

General Information for Applicants



Background

Ku-ring-gai Council is committed to providing the opportunity for community, arts and cultural organisations and local business to develop exciting new, innovative programs which will further enhance the lives of Ku-ring-gai residents.

Funding is offered in three core Streams, Small Equipment Grants, Community Development Grants and Arts and Cultural Grants enabling organisations to broaden and develop their projects and services.

Broad objectives of the Ku-ring-gai Community Grants programs

Projects funded through the Ku-ring-gai Community Grants program should encourage:

- An increased range and improved quality of community services in the Ku-ring-gai area.
- An increased level of artistic and cultural activity and expression in the Ku-ring-gai area.
- New and innovative programs that address identified community needs.
- Economic development opportunities.
- A fair and equitable approach to the allocation of grants in the Ku-ring-gai area.

Funding categories

Groups, organisations and local businesses may submit only one application per category, but may apply for more than one category.

Small Equipment Grants

The aim of this category is to fund the hire or purchase of equipment

that can be clearly demonstrated to improve the delivery of services, programs and events to the community. Examples appropriate to this category are:

- Expenditure on equipment to enable a project to extend its activities to include people with disabilities or from culturally and linguistically diverse backgrounds.
- Sports equipment to enable a youth project to commence.
- Art materials for a new arts program.
- teaching aids to assist with English language classes.
- PA equipment to stage a festival event.

Grants are available in this category for up to \$2,000.

Due to the number of applications received, grants of this amount are not guaranteed and part funding may be distributed as an option.

Please note: Local businesses are eligible to apply only under the “Economic and Social Development” priority funding areas in each category

Community Development Grants

The aim of this category is to support the development of local initiatives by funding projects that will address priority issues in the community; and provide a mechanism for local communities to participate in developing solutions to important issues in the Ku-ring-gai area.

Priority for funding will be given to projects that can demonstrate an outcome which addresses identified needs and economic and social development opportunities outlined in the Community Development Grant Guidelines and relevant management

planning documents. These grants are not intended to contribute to the ongoing operational costs but to fund specific new projects or new components to existing projects, by small local groups or local businesses who have neither a large fundraising capacity, nor access to government funding. For example, in previous years a small incorporated support group received funding to improve communication to housebound members by recording the presentations of guest speakers and distributing the DVDs, developing a website and upgrading information available through its library.

Another example was a mental health service that initiated a project in which their clients developed a community mural thereby increasing their skills and sense of self worth as well as contributing to increased community awareness.

Grants are available in this category for up to \$5,000.

Due to the number of applications received, grants of this amount are not guaranteed and part funding may be distributed as an option.

Please note: Local businesses are eligible to apply only under the “Economic and Social Development” priority funding areas in each category.

Arts and Cultural Grants

The aim of this category is to provide assistance in the organisation and operation of arts or cultural activities, events and programs. Priority for funding will be given to projects that can demonstrate an outcome which addresses identified goals

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outlined in the Arts & Cultural Grant Guidelines and relevant management planning documents. For example, in previous years a pre-school received funding to create an indigenous cultural awareness program for the children, and a local community youth orchestra received funding to purchase additional instruments to broaden their musical repertoire and increase audience appeal.

Grants are available in this category for up to \$5,000.

Due to the number of applications received, grants of this amount are not guaranteed and part funding may be distributed as an option.

Please note: Local businesses are eligible to apply only under the “Economic and Social Development” priority funding areas in each category.

Who is eligible to apply?

- Non-profit, community organisations that are properly constituted and incorporated (or supported by an incorporated body)
- Community organisations that are based within the Ku-ring-gai area. (If the organisation is not locally based, the program requiring financial assistance must be shown to be addressing identified priority needs of people within the Ku-ring-gai area).
- Organisations that adhere to the principles of access and equity in the way that funded services and activities are administered. This means that organisations take steps to ensure that their services/programs are available to all members of the community including people with disabilities and people from culturally and linguistically diverse backgrounds.
- Local businesses that encourage economic development opportunities and clearly demonstrate benefit to the local community.

Who is not eligible to apply?

- Individuals and unincorporated groups.
- Government departments, agencies or instrumentalities.
- A political party as defined by the Local Government Act 1993, ie. a group or organisation “having as one of its objects or activities the promotion of the election to parliament or to a council of a candidate or candidates endorsed by it or by a body or organisation of which it forms part.” Nor an organisation that is affiliated or associated either directly or indirectly with any political party whether registered or not.
- An organisation with substantial financial reserves, which are not allocated for specific purposes essential to the organisation.
- Organisations who have failed to comply with previous funding requirements (eg. completion of Ku-ring-gai Community Grants Program acquittal form).

Projects that will not be considered

- Requests for capital assistance or maintenance of buildings. This includes items considered to be permanently affixed to the building structure or grounds.
- Requests that result in the proposed activity becoming totally dependent on Council for future funds. Therefore Council will not fund recurrent/ongoing expenses eg. salaries, insurance, rent etc
- Proposals that duplicate another existing service.
- Retrospective projects.

Application assessments and selection process

Assessments and selection

Ku-ring-gai Community Grants applications are assessed by a panel based on: (i) Objectives of the Program; (ii) Eligibility Requirements; (iii) General Guidelines; (iv) Priority Funding Areas; (v) Assessment Criteria for each category. Recommendations are then made to Council for determination.

Applications

Application forms can be accessed through the SmartyGrants link, and completed and submitted online.

If you have any enquiries contact Danny Houseas - houseas@krg.nsw.gov.au or 9424 0829.

Applications must be received by 11.59pm on Friday 7 June 2024.

Ensure that all required information has been provided on your application form. Incomplete or late applications will not be considered.

If your organisation has not previously applied under Ku-ring-gai Community Grants, attach a copy of the organisation’s constitution or statement of aims and objectives.

Attach quotes if items for which funding is requested cost more than \$500.

Attach the minutes of your organisations most recent Annual General Meeting.

If your organisation received funding through the Ku-ring-gai Community Grants Program 2023, the KCG acquittal process was due to be completed by 31 May 2024.

Approximate timeframe

Notification of successful application and funds becoming available, September 2024.

Deadline for submission of acquittal form for 2024 projects, 31 May 2025.