

# **Environmental Levy Grants**

## Frequently asked questions

#### Who is eligible to apply?

Community groups, schools, universities, not-for-profits and individuals.

#### Who is not eligible to apply?

- Commercial businesses
- Previous Grant recipients who have not completed and returned an acquittal form .

#### How much can I apply for?

- Each year Council offer individual grants of up to \$5,000.
- Council will give consideration to exceptional applications up to \$10,000 which deliver long term, measurable benefit to the Ku-ring-gai environment or community. However, the application must be discussed with the Manager Environment and Sustainability, prior to the application being submitted. Contact <a href="mailto:sustainability@krg.nsw.gov.au">sustainability@krg.nsw.gov.au</a> for details.

#### What is eligible to be funded by the grant?

- Contractors for example, Bush Regenerators, to carry out environmental works
- Guest speakers for an educational workshop/presentation etc.
- Native Beehives, Bee Hotels and pollinator gardens
- Citizen Science projects, Environment/Sustainability awareness education
- Research carried out in Ku-ring-gai/ for the benefit of Ku-ring-gai

#### What is not eligible to be funded?

- Paying wages/reimbursing the applicant.
- Advertising/Marketing materials including photocopying
- · Reimbursement for legal or other fees
- Rainwater tanks
- Solar panels

#### When will I find out if the application has been successful?

 All applicants (successful/unsuccessful) will be notified by email following Council approval, generally by 31 July 2022.

## When will I receive the money?

- Successful applicants will be sent the following forms to be filled out, signed and returned
  - Environmental Levy Tax Invoice
  - o Statement by a supplier (for applicants without an Australian Business Number)
  - Electronic Funds Transfer Form



- Public Schools will need to organise a NSW Govt Education Dept tax invoice and submit to Council for the grant to be paid.
- When Council has received and processed the above documents the grant money will be paid into the nominated bank account.
- Applications for Native Beehives, Bee Hotels and/or plants will receive these items in lieu of money.

Should your application be successful, the application becomes the funding agreement and specifies how the funding is to be used.

## Who are the Independents that sit on the assessment panel?

 Members of the community/academics who are passionate about the environment and sustainability

### **Procurement guidelines**

This guide provides information on acceptable procurement practices when spending public money.

Bush regeneration projects – Only Contractors who have successfully completed the Council tender process will be engaged for Environmental Levy Projects. Council will raise a Purchase Order for the works and oversee payment to the contractor.

Public Schools – must raise an NSW Govt Education tax invoice and bill Ku-ring-gai Council for the grant to be paid .

Other applicants will receive funds by Electronic Funds Transfer into their nominated bank account.