

Activity Application

Place Clothing Bin(s) in a Public Place



Section 68, *Local Government Act 1993*

No:.....

818 Pacific Highway, Gordon NSW 2072 / Locked Bag 1006, Gordon NSW 2072
T 02 9424 0000 F 02 9424 0001 DX 8703 Gordon TTY 133 677
E kmc@kmc.nsw.gov.au W www.kmc.nsw.gov.au ABN 86 408 856 411

About this form

Use this form to apply for consent to: Place clothing bins in a public place in the Municipality of Ku-ring-gai. Pursuant to Council's **Local Approvals Policy**, Council will only permit charity operated clothing bins in Council's public owned land and carparks.

Documentation

As detailed below, including sketch plans, an insurance certificate and proof of membership of the National Association of Charitable recycling Organisations (**NACRO**) or proof of registration with Australian Charities & Not-For-Profits Commission (**ACNFPC**).
Note: Third party collectors are not eligible to apply & operate within Ku-ring-gai local government area.

Any questions?

Phone Customer Services on (02) 9424 0000, or call in to Council

1. Applicant name, address and contact details

Charity Name:

ABN:

Postal address:

..... Post code:.....

Phone (B) (...) Fax (...)

Mobile phone E-mail

Title: Mr Mrs Miss Ms Other

Contact Name:

Surname

Given Names

Mobile phone E-mail

2. Public Liability Insurance Details

Name of Insurer: Policy Number :.....

Address of Insurer:

..... Post Code:.....

NB Please attach a copy of Insurance Policy

3. Location of the proposed placement of the charity bin

This will help us to correctly identify the land.

Location or carpark name:.....
.....Level:.....

Suburb:

Outside unit, shop or suite:.....Street No:.....Street:.....

Other details describing proposed placement:.....

4. Site Plan

Scale 1:100. Attach plan if insufficient space provided

5. Attach photo of typical bin used by your charity that clearly shows typical colour scheme and current signage.

6. Privacy policy

The information you provide in this application will enable your application to be assessed by the consent authority and any relevant state agency. If the information is not provided, your application may not be accepted. The application will also be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.

7. Terms & Conditions

Conditions to be imposed on permit approvals will include:

1. The party undertaking the activity must maintain a current public liability insurance policy, indemnifying Ku-ring-gai Council with a minimum insured value of \$20,000,000, or as prescribed, that covers the activities involved and the context in which they will be undertaken.
2. Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken in connection with such action or activity.
3. Clothing bins must be signwritten with the name, address and telephone number of the charity controlling the bin, together with any other information required to be displayed by Section 19 of the Charitable Fundraising Act 1991 or recommended by the Best Practice Guideline for Charitable Organisations prepared by the Department of Gaming & Racing.
4. Clothing bins must have a label issued by the National Association of Charitable Recycling Organisation (NACRO) identifying that the owner is a member of that organisation or clearly labelled that they are a 100% charitable organisation.
5. Clothing Bins must be cleared regularly, the area around the bin to a distance of 3 metres must be maintained in a neat, and tidy condition at all times. Failure to remove rubbish and dumped material from around a clothing bin will result in a breach of the approval and possible termination of occupation rights for the bin at the specific location. Council officers will regularly monitor compliance with all conditions and undertake performance reviews throughout the period of the permit and may terminate the agreement for failure to comply with conditions of the permit.
6. The area around the bin shall be cleaned of any discarded clothing or other material at least weekly. Should Council need to clean the area around any bin then Council's will seek reimbursement of costs incurred against the permit holder.
7. Clothing bins shall be maintained in a presentable state, with regular painting and repair work as required. Any graffiti on a clothing bin is to be removed by the permit holder within (14) days of notification by Council.
8. Each bin is to have a maximum capacity of 2.2 cubic metres.
9. Council may direct the replacement or repair of a damaged clothing bin. Failure to comply with such directions will result in a breach of the approval and possible termination of occupation rights of the bin at the specific location.
10. Council reserves the right to remove any approved clothing bin following on going breaches of approval conditions or location lease agreement. Formal written notification will be provided to the owner of the clothing bin, prior to its removal.
11. Council may impound clothing bins that have been placed on Council controlled land without prior Council approval. The impounding fee will comprise of the commercial cost of having the bin transported to a pound plus an administration fee and daily storage charge. Council will dispose of the impounded article in accordance with the provisions of the Impounding Act, 1993.
12. At no time shall a permit holder undertake works on nearby trees, including pruning, trimming, lopping or removal without the prior consent of Council.

If the applicant is a company or owner's association, this section must be signed in accordance with s127 of the Corporations Act 2001.

I,.....apply for consent to carry out the activity described in this application. I declare that all the information supplied is true and correct. I also understand that:

- if incomplete, the application will not be accepted, and that
- more information may be requested to enable the proper consideration of the application

Applicant Signature:.....Date:.....

7. How to lodge this application

Lodge the application by either of the following methods:

Post

General Manager
Ku-ring-gai Council
Locked Bag 1056
Pymble NSW 2073

Courier or personal delivery

Council Chambers
818 Pacific Highway
Gordon NSW 2072

Contacting Council:

Phone: (02) 9424 0000

Fax: (02) 9424 0001

TTY: 133 677

Email: kmc@kmc.nsw.gov.au

Web: www.kmc.nsw.gov.au

Hours:

Lodging an application

Monday to Friday, 8:30am – 5:00pm

Fees:

Fees are based on Council's adopted schedule of fees.

Payment methods

You may pay by cash, eftpos or cheque. Make cheques payable to 'Ku-ring-gai Council'. Please do not send cash in the mail.

Transport and Parking:

Bus or Rail

The Council is located within five minutes walking distance from Gordon train station. From the station, head west up via St Johns Ave to the Pacific Highway. Turn right and walk to the end of the block along the Pacific Highway. Cross the Pacific Highway at the lights and walk right to Council Chambers.

Parking

Some short-term Visitor Parking spaces are available on site behind the Council Chambers in Radford Place. A lift is accessible from within the building on level one. This lift is accessible to people using wheelchairs via a ramp.

Limited on-street parking is also available in nearby streets.

Accessible Parking

Radford Place, behind Council Chambers, provides parking spaces for people with disabilities. These spaces are adjacent to the accessible ramp to Level 1 and lift which may be taken to the Customer Service Counter on Level 4 and the Pacific Highway main entrance.