



# NOTICE OF COMMENCEMENT OF BUILDING, SUBDIVISION WORK & APPOINTMENT OF THE PCA

Under Environmental Planning & Assessment Act 1979, Sections 81A(2)(c) or (4)(c), 86(1)(b) and (2)(b)

818 Pacific Highway, Gordon NSW 2072 / Locked Bag 1006, Gordon NSW 2072  
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## About this form

This form can be used to:

- notify the council that you intend to commence building or subdivision work
- notify the council and the authority that granted development consent or a complying development certificate that you have appointed a principal certifying authority.

To complete this form, please place a tick/cross in the boxes and fill out the text fields as appropriate.

## 1. Details of the applicant

Mr Ms Mrs Dr Other

First name

Family name

Flat / street number

Street name

Suburb or Town

State

Postcode

Daytime telephone

Mobile

Email

## 2. Details of the land to be developed

Flat / street number

Street name

Suburb / Town

Postcode

Lot number

Section

DP/MPS number

Volume / Folio

## 3. Description of the work proposed

Type of work proposed:

Building

Subdivision

Description of the work

## 4. Details of the development approvals granted

Details of the development consent:

Development application number

Date the consent was granted

OR

Complying development certificate number

Date the certificate was issued

Where a construction certificate has been issued for the building:

Construction certificate number

Date the certificate was issued

## 5. Steps taken by the applicant

Indicate the steps you have taken by placing a tick/cross in the appropriate boxes.

I have met all the conditions in the development consent or the complying development certificate required to be satisfied before I can begin work

I have appointed a principal certifying authority

Name of the principal certifying authority

Ku-ring-gai Council

Address of the principal certifying authority

818 Pacific Highway, Gordon NSW 2072

Telephone number of the principal certifying authority

02 9424 0000

## 6. Residential building work

1. Are you going to build a house or other dwelling, or alter or add to an existing dwelling?

No

Yes > Please complete part 2 below

2. Are you an owner-builder?

Yes > What is your owner-builder permit number?

No > Will the work be carried out by someone who is licensed to do so?

Yes > What is the name of the builder?

What is the telephone number of the builder?

What is the contractor licence no. of the builder?

Have you attached to this notice, evidence that the licensed person is insured to carry out this type of work?

Yes

No

No > Have you attached to this notice a declaration (signed by each owner of the land) that the reasonable market cost of the labour and materials to be used is less than \$3000?

Yes

No

## 7. Date the work will commence

## 8. Signatures

### **The principal certifying authority must sign the notice.**

I acknowledge that I have seen evidence that the builder is licensed and insured, or that I have seen evidence that the building works are to be undertaken by a person with an owner-builder permit.

I acknowledge that I have been appointed by the applicant to carry out the role of the Principal Certifying Authority for this development, on behalf of Council.

Signature

Name

Date

### **The applicant, or the applicant's agent, must sign the notice.**

Signature

Name, if you are not the applicant

Date

In what capacity are you signing if you are not the applicant