coupon 4	12-Feb-08	7.25	7.12
Coupon 5	13-May-08	2.47	7.77
Coupon 6	11-Aug-08	5.77	7.32

Allocation to the Diversified Basket

The current allocations within the Dynamic Portfolio are:

STIRM Strategy	100%
UBS Discount Debt Security	0%

Please refer to the Series 23 Discussion Paper for a description of the workings of the capital protection mechanism.

Market Recap / STIRM Performance Report

The report from Fortinbras will be distributed as soon as it arrives.

Notes:

Contact:

Longreach Global Capital Pty Ltd **AFSL : 247 015** **ABN : 27 080 373 762**

Phone : (02) 9241-1313 Fax: (02) 9252-9537

Important Information

This monthly report has been prepared by Longreach Global Capital Pty Limited (ABN 27 080 373 765, AFSL 247015). The forecasts in this report are subject to change. Past performance does not guarantee future returns. Accordingly, investors should make their own assessment of the adequacy, relevance and accuracy of the information in this report (together with the Series documentation of each Series) and in making any investment decision should rely on their own independent investigations

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Item 6 S02466
18 November 2008

ANALYSIS OF LAND & ENVIRONMENT COURT COSTS, 1ST QUARTER, 2008 TO 2009

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2008.
BACKGROUND:	A person may commence proceedings in the Land & Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused. An appeal may also be commenced in relation to conditions of development consent and the issue of building certificates and orders.
COMMENTS:	For the quarter ended 30 September 2008, Council's legal costs and associated expenses in relation to Land & Environment Court planning matters were $134,409. This compares with the year to date budget of $320,000, a positive variance of $185,591.
RECOMMENDATION:	That the analysis of Land & Environment Court costs for the first quarter ended 30 September 2008 be received and noted.

PURPOSE OF REPORT

To report legal costs in relation to planning matters in the Land & Environment Court for the quarter ended September 2008.

BACKGROUND

A person may commence proceedings in the Land and Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused (a development application is deemed to have been refused if it has not been determined within a period of 40 days or such longer period that may be calculated in accordance with the Act). An appeal may also be commenced in relation to conditions of development consent and the issue of building certificates and orders. Council is a respondent to such proceedings.

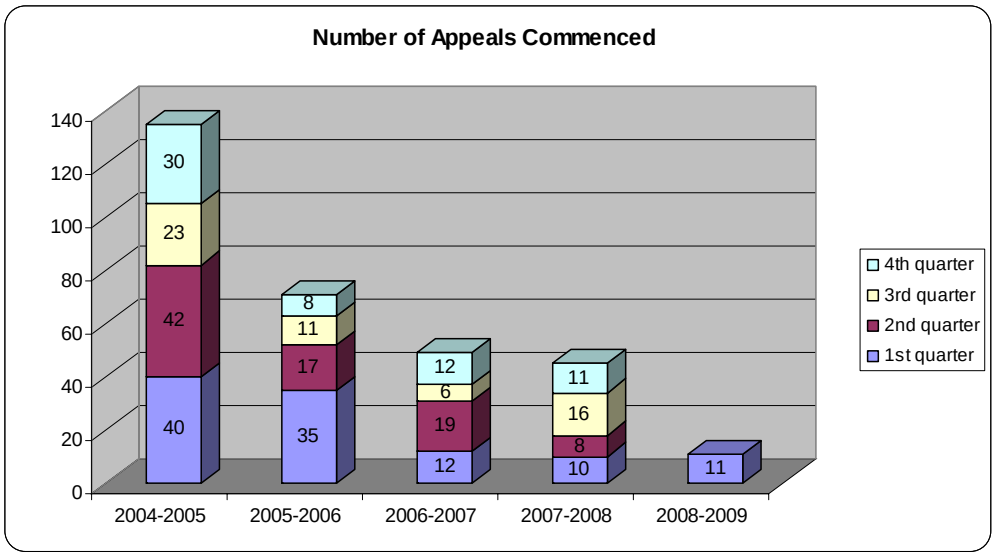
Under Section 428 of the Local Government Act 1993, Council is required to report legal costs, and the outcome of each case in its Annual Report.

COMMENTS

APPEALS LODGED

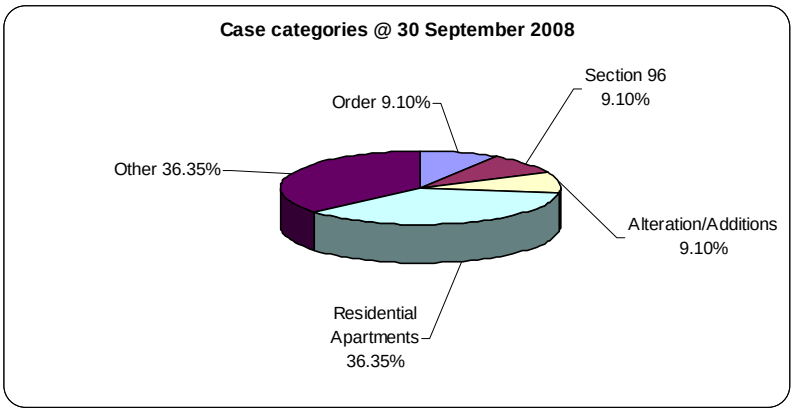
In the three months ended September 2008, there were 11 new appeals lodged with the Land and Environment Court, of which 4 have incurred costs to Council during the reporting period. The number of appeals received in prior years is as follows:

Financial year	Number of appeals received (whole year)
2004/2005	135
2005/2006	71
2006/2007	49
2007/2008	45
2008/2009	11



The makeup of appeals received was: 7 in respect of actual refusal, 2 in respect of deemed refusal, one section 96 application to the Court to modify a court-granted consent, and one appeal against an order issued by Council. The proportion of deemed refusal appeals (18%) is a lower proportion compared to previous years. The percentage of deemed refusal appeals in 2007-2008 was 22%; and before that, 43% on 2006-2007 and 60% in 2005-2006. A falling proportion of deemed refusal appeals would be consistent with increased overall timeliness in the determination of development applications.

Appeals commenced for one quarter ended September 2008 are made up of the following development categories:



The larger categories are appeals in respect of Residential Apartments (36.35%) and Other (36.35%) (which includes single dwellings).

COSTS

For the one quarter ending September 2008, Council had a net expenditure of $134,409 on legal costs and associated expenses in relation to Land & Environment Court matters. This compares to the September quarter budget of $320,000 giving it a positive variation of $185,591.

These costs are made up of legal fees, fees charged by consultants retained as expert witnesses and other costs incurred as a result of Council's role in the proceedings. In addition to expenditure on appeals a further amount of $12,853 was spent on expert legal advice regarding development assessment matters during 2008/2009.

Legal Costs and Associated Expenses 2003/2004 - 2008/2009					
Financial Year	***Total Costs***	***1st quarter September***	***2nd quarter December***	***3rd quarter March***	***4th quarter June***
2003/2004 (128 appeals lodged)	**$2,205,000**	$468,000	$378,000	$605,000	$754,000
2004/2005 (135 appeals lodged)	**$1,867,000**	$274,000	$562,000	$314,000	$717,000
2005/2006 (71 appeals lodged)	**$1,239,900**	$338,350	$362,950	$329,300	$209,300
2006/2007 (49 appeals lodged)	**$1,195,900**	$141,950	$148,520	$350,730	$554,700
2007/2008 (45 appeals lodged	**$1,136,648**	$7,800	$336,600	$381,300	$410,948
2008/2009 (11 appeals lodged)	**$134,409**	134,409			

Partly offsetting the expenditure of $134,409, receipts of legal costs recovered by Council during this period amounted to $1,644.

SUMMARY BY WARD

A summary of Land & Environment Court costs (excluding legal associated expenses) this year by Ward is shown in the following table:

Land & Environment Court Costs by Ward 2008/2009		
Commenara	$9,867	7.3%
Gordon	$14,454	10.8%
Roseville	$2,827	2.1%
St Ives	$37,652	28.0%
Wahroonga	$69,609	51.8%
Total Costs	**$134,409**	**100%**

OUTCOMES

At an early stage of each appeal, Council as respondent is required to file with the Court a Statement of Facts and Contentions outlining the grounds which Council asserts as warranting refusal of a development, or alternatively, that may be addressed by way of conditions of consent.

In cases where issues raised by Council are capable of resolution by the provision by the applicant of additional information or amendment of the proposal, it is the Court's expectation that this should occur. The Court's current practice of listing appeals for a preliminary mediation conference before a Commissioner of the Court pursuant to section 34 of the *Land & Environment Court Act*, strongly encourages this.

In this context, any of three outcomes can be regarded as favorable, namely:

1. If the appeal is in relation to a deemed refusal of an application which, upon assessment, is appropriate for approval: that the development is determined by Council, allowing the appeal to be discontinued by the applicant and avoiding as much as is practicable the incurring of unnecessary legal costs;

2. If the issues raised by Council are capable of resolution by the applicant providing further information, or amending the proposal: that this occurs, so that development consent should be granted, either by Council or the Court;

3. If the issues raised by Council are either not capable of resolution, or the applicant declines to take the steps that are necessary to resolve them: that the appeal is either discontinued by the applicant, or dismissed (refused) by the Court.

15 appeals were concluded in the quarter ended September 2008. In all appeals, a wholly or substantially favorable outcome was achieved.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

Land & Environment Court legal costs form part of Council's recurrent operating budget.
The result after the first quarter is a positive variance of $185,591.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

This report has been developed with input from Council's Corporate Lawyer, Director Corporate and Director Development & Regulation.

SUMMARY

For the one quarter ended September 2008 Council has expended $134,409 on legal costs and associated expenses in relation to Land & Environment Court planning matters. This compares to the original annual budget of $1,280,000, and the September quarter budget of $320,000, the result at the end of the first quarter therefore represents a positive variation of $185,591.

RECOMMENDATION

That the analysis of Land & Environment Court costs for the first quarter ended September 2008 be received and noted.

Tony Ly
Financial Accounting Officer

Jamie Taylor
Corporate Lawyer

John Clark
Director Corporate

Michael Miocic
Director Development & Regulation

Attachments: **Individual Case Summary September 2008 - 2008/036610**

Individual Case Summary, September 2008

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result
1	June 17, 2005	40607 of 2005	David McGovern & Roslyn McGovern	49 Telegraph Road Pymble	DA1417/04	Class 4 Challenge to validity of consent. (M Allan is second Respondent)	Deacons	4,5 & 6 September 2006	February 20, 2007	Pain J	Dismissed. subject to appeal in Court of Appeal heard on 30 June & 1 July 2008 and dismissed on 1 September 2008. Applicant has made application to High Court for leave to appeal.
2	June 8, 2004	10718 of 2004	Lydia Zhang	17 Highbridge Road, Killara	DA1011/03	Deemed refusal of attached dual occupancy	HWL Ebsworth	December 8, 2004	December 8, 2004	Watts	Consent Orders
3	February 18, 2008	10145 of 2008	Margaret Kennedy	22 Konda Place Turramurra	DA1428/06	Refusal of detached dual occupancy	DLA Phillips Fox	April 23, 2008	April 23, 2008	Acting Commissioner Watts	Consent Orders
4	September 18, 2006	11510 of 2004	Mirvac Homes (NSW) Pty Ltd	134-138 Eastern Road Wahroonga	DA0992/04	Modification of Court-approved dwelling houses	HWL Ebsworth	February 1, 2007	February 1, 2007	Murrell	Appeal allowed after amendment to proposal
5	April 18, 2008	10393 of 2008	Kieran Williams	81 Grosvenor Rd Wahroonga	DA0009/08	Refusal of demolition of heritage dwelling and construction of detached dual occupancy	Wilshire Webb Staunton Beattie	August 7 & 8, 2008	September 5, 2008	Hussey	Dismissed
6	December 11, 2006	11193 of 2006	Murlan Consulting Pty Ltd	35 Water Street & 64 Billyard Avenue Wahroonga	DA0855/06	Deemed refusal of adaptive reuse of heritage building and seniors living resort	Deacons	30 April, 1,2 & 28 May 2007	26 June 2007	Watts & Taylor	Dismissed. subject to S56A appeal heard by Pain J - dismissed on 29 October 2007
7	January 15, 2008	10837 of 2004	Pam Grant	52 Grosvenor Road Wahroonga	DA0236/03	S96 application to Court to amend condition in court consent from 3 to 5 years	DLA Phillips Fox		April 8, 2008		Consent Orders
8	July 12, 2006	10601 of 2006	Aussie Glo Pty Ltd	18 Fiddens Wharf Road Killara	DA0265/06	Deemed refusal of additions and alterations to create a long day child care centre	Wilshire Webb Staunton Beattie	1 & 2 November 2006; 30 November 2006		Murrell	Amended proposal approved
9	April 4, 2008	10320 of 2008	Nelson Silva	27 Miowera Road North Turramurra	DA0994/07	Refusal of stormwater pipe in drainage channel	Deacons				Discontinued by applicant
10	March 26, 2008	10288 of 2008	The Plan Shop Pty Ltd	8 Ross Place Wahroonga	DA1002/07	Refusal of Dwelling house	Wilshire Webb Staunton Beattie				Discontinued by applicant

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result
11	January 11, 2007	10023 of 2007	Mirvac Projects Pty Ltd	10 Marian St, Killara	DA1388/04	Deemed refusal of section 96 modification application	DLA Phillips Fox	May 12 & 13, June 21 2007	16 October 2007	Taylor J Hoffman	Dismissed
12	September 23, 2008	10955 of 2008	Steve Donnellan (Lindsay Taylor Lawyers)	26, 28 & 30 Marian St, Killara	DA0820/07	Refusal of application to modify condition requiring payment of s94 contribution	DLA Phillips Fox	19 November 2008 (for consent orders)			
13	November 8, 2007	11130 of 2007	Meriton Apartments Pty Ltd	5-10 Sturt Place, 102-108 & 114-118 Killeaton St, St Ives	DA0221/05	Determination of Section 96 Application which sought to delete certain conditions relating to bonds & infrastructure restoration	DLA Phillips Fox	S34 conference on 26 February 2008	28 February 2008		Resolved by Consent
14	October 12, 2007	11030 of 2007	Frasers Greencliff Pty Ltd	25A, 27 & 29 Lorne Ave, Killara	DA0425/05	Refusal of section 96 application to modify multi unit residnetial building in relation to landscaping and right-of-way	Wilshire Webb Staunton Beattie	December 14, 2007 & February 28, 2008	Jone 30, 2008	Murrell	Dismissed
15	April 23, 2008	10418 of 2008	Cedric Milner	2-4 Sturt Pl, St Ives	DA0962/06	Deemed refusal of amendment of section 94 contribution	DLA Phillips Fox				discontinued by applicant
16	February 27, 2008	10168 of 2008	AL & AMV Attard	37 Burns Road Wahroonga	N/A	Appeal against order to remove unauthorised works	Deacons				Discontiinued (as order complied with)
17	June 16, 2008	10578 of 2008	Alfred Attard	37 Burns Road Wahroonga	DA0409/08	Deemed refusal of propsed erection of tennis court, swimming pool, garage, media room, attic addition, studio plit into gym and music room.	Deacons	December 2, 2008			
18	February 29, 2008	10183 of 2008	Dazdon Pty Ltd	152 Killeaton St, St Ives	DA1211/07	Refusal of Boundary adjustment, 3-lot subdivision and 3 detached dwellings	Deacons	May 26, 2008	May 27, 2008	Tuor	Dismissed
19	May 14, 2008	10474 0f 2008	Peter Graham	22 Roland Ave Wahroonga	DA0044/08	Refusal of subdivision of one lot into two lots	Wilshire Webb Staunton Beattie	August 5, 2008	August 26, 2008	Hussey	Dismissed
20	December 20, 2007	11311 of 2007	Peter Sotirou	12 Woonona Ave, Wahroonga	DA0416/07	Refusal of residential flat building	Deacons				Refused
21	April 4, 2008	10270 of 2008	Dugald McKenzie	16-22 Dumaresq St, Gordon	DA0960/07	Refusal of residential flat building	HWL Ebsworth	5 & 8 Sepember 2008	September 8, 2008	Moore & Taylor	Proposal amended during hearing - upheld
22	April 11, 2008	10352 of 2008	Lindy de Stoop	1574 Pacific Highway, Wahrronga	DA0652/07	Refusal of SEPP (Seniors Living) development	HWL Ebsworth	October 27, 2008 (for preliminary question of law)			Reserved by Biscoe J
23	April 17, 2008	10391 of 2008	David Naylor	1 Warrangi St Turramurra	DA0037/07	Refusal of 7 units	Wilshire Webb Staunton Beattie	September 2, 2008	September 3, 2008	Tuor	Consent orders inrelation to amended proposal
24	May 5, 2008	10443 of 2008	Georges Construction	2 & 2A Yarabah Ave & 3 Cecil St Gordon	DA1317/07	Refusal of two 5-storey residential flat buildings	HWL Ebsworth	22 July, 14 August, 25 September, 16 October 2008	October 21, 2008	Roseth	Proposal amended during hearing - upheld
25	June 4, 2008	10544 of 2008	Crown Mews St Ives Pty Ltd	8 Collins Rd, St Ives	DA0970/07	Refusal of demolition of existing structures and copnstruction of SEPP (seniors living) development of 8 dwellings	Wilshire Webb Staunton Beattie		September 18, 2008	Murrell	prceedings resolved by agreement at section 34 conference

No	Date Lodged	Appeal #	Appellant (Solicitor)	Property Address	DA No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result
26	August 4, 2008	10752 of 2008	ogy Development Pty	37-41 Millewa Ave, Wahroonga	DA0556/08	Deemed refusal of demolition of existing dwelling and construction of five-storey residential building comprising 22 strata units and associated carparking and landscaping	DLA Phillips Fox				
27	July 9, 2008	10667 of 2008	Dugald MacKenzie	220-222 Mona Vale Rd, St Ives	DA0991/07	Refusal of demolition of existing dwellings and construction of 45 residential units	HWL Ebsworth				
	Total Legal Costs										

2008/2009 Costs $
38,269
(182)
(64)
9,275
9,843
3,931
(42)
2,827
(6,671)
2,066

2008/2009 Costs
(164)
2,843
(320)
300
5,858
(856)
13,835
(11,987)
9,931
240
3,871
23,403
9,015
7,786
4,886

2008/2009 Costs
5,571
945
134,409

DEVELOPMENT APPLICATION

SUMMARY SHEET

REPORT TITLE:	27 VALE STREET, GORDON - DEMOLITION OF EXISTING DWELLING THEN CONSTRUCTION OF NEW DWELLING AND SWIMMING POOL
WARD:	Wahroonga
DEVELOPMENT APPLICATION N^{O}:	REV0041/08
SUBJECT LAND:	27 Vale Street, Gordon
APPLICANT:	Chateau Constructions
OWNER:	Mr Peter Farmakis & Mrs Haroula Farmakis
DESIGNER:	Chateau Construction
PRESENT USE:	Residential dwelling
ZONING:	Residential 2(c)
HERITAGE:	No
PERMISSIBLE UNDER:	Ku-ring-gai Planning Scheme Ordinance
COUNCIL'S POLICIES APPLICABLE:	KPSO, DCP 38 - Residential Design Manual, DCP 40 - Waste Management, DCP 47 - Water Management
COMPLIANCE WITH CODES/POLICIES:	No
GOVERNMENT POLICIES APPLICABLE:	SEPP 2004 (BASIX), SEPP 55 – Remediation of land, SREP 20 – Hawkesbury-Nepean River
COMPLIANCE WITH GOVERNMENT POLICIES:	No
DATE LODGED:	29 July 2008
40 DAY PERIOD EXPIRED:	7 September 2008
PROPOSAL:	Demolition of existing dwelling then construction of new dwelling and swimming pool
RECOMMENDATION:	Refusal.

DEVELOPMENT APPLICATION N^{O}	**REV0041/08**
PREMISES:	**27 VALE STREET, GORDON**
PROPOSAL:	**DEMOLITION OF EXISTING DWELLING THEN CONSTRUCTION OF NEW DWELLING AND SWIMMING POOL**
APPLICANT:	**CHATEAU CONSTRUCTIONS**
OWNER:	**MR PETER FARMAKIS & MRS HAROULA FARMAKIS**
DESIGNER	**CHATEAU CONSTRUCTION**

PURPOSE FOR REPORT

To review the refusal of Development Application No 0298/08, which sought consent for demolition of the existing dwelling and construction of a new dwelling, swimming pool and front fence.

This application was initially called to Council by Councillor Ebbeck on 9 September 2008. That call-up was withdrawn on 24 September 2008. The matter was again called to full Council by Councillor Ebbeck on 14 October 2008.

EXECUTIVE SUMMARY

Issues:	
Submissions:	One (1) submission was received
Land & Environment Court Appeal:	N/A
Recommendation:	Refusal

HISTORY

Development application history:

Pre-DA lodgement consultation dated 19 December 2007

A pre-development application meeting was held on 29 December 2007. Issues raised by Council officers in the meeting include:

- bulk and scale (including excessive FSR) and excessive bulk to the front (eastern) corner of the building (including part three [3] storeys)
- height non-compliance (> 8metres) at the front (eastern) corner
- south side setback non-compliance to front corner of building
- excessive excavation associated with non-compliant floor space ratio
- setback non-compliance to pool and retreat
- inadequate screen planting to north and south side boundaries

DA0298/08 demolition of existing dwelling and construction of new dwelling plus swimming pool and front fence

Development Application No. 298/08 for demolition of the existing dwelling and construction of a new dwelling, swimming pool, cabana and front fence was refused under officer delegation on 2 July 2008. The reasons for refusal are summarised as follows:

- impact on existing remnant Turpentine trees
- impact on potential Sydney Turpentine Ironbark Forest (as identified on Council's predictive mapping program)
- building height non-compliance
- excessive height, size, bulk and scale
- front setback non-compliance
- insufficient information regarding solar access
- excessive height of front fence and tree impacts
- adverse tree impacts from cut and fill
- excessive driveway width

REV0038/08 demolition of existing dwelling and construction of new dwelling plus swimming pool and front fence

Section 82A Review application No. 38/08 was rejected by Council on 22 July 2008 due to insufficient information regarding BASIX and absence of an updated arborist's report and a SEPP No. 1 objection regarding height.

THE SITE AND SURROUNDING AREA

The site

Zoning:	Residential 2(c)
Visual Character Study Category:	1945-1968
Lot Number:	9
DP Number:	24333
Area:	1207m^2
Side of Street:	Eastern
Cross Fall:	North-west to South-east
Stormwater Drainage:	The site drains to the street
Heritage Affected:	No
Required Setback:	12 metres
Integrated Development:	No
Bush Fire Prone Land:	Yes – Bushfire prone vegetation buffer
Endangered Species:	No – Sandstone Gully Forest
Urban Bushland:	No
Contaminated Land:	No

SITE DESCRIPTION

The site is located on the western side of Vale Street. The site is irregular in shape with a frontage of 19.445 metres, width of 18.5 metres and depth of 69.08 metres. The site has a total area of 1207m^2. The site is situated on the high side of the street, with a fall of approximately 10.5 metres

from the rear boundary to the front boundary.

Development currently on the site comprises a part single, part two (2) storey dwelling house. There are numerous canopy trees within the front and rear setbacks.

Surrounding development:

The site is surrounded by detached dwellings.

THE PROPOSAL

Under the provisions of section 82A of the Environmental Planning and Assessment Act 1979, the applicant seeks a review of Development Application No. 298/08. Development Application No. 298/08 proposed Demolition of the existing dwelling and construction of a new dwelling, swimming pool, cabana and front fence.

The proposal in the subject section 82A application differs from that previously refused in the following ways:

- amended architectural plans showing a maximum building height of 8 metres
- deletion of the front fence and retention of a tree in the front setback
- amended landscape plan
- flora and fauna report

CONSULTATION - COMMUNITY

In accordance with Development Control Plan No. 56, owners of surrounding properties were given notice of the application. In response, a submission from the following was received:

1. *Mr G. & Mrs J. Steward – No. 14 Vale Street, GORDON*

The submission raised the following issues:

streetscape character

The existing dwelling is not heritage listed and is not situated in an Urban Conservation Area. Nonetheless, the bulk and scale of the proposed dwelling is excessive and does not relate to the local context.

compatibility with bushland setting

The proposed development is excessive with regard to bulk and scale and results in unwarranted tree removal. Vegetation on the site forms a biolink between existing vegetation stands and is a priority for retention.

building height – storeys

The proposed dwelling is three (3) storeys in height and does not comply with Council's requirement for number of storeys under section 4.2.2 of Development Control Plan No. 38 – Residential Design Manual. The height of the proposal results in an unacceptable level of visual bulk to the adjoining properties.

access during construction

Construction impacts are short-term in duration and do not constitute a valid reason for refusal. Should the application be recommended for approval, this issue could be addressed by requiring the provision of a construction management plan prior to issue of the Construction Certificate.

solar access to future development at No. 29 Vale Street

Council cannot know with certainty the nature of future development on adjoining sites. As such, Council can only access a proposal against existing development. The proposed development maintains adequate levels of solar access to existing adjoining properties and is acceptable in this regard.

CONSULTATION - WITHIN COUNCIL

Ecology

Vegetation on the site is mapped under Council's predictive vegetation mapping as Sydney Turpentine Ironbark Forest. Consequently, the applicant was asked to provide a seven (7) part test considering the impacts of the proposed development on this community. The seven part test provided by the applicant indicates that the vegetation community on the site is Hinterland Sandstone Gully Forest.

Council's Environmental Officer, Penny Colyer, commented on the proposal as follows:

Plans/reports cited

Plan/document	*Designer*	*Drawing No. / reference*	*Date*
DRAFT Ku-ring-gai Threatened Ecological Community Mapping 2008	*Ku-ring-gai Council*	*N/A*	*Reviewed 10/11/08*
DRAFT Ku-ring-gai Lands of High and Special Ecological Value 2008	*Ku-ring-gai Council*	*N/A*	*Reviewed 10/11/08*

Vegetation within the site has been mapped as Sandstone Gully Forest within Council's DRAFT Ku-ring-gai Threatened Ecological Community Mapping 2008.

Relevant vegetation mapping limitations

The poor structure and diversity of native/remnant vegetation within some locations has reduced the confidence of community determination, with the decision being informed though consideration of other environmental variables such as soil, slope, disturbance, elevation, topography and aspect.

Within these areas, regeneration of species currently dormant within the existing soil seed bank may provide additional information helping to refine mapped community boundaries.

Assigning a distinct boundary to communities that naturally possess a gradual transition between them results in some uncertainties.

Whilst the vegetation community within this site has not been mapped as an Endangered Ecological Community (EEC) under state or federal legislation, it has been recognised as being of High Biodiversity Significance under the DRAFT Ku-ring-gai Lands of High and Special Ecological Value 2008.

Note: *It is proposed that the DRAFT Ku-ring-gai Lands of High and Special Ecological Value 2008, be used within the Town Centre and Comprehensive LEP as well as within biodiversity management for operational and educational purposes.*

The site provides connectivity between Blackbutt Creek Reserve and remnant EECs along Vale and Dumaresq Street. Council is currently proposing a biolink connecting vegetation within these areas.

Whilst vegetation on the subject site does not form part of an EEC, it provides an important link between Blackbutt Creek Reserve and remnant EECs along Vale and Dumaresq Streets. Given that the subject site has ecological significance, the proposed tree removal for the pool and cabana is not supported.

Landscaping

Council's Landscape Assessment Officer, Geoff Bird, commented on the proposal as follows:

Site characteristics

The site is characterised by a bushland character with an upper canopy of endemic tree species and informal massed gardens. The site frontage is degraded and has been utilised to park and turn vehicles with no formalised driveway area. The rear of the site is characterised by a bushland character with rock outcropping and native trees. The understorey planting is mainly made up of massed weed species and exotic groundcovers.

Tree and vegetation removal and impacts

The proposed development will result in the removal of fourteen (14) trees located on site, of which eleven (11) are endemic species.

Landscape Services cannot support the removal of the Syncarpia glomulifera (Turpentine) trees located within the proposed footprint of the attached cabana and swimming pool. The Turpentine within the swimming pool footprint is a mature specimen worthy of retention, along with the younger saplings located within the cabana footprint. Together these trees provide valuable amenity for the site and adjoining properties. Their removal would significantly impact upon the bushland character of the site and its relationship with adjoining properties. Landscape Services cannot support the removal of Trees 20, 29, 30, 31, 32.

Landscape plan/tree replenishment

It is noted that the proposed landscape plantings are species consistent with the Sydney Turpentine Ironbark Forest plant community. While this can be supported by

Landscape Services, the proposed landscape design does not comply with RFS Inner Protection Area requirements.

Fire

The site is identified as being bushfire prone land. The RFS have previously recommended that the entire site be maintained as an Inner Protection Area.

It is noted that the landscape plan does not comply with this recommendation. Continuous shrub planting is proposed that will, in the event of a fire event on site, directly attack the dwelling, and provide a vertical ladder of vegetation for the fire to reach into the upper tree canopies. An amended landscape plan is required deleting most of the screen planting and shrub planting beneath the canopies of existing trees to be retained.

The amended landscape plan is to detail exactly what landscape works are to be undertaken to comply with the RFS requirements, and what additional tree removal, if required, is to be undertaken. This then needs to be reassessed, to determine the true landscape impacts of the proposal.

The removal/deletion of screen planting which would otherwise reduce the visual impact of the proposal to adjoining properties will exacerbate the visual impact of the new dwelling, which in turn may create overlooking and privacy issues.

BASIX

No landscape commitments for low water use/indigenous planting have been made within the BASIX certificate.

Riparian/environmental corridors

While a watercourse is not identified on site or immediately adjacent to it, an identified watercourse/environmental corridor is located within close proximity to the site. This is mentioned because of the value placed upon the existing treed character of the site and its contribution to the environmental corridor. The removal of these trees breaks down and impacts the value of the corridor by increasing the margins of the corridor and areas of potential impact. This is further increased with the RFS Inner Protection Area requirements for the site. As identified by Council's Environmental Officer, the site provides connectivity between Blackbutt Reserve and remnant threatened ecological communities along Vale and Dumaresq Streets, and that Council is currently proposing a bio-link connecting vegetation within these areas.

It is also noted that the vegetation on site has been recognised as being of High Biodiversity Significance under the DRAFT Ku-ring-gai Lands of High and Special Ecological Value 2008. It therefore can also be assumed that a some point in the near future, the existing Bamboo within Council's nature strip will be removed and the area revegetated with native endemic species.

Stormwater plan

No significant concerns are raised by Landscape Services with regard to the stormwater plan.

Threatened species

Previous concerns regarding whether or not the threatened ecological community, Sydney turpentine Ironbark Forest is located on the site have been satisfactorily addressed. It is agreed that the site's vegetation community is in fact Sydney Sandstone Gully Forest.

Conclusion

The application cannot be supported by Landscape Services due to tree removal and non-compliance with the RFS Inner Protection Area requirements.

Engineering

The engineering comments were as follows:

The site drains to the street.

The Applicant has proposed an OSR system as part of their stormwater management plan.

The submitted drainage plans comply with both BASIX and Water Management DCP No. 47.

Garage dimensions and driveway grades comply with AS/NZS 2890.1 (2004) - "Off-street car parking".

In summary, Development Engineers are satisfied with the engineering aspects of the proposed development, subject to the placement of engineering conditions of consent (refer Proclaim) on any approval issued.

To ensure compliance with the manoeuvrability requirements of AS/NZS 2890.1 (2004) - "Off-street car parking" and tree concerns of Council's Landscape Assessment Officer, the driveway may be amended, as detailed in red, on the submitted site plans.

Council's Development Engineer, Ross Guerrera, has commented on the revised proposal as follows:

Engineering conditions in DA0298/08 have been modified to suit revised architectural plans.

Deletion of GJ15 and amend revision number in DJ15.

Heritage

Council's Heritage Advisor, Paul Dignam, commented on the proposal as follows:

Heritage status

The existing house is not a heritage item and is not located within a Conservation Area of National Trust UCA.

There are a number of modest timber houses in the immediate vicinity that are listed as a "cottage group". Clause 61E of the KPSO requires Council to assess and consider impacts from development within the vicinity of a heritage item.

Historical background

This part of Gordon was subdivided in 1895 as the Gordon Heights Estate from a land grant of 220 acres to John Bean and known as Bean's Farm. After subdivision of the Gordon Heights Estate, many small timber cottages were built. Many of the original lots were further subdivided and later houses built. The majority of these later houses are modest in size, which gives the area consistency in scale and character.

The subject site was Lot 99 in the subdivision and comprised about 5 acres. This lot was relatively undisturbed due to the slope of the land and was not used for farming purposes or developed for residential use (see 1943 aerial photo). Subdivision of the 5 acre site into smaller residential lots took place in 1951 forming the subject site – Lot 9 of DP 24333. The existing brick house would date after 1951 (see attached subdivision plan).

With the 1951 subdivision, part of the land adjoining the creek was dedicated for public garden and recreation space and a substantial number of remnant trees retained.

Demolition of existing house

The existing house is a modest brick house dating from the 1950s- 1960s period. It is partially elevated with a garage under but appears to be a "standard plan." Although it appears to be in reasonable condition, there is no heritage objection to its demolition or requirement for recording.

Site

The site slopes to the south and east and there is evidence of excavation into the rock shelves at the rear of the house. There are a large number of trees on the site which include turpentine and other eucalypts.

The rear of the site contains some rock shelves which appear to be relatively undisturbed and there is some potential for aboriginal relics to be contained within the site. The large amount of excavation proposed in this application has potential to disturb any aboriginal relics that may exist on the site. Further aboriginal archaeological assessment would be required to determine its archaeological potential and/or requirement for an Integrated Development Application or excavation permit.

Proposed replacement house

The scale and character of the proposed replacement house is not consistent with the established character of the streetscape or immediate area and would have some impact on the groups of heritage listed timber cottages in the vicinity of the site.

In terms of the aims and objectives of Schedule 9 of the KPSO the proposed replacement house does not comply with clauses 1(b), 2(c), 2(e) and 2(f). The proposed

dwelling is not compatible with the existing environmental character of the locality and does not have a harmonious relationship with adjoining development. The proposed development does not maintain existing tree cover and does not maintain/enhance the landscape quality of the locality. The proposed dwelling is not of a height, size and bulk that is in keeping with that of neighbouring properties and does not reflect the stylistic features of adjoining dwellings with regard to proportions, setback and materials.

Conclusions and recommendations

There is no heritage objection to demolition of the existing house.

The proposed replacement house would have some impacts on the groups of listed timber cottages within the vicinity of the site.

Due to the amount of excavation and disturbance to the site as a result of this application, there is some potential to disturb aboriginal relics which may be contained within the site. Further investigation is required to determine the likelihood of aboriginal relics to be contained within the site and an excavation permit or Integrated Development Application may be required.

The proposed replacement house is not consistent with several of the aims and objectives for residential development in Schedule 9 of the KPSO.

For the above reasons, the replacement house is not supported.

CONSULTATION - WITHIN COUNCIL

Rural Fire Services

In accordance with the provisions of section 79BA of the Environmental Planning and Assessment Act 1979, Development Application No. 298/08 was referred to the Commissioner of the NSW Rural Fire Service concerning measures to be taken with respect to the protection of persons, property and the environment from danger that may arise from a bush fire. The comments provided by the Rural Fire Service were as follows:

I refer to your letter dated 16 April 2008 seeking the NSW Rural Fire Service advice regarding bushfire protection for the above property in accordance with section 79BA of the Environmental Planning and Assessment Act 1979.

The service provides the following recommended conditions:

Asset Protection Zone

At the commencement of building works and in perpetuity, the entire property should be managed as an Inner Protection Area (IPA) as outlined within Planning for Bushfire Protection 2006 and the Service's document 'Standards for Asset Protection Zones.'

The Inner Protection Area should comprise the following:

- minimal fine fuel at ground level
- vegetation that does not provide a continuous path to building/s for the transfer of fire

- shrubs and trees that do not form a continuous canopy and vegetation is planted/cleared into clumps rather than continuous rows
- species that retain dead material or deposit excessive quantities of ground fuel are avoided
- shrubs and trees are pruned or removed so they do not touch or overhang the building/s
- vegetation is located far enough away from the building/s so that plants will not ignite the building/s by direct flame contact or radiant heat emission

To allow for emergency service personnel and residents to undertake property protection activities, unobstructed pedestrian access is to be provided around the buildings.

Design and construction

New construction should comply with Australian Standard AS3959-1999 'Construction of buildings in bush fire prone areas' level 2 to the southern and western elevations and 'Construction of buildings in bush fire prone areas' level 1 to the northern and eastern elevations.

Roofing shall be gutter-less or have roofless guttering and valleys are to be screened with non-corrosive mesh to prevent the build up of flammable material. Any materials used should have a flammability index no greater than 5.
All exposed/external timber used in the development should be of a fire resistant timber species as identified in the RFS Development Control Note 001. These species include: Blackbutt, Kwila (Merbau), Red Iron Bark, Red River Gum, Silver Top Ash, Spotted Gum and Turpentine.

The Section 82A Application was also referred to the Rural Fire Service. The comments provided by the Rural Fire Service are as follows:

Based upon an assessment of the plans and documentation received for the proposal, the NSW Rural Fire Service, in respect to bush fire matters, provides the advice that the development should have the following conditions:

1. *The proposed application does not require changes based on any NSW Rural Fire Service recommendations imposed.*
2. *As such, all previous conditions as per correspondence dated 24 April 2008 still apply.*

STATUTORY PROVISIONS

Environmental Planning and Assessment Act

Council's statutory responsibilities under S82A

Under Section 82A of the Environmental Planning and Assessment Act (EP & A Act) 1979, an applicant may request the council to review a determination of the applicant's application.

In requesting a review, the applicant may make amendments to the development described in the original application, provided Council as the consent authority is satisfied that the development, as

amended, is substantially the same development as the development described in the original application.

As a consequence of its review, the council may *confirm* or *change the determination*. If on a review the council changes a determination, the changed determination replaces the earlier determination as from the date of the review.

The application for review is considered against these requirements as follows:

Part A - Substantially the same development

The proposal is marginally different to that in the original application, to the extent that the proposed front fence has been deleted, the height of the dwelling has been reduced and the front setback has been increased. These minor amendments result in the development being substantially the same as that originally determined under staff delegation.

Part B - Consideration of submissions

The application has been notified in accordance with the requirements of DCP No. 56 and the Regulations. The resulting submission has been considered.

Part C - Matters for consideration under section 79C of the EP & A Act 1979

The review proposal has been considered against the provisions of section 79C of the EP & A Act 1979 below.

Threatened Species Conservation Act

The Sydney Turpentine Ironbark Forest (STIF) community is an endangered ecological community (EEC) as defined by the Threatened Species Conservation Act 1995 (TSC Act).

The Environmental Planning and Assessment (EP & A) Act 1979 identifies those matters that must be considered in assessing whether development is satisfactory with regard to environmental impacts and ecologically sustainable development.

Section 5A of the EP & A Act 1979 sets out seven (7) factors that should be taken into consideration when assessing whether a development is likely to have a significant impact on threatened species, populations or ecological communities or their habitats. This is the 'seven (7) part test' of significance.

The applicant has provided a flora and fauna report demonstrating that vegetation on the site comprises Hinterland Sandstone Gully Forest. As Council's staff has previously raised concerns that the vegetation on the site may comprise the Endangered Ecological Community Sydney Turpentine Ironbark Forest, the applicant has provided a seven (7) part demonstrating that the proposed will not result in any adverse impacts to this community.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

A valid BASIX certificate has been submitted. The certificate demonstrates compliance with the provisions of the SEPP and adequately reflects all amendments to the application.

Ku-ring-gai Planning Scheme Ordinance

Part A: Development standards

Development standard	Proposed	Complies
Site area: 1207m^2		
Building height 8m (max)	8m	YES
Built upon area 60% (742.2m^2)(max)	35.3% (426m^2)	YES

The development is unsatisfactory having regard to the following general aims and objectives for residential development as outlined by Schedule 9:

(a) to maintain and, where appropriate, improve the existing amenity and environmental character of residential zones.

(b) to permit new residential development only where it is compatible with the existing environmental character of the locality and has a sympathetic and harmonious relationship with adjoining development.

The development is unsatisfactory having regard to the following specific aims and objectives for residential development as outlined by Schedule 9:

(c) any building or development work shall maintain or encourage replacement of tree-cover wherever possible to ensure the predominant landscape quality of the Municipality is maintained end enhanced.

(e) all new dwelling-houses and additions to existing dwelling-houses are of a height, size and bulk generally in keeping with that of neighbouring properties and, where larger buildings are proposed, they are designed so as not to dominate and so far as possible to harmonise with neighbouring development.

Development Control Plan No. 38 - Ku-ring-gai Residential Design Manual

Natural landscape (s.3.1.6)

Clause 3.1.6 of DCP 38 states that development proposals should not unreasonably intrude or impact upon natural features in the landscape such as ridge-tops, rock formations, water courses, sloping sites, vegetation or bushland. The DCP states that this objective shall be achieved by preserving existing natural features, designing dwellings to reflect the slope of the land and considering the height, colour and roof pitch of the dwelling to ensure the dwelling does not dominate the surrounding area.

The proposed dwelling entails excessive amounts of cut and fill and does not preserve and reflect the natural slope of the site. This is exacerbated by the height of the dwelling which exceeds Council's maximum number of storeys and the proposed external finishes. It is proposed to render the brickwork and paint the dwelling 'ecru' (cream) and use 'granite' (grey) roof tiles. These colours do not harmonise with the surrounding bushland and are inappropriate.

Development Control	Proposed	Complies
4.1 Streetscape:		
Building setbacks (s.4.1.3)		
Front setbacks:		
14m (Ave) -75% front elevation	14.4m	YES
12m (min) – 25% front elevation	12m	YES
Predominant setback: average= 19.3m (western side of street)	12m	NO
Side setback:		
Ground floor: 2m(min)	2m (southern boundary) & 1.505m (northern boundary)	NO
1st floor: 15% site width = 2.8m (min)	3.86m (southern boundary) & 3.365m (northern boundary)	YES
Rear setback: 12m(min)	31.7m	YES
4.2 Building form:		
FSR (s.4.2.1) 0.3:1 – 0.37:1	0.399:1	NO
Height of building (s.4.2.2)		
2 storey (max) and	3 storey &	NO
8m (site >20^0 slope) or	8m	YES
7m (site <20^0 slope)		
Building height plane (s.4.2.3)		
45^0 from horizontal at any point 3m above boundary	exceeds by 1.7m at southern side of eastern elevation	NO
First floor (s.4.2.4)		
FSR: < 40% total FSR	34% of total floor space including ground and lower ground floor	YES
Roof Line (s.4.2.6)		
Roof height (5m – single storey) (3m – two+ storey)	2.725m	YES
Roof pitch 35^0 (max)	25^0	YES
Built-upon area (s.4.2.7)		
50% (603.5m^2) (max)	35.3% (426m^2)	YES
Unrelieved wall length (s.4.2.8)		
12m for walls less than 4m in height 8m for walls more than 4m in height	wall lengths of 8.5m & 10m along southern elevation	NO

Development Control	Proposed	Complies
Solar access (4.2.11) 4h solar access to adjoining properties between 9am to 3pm	4 hours + to No. 29 Vale Street	YES
Cut & fill (s.4.2.14) Max cut 900mm	2300mm in vicinity of proposed lobby/garage & 3000mm of cut for proposed cabana	NO
Max cut & fill across building area of 1800mm and 900mm		
No cut or fill within side setbacks	Proposed cut is not within side setback	YES
4.3 Open space & landscaping:		
Soft landscaping area (4.3.3) 50% (603.5m^2) (min)	64.7% (780.9m^2)	YES
Tree replenishment (s.4.3.6) Seven (7) Trees required	satisfactory	YES
Landscaping cut & fill (4.3.7) max cut or fill 500mm relative to natural ground	1000mm cut for proposed pool	NO
no cut & fill within 2m of boundary	proposed cut is 2m from northern side boundary	YES
Useable open space (s.4.3.8) Min depth 5m and min area 50m^2	Depth 31.7m Area 586.5m^2	YES YES
4.4 Privacy & security:		
The first floor of the northern elevation contains two (2) lounge room windows, a powder room window and two (2) living room windows. The proposed living room windows are adjacent to the dwelling at No. 25 Vale Street. However, the sill of the windows (at approximately RL80.150) is substantially lower than the sill height of windows at No. 25 Vale Street (RL82.17). Likewise, the proposed terrace (RL79.065) is at a significantly lower level than the adjoining balcony (approximately RL81.36) and will not result in any unreasonable privacy impacts. The proposed dwelling is adjacent to the front setback of the adjoining dwelling to the south, No. 29 Vale Street, and will not result in any adverse privacy impacts to this property.		
4.5 Access & parking:		
No. of car parking spaces (s.4.5.1) 2 spaces	2 spaces behind building line	YES
Size of car parking space (s.4.5.2) 5.4m x 5.5m	5.68m x 6m	YES

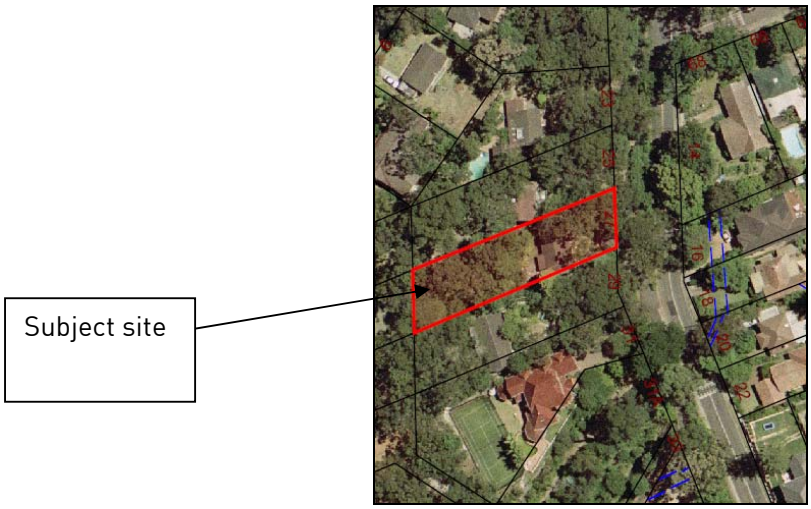
Development Control	Proposed	Complies
Driveway width (s.4.5.6) 3.5m	6.2m	**NO**
4.6 Ancillary facilities:		
Swimming pools (s.4.6.1)		
Setback from boundary: 2m	2m	**YES**
Pool coping <500mm above ground level	1.155 below natural ground level	**YES**
Pool excavation not below the canopy of trees	Proposed pool is not below the canopy of any trees to be retained	**YES**
Outbuildings (s.4.6.3)		
Setback from boundary: 2m	2m from southern side boundary	**YES**

Building setbacks (s.4.1.3)

Front setback

Clause 4.1.3 of DCP 38 specifies that two (2) storey dwellings on the high side of the street should be set back a minimum of 12 metres. However, where the predominant setback pattern of the existing streetscape reflects setbacks which exceed the required minimum, the greater setback suggested by the street character will apply.

The proposed dwelling has a minimum setback of 12 metres and is not in accordance with the predominant front setback pattern. The setbacks on the high side of Vale Street in the vicinity of the subject site (i.e. Nos. 19 to 31 Vale Street) range between 11m–32m, with the average setback being 19.3 metres (photograph 1). Whilst it is noted that the existing dwelling is set back 13 metres (as indicated on the site survey), it would be responsible to provide a greater setback to offset the visual bulk of the proposed dwelling.



Photograph 1: Aerial photograph showing setbacks

Side setbacks

Clause 4.1.3 of DCP 38 states that two (2) storey dwellings on lots of less than 20 metres in width should be set back 2 metres from the side boundaries. The objective of this requirement is to allow for significant landscaping between buildings to soften their visual appearance. The proposed dwelling is set back 1.505 metres from the northern side boundary and does not comply with these requirements.

Height of building (s.4.2.2)

Clause 4.2.2 of DCP 38 states that the maximum height of a dwelling should be two (2) storeys. The objective of this requirement is to:

- limit the height of buildings so they do not dominate the treed landscape of Ku-ring-gai
- limit the extent of overshadowing of adjoining properties
- ensure significant views are not unduly compromised
- maintain the integrity of existing streetscapes

The proposed dwelling is three (3) storeys in height for 54% of the front (eastern) elevation. As a result, the dwelling presents to the street and southern side as a three (3) storey dwelling and is excessively bulky. The height, in combination with the floor space ratio non-compliance, is an indicator that the proposal is an overdevelopment of the site. Furthermore, the extent of excavation required to accommodate the three (3) storey dwelling is excessive and unnecessary.

The road front at the front of the dwelling is currently heavily vegetated. Nonetheless, it is not good planning practice to rely on vegetation on an adjoining property to screen a proposed development. Given that the verge contains numerous weed species (see photograph 2), it is expected that the vegetation will likely be cleared by Council's Operations department.

Floor space ratio (s.4.2.1)

Clause 4.2.1 of DCP 38 specifies that the subject dwelling (being on a lot of between 1001m^2 and 1700m^2) should have a floor space ratio of 0.30:1 to 0:37:1 (maximum area 446.6m^2). The objectives of this requirement are to:

- ensure the scale of new development is not excessive
- limit the bulk of new dwellings so they do not dominate the treed landscape
- minimise the impact of development on significant views

The proposed dwelling has a floor space ratio of 0.399:1 and exceeds Council's requirement by 34.4m^2. The proposed development is excessive in scale, contains large expanses of unrelieved wall and is three (3) storeys in height for 54% of the front elevation.

The proposed development involves the removal of a number of trees which are valuable for amenity and ecological reasons. The proposed tree removal will have an adverse impact on the treed landscape of the locality.

Given that the RFS has advised that the site is to be maintained as an Inner Protection Area, screen planting cannot be used to soften the bulk and scale of the proposed development.

Photograph 2: Vegetation on road verge

Building height plane (s.4.2.3)

Clause 4.2.3 of DCP 38 states that development should avoid the creation of an overbearing effect upon adjoining development. This may be achieved by ensuring appropriate side setbacks and compliance with the building height plane. The proposed dwelling exceeds the building height plane by 1.7 metres at the southern corner of the eastern (front) elevation and will have an overbearing visual impact on the adjoining property, No. 29 Vale Street.

Unrelieved wall length (s.4.2.8)

Clause 4.2.8 of DCP 38 specifies that new development should incorporate architectural relief and modulation of facades in order to avoid a bulky appearance. The DCP states that this must be achieved by ensuring walls of more than 4 metres in height do not exceed 8 metres in length.

The southern elevation of the proposed dwelling contains unrelieved wall lengths of 8.5 metres and 10 metres and does not comply with Council's numerical or qualitative requirements. Given that the cabana and terrace are attached to the dwelling and are roofed structures, the overall length of the southern elevation is 30 metres. In addition, the southern elevation of the dwelling is partly three (3) storeys in height and the proposal does not comply with Council's floor space ratio requirement. The unrelieved wall, in combination with the excessive bulk and scale of the building, results in an unacceptable visual impact on the adjoining property to the south, No. 29 Vale Street.

Cut and fill (s.4.2.14)

Section 4.2.14 of the DCP states that the extent of cut and fill must be minimised so as not to impact on existing trees to be retained or significantly alter the natural water level or landscape. The DCP states that this must be achieved by accommodating development within

the natural slope of the land and not exceeding 900mm in cut and fill relative to natural ground level. The DCP also states that the level of cut and fill across a building site should not exceed 1800mm.

The proposed development entails approximately 2300mm of cut in the vicinity of the proposed lobby/garage. It also proposes approximately 3000m of cut for the proposed cabana. The proposed cut is inconsistent with the objective of Council's cut and fill requirement as it does not relate to the natural slope of the land and does not maintain and enhance the bushland character of the site.

In addition, a geotechnical report, as required under section 5K of Council's *DA Guide* has not been provided.

Review of reasons for refusal of DA0298/08

The following is an assessment of whether the reasons for refusal of Development Application No. 298/08 have been addressed by the amended proposal as follows:

Reason 1: Impact on existing remnant Turpentine trees

The proposal has been amended to delete the front fence and turning bay in the front setback, thus allowing Tree 5 to be retained.

The proposal has not been amended to address the removal of trees in the rear yard, in the vicinity of the proposed cabana and pool. The applicant has stated that it would be unreasonable to amend the proposal to retain these trees, as the site will continue to support a number of canopy trees. Council's Landscape Officer has advised that these trees provide amenity to the subject site and surrounding properties and does not support their removal. Further, Council's Environmental Officer has advised that the trees provide connectivity between an existing reserve and remnant EECs in Vale in Dumaresq Streets.

Reason 2: Impact on potential Sydney Turpentine Ironbark Forest.

The applicant has demonstrated that the vegetation on the site comprises Sandstone Gully Forest. The applicant has also submitted a seven (7) part test demonstrating that the proposed development will not have any impacts of significance with regard to the EEC Sydney Turpentine Ironbark Forest.

Reason 3: The proposal does not comply with Council's building height provisions.

The proposal has been amended to ensure a maximum building height of 8 metres. The proposal therefore complies with clause 46 of the Ku-ring-gai Planning Scheme Ordinance.

Reason 4: The proposed dwelling is excessive in height, size, bulk and scale.

The applicant states that Council's concerns regarding height, bulk and scale have been addressed by:

- reducing the building height to comply with clause 46 of the KPSO
- amending the cabana to comprise an "open structure"

- reducing the floor area of the basement

The applicant has also argued that:

- the definition of floor space in DCP No. 38 is more onerous than the definition of floor space as contained in the KPSO
- sub-floor/excavated areas cannot add to the height, bulk and scale of the proposal
- there are no unreasonable overshadowing impacts directly attributable to the height, bulk and scale of the proposal

It is not agreed that the proposed cabana is an "open structure." The proposed cabana is open to one (1) side only, and is contained under the same roofline as the dwelling and rear terrace. As such, the cabana is visually part of the dwelling and contributes to its bulk. The cabana should therefore be included in the floor space ratio calculation.

Further, it is noted that the definition of floor space contained in clause 60 of the KPSO does not apply to land zoned residential 2(c). As such, the definition is not relevant to the subject application.

Whilst the proposed development does not entail any adverse solar access impacts, it is noted that this is not an objective of the floor space ratio control. Rather, the floor space ratio controls aims to limit bulk and scale to ensure development does not dominate the treed landscape of the locality. As discussed elsewhere in this report, the proposed development is unsatisfactory in this regard.

5. The proposed front setback does not comply with Council's requirements.

The applicant has amended the proposal to meet Council's minimum numeric requirement of 12 metres. Nonetheless, concerns are raised that the proposed setback is not in accordance with the prevailing setback and therefore does not comply with DCP No. 38.

6. Inadequate information with regard to solar access.

Solar access diagrams demonstrating compliance with section 4.2.11 of DCP No. 38 have been submitted.

7. The proposed front fence is excessive in height and results in tree removal.

The amended plans show the deletion of the front fence and the retention of tree 5.

8. The proposal results in excessive landscaping cut and fill.

The turning bay in the front setback has been deleted, thus eliminating the proposed fill and retaining walls in the front setback.

9. The proposed driveway is excessive in width.

The applicant has stated that the proposed driveway has been reduced in width. Nonetheless, the driveway is still is 6.2 metres wide at the driveway crossover. The proposed driveway is excessively wide and is unacceptable.

LIKELY IMPACTS

The proposed development is excessive in bulk and scale and will result in an adverse visual impact to adjoining properties.

The proposed development does not maintain existing tree-cover and does not maintain and enhance the predominant landscape quality of the locality.

SUITABILITY OF THE SITE

The site is zoned for residential purposes and is suitable for residential development. Nonetheless, the proposed development has not been designed with regard to the constraints of the site and is unsuitable in this regard.

ANY SUBMISSIONS

The submission received has been considered in the assessment of this application.

PUBLIC INTEREST

The approval of the application is not considered to be in the public interest.

CONCLUSION

Having regard to the provisions of section 79C of the Environmental Planning and Assessment Act 1979, the proposed development is considered to be unsatisfactory. Therefore, it is recommended that the application be refused.

RECOMMENDATION

PURSUANT TO SECTION 80(1) OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT, 1979

That Council, as the consent authority, having considered the application for review of its determination, resolve to confirm its determination and refuse development consent to Development Application No. 298/08 for demolition of existing dwelling then construction of new dwelling plus swimming pool on land at No. 27 Vale Street, Gordon.

AND

That Council amend the reasons for refusal to read as follows:

1. The proposed dwelling is excessive in height.

Particulars:

(a) The proposed development is unsatisfactory with regard to Clauses 1(a), 1(b) and 2(e) of Schedule 9 of the Ku-ring-gai Planning Scheme Ordinance. The proposed dwelling does not maintain the existing environmental amenity and is unsympathetic to the bushland character of the locality. The proposed development does not have a harmonious relationship with adjoining

development. The proposed dwelling is not of a height, size and bulk which is consistent with that of neighbouring properties.

(b) The proposed dwelling is three (3) storeys in height and fails to comply with the storey and building height plane requirements outlined in Clauses 4.2.2 and 4.2.3 of Development Control Plan No. 38. The proposed dwelling presents to the street and adjoining properties as three (3) storeys in height and does not retain the relative scale relationship between dwellings or the integrity of the existing streetscape.

(c) The height of the proposed dwelling exacerbates its impact on the natural landscape and is inconsistent with Section 3.1.6 of Development Control Plan No. 38.

(d) The extent of excavation required to accommodate the three (3) storey dwelling is excessive and does not comply with Section 4.2.14 of Development Control Plan No. 38.

2. The proposed dwelling is excessive with regard to bulk and scale.

(a) The proposed development is unsatisfactory with regard to Clauses 1(a), 1(b), 2(e) and 2(f) of Schedule 9 of the Ku-ring-gai Planning Scheme Ordinance. The proposed dwelling does not maintain the existing environmental amenity and is unsympathetic to the bushland character of the locality. The proposed development does not have a harmonious relationship with adjoining development. The proposed dwelling is not of a height, size and bulk which is consistent with that of neighbouring properties and does not reflect the stylistic features of adjoining dwellings with regard to proportions, setback and materials.

(b) The proposed dwelling has a floor space ratio of 0.399:1 and does not comply with the specified range of 0.3:1 – 0.37:1 outlined in Section 4.2.1 of Development Control Plan No. 38. The scale of the proposed development is excessive and does not relate to the local context and streetscape.

(c) The proposed dwelling contains large expanses of unrelieved wall and does not comply with Section 4.2.8 of Development Control Plan No. 38. The southern elevation of the dwelling is partly (3) storeys in height and has a total building length of 30 metres. The southern elevation of the dwelling contains inadequate vertical and horizontal articulation and presents a bulky appearance to the adjoining dwelling.

(d) The proposal does not entail a responsible front setback to offset the bulk and scale of the proposed development. The proposed development is not set back in accordance with the prevailing setback and does not comply with Section 4.1.3 of Development Control Plan No. 38.

(e) The proposal does not comply with Section 3.1.6 of Development Control Plan No. 38 as the exterior finishes of the dwelling (cream rendering and grey roof tiles) exacerbates its impact on the natural landscape.

3. The proposed development results in excessive tree removal for the pool and cabana.

Particulars:

(a) The proposed removal of Trees 20, 29, 30, 31 and 32 for the pool and cabana is not supported. Tree 20 is a mature Syncarpia glomuifera (Turpentine) which is worthy of retention, whilst Trees 29 to 32 are less mature specimens. The trees provide valuable amenity for the site and adjoining properties. Removal of the trees would significantly impact upon the bushland character of the site.

(b) The proposed development is unsatisfactory with regard to Clauses 1(a), 1(b) and 2(c) of schedule 9 of the Ku-ring-gai Planning Scheme Ordinance. The proposed dwelling does not maintain the existing environmental amenity and character of environmental zones. The proposed development is unsympathetic to the bushland character of the locality and does not have a harmonious relationship with adjoining development. The proposed development does not maintain existing treecover and does not maintain and enhance the predominant landscape quality of the locality.

4. The proposed tree removal will result in adverse ecological impacts.

(a) The proposal involves the removal of a stand of Turpentines to the rear of the dwelling (Trees 20, 29, 30, 31 and 32).

(b) The subject site is identified as having ecological significance as it provides connectivity between Blackbutt Creek Reserve and remnant Endangered Ecological Communities along Vale and Dumaresq Streets. Council is currently proposing a biolink connecting vegetation within these areas. The proposed tree removal would impact on this biolink and is not supported.

5. The proposed development entails excessive excavation (cut).

(a) The proposal entails approximately 2300mm of excavation to accommodate the garage and 3000mm of excavation to accommodate the cabana. The proposed excavation does not comply with the prescriptive requirements or objectives of Section 4.2.14 of Development Control Plan No. 38 – Residential Design Manual. The proposed cut does not relate to the natural slope of the land and does not maintain and enhance the bushland character of the site.

6. Inadequate information has been submitted to accurately determine the impacts of the proposed excavation (cut).

(b) Insufficient information has been provided to assess the impacts of the proposed cut, as a geotechnical report (as required by section 5K of the *DA Guide*) has not been submitted.

(c) The rock shelves to the rear of the site are relatively intact. The proposed excavation could potentially disturb any aboriginal relics which may present on the site. Further investigation is required to determine the likelihood of aboriginal relics on the site.

B Pendlebury
Senior Development Assessment Officer

R Kinninmont
Team Leader
Development Assessment - Central

C Swanepoel
Manager
Development Assessment Services

M Miocic
Director
Development & Regulation

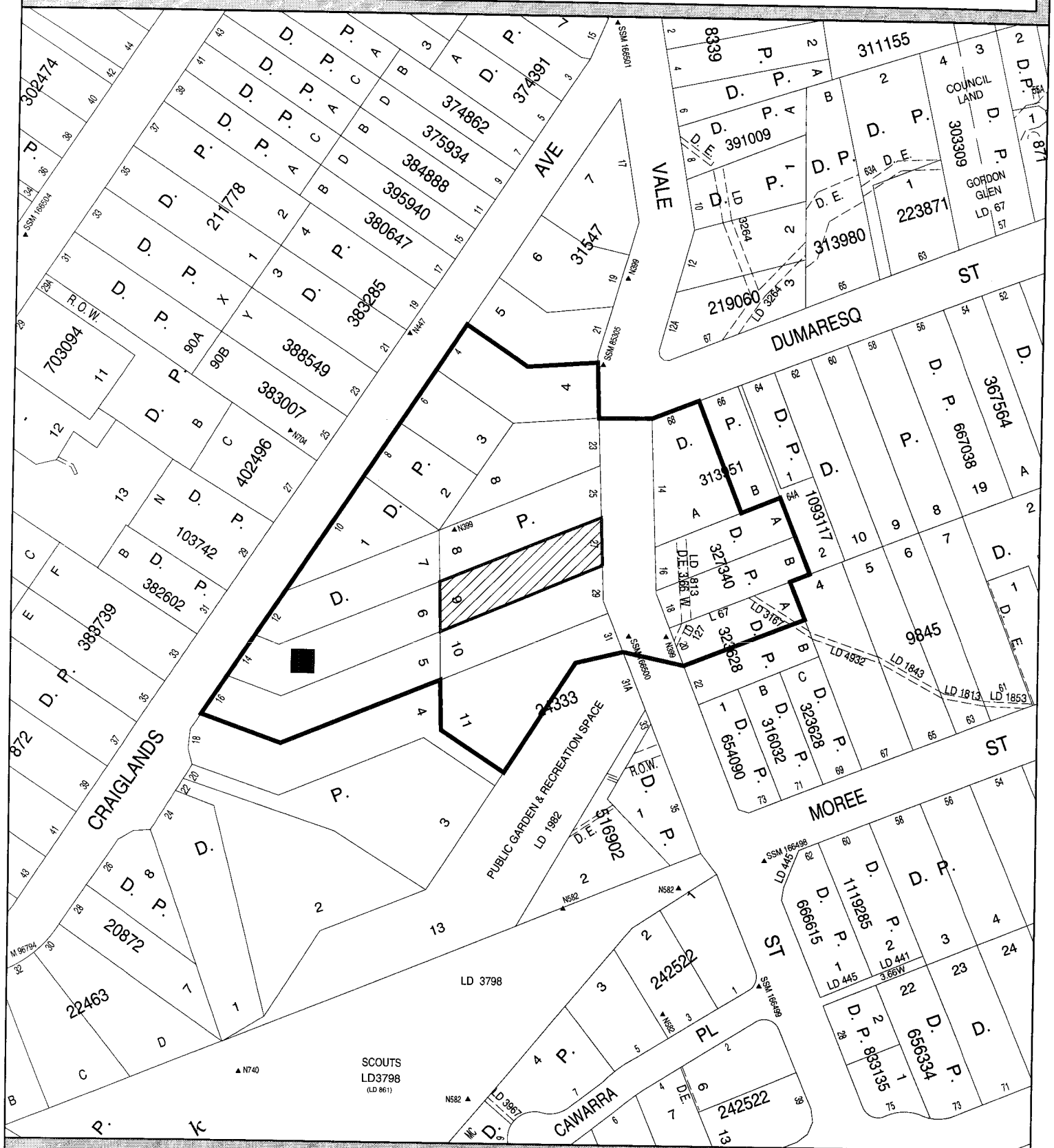
Attachments:

1. **Location sketch – 2008/036312**
2. **Zoning extract – 2008/036312**
3. **Site plan &Shadow diagrams – 2008/036315**
4. **Elevations & Floor Plans – 2008/036315**
5. **Sections & Details – 2008/036315**

LOCATION SKETCH

27 Vale Street, GORDON

DEVELOPMENT APPLICATION No REV0041/2008



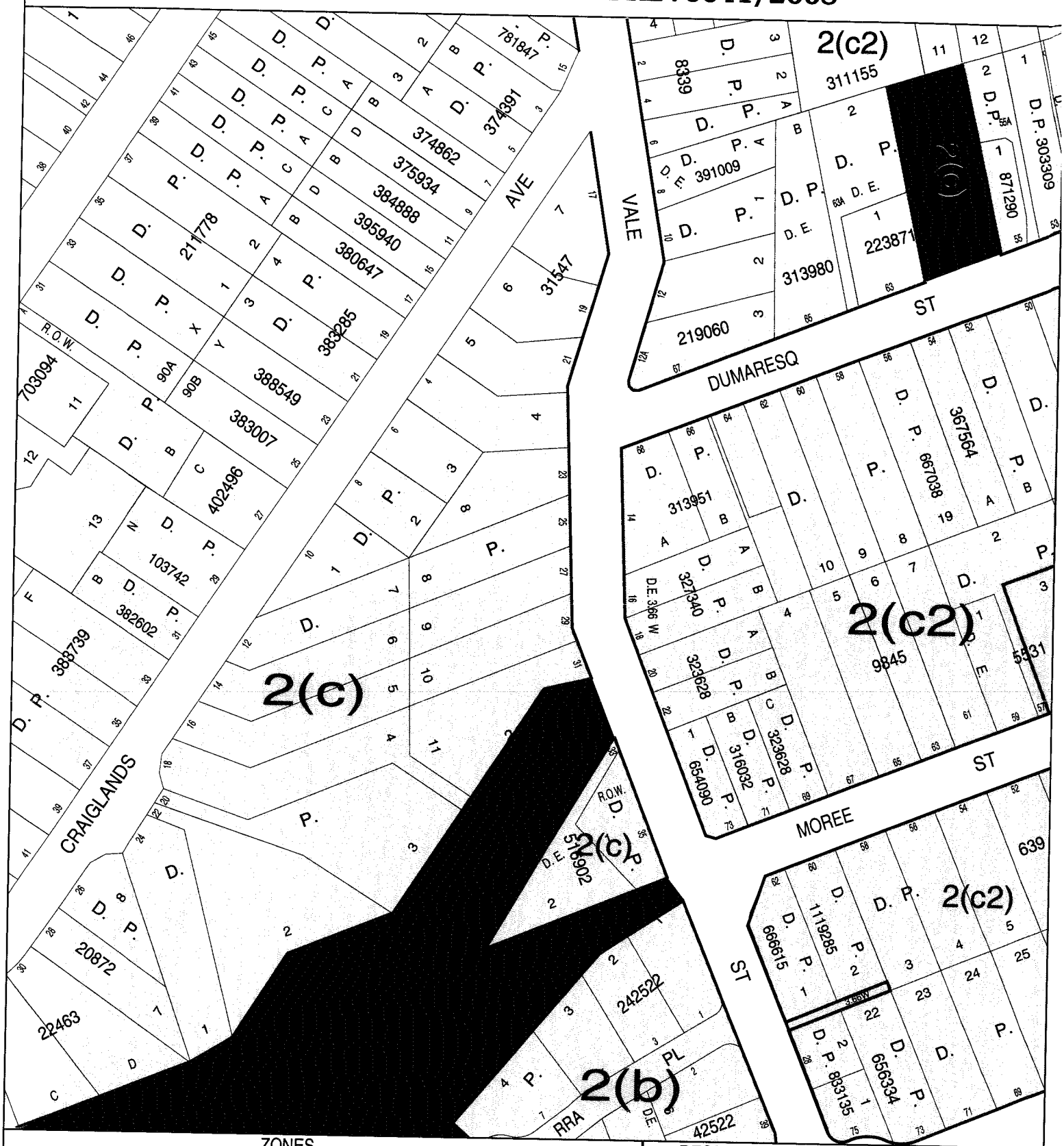
Scale : 1:2000

17-11-2008

▲ AGREEMENT	◪ PETITION
● OBJECTION	■ SUBMISSION
▨ SUBJECT LAND	▭ CIRCULATED AREA

Zoning Extract

27 Vale Street, GORDON DA REV0041/2008



ZONES

2. RESIDENTIAL

- (a) RESIDENTIAL A
- (b) RESIDENTIAL B — 2(b)
- (c) RESIDENTIAL C — 2(c)
- (c1) RESIDENTIAL C1 — 2(c1)
- (c2) RESIDENTIAL C2 — 2(c2)
- (d) RESIDENTIAL D — 2(d)
- (d3) RESIDENTIAL D3 — 2(d3)
- (e) RESIDENTIAL E — 2(e)
- (f) RESIDENTIAL F — 2(f)
- (g) RESIDENTIAL G — 2(g)
- (h) RESIDENTIAL H — 2(h)

3. BUSINESS

- (a) RETAIL SERVICES — 3(a)

FLOOR SPACE RATIOS

- A1 2.0:1 — 3(a)-(A1)
- A2 1.0:1 — 3(a)-(A2)
- A3 0.75:1 — 3(a)-(A3)

- (b) COMMERCIAL SERVICES — 3(b)

FLOOR SPACE RATIOS

- B1 1.0:1 — 3(b)-(B1)
- B2 1.0:1 — 3(b)-(B2)

5. SPECIAL USES

- (a) SPECIAL USES A (Schools etc) — SCHOOL
- (a1) SPECIAL USES A1 — 5(a1)
- (b) SPECIAL USES (Railway)

6. OPEN SPACE

- (a) RECREATION EXISTING
- (b) RECREATION PRIVATE
- (c) RECREATION PROPOSED

RESERVATIONS

OPEN SPACE

- (a) OPEN SPACE (Public Parks & Recreation)
- (b) COUNTY OPEN SPACE — C

SPECIAL USES

- SPECIAL USES (Parking etc) — PARKING

ROADS

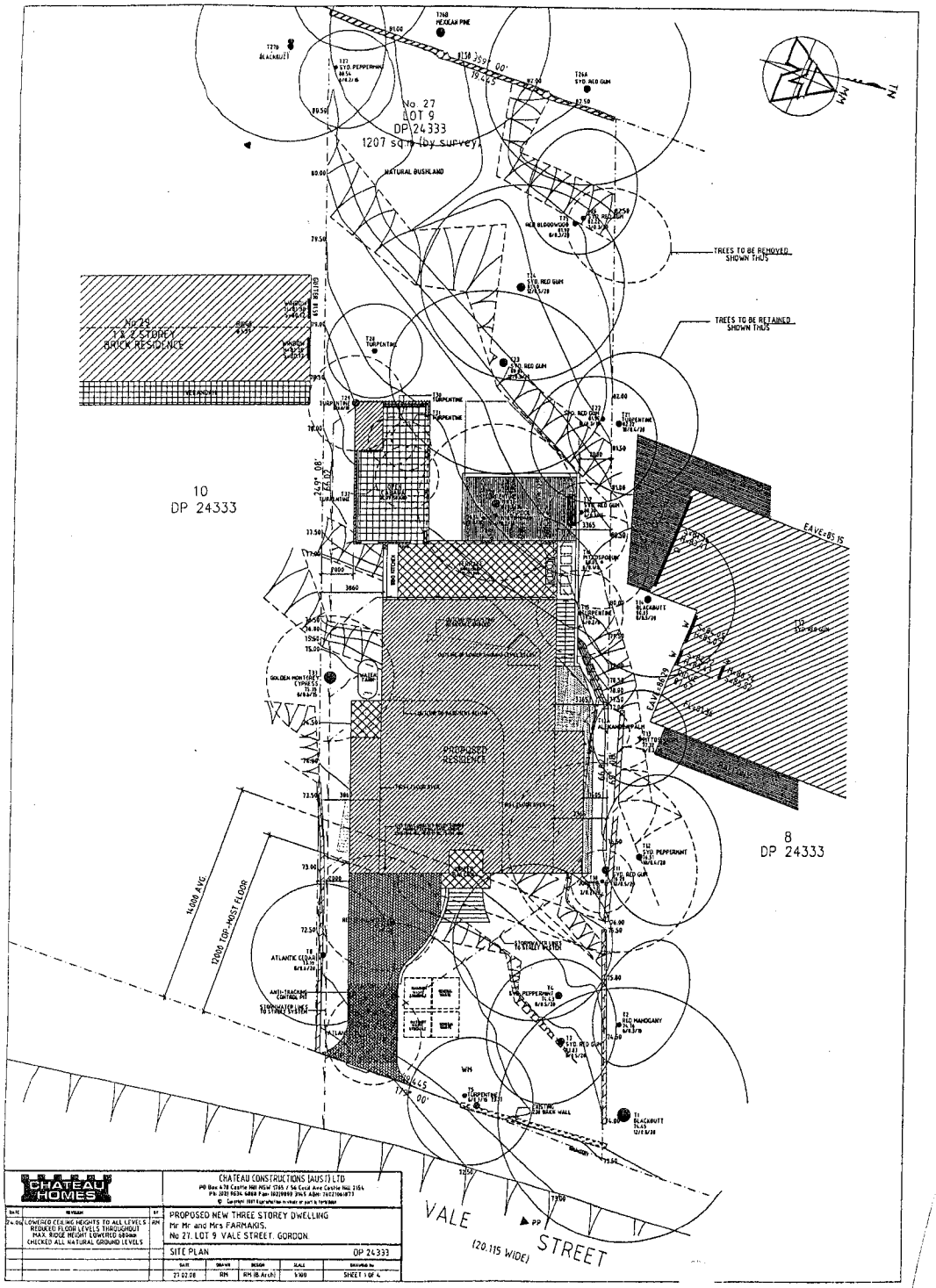
- (a) COUNTY ROAD PROPOSED
- (b) COUNTY ROAD WIDENING
- (c) LOCAL ROAD PROPOSED
- (d) LOCAL ROAD WIDENING

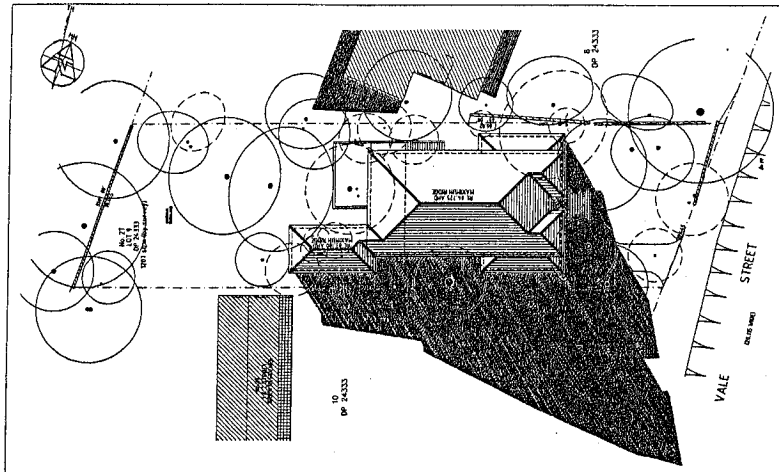
GENERAL

- EXISTING COUNTY ROAD
- OTHER PLANNING INSTRUMENTS

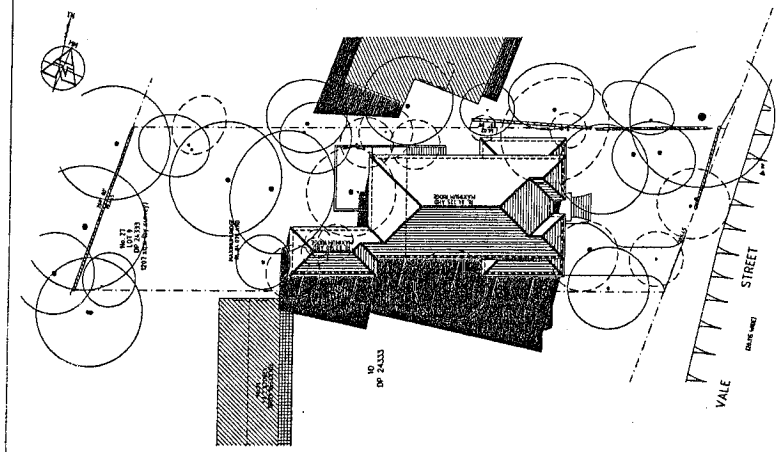
Scale:1:2000

Date:17-11-2008

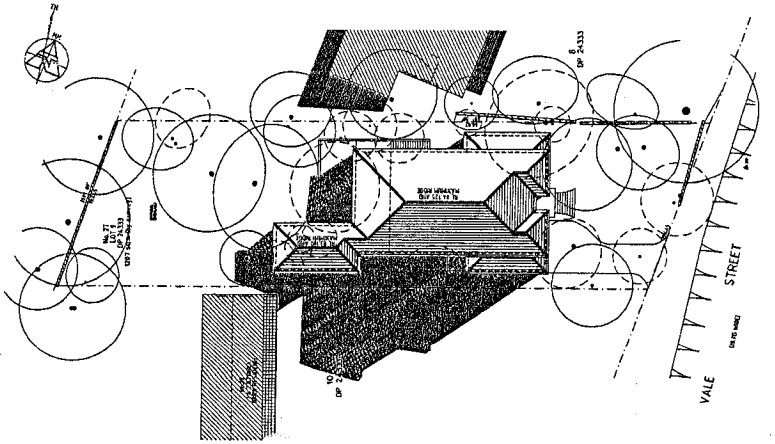




SHADOW DIAGRAM JUNE 22nd 3pm



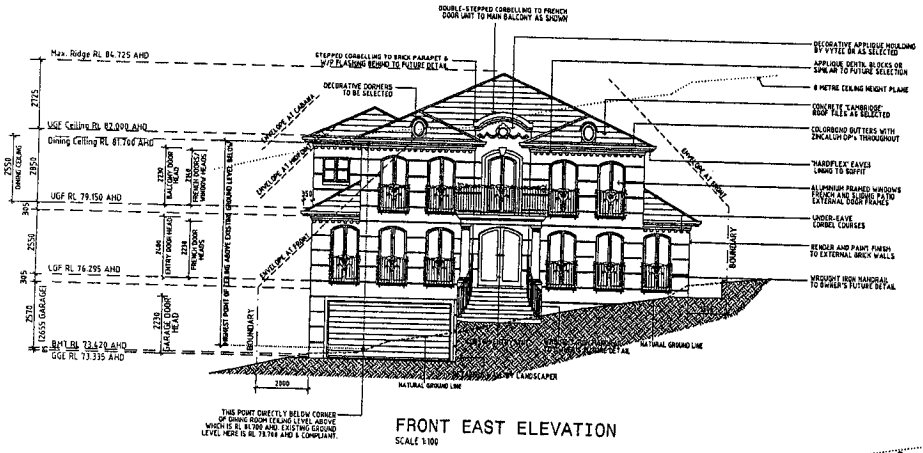
SHADOW DIAGRAM JUNE 22nd 12.00 midday



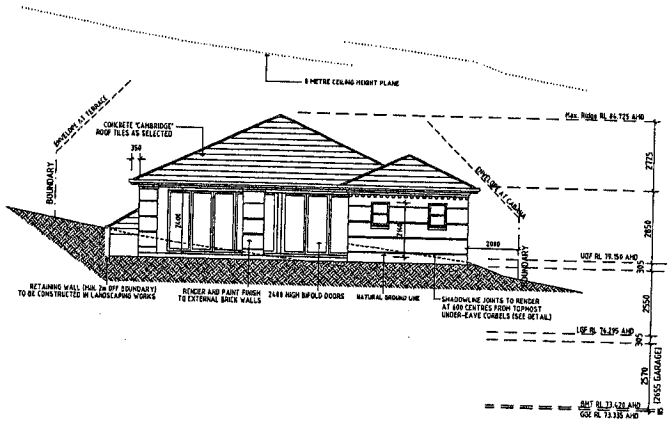
SHADOW DIAGRAM JUNE 22nd 9am

CHATEAU CONSTRUCTIONS (AUST) LTD.

PROPOSED NEW THREE STOREY DWELLING
Mr Mr and Mrs FARMAKIS.
No 27, LOT 9, VALE STREET, GORDON.
SHADOW DIAGRAMS
DP 24333



FRONT EAST ELEVATION
SCALE 1:100



REAR WEST ELEVATION
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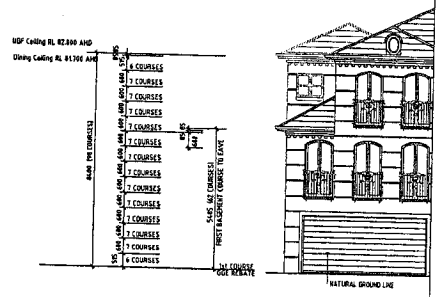
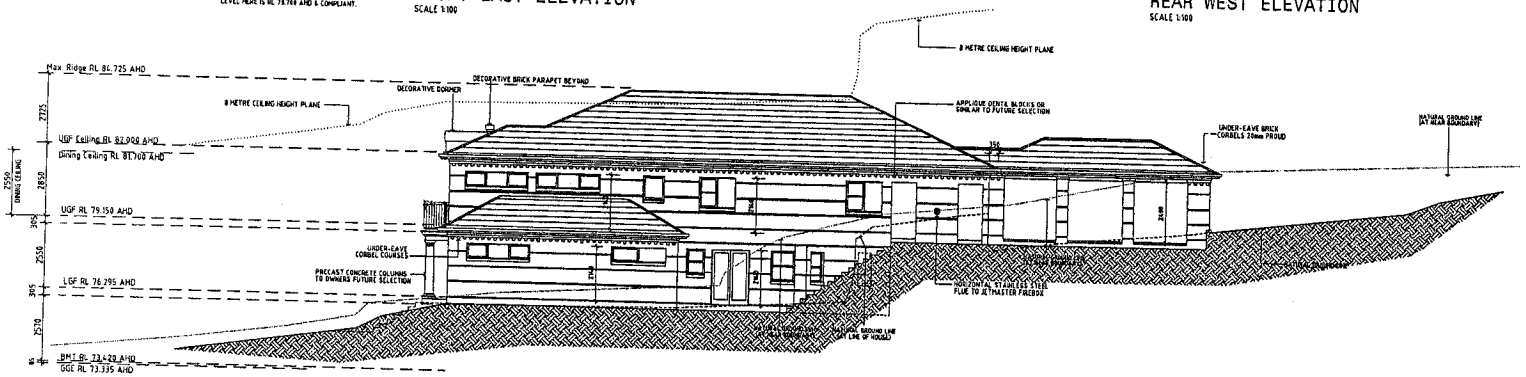
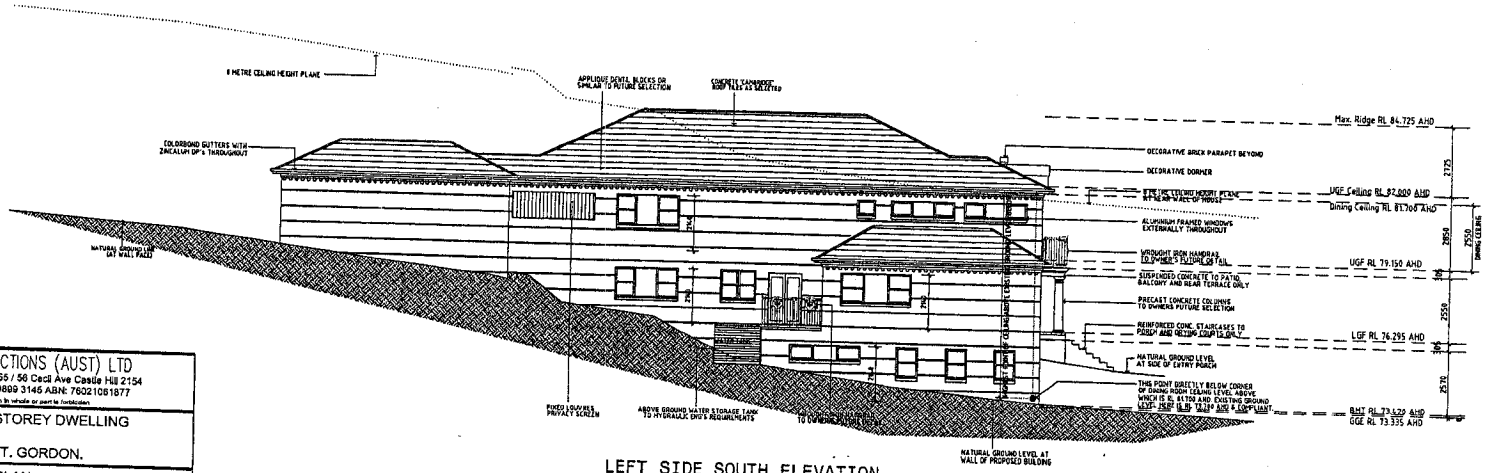


SHADOWLINE COURSES
SCALE 1:100



RIGHT SIDE NORTH ELEVATION
SCALE 1:100



LEFT SIDE SOUTH ELEVATION
SCALE 1:100

CHATEAU HOMES

DATE	REVISION	BY
24.06	LOWERED CEILING HEIGHTS TO ALL LEVELS REDUCED FLOOR LEVELS THROUGHOUT MAX. RIDGE HEIGHT LOWERED 680mm CHECKED ALL NATURAL GROUND LEVELS	RM

CHATEAU CONSTRUCTIONS (AUST) LTD
PO Box 478 Castle Hill NSW 1765 / 56 Cecil Ave Castle Hill 2154
Ph: (02) 9634 6888 Fax: (02)9899 3145 ABN: 76021061877

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PROPOSED NEW THREE STOREY DWELLING
Mr Mr and Mrs FARMAKIS.
No 27. LOT 9. VALE STREET. GORDON.

LOWER GROUND FLOOR PLAN — DP 24333

DATE	DRAWN	DESIGN	SCALE	DRAWING No
27.02.08	RM/ BB	RM (B.Arch)	1:100,1:200	SHEET 4 OF 4

LEGEND

	TASTIC FAN
	EXHAUST FAN
	SMOKE DETECTOR
A/C	AIR CONDITIONING UNIT
S	SINK
CT	COOK TOP
WM	WASHING MACHINE
T	TUB
RFG	REFRIGERATOR

BASIX COMMITMENTS

RAINWATER TANK MINIMUM 5000 LITRES TO BE INSTALLED

SWIMMING POOL TO HAVE A MAXIMUM CAPACITY OF 39.000 LITRES

HOT WATER SYSTEM TO BE SOLAR GAS BOOSTED WITH 31-35 REC'S OR BETTER

FLUORESCENT LIGHTING TO BE THE PRIMARY FORM OF LIGHTING TO THE FOLLOWING ROOMS:-
- AT least 3 bedrooms/study
- AT least 3 living/dining rooms
- All bathrooms/toilets
- The laundry
- All halways

FLOOR SPACE RATIO CALCULATIONS

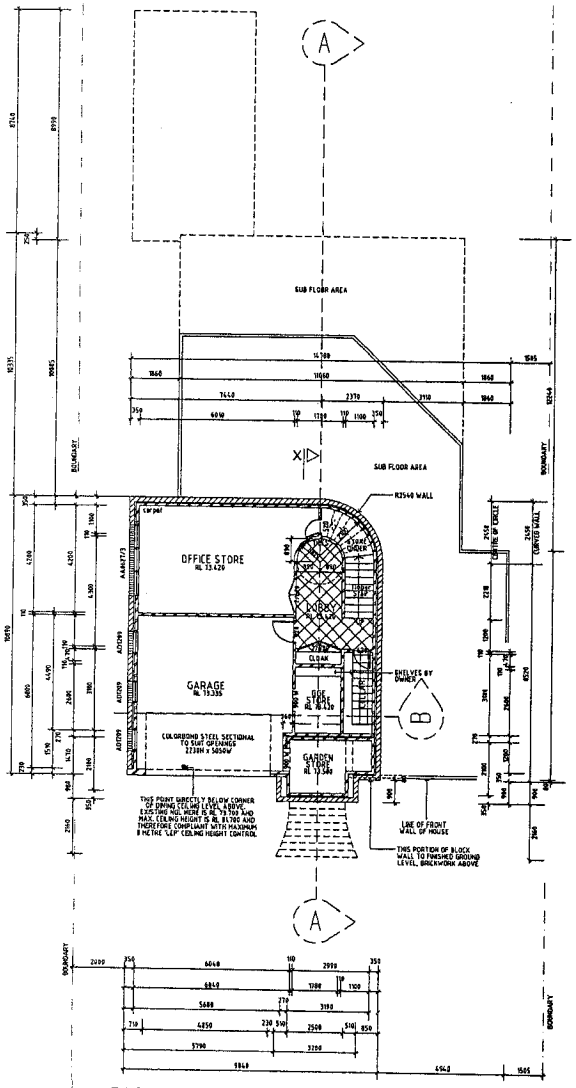
TOTAL FLOOR SPACE AREA: 527.064 SQ M
LESS 31 SQ.M
LESS 15 SQ.M DECKS CONTRIBUTING TO DESIGN
SITE AREA 1207 SQ.M
ALLOWED FLOOR SPACE AREA: 1207 × 34.2 % SITE AREA) = 412.698 SQ.M
TOTAL FLOOR SPACE AREA: 481.064 SQ.M (IE. 39.9%)

IE. 69.6 SQ.M IN EXCESS OF ALLOWABLE FSR BUT MAJORITY OF BASEMENT CONTRIBUTES NOTHING TO SCALE, BULK AND HEIGHT AND HAS NIL EFFECT ON STREETSCAPE OR NEIGHBOUR'S AMENITY

ADDITIONAL NOTE: CURRENTLY THE BASEMENT CONTRIBUTES 77 SQ.M TO FSR. WERE THIS ADDITIONAL AREA DELETED IT WOULD COMPLY, ALTHOUGH THE BULK AND SCALE WOULD BE IDENTICAL

BUILT UPON AREA

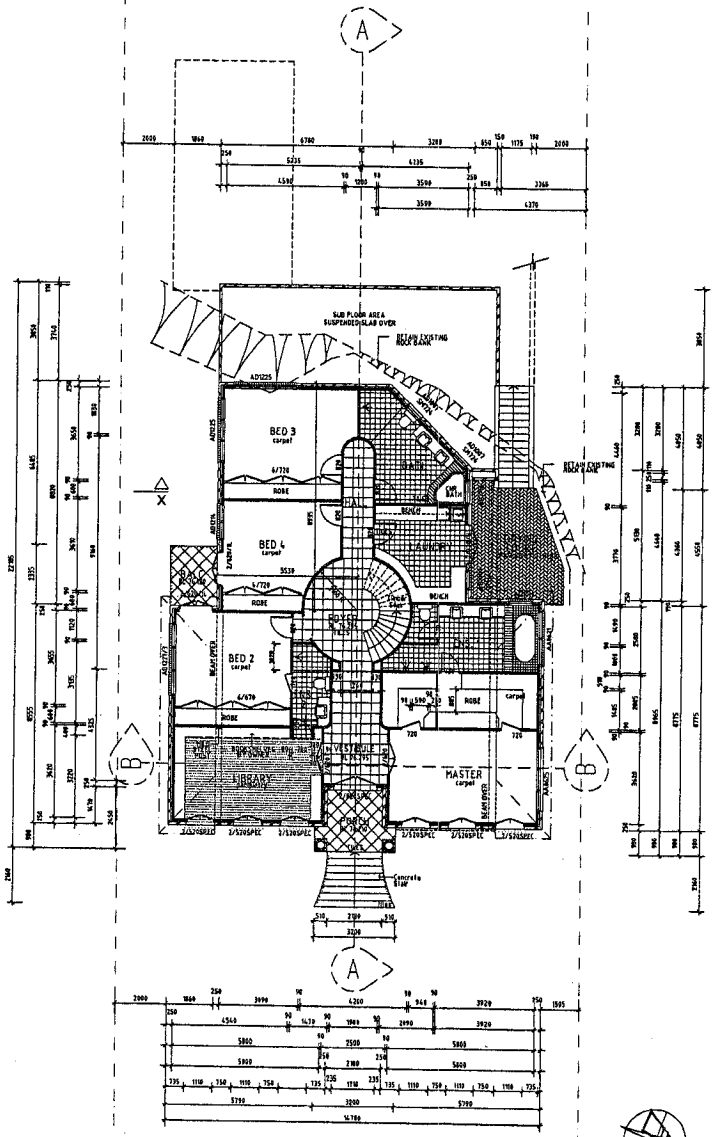
DRIVEWAY 53.688 SQ M
FRONT STEPS 5.414 SQ.M
SIDE PATH/LAUNDRY COURT 14.612 SQ.M
SIDE STEPS 5.816 SQ.M
HOUSE FOOTPRINT 316.357 SQ.M
POOL 30.813 SQ.M
SITE AREA 1207 SQ.M
TOTAL BUILT UPON AREA 420.669 SQ.M
THIS REPRESENTS 35.000% HARD COVER
IE. SOFT LANDSCAPING 64.996%



BASEMENT PLAN

FULL CAVITY BRICK CONSTRUCTION

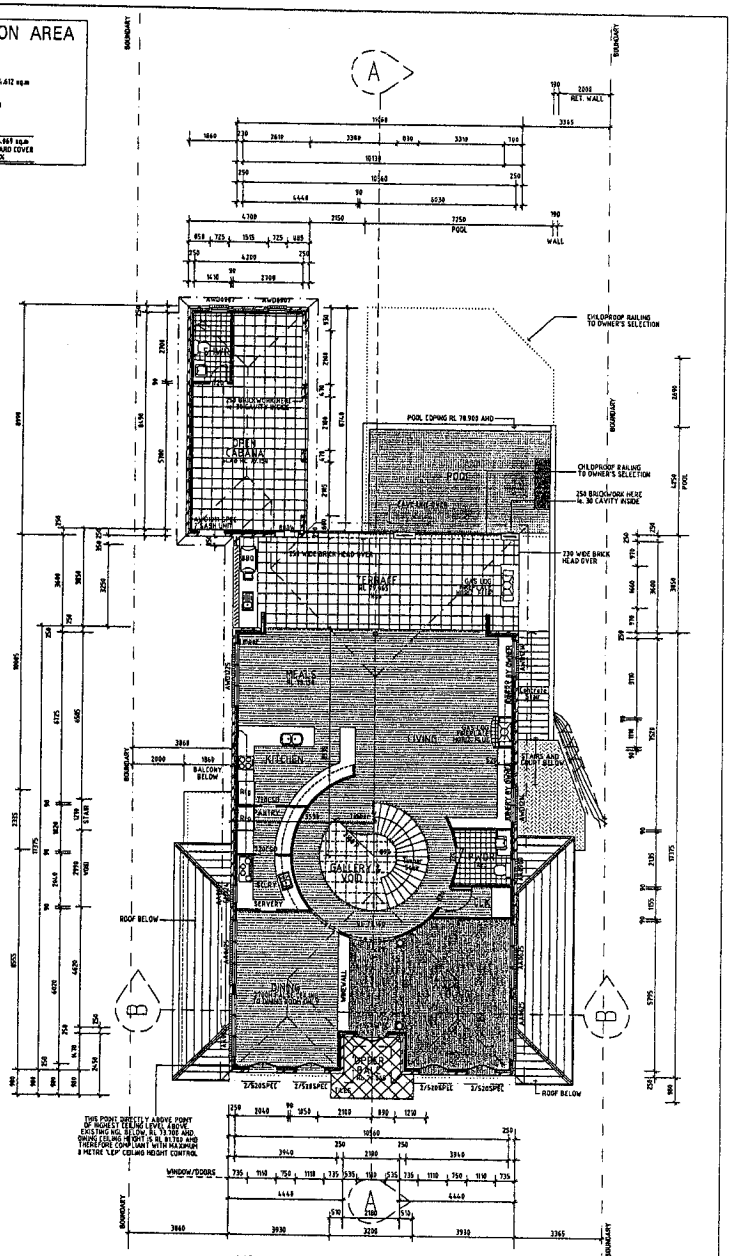
SCALE 1:100



LOWER GROUND FLOOR PLAN

BRICK VENEER CONSTRUCTION

SCALE 1:100



UPPER GROUND FLOOR PLAN

BRICK VENEER CONSTRUCTION

CHATEAU HOMES

CHATEAU CONSTRUCTIONS (AUST) LTD
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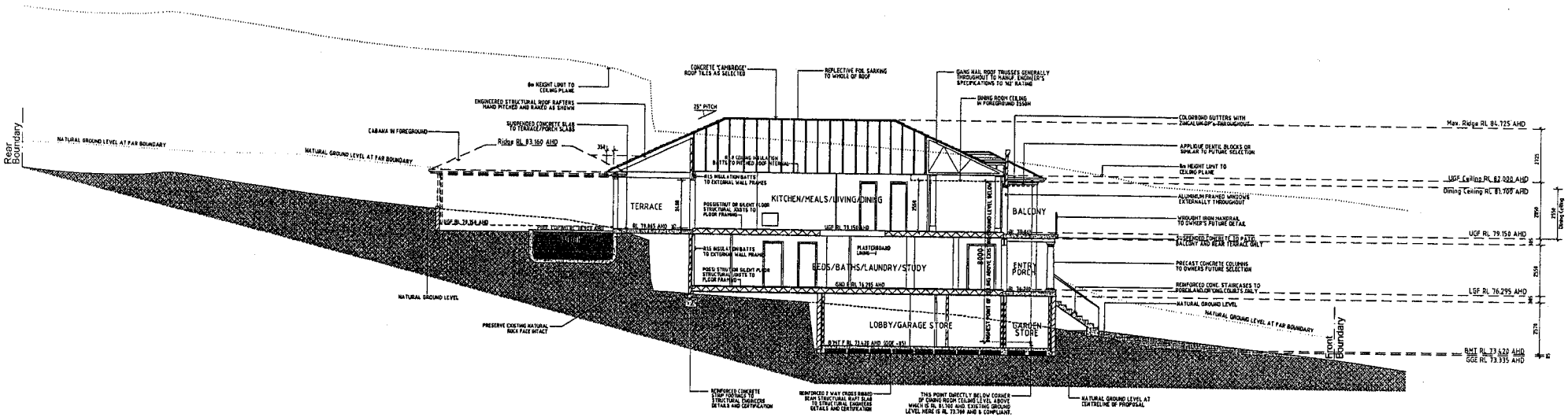
DATE	REVISION	BY
24.06	LOWERED CEILING HEIGHTS TO ALL LEVELS REDUCED FLOOR LEVELS THROUGHOUT MAX. RIDGE HEIGHT LOWERED 680mm CHECKED ALL NATURAL GROUND LEVELS	RM

PROPOSED NEW THREE STOREY DWELLING
Mr Mr and Mrs FARMAKIS.
No 27. LOT 9. VALE STREET. GORDON.

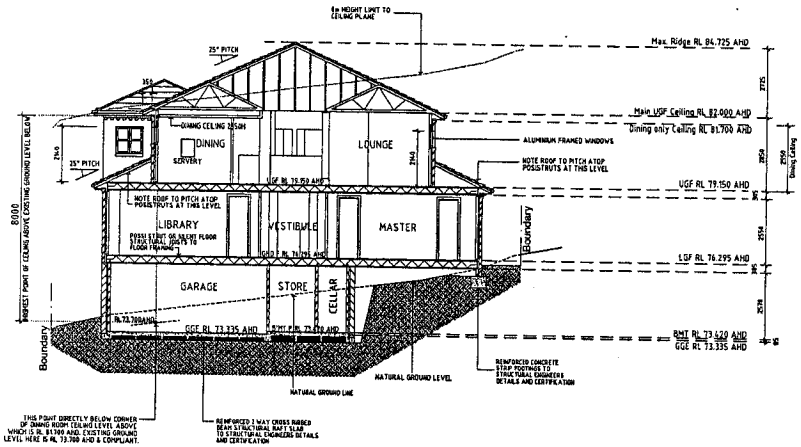
LOWER GROUND FLOOR PLAN — DP 24333

DATE	DRAWN	DESIGN	SCALE	DRAWING No
27.02.08.	RM/ BB	RM (B.Arch)	1:100	SHEET 2 OF 4



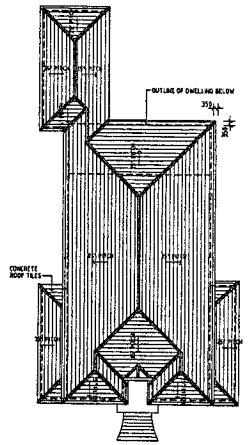
SECTION A-A

SCALE 1:100



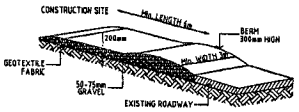
SECTION B-B

SCALE 1:100

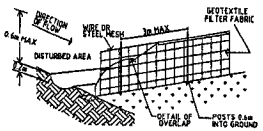


ROOF PLAN

SCALE 1:200



TEMPORARY CONSTRUCTION ENTRANCE/EXIT



SEDIMENT FENCE DETAIL

(NOT TO SCALE)

CHATEAU HOMES

CHATEAU CONSTRUCTIONS (AUST) LTD
PO Box 478 Castle Hill NSW 1765 / 56 Cecil Ave Castle Hill 2154
Ph: (02) 9634 6888 Fax: (02)9899 3145 ABN: 78021051677

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DATE	REVISION	BY
24.06	LOWERED CEILING HEIGHTS TO ALL LEVELS REDUCED FLOOR LEVELS THROUGHOUT MAX. RIDGE HEIGHT LOWERED 680mm CHECKED ALL NATURAL GROUND LEVELS	RM

PROPOSED NEW THREE STOREY DWELLING
Mr Mr and Mrs FARMAKIS.
No 27. LOT 9. VALE STREET. GORDON.

SECTIONS & DETAILS — DP 24333

DATE	DRAWN	DESIGN	SCALE	DRAWING No
18.03.08	RM/ BB	RM (B.Arch)	1:100/1:200	SHEET 3 OF 4

Item 8 S06518
5 November 2008

WEST PYMBLE POOL DESIGN TENDERS

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To seek Council's approval to accept the tender for the design of the indoor aquatic facility at West Pymble Pool by Suters Prior and Cheney Architects.
BACKGROUND:	Following an Expression of Interest for the design, construction and operation of the new indoor aquatic facility at West Pymble, it was resolved at the Ordinary Meeting of Council on 8 April 2008 to use a selective tender process to identify a suitably qualified architectural firm for the design of the facility.
COMMENTS:	Council received and has assessed the four tenders following the recommendations of the Expression of Interest. The tender evaluation panel assessed each proposal against predetermined criteria and undertook a best value assessment. As part of the subsequent analysis, further consideration of a dry recreation facility is sought to improve the financial sustainability of the project.
RECOMMENDATION:	That Council engage the team of consultants headed by Suters Prior and Cheney Architects to undertake design of the indoor facility. The appointment would follow a determination of Council in December 2008 with respect to the funding source for construction, as part of the long term financial model. It is also recommended that Council undertake, as a priority, an economic feasibility study to evaluate the financial affect of a dry health and fitness facility. Following the appointment of the design tenderer, selective tenders be called for the management of the facility.

Item 8 **S06518**
5 November 2008

PURPOSE OF REPORT

To seek Council's approval to accept the tender for the design of the indoor aquatic facility at West Pymble Pool by Suters Prior and Cheney Architects.

BACKGROUND

On 9 May 2006, Council gave consideration to the *Aquatic and Leisure Facility Development and Feasibility Study*. This study, among other things, identified and assessed the needs, potential locations and merits of additional aquatic facilities across the local government area. This drew from the results of a community survey and other research that found aquatic leisure needs are not being met by existing facilities across the local government area (LGA). At this meeting Council resolved that the four preferred locations as identified in the study, including St Ives Village Green, William Cowan car park, Turramurra Park and Ray Street car park go on public exhibition for comment. Council subsequently resolved in response to a Mayoral Minute on 27 June 2006, to remove Turramurra Memorial Park and St Ives Village Green from further consideration.

The West Pymble Pool study identified the need for an upgrade which has been addressed with an adopted capital works program and is now complete. It noted however, that the site had a number of limitations to accommodate the full range and size of indoor recreation elements typically associated with contemporary aquatic facilities.

One notable area of discussion in the study turned on the contemporary provision of aquatic facilities that incorporate a diverse range of recreation and leisure opportunities including dry areas such as gymnasium and exercise areas. This shift from the traditional olympic pool to wet and dry health and fitness facilities reflects both the needs of users and operators to maintain financial viability. In terms of dry health and fitness facilities within an aquatic centre, it is generally accepted that a minimum of 500m^2 is necessary to make this space commercially viable.

On 8 May 2007, Council resolved to proceed as a high priority with planning for the redevelopment of West Pymble Pool, incorporating the elements listed below. Council also resolved that the Ku-ring-gai facility blueprint assess the provision of appropriately sized aquatic/leisure and health facilities in the longer term at Turramurra and Lindfield.

The facilities identified for the site included:

- 25 metre x 8 lane indoor heated pool;
- water play and baby/toddler/junior swimming opportunities;
- retention or relocation of the existing baby/toddler/junior pools;
- program/hydrotherapy pool;
- improved change rooms and café/refreshment facilities; and
- retention of the existing 6 lane 50 metre outdoor pool.

This resolution did not provide for dry facilities. At the time of making this decision, there was only a limited economic feasibility undertaken and a concept design was yet to be developed to assess the degree to which the site could accommodate further expansion. Irrespective of the facilities mix the local community expressed some concern with expanding the site and uses due to increased traffic and parking. On the matter of parking in particular, this was considered in detail in the report to Council on 13 November 2007.

At the Ordinary Meeting of Council on 13 November 2007, Council resolved to undertake an expression of interest process to determine the response of the market place to the proposed project. The resolution also included undertaking community consultation that was subsequently undertaken on Saturday 16 February 2008 and included discussion on the preferred option for the proposed new indoor pool facility at the current location of West Pymble Pool.

Selection process
The process to identify commercial interest in the design, construction and operation of the site was determined by an Expression of Interest (EoI). This was called for in mid-January 2008 with a closing date of 29 February 2008. The EoI sought responses to five options as outlined in the report to Council on 13 November 2007. Following an assessment of the EoI, Council resolved on 8 April 2008:

A. That a selective tender process be used to identify a suitably qualified architectural firm for the design of the West Pymble Pool re-development.

B. That a report be brought back to Council in late May recommending a successful tenderer for the design of the project.

C. That on appointment of the design tenderer, Council commence a selective tender for the operation of the facility, inviting only those firms who submitted an EOI.

D. That all parties who responded to the expression of interest be advised of Council's decision in regard to this matter.

A tender document was prepared and sent to the four selected tenderers on 20 May 2008, with a closing date of 10 June 2008. Tender submissions were assessed by the tender evaluation panel in accordance with the predetermined criteria and in accordance with Council's Procurement Policy and provisions of the Local Government Act. Reporting on the outcomes of the tender has been postponed pending the appointment of a new Council and the need to identify a source of funding for the design and construction.

COMMENTS

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, a section of the following business is of a kind as referred to in section 10A(2)(d) of the Act which may, if disclosed:-

(i) prejudice the commercial position of the person who supplied it, or
(ii) confer a commercial advantage on a competitor of Council, or
(iii) reveal a trade secret.

Attachment 1 is classified confidential under section 10A(2)(d)(i) because it deals with tenders. Tender details, should they be revealed, may result in commercial disadvantage to parties involved in the tender process. Some information provided to Council by tenderers is provided on the basis that Council will treat it as commercial in confidence.

It is not in the public interest to reveal details of these tenders or the assessment process. Tenderers have provided sensitive information about their operations in the confidence that their details will not be made public by Council. The practice of publication of sensitive information

provided by tenderers could result in the withholding of such information by tenderers and reduction in the provision of information relevant to Council's decision.

A tender evaluation committee was formed comprising of the Manager Corporate Planning and Sustainability, Sport and Recreation Planner, Manager Open Space Projects and Manager Finance.

Submissions were received from all four architectural firms who, following the EoI were selected to tender for the project. Each tender was assessed against the following evaluation criteria:

- ability to meet project scope of works;
- ability to meet program delivery times;
- experience and expertise being offered by their personnel;
- previous performance in similar aquatic design projects;
- environmental management experience, practices and performance;
- tender price; and
- conformity of tender with requirements.

As specified in the Request for Tender brief, 30% of each tenderer's total score was based on the their ability to provide the full range of services specified in the brief and 30 % was based on their level of expertise and relevant experience in the industry, including level of expertise of staff, capacity of the tenderer to undertake the contract in relation to its current commitments, and previous performance and reputation with clients in relation to similar contracts. The final 40% of the total score was based on the tender price.

The tender evaluation committee commenced the evaluation process by allocating scores to the tenderers for the first two parts of the evaluation criteria (quality) worth a combined 60% of the total score. At the completion of this part of the assessment, the committee ranked the tenderers into the following categories (category 1 being the highest):

- Category 1 – Brewster Hjorth Architects.
- Category 2 – Suters Prior Cheney Architects, Williams Ross Architects.
- Category 3 – Mode Design.

The committee then considered the submitted tender price. This related to fulfilment of the tender prices (excluding GST) to the first four stages of the tender brief. From this analysis Suters Prior and Cheney was ranked highest, followed by Mode Design, Brewster Hjorth, then Williams Ross.

The committee also undertook a value for money analysis. This involved dividing the scores received in the parts 1 and 2 of the evaluation criteria with the tender prices. From this analysis the tender from Suters Prior Cheney Architects arose as the tender representing the greatest value for money. As such, this firm has been recommended for appointment.

Project staging
Tenderers were asked to separate their tender price into five stages as follows:

- Stage 1: Schematic Design
- Stage 2: Design Development and Development Application
- Stage 3: Construction Documentation (for construction tender)
- Stage 4: Construction Stage Services (not including superintendent duties)
- Stage 5: Construction Stage Services (including superintendent duties)

It is recommended that Council engage the consultant for all stages (1 to 5 inclusive). However if the performance of the design team is not satisfactory, the agreement shall be terminated at the conclusion of Stage 4. The superintendent duties could then be undertaken in one of three ways including forming part of the construction tender, via an independent external consultant or by a Council staff member. The inclusion of Stage 5 makes up approximately 5% of the total tender price.

Tender for facility operation
As resolved by Council on 8 April 2008, following appointment of the design tenderer, Council will commence a selective tender process for the operation of the facility, inviting only those firms who submitted an EoI. It is important to note that many of the responses from the EoI identified the value of a dry health and fitness area to assist in the commercial viability of the facility.

The appointment of the operator will be on a provisional basis with formal contractual appointment to be confirmed after the commencement of construction. This process will enable the tendering operators to undertake necessary business modelling, based on the design and facility mix. This option also ensures that the operator is part of the design process.

Appointment at this stage will be on a provisional basis and does not confer or assume any right or expectation that the company would be automatically awarded the contract to operate the facility. Rather, it is designed to establish and test a working relationship between Council, the architect, the community and the operator. Should such a relationship be sound and their development of a final business model on completion of the design is satisfactory, appointment to a contract would then be the subject of a separate report and recommendation to Council. At this stage, it would be envisaged that the contract to operate the facility be a five year term, with an option for an additional five year extension, based on a review and satisfactory performance.

Timeframe for project delivery
An indicative timeline for delivery of the project is as follows:

- November 2008 – select the successful tenderer and engage a contractor to undertake further economic modelling on life cycle costs for a dry health and fitness facility.
- December 2008 – appoint the successful tenderer
- June 2009 – detailed design, community consultation and preparation of Development Application
- July 2009 – lodgement of Development Application
- November 2009 – Development Application determined (4 months)
- November 2009 –Tender process and possibly selection of project manger (4 months)
- March 2010 – appoint successful construction tenderer (construction 9 to 12 months)
- Early 2011- project complete

Approval process
Approval of the development is required under the Environmental Planning and Assessment Act 1979. The nature of this project falls outside the recently gazetted State Environment Planning Policy (Infrastructure) and therefore requires a development application to be lodged.

As part of the development approval process, a fee of approximately $ 17,000 will be required.

CONSULTATION

No public consultation has occurred in relation to the review of the tenders, as the submissions are commercial in confidence.

Community consultation will be a key part of the design development for the proposed new facilities at West Pymble Pool. Skills and experience in community consultation were part of the evaluation criteria in the tenders.

FINANCIAL CONSIDERATIONS

In the report considered by Council on 13 November 2007, an indicative budget for the development of the facility incorporating the facility elements as resolved was $8,391,000. This included a cost escalation of $500,000 over two years. Given the movement in material costs over the last 12 months of up to 25 per cent, it is recommended that an allocation of $10.5 million be included as the construction cost. Should provision be made for the inclusion of a 500m^2 dry health and fitness facility, an additional $2-3 million (subject to design) would be required. The estimated total construction cost also includes development application (DA) fees of up to $20,000 and construction certificate fees of up to $100,000 (which would form part of the construction tender), based on a construction cost of $12 million. It should be noted that the provisional sum identified in the long term financial model for the project was $12 million.

If the option of an expanded facility to include a health and fitness facility is adopted, Council could expect the design tender price to increase by approximately 10% or $60,000, which is mainly comprised of additional fees for construction documentation.

An agreement by Council on the design cost will enable the design team to develop an appropriate facility within budget. In relation to the final construction cost and source of funding this will be subject to two separate reports. The first on long term financial model options on 9 December 2008, the second following consideration of the construction tenders after the design is finalised and is DA is approved. In terms of Council giving consideration to the long term financial model on 16th December 2008, and the timing of this report, it is recommended that the design tender not be executed until funding for the construction has been identified and endorsed by Council. It is important to note that this project was not included within the adopted Management Plan and Budget for 2008/09, being a case 3 project within the adopted long term financial model.

In relation to funding construction, three options are possible and will be discussed further in the report on the 16th December 2008. The first is the introduction of a special rate variation for major recreational facilities, whereby an application has to be made to the Minister of Local Government, by 31 March 2009. The second is to utilise profits from the sale of the surplus land in the B2 road corridor in South Turramurra (this matter was most recently considered by Council on 17 March 2007). The third is to draw funding from the Infrastructure and Facilities Reserve that will include proceeds from the pending sale of the Carlotta Street council depot. However, it should be noted that the utilization of internal reserves would result in Council having extremely low levels of internal reserves and this option can only be considered if Council's working capital balance is significantly increased and/or other commitments on the Long Term Financial Model are eliminated.

There may be timing issues associated with construction costs and realisation of funding sources and these can be dealt with once a decision on the funding is made.

Life cycle costs

In relation to the ongoing operational costs, a key consideration for Council is the life cycle costs, both in terms of its impact on operational budgets and future capital upgrades. It is for this reason that a 15 year financial plan was prepared based on the facility mix as resolved by Council. As shown in the table below and previously considered by Council in November 2007, the estimated impact is that the facility will have an operating surplus for years 1 to 9. At year 10 a deficit is expected due to capital replacement. Beyond this period the surplus diminished to year 13 from which the facility will become a financial liability.

Year if operation	Annual operating surplus/(deficit)
1	$112,415
2	$85,652
3	$165,274
4	$212,644
5	$263,625
6	$295,977
7	$283,234
8	$238,948
9	$149,726
10	($621,628)
11	$130,100
12	$108,999
13	$58,298
14	($23,607)
15	($80,737)

Assumptions made in compiling these figures include:

- that the facility is redeveloped with all of the elements adopted by Council;
- that no loan repayments are required;
- that wages growth is 4.3% per annum; and
- that expenditure CPI growth is 1.7% per annum.

This scenario will change if a dry health and fitness areas is added to the project. It likely that the project will yield a higher operating surplus, that will continue for a longer period and the income generated would substantially support the eventual replacement of the asset. Based on current literature such an approach would likely be considered more favourably by the Department of Local Government if Council was to pursue a special rate variation to help fund this project.

Consequently, it is recommended that an economic analysis be undertaken on the financial impact of adding this additional facility to the project, as a matter of priority. This would provide Council with a greater level of information on the life cycle cost of the asset and second to inform the design and associated consultation process. It is foreseeable that this consultancy could be completed in time to be reported back to Council for consideration as a late item on 9 December 2008. The consultant fee to undertake this economic analysis is $3,500. Consultation with the community as part of the design process would remain a core part of the project enabling both

Council, the community and users of the facility, opportunity to further comment on this possible aspect of the project.

Under the *Ku-ring-gai Section 94 Contributions Plan 2004-2009 – Residential Development (Amendment No 2)* Council is collecting limited funds for the construction of a swimming pool ($432,975). While a small portion of this funding has been collected, clause 14.1 of the contributions plan allows for pooling of contributions, viz.:

> *14.1 This plan authorises monetary contributions paid for different purposes to be pooled and applied (progressively or otherwise) for those purposes. The priorities for the expenditure of the contributions are shown in the works schedule where possible, however changing rates of development in different areas may alter those priorities.*

Consequently, once funding for the construction has been identified by Council in December 2008, it is recommended that financing for the design element of the project be drawn from the *Ku-ring-gai Section 94 Contributions Plan 2004-2009 – Residential Development (Amendment No 2)* first and the remainder from the Infrastructure and Facilities Reserve.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Advice on the terms of the tender for facility operation was sought from Director Operations. The Finance Department was involved in the review in so far as it affected the timing of the long term financial model.

Director's comment:
Having reviewed the process and recommendations from the tender process and within this report, I am satisfied that this has been undertaken in accordance with the requirements of Council's procurement policy and the *Local Government (General) Regulations 2005* and is in the best interests of Council. I support the recommendation of the evaluation panel.

Director Watson

SUMMARY

In response to the resolution of Council on 13 November 2007, an expression of interest then selective tender process was used to identify possible firms to design the proposed indoor aquatic facility at the West Pymble Pool. From this process it is recommended that the consultant team lead by Suters Prior and Cheney Architects be appointed to undertake the design and to prepare a development application for the redevelopment of the West Pymble Pool, based on the tender submitted by them. This appointment is to be made following Council's decision on the direction of its long term financial plan to be considered on 2 December 2008. It is also recommended that Council revisit the option to include a dry health and fitness area into the facility, and undertake an economic analysis from which it may then seek to amend or not, the design process.

RECOMMENDATION

A. That once funding for the construction has been identified by Council in December 2008, Council engage the team of consultants headed by Suters Prior and Cheney Architects, to undertake design of the indoor facilities.

B. That authority be given to the Mayor and General Manager to affix the Common Seal of Council to the Contract.

C. That all tenderers be advised of Council's decision.

D. That once funding for the construction has been identified, financing for the design element of the project be drawn from the 2004-2009 Section 94 Contributions Plan first and the remainder from the Infrastructure and Facilities Reserve.

E. Following engagement of the preferred tenderer, Council work with the lead consultant to develop a community consultation strategy for the project, as a high priority.

F. Council commence a selective tender process to provisionally engage an operator for this facility.

G. That a life cycle cost of the current facilities mix, plus a dry health and fitness area, be undertaken as a matter of priority and reported back to Council as soon as practicable. Funding for this additional consultancy to a maximum of $4,000 to be drawn from the Facilities and Infrastructure Reserve.

Roger Faulkner **Sport and Recreation Planner**	Peter Davies **Manager Corporate Planning and Sustainability**	Andrew Watson **Director Strategy**

Attachments: **Evaluation of Tenders - Confidential**

Item 9 S06351
5 November 2008

2008 TO 2012 MANAGEMENT PLAN - 1ST QUARTER REVIEW

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2008 to 2012 Management Plan.
BACKGROUND:	Section 407 of the *Local Government Act 1993* requires Council to report within two months after the end of each quarter the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.
COMMENTS:	A progress report for all actions and Key Performance Indicators contained in the 2008-2012 Management Plan is included in the report. To ensure that the reporting of performance is both accurate and meaningful, targets have been developed for the KPI's, providing an outcome based approach to measuring performance.
RECOMMENDATION:	That the 1st quarter 2008 to 2012 Management Plan review be received and noted.

PURPOSE OF REPORT

To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2008-2012 Management Plan.

BACKGROUND

Section 407 of the *Local Government Act 1993* requires Council to report within two months after the end of each quarter the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.

The 2008-2012 Management Plan was adopted by Council on 24 June 2008. This includes the six principal activities:

1. Civic Leadership and Corporate Services;
2. Built Environment;
3. Natural Environment;
4. Integrated Planning;
5. Financial Sustainability; and
6. Community Development.

Each principal activity contains a series of issues, five year and one year objectives, key performance indicators (KPI's) and major projects. These provide detail on how Council plans to achieve desired outcomes and how performance will be measured. In each case the KPI are related to a specific budget centre and have been linked to one or more of the five year objectives. This has been undertaken to increase the level of transparency in reporting and to assist staff, Councillors and the community to have an understanding of where resources have been applied, what has occurred and whether this has impacted on the overall direction of Ku-ring-gai.

COMMENTS

The requirements set out in Council's Management Plan provide the foundation for measuring the performance of the organisation at a given point in time.

To ensure that the reporting of performance is both accurate and meaningful, targets have been developed for the KPI's, providing an outcome based approach to measuring performance. The attached report identifies the function areas and their KPI's, yearly target, the achieved amount to date, and a general update on what activities have been conducted during the period for each area. The format provides a comprehensive insight to how Council is performing across all the major function areas at each quarter.

The following comments are provided for each principal activity on some of the most significant indicators for the period ended 30 September 2008.

Civic Leadership and Corporate Services

On 22 July Council adopt a revised Community Consultation Policy and Guidelines. These complementary documents seek to improve the method of consultation and reporting to council and the community to assist in operational and policy decisions. This has resulted in the development of a draft consultation program in line with the expectations of the Management Plan that is expected to be finalised in the next quarter. Notable consultations that occurred in the first quarter related to the Town Centres LEP and dog off leash areas.

On 29 July Council adopted a sustainability vision report. This was developed with considerable input from many sectors and groups across the community and will form the basis of a Sustainability Plan or Community Strategic Plan as foreshadowed as a legislative requirement by the NSW Department of Local Government. Supporting the vision was the inclusion of a number of values and principles that will inform future Management Plans and other strategic documents of Council.

Department of Local Government Better Practice Review - While a significant number of policies have been developed, updated and implemented there are still some that have not been reviewed in accordance with the checklist action plan. Other priorities and timing issues in terms of legislation and DLG guidelines have impacted compliance with the action plan. A review of the resources required to complete the plan will be conducted in conjunction with the preparation of the 2010 Management Plan.

To ensure that Council has the right mix of skills in the right positions for the future, a workforce plan is currently being the developed. A workforce planning team has been established which includes representatives from across the organisation, with differing skill sets, ages, levels of seniority etc to ensure a wide range of input into the program. The project scope has been identified and initial data collection undertaken during the first quarter. A number of issues have been identified at this early stage including knowledge management; the physical constraints of the building; resources sharing; the need for lateral thinking; recognition that one solution does not fit all and the need for flexible approaches to work/life balance.

28 training programs were conducted in the first quarter including: an induction program for new employees; OHS training concentrating on ensuring the currency of certificates including First Aid, Red Card and White Card, a Leadership Program for directors and managers and a Workforce Planning program for the Workforce planning Steering Committee. Supporting this is the development of the learning and development policy that is expected to be completed in the coming months.

Customer Service

The quarter highlights the changing trends in the way customers communicate with council. There has been a steady growth in emailed and faxed requests for service. There has been an increase in the number of phone calls which is attributed to the interest generated by the recent council elections. The customer requests lodged and actioned by staff continue to be of a high standard and easily meet the set targets within the Management Plan.

The recently adopted Service Standards were presented to council staff. The motto "I provide quality service" was readily adopted. The Service Standards compliment and further enhance council's high quality of service delivery to all customers.

Communications

During this quarter, the intranet was officially launched with four information sessions held in Chambers, Depot and Gordon Library. All staff was given a tour of the site's main features, business tools and basic user rules. Team sites, staff profiles and cross council collaborative working spaces (called OurSites) were set up and new features such as a suggestion box, staff noticeboard and calendar were made accessible to all.

Built Environment

Number of undetermined development applications is less than 450.
As at 30 September 2008, the number of outstanding or undetermined applications (DA, S96 and S82A reviews) stood at 271. This represents a steady decrease from the 277 applications reported for the 4th quarter of 2007/08. Also, this is significantly (39%) below the desired threshold of 450 applications. This is a continuing and very pleasing trend evidenced by a further reduction to 254 applications in November 2008.

Median processing time for all applications is 60 days.
The median Development Application processing time for September quarter was 39 days which is a further improvement on the 45 days reported at the end of the previous (2007/08) financial year and is also well below the overall target time of 60 days.

Land and Environment Court costs do not exceed budget.
Land and Environment Court costs for the September quarter were $134,409 which is less than half (42%) of the first quarter budget amount of $320,000.

All capital works and maintenance programs were approved by Council when the Management Plan was adopted by Council. Work is well underway on the capital works program with the focus for the first quarter being on the completion of the carry forward works from the 2007/08 programs.

It is expected that most of the road works program will be completed by December 2008. The new footpath, drainage and traffic facilities programs are on track to be completed prior to June 2009, weather permitting.

Capital work for the parks development, sportsfield and hard court upgrades are progressing well and scheduled for completion by June 2009. Development approval for the sewer mining project was granted on 15 October, and currently the project is awaiting Sydney Water to sign the final agreement.

All maintenance programs are underway and on target for early completion and within the targets set in the KPIs.

All capital works associated with Stage 1 of the Energy and Water performance contract were completed in August. The savings from these schemes are being monitored and are expected to be the equivalent to 235 tonnes of carbon dioxide. Following an analysis of the actual savings a second stage tender will be reported to council for its consideration.

Natural Environment

The major focus across the natural environment area has been the ongoing data collection, analysis and mapping of endangered ecological communities across the Town Centres. This has followed a number of reports and resolutions of Council that saw a significant increase in recourses to assist this project. At the end of the quarter, 47 percent of Blue Gum High Forest and Sydney Turpentine Ironbark Forest mapping was completed within the Hawkesbury Nepean area and key sites within the Sydney Metropolitan Catchment Management Authority areas. Across the predicted locations for the three threatened ecological communities this represents 27 percent of the LGA excluding public land. The conservation significant assessment for ecologically sensitive lands across the town centres was completed in draft that provided an environmental overlay within the draft Town Centres LEP.

Across the water and catchment area, council received five awards as part of the NSW Sustainable Water Challenge. This program area is continuing with its direction of water reuse and recycling, catchment management and creek restoration in conjunction with the capital works programs.

Key projects completed within the Environmental Levy key this quarter included: stormwater harvesting component to Lindfield Soldiers Memorial Oval upgrade; appointment of 18 bushland regeneration contracts; distribution of funds to the successful recipients of the small grants scheme; and construction of biofiltration gardens at Comenara playing fields and Kooloona Crescent. Nearing completion were the production of four biodiversity brochures and walking track from Mimosa Oval to Sheldon Forest.

In July, Council commenced a collaborative project with Macquarie University schools of Economics and Physical Geography. This project aims to develop a cost / benefit guide associated with reducing the risks associated with climate change and bushfires. The results of this project will inform an eventual policy and strategy on climate change for Council that will be prepared following the release of the final Garnaut report and subsequent response by the Federal Government.

Integrated Planning

The documentation for the preparation of the draft Town Centres LEP has been prepared and consolidated by Council's integrated town centres team and specialist consultants for reporting to the Ku-ring-gai Planning Panel. It includes a range of studies such as traffic, parking and transport modelling, comprehensive urban design analysis, community facilities analysis, heritage study, interface planning, housing, retail commercial lands analysis, demographic review; open space planning, natural resource planning, detailed vegetation mapping, and an independent economic feasibility analysis/testing of proposed development scenarios.

Work has continued on preparation of the Public Domain Manual with a team of design consultants (urban designers, landscape architects, lighting consultants, civil engineers) and council's project reference Group. This approach will ensure integration with Council's policies and strategies.

There was a strong focus on community consultation in relation to the proposed draft Ku-ring-gai Local Environment Plan (Town Centres) in July and August. This included a series of community information sessions, the results of which are also available on Council's website. These meetings further highlighted the extent to which the community are willing to participate in consultation processes on this topic.

Planning and review of the Ku-ring-gai Section 94 Contributions Plan 2004-2009 and the Ku-ring-gai Town Centres Development Contributions Plan commenced. This will ensure timely consolidation of both plans to a single comprehensive plan.

In the area of open space, planning the Turramurra Memorial Park and Karuah Park Landscape Masterplan was adopted by Council in July 2008. This completed a long process of consultation and will set the direction for future operational and capital works at the site. As part of the capital works program, detailed landscape designs were completed for Sir David Martin Reserve, South Turramurra. These will inform the tender process that will commence late 2008.

Financial Sustainability

Council's year to date returns on investments to the end of September was 6.08% compared to the benchmark of the UBS Bank Bill Index of 7.90%. Council's total investment portfolio at the end of September 2008 was $75,930,960. This compares to an opening balance of $72,680,680 as at 1 July 2008.

Although not achieving benchmark, Council's investment performance for the first quarter is reasonable considering the global economic crisis currently being experienced. In anticipation of global financial markets experiencing further extraordinary levels of volatility with credit markets and credit rated funds performing poorly, the strategy has been to move from managed funds to investing in high quality interest bearing bank subordinate Floating Rate Notes and Senior Debt. This has helped minimise the volatility of returns and reduce risk of capital loss. However, it should be noted that October 2008 saw some of the most volatile results in many years and this will affect returns during that period.

Council's draft financial statements were prepared during the first quarter. However, the timing of the NSW Local Government election meant that the draft financial statements were not considered by Council until October when the new Council had been elected. At the time of writing this report, Council had referred the statements for audit and conducted its public meeting to present the statements and audit reports on 11 November, where the statements were officially adopted. As at 30 June 2008, Council's available working capital was lower than anticipated and it was strongly recommended that recurrent or revenue funded project expenditure cutting strategies or income generation strategies be implemented to ensure liquidity is stable or increasing, rather than decreasing. This will need to be addressed in the review of the Long Term Financial Model in December 2008.

Community Development

Ku-ring-gai Library

The library has partnered with the Macular Degeneration Foundation to proceed with the Navigator Library Access Project. The Project makes navigators – a hand held audio device which reads aloud books which have been downloaded to the device – available to people who are vision impaired through MD. A group of MD registered housebound customers has been identified to participate in the trial and the results will be reviewed at the end of the trial. If satisfactory, the remaining navigators will be distributed.

Vacation Care

This year's 2008 July school holiday program was extremely successful, achieving a record number of attendees. A total of 1057 attended the3 centres and a total of 192 families used

vacation care services with 308 children, including 13 children who had additional or support needs. This also included 14 children in attendance who have English as a second language.

Resolutions and Questions Without Notice
The following comments are provided for Resolutions of Council or Questions Without Notice which are outstanding.

COUNCIL RESOLUTIONS/ QWN
Status as at 14 November 2008

	Resolutions	Resolutions	QWN	QWN
	Outstanding	*Pending*	*Outstanding*	*Pending*
Civic	1	3	-	-
Community	2	-	-	-
Corporate	10	-	1	-
Development & Reg	2	-	2	-
Operations	2	-	-	-
Strategy	16	-	-	-

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The requirements outlined in the 2008 to 2012 Management Plan are funded in Council's budget. Reporting on the quarterly budget is undertaken in parallel to this process and is reported to Council at the same time of this separately

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

All departments have provided the status and comments on the progress of Key Performance Indicators and Performance Measures in the attached report.

SUMMARY

The majority of projects and programs as adopted in Council Management Plan are ahead or on schedule. The notable exceptions are with the review of council policies in accordance with the

Department of Local Government better practice review action plan, the review of the bushland plan of management as a consequence of the resources required to complete the mapping of threatened ecological communities, and formation of a number of advisory committees that have been delayed because of the Local Government elections. Details on the key performance indicators are included as an attachment to the report.

RECOMMENDATION

That the report on the progress of the Key Performance Indicators contained in the 2008 to 2012 Management Plan for the 1st Quarter of the Plan be received and noted.

Jeremy Pendergast **Corporate Planner**	Peter Davies **Manager Corporate Planning & Sustainability**	Andrew Watson **Director Strategy**

Attachments: **Principal Activity Progress Report for 1st Quarter - 2008/037032**

1 Civic Leadership and Corporate Services

This organisation is committed to the principles of sustainable development and management. This activity includes all aspects of governance, corporate planning and information management, human resources and both internal and external communication and marketing.

11 Governance and Corporate Performance

This program provides a process for appropriate decision-making, organisational planning and monitoring of the implementation and effectiveness of those plans and accountability of the people involved

111 Communication and Marketing

GRWD01

This function includes external communication through the media, Council publications and other outlets and promotes Council's image and the Ku-Ring-Gai Council area profile through promotional and marketing strategies.

Code	KPI	Target	Units	Achieved	Notes
a	*Level of satisfaction with Council's communications*	*70*	*%*	*0*	*This KPI will be reported on in the 4th quarter update after a community survey has been completed.*

Comments: Advertising
The corporate advertisement was placed weekly on page eight of Friday's North Shore Times. There were 50 display advertisements placed in local publications.

Newsletters
Two issues of the monthly Ku-ring-gai E-news were sent to over 900 online subscribers plus all staff.

The July edition of Ku-ring-gai Update was distributed through the rates notice, libraries, shopping centres, website, council chambers and retirement villages. Audio editions were sent to residents subscribed to the Vision Australia Database. Large print and text only versions were also produced.

The October edition of the Ku-ring-gai Update was prepared and is due to be distributed on October 20 through a variety of channels.

Website
Online forms
Over 180 request-a-service forms were filled out on the website this quarter.
The request-a-council-clean-up form received 540 inquiries and the waste calendar request from received 180 inquiries.

A new section of the website was created on family day care including on online enquiry form for potential carers.

Citizenship
Two ceremonies were held involving 111 new citizens from 34 countries.
Guest speakers included Rachel Coxon Australia Day Ambassador, for Ku-ring-gai 2008 and Greg Grainger, an award-winning producer and presenter of travel documentaries and wildlife programs. Ceremonies were attended by East Lindfield Guides and West Pymble Scouts.

Communications
During this quarter, the new staff intranet was officially launched with four information sessions held in Chambers, Depot and Gordon Library. Staff were given a tour of the site's main features, business tools and basic user rules. Team sites, staff profiles and cross-Council collaborative working spaces (called Our Sites) were set up and new features like a suggestion box, staff noticeboard and calendar were made accessible to all.

Customer Service
The quarter highlights the changing trends in the way customers communicate with us. We note a steady growth in emailed and faxed requests for service as well as an increase in the number of phone calls due to the interest generated by the recent Council elections. The Customer Requests lodged and actioned by staff continue to be of a high standard and easily meet the set targets within the Management Plan.

The recently adopted Service Standards were presented to Council staff who readily adopted the motto "I provide quality service". The Service Standards compliment and further enhance Council's high quality of service delivery to all customers.

112 Governance

SAOF01

This function area is responsible for Council's statutory governance obligations, providing support for Council meetings and assisting the public to access documents. This includes preparation of business papers, minutes, printing, governance policy and codes and compliance with legislation such as FOI, the LGA and Privacy.

Code	KPI	Target	Units	Achieved	Notes
a	*Department of Local Government Promoting Better Practice review action plan implemented*	*90*	*%*	*50*	
b	*FOI requests processed within set timeframe*	*100*	*%*	*100*	
c	*Requests to access publicly available information under Section 12 of the LGA 1993 are actioned within 10 working days*	*80*	*%*	*90*	
d	*Statutory governance requests are completed within legislative timeframe*	*100*	*%*	*100*	

Comments: Department of Local Government Better Practice Review
While a significant number of policies have been developed, updated and implemented there are still some that have not been reviewed in accordance with the checklist action plan. Other priorities and timing issues in terms of legislation and DLG guidelines has impacted compliance with the action plan. A review of the resources required to complete the plan will be conducted in conjunction with the preparation of the 2010 Management Plan.

Council Business
- **Six ordinary meetings and one extraordinary meeting of Council were held during July - September.**
- **In accordance with Sections 449 and 450 of the Local Government Act, returns disclosing interests of Councillors and Designated Person were reported to Council by the due date.**

Ku-ring-gai Planning Panel
- **Six meetings of the Ku-ring-gai planning panel were held during July - September.**

Print Room
- **Business Papers and associate documents were produced for the 13 meetings of Council and Planning Panel.**
- **122 print jobs were completed.**

Access to Council Documents
- **Three Freedom of Information applications were received.**
- **There were 254 requests for access to documents under Section 12 of the Local Government Act.**

114 Corporate Planning and Reporting

CORP01

This function involves the development of corporate planning tools and documents, and providing reports that outline progress against the Council's Management Plan and Operational Plan and prepares the Annual Report

Code	KPI	Target	Units	Achieved	Notes
a	*100% of reports are prepared and submitted within statutory timeframe*	*100*	*%*	*100*	

Comments: Annual Report
A draft annual report outline was prepared with input from all managers and directors. This has resulted in a more inclusive document to provide Council and the community with a better understanding of services and projects undertaken.

Performance Planner
Performance planner is the management plan tracking and reporting system. In the first quarter training has been provided to relevant new staff as well as retraining on system upgrades. The first quarter report has been developed with the system to provide a more informative report to both staff and Councillors. The report covers a wider range of services and projects that Council has outlined for the year.

Awards
Council received five awards under the NSW sustainable water challenge including:
- **Winner - Planning and Policy - Integrated water cycle management**
- **Winner - Research projects - Assessment of bio-retention filter media effectiveness, Karuah Road**
- **Highly Commended - Retrofit - Retrofit of stormwater harvesting systems for sports field irrigation**
- **Highly Commended - Landscaping - Karuah Road upgrade**
- **Commended - Community engagement - Gordon West public school WSUD**

Consultation
- **A council wide customer satisfaction survey was conducted with 400+ respondents. The results of which will be reported in Council's Annual Report**
- **Community consultation policy and guidelines were revised and adopted by Council.**
- **Consultation and Community Planner was appointed**
- **Website feedback being captured through a web based survey**

July:
- **First of the Town Centre community information sessions run at Council Chambers**
- **Festival on the Green event evaluation conducted**

August:
- **A series of community information sessions run for each of the Town Centres over the course of 4 weeks, for the latter sessions attendance was very high.**
- **Information was presented to the community and a Q&A session followed each session, all reports are available on Council's website**
- **Consultation updates made on Councils website allowing for greater access to consultation related information**
- **Survey conducted with residents surrounding and users of WA Bert Oldfield Oval in Killara on the topics of dogs off-leash**
- **Survey conducted with residents surrounding and users of Acron Oval St Ives on the topics of dogs off-leash**

September:
- **Library Satisfaction survey - random survey with library users gauging satisfaction with a range of library services**
- **Consultation program for coming year being drafted in order to present to new Council, Managers, staff and community in November**
- **Sustainability Actions being analysed for the purpose of reporting in the future**

12 Knowledge management

The Knowledge management program ensure the information flowing within, into and out of the Council is reliable, accurate and appropriate for the needs of all parties

121 Information Management

TLRC01

This function area is responsible for Council's records management practices. This includes system development, document registration and scanning, storage, retrieval, archiving and processing records information.

Code	KPI	Target	Units	Achieved	Notes
1	*Performance in Period*	*100*	*%*	*100*	

Comments: Records
The TRIM upgrade project has been deferred to the new year due to the project manager being on unexpected extended leave. The majority of the reconfiguration of container structures is complete and integration with Proclaim is being tested. The project is at a stage where we are able to go-live as soon as the project manager returns to work and staff throughout the organisation are trained.

Archiving of Development Applications (DA) files has continued during the 1st quarter.

Mail – Outgoing July to September:
Small letters = 76,604
Large letters = 3,331
Other = 1,216

Registered Correspondence
Documents captured in TRIM – Councils Electronic Document Records Management System (EDRMS) - July to September = 47,500

Archival and Disposal
Archived – Government Records Repository July to September = 1,738
Retrieved – Government Records Repository July to September = 197

122 Information Technology

MGIS01

This function area develops and maintains Council's information technology and telecommunications systems to provide efficient and effective support and quality services to the organisation.

Code	KPI	Target	Units	Achieved	Notes
a	*IT agreed project milestones completed*	*100*	*%*	*100*	
b	*Availability of IT systems*	*98*	*%*	*98*	
c	*Service requests completed in set timeframe*	*90*	*%*	*90*	

Comments: Systems and User Support
The number of new support requests has been steady for this quarter with the number of open and outstanding requests continuing to remain at around 200. Preparations have also commenced to replace another batch of PC's and laptops due to a lease expiry.

TRIM Upgrade
IT staff have been working on finalising the development of the integration between TRIM and other Corporate systems. Testing of the integration has also commenced and is expected to be completed soon. IT staff have also been heavily involved in the overall user acceptance testing for the configuration of the new version of TRIM.

PABX Project
As part of the second phase of the PABX replacement all faxes have been converted to receive incoming faxes in an email mailbox. This project has now been completed and is due to be signed off by both Council and the system vendor.

123 Land Information

MGLI01

This function area is responsible for Council's Geographical Information System, property and land information and the provision of S149 planning certificates.

Code	KPI	Target	Units	Achieved	Notes
a	*Land information project milestones completed within set timeframe*	*100*	*%*	*0*	
b	*149s issued within set timeframes*	*95*	*%*	*100*	
c	*Availability of GIS system*	*98*	*%*	*98*	

Comments: Geographical Information Systems

Commenced a project to scan all Council's historic Aerial Photos dating back to 1943. These will then be merged to create new GIS Aerial photo layers for 1943, 1947, 1951, 1956, 1961, 1968, 1970, 1972, 1975 and 1989. These should become available over the next few months and prove to be a valuable resource for the organisation and the community.

All cadastra and zoning layers have been updated as a result of 35 new subdivisions registered.

168 additional State Survey Marks (SSM) have been added to the GIS.

Property Information & Land Titles
In this quarter 28 Torrens Title and 7 Strata Title Subdivisions were registered at the Department of Lands. This resulted in the creation of 41 new allotments and 88 Residential Units. All records updated accordingly.

S149 Planning Certificates

A total of 810 Planning Certificates were issued this quarter with a resulting income of $57,720.00.
Reason: All certificates processed within agreed timeframe. Actual income is $12,206 below budget. Likely to be because of the slowing of the economy and the volatility of the stock market.

This budget may need to be reviewed in the next quarter.
Remedial Action: This budget may need to be reviewed in the next quarter.

13 Staff management

The staff management program provides a process for appropriate decision-making, organisational planning and monitoring of the implementation and effectiveness of those plans and accountability of the people involved

131 Human Resoures

MGHR01

Stemming from its Strategic Plan, Human Resources provides a service on all matters relating to the management, retention and performance assessment of Council's staff. This includes HR policy development, industrial relations, recruitment coordination, induction, OH&S, training coordination, payroll, child protection.

Code	KPI	Target	Units	Achieved	Notes
a	*5% reduction of lost time injury rate from previous year*	*-5*	*%*	*-26*	
b	*Staff turnover less than 20%*	*0*	*%*	*15*	
c	*90% of training and development programs for direct reports implemented*	*90*	*%*	*100*	

Comments: OHS
Used Australian Standards formula for lost time injury rate: number of lost time occurrences in the period divided by number of full-time equivalent employees (excluding casuals and vacancies) multiplied by 100. Compared first quarters 2007 and 2008 - 26% achieved.

Staff Turnover
16 staff left during the quarter, giving a turnover rate of 14.9%. Calculations used full time equivalent, exclusive of casuals.

Workforce Plan
Steering Committee established. Project scope was identified and initial data collection was undertaken.

Training and Development
The Learning and Development Policy is nearing completion.
28 programs were conducted, including an induction program for new employees; OHS training concentrated on ensuring the currency of certificates including First Aid, Red Card and White Card, a Leadership Program for directors and managers and a Wokforce Planning program for the Workforce planning Steering Committee.

These figures do not include training conducted by individual managers, supervisors or staff on specific skills, eg., payroll processes or finance and budgetary requirements; at this stage such programs are not included in the training database.

Leadership Development
One-day Phase 3 Leadership Workshop for directors and managers focused on coaching and mentoring completed. Individual coaching programs commenced.

Workforce planning
The Workforce Planning Steering Committee has been established and trained. The Committee's current priority is to collect data from each department.

A number of issues have been identified at this early stage including knowledge management; the physical constraints of the building; resources sharing; the need to think outside the box; recognition that one solution does not fit all and the need for flexible approaches to work/life balance.

New salary and performance system
The new salary and performance assessment systems were effective on and from 1 July 2008.

Each employee has been advised of their new Salary Band.

As all performance assessments were scheduled to take place between 1 July and 30 September 2008, all employees will soon receive advice of their assessment results.

Following the assessment process, all position descriptions will be amended, primarily to include the new Salary Bands, and Work Plans will be developed for the 2008-2009 financial year.

Recruitment
Workforce change
Total number of employees FTE excluding casuals July to September - 430
Number of terminations July to September - 16
Permanent employees employed July to September - 20
Employee turnover rate for July to September -14.9%

OHS
Incidents including near misses July to September - 29
Number of incidents that resulted in lost time July to September - 6
Lost time injury rate for July to September - 1.45%
Following the consultative process, the Return to Work Program has been signed by the General Manager.

Civic Leadership and Corporate Services

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer
Further OHS policies and processes are being drafted.									

14 Customer service

Customer services program provides prompt and courteous responses to the needs of Council customers, suppliers and stakeholders and internal support services for all Council administrative functions

141 Customer Service

CUSM01

The functions associated with the planning, monitoring and evaluation of services provided to customers by Council

Code	KPI	Target	Units	Achieved	Notes
a	*Customer requests (CRS) processed within service standard*	*80*	*%*	*94*	
b	*Customer requests (CRS) actioned within service standard*	*75*	*%*	*95*	

Comments: Activities undertaken by Customer Service in the July to September quarter with comparative statistics for the same period 2007 where available

Customer Service – Counter

	July 08	July 07	Aug 08	Aug 07	Sept 08	Sept 07
No. of Receipts	3597	4032	4513	4849	3199	2979
No. of Certificates lodged	644	794	566	769	661	709
No. of DAs and associated applications lodged**	283	320	273	327	286	308
No. of TPOs lodged	158	148	103	132	129	149

CRS Lodged

	July 08	July 07	Aug 08	Aug 07	Sept 08	Sept 07
Total lodged	3333	3116	2563	2922	2831	2593
Total Actioned	3222	3098	2416	2895	2538	2576

Customer Service - Call Centre

	July 08	July 07	Aug 08	Aug 07	Sept 08	Sept 07
Total no. of calls	12305	10265	11267	10204	13158	10077
Clean Up Service	2238	1384	1966	1960	1934	1662
Reception Service	3058	N/A	2632	N/A	3602	N/A
Customer Service	7009	8881	6669	8244	7622	8415

Emails

	July 08	July 07	Aug 08	Aug 07	Sept 08	Sept 07
Total received & actioned	557	N/A	567	N/A	669	N/A
Thank you written responses 28	N/A	13	N/A	30	N/A	

Faxes

	Jul 08	Jul 07	Aug 08	Aug 07	Sep 08	Sep 07
Total received and actioned	N/A	N/A	20	N/A	72	N/A

New Fax Gateway for Customer Service commenced 20 August 2008 - records available from next quarter

Due to the interest generated by the Council elections held on 13th September, the Customer Service Call Centre experienced a 25% increase in calls over the two week period leading up to the election. Many of the calls related to enquiries regarding wards and the location and times of pre-poll voting and voting booth sites on the day of the election.

Customer Service Standards and Policy
The recently adopted Service Standards were adopted by Council, with subsequent training sessions held for outdoor staff throughout August and September at the St Ives Showground and Council depot.

Corporate Uniforms
Council's new uniform was delivered on 18th September and launched by the Mayor and Deputy Mayor.

2 Built Environment

This organisation is committed to the principles of sustainable development and management. This activity includes all activities that have significant impacts on the built environment

20 Engineering Services Asset Maintenance and Management

The Infrastructure and Assets Program covers the forecasting, planning, design, construction and maintenance of infrastructure, buidings and major assets as related to the Council's capital works program

201 Engineering Services Asset Maintenance and Management

MGES01

Functions to Develop and implement Building Mainatenance Programs and Road Maintenance Programs that support the work of the Department

Code	KPI	Target	Units	Achieved	Notes
a	*Building Maintenance Program completed*	*85*	*%*	*55*	
b	*Improvement in the condition of Council's building assets*	*10*	*%*	*0*	*This will be reported on in the final quarter update*

Comments: Building trades
Vandalism
Trades have completed 298 jobs due to vandalism. Of these 65% were reported by our staff 35 % were report by residents

Signs
The sign team have replaced 117 signs. A high number of the signs that were replaced was due to vandalism. Council staff are also replacing faded signs as reported by traffic staff.

Building Maintenance Program
By early November 2008, trades staff have completed 55% of of the approved Building Maintenance Program and they are on target to complete 100% by the end of May 2009.

Building trades contractor
237 task completed which equals 39% for the program.
This included work on the following trades:
.Air Conditioning
.Compliance
.Functional Requirements
.General Repairs
.Lift Maintenance
.Occupational Health & Safety Non Compliance .Vandalism .User Needs
.Accidents

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

21 Fleet Maintenance and Management

211 Fleet Maintenance and Management

FLCO01

Code	KPI	Target	Units	Achieved	Notes
a	*Reduction of fuel consumption by passenger fleet*	*5*	*%*	*0*	*will be repoerted on at end of financial year*
b	*Reduction of fuel consumption by operational fleet*	*5*	*%*	*0*	*will be repoerted on at end of financial year*

Comments: The replacement of priority one vehicles in the program is almost complete for the passenger fleet. With priority two to start in January 2009. The majority of vehicle purchased are diesel 4 cylinder. A total of twenty 6 cyl vehicles are expected to be sold this financial year.

The consultation process for the operational plant is continuing and no plant has been purchased until the consultation process has been completed.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

22 Infrastructure Design and Construction

221 Infrastructure Design and Construction

MGDP01

This function area focuses on providing engineering designs and projects, capital works programmes and management of contracts and projects relating to Council infrastructure

Code	KPI	Target	Units	Achieved	Notes
a	*Increase of recycle material in operational projects*	*10*	*%*	*0*	*This will be reported in the forth quarter update*
b	*Capital works project milestones are completed as per program*	*90*	*%*	*100*	
c	*Infrastructure levy project milestones are completed as per program*	*90*	*%*	*100*	
d	*Environmental levy project milestones are completed as per program*	*90*	*%*	*100*	
e	*Stormwater charge program implemented within set timeframe*	*90*	*%*	*100*	

Comments: Investigation and design under taken in this quarter.
Footpath on The Comenarra Parkway almost complete.
Service location and minor concrete work under way for road works programs.
Road works completed in Warrimoo Ave, Redleaf Ave, Young St, Rosedale Rd and Bobbin Head Rd.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

23 Traffic & Transport

231 Traffic and Transport

MGTT01

This function provides professional assessment of traffic and transportation matters including forward planning of Council's road and pathway networks.

Code	KPI	Target	Units	Achieved	Notes
a	*Road safety program completed within set timeframe*	*90*	*%*	*100*	
b	*Traffic facilities program completed within set timeframe*	*90*	*%*	*90*	
c	*Compliance with transport accessibility standard*	*25*	*%*	*0*	*Liaising with HREOC to clarify requirements on Council*

Comments: Road Safety Program.
The program is up to date. Resources for the Safe Party Pack have been prepared and delivered to bottle shop outlets on time. The media launch was held on 31 October 2008. Project is to schedule to be current for the festive season commencing.

The 2008 Senior Road Safety Calendar is currently at the printers with distribution scheduled for November 2008.

2,100 leaflets were delivered to schools for distribution to primary and high school students and parents.

Traffic Facilities Program.
Consultation to be undertaken when designs are completed. Expect to commence in November/December 2008.

Compliance with Accessibility Requirements
Liaising with Human Rights and Equal Opportunity Commission to clarify requirements on Council. HREOC is preparing resources for Council's to undertaken their studies.

24 Development control

The regulation and approval of building and development applications for specific properties, buildings, fences, signs etc covered by Planning, Building and Environmental legislation

241 Development Control

MGDC01

This functional area includes Council regulation and approval of building and development applications for specific properties, buildings, fences, signs etc covered by Planning, Building and Environmental legislation

Code	KPI	Target	Units	Achieved	Notes
a	*Median processing times for all applications is 60 days*		*Days*	*39*	
b	*70% of applications have a processing time of 50 days*	*70*	*%*	*66*	
c	*Land and Environment Court costs do not exceed budget*	*0*	*$*	*147,418*	
d	*Number of undetermined development applications less than 450*	*0*	*DAs*	*271*	
e	*Median processing times for express assessment is 30 days*	*0*	*Days*	*25*	

Comments: Processing Times
There are currently 271 Development Applications being processed. This is significantly (39%) below the desired threshold of 450 applications. The current median processing time for development applications is 39 days (these statistics exclude Section 96 and Section 82A applications as per the current methodology from the NSW Department of Planning).

Legal Costs
The Land and Environment Court costs to the end of September were 46% below the year-to-date budget of $320,000.

Online DA Tracking
Online DA tracking was introduced in April 2008. The Masterview product, accessed through Council's website, allows anyone to enquire as to the current status of development applications. Apart from making the DA process more transparent its introdction has also resulted in fewer telephone enquiries with resultant improvements in staff productivity.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

25 Regulation and enforcement

The regulation program includes all health, development control, parking and other enforcement services

251 Regulation and Compliance

MRRS01

The function comprises of four main areas responsible for regulating the local area to ensure compliance with statutory controls and local policies. Tools used include education and encouragement, investigation and inspection of premises, formal Orders, i

Code	KPI	Target	Units	Achieved	Notes
a	*Construction certificates are processed within 14 days*	*90*	*%*	*100*	
b	*Residential flat buildings comply with fire safety standards*	*80*	*%*	*65*	

Comments: Council's market share of processing construction certificates continues to diminish as a result of competition from the private sector. Council's CC activity centres mainly on alterations and additions to residential dwellings. In the current quarter Council received 44 CC applications, whilst the private sector processed 281. Council's fees and charges are most competitive for this service, the choice of owners to engage private authorities is outside our immediate control.

Council's fire safety programme that commenced some 6 years ago in an effort to bring about minimum standards of occupant safety within both commercial and multi unit residential flat buildings is continuing. Currently 65% of our commercial and multi unit buildings are considered to comply. The remainder are all working towards achieving their goals, with individual buildings at differing stages of upgrade. 180 Orders are current, with building owners working towards agreed timetables for completion of works. The stagged nature of the compliance time table being a direct result of working with building owners and their individual resource capabilities.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

26 Emergency Management

Emergency management addresses the potential occurrence of major emergency situations, involving disaster and risk management, development and maintenance of the Local DISPLAN and Sub-plans relating to specific hazards or emergencies.

261 Emergency Management

MGES01

Emergency management addresses the potential occurrence of major emergency situations, involving disaster and risk management, development and maintenance of the Local DISPLAN and Sub-plans relating to specific hazards or emergencies.

Comments: SES Working party meetings held in September quarter to review and discuss options for permanent accommodation.

Site meeting held 7 July at Kate Street - this option not preferred by SES.
Meeting held 23 October - Resolved to undertake Geophysical survey to determine extent of landfill and solid ground at area between Golden Jubilee Oval and current RFS/SES compound. Detail survey of SES HQ Wahroonga in August indicated further signs of movement.

Updated HK DISPLAN and SOP for Emergency Operations Centre signed off by Area Commander. Significant changes to forms and procedures to improve effectiveness and efficiency of capturing and documenting message flow and actions.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

27 Waste Management

271 Waste Management

MGWM01

Function includes the provision of solid waste removal, destruction and waste reduction services by Council to ratepayers.

Code	KPI	Target	Units	Achieved	Notes
a	*Diversion of waste from landfill*	*60*	*%*	*58*	*Seasonal variation in recovery rate*
b	*Below 4% contamination by weight for dry recyclables and green waste*	*4*	*%*	*0*	*Within contamination percentage*
c	*Compliance with Landfill Environmental Management Plan*	*95*	*%*	*100*	*Monitoring proceeding as planned*

Comments: Sight variation in recovery rate for the quarter. A review for the next quarter will be undertaken as the tonnage can reflect seasonal variations.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

28 Open Space Asset Maintenance and Management

Functions to develop and implement Open Space Maintenance Programs that support the work of the Department

281 Open Space Services

MPTR01

282 Park Maintenance

TECO02

Code	KPI	Target	Units	Achieved	Notes
a	*Park maintenance programs complete*	*80*	*%*	*25*	
b	*Improvement in the condition of Council's playgrounds*	*10*	*%*	*0*	*This will be reported on in the fourth quarter.*

283 Sportsfield Maintenance

SFMS01

Code	KPI	Target	Units	Achieved	Notes
a	*Sportsfield maintenance programs complete*	*80*	*%*	*85*	

Comments: Changeover from winter season to summer season completed. Removal of 105 sets of different posts, uncovering of 23 synthetic wickets and marking of various different sports eg softball, Oztag and 5 a side soccer.

All sportsfields have been sprayed for flat weeds; fertilised using both a fertiliser coated with a pre emergent chemical to remove any seed back of summer weeds and a high nitrogen fertiliser to get the fields actively growing.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

284 Tree Maintenance

TRMO03

Code	KPI	Target	Units	Achieved	Notes
a	*Reactive tree maintenance programs complete*	*80*	*%*	*90*	
b	*Proactive tree maintenance program completed*	*10*	*%*	*0*	

Comments: Tree preservation orders
TPO applications tracking well. Council has had 390 applications during this period with 383 being completed. A total of 582 trees were applies for works 357 trees to be removed, 73 were pruning and the remaining were either refusals or enquires. The average turnaround time is 15 days.

Tree maintenance
Staff
- **2 vacancies within tree team, recruitment is delayed while consideration of tree team restructure is undertaken.**

Proactive tree inspections and works
- **Inspections of trees within Council owned or managed Child Care Centres to be completed by Tree Maintenance Supervisor in next quarter.**
- **Remedial pruning to reduce branches overhanging buildings, remove deadwood and raise canopy levels of trees within Council owned or managed Child Care Centres will be completed by Council Tree staff and contractors during Christmas holiday period**
- **Following notification required tree works to be scheduled with Council tree works team for completion.**

Contract tree works
- **In the quarter 9 tree removals and 5 pruning works were completed by Contractors**
- **11 sites required stump grinding by Contractors due to size of stump or location**
- **6 sites were treated for termites**
- **22 tree works jobs have been issued to Contractors for quote by November 14**
- **A total of 16 are for tree removed**
- **A total of 6 trees pruned**

Equipment
- **Council's Hiab is currently off the road due to damage to the stabilisers. Repair is expected to be completed by end November. This has resulted in an increase in contractor works to remove logs and trunks.**
- **Recent works on the Wood chipper by Caterpillar and Vemeer have rectified long term performance issues with the machine.**

Tree Works
- **163 fallen branches and trees cleared**
- **100 trees pruned**
- **69 trees removed**
- **81 replacement plantings have been referred to Park Maintenance Staff for completion**

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer
285	**Bushland Maintenance**								BOPS01

Code	KPI	Target	Units	Achieved	Notes
a	*Bushland maintenance program complete*	*80*	*%*	*25*	

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

Comments: Bushland Maintenance

Bush Fire Prevention Team
Programmed works during July consisted of Fire Break maintenance with the management of heavy fuels and woody weeds through the construction of piles.

- **97 Pile Burns Constructed**
- **Fire break Weed control – 2600 m2**
- **CRS requests 3**

During August the Fire Prevention team focussed on fire break maintenance works involving the creation of a large number of piles prior to the burning season. Weed control was also undertaken on both fire break and hazard reduction sites.

- **22 Pile Burns Constructed**
- **Fire break Weed control – 5200 m2**
- **Hazard reduction prep. Weed spraying and Cutting of control lines 2400 m2**
- **CRS requests 3**

During September the team focussed on hazard reduction preparation and some outstanding fire break works.

- **Fire break Weed control – 2300 m2**
- **Hazard reduction prep. Weed spraying and Cutting of control lines 650 m2**

Access
During the quater the team has undertaken Fire trail vegetation maintenance works in Middle Harbour and Lane Cove Catchment The team has been working in conjunction with a contractor that is helping to clear the heavily overgrown fire trails in the Lane Cove Catchment.

Maintenance works of swales and sediment basins throughout the LGA have begun. Vegetation maintenance on walking tracks in Lane Cove catchment are.100% complete and works have begun in the Middle harbour and Cowan catchments.

Surface repair works were initiated at the Doncaster fire trail, Lane Cove Catchment following the fall of a large Eucalypt that tore up a large section of the trail making it impassable.

The team has completed 21CRS'S and has assisted in setting up of the Fox baiting program and assisted undertaking the Nursery retail area revamp.

Bush Regeneration
The Regeneration team continued the annual maintenance program on 16 sites as well as offering support to the Aspect Team, Bushcare, Regeneration Contractors and the other bushland teams. Andrew Robinson, acting team leader is near to completing the survey and update of councils GPS records for threatened species. The team have also completed several CRS and assisted undertaking the Nursery retail area revamp.

Pest Species
The team undertook weed spraying of fire trails throughout the Cowan Catchment and targeted noxious aquatic weeds in the Lane Cove catchment area. An extensive and successful fox baiting program was conducted throughout the Turramurra and Wahroonga area and efforts to trap rabbits in order to test for resistance to calese disease for potential release is underway. The Pest species has also assisted Access team with the removal of several fallen trees and undertaken noxious weed removal CRS and assisted undertaking the Nursery retail area revamp.

Nursery
The Nursery has been very busy undertaking cuttings and propagation in order to boost the nursery stock numbers for the new financial year. The bottom stock pads were dug up removing years of built up mulch and weed seed and a new surface has been laid down, greatly improving the drainage of the site and reducing the chance of diseases and weeds impacting the stock as well as improving the customer accessibility to the stock area. We are definitely seeing a great increase in the numbers and quality of stock being produced as well as the overall aesthetics to the nursery since the formalisation of the new team at the start of the year. The retail area has been completely redone, all the surrounding overgrown vegetation was heavily pruned back to open up the site, the old sodden mulch and rotting benches were removed. New retaining walls were built to create 3 level crushed sandstone platforms, to display the retail stock with a crush sandstone pathway circling the pads.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

A new solenoid and irrigation system was installed in order to greatly improve the efficiency and health of the retail stock. We are looking forward to holding an open day in the near future to display the great progress of the nursery.

Aspect Team
Works at the rear of numbers 2-12 Warrimoo Avenue on the south branch of the Cowan Creek line have been a great success. The works are being undertaken have enhanced the biodiversity of the area, assisted in fire mitigation as well as assisting restoration of the drainage line running into the site. A large amount of Bamboo has been removed by the team and feedback from the residents has been extremely positive.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

29a Strategic Asset Management

29a1 Strategic Asset Management and Services

CMSC01

This unit is responsible for Council's commercial property portfolio management, performance and reporting, including strategic planning, property rationalisation and property related programs and projects

Code	KPI	Target	Units	Achieved	Notes
a	*Strategic asset management project milestones completed within timeframes*	*90*	*10*	*10*	

Comments: Asset Managment Strategy Project Plan developed for period up 31 December 2008.
Council nominates 24 preferresd sites to adquire under the Open Space Acquisition Strategy

Highlights

Asset Management Working Group project milestones established for initial six month period. Milestones on target.
OSAS - agent brief closed 1/10/08. first nominated property acquired September 2008.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

3 Natural Environment

This organisation is committed to the principles of sustainable development and management. This activity includes all activities that have significant impacts on the natural environment

31 Environment

Environment includes all aspects including water, biodiversity, energy, atmosphere, waste and fire

311 Bushland

SUSL01

Code	KPI	Target	Units	Achieved	Notes
a	*Satisfaction with Council's Bushland Management Program*	*70*	*%*	*0*	*This KPI will be updated in the fourth quarter report*
b	*Critically endangered and endangered ecological communities mapped against adopted method in Sydney Turpentine Ironbark Forest, Blue Gum High Forest and Duffy's Forest communities*	*100*	*%*	*26*	
c	*Ecologically sustainable lands mapping and training program completed*	*90*	*%*	*0*	
d	*Bushfire complaints (via CRS) responded to*	*100*	*%*	*0*	
e	*Number of hectares burnt as part of the annual Hornsby/Ku-ring-gai Hazard Reduction Program*	*0*	*Number*	*0*	

Comments: Corridor mapping
Draft Biolinks for Town Centres defined.

Vegetation mapping
Of predictive mapping area to be field validated for STIF, BGHF, DF over the entire LGA. Calculated on the 16/09/08.

Works completed or still ongoing in the past three months:
47 complaints have been received regarding bushland dumping. 33 have been successfully resolved.

A Wildflower Festival at the Wildflower garden on the 30th and 31st of August 2008. Organised posters and pamphlets on environment and spent two full days communicating with the public.

A walking brochure for Brown's Field reserve is under development to complement upgrades to tracks linking Lane Cove National Park.

Work has commenced on modifying the North Wahroonga walking track brochure.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

312 Water

ENVE01

Code	KPI	Target	Units	Achieved	Notes
a	*Water Sensitive Urban Design Program completed*	90	%	20	
b	*Stormwater Pollution Control Maintenance Program completed*	90	%	10	
c	*Creek Remediation Program completed*	90	%	10	
d	*Integrated Water Management Strategy Program completed*	90	%	20	
e	*Reduction in Council's potable water consumption*	6	%	0	*This KPI will be report in the fourth quarter after data is received from Sydney Water*
f	*Reduction in per capita potable water consumption*	6	%	0	*This KPI will be report in the fourth quarter after data is received from Sydney Water*
g	*Increase in Council's non-potable water consumption*	5	%	0	*This KPI will be report in the fourth quarter after data is received from Sydney Water*

Comments: Water re-use
Continued Water quality data collection
Council has been awarded two grants worth $600,000 to reuse leachate at the former landfill site at St Ives on the St Ives Showground and Nursery, and stormwater reuse at Roseville Chase Oval.

Water conservation
Stage 1 of Energy and Water conservation Tender completed. Awaiting quarterly utility accounts to determine effectiveness and future direction.

Sewer mining
DA for the Gordon Golf course sewer mining project awarded by Ku-ring-gai Planning Panel.

Water sensitive urban design projects
Lofberg WSUD completed. Slade Ave WSUD completed. WSUD for road program is behind schedule.

313 Climate Change

EPRO01

Code	KPI	Target	Units	Achieved	Notes
a	*Reduction in Council's corporate greenhouse emissions*	4	%	0	*This KPI will be updated in the fourth quarter report*
b	*Increase in knowledge and understanding on climate change*	10	%	0	*This KPI will be updated in the fourth quarter report*
c	*Households participate in energy audits*	5	%	0	*This KPI will be updated in the fourth quarter report*

Comments: Macquarie University Partnership
Council has commenced a collaborative project with Macquarie University economists on fire events as a step towards developing an economic risk assessment of climate change. Project status this quarter has involved data gathering to enable economic modelling to quantify cost arising from changes to bushfire frequency and intensity.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

4 Integrated Planning

This organisation is committed to the principles of sustainable development and management. Integrated Planning deals with providing sustainable planning for Councils assets, property, open space and heritage

41 Urban planning

Urban planning includes all strategic land use, statutory planning and urban design services and functions. It also seeks to consider broader sustainability issues covering environment, social, economic and areas of governance

411 Urban Planning

MGSP01

This function involves the establishment of a medium to long term policy framework for the management of urban environments

Code	KPI	Target	Units	Achieved	Notes
a	*Urban planning project milestones are completed within set timeframe*	*95*	*%*	*95*	
b	*Urban design project milestones are completed within set timeframe*	*95*	*%*	*95*	

Comments: Consolidation of the development contributions plans.
Further refinement of procedures and policies. Additional preliminary data in Strategy chapters. Liaison with colleagues on timing and future consultation.

Interface for Ku-ring-gai Planning Panel (KPP) areas.
Interface strategy for KPP areas completed and integrated into the Ku-ring-gai LEP (Town Centres) 2008.

Town Centre Development Contributions Plan came into force on 30 July 2008 along with consequential amendments to the 2004-2009 Contributions Plan (as Amendment 2).
Implementation procedures completed.

Ku-ring-gai Draft Local Environment Plan (Town Centres) 2008 studies and strategies completed for exhibition 17 November to 19 Decemb er 2008.

Town Centre Draft DCP - Preliminary review of issues to ensure it is consistent with the draft Ku-ring-gai LEP (Town Centres) 2008.

Dual occupancies commenced - Stage 1 review of issues for Town Centres KPP areas.

Public Domain Manual commenced in consultation and review by Council project reference group and external consultants.

Stage 1 of Principal LEP - consultative planning with key land owners (State agencies) commenced.

412 Open Space Planning

SPRP01

Code	KPI	Target	Units	Achieved	Notes
a	*Open space planning project milestones are completed within set timeframe*	*80*	*%*	*100*	
b	*Plan of Management program complete*	*85*	*%*	*35*	

Comments: Plans of Management

Three POMs have commenced during the quarter including Carparks, Gordon Golf Course and the North Turramurra Recreational Area. Reports to Council will be prepared to ask for public exhibition.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

5 Financial Sustainability

This organisation is committed to the principles of sustainable development and management. Financial sustainability deals with business activities, investment, tourism and matters to embrace a wide range of activities designed to maintain a strong diverse economy for future generations of residents.

51 Financial Management

Economic management focuses on the activities to ensure the long term financial sustainability of Council. This includes the continuation of long term financial modelling, investment strategy, divesifying income for Council, and ensuring expenditure is ta

511 Financial Management MGRF01

This area is responsible for the management of Council's statutory accounting functions such as preparing annual financial statements and investment reports for Council.

Code	KPI	Target	Units	Achieved	Notes
a	*Statutory financial reports prepared and submitted within legislative timeframes*	*100*	*%*	*100*	
b	*Weighted average year to date return exceeds the UBSWA Bank Bill Index (%) benchmark return*	*80*	*%*	*77*	
c	*Available working capital balance exceeds $1million*	*1*	*$*	*0*	

Comments: 100% of reports due to date have been completed. Note: August 2008 & September 2008 Investment report submitted to new Council in October 2008. The monthly investment reports and the 4th quarterly budget review report were due in this period and have been completed within the statutory timeframe.
Mainly as a result of the continued volatility in global financial markets, Council's investment returns for the year were below benchmark. The YTD return for September was 6.08% against a benchmark rate of 7.90%

Available Working Capital as at 30 June 2008 was $159,000. Although Council has a target of $1M level of working capital in the Management Plan, after taking into consideration debtors, stores plus a 5% buffer for unbudgeted costs Ku-ring-gai Council should have approximately $3.9M working capital. Recurrent or revenue funded project expenditure cutting strategies or income generation strategies are being investigated as part of the 2008 September Quarterly Budget Review to ensure working capital increases.

512 Revenue Accounting MGRF01

The function of managing, regulating, setting and collecting Council income through the valuation of rateable land and other charges as well as managing Council's revenue accounting functions.

Code	KPI	Target	Units	Achieved	Notes
a	*Rates, Charges and Fees collected*	*96*	*%*	*38*	

Comments: Target not yet due. Target due June quarter. Achieved 37.74% collected in September quarter.

513 Procurement and Risk Management MPIN01

This function area is responsible for Council's procurement and risk management policies and procedures and ensuring compliance with them throughout the organisation.

Comments: Council is currently using Local Government Procurement (LGP) period contracts which have been established to provide a more efficient services to council and relevant organisations in New South Wales government. This is a new initiative created by the Local Govt Shires Association of NSW on behalf of its members to create a procurement operations/module dedicated to meeting the specific needs of councils.

Councils may also utilise LGP to conduct tenders on their behalf on a fee for service basis, reducing council's risks and more importantly ensuring that the process follows Best Practice principles.

In addition to LGP, our procurement team has immediate access to NSW Smartbuy (Dept of Commerce, Procurement/Contracts System). The advantage of Smartbuy is a procurement tool increasing Council's purchasing compliance, thus leading to direct cost savings and product rationalisation. As well as LGP, it negates the necessity to go to Tender if council's expenditure exceeds the threshold of $150K reducing administrative costs maintaining the integrity of the procurement process.

Risk & Insurance : Council's Risk & Insurance Coordinator continues to provide cost savings to Council by ensuring compliance with the relevant sections of the Civil Liability Act 2002 (NSW).

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

6 Community Development

This organisation is committed to the principles of sustainable development and management. Community Development covers all issues relating to community wellbeing, culture and lifestyle

61 Community services

Community services are provided at facilities such as libraries and cultural centres and provide benifit to our residents with particular focus on special need groups such as aged and youth

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

611 Service Planning and Development

MCDV01

Understand and support a cohesive community where we appreciate and support the many cultures and heritage of Ku-ring-gai residents. Access to the services, programs and facilities that enable full participation in / and enjoyment of the social and economic

Code	KPI	Target	Units	Achieved	Notes
a	*2008/09 priority Community Plan recommendations completed*	*95*	*%*	*25*	

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

Comments: Implementation of priority recommendations have commenced in the children's services, youth services, aged, disability areas, cutlurally and linguistically diverse communities.

Comprehensive Child Care Needs Study at 2nd draft stage and nearing completion.

Children's Services Child Care Directory updated and available on Council's website.

Child care centre development applications assessed using Council's Child Care Centre Development Control Plan No. 57.

Holiday programs held in libraries, vacation care and youth centres in July.

Entertainment events held for young people including Hardcore Theme Night, Fitz Band Competition and Skate Board activity.

Bullying and Violence in Schools - Parent Forum held in cooperation with KYDS, Department of Education, police and local high school.

Gordon Student Resource Centre and St Ives youth Centre fully operational.

Resourced and supported the Hornsby/ Ku-ring-gai Youth Workers Network and youth Council.

In cooperation with the Ku-ring-gai Police and Community Safety Committee conducted Parent Driver Teaching Training Program.

Aged and Disability Services Directory updated and available on Council's website.

Conducted information seminars for older people on various topics including - Spending the Kids Inheritance, Remember to Live (Information about Alzeimer's and Parkinson's), Health and Fitness.

Commenced planning and developed implementation strategies for the Ku-ring-gai Shuttle Bus Service aimed at older people, people with a disability and their carers.

Coordinated the development of a social isolation working party to address issues of loneliness and safety among older people in cooperation with community organisations, NSW Department of Aging and Disability and other northern Sydney Councils.

Coordinated and resourced the Hornsby/ Ku-ring-gai Home and Community Care and Forum and Northern Sydney Disability Services Network.

Commenced planning for Seniors Week 2009 program of activities.

Resourced and supported Council's Access Consultative Committee.

Facilitated Access Committee comments on development applications.

Council information provided in accessible formats including audio, large print, text only and electronic of Ku-ring-gai Update and Summary Annual Report,

Successfully advocated on behalf of the Ku-ring-gai Meals on Wheels Service to obtain capital assistance funding for improvements to storage, dining room and volunteer reception areas.

Coordinated and resourced the Hornsby/Ku-ring-gai Multicultural Network

Coordinated NSROC funding submission to provide settlement services for newly arrived migrants in northern Sydney.

Purchased Cross Cultural and Using Interpreter interactive training resources for you by all front line staff.

Key Council documents contain translated information in relevant community languages eg Chinese, Korean and Japanese.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

612 Aged Care and Disability Planning and Development

CDOF02

We appreciate and support the many different age groups and their access to the services, programs and facilities that enable full participation in/and enjoyment of the social and economic life

Code	KPI	Target	Units	Achieved	Notes
a	*Actions from the Disability Discrimination Act Action Plan completed*	*90*	*%*	*20*	
b	*Increase in participation in seniors program*	*10*	*%*	*0*	*That will be reported on in the fourth quarter.*
c	*Satisfaction with seniors community education programs*	*85*	*%*	*0*	*That will be reported on in the fourth quarter.*

Comments: Implementation of priority recommendations from the Disability Discrimination Act Action Plan have commenced.

The Remember to Live seniors seminar was held on 10 September, with 18 people attending. The client satisfaction rating was 93%.
Aged and Disability Services Directory updated and available on Council's website.

Conducted information seminars for older people and people with a disability on various topics including - Spending the Kids Inheritance, Remember to Live (Information about Alzheimer's and Parkinson's), Health and Fitness.

Commenced planning and developed implementation strategies for the Ku-ring-gai Shuttle Bus Service aimed at older people, people with a disability and their carers.

Coordinated the development of a social isolation working party to address issues of loneliness and safety among older people and people with a disability in cooperation with community organisations, NSW Department of Aging and Disability and other northern Sydney Councils.

Coordinated and resourced the Hornsby/ Ku-ring-gai Home and Community Care and Forum and Northern Sydney Disability Services Network.

Commenced planning for Seniors Week 2009 program of activities.

Resourced and supported Council's Access Consultative Committee.

Facilitated Access Committee comments on development applications.

Council information provided in accessible formats including audio, large print, text only and electronic of Ku-ring-gai Update and Summary Annual Report,

Successfully advocated on behalf of the Ku-ring-gai Meals on Wheels Service to obtain capital assistance funding for improvements to storage, dining room and volunteer reception areas.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

613 Children's Planning and Development

MCDV01

Develop and implement policy, programs and opportunities to support the development and participation of children and children services.

Code	KPI	Target	Units	Achieved	Notes
a	*Achieve utilisation of Family Day Care and Thomas Carlyle Children's Centre*	*90*	*%*	*98*	

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

Comments: Family Day Care
The utilisation rate for Family Day Care was above target in each month for the quarter: In July utilisation rate was 93%, August 100%, and September 100%

Family Day Care Play Sessions
Team Beats
The scheme organised Team Beats to visit our play session on Thursday 7 August. Team Beats is experienced at sharing the rhythms of Africa to suit the needs of young people. Children have an immediate attraction to the drums and love to feel the rhythm. 'Teambeats' performance is called "Salaka" - Sharing the Spirit of Africa. Salaka is an interactive cultural experience, imparting African rhythm and culture in an educational and age appropriate way.
The children, carers and staff were able to experience an overall context of African culture and develop an understanding of diversity and in particular cultural awareness.

Wildflowers Gardens Visit
Children and carers enjoyed a visit to the Wildflower Garden in September, the children were able to touch the wild life and appreciate the nature walk

Children's Book Week
The scheme celebrated book week on 18,19, 21 September. Children borrowed books from our libraries, and carers and staff explained the values of story telling, lots of interesting books were read to the children.

Carer Training
On 8th September all carers and staff attended a workshop on Sensory Processing. This workshop provided carers and staff with information about how children learn through their senses and also strategies to support individual learning styles in the home and early childhood settings were discussed through case studies.

Family Day Care Conference
On 21 and 22 September staff attended the NSW Family Day Care Conference - Pathways to Empower Professionals. Workshops at the conference included Rethinking Inclusion for Children with Special Rights, Quality Assurance, Child Protection, Science through Play, and Programming for Equity.

Carer Award Evening
On 4 September the scheme held an evening to acknowledge carers who have been Ku-ring-gai Family Day Care for a period of 10yrs, 15yrs and 20years. The Mayor presented 9 carers with a token of appreciation and a certificate of recognition.

Childcare Placements for 2009
Staff are in the process of conducting childcare placements for 2009. Approximately 50 families have been placed for 2009 - a large number of these placements are for children under 2 years of age.

Immunisation
Council's Immunisation Services continue to experience high levels of attendance. Families attending always provide positive feedback to staff. Three Immunisation Clinics were held in the quarter:
Clinic held 16 July - 50 families attended
Clinic held 20 August - 40 families attended
Clinic held 18 September - 45 families attended

Thomas Carlyle Children's Centre
Utilization
July – September utilisation level 92% .

7th September
Father's Day and Grandparents Morning Tea – To celebrate father's day the centre held a father's day and grandparent's day morning tea. Ten fathers and grandparents turned up for some delicious scones, cheese and fruit platter. The children sang some songs to the visitors. Fun was had by all.

25th of September
Funky Bug Show – One of our favourite acts "the funky bug" performed at the Centre. There were lots of dancing, laughter, music and of course funky bugs!!! This was an exciting day that created many wonderful lasting memories for the children.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

614 Youth Planning and Development

YHOW01

Develop and implement policy, programs and opportunities to support the development and participation of young people, the youth services and community groups

Code	KPI	Target	Units	Achieved	Notes
a	*Participants in Youth Services activities*	*5,000*	*Number*	*1,700*	

Comments: Ku-ring-gai Council Youth Services have had a busy quarter with high attendance at both the Gordon Student Resource Centre and the St Ives Youth Centre.

Main events for the quarter have focussed on live music and entertainment. Ku-ring-gai Council presented its first Hardcore themed band night, which received a positive reponse with over 160 young people attending the evening.
September was the month to host The Annual Fitz Band Comp. The competition spread over 3 weeks with 2 heats and a final. It was a tough competition with the most talented local musicians from a variety of genres including heaving metal, punk and jazz. The winner of this year's Fitz Band Competition was Kit Marlowe.

Youth Services also ran a popular school holiday program including an outing to Tuggerah Indoor Skate Park that ran at maximum capacity.

Youth Services, in conjunction with Ku-ring-gai Youth Development Service, conducted a parents forum focussing on bullying and violence in schools. Guest speakers included Wendy Dryden, Youth Liaison Officer Hornsby Police, Dr Carter, Principal of Killara High School, and Sue Magrath and Kim Legg from the Department of Education and Training.
The seminar was well attended by parents with attendees providing positive feedback, with a satisfaction rating of 10/10.
The Youth Services team would also like to welcome Jordan Howe who has recently joined us.

615 Volunteer Planning and Development

SBSV01

To provide direction, training and management for community volunteers

Code	KPI	Target	Units	Achieved	Notes
a	*Volunteers enrolled in Councils' community volunteer programs (8% increase)*	*1,200*	*Number*	*1,280*	

Comments: Tree Nurturer Volunteers
The 2008 Tree Nurturer volunteers were all provided with a plant voucher from the council nursery, as a big thankyou from Council for their contributions to the program.

Greenstyle Program
Positions have been advertised for staff for the GreenStyle program. Once the postitions have been filled, the GreenStyle advisors will contact residents living in riparian zones or next to bushland to provide advice on biodiversity and sustainability matters. A DVD is being produced to document the vast amount of work that will be covered by the program.

Ku-ring-gai Bushcare Association
The Ku-ring-gai Bushcare Association is about to commence its weed awareness program in local shopping centres. Supported by Bushcare staff, this volunteer committee, which represents all bushcare volunteers, is excited at being able to get the message about weeds and how to removal them to the general public. This initiative is funded by the Environmental Levy and is a good example of how small amounts of money can make a real difference.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

616 Art and Cultural Development

MLCD01

This section is provides opportunity local community to showcase local talent but also enrich the local cultural environment through year long entertainment program. This include Festival on the Green, Australia Day Celebrations, Concerts in the Park, Guringai Festival, Volunteers functions etc. Also provide advice and support for Arts based programs such as Public Art.

Code	KPI	Target	Units	Achieved	Notes
a	*Funded 2008/09 Cultural Plan recommendations are completed within set timeframe*	*80*	*%*	*0*	
b	*Enrolment at vacation care centres and school holiday programs*	*80*	*%*	*0*	
c	*Capacity enrolment of Spring in to Action activities*	*70*	*%*	*0*	
d	*Student enrolment in Ku-ring-gai Art Centre programs*	*90*	*%*	*90*	

Comments: Art Centre
The annual customer satisfaction surveys have been completed for the Art Centre resulting in an average 90% overall satisfaction rating. The Glass and Mosaic exhibition opened during the quarter with the quality of work presented of an exceptionally high standard.

The latest exhibition was curated for Red Wall in September. The artist is Elise Benamane, printmaker. Elise is a well known and highly regarding Sydney printmaker.

The Semester 1 2009 brochure has been compiled and the program for October school vacation completed and distributed.

Art Centre staff represented Council at the Small Business Awards presentations for TrueLocal Awards 2008. Staff also attended the Asian-Australia Creative Exchanges Seminar at the Museum of Sydney

Community programs
The July 2008 School Holiday Programs operated for 10 days from Monday 7th July to Friday 18th July 2008
The total number of attendees for the 3 programs was 1057, an increase from 1042 in July 2007.
The Getaway Program attracted a total of 357 attendees, averaging 35.7 attendees per day
The St Ives Vacation Program had 282 attendees, averaging at 28.2 attendees per day
The West Pymble Program had 418 attendees, averaging at 41.8 attendees per day

There were a total of 192 families who used our vacation care services, along with 308 children attending programs throughout the quarter. Additionally 13 children with support needs used the service, along with 14 children who have English as a second language.

The most popular excursions and activities included Code Red Lasertag, Go Carting, Snow White at the Lighthouse Theatre, Movies at Warriewood, Imax Theatre and the Bowling and BBQ Day.

Spring into Action 2008
A variety of activities were offered for the Spring into Action program held throughout September and October

This program attracted 292 attendees, a significant increase on the 147 attendees for the same time program last year. Six of the eight activities where fully booked, with the entire program operating at 88% capacity.

Highlights included a trips to Norah Head Lighthouse and Tobruk Sheep Station, Cockatoo Island tours and a trip to Mount Tomah Botanic Gardens.

Because the Cockatoo Island trip was booked out within hours of bookings opening, an additional tour on the day was offered, with 74 people attending for the day! Our highest number of attendees for a Spring into Action trip ever.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

618 Library Services

MLIB01

This function of the libraries is to provide efficient and timely access to information and resources

Code	KPI	Target	Units	Achieved	Notes
a	*Acquisitions budget spent*	*100*	*%*	*25*	*Acquisitions budget is in accordance with plan*
b	*Satisfaction with library services*	*70*	*%*	*0*	*The satisfaction survey will be conducted in May 2009*
c	*Increase in e-zone usage*	*10*	*%*	*25*	*Gordon results indicate a reduction in this quarter & IT has been requested to investigate the server*

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

Comments: Ezone

The library's Ezone technology centre was launched in July 2007, and the following 12 months since the launch has shown a marked increase in activity across all branches. The vastly increased post July 2007 statistics allow more meaningful and realistic comparisons than during the previous 12 months. Increases in usage figures range from 5% to 22% for branch libraries.
Additionally, during the quarter, usage of Yourtutor, the online tutorial service for year 4-12 students, was accessed by 187 students, of whom 82% agreed that Yourtutor was helpful, and 75% would recommend it to a friend.
The initial library customer satisfaction survey analysis indicated a satisfaction rate of 96%, with further analysis to follow.

Book clubs have now been established within the libraries and continue to meet at each branch on a monthly basis with an average membership of 10-12.

A new initiative, Art in the Library, attracted 40 works of art exhibited by well known local artist, Diana Cole. This exhibition created interest from other groups and further exhibitions will be held during the year.

Another new initiative, the MP3 Collection, was launched at Turramurra branch in August and provides 200 items available to be downloaded to customer's MP3s. This collection increases options for mainly younger patrons.

Housebound and Libraribus
During the quarter the Housebound Librarian completed a review of the delivery schedules to create more efficient use of resources, which will include some rescheduling of existing delivery arrangements. The library has partnered with the Macular Degeneration Foundation to proceed with the Navigator Library Access Project. The Project makes navigators – a hand held audio device which reads aloud books – available to people who are vision impaired through MD.

Each week the Libraribus caters for an average of 60 residents who have trouble getting to the Library on their own. The service is provided on Monday, Tuesday and Wednesday.

Youth and Children
The theme for Book Week 2008 was 'Fuel Your Mind' and involved a total of 347 children from K-3 from both public and private schools in the Ku-ring-gai area. The local newspaper also attended this event and wrote an article about it which included photos.

Two events were held in the October holidays, the first being a visit from Kindi farm which included stories, song and craft. The total number attending was 60.
The second event was a presentation of E. B. White's, Charlotte's web which included poetry, craft and a reader's theatre. Total number of children attending was 18.

Story time attracted 933 during this quarter with a noticeable increase in attendance at Lindfield. Special story time visits included: 22 children from Gordon Baptist playgroup and 54 kindergarten children from Gordon East Public School

Information Services
A busy quarter for Information Services saw promotion and publicity for a number of author talks, trialling of a number of new databases and assistance with HSC support. Brochures were printed and distributed for library services such as electronic databases, Turramurra Crafters and the Books Alive promotion as well as flyers for Community Information.

The Local Studies Librarian, Joan Rowland, provided archival assessment support for Tulkiyan with significant further support anticipated in future months.

Library Technical Services
Library Technical Services provides the ordering, updating, end processing for the library service.

This quarter's orders placed increased by 1.3% compared to the same period in 2007/8. During this time items added to the collection increased by 19.4% and 4,800 new orders were lodged with suppliers. Technical Services deleted 8,986 records from the collection representing an increase of 9.29% for the corresponding period in 2007/8.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

September Quarter Statistics
Monthly Statistics 2008-9

Loans

	2007	2008	% Change
Gordon	84,178	84,942	0.91
Turramurra	60,274	60,636	0.60
St Ives	45,142	47,430	5.07
Lindfield	21,386	21,991	2.83
Web	10,953	12,332	12.59
Depot	0	0	0.00
Archives	24	34	41.67
Administration	1,491	1,914	28.37
Housebound	5,241	3,925	-25.11
TOTAL	228,689	233,204	1.97

Visitors

	2007	2008	% Change
Gordon	7,104	75,603	6.48
Turramurra	37,320	41,245	10.52
St Ives	31,819	37,286	17.18
Lindfield	12,837	14,568	13.48
TOTAL	152.980	168.702	10.28

Highlights

Customer Satisfaction Survey exceeded expectation of 85%.
Diana Cole Art Exhibition at Gordon branch.
Partnering with Macular Degeneration Foundation for the Navigator Library Access Project.
MP3 Collection launch at Turramurra branch.
347 children attended Book Week activities.
60 children attending October holiday activities.
Trialling new databases and providing HSC assistance.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

62 Community programs

Community programs are those activities undertaken to enhance the cultural, recreational health and well being of our residents. Community events provide a periodic focus throughout the year with regular activities held at our community centres, wildflower

621 Community Functions

MLCD01

The community functions aims to deliver as range of cultural events and activities that celebrate local pride and identity. These events encourage social interaction and promote community celebration.

Code	KPI	Target	Units	Achieved	Notes
a	*People attend events*	*15,000*	*Number*	*0*	*No events held during the first quarter.*

Comments:

Planning for October 18 Twilight Concert
Planning for January 26 Australia Day Concert
Follow-up and install new red wall in Council Chambers
Planning for Mayor's Christmas function

623 Environmental Education

MLCD01

This function involves the delivery of environmentally based education programs for residents and program users to better understand and implement sustainable practices within their own living environments. The program is targeted at all age groups and delivers understanding how to sustain local fauna create and maintain sustainable gardens.

Code	KPI	Target	Units	Achieved	Notes
a	*Environmental activities delivered*	*80*	*%*	*100*	*All activities held during the quarter*

Comments: Environmental activities at the Wildflower Garden this quarter included
Wildflower Festival - 1000 visitors, school excursions - SCEGGS Redlands 64 students

Programs included Plants in Action and Beneath the Ground, St Patrick's Primary 49 students; Wonderful World of Plants, Ravenswood School for Girls 52 students; Importance of Natural Environments and Living Things, St Kevins Eastwood 53 students; Wet & Dry Environments, Beacon Hill Primary 62 students; The Need for Shelter, Shore Preparatory 46 students;Pond & Bush Life, Roseville Public School 98 students; Natural & Built Environments, Belrose Public School 62 students; Meeting Needs, ESL excursion 46 participants; and Biodiversity & Environmental Sustainability in Your Home.

Bush Birthday Parties 390 participants - various natural environment topics, Adult Gardening Program 25 participants. Backyard Chooks, Bush Kids School Holiday program 165 participants

Highlights

Wildflower Festival 1000 visitors attended
ESL excursion - 47 adult students
Produced English as a Second Language Book called 'Discovery Biodiversity - How to plan and deliver an excursion for English as a Second Language (ESL) class groups'. The book is based on the program that has been developed and delivered at the Ku-ring-gai Wildflower Garden.

Code	Name	Budget	Proposed Variance	Revised Budget	Actual	Commitments	Budget Used	Performance	Responsible Officer

64 Sport and Recreation Facilities

641 Sport and Recreational Facilities Management

MCRP01

The primary purpose of Recreational Services are to provide support and promote a range of recreation resources and opportunities in order to improve health and well-being of the community

Code	KPI	Target	Units	Achieved	Notes
a	*Capacity participation in Active Ku-ring-gai program*	*90*	*%*	*93*	
b	*Recreational facilities seasonal allocation completed*	*100*	*%*	*100*	

Comments: Sportsgrounds
During the Summer season, there is less usage of the floodlights and the Cloudmaster system. This has been a good opportunity to introduce the Clubpin System to the handful of Summer floodlight hirers which will become mandatory for all users from 2009. The Clubpin System will give responsibility to the hirers to activate and deactivate the lights themselves according to their bookings. This should prove a more effective and efficient way of managing the lights at each venue.

Standard Operation Procedures for Cloudmaster are also being processed for internal staff as well as out of hours staff. This document will communicate a clearer understanding of the Cloudmaster system and methods to resolve issues as they arise.

The Summer season started successfully on 20 September 2008 with all clubs/associations getting under way for their particular sport and competition. Council was able to provide each hirer with their requirements for the season to ensure training and competition could be catered to at each venue.

October saw the release of the Annual and School Packs 2009 to over 50 hirers. The following weeks will repeat the summer allocation process in allocating the requests to each user.

Item 1 **P52783**
12 November 2008

NOTICE OF MOTION

KU-RING-GAI WILDFLOWER GARDEN - CHANGE IN OPENING HOURS & ESTABLISHMENT OF A KIOSK FACILITY

Notice of Motion from Councillor Tony Hall dated 12 November 2008

Due to the increasing number of families with young children seeking to visit the Wildflower Garden after school, to take advantage of the extended daylight saving hours, and to encourage school children and others to use this unique Council facility more often -

I move:

"1. The hours of opening of the Ku-ring-gai Wildflower Garden be extended from the existing set times of 8am to 4pm daily, to 8.30am to 6pm daily, during daylight saving.

2. The General Manager be asked to urgently investigate opening a kiosk for visitors within the Pavilion during opening hours and for fee paying functions after hours."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Tony Hall
Councillor for St Ives Ward

Item 2 **S06347**
14 November 2008

NOTICE OF MOTION

KU-RING-GAI PLANNING PANEL - APPOINTMENT OF SECOND PANEL ON 29 FEBRUARY 2008

Notice of Motion from Councillor Tony Hall dated 14 November 2008.

Note. The Council's reply of 8 February 2008 was in response to the Minister's proposal to appoint the second (and current) Planning Panel due to his belief that " Ku-ring-gai Council's unsatisfactory planning performance in preparing its Town Centres' draft local environment plan" pursuant to s.118 (1)(b) of the Environmental Planning and Assessment Act 1979 as amended, warranted such intervention,

I move:

"That the General Manager be requested to produce to Councillors the written and/or oral instructions sent from this Council to its legal advisers, Deacons on or about the first week in February 2008 that culminated in the transmission of Deacons' letter of 8 February 2008, enclosed, to the Department of Planning in reply to the then Planning Minister's request of 1 February 2008."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Tony Hall
Councillor for St Ives Ward

Attachments: **Background Information - circulated separately**
1. Letter from Department of Planning to Deacons dated 1 February 2008 - 2008/036487
2. Letter from Deacons to Department of Planning dated 8 February 2008 - 2008/036498
3.Council Letter to Department of Planning dated 23 September 2008 - 2008/036504

NSW GOVERNMENT
Department of Planning

Phone: (02) 9228 6396
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Email: marcus.ray@planning.nsw.gov.au

Deacons
Grosvenor Place
255 George Street
SYDNEY NSW 2000 by facsimile: 9330 8111
Attention: Ms Jacinta Studdert

1 February 2008

Dear Ms Studdert

Environmental Planning and Assessment (Ku-ring-gai Planning Panel) Order 2008*; Direction under s118AA(8) of the *Environmental Planning and Assessment Act 1979*; and *Environmental Planning and Assessment (Ku-ring-gai Council Planning Panel) (Repeal) Order 2008

I refer to your facsimile dated 1 February received today at 1pm and to the affidavit of James Vincent Sydney Smith, sworn on 31 January 2008 ('the affidavit').

Before responding to the facsimile, I draw your attention to paragraph 9 of the affidavit, which was read in Court, which provides that the deponent was informed that the Council would provide a response within 7 days to my letter, dated 25 January 2007. I also note that today is the last day on which the Council is able to make a written submission in relation to the above Orders.

You have now advised that the Council is unable to make a submission in relation to my letter until the Minister provides it with:

- the Minister's considerations under the Heads of consideration set out in the *Environmental Planning and Assessment (Unsatisfactory Council Performance) Order 2007* in relation to the:
  - *Environmental Planning and Assessment (Ku-ring-gai Planning Panel) Order 2008* ('draft 2008 Order') and
  - *Environmental Planning and Assessment (Ku-ring-gai Planning Panel) (Repeal) Order 2008* ('draft repealing Order').
- The basis upon which the Minister has selected the areas depicted by the heavy black lines on the maps in Schedule 1 of the draft 2008 Order.

I am instructed to advise that the Minister has not yet formally considered the Heads of Consideration set out in the *Environmental Planning and Assessment (Unsatisfactory Council Performance) Order* 2007 in relation to the draft 2008 Order. I note that the Minister is required to take these Heads of Consideration into account in forming an opinion under s118(1)(b) of the *Environmental Planning and Assessment Act 1979* that the performance of a council in dealing with planning and development matters is unsatisfactory.

I do not understand your request that I provide you with the Minister's considerations under the Heads of Consideration in relation to the draft repealing Order. They are not directly relevant to the decision concerning the terms of any Order he may make establishing the functions of a planning Panel.

It is, moreover, not necessary to provide the Council with any further material in relation to the proposed draft Order. The terms of the proposed draft Order are clear on their face and given

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the history of this matter to date, the Council ought to be able to make submissions in respect of the Order without recourse to additional documentation.

However, as a matter of practical expediency and in order to avoid any further delay in the Minister's consideration of the proposed draft Order, I am sending you the planning reasons, relating to the area of the Ku-ring-gai town centres, provided to the Minister which supports his decision to seek your submission on the proposed draft Order.

The Council is granted a further **7 days** from the date of this letter to provide any written submissions the Council may wish to make in respect of the proposed draft Order.

Yours sincerely,

Marcus Ray
Director, Legal Services
Legal Services Branch

Ku-ring-gai Planning Panel Boundaries

Minister Beamer issued a s55 direction to Ku-ring-gai Council on 27 May 2004 to prepare a draft local environmental plan for areas in close proximity to the railway line and Pacific Highway and the St Ives Centre.

Through a memorandum of understanding for the Planning Reform Fund project, it was agreed to initially prepare a local environmental plan (LEP) that would cover St Ives, Gordon, Turramurra, Pymble, Lindfield and Roseville.

A draft LEP was prepared by the Council in response to the Direction. The draft LEP is known as the draft *Ku-ring-gai Local Environmental Plan 2006 (Town Centres).* The areas covered by the draft LEP are shown in purple with red edging on the maps at Tag D.

The draft LEP was informed by a series of planning studies relating to those centres carried out by or for the Council. The areas investigated by those studies were significantly larger than the areas ultimately drawn in the draft LEP maps.

The draft LEP prepared by the Council should be placed in the context of the Metropolitan Strategy *City of Cities (2005)* and the *Draft North Subregional Strategy (2007).* The Department has consistently been concerned about the restrictive nature of the planning provisions in Council's exhibited draft LEP given the limited area covered by that draft LEP. The conjunction of those restrictive planning controls and the limited areas in the draft LEP calls into doubt the Council's ability to consider, approve and achieve the subsequent development of the NSW Government's dwelling target of an additional 10,000 dwellings to which Ku-ring-gai Council has agreed.

For the Planning Panel to be able to recommend a draft LEP to the Minister that implements the Metropolitan Strategy and achieves the additional 10,000 dwellings required by the NSW Government, it is important for the Panel to fully review all of Council's work for the town centres, including adequate study areas.

It is the Department's view that the area covered by Council's draft LEP is too small an area to achieve these planning outcomes. Council's own study areas which informed the draft LEP were significantly bigger than the areas included in the draft LEP as exhibited and submitted.

For the purposes of the appointment of a Planning Panel for Ku-ring-gai, including LEP making functions for six of the Town Centres within the local government area, the Department has prepared a set of 6 maps. The map boundaries for the planning Panel are identified with a heavy black line.

The boundaries delineated on the maps for the Planning Panel are based on Council's own original study areas and provide a walkable catchment for the community in each of the centres to shops, offices, and public transport (in particular, the railway stations for all but one centre and the bus stops along the Pacific Highway and Mona Vale Road).

It is clear that authorising the Panel to have LEP making functions for these boundaries will enable the Panel to submit to the Minister a draft LEP that contains appropriate planning controls and zonings for the town centres to implement the Metropolitan Strategy and achieve the required additional 10,000 dwellings. This may result in the draft LEP to be submitted by the Panel covering a larger and/or different area to the draft LEP exhibited and submitted by Council.

Restricting the Panel's operation to the areas in Council's draft LEP may make it unlikely for the Panel to submit an appropriate draft LEP that achieved these outcomes.

St Ives - sheet 1 of 6

Context
St Ives is a village in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 600 metres.

The boundaries for the Panel largely match the study area used by Ku-ring-gai Council as it developed its draft local environmental plan for the St Ives town centre. Council's study boundary is significantly off centre to the east. This is probably due to the presence of the Pymble Golf club lands on the western boundary.

Reasons for the map boundaries
As the attached map demonstrates, the boundary was extended on the lower south west corner of the centre to include land above Pentecost Avenue as this area is within 600 metres of the St Ives shopping mall and the NSW Government's strategic bus corridor along Mona Vale Road.

Some minor changes to the boundaries on the eastern edge were made (adding and removing land as compared to Council's study area) to use the roads as the edge of the precinct. This land is also within 400 metres of a strategic bus corridor and 600 metres of the nearest shops for that part of the commercial/retail area of the St Ives centre.

Gordon - sheet 2 of 6

Context
Gordon is identified as a town centre in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 800 metres.

Reasons for the map boundaries
The boundaries for the Panel generally match the study area used by Ku-ring-gai Council east of the railway corridor. As the attached map demonstrates, the boundary was extended on the southern edge of the centre to include lands that are well within 800 metres of the Gordon railway station and bus stops along the Pacific Highway which is a strategic bus corridor.

A small extension to Council's boundary was included west of Oberon St and south of St John's as this area is well within 400metres of the Pacific Highway. However, Council's boundary was cut back on the western edge of the centre, north of St John's Road as land in this area slopes steeply down and away from the ridgeline which generally follows the Pacific Highway and railway corridor and is likely to have more limited development potential.

Lindfield - sheet 3 of 6

Context
Lindfield is a small village in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 400 metres. However, it has the potential to grow given its location on the railway and Pacific Highway corridor to at least a village classification.

Lindfield also has two sites that are controlled under SEPP 53. The site on Tryon Road has been successfully developed and there is renewed interest in the Lindfield Avenue site.

Reasons for the map boundaries
The boundaries in the proposed Order largely match the study area used by Ku-ring-gai Council as it developed its draft local environmental plan for Lindfield.

However, the boundaries in the proposed Order extend the study area used by Ku-ring-gai Council east of the railway corridor in the north east to Treats Road and in the south to Chelmsford Avenue.

Some of the land in the north east is up to 800 metres from the railway station and the Pacific Highway. However, this approach provides a balanced geographic area in which to review the Council's restrictive draft LEP area.

Council's study area boundary was cut back on the south western corner of the centre, north of Grosvenor Road to Bent Street as land in this area slopes steeply down and away from the ridgeline which generally follows the Pacific Highway and railway corridor. There are some other very minor variations that use different sides of the roads.

Pymble - sheet 4 of 6

Context
Pymble is identified as a small village in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 400 metres. It has the potential to grow given its location on the railway and Pacific Highway corridor to at least a village classification.

Pymble also has two sites that are controlled under SEPP 53. The site on Avon Road has had some interest and there appears to be renewed interest in the site south of Beechworth Avenue.

Reasons for the map boundaries
There are some significant boundary extensions around Pymble on both sides of the railway, and Pacific Highway corridor.

The boundaries for the Panel extend the study area used by Ku-ring-gai Council east of the railway corridor north of Telegraph Road. Also, on the eastern and south eastern boundary west of Graham Avenue and Station Street.

Much of the land on the western side of the corridor north of Pymble Avenue is part of Pymble Ladies College.

Most of the land within the proposed Order area on both sides of the corridor is within 800 metres from the railway station and the Pacific Highway. As with Lindfield this gives a balanced geographic area in which to review the Council's very restrictive draft LEP area.

Roseville - sheet 5 of 6

Context
Roseville is a small village in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 400 metres.

Reasons for the map boundaries
The boundaries in the proposed Order largely match the study area used by Ku-ring-gai Council as it developed its draft local environmental plan for Roseville.

The boundaries in the proposed Order extend the study area used by Ku-ring-gai Council east of the railway corridor in the north east to Waimea and Kelburn Roads and in the south from Victoria Street to Boundary Street. These extensions are within 400 to 600 metres of Roseville railway station and the Pacific Highway, and provide a balanced geographic area in which to review the Council's restrictive draft LEP area.

Council's boundary was cut back on the south western corner of the centre, south of Shirley Road to the boundary with Willoughby Council area, as land in this area slopes steeply down and away from the ridgeline which generally follows the Pacific Highway and railway corridor.

There is another minor extension on either side of the Pacific Highway north of Eaton Road. Council's own LEP included some of this land on the western side of the Pacific Highway.

Turramurra - sheet 6 of 6

Context
Turramurra is a small village in the Draft North Subregional Strategy. Under the typology for Metropolitan Strategy these centres are considered to have an approximate radius of 400 metres. However, it has the potential to grow given its location on the railway and Pacific Highway corridor to at least a village classification.

Reasons for the map boundaries
The boundaries in the proposed Order match the study area used by Ku-ring-gai Council as it developed its draft local environmental plan for Turramurra.

Dated 25 January 2008

Deacons

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8 February 2008

Mr Marcus Ray
Director, Legal Services
Legal Services Branch
NSW Department of Planning
23-33 Bridge Street
SYDNEY NSW 2000

By Facsimile: (02) 9228 6388

Attention: Ms Jennifer Smith

Our Ref: JMS:JVS:2246542

Dear Mr Ray

Environmental Planning and Assessment (Ku-ring-gai Planning Panel) Order 2008

We refer to the Department's letter dated 1 February 2008 and are instructed to reply on the Council's behalf.

We note the Department enclosed in its letter dated 1 February 2007 the planning reasons relating to the area of the Ku-ring-gai town centres provided to the Minister and which you advise support the Minister's decision to seek the Council's submission on the proposed draft order.

The Council requests a copy of all of the "Tag" and the other documents referred to and supporting the proposed draft order. The Council again requests a copy of the proposed Direction under section 118AA(8) of the *Environmental Planning and Assessment Act 1997* referred to in the subject heading of the Department's letter dated 25 January 2008.

It is apparent, and the Council maintains, that the planning reasons contained in your letter, and provided to the Council for the first time with your letter, do not support the proposed draft order.

The Council says that the position as set out in your letter is completely inconsistent with the Minister's communications with the Council about the Panel's jurisdiction. We refer to the meeting with the Minister and members of the Department on 22 November 2007. We also refer to the Minister's conversations with the Mayor on 20 December 2007 and the Minister's letter to the Mayor dated 20 December 2007 where the Minister stated that:

> "As discussed, there is no intention to make the LEP boundaries for the Centres substantially bigger then the Draft LEP submitted by the Council."

As at 7 January 2008 our new Sydney address is Grosvenor Place, 225 George Street, Sydney. Telephone, postal and DX numbers remain the same.

The Minister's position was further emphasised in the letter from the Department's Marcus Ray to the Mayor dated 17 January 2008 where he stated that

> "I note the Minister's further letter to you of 20 December 2007 explaining: ... there is no intention to make the final LEP boundaries substantially bigger than the boundaries in the Draft LEPs submitted by the Council..."

We refer to the Mayor's affidavit sworn 18 January 2007 (in particular paragraphs 10-21 and 31).

We are instructed that the Council also says that the "planning reasons" that have been provided are flawed and cannot be relied upon for the proposed draft order for several reasons, including:

1. As the Department would be aware, the Draft Sydney North Subregional Strategy is based upon an additional 10,000 dwellings being achieved over phased program up to 2031 and Council is well on track in responding to the phased program of 10,000 additional dwellings. Many of the facts and assumptions are incorrect. For example, the reasons assert that there is doubt as to "the Council's ability to consider, approve and achieve the subsequent development of the NSW dwelling target of an additional 10,000 dwellings to which Ku-ring-gai Council has agreed". The reasons are contrary to available data and expert analysis and indeed earlier discussions with the Department. The Council is confident that it can meet the target. It has always understood that the 10,000 dwellings required from Ku-ring-gai to meet the Draft Sydney North Subregional dwelling targets will be achieved from the town centre areas and other areas within the overall Ku-ring-gai LGA, not solely from the Town Centres as implied in your letter. We refer to the Council's letter to the Minister dated 2 November 2007 where Council advised that it has planned for 10,300 new dwellings in stage 1 and 4,500 new dwellings in stage 2 (town centres) and 5,000 additional dwellings through Dual Occupancy, SEPP5 with a total by year 2030 of 20,000 new dwellings. These calculations did not then include the UTS or SAN sites or other sites to be included in the Principal LEP.

2. The methodology that has been used in defining "town centres" and villages is not correct. Nor has it been applied in a coherent and consistent manner in the proposed planning reasons or by the Department in other local government areas. The methodology contains several errors. They include:

   (1) The Pymble centre is a small village (400m radius) under the Draft North Subregional Strategy and will remain as small village based on the location of the centre being nearby to Turramurra and Gordon, physical land constrains and economic considerations. There is no capacity or option for the centre to grow to a Village centre.

   (2) Lindfield is incorrectly identified as small village when it should really be a Village with a 600m radius.

3. The proposed approach will result in delay and significant additional costs. The Council, the Council's consultants and the community have spent considerable time and cost in fully investigating and preparing the Town Centre LEPs. We refer to the affidavit of Antony Fabbro sworn 25 January 2008. It also means that there will be some overlap and inefficiencies in progressing the Principal LEP. Increasing the areas will create unnecessary duplication, complexity and uncertainty for the strategic policy work, decision making process and the community. The concerns with extending the areas of the Town Centres planning panel maps include;

(1) Council has commenced the preparation of the Principal LEP through Stage 1 Town Centres LEP and is on track to complete the remainder of the Principal LEP and submit it to the Department by late 2010.

(2) A range of comprehensive studies and strategies have commenced for the Principal LEP such as the vegetation mapping, biodiversity planning, integrated transport planning interface planning and heritage planning (including heritage items and conservation area reviews). The larger planning panel town centre boundaries will need to take into account the abovementioned studies and plans, some of which will not be completed until late 2009.

(3) There is a potential issue in planning for catchments, as planning decisions could be made in isolation and without the complete picture being taken into account. Some of the environmental and heritage issues are considered on a catchment basis. Some of these catchments start within the planning panel boundary but extend to a significantly larger area or region for example, in planning for endangered ecological communities (eg Blue Gum High forest), this vegetation community is located along the main ridge corridors of the Railway/ Pacific Highway, covered by the panel boundary but also extend to the east and west of the local government area.

(4) In 2006 Council attempted to prepare a Draft LEP to rezone certain sites at the interface between single residential zones and the 2 (d3) zones, to provide an intermediary medium density residential zone. A significant number of these sites are within the planning panel boundary, however the Department of Planning advised it would be unlikely to support such an LEP as it lacked strategic context. This highlights the importance of any new LEPs outside of the town centres LEP to be considered in a wider strategic manner and concurrent with the studies and strategies from the principal LEP being available.

(5) There could be an overlap of policy decisions creating confusion and uncertainty as a result of adding another layer and step to the Principal LEP process.

(6) The Town Centres consultation program was designed and focused on the Key Town Centres LEP area. Another round of community consultation and exhibitions to accommodate new areas within the planning panel boundary will have the potential to create confusion for the land owners, residents and the business community. This will be an additional process to the already completed town centres LEP program and the longer term Principal LEP consultation process. In terms of consultation with state agencies there may also be less efficiency as they would also be required to assess and comment on another separate planning process created by the planning panel boundaries.

The Council strongly maintains that the Minister should not make the proposed draft orders on the basis of such planning reasons and that any order made on the basis of such planning reasons is flawed.

Yours faithfully

Per Jacinta Studdert
Partner
Deacons
Contact: Dr. James Smith
Direct line: +61 (0)2 9330 8176
Email: james.smith@deacons.com.au

Contact: Andrew Watson

Reference: S06523 – 2008/ 010469
23 September 2008

Dr Sam Haddad
Director General
Department of Planning
Locked Bag 5020
PARRAMATTA NSW 2124

Attention: Mr Derryn John

Dear Dr Haddad

Draft Ku-ring-gai Local Environmental Plan (Town Centres)

I refer to your letter dated 12th August 2008 and the attached *Written Authorisation to Exercise Delegation* of the same date (the authorisation) in respect of the above. The authorisation is granted subject to standard conditions numbered 1 to 5 in Schedule 1. Condition 1 therein requires:

"the Draft LEP being consistent with any relevant Ministerial Direction issued pursuant to section 117 of the EP&A Act".

Find attached a table of inconsistencies between the draft Town Centres LEP and the *Local Planning Directions issued by the Minister for Planning under section 117(2) of The Environmental Planning and Assessment Act 1979 dated 19 July 2007 (Version 1.0)*. The table itself provides site by site, locality by locality, or issue based justification as appropriate.

The test that has been applied in addressing these matters is that a draft LEP may be inconsistent with the terms of a section 117 direction where the Director-General is satisfied that the provisions of the draft plan that are inconsistent are of minor significance, where the relevant provisions would be consistent with an approved regional or subregional strategy, or where the provisions are justified by a local environmental study prepared in accordance with the Act. The Planning Panel is of the view that the inconsistencies are of a minor technical nature only and that the inconsistencies are appropriate given the overall objectives of the Panel in preparing the draft Ku-ring-gai Local Environmental Plan (Town Centres), these being to provide for development opportunities within the town centres which will allow Ku-ring-gai to meet its Metropolitan Strategy obligations; to provide appropriate choice of housing to meet the needs of the growing and aging population; to facilitate revitalisation of the commercial centres themselves, while at the same time recognising the constraints of each town centre.

While Council staff are still working with officers from the Department's Western Sydney Office to clarify dwelling yields, the draft LEP is expected to provide for approximately 8,500 dwellings within the town centres. A further 2,600 dwellings will be provided LGA wide on a lowest case development scenario as follows:

Draft Town Centres LEP 2008 Based on a minimum yield scenario calculated site by site	**8,500**
Part 3a sites Based on preliminary yields UTS and SAN hospital	**1,000**
Dual Occupancies Location limited to within 200 metres of neighbourhood centre	**200**
SEPP 5 Based on yields 2004 to 2008 projected to 2031	**400**
LEP 194/200 outside Town Centres	**1,000**
Killara, Warrawee and Wahroonga Future interface zoning	**TBC**
TOTAL	**11,100**

Assumptions used by the Council officers in calculating yields are:

- dwelling sizes;
    - mixed use apartments 100sqm;
    - other residential apartments 125sqm; and
    - townhouses 150sqm.
- residential yield from Council owned sites within the centres excluded;
- strata title lots excluded;
- isolated sites not included;
- approximately 50% take up of lots zoned B2;
- no yield assumed for precinct I Turramurra and Precinct P (Masada) Lindfield, and Precinct L Gordon, Henry Street Gordon;
- discounted yield applied to sites such as Drovers Way Lindfield – assuming down zoning from 2d3 to R3 and area of precinct H Gordon reduced in size; and
- dual occupancies are limited to within 200 metres of neighbourhood centres = 75% reduction (to be finalised through separate dual occupancy LEP).

I would like to draw your attention to a number of site specific matters and in relation to issues or categories of inconsistencies, to assist you in your deliberations:

Sites being rezoned RE1 and reserved for public open space acquisition

The Planning Panel has made it clear to the local community in a recent series of presentations on town centre planning that it is inclined to use the reservation and acquisition powers available to it (and Council) in order to demonstrate to the community that
not only is additional development going to occur in and around the town centres, but also that sufficient local open space can and will be provided in a timely manner to support the growing population.

Objective F2 of the Draft North Subregional Strategy requires the provision of a diverse mix of parks and public places. As a general observation, areas of existing under supply of local open space in Ku-ring-gai correlate closely with the town centres. Across the local government area, Council has adopted an ambitious program of open space acquisitions. At an Extraordinary Meeting of 15th July 2008 Council adopted thirteen (13) new park locations across the six areas of Roseville, Lindfield, Gordon, Turramurra, Warrawee and St Ives comprising some 44,000sqm of land (refer to Table 1).

Table 1

Location	Existing parks	Proposed acquisitions	Total existing and proposed parks
Gordon	10,160	15,750	25,910
Lindfield/ Roseville	9,200	25,100	34,300
St Ives	24,800	8,600	33,400
Turramurra/Warrawee	26,850	6,400	33,250

This acquisition program is a long term strategy to 2031. In recognition of the need to prioritise open space acquisition to reflect the preparation of the draft Town Centres LEP and to reflect its own cash flows, a further report was considered by Council at its meeting of 29th July 2008 wherein Council resolved, inter alia:

A. That Council adopt the following proposed park locations within Town Centre boundaries (as adopted by Council on the 15 July 2008) as priority open space acquisitions over the next 3 – 5 years:

- *Option 3g, Lindfield;*
- *Option 2c, St Ives;*
- *Option 4a, St Ives;*
- *Option 2a, Turramurra;*
- *Option 4c, Gordon; and*
- *Option 5a, Gordon.*

B. That the Ku-ring-gai Planning Panel be advised that, on the basis of developer contributions cash flow risk Council is reasonably prepared to accept, that the proposed park locations identified in Recommendation 'A', being within priority open space catchments determined by Council in its Open Space Acquisition Strategy, are expected to be able to be funded by development contributions over the next 3 – 5 years.

The Planning Panel has adopted all but one of the options identified in part A of Council's resolution for inclusion in the draft Town Centres LEP, preferring an alternate site in Lindfield that had previously been recommended by Council staff. Note, this information remains strictly confidential, though Council officers will be able to talk your staff through the locations if required.

The total estimated value of these parks is in the order of $44m. As at 30 June 2008 Council has restricted assets available for open space acquisition of approximately $32m. In respect of the $12m funding gap, Council relies on a detailed report titled *Ku-ring-gai Development and Demographic Forecasts May 2008* prepared by SGS Economics and Planning. This report identifies the likely quantum and rate of development take-up over the next twenty three years to 2031. In total it estimated that Council may receive a total of around $45m in development contributions for open space acquisition by the year 2011. *SGS Economics and Planning* have as far as is possible taken into account the effect of property cycles on the projected take-up of development.

The assumptions in Council's long term financial model are slightly more conservative that the SGS modelling, and estimate that a total of $40m will be received by the year 2011. Both the SGS report and Council's own modelling indicate that Council will be able to substantially fund all the proposed open space acquisitions identified for inclusion within the draft Town Centres LEP in the unlikely event that Council is compelled to acquire all sites in the next five years.

Sites for proposed rezoning to E4 Environmental Living

In a limited number of instances the Panel proposes to use an E4 Environmental Living zone to reflect dense stands of Threatened Ecological Communities within existing residential 2c, 2(c1) or 2(c2) areas. The majority is Blue Gum High Forest (BGHF), a Critically Endangered Ecological Community under the TSC Act and the EPBC Act. Some sites also include a community consistent with the determination for Sydney Turpentine Ironbark Forest (STIF), listed as a Critically Endangered Ecological Community under the EPBC Act, and an Endangered Ecological Community under the TSC Act. These sites provide for consolidation with and connectivity to significant remnants proposed as E2 zones under the draft Town Centre plan, or to significant remnants outside the boundaries of the Town Centres LEP which would be afforded a similar zoning under template based Council comprehensive LEP.

At a practical level, development of these sites is severely constrained by the threatened ecological community, and in the case of many of the sites, also by a riparian zone. While technically a reduction in development potential under the Local Planning Directions, viz., *3.1 Residential Zones*, the inclusion of land in the E4 zone and a reduction in subdivision and FSR potential is consistent with object 5(a) (vi) of the EP&A Act in relation to the protection of threatened species provisions.

Some limited additional uses are proposed in the E4 zone, namely secondary dwellings and uses to encourage working from home. This both recognises the proximity to services and infrastructure, and encourages some minor redevelopment to provide opportunities to encourage restoration of the threatened ecological communities.

The proposed zoning and provisions will support the achievement of objective 3.1 (1) (c) of the Local Planning Directions, and objectives E2.1 and E2.2 of the Draft North Subregional Strategy, namely improving health of waterways, coasts and estuaries and protecting Sydney's unique diversity of plants and animals. The proposed rezonings and provisions will not compromise the revitalisation of the town centres or the potential to reach overall dwelling targets for the LGA. In addition, it is proposed to allow secondary dwellings, and some home-based business opportunities in recognition of the proximity of these areas to infrastructure and services. The subdivision and FSR provisions will allow these additional uses to be accommodated without compromising objective 3.1 (1) (c) or the objects of the EP&A Act. The proposed provisions are consistent with objectives 3.1 (1) (c) of the s.117 directions.

Council has carried out extensive ground-truthing of threatened ecological communities within the draft Town Centre LEP boundaries. The mapping of these communities in the town centre localities is attached. This process has identified areas that are ecologically sensitive and areas that are relatively unconstrained from an ecological viewpoint. This has allowed the Panel to make well informed decisions about achievable increases in density as well as targeting areas for environmental protection.

Sites for proposed rezoning to SP2

Land proposed to be rezoned SP2 can broadly be categorised as either acquisition for local road widening or new streets in which case Council is the acquiring authority, or proposed widening of the Pacific Highway or Mona Vale Road, in which case the RTA would be the nominated acquiring authority (specifically at Turramurra, St Ives, Gordon and Pymble). Council has sought but not yet received comments from the RTA under s.62 of the EP&A Act in relation to the draft plan. In the event that the RTA is not prepared to be the acquisition authority for highway road widening it has previously advised Council it requires, the SP2 zone would be deleted from the draft Town Centres LEP and the widening corridor could be given some protection through the use of building setbacks in the development of an accompanying DCP.

The need for road widening and new roads were identified in a number of traffic studies prepared as background studies for the LEP, and adopted by Council. They are required to support the increased traffic flows resulting from the increased densities required to meet the dwelling and employment targets under the Metropolitan Strategy. The proposed rezonings will support the objective D2.4 of the draft North Subregional Strategy, namely to improve operational management of existing transport networks.

Other sites where zoning is inconsistent with section 117 Directions

- **1035 to 1051 and 1083 Pacific Highway; 1116 Pacific Highway; 9 and 11 Everton Street, Pymble (Business 3(a)(A2) to R4 High Density Residential)**

The majority of these sites have been developed for medium density housing over the last 5 to 12 years. The proposed R4 zone in the draft LEP is intended to reflect these predominant existing uses. Schedule 1 of the draft LEP will identify the existing non residential uses on 1047, 1051, 1083 and 1116 Pacific Highway as additional uses. To ensure compliance with the existing zoning capacity requirements under the Local

Planning Directions, it is proposed to retain a maximum FSR of 1:1 on these sites for the additional permitted non residential uses under Schedule 1.

The contraction of the area zoned for business and retail purposes in Pymble will also serve to concentrate such uses closer to the railway station, thereby reinforcing the centre function as a small village under the Metropolitan Strategy. The North Subregion Employment Lands Study has identified excess zoning capacity in Pymble for employment generating uses. Any minor loss of business potential of these sites will not prevent achievement of Metropolitan Strategy employment capacity targets.

- **187-189 and 199 Mona Vale Road, 126 and 128 Rosedale Road, & 10 Shinfield Avenue St Ives (Residential 2(d3) to R3 Medium Density)**

A significant number of sites bounded by Mona Vale Road, Rosedale Road, and Shinfield Avenue have been developed for medium density housing over the last 10 years or so. While technically possible in the short term, development of 126 and 128 Rosedale Road, 187-189 and 199 Mona Vale Road, and 10 Shinfield Avenue will only lead to interface issues in the medium to long term if a R4 zoning was applied. A R3 Medium Density Residential zoning would allow continued development of the precinct consistent with recent patterns.

- **4, 4A 6, 6A, 8, 10, 10A Beaconsfield Parade; 2, 2A, 4, 6, 8, 8A Drovers Way, Lindfield (Residential 2(d3) to R3 Medium Density Residential)**

Precinct F or the Drovers Way Precinct at Lindfield is one of the few locations where the existing Residential 2(d3) zoning directly abuts the Panel boundary. These sites are on the western side of Drovers Way and adjoin low density residential development. To protect the amenity of low density residential development downhill, achievement of R4 densities is likely to require increases in height at Drovers Way above that currently contemplated. A more appropriate boundary for the R4 would be Drovers Way itself. This would allow these sites to be R3, a more appropriate interface, increasing sites likely to be developed for townhouses, a type of housing choice specifically identified as required in the LGA.

The Panel has considered a number of development scenarios for these sites to retain the Residential 2(d3) yield by altering building massing and providing for an interface on site. None of these alternatives provided a satisfactory outcome. Similarly, given the steep topography, if R4 development is provided outside the panel boundary, the interface issue is simply transferred down slope and not resolved.

LINDFIELD-Precinct F Plan adopted by Council -2006

- **720 Pacific Highway, 1-7 and 2-2A Yarabah Avenue Gordon (Residential 2(d3) to R2 Low Density Residential)**

As a part of a review of National Trust Urban Conservation Areas (UCA) these properties have been identified as part of a conservation area based around Yarabah Avenue Gordon. The current review of conservation areas takes a more pragmatic view of UCA than earlier submissions made by Council and based on the work of Godden MacKay Logan. While still being finalised, the draft conservation area assessment report states:

History

Yarabah Avenue is part of the Harnorm Estate subdivision developed during the 1920s.

Description

A curved street coming off the Pacific Highway, turning and descending to the intersection with Bushlands Avenue. Houses on the northern and eastern sides are generally sited above street level, those on the southern and western sides of the street below street level. No footpaths. concrete kerbing, relatively wide street with mixed street tree planting.

Built character: largely intact single storey inter-war California Bungalows including the heritage-listed Nebraska.

Significance

Yarabah Avenue is significant as part of a 1920s subdivision which retains its inter-war character of single storey Inter-war California Bungalows, including the remarkable heritage-listed bungalow Nebraska designed by architect Alexander S Jolly at 17 Yarabah Avenue.

Recommendations

Yarabah Avenue is recommended for listing as a Heritage Conservation Area in the Ku-ring-gai Town Centres LEP, with the existing heritage listed items at 17 Yarabah Avenue, 724 and 726 Pacific Highway encompassed with the Heritage Conservation Area, and remaining heritage listed in the Town Centres LEP.

To maintain the integrity of the UCA it is proposed to rezone 720 Pacific Highway, 1-7 and 2-2A Yarabah Avenue Gordon from Residential 2(d3) to R2 Low Density Residential.

- **Part 1456A, Part 1454, Part 1448, Part 1446A, 1444B, Pacific Highway Turramurra and 3-15 Lamond Drive Turramurra (Residential 2(d3) to R2 Low Density Residential)**

These sites contain relatively large dense stands of Blue Gum High Forest, a Critically Endangered Ecological Community under the TSC Act and the EPBC Act. These sites also provide for a level of connectivity through to other significant remnants proposed as E2 zones under the draft Town Centres LEP.

The change in status of the Blue Gum High Forest to critically endangered, the final determination of the NSW Scientific Committee, supported by the Land and Environment Court, classifying small clumps of trees without understorey as the Blue Gum High Forest Community, has led to a recognition of the practical constraints of developing these sites under 2(d3).

Council's recent mapping of threatened ecological communities has verified the high biodiversity significance of these sites. While the conservation significance will be highlighted within the overlay provision, it will not be possible to develop these sites for residential flat buildings, while protecting and maintaining the ecological values of the sites. The sites are suitable only for single residential development and R2 is therefore considered appropriate.

As you will appreciate, the Panel is anxious to commence formal exhibition of the draft LEP in early November. The lead time in preparing material in CD format for distribution to residents for comment is 3-4 weeks. Consequently, your earliest feedback on the matters raised herein would be appreciated. On this note, I would like to extend my thanks to your staff for making themselves available to visit a number of the sites on 23rd September 2008.

Should you require any further information please do not hesitate to contact me on (02) 9424 0817.

Yours sincerely

Andrew Watson
Director Strategy

Item 3 **S06347**
17 November 2008

NOTICE OF MOTION

CODE OF CONDUCT AND PLANNING PANEL

Notice of Motion from Councillor C Szatow dated 17 November 2008

I move:

"That Councillors be advised of the correct procedure for dealing with Code of Conduct issues which may be raised in dealings with members of The Planning Panel."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Cheryl Szatow
Councillor for Gordon Ward

Item 4 **S04028**
17 November 2008

NOTICE OF MOTION

OPEN SPACE PROVISION PRIORITY 1 - KILLARA

Notice of Motion from Councillor C Szatow dated 17 November 2008

To ameliorate the effects of intensive residential flat development in Gordon Ward for flat dwellings in the area bounded by the railway line, Pacific Highway, St John's Avenue, Gordon and Lorne Avenue, Killara,

I move:

"That Council re-visit the area in 2008 with a view to determining the merits of including it in the Priority 1 zonings for the Open Space Acquisition Strategy (prepared November 2006)."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Cheryl Szatow
Councillor for Gordon Ward