

Community Development Grant Guidelines

Please read the General Information for Applicants before completing this application form. Priority for funding will be given to projects that address a high priority area as identified in the follow funding areas. Applications will be assessed according to the guidelines and criteria outlined below.

Priority funding areas

- **Children and families**
Examples include shortage of childcare places; need for improvements to children's recreational spaces; social isolation of parents; access to essential health and support services; lack of accessible information.
- **Young people**
Examples include access to venues for entertainment, recreation and youth drop-in; regular live music entertainment programs for under 18 year olds; provision of spaces and resources for study; access to transport for young people at nights and on weekends; improved access to early intervention services for mental health, relationship counselling, drug and alcohol issues; employment opportunities; availability of crisis accommodation; programs that help young people feel valued and able to participate actively in the community.
- **Older people**
Examples include increased opportunities to meet the social, cultural, learning and development needs of older people; social isolation and safety; assistance to enable frail elderly to remain in their homes; support for carers; access to transport options.

- **People with disabilities**
Examples include information and community awareness; access to in-home and community supports; physical access to public places; transport and mobility; access to leisure and recreation; and support for people with mental health issues.
- **People from culturally and linguistically diverse backgrounds**
Examples include gaining information and access to services; settlement issues; issues relating to ageing; celebrating diversity.
- **Women**
Examples include social isolation; domestic violence, sexual assault and education programs aimed to stop violence against women.
- **Community safety**
Examples include addressing the safety concerns of residents with an emphasis on increasing the capacity of groups and the development of preventative strategies.

Economic and social development

- Creation of community hubs, exhibitions, events and activities around local public spaces and shopping centres.
- Provide civic engagement opportunities that promote economic activity and innovation.

Grants are available in this category for up to \$5,000.

Due to the number of applications received grants of this amount are not guaranteed and part funding may be distributed as an option.

Please note: Local businesses are eligible to apply only under the "Economic and Social Development" priority funding areas in each category.



General guidelines

Preference will be given to applicants who submit new innovative community development projects (or a new component to an existing service) that meet priority funding areas. Requests for contributions to ongoing operational costs will not be considered.

Priority is given to applicants with a reasonable level of volunteer involvement.

Applicants must demonstrate that they have actively sought funds from other sources (i.e. fundraising, government grants, sponsorship and foundation grants) and that they will be contributing towards the overall cost of the project.

Financial assistance will be used only for purposes as detailed in the original application.

If equipment is required as part of the funding proposal, estimated prices of individual items of equipment should be included in the application, with a quote attached where possible.

Applicants successful in obtaining financial assistance will publicly acknowledge Council's contribution on their promotional material where appropriate.

An acquittal form must be submitted, including a breakdown of how the grant was spent with receipts where possible, at the completion of the twelve month period.

Assessment criteria

Applications will be assessed according to the following assessment criteria:

1. Relevance to Ku-ring-gai priority funding areas

- The project has clearly identified community outcomes
- The project/proposed service addresses an issue outlined in the priority funding areas

(Note: this relates to the actual project for which funding is being sought, not for the organisation as a whole)

2. Promotes sustainability and social capital

- Actively involves the community in the delivery of the project
- Develops the skills of the community and stakeholders
- Improves the capacity of the group to offer services and activities
- Will have long term benefits to the community

3. Compliance with the general guidelines

- The applicant and project are eligible for funding under the guidelines
- All financial and supporting information has been provided

4. Funding options

- The Community Development Program has been identified as the most appropriate source of funding
- The organisation has demonstrated efforts to seek funding from other sources
- The applicant has limited access to funds (both government and large scale fundraising)

5. Project management

- The project has been properly researched and is feasible/ viable
- The organisation has demonstrated a capacity to meet Identified time frames.

