



**HERITAGE REFERENCE COMMITTEE
TO BE HELD ON THURSDAY, 5 JUNE 2025 AT 12:30 PM
TEAMS / LEVEL 3 ANTE ROOM**

A G E N D A

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WELCOME BY CHAIRPERSON COUNCILLOR WHEATLEY

APOLOGIES

DECLARATIONS OF INTEREST

NOTING OF MINUTES

Minutes of Heritage Reference Committee

File: CY00413/13
Meeting held 3 April 2025
GB.1 to GB.4

GENERAL BUSINESS

GB.1 **Her-story Project Update**

3

File: CY00413/13

To update the Heritage Reference Committee on Ku-ring-gai's latest online inventories uploaded to the State Heritage Inventory.

Recommendation:

That the Heritage Reference Committee receive and note the heritage items with the uploaded inventories since the last report.

GB.2 **2025-26 Heritage Home Grants Allocation** **7**

File: CY00413/13

To seek HRC recommendations for the applications under the Heritage Home Grants (HHG) program for 2025/26.

Recommendation:

- A. The Heritage Reference Committee recommends allocation of grants for the Heritage Home Grants Fund 2025/26 excluding the one ineligible grant.
- B. That Council waives any applicable minor works application fees required by successful grant recipients to undertake projects approved for funding.

GB.3 **Heritage strategy ongoing projects update** **12**

File: CY00413/13

To update the Heritage Reference Committee on further strategic heritage projects underway.

Recommendation:

That the Committee receive and note this report and provide comments.

OTHER BUSINESS

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HER-STORY PROJECT UPDATE

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To update the Heritage Reference Committee on Ku-ring-gai's latest online inventories uploaded to the State Heritage Inventory.

BACKGROUND:

Ku-ring-gai Council's project named 'her-story' is progressively improving the online heritage inventories on the State Heritage Inventory for Ku-ring-gai's existing heritage items and conservation areas.

Council's adopted Heritage Strategy set two priority actions for updating inventories. This project commenced in 2021. The April 2022 report to HRC detailed the project process and priorities. Updates and sample inventories have been provided to HRC at subsequent meetings.

COMMENTS:

To improve public access to information about Ku-ring-gai's 46 conservation areas and nearly 1,000 heritage items, Council is continuing to update its online heritage inventories.

The inventories are available by searching the State Heritage Inventory at [HMS - Start your search \(nsw.gov.au\)](https://hms.nsw.gov.au).

A total of 229 inventories for all 46 conservation areas and some heritage items have now been completed online, with 807 remaining.

RECOMMENDATION:

[Refer to the full Recommendation at the end of this report]

That the Heritage Reference Committee receive and note the heritage items with the uploaded inventories since the last report.

PURPOSE OF REPORT

To update the Heritage Reference Committee on Ku-ring-gai's latest online inventories uploaded to the State Heritage Inventory.

BACKGROUND

Ku-ring-gai Council's project named 'her-story' is progressively improving the online inventories on the State Heritage Inventory for Ku-ring-gai's existing heritage items and conservation areas.

The [State Heritage Inventory](#) (SHI) is a NSW government online database established and managed by Heritage NSW, with information and updates inputted by NSW councils for locally listed places.

An online inventory is not a mandatory requirement for listed places because it does not form part of the statutory listing or mandated planning process. Nevertheless, these online inventories become the first source of information about Ku-ring-gai's heritage places, used by multiple stakeholders. These inventories collectively tell the story of Ku-ring-gai's heritage or 'her-story'.

Before commencing this project, Ku-ring-gai's inventories and research was only accessible to the public by request to Council and this information was not searchable on the online State Heritage Inventory. As many of Ku-ring-gai's listings predate the creation of the internet and SHI, most online inventories were near empty, generally just with an address, photo and general statements. Completing these online inventories has become standard best practice in NSW under the guidance of Heritage NSW.

Council's adopted Heritage Strategy set two priority actions for updating inventories. This project commenced in 2021. The April 2022 report to HRC detailed the project process and priorities. Updates and sample inventories have been provided to HRC at subsequent meetings.

COMMENTS

To improve public access to information about Ku-ring-gai's 46 conservation areas and nearly 1,000 heritage items, Council is continuing to update its online heritage inventories. Heritage items with updated online inventories since the last HRC report include:

- 10 Buckingham Road Killara
- 98 Junction Road Wahroonga

The inventories are available by searching the State Heritage Inventory at [HMS - Start your search \(nsw.gov.au\)](https://hms.nsw.gov.au). Full inventories are not attached due to size and online availability.

A total of 229 inventories have now been completed online for all 46 conservation areas and some heritage items, with 807 remaining item inventories to complete online.

This project seeks to deliver the widest intended benefit through fewer near-empty inventories, in order to assist more stakeholders conserve listed places with better information and reduced research costs. The updated inventories provide information about the place including a researched history, summary description and significance statement, general management recommendations and illustrations. They also include standard content addressing common misconceptions about inventories.

It should be noted that these non-statutory inventories are not a comprehensive assessment and do not alter the legal listing, as set out in 'further comments' added to updated inventories, and Council's webpage at [Listing heritage Ku-ring-gai \(nsw.gov.au\)](https://www.nsw.gov.au/heritage/policies/2017/06-listing-heritage-ku-ring-gai). Changes to the statutory listing or further assessment requires a separate planning process and/or report. Owners or their consultants can provide more detail or assessment to Council when proposing development or a planning proposal.

INTEGRATED PLANNING AND REPORTING

Theme 3: Places, Spaces and Infrastructure

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
Ku-ring-gai's heritage is protected, promoted and responsibly managed.	Strategies, plans and processes are in place to effectively protect and preserve Ku-ring-gai's heritage assets.	Implement, monitor and review Ku-ring-gai's heritage planning controls and Heritage Strategy. Promote local heritage in consultation with key stakeholders.

GOVERNANCE MATTERS

The Heritage Reference Committee includes Councillors, heritage practitioners and community members. The Committee provides advice on heritage matters and assists with the promotion, understanding and appreciation of heritage. While not a decision-making body, the Committee plays an important function in shaping Ku-ring-gai's future. This Committee is also an important link in Council's communication strategy with the community.

RISK MANAGEMENT

Consisting of seven members, the Committee provides advice on heritage matters and assists with the promotion, understanding and appreciation of heritage. While not a decision-making body, the Committee nevertheless plays an important function in shaping Ku-ring-gai's future. This Committee is also an important link in Council's communication strategy with the community.

FINANCIAL CONSIDERATIONS

The costs of running the Heritage Reference Committee are covered by the Strategy and Environment Department's budget.

SOCIAL CONSIDERATIONS

The aims of the Heritage Reference Committee are to provide advice to Council on heritage matters and to provide assistance to Council in promoting an understanding and appreciation of heritage, including matters of social heritage significance.

ENVIRONMENTAL CONSIDERATIONS

A role of the Heritage Reference Committee is to support Council in identifying and managing Ku-ring-gai's Cultural Heritage.

COMMUNITY CONSULTATION

The Heritage Reference Committee meets on a monthly basis or as required and notification of meetings is provided on Council's website.

INTERNAL CONSULTATION

The Heritage Reference Committee includes Councillors and heritage practitioners and is facilitated by Council staff. Where relevant, consultation with other Departments may occur in particular with Council's heritage advisors in Development & Regulation.

SUMMARY

A total of 229 inventories have now been completed online for all 46 conservation areas and some heritage items.

RECOMMENDATION:

That the Heritage Reference Committee receive and note the heritage items with updated online inventories since the last report.

Claudine Loffi
Heritage Specialist Planner

Antony Fabbro
Manager Urban & Heritage Planning

2025-26 HERITAGE HOME GRANTS ALLOCATION

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To seek HRC recommendations for the applications under the Heritage Home Grants (HHG) program for 2025/26.

BACKGROUND:

Council's Heritage Home Grants is an annual funding program available to owners of heritage items and contributory properties located within heritage conservation areas. Applications were considered by the HRC at its meeting of 5 June 2025.

COMMENTS:

Fourteen applications relate to the following properties:

- 52 McIntosh Street, Gordon
- 37A Arnold Street, Killara
- 15 Arthur Street, Killara
- 12 Montah Avenue, Killara
- 402 Bobbin Head Road, North Turramurra
- 31 Amarna Parade, Roseville
- 27 Belgium Avenue, Roseville
- 1 Carnarvon Road, Roseville
- 5 Thomas Avenue, Roseville
- 3 Womerah Street, Turramurra
- 41 Lucinda Avenue, Wahroonga
- 1566 Pacific Highway, Wahroonga
- 23 Roland Avenue, Wahroonga
- 1 Pibrac Avenue, Warrawee

More details on the grant applications will be shared in a separate summary presentation.

RECOMMENDATION:

[Refer to the full Recommendation at the end of this report]

The Heritage Reference Committee recommends allocation of grants for the Heritage Home Fund 2025/26, and that Council waives any minor works application fees required by successful grant recipients to undertake projects approved for funding.

PURPOSE OF REPORT

To seek HRC recommendations for the applications under the Heritage Home Grants (HHG) program for 2025/26.

BACKGROUND

Council's HHG program is an annual funding incentive available to owners of heritage items and contributory properties located within heritage conservation areas. The HHG program aims to assist and encourage owners in the ongoing conservation of their heritage places.

Funding is available for listed heritage items and contributory heritage properties within heritage conservation areas for approved conservation works and maintenance works to original and significant fabric.

The applications for funding under the 2025/26 financial year closed on 12 May 2025 after a two-month application period. An extension to 16 May 2025 was provided for submitting online applications. These are subject to the HHG Guidelines.

Council officers inspected all properties with eligible applications in May 2025. Photographs were taken of the properties and discussions held with their owners regarding the proposed works.

The provision of funding through the Heritage Home Grants scheme is essential for the positive promotion of the unique character and built heritage of Ku-ring-gai. This funding assists owners in obtaining specialist tradespeople to deal with the unique needs of heritage buildings. In previous years, owners have consented to Council using their projects funded under the scheme as exemplars, which assist in educating owners of heritage buildings on how to restore and maintain their heritage items. Such case studies are currently in development and it is aimed to disseminate them via Council's website.

COMMENTS

The call for HHG 2025/26 applications was advertised on Council's website and as part of the Ku-ring-gai Heritage Festival.

The total amount of funding available for this round is \$60,000.

Fourteen applications were received this year; of which 1 was ineligible. These relate to the following properties:

- 52 McIntosh Street, Gordon
- 37A Arnold Street, Killara
- 15 Arthur Street, Killara
- 12 Montah Avenue, Killara
- 402 Bobbin Head Road, North Turramurra
- 31 Amarna Parade, Roseville
- 27 Belgium Avenue, Roseville
- 1 Carnarvon Road, Roseville
- 5 Thomas Avenue, Roseville
- 3 Womerah Street, Turramurra

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- 41 Lucinda Avenue, Wahroonga
- 1566 Pacific Highway, Wahroonga
- 23 Roland Avenue, Wahroonga
- 1 Pibrac Avenue, Warrawee

More details on the grant applications will be shared in a separate summary presentation.

Thirteen applications are recommended for funding. Funding is based on project eligibility with conditions to conserve heritage significance, fulfil planning consent and heritage home grants guideline requirements. This includes 5 projects classed as high priority and recommended for up to \$5,000, 7 projects classed as medium priority and recommended up to \$5,000, and 1 project classed as low priority and recommended up to \$5,000. Maximum funding was offered for all priorities this year, in line with the usual grant conditions, because funds permitted.

The total recommended funding is approximately \$22,613 for high priority projects. \$32,272 for medium priority projects and \$5,000 for low priority projects, totalling up to \$59,885.

Some grants have been adjusted because not all applications provide sufficient detail to conserve significant features or are not based on quoted sums or lowest suitable quote. Clarification or changes to works are based on HRC recommendations for appropriate conservation. Owners have the opportunity to decline the grant if they do not wish to accept these conditions and seek any necessary development consent for different works.

Minor works or DA approval may be required for some works recommended for funding. It is recommended as done in previous years that Council waives any minor works application fees required by successful grant recipients to undertake projects approved for funding.

All projects can begin following Council's grant approval, written offer, and owner acceptance. Works will need to be completed by May 2026 for grant payment by 30 June 2026.

One application was ineligible because the works were already completed. Council officers provided advice to the unsuccessful applicant to guide future eligible applications.

INTEGRATED PLANNING AND REPORTING

Theme 3: Places, Spaces and Infrastructure

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
Strategies, plans and processes are in place to effectively protect and preserve Ku-ring-gai's heritage assets	Implement, monitor and review Ku-ring-gai's heritage planning provisions.	Identify gaps in existing strategies and plans.

GOVERNANCE MATTERS

Consisting of five members, the Heritage Reference Committee includes Councillors, heritage practitioners and community members. The Committee provides advice on heritage matters and assists with the promotion, understanding and appreciation of heritage. While not a decision-

making body, the Committee plays an important function in shaping Ku-ring-gai's future. This Committee is also an important link in Council's communication strategy with the community.

RISK MANAGEMENT

The Committee provides advice on heritage matters and assists with the promotion, understanding and appreciation of heritage. While not a decision-making body, the Committee nevertheless plays an important function in shaping Ku-ring-gai's future. This Committee is also an important link in Council's communication strategy with the community.

FINANCIAL CONSIDERATIONS

The costs of running the Heritage Reference Committee and funding of the Heritage Home Grants program are covered by the Strategy and Environment Department's budget.

SOCIAL CONSIDERATIONS

The aims of the Heritage Reference Committee are to provide advice to Council on heritage matters and to provide assistance to Council in promoting an understanding and appreciation of heritage, including matters of social heritage significance.

ENVIRONMENTAL CONSIDERATIONS

A role of the Heritage Reference Committee is to support Council in identifying and managing Ku-ring-gai's Cultural Heritage.

COMMUNITY CONSULTATION

The Heritage Reference Committee meets on a monthly basis or as required and notification of meetings is provided on Council's website.

INTERNAL CONSULTATION

This matter is referred to consult with the Heritage Reference Committee including Councillors and heritage practitioners. Where relevant, consultation with other Departments may occur in particular with Council's heritage advisors in Development & Regulation.

SUMMARY

The recommendations of HRC are sought for the Heritage Home Grant applications for the 2025/26 financial year as outlined in the presentation to the meeting.

RECOMMENDATION:

- A. The Heritage Reference Committee recommends allocation of grants for the Heritage Home Grants Fund 2025/26 excluding the one ineligible grant.
- B. That Council waives any applicable minor works application fees required by successful grant recipients to undertake projects approved for funding.

Claudine Loffi
Heritage Specialist Planner

Craig Wyse
Team Leader Urban Planning

Antony Fabbro
Manager Urban & Heritage Planning

HERITAGE STRATEGY ONGOING PROJECTS UPDATE

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To update the Heritage Reference Committee on further strategic heritage projects underway.

BACKGROUND:

Council's adopted Heritage Strategy establishes the priority heritage strategy projects and focus.

COMMENTS:

In addition to other reported matters, the following update is provided:

1. NSW heritage grant – Council's application has been approved for a NSW heritage grant of \$25,000 for a heritage study in the next grant period of 2025-27.
2. NSW Heritage Strategy – Heritage NSW is seeking submissions on this strategy from 16 May–13 July at <https://www.haveyoursay.nsw.gov.au/nsw-heritage-strategy>. This is to effectively meet community needs and establish a framework for protecting heritage into the future.
3. Modern heritage study stage 1 – The final draft report and first 15 inventories have been prepared, with further inventories to follow, for modern architecture recommended for listing consideration within Wahrenoonga, Warrawee and Turramurra.
4. Heritage park signs – Council is seeking feedback on parks of historical interest that are suitable for consideration for 10 interpretative signs planned in the local area.
5. St Ives WWII relief map – Council is in the early stages of planning to apply for a Federal grant for conservation works to this relic under the Saluting Their Service Commemorative Grants Program.

RECOMMENDATION:

[Refer to the full Recommendation at the end of this report]

That the Committee receive and note this report and provide comments.

PURPOSE OF REPORT

To update the Heritage Reference Committee on further strategic heritage projects underway.

BACKGROUND

Council's adopted Heritage Strategy establishes the priority heritage strategy projects and focus. These include the listing of heritage items and conservation areas, focus on modern heritage, community engagement, heritage education and promotion, the heritage home grants program, inventory updates and more. Council's progress on key ongoing projects in line with this strategy is summarised in this report.

COMMENTS

In addition to other reported matters, the following update is provided:

1. NSW heritage grant – Council's application has been approved for a NSW heritage grant of \$25,000 for a heritage study in the next grant period of 2025-27.
2. NSW Heritage Strategy – Heritage NSW is seeking submissions on this strategy from 16 May–13 July at <https://www.haveyoursay.nsw.gov.au/nsw-heritage-strategy>. This is to effectively meet community needs and establish a framework for protecting heritage into the future.
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INTEGRATED PLANNING AND REPORTING

Theme 3: Places, Spaces and Infrastructure

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RISK IMPLICATION STATEMENT

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INTERNAL CONSULTATION

The Heritage Reference Committee includes Councillors and heritage practitioners and is facilitated by Council staff. Where relevant, consultation with other Departments may occur in particular with Council's heritage advisors in Development & Regulation.

SUMMARY

Council strategic heritage projects are progressing for heritage education and promotion.

RECOMMENDATION:

That the Heritage Reference Committee receive and note this report and provide comments.

Claudine Loffi
Heritage Specialist Planner

Antony Fabbro
Manager Urban & Heritage Planning