



# Environmental Levy Grants

## Application Guidelines 2022/23

**Open date: 9am, Monday 4 April 2022.**

**Closing date: 5pm, Friday 13 May 2022**

It is essential that you read the following guidelines before applying.

The program is open to community groups, schools, universities, not-for-profits and individuals

The project must deliver one of the following:

- Increase community understanding of the value of the natural environment and local issues and impacts.
- Increase community action that benefits the natural environment.
- Improve the condition of bushland or the conservation of native flora and fauna.
- Effectively engage the community in improved waste reduction, reuse and recycling

Applicants will also need to demonstrate how their project:

- Provides a measurable benefit to the Ku-ring-gai environment or community.
- Partners with local groups/people to achieve its' goals.
- Can effectively meet its objectives.

Priority is given to applications with volunteer involvement.

The funds may only be used for purposes as detailed in the original application.

Items/works costing-over \$3,000 require a written quote to be attached to the application.

Applicants successful in obtaining a grant will publicly acknowledge Council's contribution on their promotional material/site where appropriate. Example "This project is funded by the Ku-ring-gai Council Environmental Levy" with the Council logo (to be provided to successful applicants).

An acquittal form must be submitted, including a breakdown of how the grant was spent and photographs of the project, at the completion of the twelve month period.

Applicants wishing to apply for further grants may only do so on Council's receipt of a completed acquittal form.

## Application instructions

Applications for 2022/23 Environmental Levy Grant will be reviewed by a panel made up of 2 Council staff and 3 independents:

Applicants are encouraged to fill in and [submit their application online](#) for more efficient processing.

A printable version will be available on the website to download. If downloading the printable version, please type details into text boxes.

Once saved and submitted the Application will be stored on the Council database. An acknowledgement email will be sent to the applicant to confirm receipt.

## Assessment and eligibility criteria checklist

Applications submitted for funding must be relevant, eligible and address all appropriate criteria.

<b>The project must deliver one of the following:</b>
Increase community understanding of the value of the natural environment and local issues and impacts.
Increase community action that benefits the natural environment.
Improve the condition of bushland or the conservation of native flora and fauna.
Effectively engage the community in improved waste reduction, reuse and recycling.
<b>Applicants will also need to demonstrate how their project:</b>
Provides a measurable benefit to the Ku-ring-gai environment or community.
Partners with local groups/people to achieve its' goals.
Can effectively meet its objectives.
<b>Applications will be scored out of 5</b>
<b>5 = Excellent</b> The assessment criteria are met to a very high standard and claims are fully substantiated. Relevant and concrete evidence or examples are provided.
<b>4 = Good</b> The assessment criteria are met to a high standard. Claims are well-substantiated.
<b>3 = Acceptable</b> The assessment criteria are met to a consistent and acceptable standard with no major shortcomings. Claims are adequately substantiated.
<b>2 = Weak</b> The assessment criteria are not fully met. Some claims are unsubstantiated and some strategies appear inadequate.
<b>1 = Not Satisfactory</b> The assessment criteria are inadequately addressed. Most claims are unsubstantiated and a number of strategies appear unworkable.

