



**ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 22 MAY 2007 AT 7.00PM
LEVEL 3, COUNCIL CHAMBERS**

A G E N D A

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NOTE: For Full Details, See Council's Website –
www.kmc.nsw.gov.au under the link to Business Papers

APOLOGIES

DECLARATIONS OF INTEREST

CONFIRMATION OF REPORTS TO BE CONSIDERED IN CLOSED MEETING

ADDRESS THE COUNCIL

NOTE: Persons who address the Council should be aware that their address will be
tape recorded.

DOCUMENTS CIRCULATED TO COUNCILLORS

CONFIRMATION OF MINUTES

Minutes of Ordinary Meeting of Council

File: S02131

Meeting held 8 May 2007

Minutes numbered 131 to 156

MINUTES FROM THE MAYOR

PETITIONS

- PT.1 **6A & 8 Buckingham Road, Killara - Objection to Erection of 32 Units - (One Hundred & Six [106] Signatures)** 1

File: DA0115/07

"We, the undersigned members of The Killara Golf Club Limited, strongly object to the erection of two buildings providing 32 units as proposed under DA 0115/07.

In particular the five-storey building proposed for erection at 6A Buckingham Road will cause significant shadowing on the bowling green closest to this site.

Turfgrass plays an integral role on the Club's bowling greens this surface provides subtle variations in day-to-day playing conditions thereby enhancing the game of bowls.

All species of turf require sunlight for its health, strength and growth, which is necessary to meet the rigors of close mowing and day-to-day playing conditions.

Reduced levels of sunlight, caused by shadowing, will adversely affect plant health and growth resulting in a degraded surface and increased agronomic costs.

The bowling greens are in use five, sometimes six days per week all the year. More than 100 members are registered to play bowls.

For these reasons we strongly object to the erection of multi-storey unit buildings on these sites and strongly recommend that the DA be not approved."

GENERAL BUSINESS

- i. *The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to have a site inspection.*
- ii. *The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to adopt in accordance with the officer's recommendation and without debate.*

GB.1 **102 Grosvenor Street, Wahroonga - Twelve (12) Lots Torrens Title Subdivision & Associated Road, Demolition of Outbuilding & Removal of Vegetation** 2

.
File: 0971/06

Ward: Wahroonga
Applicant: R S Canceri Pty Ltd
Owner: Uno Investment Services Pty Limited

To determine development application No.971/06, for subdivision of the site into 12 allotments.

Recommendation:

Approval.

GB.2 **Determination of Annual Remuneration Fees for Mayors & Councillors for 2007/08** 51

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File: S03158

For Council to determine the annual remuneration fees for the Mayor and Councillors for 2007/08.

Recommendation:

That for 2007/08 Council fix the Mayoral fee at \$31,740 and Councillor fees at \$14,540.

GB.3 **2006 to 2010 Management Plan, 3rd Quarter Review as at 31 March 2007** 54

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File: S04708

To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2006-2010 Management Plan.

Recommendation:

That the 3rd quarter Management Plan review 2006-2010 be received and noted.

GB.4 **Budget 2006 to 2007 3rd Quarter Review as at end March 2007** **93**

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File: S04708

To present to Council the quarterly financial review for the 3rd quarter ended 31 March 2007.

Recommendation:

That Council approves the budget transfers as outlined in this report.

GB.5 **Investment & Loan Liability as at 30 April 2007** **192**

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File: S02722

To present to Council investment allocations, returns on investments and details of loan liabilities for April 2007.

Recommendation:

That the summary of investments and loan liabilities for April 2007 be received and noted.

GB.6 **Sponsorship Proposal - Business Achiever Awards 2007** **200**

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File: S02091

To advise Council of a sponsorship proposal from Cumberland Newspapers for the 2007 "Business Achiever Awards".

Recommendation:

That Council support the proposal from Cumberland Newspapers for a Bronze Sponsorship Package, value \$4,500, to sponsor the 2007 "Business Achiever Awards".

GB.7 **"Working Together" Draft Strategic Plan for Historic House Museums** **221**

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File: S03668

To report to Council the outcome of the public exhibition of the "Working Together" draft Strategic Plan for Historic House Museums, which closed on 2 March 2007.

Recommendation:

That Council adopt the "Working Together" Strategic Plan for Historic House Museums.

GB.8 **Petition - Properties 17, 19, 21, 23 & 25 Richmond Avenue, St Ives** **269**

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File: S04325

To have Council consider the issues raised in a Petition from the residents of 17, 19, 21, 23 and 25 Richmond Avenue, St Ives tabled at the Ordinary Meeting of Council on 24 April 2007.

Recommendation:

That Council receive and note the Petition.

GB.9 **Heritage Advisory Committee - Minutes of 26 March 2007** **274**

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File: S03816

For Council to receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

Recommendation:

That Council receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

EXTRA REPORTS CIRCULATED AT MEETING

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NM.1 **Marian Street Theatre** **283**

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File: P51075

Notice of Motion from Councillors M Lane & A Ryan dated 11 May 2007.

I move

"A. That the EOI process for the use of the Marian Street Theatre cease and that MSTYP continue occupancy of the theatre under "holding over" arrangements and all proponents be advised of Council's decision.

B. That Council engage a Consultant to assess the future use of Marian Street as a theatrical facility under the following heads of consideration.

- future use options including consideration of an Australian Children's theatre
 - management options
 - refurbishment options
 - life cycle costs
 - net financial return/cost to Council
- C. That funding for the consultants brief be sourced from the new facilities reserve and be capped at \$25,000.
- D. That the Consultant's brief includes a requirement for prioritisation to MSTYP in respect of future use of the facility. This accords with Council's previous resolution in respect of this facility.
- E. That following completion of the Consultant's study a further report be brought to Council within 2 months to consider preferred option/s for the future use of the theatre."

BUSINESS WITHOUT NOTICE - SUBJECT TO CLAUSE 14 OF MEETING REGULATION

QUESTIONS WITHOUT NOTICE

INSPECTIONS COMMITTEE - SETTING OF TIME, DATE AND RENDEZVOUS

CONFIDENTIAL BUSINESS TO BE DEALT WITH IN CLOSED MEETING - PRESS & PUBLIC EXCLUDED

The Item listed hereunder is recommended for consideration in Closed Meeting, Press & Public excluded for the reason stated below:

C.1 **Infrastructure Restoration**
(Section 10A(2)(g) - Advice concerning litigation)

1

File: S03152

Report by Corporate Lawyer, Director Operations & Director Development & Regulation dated 1 May 2007.

John McKee
 GENERAL MANAGER

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**Environmental Planning & Assessment Act 1979
(as amended)**

Section 79C

1. *Matters for consideration - general*

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- a. *The provisions of:*
 - i. *any environmental planning instrument, and*
 - ii. *any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority, and*
 - iii. *any development control plan, and*
 - iv. *any matters prescribed by the regulations,*

that apply to the land to which the development application relates,
- b. *the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,*
- c. *the suitability of the site for the development,*
- d. *any submissions made in accordance with this Act or the regulations,*
- e. *the public interest.*

PETITION

6A & 8 BUCKINGHAM ROAD, KILLARA - OBJECTION TO ERECTION OF 32 UNITS - (ONE HUNDRED & SIX [106] SIGNATURES)

"We, the undersigned members of The Killara Golf Club Limited, strongly object to the erection of two buildings providing 32 units as proposed under DA 0115/07.

In particular the five-storey building proposed for erection at 6A Buckingham Road will cause significant shadowing on the bowling green closest to this site.

Turfgrass plays an integral role on the Club's bowling greens this surface provides subtle variations in day-to-day playing conditions thereby enhancing the game of bowls.

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Reduced levels of sunlight, caused by shadowing, will adversely affect plant health and growth resulting in a degraded surface and increased agronomic costs.

The bowling greens are in use five, sometimes six days per week all the year. More than 100 members are registered to play bowls.

For these reasons we strongly object to the erection of multi-storey unit buildings on these sites and strongly recommend that the DA be not approved."

RECOMMENDATION

That the Petition be received and referred to the appropriate officer of Council for attention.

Item 1

DEVELOPMENT APPLICATION

SUMMARY SHEET

REPORT TITLE:	102 GROSVENOR STREET, WAHROONGA - TWELVE (12) LOTS TORRENS TITLE SUBDIVISION AND ASSOCIATED ROAD, DEMOLITION OF OUTBUILDING AND REMOVAL OF VEGETATION
WARD:	Wahroonga
DEVELOPMENT APPLICATION N^o:	971/06
SUBJECT LAND:	102 Grosvenor Street, Wahroonga
APPLICANT:	R S Canceri Pty Ltd
OWNER:	Uno Investment Services Pty Limited
DESIGNER:	Robert Canceri
PRESENT USE:	Residential
ZONING:	Residential 2C
HERITAGE:	Yes
PERMISSIBLE UNDER:	Ku-ring-gai Planning Scheme Ordinance
COUNCIL'S POLICIES APPLICABLE:	Subdivision Code, Ku-ring-gai Heritage Conservation LEP 1
COMPLIANCE WITH CODES/POLICIES:	Yes
GOVERNMENT POLICIES APPLICABLE:	SREP 20, SEPP 1, SEPP 55
COMPLIANCE WITH GOVERNMENT POLICIES:	Yes
DATE LODGED:	30 August 2006
40 DAY PERIOD EXPIRED:	9 October 2006
PROPOSAL:	Twelve (12) lots Torrens title subdivision and associated road, demolition of outbuilding and removal of vegetation
RECOMMENDATION:	Approval

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DEVELOPMENT APPLICATION N^o 971/06
PREMISES: 102 GROSVENOR STREET, WAHROONGA
PROPOSAL: TWELVE (12) LOTS TORRENS TITLE
SUBDIVISION AND ASSOCIATED ROAD,
DEMOLITION OF OUTBUILDING AND
REMOVAL OF VEGETATION
APPLICANT: R S CANCERI PTY LTD
OWNER: UNO INVESTMENT SERVICES PTY
LIMITED
DESIGNER ROBERT CANCERI

PURPOSE FOR REPORT

To determine development application No.971/06, for subdivision of the site into 12 allotments.

EXECUTIVE SUMMARY

Issues: No
Submissions: Five (5) submissions
Land & Environment Court Appeal: No appeal lodged.
Recommendation; Approval

HISTORY

Site history:

The site is used for residential purposes. There is no history of the site relevant to the subject development application.

Development application history:

DA 971/06

30 August 2006	Application lodged
06 September 2006	Request from Council officers for more information in relation to Conservation Management Plan and drainage easement
26 October 2006	Conservation Management Plan received
27 December 2006	Amended plans received with modification to lot sizes

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21 February 2007 Letter received from the applicant's solicitor enclosing executed 'Deed to Grant Easement' between the applicant and the affected property owners and copy of the plans of proposed drainage easement.

THE SITE AND SURROUNDING AREA

The site

Zoning:	Residential 2C
Visual Character Study Category:	Before 1920
Lot Number:	388
DP Number:	752031
Area:	1.9376ha
Side of Street:	Western
Cross fall:	West, North West
Stormwater Drainage:	to Forrest Avenue
Heritage Affected:	Yes
Integrated Development:	Yes, under Section 100B of the Rural Fire Service Act
Bush Fire Prone Land:	Yes, within the 100m buffer zone from category 1 Vegetation
Endangered Species:	No
Urban Bushland:	No
Contaminated Land:	No

The subject site is legally described as lot 388 in DP 752031 and has a site area of 19,376m². The site is approximately 120m north of Boundary Road, 60m south of Barton Avenue and 10m south east of Forrest Avenue.

The site is located on the western (high) side of Grosvenor Street. The western quarter of the allotment has an average slope of 9% from east to west. The street boundary measures 132.2m, the northern (side) boundary measures 133.74m, the rear (western) boundary has a length of 120.8 metres and the southern boundary measures 187.52m.

A heritage item 'Mount View' is located centrally within the south-eastern quarter of the property. The dwelling is surrounded by a composition of mature, medium and large evergreen and deciduous, native and exotic trees. The majority of the trees are located within the setback to Grosvenor Street and the northern side, with trees located along both the southern boundary and positioned individually across the rear garden area.

Surrounding development:

The surrounding area is residential, consisting of single detached dwellings. Located to the south-eastern corner of the site stands a two storey federation house set within a large garden. Existing residential blocks that face Forrest Avenue, Boundary Road and Barton Avenue have their rear boundaries to the subject site.

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THE PROPOSAL

Consent is sought for subdivision of the subject allotment into 12 allotments with a new road from Grosvenor Street running east to west across the middle of the site. The application proposes retaining the existing heritage dwelling, grass court and gazebo. The original proposal was to demolish the existing pool, garage and sheds.

Amended scheme

An amended scheme was lodged on 20 December 2006 proposing to reconfigure the 12 lots, with proposed Lot No. 12, the lot containing the heritage item, being increased in area to 4863sqm to include the existing pool, garage and a shed. The size of the Lot 1 adjacent to Grosvenor Street was also increased and the remaining lots were adjusted accordingly.

Proposed Lot 1:

Area = 1139m²

Irregular shaped corner allotment, with a frontage of 29.545m and 2.535m of splayed circular corner to the proposed road and 43.3m to Grosvenor Street.

Vehicular access to Grosvenor Street. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = northern boundary: 15.5m, western boundary: 45m, southern boundary: 32.08m, eastern boundary: 43.265m.

Proposed Lot 2:

Area = 1003m²

Rectangular shaped allotment, with a frontage of 22.3m to the proposed road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = northern boundary: 22.3m, western boundary: 45m, southern boundary: (frontage to new road) 22.3m, eastern boundary: 45m.

Proposed Lot 3:

Area = 1003m²

Rectangular shaped allotment, with a frontage of 22.3m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = northern boundary: 22.3m, western boundary: 45m, southern boundary: 22.3m frontage to new road, eastern boundary: 45m.

Proposed Lot 4:

Area = 1001m²

Irregular shaped allotment, with a frontage of 11.775m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

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Dimensions = northern boundary: 31.3m, western boundary: 48.52m, southern boundary: 11.775m frontage to new road, eastern boundary: 45m.

Proposed Lot 5:

Area = 1072m²

Irregular shaped allotment, with a frontage of 15.405m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = northern boundary: 29.84m, north-western boundary: 58.005m, southern boundary: 15.405m frontage to new road, eastern boundary: 48.52m.

Proposed Lot 6:

Area = 1323m²

Irregular shaped allotment, with a frontage of 11.435m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = north- eastern boundary: 58.005m, northern boundary: 12.5m, western boundary: 35m, south-western boundary: 41.775m, frontage to new road south-eastern boundary: 11.435m. Over land flowpath/ easement will be along the south-western and western boundaries.

Proposed Lot 7:

Area = 1049m²

Triangular shaped allotment facing the head of the cul-de-sac, with a frontage of 10.175m + 1.185m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = north- eastern boundary: 41.775m, western boundary: 48.805m, south-eastern boundary: 39.93m, frontage to new road eastern boundary: 10.175m + 1.185.

Proposed Lot 8:

Area = 1327m²

Irregular shaped allotment, with a frontage of 11.205m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

Dimensions = north- western boundary: 39.93m, western boundary: 37m, southern boundary: 14.335m, south-eastern boundary 54.55m, frontage to new road eastern boundary: 11.205m.

Proposed Lot 9:

Area = 1162m²

Irregular shaped allotment, with a frontage of 11.39m to the proposed new road. Vehicular access to Grosvenor Street will be provided via the proposed new road.

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Dimensions = western boundary: 54.55m, southern boundary: 39.4m, eastern boundary 45.725m.

Proposed Lot 10:

Area = 1046m²

Irregular shaped allotment, with a frontage of 24.9m to the proposed new road.

Dimensions = western boundary: 45.725m, southern boundary: 19.5m, eastern boundary 59.755m,

Proposed Lot 11:

Area = 1165m²

Rectangular shaped allotment, with a frontage of 18.5m to the proposed new road.

Dimensions = northern frontage: 18.5m, western boundary: 59.755m, southern boundary: 19.5m, eastern boundary: 59.785m.

Proposed Lot 12:

Area = 4863m²

Irregular shaped large corner allotment, with a frontage of 59.43m to Grosvenor Street with a 3.525m splayed circular corner and a frontage of 62.165m to the new road. Proposed Lot 12 will contain "Mount View" the existing heritage item. The existing driveway will be used to serve the lot. The existing swimming pool, tennis court, gazebo and out buildings are to be retained.

Dimensions = northern boundary: 62.165m, western boundary: 59.785m, southern boundary: 94.794m, frontage to Grosvenor Street 59.43m and 3.525m splayed circular corner

Proposed new public road:

Area = 1224m²

The proposed new public road is 120m in length and has been designed to have an overall width of 16m with a road (kerb to kerb) of 8.5metres. The sight distance to Grosvenor Street has been designed to comply with the desirable distance in AS2890.1. The turning circle has 10.5m radius which has been designed to accommodate large waste collection and emergency vehicles.

The road drainage is to be connected to the existing gully pit in Grosvenor Street.

All works, including street lighting, are to be undertaken by the applicant and are to be dedicated as public roads to Council at no cost to Council (**Refer to Conditions 30-34**).

CONSULTATION - COMMUNITY

In accordance with Council's Notification DCP, adjoining owners were given notice of the application. In response, the following submissions were received:

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The following comments have been received:

Original scheme dated 6 October 2006

1. *C and G Slee - 4 Curtin Avenue, Wahroonga*
2. *Ken Le Lievre - 101 Grosvenor Street, North Wahroonga*
3. *Felicity and Francis Cross - 4 Forrest Avenue North Wahroonga*
4. *C T and G L Barr - 7/115 Grosvenor Street, Wahroonga*
5. *Ross Jackson - Owners of 94 - 100 Grosvenor Street, Wahroonga, Jackson Industries Pty Ltd PO Box 6388, Baulkham Hills NSW 2153.*

The submissions raised the following issues:

Traffic increase will become exacerbated by the proposed subdivision and future construction of dwellings on the lots. There are concerns regarding the peak periods traffic increase on Grosvenor Street due to the proposed subdivision mainly at the intersection of Junction Road.

Comment:

Subdivision of sites within this part of Wahroonga is permissible under the KPSO.

Vehicular access to Grosvenor Street will be provided via a new road which is 120m long. The proposed road has been designed to have an overall width of 16metres with a road width (kerb to kerb) of 8.5metres which complies with Council's Subdivision Code. The sight distance complies with the desirable distance in AS2890.1. The turning circle has a 10.5m radius which has been designed to accommodate large waste collection vehicles. It is Council engineer's opinion that the proposed road will ensure that future construction of dwellings on resultant lots vehicles do not need to queue on Grosvenor Street.

The existing Pin Oak and Jacaranda trees on the site be retained.

Comment:

The existing Pin Oak and Jacaranda trees will be retained. The Landscape Assessment Officer has recommended Conditions in relation to the retention of established trees, in particular the Pin Oak and Jacaranda trees (**Condition Nos 34 and 39 and 40**).

Council to notify Sydney Water to ensure existing sewer and storm water drainage has the capacity to accommodate the additional eleven properties to drain to it.

Comment:

Engineering conditions have been recommended to address these concerns. Sydney water requirements will also be dealt with by **Conditions Nos 15 & 48**.

The amended subdivision plan was not re-notified as the plan simply changed the areas of the lots by a small percentage, resulting in additional land being allocated to "Mount View", and the number of proposed lots and the proposed road remained the same as the original subdivision plan.

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CONSULTATION - WITHIN COUNCIL

Heritage

Council's Heritage Advisor, Paul Dignam, raised no objections to the proposed subdivision, subject to heritage conditions.

This is intended as a summary of the main heritage issues.

- *The house "Mount View" and its estate is highly architecturally significant as an important early Californian Bungalow/late Federation Arts & Crafts building. It was designed by a leading architect, James Peddle, and its site has been retained without subdivision and with only minor secondary structures such as rural type sheds, a grass tennis court, gazebo and a pool. It has historical and social connections with two prominent families.*
- *The existing site has two distinct areas. The 'house precinct' defined by fences includes a house, grass tennis court, gazebo, landscaped garden, pool, garage and several sheds. The balance of the land comprises open grassed paddocks with scattered mature trees, mainly along the boundaries of the site with 'rural type' fencing.*
- *Although the existing large land holding is relative rare, it is acknowledged that the rarity does not preclude appropriate subdivision provided the heritage significance and setting of the place is not compromised. Unlike other large estates in Ku-ring-gai that contain formal gardens and significant planting/garden elements (such as the former John Williams Memorial Hospital) the majority of the land, apart from the precinct around the house, has lesser heritage significance.*

Amended plans

After discussions with the applicant, the amended plans result in more land being allocated to Mount View, retaining the garage, shed and pool with the main house lot. The subdivision layout is the minimum area that must be retained as curtilage and setting to the house and is considered acceptable.

*For interpretation purposes, it is considered that in addition to the proposed stone fence to Lot 1, additional interpretation on site should be provided to tell the story of the estate and its heritage significance to provide a sense of identity to the future estate. A condition is recommended in this regard (**Refer Condition No. 6**).*

*It is also recommended that the Conservation Management Plan (CMP) prepared by the applicant be provided in future marketing of the land and included in contact information for sale of the land. This is recommended as the heritage listing remains with the land after subdivision. The information will be helpful in future applications to Council. The applicant has agreed to provide schedules of trees and plantings that can be used on the land to retain a common landscaped character in the estate. (**Refer Condition No. 4**).*

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All structures to be demolished on the site must be subject to archival recording before demolition or removal. (Refer Condition No. 5)

Due to the possibility of relics being contained within the site, all future works associated with subsequent development on the site must have standard archaeological provisions attached as a condition of consent. Any structures demolished as part of this application must be subject to archival recording. (Refer Condition No. 7)

Conclusion

The amended proposal is supported on heritage grounds. Conditions have been recommended requiring the applicant to provide additional interpretation and to make the CMP available in marketing of the land and in contract information for sale of land.

Conditions Nos 4 to 76 address the issues raised by Council's Heritage Advisor.

Engineering

Council's Engineering Assessment Team Leader, Kathy Hawken, commented on the proposal as follows:

The application is for a proposed Torrens Title subdivision together with a new road, landscaping and infrastructure with the existing dwelling on site to be retained. The following comments are made with regard to engineering and storm-water issues.

Stormwater disposal

A Stormwater Concept Plan, prepared by R S Canceri P/L, has been submitted. A 2.0 metres wide drainage easement containing a Ø375mm pipe is proposed to the north-western corner of the site over the neighbour's property to drain water (including overland flowpath) to Forrest Avenue. The Stormwater Concept Plan C20750/SWD/No.8 'Rev. 'A' is acceptable.

The applicant has submitted documentation from the developer's solicitor 'Deed To Grant Easement' indicating that the property owner of No.8 Forrest Ave granting an easement to drain water and overland flow.

Site access & new road

The proposed road has been designed to have an overall width of 16 metres, with a road width (kerb to kerb) of 8.5 metres which conforms to the Council Subdivision Code. The sight distance complies with the desirable distance in AS2890.1

The turning circle has 10.5m radius which has been designed to accommodate large waste collection vehicle.

The road drainage system is to have an Ø375mm pipe to be connected to the existing gully pit in Grosvenor Street, which is acceptable.

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Recommendations

From an engineering perspective there are no objections to this application subject to conditions. (Refer to Conditions 10-15, 28-32, 36-38, & 44-51).

Landscaping

Council's Landscape and Tree Assessment Officer, Stephen Fenn, commented on the proposal as follows:

*Amended subdivision plans were received by Council on 22 December, 2006.
Further amended subdivision plans were received by Council on 23 March, 2007.*

In response to Council's Heritage Advisor's and Landscape Assessment Officer's comments regarding the inadequate rear setback for 'Mount View', the applicant has moved the rear boundary for proposed Lot 12 a further 3 metres to the west.

All lots have been adjusted in size to suit the amended subdivision arrangement. The applicant claims that proposed Lot 1 is of sufficient depth from its Grosvenor Street boundary to enable a dwelling to address Grosvenor Road (as agreed to previously by the applicant).

This application is supported, subject to conditions. (Refer Conditions 19-28, 33-34, 39-43 & 52-54.)

CONSULTATION - OUTSIDE COUNCIL

Rural Fire Services

Based upon an assessment of the plans and documentation received for the proposal, the NSW Rural Fire Service is prepared to grant a Bush Fire Safety Authority, subject to the following condition included as **Condition No 3** of the recommendation:

1. Roofing for the existing dwelling shall be gutterless or have leafless guttering and valleys which are to be screened with non corrosive mesh to prevent the build up of flammable material. Any materials used shall have a Flammability Index no greater than 5.

This Response is to be deemed the Bush Fire Safety Authority as required under section 1008 of the Rural Fires Act 1997.

STATUTORY PROVISIONS

State Environment Planning Policy No 55 - Remediation of Land

The provisions of SEPP 55 require Council to consider the potential for a site to be contaminated. The heritage site "Mount View" has a history of residential use and as such, it is unlikely to contain any contamination and further investigation is not warranted in this case.

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Sydney Regional Environmental Plan No 20 - Hawkesbury - Nepean River

The site is within the catchment of the Hawkesbury River and, as such, the development is subject to the provisions of this environmental planning instrument. The aim of SREP 20 is to “protect the environment of the Hawkesbury-Nepean River system by ensuring that the impacts of future land uses are considered in a regional context.”

The SREP requires consideration of a number of matters such as water quality, flora and fauna, wetlands and heritage etc.

The proposed development meets the general strategies of the SREP. Council Development Engineer has recommended conditions (**Refer Conditions 29 & 30**). However, as the development does not consist of any new structures and subsequent stormwater disposal provisions at this time, it is not necessary to make provision for rainwater tanks or similar to be incorporated to enable the reuse of stormwater for irrigation purposes. Strategies for water quantity set out in Clause 6 (4), whereby the reuse of water is encouraged wherever possible, can be appropriately dealt with at the time a development application is lodged for construction of dwellings on the respective lots.

Ku-ring-gai Planning Scheme Ordinance (KPSO)

Development Standard	Proposals Numeric Compliance	Complies
Site Area: 1.9376ha (17,152m ²)		
Subdivision for dwelling houses		
<ul style="list-style-type: none"> Site area: 929m² (min) 	Lot 1: 1139m ² Lot 2: 1003m ² Lot 3: 1003m ² Lot 4: 1001m ² Lot 5: 1072m ² Lot 6: 1323m ² Lot 7: 1049m ² Lot 8: 1327m ² Lot 9: 1162m ² Lot 10: 1046m ² Lot 11: 1165m ² Lot 12: 4863m ²	YES YES YES YES YES YES YES YES YES YES YES YES

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Development Standard	Proposals Numeric Compliance	Complies
<ul style="list-style-type: none"> Site width: 18m (min) at a distance of 12.2m from the street alignment 	Lot 1: 29.545m	YES
	Lot 2: 22.3m	YES
	Lot 3: 22.3m	YES
	Lot 4: 18.0m	YES
	Lot 5: 18.0m	YES
	Lot 6: 18.0m	YES
	Lot 7: 22.267m	YES
	Lot 8: 18.0m	YES
	Lot 9: 18.0m	YES
	Lot 10: 24.9m	YES
	Lot 11: 18.5m	YES
	Lot 12: 59.43m	YES

Aims and objectives for residential zones

The development: (i) maintains the amenity and environmental character of the residential zone; and (ii) allows for residential development compatible with the character of the area. Consequently, the aims of the KPSO have been satisfied.

POLICY PROVISIONS

Subdivision code

Development Control	Proposals Numeric Compliance	Complies
Site Area: 1.9376ha (17,152m ²)		
Subdivision		
<ul style="list-style-type: none"> Site area: 929m² (min) 	Lot 1: 1139m ²	YES
	Lot 2: 1003m ²	YES
	Lot 3: 1003m ²	YES
	Lot 4: 1001m ²	YES
	Lot 5: 1072m ²	YES
	Lot 6: 1323m ²	YES
	Lot 7: 1049m ²	YES
	Lot 8: 1327m ²	YES
	Lot 9: 1162m ²	YES
	Lot 10: 1046m ²	YES
	Lot 11: 1165m ²	YES
	Lot 12: 4863m ²	YES

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Development Control	Proposals Numeric Compliance	Complies
<ul style="list-style-type: none"> Site width: 18m (min) at a distance of 12.2m from the street alignment 	Lot 1: 29.545m Lot 2: 22.3m Lot 3: 22.3m Lot 4: 18.0m Lot 5: 18.0m Lot 6: 18.0m Lot 7: 22.267m Lot 8: 18.0m Lot 9: 18.0m Lot 10: 24.9m Lot 11: 18.5m Lot 12: 59.43m	YES YES YES YES YES YES YES YES YES YES YES YES

Ku-ring-gai Residential Design Manual - Development Control Plan 38

The subject site is located within the Residential 2C zone. The existing dwelling and ancillary structures will be retained on Lot 12. The following table indicates how the existing dwelling on the proposed, smaller, allotment would fare in relation to DCP 38 controls.

COMPLIANCE TABLE		
Development Control	Proposed Numeric Compliance	Complies
4.1 Streetscape:		
Building setbacks (s.4.1.3)		
<ul style="list-style-type: none"> Front setback: 14m (avg) -75% front elevation 12m (min) – 25% front elevation 	40m – 46m	YES
<ul style="list-style-type: none"> Side setback: Ground floor: 8.96(min) 	North – 18m South – 25.5m	YES YES
<ul style="list-style-type: none"> Rear setback: 12m(min) 	18.5m	YES
4.2 Building Form:		
Building height plane s.4.2.3) 45 ⁰ from horizontal at any point 3m above boundary	Contained within height plane	YES
Floor space ratio (s.4.2.1)		
<ul style="list-style-type: none"> FSR: 0.3:1 	0.074:1	YES
Roof Line (s.4.2.6)		
<ul style="list-style-type: none"> Roof height 		

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COMPLIANCE TABLE		
Development Control	Proposed Numeric Compliance	Complies
(3m – two ⁺ storey)	2.7m	YES
Built-upon area (s.4.2.7) 50% (max)	21%	YES
Solar access (4.2.11) 4h solar access to adjoining properties between 9am to 3pm	> 4 hours	YES
External noise sources (s.4.2.13) 14m Setback to main roads or 40dba compliance	Main living areas located at the rear	YES
4.3 Open space & landscaping:		
Soft landscaping area (4.3.3) 50% (1157.5m ²) (min)	79%	YES
Tree replenishment (s.4.3.6) 10 Trees required	More than 15 trees provided	YES
Useable open space (s.4.3.8) Min depth 5m and min area 50m ²	Depth 20 m with area of 500m ²	YES
4.5 Access & parking:		
No. of car parking spaces (s.4.5.1) 2 spaces behind building line	2 spaces behind building line	YES
Size of car parking space (s.4.5.2) 5.4m x 5.6m	5.4m x 5.6m	YES
Driveway width (s.4.5.6) 3.5m (max)	3.0m	YES
4.6 Ancillary facilities:		
2m setback from boundaries	West – 2m	YES

Section 94 Plan

The development attracts a section 94 contribution of \$32,324 x 11= \$355,564, which is required to be paid by **(Condition No 35)**.

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Likely impacts

The proposal is unlikely to have any significant impact on the environment, landscape or scenic quality of the locality, threatened species, populations or ecological communities or their habitats or any other protected fauna or protected native plants.

The site is not within a wilderness area or an area of critical habit.

The site can be adequately landscaped and conditions relating to soil erosion can be imposed. There is unlikely to be any significant impact on the existing or likely future amenity of the neighbourhood.

Suitability of the site

The site is suitable for the proposed development.

Any submissions

All submissions received have been considered in the assessment of this application.

Public interest

The approval of the application is considered to be in the public interest.

Any other matters for consideration

There are no other matters for consideration.

CONCLUSION

The proposed subdivision is consistent with the existing subdivision pattern of the locality and will provide a suitable curtilage for future dwellings. The proposed subdivision causes no adverse impacts on neighbouring dwellings. The proposed development is acceptable against the relevant considerations under s79C and is recommended for approval.

RECOMMENDATION

Pursuant to Section 80(1) of the Environmental Planning and Assessment Act, 1979
THAT Development Application No. 0971/06 for Torrens Title subdivision of one lot into twelve (12) lots at 102 Grosvenor Road, Wahroonga, be approved for a period of two (2) years from the dated of the Notice of Determination, subject to the following conditions:

GENERAL

Approved architectural plans and documentation (new development)

1. The development must be carried out in accordance with the following plans and documentation listed below and endorsed with Council's stamp, except where amended by other conditions of this consent:

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<i>Plan no.</i>	<i>Drawn by</i>	<i>Dated</i>
C20750/DA Sheet 1 of 1 Sheets L01/4 to L04/4	R S Canceri Consulting Surveyor Landscape Design	20 March 2007 11/05/07

Reason: To ensure that the development is in accordance with the determination of Council.

2. Landscape planting for Lot 12 shall be carried out in accordance with the landscape plan(s), (Dwg No. L01-4/4, prepared by DIG - Design Ideas Gardens, amended and dated 11.5.07) endorsed with Council's stamp, except for the following amendments:
 - a. Plants of the Photinia hedgerow (to remain unpruned) along the Lot's northern boundary shall be planted at 2 metre spacings.
 - b. Corymbia citriodora (Lemon Scented Gum) shall be amended to Angophora costata (Sydney Red Gum).
 - c. Ceratopetalum apetalum (Coachwood), Eucalyptus paniculatum (Grey Ironbark) and Syncarpia glomulifera (Turpentine) are to be deleted from the northern and Grosvenor Street boundary plantings.
 - d. The primary canopy tree species for the Grosvenor Street boundary is to be Cinnamomum oliveri (Native laurel) or Cryptocaria glaucescens (Brown Beech) which ever is the most appropriate species for the site conditions.
 - e. Reference to the entrance sandstone feature wall and sandstone retaining wall to be deleted from the landscape plans.

Reason: To ensure that the development is in accordance with the determination of Council.

Rural Fire Service

3. Roofing for the existing dwelling shall be gutterless or have leafless guttering and valleys which are to be screened with non corrosive mesh to prevent the build up of flammable material. Any materials used shall have a Flammability Index no greater than 5.

Reason: To conform to Rural Fire Service requirements

Conservation Plan

4. The applicant is to provide copies of the Conservation Management Plan, prepared by Paul Davies and dated October 2006, with contracts for sale of the land. Copies of the Conservation Management Plan should also be available and referred to in future marketing of the land.

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Reason:

- To provide information about the heritage significance of the item to future purchasers/owners.
- To provide heritage information that is accurate and that can be drawn upon in future applications to Council.

Recording - Heritage item to be demolished – Local significance (applies to sheds and outbuildings to be demolished for subdivision)

5. All structures on the site must be recorded before demolition. The recording document is to be submitted to and approved by Council's Heritage Advisor prior to commencement of the work and prior to issue of a Construction Certificate. The recording document is to be a bound A4 report. Three copies of the report must be submitted, one copy with negatives (if B&W). Any archival documents such as family records, old photographs should also be included.

The report is to include measured drawings showing floor plans, all elevations, roof plan and one cross section (1:100) and photography.

Black & white photography is preferred for archival purposes but digital photography may be used provided the resolution of the camera is 8 mega pixels or higher and images are on archival photographic paper using archival inks or dyes. Black & White film processed using colour processing (C 41) is not acceptable because it is not archival stable.

The report is to be prepared by a heritage consultant included in the NSW Heritage Office list of recognised consultants, photographer or other suitably qualified person who has knowledge and experience in preparing archival recording documents.

All photographs or images to be stored in archival sheets or envelopes numbered and cross-referenced to catalogue sheets and plans showing position of camera. A photographic recording sheet must be included. Photographs or images of the following

- each elevation
- each interior room
- several photographs of shed or outbuilding showing its relationship to Mont View and the overall site

Minimum requirements for B&W photography

- statement of reasons the recording was made
- photographic catalogue sheet
- photographic plan
- location plan showing relationship of site to nearby area
- site plan to scale (1:200 – 1:500) showing all structures and site elements

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- measured drawing
- one set of numbered negatives
- contact prints labelled and cross referenced
- selected prints

Minimum requirements for Digital photography

- statement of reasons the recording was made
- photographic catalogue sheet
- photographic plan
- site plan to scale (1:200 – 1:500) showing all structures and site elements
- measured drawing
- CD or DVD with electronic images as TIFF file.
- set of thumbnail images (6 images on A4 paper) labelled and cross referenced
- one set of 105 x 148mm images (A6) labelled and cross referenced (note only one report to contain full set of images)

Reason: To provide an adequate record of the heritage significance of buildings and structures to be demolished on the estate before subdivision takes place.

Interpretation

6. An interpretative display is to be provided on the site telling the story “Mount View” and its use by previous owners. Interpretative displays can include text, photographs, graphic illustrations and objects. Details of the interpretative display are to be submitted to and approved by Council’s Heritage Advisor prior to commencement of the work and prior to issue of a Construction Certificate. The interpretation shall be additional to the proposed stone fence and sign “Mount View” at the corner of Grosvenor Street and the proposed road. The interpretations shall include a brief history of the site and a concise statement of its heritage significance.

Reason: To provide a concise story of the history of the site and its connections to significant persons and events that took place on the estate and to encourage a ‘sense of place’ and identity to the new estate.

Archaeology

7. Due to the possibility of relics being contained within the site, during future excavation works, the applicant must ensure that should any historical relics be uncovered, excavation or disturbance of the area is to stop immediately. In accordance with section 146(a) of the 'Heritage Act, 1977' the Applicant must ensure the Heritage Council of NSW is notified within a reasonable time of the discovery or location of these relics. Archaeological assessment and approval, or endorsement, may be required prior to works continuing in the affected area(s) based on the nature of the discovery.

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Reason: To ensure that excavation work is managed in accordance with the archaeological provisions of the NSW Heritage Act.

Notice of commencement

8. At least 48 hours prior to the commencement of any development or excavation works, a notice of commencement of building or subdivision work form and appointment of the principal certifying authority form shall be submitted to Council.

Reason: Statutory requirement.

Site Notice

9. A site notice shall be erected on the site prior to any work commencing and shall be displayed throughout the works period.

The site notice must:

- be prominently displayed at the boundaries of the site for the purposes of informing the public that unauthorised entry to the site is not permitted
- display project details including, but not limited to the details of the builder, Principal Certifying Authority and structural engineer
- be durable and weatherproof
- display the approved hours of work, the name of the site/project manager, the responsible managing company (if any), its address and 24 hour contact phone number for any inquiries, including construction/noise complaint are to be displayed on the site notice
- be mounted at eye level on the perimeter hoardings/fencing and is to state that unauthorised entry to the site is not permitted

Reason: To ensure public safety and public information.

GENERAL ENGINEERING CONDITIONS

Drainage to interallotment easement

10. Stormwater runoff from all new impervious areas generating runoff or landscaped areas which are not at natural ground level shall be piped to the interallotment stormwater drainage line benefiting the subject site and/or be piped to the street drainage system. The interallotment line must be covered by the necessary easement for drainage which may exist or need to be created under this consent.

Reason: To protect the environment.

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Maintenance period

11. A maintenance period of six (6) months applies to all work in the existing and new public road reserve carried out by the applicant - **after** the works have been completed to the satisfaction of Ku-ring-gai Council. In that maintenance period, the applicant shall be liable for any section of the completed public infrastructure work which fails to perform in the designed manner, or as would reasonably be expected under the operating conditions. The maintenance period shall commence once the Applicant receives a written indication from Council stating that the works involving public infrastructure have been completed satisfactorily.

Reason: To protect public infrastructure.

Utility service facilities

12. Where required, the adjustment of any utility service facilities must be carried out by the applicant and in accordance with the requirements of the relevant utility authority. These works shall be at no cost to Council. It is the Applicants responsibility to ascertain impacts of the proposal upon utility services and Council accepts no responsibility for any matter arising from its approval to this application involving an influence upon utility services provided by another authority.

Reason: Provision of utility services.

Public infrastructure

13. All public footways and roadways fronting and adjacent to the site are to be maintained in a safe condition at all times during the course of the development works. A safe pedestrian circulation route and a pavement/route free of trip hazards must be maintained at all times on or adjacent to the public access ways fronting the construction site. Where public infrastructure is damaged, repair works must be carried out when and as directed by Council officers. Where circulation is diverted on to the roadway, clear directional signage and protective barricades must be installed in accordance with AS1742-3 1996 "*Traffic Control Devices for Work on Roads*". **If pedestrian circulation is not satisfactorily maintained, and action is not taken promptly to rectify the defects, Council may undertake proceedings to stop work.**

Reason: To ensure safe public footway and roadway during construction.

Sediment controls

14. Prior to any work commencing on site, sediment and erosion control measures shall be installed along the contour immediately downslope of any future disturbed areas.

The form of the sediment controls to be installed on the site shall be determined by reference to the 'NSW Department of Housing manual 'Managing Urban Stormwater: Soils and

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Construction'. The erosion controls shall be maintained in an operational condition until the development activities have been completed and the site fully stabilised. Sediment shall be removed from the sediment controls following each heavy or prolonged rainfall period.

Reason: To preserve and enhance the natural environment.

Sydney Water Section 73 Compliance Certificate (Part 1)

15. A Compliance Certificate under Section 73 of the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Co-ordinator. For details see the Sydney Water web site www.sydneywater.com.au, or telephone 13 20 92.

Following application, a notice of requirements will be forwarded, detailing water and sewer extensions to be built and charges to be paid. Early contact with the coordinator is advisable since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

Reason: Statutory requirement.

16. The driveway of Lot 1 shall egress onto the approved subdivision road.

Reason: To provide safe vehicular entry and exit to the lot.

No storage of materials beneath trees

17. No activities, storage or disposal of materials shall take place beneath the canopy of any tree protected under Council's Tree Preservation Order at any time.

Reason: To protect existing trees.

Removal of refuse

18. All builders' refuse, spoil and/or material unsuitable for use in landscape areas shall be removed from the site on completion of the building works.

Reason: To protect the environment.

Approved tree works

19. Approval is given for the following works to be undertaken to trees on the site:

Schedule

Tree location

Approved tree works

T20/*Cedrus deodara* (Himalayan Cedar)

Remove

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T2, T41, T42, T45, T46, T58, T59, T64, T82, T85, T97/ <i>Cinnamomum camphora</i> (Camphor laurel)	Remove
T21, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T47, T51, T53, T54, T55, T56, T57, T73/ <i>Erythrina x sykesii</i> (Coral Tree)	Remove
T21/ <i>Liquidambar styraciflua</i> (Liquidambar)	Remove
T12, T17/ <i>Pinus jefferyi</i> (Jeffery's Pine)	Remove
T60, T61/ <i>Pyrus sp.</i> (Pear Tree)	Remove

Removal or pruning of any other tree on the site is not approved.

Reason: To ensure that the development is in accordance with the determination of Council.

Arborist's report

20. The trees to be retained shall be inspected, monitored and treated by a qualified arborist during and after completion of development works to ensure their long term survival. Regular inspections and documentation from the arborist to the Principal Certifying Authority are required at the following times or phases of work:

Schedule

Tree/location	Time of inspection
T43/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 6.	Drainage works
T44/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 6.	Drainage works
T50/ <i>Pittosporum undulatum</i> (Sweet Pittosporum) Over the proposed line for the stormwater line near the rear of proposed Lot 8.	Drainage works
2 <i>Erythrina x sykesii</i> (Coral Tree) Adjacent to the rear boundary of No. 12 Forrest Avenue, Wahroonga	Drainage works

Reason: To ensure protection of existing trees.

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Treatment of tree roots

21. If tree roots are required to be severed for the purposes of constructing the approved works, they shall be cut cleanly by hand, by an experienced arborist/horticulturist with a minimum qualification of horticulture certificate or tree surgery certificate

Reason: To protect existing trees.

Hand excavation

22. All excavation within the specified radius of the trunk(s) of the following tree(s) shall be hand dug:

Schedule

Tree/location

Radius from trunk

T43/*Glochidion ferdinandi* (Cheese tree)
 North-western corner of Lot 6.

6 metres

T44/*Glochidion ferdinandi* (Cheese tree)
 North-western corner of Lot 6

6 metres

T50/*Pittosporum undulatum* (Sweet Pittosporum)
 Over the proposed line for the stormwater line near the rear of proposed Lot 8

3 metres

2 *Erythrina x sykesii* (Coral Tree)

Adjacent to the rear boundary of No. 12 Forrest Avenue, Wahroonga. 4 metres

Reason: To protect existing trees.

Tree planting on nature strip

23. The following tree species shall be planted, at no cost to Council, in the nature strip fronting the property along GROSVENOR STREET, FORREST AVENUE and NEW ROAD respectively. The trees used shall be a minimum 25 litres container size specimen(s):

Schedule

Tree/ species

Quantity

Location

Franklinia axillaris (Gordonia)

At 10 metre centres and 5 metres from power poles.

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Grosvenor Street

Eucalyptus haemastoma (Scribbly Gum)

As replacement for the *Nyssa sylvatica* (Tupelo)

1

Forrest Avenue

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to be removed for installation of a stormwater drainage line

Angophora costata (Sydney Red Gum)

New Road

1 tree shall be planted on the nature strip forward of Lots 4, 5, 6, 7, 8 and 9, 2 trees shall be planted on the nature strip forward of lots 1, 2, 3, 10 and 11, and 6 trees shall be planted on the nature strip along-side Lot 12

Reason: To provide appropriate landscaping within the streetscape.

Tree removal on nature strip

24. Following removal of the *Cinnamomum camphora* (Camphor laurel) and *Nyssa sylvatica* (Tupelo) from Council's Grosvenor Street and Forrest Avenue nature strips, both nature strips shall be rehabilitated to the satisfaction of Council's Landscape Assessment Officer at no cost to Council.

Reason: To protect the streetscape.

Canopy replenishment trees to be planted

25. The canopy replenishment trees to be planted shall be maintained in a healthy and vigorous condition until they attain a height of 5.0 metres whereby they will be protected by Council's Tree Preservation Order. Any of the trees found faulty, damaged, dying or dead shall be replaced with the same species

Reason: To maintain the treed character of the area.

Trees on nature strip

26. Removal of the following tree/s from Council's nature strip to permit vehicular access shall be undertaken at no cost to Council by an experienced tree removal contractor/arborist holding public liability insurance amounting to a minimum cover of \$10,000,000.

Schedule

Tree/location

T11/*Cinnamomum camphora* (Camphor laurel)/Grosvenor Street nature strip north of the proposed subdivision road.

Nyssa sylvatica (Tupelo)/Forrest Avenue nature strip forward of No. 8 Forrest Avenue.

Reason: To ensure protection of existing trees.

Temporary groundcover

27. On disturbed areas which will otherwise remain exposed for more than fourteen (14) days before permanent stabilisation works are undertaken, a temporary cover of mulch shall be applied or a dense cover crop shall be established utilising sterile/non seed-setting species.

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Reason: To protect the environment.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF THE CONSTRUCTION CERTIFICATE

Interallotment drainage design

28. Prior to issue of the Construction Certificate, the applicant must submit, for approval by the Principal Certifying Authority, full hydraulic design documentation for the required interallotment drainage system from the subject property to the approved point of discharge to the public drainage system. Plans are to be prepared by a suitably qualified and experienced consulting civil/hydraulic engineer in accordance with Ku-ring-gai Water Management Development Control Plan No. 47 and AS3500.3 (2003) Plumbing Code. New pipes within the downstream easement drainage system must be sized to have adequate capacity to carry uncontrolled runoff from the contributing catchment and an associated overland flow path is to be provided in the event of blockage of the interallotment line.

The following engineering details must be included:

- plan view of interallotment system to scale showing dimensions, location and reduced levels of all pits, grates, pipe inverts, flushing facilities and exact point of discharge
- the contributing catchment calculations and supporting pipe sizing information
- longitudinal section, showing existing ground levels and proposed pipe invert levels, grades and flow capacities
- surrounding survey detail, including all trees within 7 metres of the proposed interallotment drainage system
- means to preserve the root systems of trees within 7 metres of the drainage system

Reason: To ensure that satisfactory design of the interallotment drainage in accordance with relevant codes and Australian Standards.

Design of road and drainage works

29. Prior to issue of the Construction Certificate the Applicant must have engineering construction details for the new road and drainage works **approved by Council**. The required plans and specifications are to be designed in accordance with the *General Specification for the Construction of Road and Drainage Works in Ku-ring-gai Council*, dated November 2004. The drawings must detail existing utility services and trees affected by the works, erosion control requirements and traffic management requirements during the course of works. Survey must be undertaken as required. Traffic management is to be certified on the

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drawings as being in accordance with the documents SAA HB81.1 – 1996 – Field Guide for Traffic Control at Works on Roads – Part 1 and RTA Traffic Control at Work Sites (1998).

Reason: To ensure that the plans are suitable for construction purposes.

Design of works in public road (Roads Act approval)

30. Prior to issue of the Construction Certificate, the Certifying Authority shall be satisfied that engineering plans and specifications prepared by a qualified consulting engineer have been approved by Council's Development Engineer. The plans to be assessed must be to a detail suitable for construction issue purposes and must detail the infrastructure works required in Grosvenor Street (drainage and footpath works) and a new kerb inlet pit in Forrest Avenue.

Development consent does not give approval to these works in the road reserve. The applicant must obtain a separate approval under sections 138 and 139 of The Roads Act 1993 for the works in the road reserve required as part of the development. The Construction Certificate must not be issued, and these works must not proceed until Council has issued a formal written approval under the Roads Act 1993.

The required plans and specifications are to be designed in accordance with the General Specification for the Construction of Road and Drainage Works in Ku-ring-gai Council, dated November 2004. The drawings must detail existing utility services and trees affected by the works, erosion control requirements and traffic management requirements during the course of works. Survey must be undertaken as required. Traffic management is to be certified on the drawings as being in accordance with the documents SAA HB81.1 – 1996 – Field Guide for Traffic Control at Works on Roads – Part 1 and RTA Traffic Control at Work Sites (1998). Construction of the works must proceed only in accordance with any conditions attached to the Roads Act approval issued by Council.

A minimum of three (3) weeks will be required for Council to assess the Roads Act application. Early submission of the Roads Act application is recommended to avoid delays in obtaining a Construction Certificate. An engineering assessment and inspection fee (set out in Council's adopted fees and charges) is payable and Council will withhold any consent and approved plans until full payment of the correct fees. Plans and specifications must be marked to the attention of Council's Development Engineers. In addition, a copy of this condition must be provided, together with a covering letter stating the full address of the property and the accompanying DA number.

Reason: To ensure that the plans are suitable for construction purposes.

New public road

31. As the future road authority all proposed new public roads are to be dedicated as public roads to Council at no cost to Council.

Reason: To protect public infrastructure.

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Street lighting

32. Prior to the issue of the construction certificate, the applicant shall provide at no cost to Council street lighting for the proposed new roads to the satisfaction of Council and Energy Australia and in accordance with the road classification. The road classifications shall be determined by Council and Energy Australia. The street lighting at the intersections with any existing roads shall include any necessary upgrading of the lighting of the intersection. A street lighting plan is to be prepared for approval with the Construction Certificate. The plan is to be professionally certified as being in accordance with AS1158 – Street Lighting and the plan is also to be endorsed by Council and Energy Australia.

Reason: To ensure compliance with the requirements of Energy Australia.

Excavation for services

33. Prior to the issue of the Construction Certificate, the Principal Certifying shall be satisfied that no proposed underground services (ie. water, sewerage, drainage, gas or other service) unless previously approved by conditions of consent, are located beneath the canopy of any tree protected under Council's Tree Preservation Order, located on the subject allotment and adjoining allotments.

Note: A plan detailing the routes of these services and trees protected under the Tree Preservation Order, shall be submitted to the Principal Certifying Authority.

Reason: To ensure the protection of trees.

Tree protection bond

34. Prior to the commencement of any development or excavation works or prior to the issue of the Construction Certificate (whichever comes first) the applicant must lodge a \$4,000.00 tree protection bond with Council. This bond is to provide security that the following trees are maintained in a healthy condition as found prior to commencement of work upon the site.

Schedule

Tree/location	Bond value
T23/ <i>Quercus palustris</i> (Pin Oak) Near the rear boundary of Lot 2.	\$1,000.00
T43/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 6.	\$1,000.00
T44/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 6.	\$1,000.00

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T49/*Glochidion ferdinandi* (Cheese tree)
 North-western corner of Lot 8 \$1,000.00

The bond shall be lodged in the form of a deposit or bank guarantee. The bond will be returned following issue of the Occupation Certificate, provided the trees are undamaged and are in a healthy condition.

In the event that any specified trees are found damaged, dying or dead as a result of any negligence by the applicant or its agent or as a result of the construction works at any time during the construction period, Council will have the option to demand the whole or part therefore of the bond.

Reason: To ensure that the trees are maintained in the same condition as found prior to commencement of work.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF ANY WORKS ON SITE

Section 94 contribution

35. A contribution pursuant to section 94 of the Environmental Planning and Assessment Act as specified in Ku-ring-gai Section 94 Contributions Plan 2004-2009 for the services detailed in column A and for the amount detailed in Column B is required.

Column A	Column B
community facilities	\$1,117.76
park acquisition and embellishment works	\$5,541.16 + \$101.73
park embellishment works	\$536.58 + \$395.17
sportsgrounds works	\$1,318.32
aquatic / leisure centres	\$27.82
traffic and transport	\$150.28
section 94 Plan administration	\$100.04
Total contribution is:	\$32,324.00 x 11
	\$355,564.00

The contribution shall be paid to Council prior to the commencement of any development (including demolition) or prior to the issue of the Construction Certificate (whichever comes first). The charges may vary at the time of payment in accordance with Council's Section 94 Contributions Plan to reflect changes in land values, construction costs and the consumer price index. Prior to payment, you are advised to check the contribution amount required with Council.

Reason: To ensure the provision, extension or augmentation of community facilities, recreation facilities, open space and administration that will, or are likely to be, required as a consequence of the development.

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Dilapidation reports

36. Prior to the commencement of any works on site the Applicant must submit, for approval by the Principal Certifying Authority (with a copy forwarded to Council) a full dilapidation report on the visible and structural condition of Lot 12 being 'Mount View' the heritage listed property with all its associated outbuildings and the neighbouring structures at No. 8 Forrest Avenue.

Reason: To record the structural condition of likely affected properties before works commence.

Dilapidation public

37. Prior to the commencement of any works on site the Applicant must submit, for approval by the Principal Certifying Authority submission to council of a dilapidation report of Grosvenor Street for frontage of site which identifies and provides a detailed photographic record of any/all defects to road reserve infrastructure especially extents of pavement cracking.

Reason: To record the structural condition of public infrastructure before works commence.

Construction and traffic management plan

38. Prior to the commencement of any works on site, the applicant must submit for review by Council's engineers a construction and traffic management plan. The following matters must be specifically addressed in the plan:

i. A plan view of the entire site and frontage roadways indicating:

- dedicated construction site entrances and exits, controlled by a certified traffic controller, to safely manage pedestrians and construction related vehicles in the frontage roadways
- turning areas within the site for construction and spoil removal vehicles, allowing a forward egress for all construction vehicles on the site
- the locations of proposed work zones in the frontage roadways
- location of any proposed crane and concrete pump and truck standing areas on and off the site
- a dedicated unloading and loading point within the site for all construction vehicles, plant and deliveries
- material, plant and spoil bin storage areas within the site, where all materials are to be dropped off and collected
- an on-site parking area for employees, tradespersons and construction vehicles as far as possible

ii. Traffic control plan(s) for the site

All traffic control plans must be in accordance with the RTA publication "Traffic Control Worksite Manual" and prepared by a suitably qualified person (minimum 'red card')

Item 1

qualification). The main stages of the development requiring specific construction management measures are to be identified and specific traffic control measures identified for each stage.

Approval is to be obtained from Council for any temporary road closures or crane use from public property. Applications to Council shall be made a minimum of 4 weeks prior to the activity proposed being undertaken.

iii. A detailed description and route map of the proposed route for vehicles involved in spoil removal, material delivery and machine floatage must be provided.

Light traffic roads and those subject to a load or height limit must be avoided where alternate routes exist.

A copy of this route is to be made available to all contractors and shall be clearly depicted at a location within the site.

The plan must provide evidence of RTA concurrence where construction access is provided directly from or within 20m of an arterial road.

The plan must provide a schedule of site inductions to be held on regular occasions and as determined necessary to ensure all new employees are aware of their construction management obligations. These must specify that construction-related vehicles are to comply with the approved requirements.

The plan must provide measures for minimising construction related traffic movements during school peak periods.

For those construction personnel that drive to the site, the applicant shall attempt to provide on-site parking so that their personnel's vehicles do not impact on the current parking demand in the area.

The construction and traffic management plan shall be prepared by a suitably qualified and experienced traffic consultant and be certified by this person as being in accordance with the requirements of the abovementioned documents and the requirements of this condition. The construction management measures contained in the approved plan shall be implemented in accordance with the plan prior to the commencement of, and during, works on-site including excavation.

As the plan has a direct impact on the local road network, the plan shall be submitted to and reviewed by Council's Development Engineer. Written acknowledgment from Council's Engineer shall be obtained (attesting to this condition being appropriately satisfied) and submitted to the Principal Certifying Authority prior to the commencement of any works on site.

Item 1

Reason: To ensure that appropriate measures have been considered during all phases of the construction process in a manner that maintains the environmental amenity and ensures the ongoing safety and protection of people.

Tree protection fencing

39. To preserve the following tree/s, no work shall commence until the area beneath their canopy is fenced off at the specified radius from the trunk/s to prevent any activities, storage or the disposal of materials within the fenced area. The fence/s shall be maintained intact until the completion of all demolition/building work on site.

Schedule

Tree/location	Radius in metres
T13, T14, T15, T16, T18/ <i>Pinus jefferyi</i> (Jeffery's Pine) Adjacent to the Grosvenor Street boundary of Lot 1.	5 metres
T23/ <i>Quercus palustris</i> (Pin Oak) Near the rear boundary of Lot 2.	5 metres
T24/ <i>Jacaranda mimosifolia</i> (Jacaranda) Close to the north-western corner of Lot 2.	3 metres
T40/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 6.	4 metres
T48/ <i>Pittosporum undulatum</i> (Sweet Pittosporum) Adjacent to the western boundary of Lot 8.	3 metres
T49/ <i>Glochidion ferdinandi</i> (Cheese tree) North-western corner of Lot 8.	6 metres

The tree protection fence shall be constructed of galvanised pipe at 2.4 metre spacings and connected by securely attached chain mesh fencing to a minimum height of 1.8 metres prior to work commencing.

Reason: To protect existing trees during the construction phase.

Tree protection fencing excluding structure

40. To preserve the following tree/s, no work shall commence until the area beneath their canopy excluding that area of the approved 225 mm STORMWATER LINE shall be fenced off for the specified radius from the trunk to prevent any activities, storage or the disposal of materials within the fenced area. The fence/s shall be maintained intact until the completion of all demolition/building work on site:

Schedule

Tree/location	Radius from trunk
T43/ <i>Glochidion ferdinandi</i> (Cheese tree)/North-western corner of Lot 6.	6 metres
T44/ <i>Glochidion ferdinandi</i> (Cheese tree)	

Item 1

North-western corner of Lot 6. 6 metres
2 *Erythrina x sykesii* (Coral Tree)
Adjacent to the rear boundary of No. 12 Forrest Avenue,
Wahroonga. 4 metres

The tree protection fence shall be constructed of galvanised pipe at 2.4 metre spacings and connected by securely attached chain mesh fencing to a minimum height of 1.8 metres prior to work commencing.

Reason: To protect existing trees during the construction phase.

Tree protection signage

41. Prior to works commencing, tree protection signage is to be attached to each tree protection zone, displayed in a prominent position and the sign repeated at 10 metres intervals or closer where the fence changes direction. Each sign shall contain in a clearly legible form, the following information:

- tree protection zone
- this fence has been installed to prevent damage to the trees and their growing environment both above and below ground and access is restricted
- any encroachment not previously approved within the tree protection zone shall be the subject of an arborist's report
- the arborist's report shall provide proof that no other alternative is available
- the arborist's report shall be submitted to the Principal Certifying Authority for further consultation with Council
- The name, address, and telephone number of the developer.

Reason: To protect existing trees during the construction phase.

Tree protection mulching

42. Prior to works commencing and throughout construction, the area of the tree protection zone is to be mulched to a depth of 100mm with composted organic material being 75% Eucalyptus leaf litter and 25% wood.

Reason: To protect existing trees during the construction phase.

Tree fencing inspection

43. Upon installation of the required tree protection measures, an inspection of the site by the Principal Certifying Authority is required to verify that tree protection measures comply with all relevant conditions.

Item 1

Reason: To protect existing trees during the construction phase.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF THE SUBDIVISION CERTIFICATE

Construction of works in public road

44. Prior issue of the Subdivision Certificate all road, footpath and/or drainage works in the public road must be completed in full, inspected and approved by Council. The applicant's designing engineer is to provide certification upon completion that the works were constructed in accordance with the Council approved drawings. This certification shall be provided prior to release of the linen plan/issue of the Subdivision Certificate. The completed works are to be approved by Council's Development Engineer prior to release of the linen plan/issue of the Subdivision Certificate.

Reason: To ensure completion of all road, footpath and/or drainage works in the public road.

Footpath reconstruction

45. The footpath in Grosvenor Street shall be reconstructed along the frontage of the subject property. All works shall be designed in accordance with the *General Specification for the Construction of Road and Drainage Works in Ku-ring-gai Council*, dated November 2004.

Reason: To protect public infrastructure.

Infrastructure repair – subdivision works

46. Prior to issue of the Subdivision Certificate, any infrastructure within the road reserve along the frontage of the subject site or within close proximity, which has been damaged as a result of subdivision works, must be fully repaired to the satisfaction of Council's Development Engineer and at no cost to Council. Any redundant crossings in Grosvenor Street are to be removed and replaced with kerb and gutter to match existing.

Reason: To protect public infrastructure

Provision of services

47. Prior to issue of the Subdivision Certificate, separate underground electricity, gas and phone or appropriate conduits for the same, must be provided to each allotment to the satisfaction of the utility provider. A suitably qualified and experienced engineer or surveyor is to provide certification that all new lots have ready underground access to the services of electricity, gas and phone. Alternatively, a letter from the relevant supply authorities stating the same may be submitted to satisfy this condition.

Item 1

Reason: Access to public utilities.

Sydney Water Section 73 Compliance Certificate (part 2)

48. A final Section 73 Certificate must be submitted to the Principal Certifying Authority prior to release of any linen plan for subdivision. Alternatively, if Sydney Water advises that a Section 73 Certificate is not required for the proposed development, written confirmation of this advice is to be provided.

Reason: Statutory requirement.

Submission of 88b instrument

49. Prior to the issue of the Subdivision Certificate, the applicant must submit an original instrument under Section 88B of the Conveyancing Act with the plan of subdivision, plus six (6) copies to Council. Ku-ring-gai Council must be named as the authority whose consent is required to release, vary or modify the instrument.

Reason: To create all required easements, rights-of-carriageway, positive covenants, restrictions-on-use or other burdens/benefits as may be required.

Work-as-Executed plans

50. Prior to issue of the Subdivision Certificate a registered surveyor must provide a Works-as-Executed (WAE) survey of the completed stormwater drainage systems. The WAE plan(s) must be submitted to the Principal Certifying Authority for approval prior to issue of the final Certificate. The WAE plan(s) must show the as-built details above in comparison to those shown on the drainage plans approved with the Construction Certificate prior to commencement of works. All relevant levels and details indicated must be marked **in red** on a copy of the Principal Certifying Authority stamped construction certificate stormwater plans.

Reason: To protect the environment.

Submission of plans of subdivision

51. Prior to the issue of a Subdivision Certificate, the applicant shall submit an original plan of subdivision plus 6 copies for endorsement by Council's Development Engineer. The following details must be submitted with the plan of subdivision and its copies:

- the endorsement fee current at the time of lodgement
- the 88B Instrument plus six (6) copies
- all Surveyor's and/or consulting engineer's certification(s) required under this subdivision consent

Item 1

- the Section 73 (Sydney Water) Compliance Certificate for the subdivision

Council will check the consent conditions on the subdivision. Failure to submit the required information will delay endorsement of the linen plan, and may require payment of rechecking fees. Plans of subdivision and copies must not be folded. Council will not accept bonds in lieu of completing subdivision works.

Reason: Statutory requirement.

Tree protection – Section 88b instrument

52. Prior to the issue of the Subdivision Certificate, the Certifying Authority is to be provided with evidence of the creation of a restriction on the use of land under Section 88B of the Conveyancing Act 1919, burdening the area of land beneath the canopy of the following tree/s for a specified radius in metres from the trunk of that tree, the terms of which state that any excavations, soil level changes or construction works are prohibited with the exception of hand excavation of a trench for the 225 mm stormwater drainage line as approved by Council:

Schedule

Tree No.	Tree	Location	Radius
T23	<i>Quercus palustris</i> (Pin Oak)	Near the rear boundary of Lot 2.	5 metres
T43	<i>Glochidion ferdinandi</i> (Cheese tree)	North-western corner of Lot 6.	6 metres
T44	<i>Glochidion ferdinandi</i> (Cheese tree)	North-western corner of Lot 6.	6 metres
T49	<i>Glochidion ferdinandi</i> (Cheese tree)	North-western corner of Lot 8.	6 metres

Reason: To protect existing vegetation.

53. Following removal of the 40 trees from Lots 1 – 11, 40 canopy replenishment trees shall be planted in proximity to their boundaries that coincide to the site’s external boundaries prior to release of the Certificate of Subdivision. The trees shall be divided proportionally between the 11 lots, taking any existing trees into consideration. A tree planting plan, on which trees are to be in keeping with the locally occurring vegetation communities of Sydney Turpentine/Ironbark Forest and Sydney Sandstone Ridgetop Woodland that originated on the site, shall be submitted to Council and approved prior to the commencement of planting.

Reason: To preserve the tree canopy and ensure adequate landscaping of the site.

Removal of noxious plants & weeds

54. The following noxious and/or environmental weed species shall be removed from the property prior to completion of subdivision works:

Item 1

Schedule - plant species

Acer negundo (Box Elder)
Araujia hortorum (Moth Vine)
Asparagus densiflorus (Asparagus Fern)
Asparagus plumosus (Climbing Asparagus)
Chlorophytum comosum (Spider Plant)
Cinnamomum camphora (Camphor laurel) except T3, T4, T5, T7, T8, T9, T10 and T84.
Cytisus sp. (Broom)
Delairea odorata (Cape Ivy)
Hedychium gardnerianum (Ginger lily)
Ipomoea indica (Morning Glory)
Jasminum polyanthum (Jasminum)
Kalanchoe tubiflora (Mother of Millions)
Lantana camara (Lantana - Pink Flower)
Ligustrum lucidum (Large-leaved Privet)
Ligustrum sinense (Small-leaved Privet)
Lonicera japonica (Honeysuckle)
Nephrolepis cordifolia (Fishbone fern)
Ochna serrulata (Ochna)
Phyllostachys sp. (Rhizomatous Bamboo)
Rubus fruticosus (Blackberry)
Senecio madagascariensis (Fireweed)
Senna pendula (Cassia)
Tecomaria capensis (Cape Honeysuckle)
Toxicodendron succedaneum (Rhus Tree)
Tradescantia albiflora
Verbena bonariensis (Purple Top)
Wisteria sp. (Wisteria Vine)

Reason: To protect the environment.

D Abeyratne
Development Assessment Officer

S Segall
Team Leader
Development Assessment - North

M Prendergast
Manager
Development Assessment Services

M Miocic
Director
Development & Regulation

Item 1

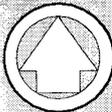
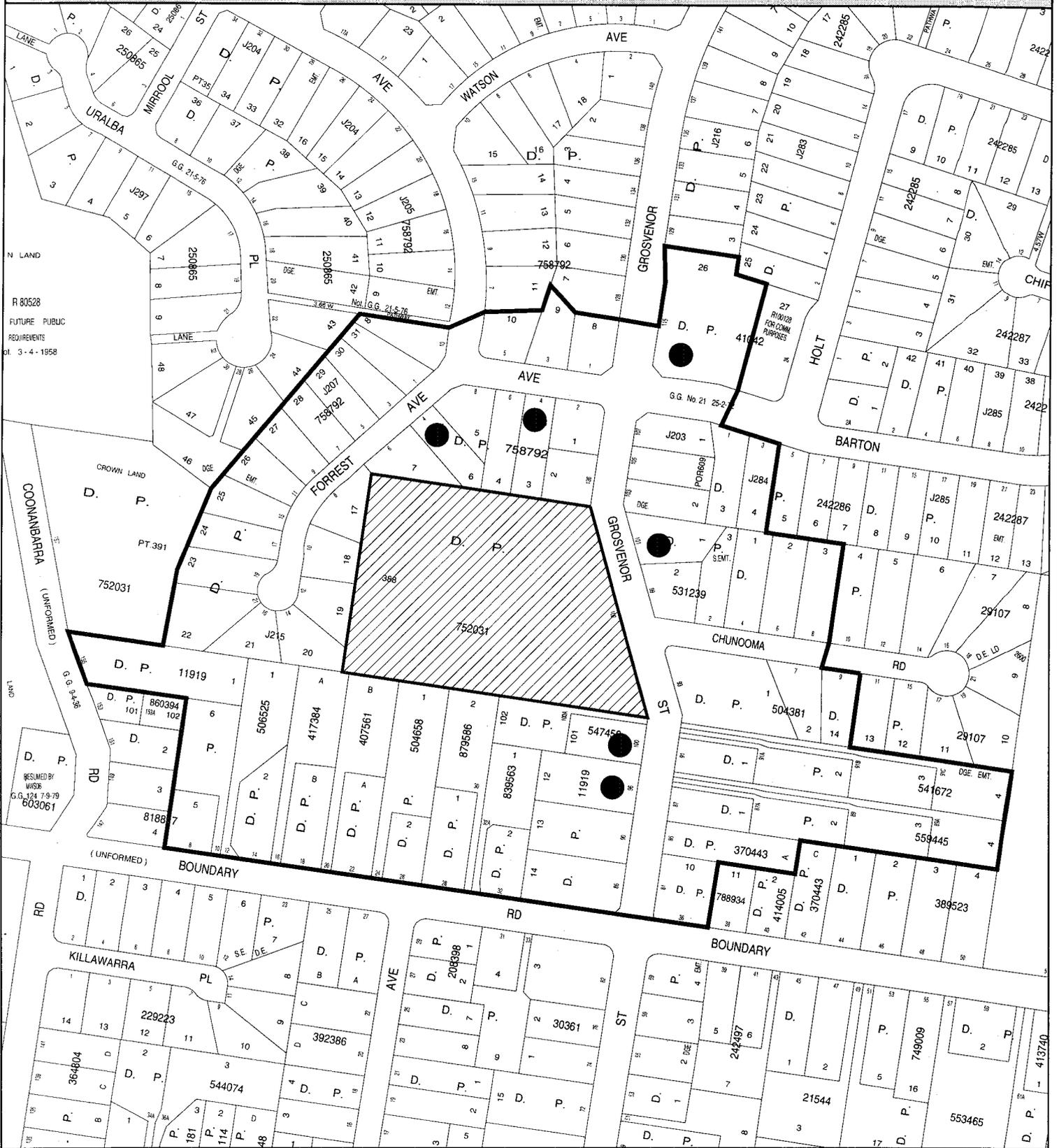
Attachments:

- 1. Locality plan - 771886**
- 2. Zoning extract - 771886**
- 3. Subdivision Plan - 771888**
- 4. Site analysis plan - 771888**
- 5. Site management plan - 771888**
- 6. Stormwater concept plan - 771888**
- 7. Photographs of the site - 771890**
- 8. Landscape plans - 771891**

LOCATION SKETCH

102 GROSVENOR ST NORTH WAHROONGA

DEVELOPMENT APPLICATION No 0971/06



Scale : 1:3200

05-03-2007

	AGREEMENT		PETITION
	OBJECTION		SUBMISSION
	SUBJECT LAND		CIRCULATED AREA



Zoning Extract

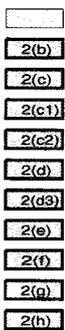
102, GROSVENOR ST NORTH WAHROONGA DA 0971/06



ZONES

2. RESIDENTIAL

- (a) RESIDENTIAL A
- (b) RESIDENTIAL B
- (c) RESIDENTIAL C
- (c1) RESIDENTIAL C1
- (c2) RESIDENTIAL C2
- (d) RESIDENTIAL D
- (d3) RESIDENTIAL D3
- (e) RESIDENTIAL E
- (f) RESIDENTIAL F
- (g) RESIDENTIAL G
- (h) RESIDENTIAL H



3. BUSINESS

- (a) RETAIL SERVICES
- FLOOR SPACE RATIOS
 - A1 2.0:1
 - A2 1.0:1
 - A3 0.75:1
- (b) COMMERCIAL SERVICES
- FLOOR SPACE RATIOS
 - B1 1.0:1
 - B2 1.0:1



5. SPECIAL USES

- (a) SPECIAL USES A (Schools etc)
- (a1) SPECIAL USES A1
- (b) SPECIAL USES (Railway)
- 6. OPEN SPACE
 - (a) RECREATION EXISTING
 - (b) RECREATION PRIVATE
 - (c) RECREATION PROPOSED



RESERVATIONS

OPEN SPACE

- (a) OPEN SPACE (Public Parks & Recreation)
- (b) COUNTY OPEN SPACE

SPECIAL USES

- SPECIAL USES (Parking etc) PARKING

ROADS

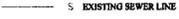
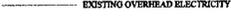
- (a) COUNTY ROAD PROPOSED
- (b) COUNTY ROAD WIDENING
- (c) LOCAL ROAD PROPOSED
- (d) LOCAL ROAD WIDENING

GENERAL

- EXISTING COUNTY ROAD
- OTHER PLANNING INSTRUMENTS



Scale: 1:3200
Date: 05-03-2007

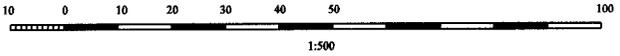
-  EXISTING ROAD
-  PROPOSED ROAD
-  ADJOINING RESIDENTIAL
-  PROPOSED SUBDIVISION
-  EXISTING STORMWATER PIPE
-  EXISTING SEWER LINE
-  EXISTING OVERHEAD ELECTRICITY



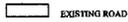
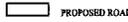
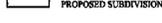
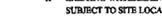
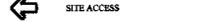
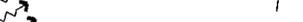
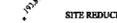
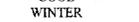
- NOTE:**
- LOT DIMENSIONS AND BEARINGS ARE SUBJECT TO FINAL SURVEY.
 - FENCES AND BUILDINGS IN RELATION TO ADJOINING BOUNDARIES WERE NOT INVESTIGATED FOR THE PURPOSES OF THIS SURVEY.
 - LOCATION OF SERVICES WERE THOSE ONLY VISIBLE AT THE TIME OF SURVEY. CONTRACTOR TO VERIFY LOCATION AND DEPTH PRIOR TO COMMENCEMENT OF WORKS.
 - IT IS SUGGESTED THAT AN UNDERGROUND SERVICES SEARCH BE CONDUCTED WITH THE VARIOUS AUTHORITIES & UTILITY SERVICES BY THE CONTRACTOR.
 - PROPOSED LOT LAYOUT IS SUBJECT TO COUNCIL'S DRAINAGE REQUIREMENTS AND DEVELOPMENT APPROVAL.
 - RESIDENCES SHOWN ON LOTS OUTSIDE THE SUBJECT PROPERTY WERE DERIVED FROM AERIAL PHOTOS AND ARE APPROXIMATE ONLY FOR LOCATION.

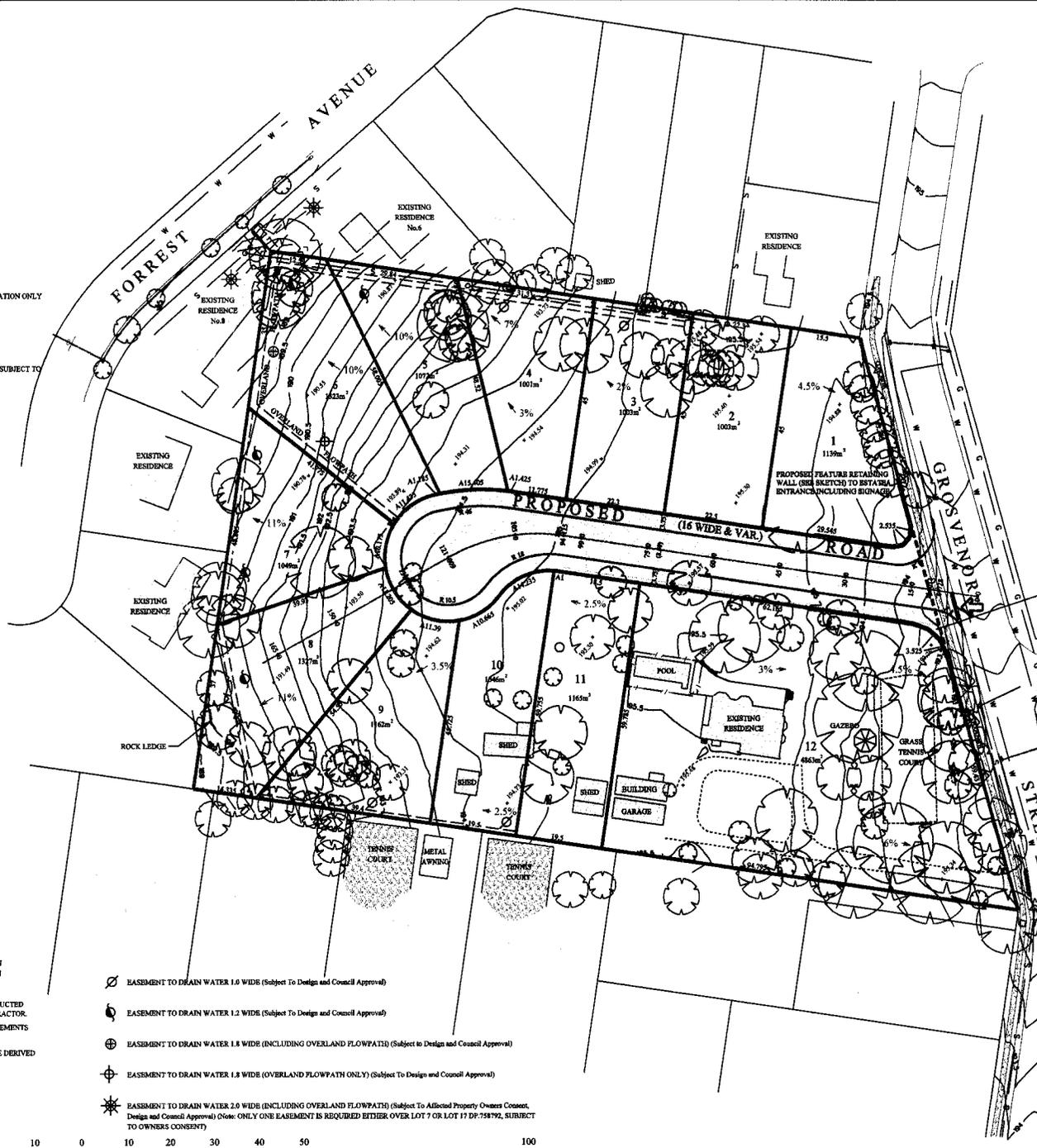
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-  EASEMENT TO DRAIN WATER 1.2 WIDE (Subject To Design and Council Approval)
-  EASEMENT TO DRAIN WATER 1.8 WIDE (INCLUDING OVERLAND FLOWPATH) (Subject to Design and Council Approval)
-  EASEMENT TO DRAIN WATER 1.8 WIDE (OVERLAND FLOWPATH ONLY) (Subject To Design and Council Approval)
-  EASEMENT TO DRAIN WATER 3.0 WIDE (INCLUDING OVERLAND FLOWPATH) (Subject To Affected Property Owners Consent, Design and Council Approval) (Note: ONLY ONE EASEMENT IS REQUIRED EITHER OVER LOT 7 OR LOT 17 DP.757972, SUBJECT TO OWNERS CONSENT)

CAUTION NOTE:
 LOCATION AND DEPTH OF SERVICES UNKNOWN.
 CONTRACTOR TO VERIFY DEPTH AND LOCATION
 PRIOR TO COMMENCEMENT OF DRAINAGE CONSTRUCTION,
 WHETHER SERVICES ARE SHOWN HEREON OR NOT.
 CONTACT DEAL BEFORE YOU DIG 1100.

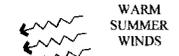


		Designed / Surveyed OK / DRP, JC	Datum A.R.I.D.	Scale 1:500 (AT A1)	R.S. CANCERI PTY. LTD.  CONSULTING SURVEYOR 53 CAMPBELL STREET LIVERPOOL P.O. BOX 3070 LIVERPOOL WESTFIELDS N.S.W. 2170 email: rscancer@bigpond.net.au PH (02) 9602 6294 FAX (02) 9601 1418 DX 5042 LIVERPOOL	"MOUNT VIEW ESTATE" PLAN OF PROPOSED SUBDIVISION OF LOT 388 DP.752031, No. 102 GROSVENOR STREET, WAHROONGA LGA KU-RING-GAI	SUBDIVISION PLAN	SHEET 1 OF 1 SHEETS REF. C20750/DA
		Drawn GK	Checked RC	Date 29th August 2006				LINO DIVERTMENT SERVICES PTY. LTD.
CAUTION NOTE: LOCATION AND DEPTH OF SERVICES UNKNOWN. CONTRACTOR TO VERIFY DEPTH AND LOCATION PRIOR TO COMMENCEMENT OF DRAINAGE CONSTRUCTION, WHETHER SERVICES ARE SHOWN HEREON OR NOT. CONTACT DEAL BEFORE YOU DIG 1100.		This document is prepared for a specific purpose and its unauthorised use for other than that purpose is prohibited						
No. Amendments / Notes B AMENDED BOUNDARIES LOT 4 TO 9 FOR SETBACK WIDTH REQUIREMENTS 28-02-07 A AMENDED BOUNDARIES LOT 1 TO 12 19-12-06								

-  EXISTING ROAD
-  PROPOSED ROAD
-  ADJOINING RESIDENTIAL
-  PROPOSED SUBDIVISION
-  EXISTING STORMWATER PIPE
-  EXISTING SEWER LINE
-  EXISTING WATERMAIN (APPROXIMATE LOCATION ONLY SUBJECT TO SITE LOCATION AND SURVEY)
-  EXISTING OVERHEAD ELECTRICITY
-  GAS MAIN (APPROXIMATE LOCATION ONLY SUBJECT TO SITE LOCATION AND SURVEY)
-  SITE ACCESS
-  PREVAILING WINDS
-  SITE REDUCED LEVEL
-  SITE GRADIENT
-  COOL WINTER WINDS



SANDSTONE RETAINING WALL AND SIGNAGE
N78



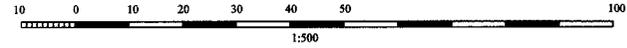
WARM SUMMER WINDS

EXISTING FEATURE RETAINING WALL TO BE EXTENDED INTO NEW ESTATE AS SHOWN.

- NOTE:
- LOT DIMENSIONS AND BEARINGS ARE SUBJECT TO FINAL SURVEY.
 - FENCES AND BUILDINGS IN RELATION TO ADJOINING BOUNDARIES WERE NOT INVESTIGATED FOR THE PURPOSE OF THIS SURVEY.
 - LOCATION OF SERVICES WERE THOSE ONLY VISIBLE AT THE TIME OF SURVEY. CONTRACTOR TO VERIFY LOCATION AND DEPTH PRIOR TO COMMENCEMENT OF WORKS.
 - THE LOCATION OF THE WATER MAINS AND GAS MAIN SHOWN HEREON ARE INDICATIVE ONLY AND ARE APPROXIMATE ONLY. THEIR POSITION IS SUBJECT TO SERVICE LOCATOR MARKING ON SITE AND SURVEY.
 - IT IS SUGGESTED THAT AN UNDERGROUND SERVICES SEARCH BE CONDUCTED WITH THE VARIOUS AUTHORITIES & UTILITY SERVICES BY THE CONTRACTOR.
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CAUTION NOTE:
LOCATION AND DEPTH OF SERVICES UNKNOWN.
CONTRACTOR TO VERIFY DEPTH AND LOCATION
PRIOR TO COMMENCEMENT OF DRAINAGE CONSTRUCTION.
WRECKER SERVICES ARE SHOWN HEREON OR NOT.
CONTACT DIAL BEFORE YOU DIG 1100.



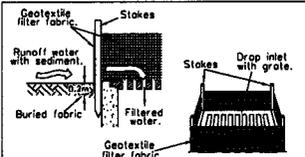
NOTE:
FOR SPREAD AND VARIETY OF TREES ON SITE, SEE APPENDIX B - TREE DATA SUMMARY AND NUMBERED PLAN IN ACCOMPANYING ARBORICULTURAL REPORT BY GUY FAROISSIEN OF LANDSCAPE MATRIX PTY. LTD.

FOR DESCRIPTION AND PROXIMITY OF NEAREST REMNANT NATIVE BUSHLAND SEE IMAGE 61-AERIAL VIEW ON PAGE 4 OF ACCOMPANYING BUSHFIRE HAZARD ASSESSMENT REPORT BY BUILDING CODE & BUSHFIRE HAZARD SOLUTIONS PTY. LIMITED.

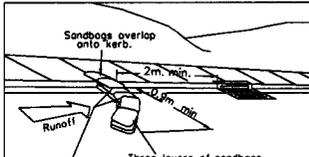
	Designed / Surveyed GK / DRP, JC	Datum A.H.D	Ratio 1:500 (AT A1)	R.S. CANCER PTY. LTD.	M.J.S. AUST	"MOUNT VIEW ESTATE" SITE ANALYSIS PLAN AND PRELIMINARY ROAD GRADING FOR PROPOSED SUBDIVISION OF LOT 388 DP.752031 No.102 GROSVENOR STREET, WAHROONGA LGA KU-RING-GAL SHOWING PROPOSED FEATURE RETAINING WALL AND C/L CHAINAGES	SITE ANALYSIS PLAN	SHEET 1 OF 2 SHEETS REF. C20750/DA
	Drawn GK	Checked RC	Date 29th August 2006	CONSULTING SURVEYOR 53 CAMPBELL STREET LIVERPOOL P.O. BOX 3070 LIVERPOOL WESTFIELDS N.S.W. 2170 email rcancer@bigpond.net.au PH (02) 9602 6294 FAX (02) 9601 1418 DR 5042 LIVERPOOL				
This document is prepared for a specific purpose and its unauthorised use for other than that purpose is prohibited								
No.	Amendments / Notes	Date					CLIENT: UNO INVESTMENT SERVICES PTY. LTD.	C20750/DA
	A AMENDED BOUNDARIES LOT 4 TO 9 FOR SETBACK WIDTH REQUIREMENTS	20-03-07						
	A AMENDED BOUNDARIES LOT 1 TO 12	12-12-06						

LEGEND	
	STABILISED SITE ACCESS.
	SANDBAG KERB INLET SEDIMENT TRAP
	FILTER ROLLS
	DROP INLET SEDIMENT TRAP
	SEDIMENT FENCE
	BARRIER FENCE
	STRAW BALES AND GEOTEXTILE FILTER
	TOPSOIL STOCKPILE

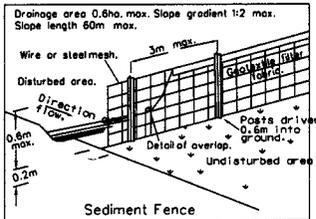
	EXISTING ROAD		EXISTING STORMWATER PIPE
	PROPOSED ROAD		EXISTING SEWER LINE
	ADJOINING RESIDENTIAL		EXISTING OVERHEAD ELECTRICITY
	PROPOSED SUBDIVISION		



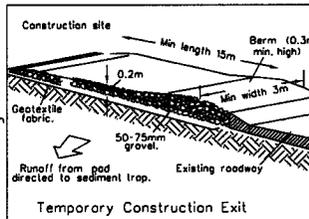
Geotextile Filter Fabric Drop Inlet Sediment Trap.



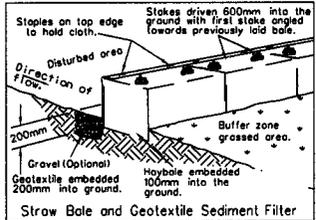
Sandbag Kerb Inlet Sediment Trap.



Sediment Fence



Temporary Construction Exit

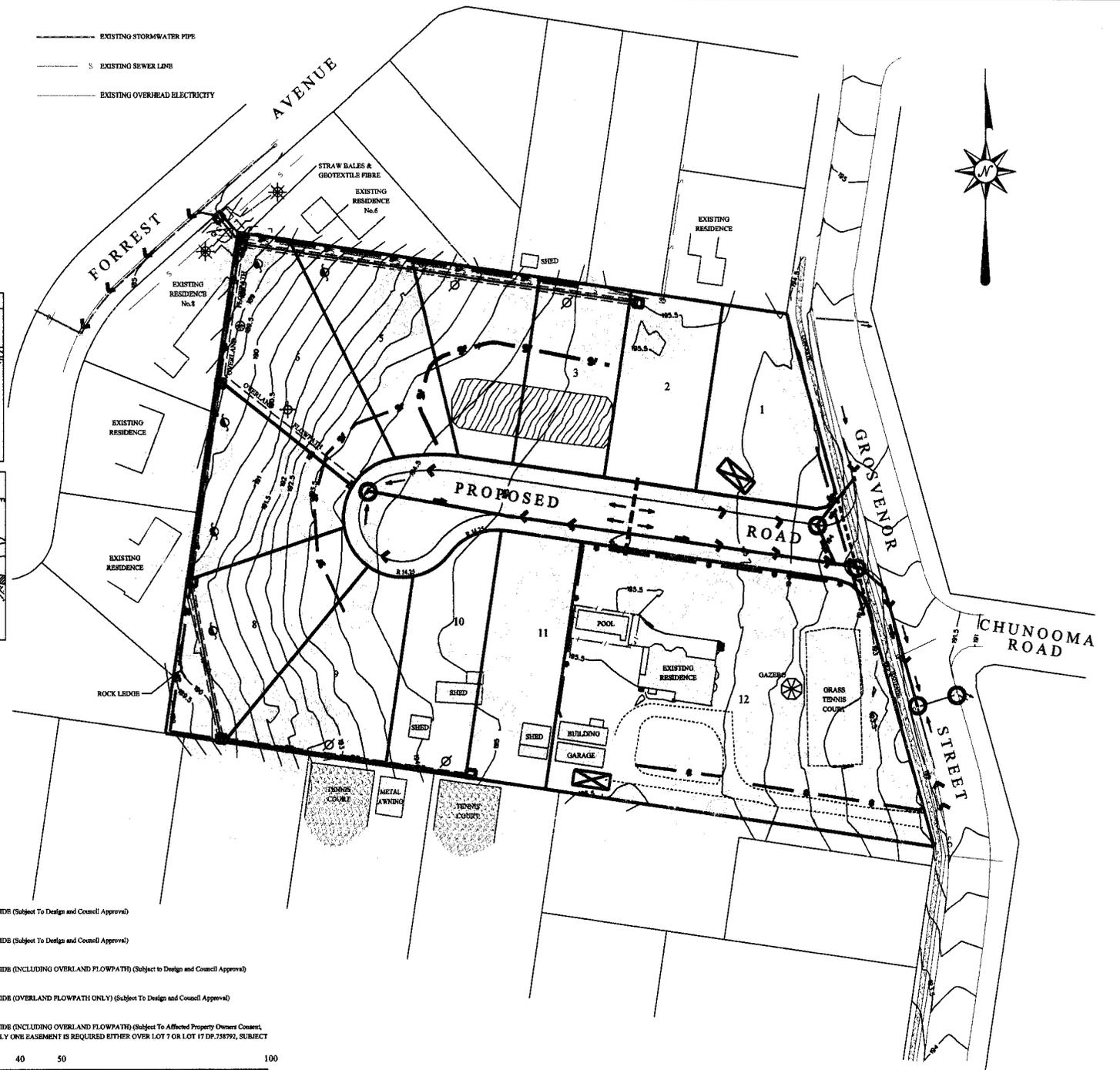
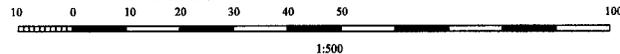


Straw Bale and Geotextile Sediment Filter

- NOTE:
- LOT DIMENSIONS AND BEARINGS ARE SUBJECT TO FINAL SURVEY.
 - FENCES AND BUILDINGS IN RELATION TO ADJOINING BOUNDARIES WERE NOT INVESTIGATED FOR THE PURPOSE OF THIS SURVEY.
 - LOCATION OF SERVICES WERE THOSE ONLY VISIBLE AT THE TIME OF SURVEY. CONTRACTOR TO VERIFY LOCATION AND DEPTH PRIOR TO COMMENCEMENT OF WORKS.
 - IT IS SUGGESTED THAT AN UNDERGROUND SERVICES SEARCH BE CONDUCTED WITH THE VARIOUS AUTHORITIES & UTILITY SERVICES BY THE CONTRACTOR.
 - PROPOSED LOT LAYOUT IS SUBJECT TO COUNCIL'S DRAINAGE REQUIREMENTS AND DEVELOPMENT APPROVAL.
 - RESIDENCES SHOWN ON LOTS OUTSIDE THE SUBJECT PROPERTY WERE DERIVED FROM AERIAL PHOTOS AND ARE APPROXIMATE ONLY FOR LOCATION.

CAUTION NOTE:
LOCATION AND DEPTH OF SERVICES UNKNOWN. CONTRACTOR TO VERIFY DEPTH AND LOCATION PRIOR TO COMMENCEMENT OF DRAINAGE CONSTRUCTION. WHETHER SERVICES ARE SHOWN OR NOT, CONTACT DIAL BEFORE YOU DIG 1100.

- EASEMENT TO DRAIN WATER 1.0 WIDE (Subject To Design and Council Approval)
- EASEMENT TO DRAIN WATER 1.2 WIDE (Subject To Design and Council Approval)
- EASEMENT TO DRAIN WATER 1.8 WIDE (INCLUDING OVERLAND FLOWPATH) (Subject to Design and Council Approval)
- EASEMENT TO DRAIN WATER 1.8 WIDE (OVERLAND FLOWPATH ONLY) (Subject To Design and Council Approval)
- EASEMENT TO DRAIN WATER 3.0 WIDE (INCLUDING OVERLAND FLOWPATH) (Subject To Affected Property Owners Consent, Design and Council Approval) (Note: ONLY ONE EASEMENT IS REQUIRED EITHER OVER LOT 7 OR LOT 17 DP 724792, SUBJECT TO OWNERS CONSENT)

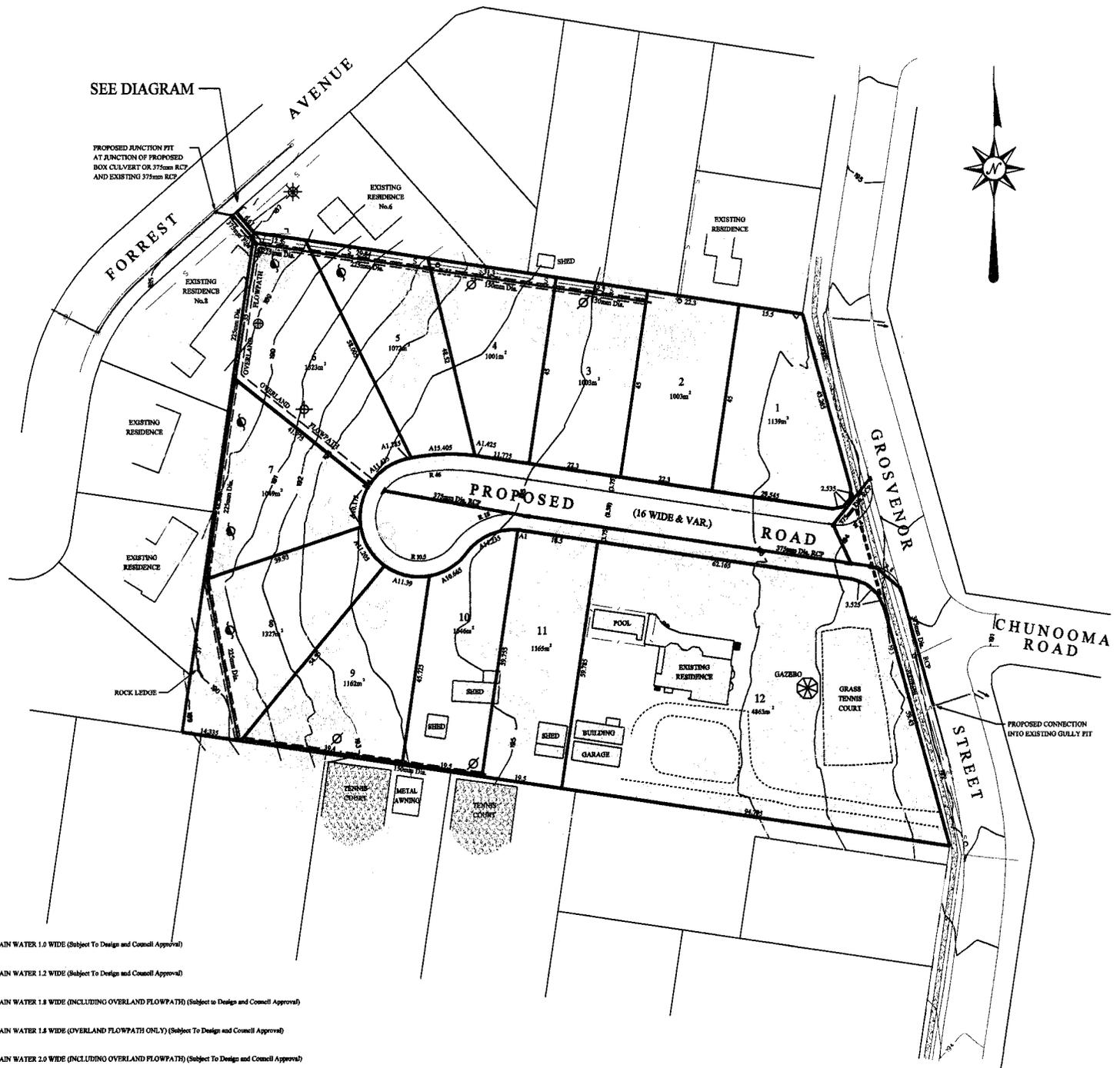
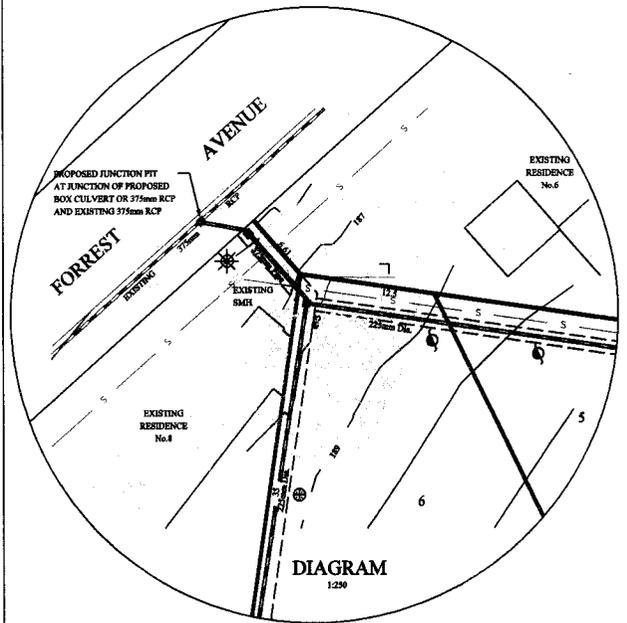


Designed / Surveyed GK / DRP, JC		Datum A.R.D.		Ratio 1:500 (AT A1)		R. S. CANCER I CONSULTING SURVEYOR 53 CAMPBELL STREET LIVERPOOL P.O. BOX 3070 LIVERPOOL WESTFIELDS N.S.W. 2170 email: rscancer@bigpond.net.au PH (02) 9602 6294 FAX (02) 9601 1418 OX 5042 LIVERPOOL	PTV. LTD.	M.S. AUST	"MOUNT VIEW ESTATE" ENVIRONMENTAL SITE MANAGEMENT PLAN FOR PROPOSED SUBDIVISION OF LOT 388 DP 752031, No. 102 GROSVENOR STREET, WAHROONGA LGA KU-RING-GAI	ENVIRONMENTAL SITE MANAGEMENT PLAN	SHEET 1 OF 1 SHEETS REF. C20750/DA
Drawn GK		Checked RC		Date 29th August 2006							
This document is prepared for a specific purpose and its unauthorised use for other than that purpose is prohibited.											

- EXISTING ROAD
- PROPOSED ROAD
- ADJOINING RESIDENTIAL
- PROPOSED SUBDIVISION
- PROPOSED EASEMENT TO DRAIN WATER 2 WIDE TO BE ACQUIRED SUBJECT TO ADJOINING PROPERTY OWNERS CONSENT
- EXISTING STORMWATER PIPE
- PROPOSED STORMWATER PIPE AND PIT
- EXISTING SEWER LINE
- EXISTING ABOVEGROUND ELECTRICITY
- EXISTING TREE

SEE DIAGRAM

PROPOSED FUNCTION PIT AT JUNCTION OF PROPOSED BOX CULVERT OR 375mm RCP AND EXISTING 375mm RCP



NOTE:

- LOT DIMENSIONS AND BEARINGS ARE SUBJECT TO FINAL SURVEY.
- FENCES AND BUILDINGS IN RELATION TO ADJOINING BOUNDARIES WERE NOT INVESTIGATED FOR THE PURPOSE OF THIS SURVEY.
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- EASEMENT TO DRAIN WATER 2.0 WIDE (INCLUDING OVERLAND FLOWPATH) (Subject To Design and Council Approval)

No.	Amendments / Notes	Date
B	AMENDED BOUNDARIES LOT 4 TO 9 FOR SETBACK/WIDTH REQUIREMENTS	20-03-07
A	AMENDED BOUNDARIES LOT 1 TO 12	19-12-06

Designed / Surveyed	Drawn	Checked	Date
	OK	EC	11th August 2006

This document is prepared for a specific purpose and its unauthorised use for other than that purpose is prohibited.

R. S. C. A N C E R I PTY. LTD.

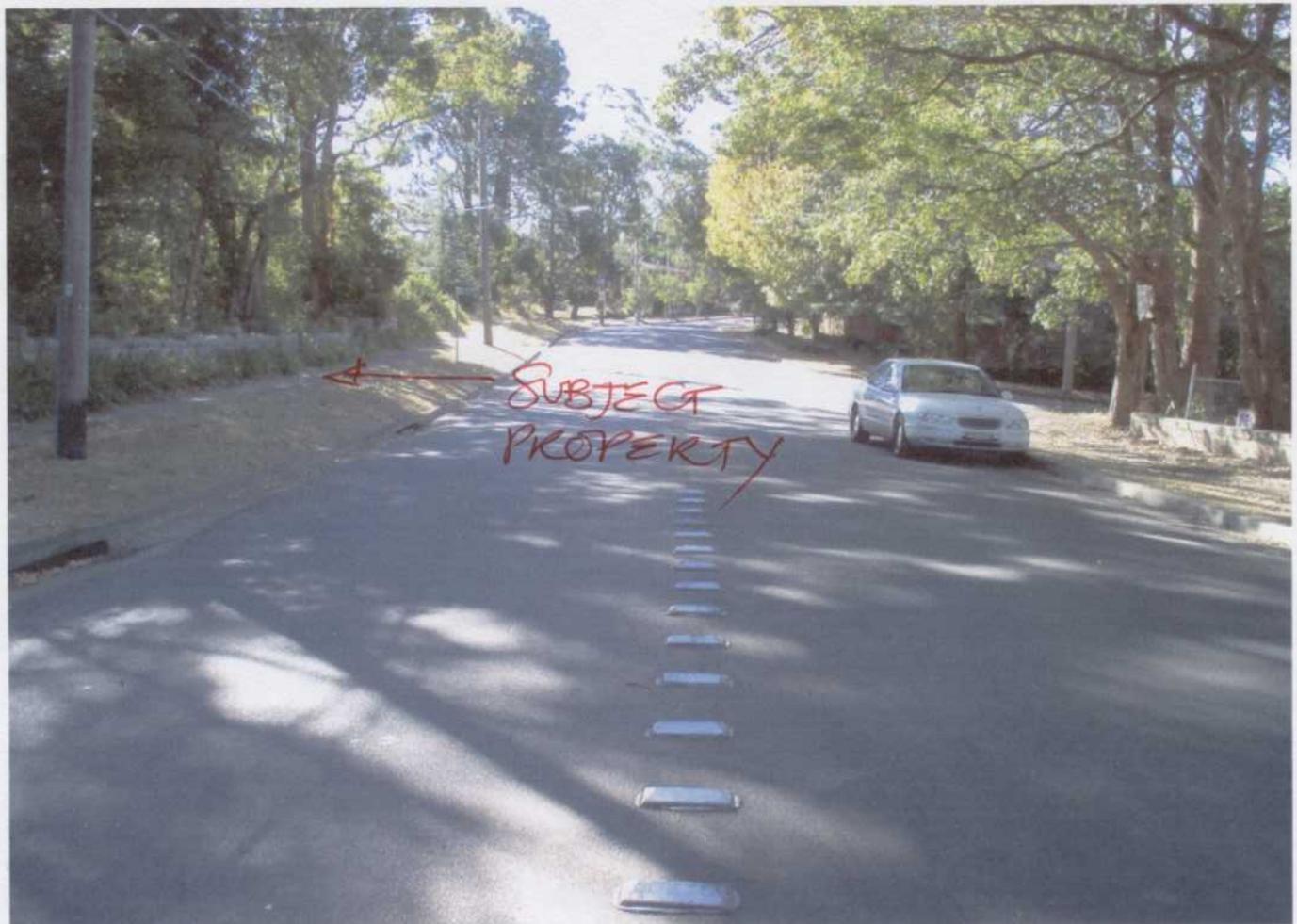
CONSULTING SURVEYOR
53 CAMPBELL STREET LIVERPOOL
P.O. BOX 3070 LIVERPOOL WESTFIELDS N.S.W. 2170 email: rconcer@bigpond.net.au
PH (02) 9602 6294 FAX (02) 9601 1418 DX 5042 LIVERPOOL

PLAN OF PROPOSED STORMWATER CONCEPT OVER LOT 17 DP 758792 & A PROPOSED SUBDIVISION OF LOT 388 DP.752031 GROSVENOR STREET, WAHROONGA. LGA KU-RING-GAI

STORMWATER CONCEPT PLAN

SHEET 1 OF 1 SHEETS
REF. C20750/SWD/No.8
C20750d

LOOKING WEST FROM MIDDLE OF PROPERTY



LOOKING EAST ALONG GROSVENOR ST.

LOOKING

NORTH WEST AT HOUSE



FACADE THAT
WILL ADDRESS
PROPOSED ROAD.



FRONT CURTIAGE TO EXISTING DWELLING.

NORTH FACADE OF DWELLING .



LOOKING NORTH EAST FROM MIDDLE OF
LOT TOWARD NO 6 ROBERTSON AVE

Plant list for Northern, Grosvenor St and Southern Border Plants
for 102 Grosvenor St Wairoonga see drawings L02/4, L03/4 & L04/4 for Plant Locations

Northern Border and Entry Signage Plantings

Symbol	Botanical Name	Common Name	Quantity	Pot Size	Height x Spread
Trees					
AC	Angophora costata	Smooth Barked Apple	1	25tr	10 x 15m
BF	Bracthyton acerifolius	Warrumbungle Flame Tree	3	25tr	12 x 5m
CF	Corymbia columnata	Lemon Scented Gum Tree	1	25tr	15 x 10m
EP	Eucalyptus haemaphysalis	Blue Gum	1	25tr	30 x 15m
FS	Fagus sylvatica	Beech	1	25tr	15 x 15m
GF	Gleditsia teretifolia	Chinese Tree	1	25tr	15 x 7m
MA	Malus floribunda	Crab Apple	1	25tr	8 x 5m
PR	Prunella rubra	Flowering Plum	1	400mm	5 x 4m
PC	Prunus campanulata	Taiwan Cherry	1	250mm	4 x 3m
PN	Prunus nigra	Purple Flowering Cherry	1	25tr	4 x 3m
Shrubs					
CS	Camelia sasanqua cv	Camelia	15	250mm	4 x 3m
HT	Hamamelis chinensis	Flame Tree	9	100mm	1.5 x 1.5m
MF	Michelia figo	Port Wine Magnolia	2	240mm	4 x 3m
OF	Ornithoglossum fragrans	Port Wine Magnolia	11	250mm	3 x 2m
PG	Photinia glabra rubens	Photinia	12	250mm	4 x 4m
PH	Photinia serrulata	Photinia	16	250mm	4 x 4m
RA	Rondeletia amara	Rondeletia	3	200mm	2.5 x 2m

Grosvenor Street Plantings

Symbol	Botanical Name	Common Name	Quantity	Pot Size	Height x Spread
Trees					
BF	Bracthyton acerifolius	Warrumbungle Flame Tree	3	25tr	12 x 5m
CS	Corymbia columnata	Lemon Scented Gum Tree	2	300mm	15 x 5m
DN	Diospyros kaki	Red Persimmon	4	25tr	1 x 5m
SL	Syzygium glomerata	Turpentine	7	25tr	25 x 7m
Shrubs					
CS	Camelia sasanqua cv	Camelia	3	250mm	4 x 3m
KT	Kalmia latifolia	Calico Bush	12	250mm	3 x 3m
LF	Lophostatum chinense	Fringe Flower	15	200mm	1.5 x 1.5m
MF	Michelia figo	Port Wine Magnolia	5	250mm	4 x 3m
OF	Ornithoglossum fragrans	Port Wine Magnolia	12	250mm	3 x 2m
PG	Photinia glabra rubens	Photinia	12	250mm	4 x 4m
RA	Rondeletia amara	Rondeletia	20	200mm	2.5 x 2m

Southern Border Plantings

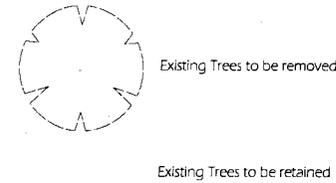
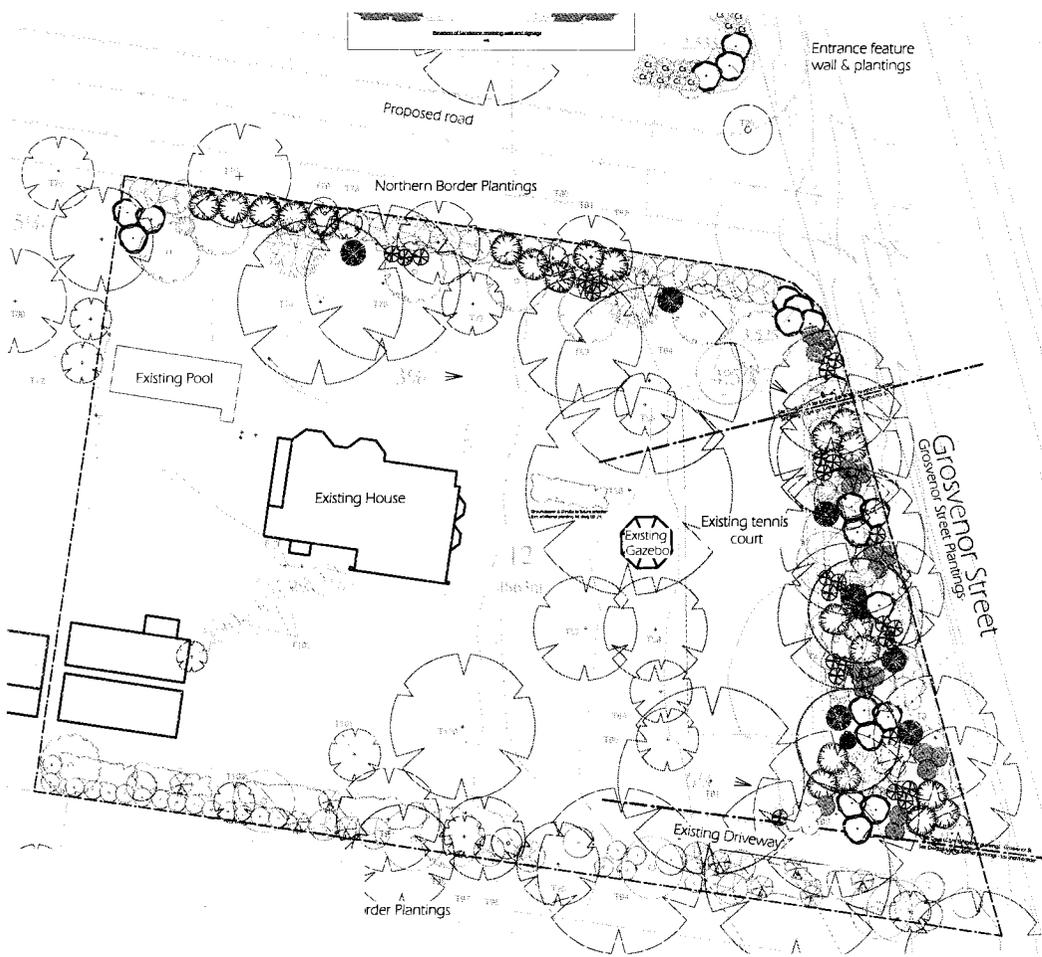
Symbol	Botanical Name	Common Name	Quantity	Pot Size	Height x Spread
Trees					
AF	Acacia ficata	Wattle Wren	5	25tr	4 x 3m
AC	Angophora costata	Smooth Barked Apple	2	25tr	10 x 15m
CS	Corymbia columnata	Red Blood Gum	1	25tr	30 x 15m
EP	Eucalyptus resinifera	Blueberry Ash	3	25tr	4 x 3m
GR	Grewia robusta	Grey Ironbark	1	25tr	30 x 15m
HR	Halimolobos laevis	Red Mahogany	1	25tr	20 x 5m
MD	Melaleuca decora	Wattle	5	260mm	4 x 3m
PU	Pittosporum undulatum	Attcopurum	3	200mm	6 x 3m
SG	Syzygium glomerata	Turpentine	8	25tr	25 x 7m
SL	Syzygium leucomum	Ullipilly	46	25tr	1 x 3m
Shrubs					
KA	Kunzea ambigua	Tasbush	33	260mm	2 x 2m

Additional Infill Plants

- Abutilon megapotamicum
- Acalypha wilkesiana
- Aucuba japonica
- Banksia ericifolia
- Berberis thunbergii
- Buddleia davidii
- Canna CVS
- Ceratostigma willmottianum
- Chaenomeles japonica
- Choysya ternata
- Clivia miniata
- Convolvulus cneorum
- Coprosma repens
- Correa reflexa
- Correa cneorum
- Datura Corrigera
- Echium fastuosum
- Eriostemon megalophyllum
- Eucalyptus pectinatus
- Fuchsia hybrid
- Gardenia species
- Hebe blue gem
- Hebe xanthophylla
- Heliotropium x hybrid
- Lavandula dentata
- Lippia citrodora
- Pieris japonica
- Pieris forestii chandler
- Pittosporum eugenoides
- Plectranthus sp
- Polygala myrsinifolia
- Rhododendron sp.
- Rosmarinus officinalis

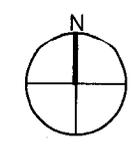
Additional Notes

- WEED MANAGEMENT to be undertaken by qualified Horticulturist to future site specifications.
- SOIL MANAGEMENT soil that is likely to contain massive weed/root cuttings etc. is to be removed and replaced with garden mix soil/ to future site specifications.
- PLANT PLACING/SELECTION final species selection may vary slightly depending on availability. Final plant placement to be determined on site by suitable qualified person.
- PLANT METHOD to future site specifications



Notes:
1. To be read in conjunction with Arboriculture Report prepared by Landscape Matrix Pty Ltd.
2. Final species selection of Native Laurel on dwg L02/4 as per Council's instruction/future discussion.

ISSUED 11.05.07
Amended as requested by Council



design ideas gardens
shop 2 & 3, 20 Moore Street
Wentworth, Sydney, NSW, 2070
t: 02 9416 6033
e: info@digcreatingsydney.com
www.digcreatingsydney.com

Landscape Design for Mount View Estate SITE PLAN & EXISTING VEGETATION			
Drawn by	A. Davies	Date	11.05.07
Checked by	D. Hämiggen	Project No.	35.07
Scale		Project Name	L01/4
Author	X	Plant Management	X

DETERMINATION OF ANNUAL REMUNERATION FEES FOR MAYORS AND COUNCILLORS FOR 2007/08

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	For Council to determine the annual remuneration fees for the Mayor and Councillors for 2007/08.
BACKGROUND:	Pursuant to Sections 239 and 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal has made its determination regarding categories for Councils and Mayoral and Councillor fees for 2007/08.
COMMENTS:	<p>Ku-ring-gai Council is classified as a Category 2 Council with an allowable range of \$6,610 to \$14,540 for Councillor fees and an additional fee for the Mayor of \$14,050 to \$31,740.</p> <p>Sections 248 and 249 of the Local Government Act 1993, require Council to fix the annual fees paid to the Mayor and Councillors. As Council is at the upper end of its category in terms of size it is recommended that the fees continue to be set at the maximum.</p>
RECOMMENDATION:	That for 2007/08 Council fix the Mayoral fee at \$31,740 and Councillor fees at \$14,540.

PURPOSE OF REPORT

For Council to determine the annual remuneration fees for the Mayor and Councillors for 2007/08.

BACKGROUND

Pursuant to Sections 239 and 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal has made its determination regarding categories for Councils and Mayor and Councillor fees for 2007/08.

COMMENTS

Ku-ring-gai Council is classified as a Category 2 Council. Pursuant to section 241 of the Local Government Act 1993, the annual fees to be paid in each of the categories determined under Section 239 to Councillors, Mayors, members and chairpersons of County Councils during the period 1 July 2007 to 30 June 2008 are determined as follows:

	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
	Minimum	Maximum	Minimum	Maximum
Category 4	6,610	8,715	7,020	19,035
Category 3	6,610	14,540	14,050	31,740
Category 2	6,610	14,540	14,050	31,740
Category 1	9,905	18,510	21,070	49,165
Category 1A	13,215	21,805	28,090	63,560
S4	1,320	7,270	2,815	11,940
S3	1,320	4,360	2,815	7,935
S2	13,215	21,805	28,090	63,560
S1	19,830	29,080	121,305	159,620

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (S.249(2)).

For 2006/07 the Mayoral fee was \$30,520 and the Councillor fee was \$13,980.

Item 2

S03158
11 May 2007

Sections 248 and 249 of the Local Government Act, 1993 require Council to fix the annual fees paid to the Mayor and Councillors. As Council is at the upper end of its category in terms of size it is recommended that the fees continue to be set at the maximum.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The draft budget for 2007/08 provides for the payment of Mayoral and Councillor fees.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Not applicable.

SUMMARY

Pursuant to Sections 239 and 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal has made its determination regarding categories for Councils and Mayoral and Councillor fees for 2007/08.

Ku-ring-gai Council is classified as a Category 2 Council and as Council is at the upper end of its category in terms of size, it is recommended that the fees continue to be set at the maximum.

The recommended amount to be paid for the 2007/08 financial year is \$31,740 for the Mayoral fee and \$14,540 for the Councillor fees.

RECOMMENDATION

That for 2007/08 Council fix the Mayoral fee at \$31,740 and the Councillor fees at \$14,540.

John Clark
Director Corporate

John McKee
General Manager

2006 TO 2010 MANAGEMENT PLAN, 3RD QUARTER REVIEW AS AT 31 MARCH 2007

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2006-2010 Management Plan.

BACKGROUND:

Section 407 of the Local Government Act requires Council to report, within two months after the end of each quarter, the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.

COMMENTS:

A progress report for all Objectives, Actions and Key Performance Indicators contained in the 2006-2010 Management Plan is **attached**.

RECOMMENDATION:

That the 3rd quarter Management Plan review 2006-2010 be received and noted.

PURPOSE OF REPORT

To report to Council on progress made toward achieving Key Performance Indicators as contained in Council's 2006-2010 Management Plan.

BACKGROUND

Section 407 of the Local Government Act requires Council to report, within two months after the end of each quarter, the extent to which the performance targets set in Council's current Management Plan have been achieved during that quarter.

The 2006-2010 Management Plan was adopted by Council on 13 June 2006.

The Management Plan contains seven principal activities, namely:

- Civic Leadership
- Integrated Planning
- Community Development
- Natural Environment
- Built Environment
- Financial Sustainability
- Council's Corporate Services

Each of the principal activities contain a series of Objectives, Actions and Key Performance Indicators which provide detail on how Council plans to achieve desired outcomes and how performance will be measured.

COMMENTS

The requirements set out in Council's Management Plan provide the foundation for measuring the performance of the organisation at a given point in time.

To ensure that the reporting of performance is both accurate and meaningful the attached report tracks progress using a status code and comments as to the current status of all Key Performance Indicators. The options available under the heading 'status code' details are as follows:

Status Code	Definition
Completed	KPI has been carried out in accordance with the Management Plan.
Achieved to Date	Work has been undertaken in accordance with the project plan to ensure that the task will be fully complete by the final due date.
Not Yet Due	Timeframe for commencement of the KPI has not been reached.
Deferred	KPI has been placed on hold.
Not Achieved	KPI has not been completed as required in the Management Plan.

Item 3

S04708
9 May 2007

All Key Performance Indicators are categorised by one of the five status codes to indicate current performance against the Management Plan.

Analysis of Results

Council's 2006-2010 Management Plan contains 95 KPIs. The following table shows Council's overall KPI achievement results as at the end of March 2007.

Status	Achievement	Percentage
Completed	37	38.9
Achieved to Date	37	38.9
Not Yet Due	15	15.8
Not Achieved	6	6.3
Deferred	0	0

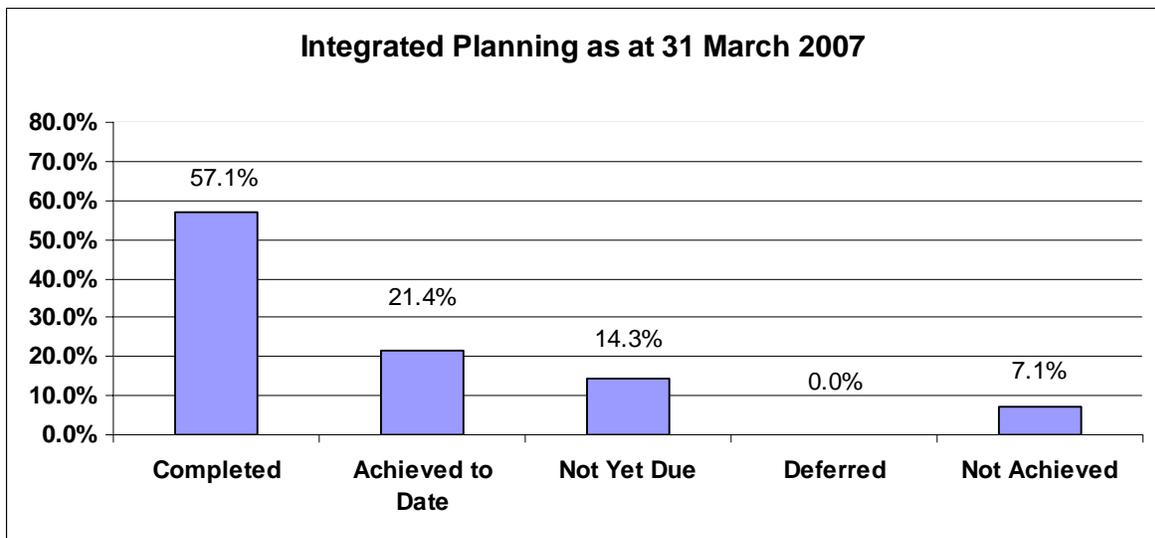
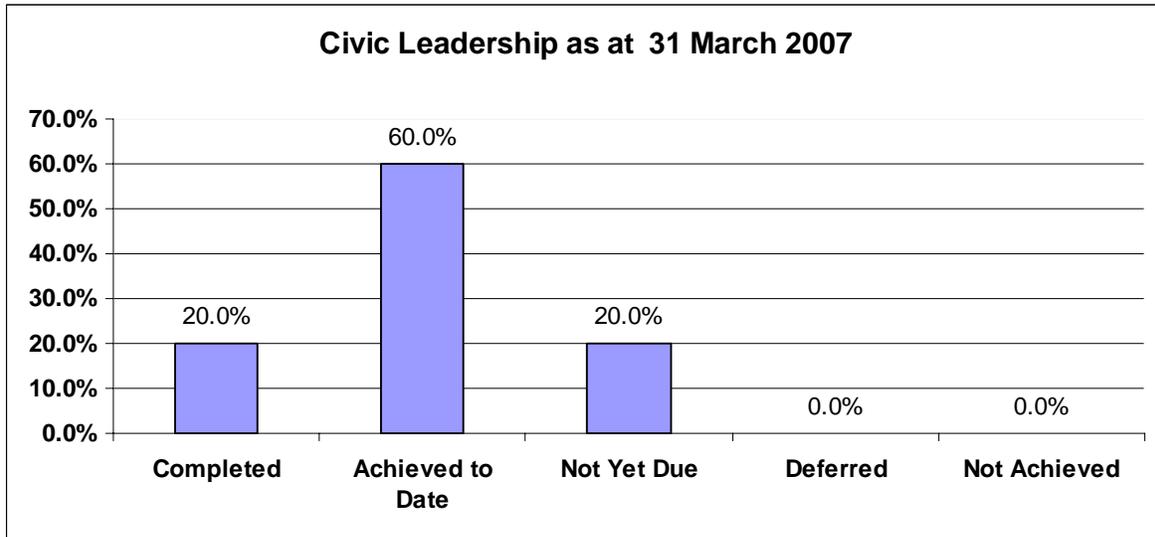
The following table provides an analysis by Principal Activity as at 31 March 2006.

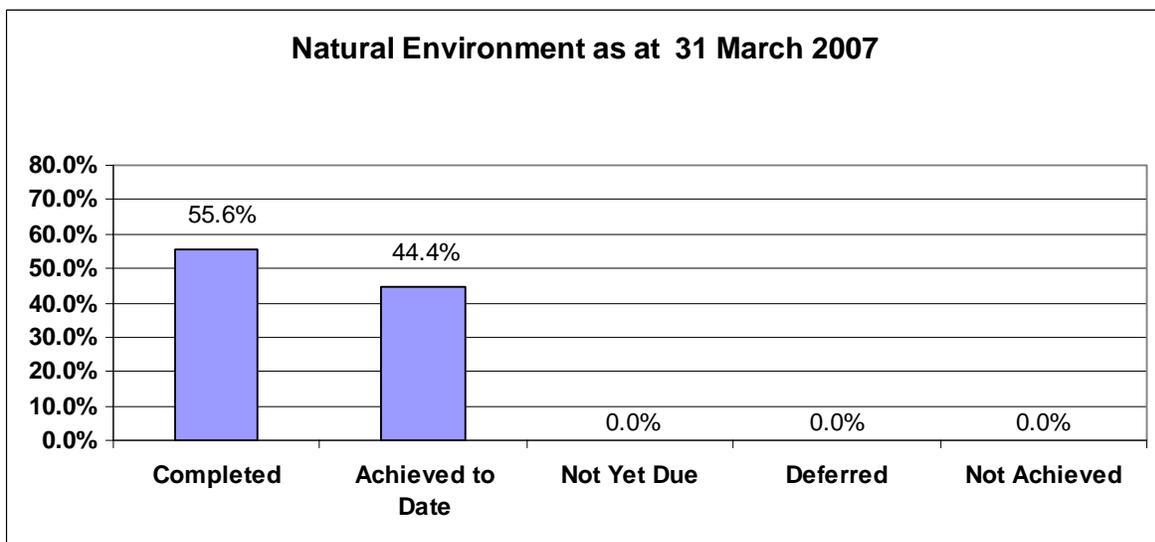
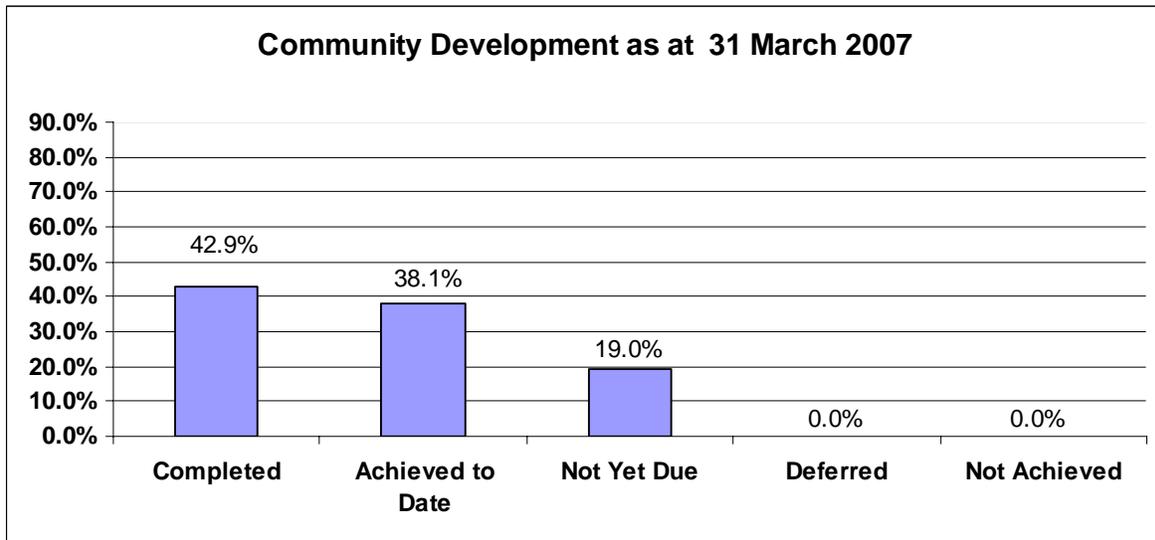
Principal Activity	No of KPIs	Completed	Achieved to Date	Not Yet Due	Deferred	Not Achieved
Civic Leadership	5	1	3	1	0	0
Integrated Planning	14	8	3	2	0	1
Community Development	21	9	8	4	0	0
Natural Environment	9	5	4	0	0	0
Built Environment	19	6	7	6	0	0
Financial Sustainability	14	3	6	2	0	3
Council's Corporate Services	13	5	6	0	0	2
Total	95	37	37	15	0	6

Item 3

S04708
9 May 2007

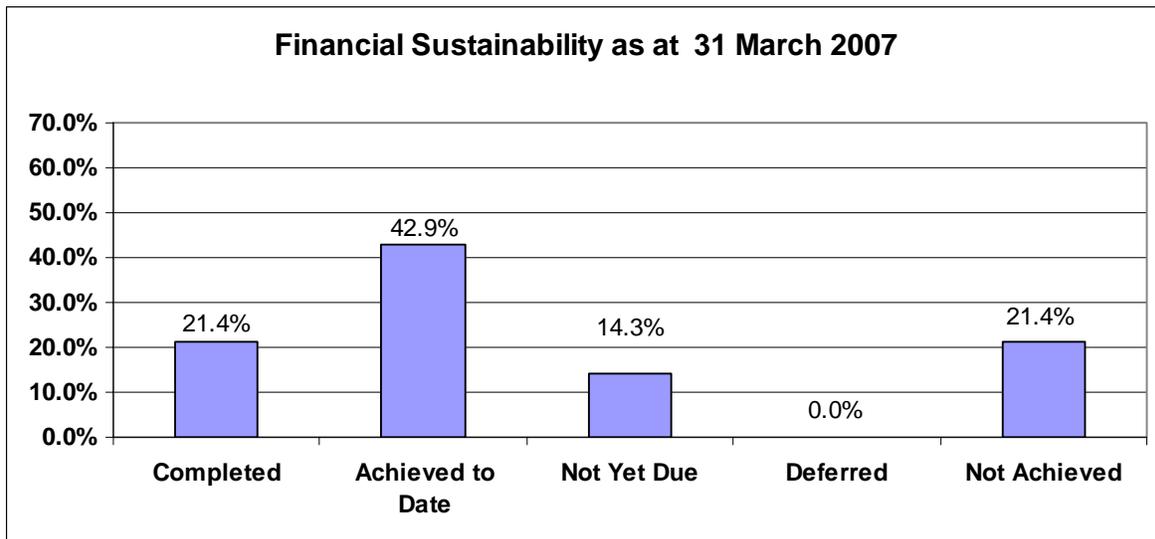
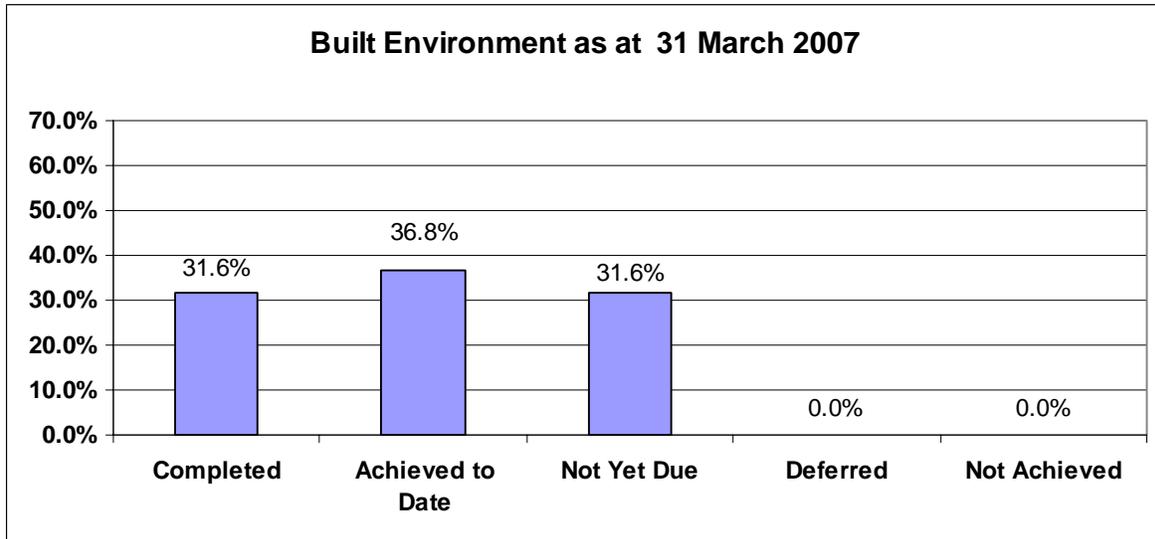
This is represented graphically below:

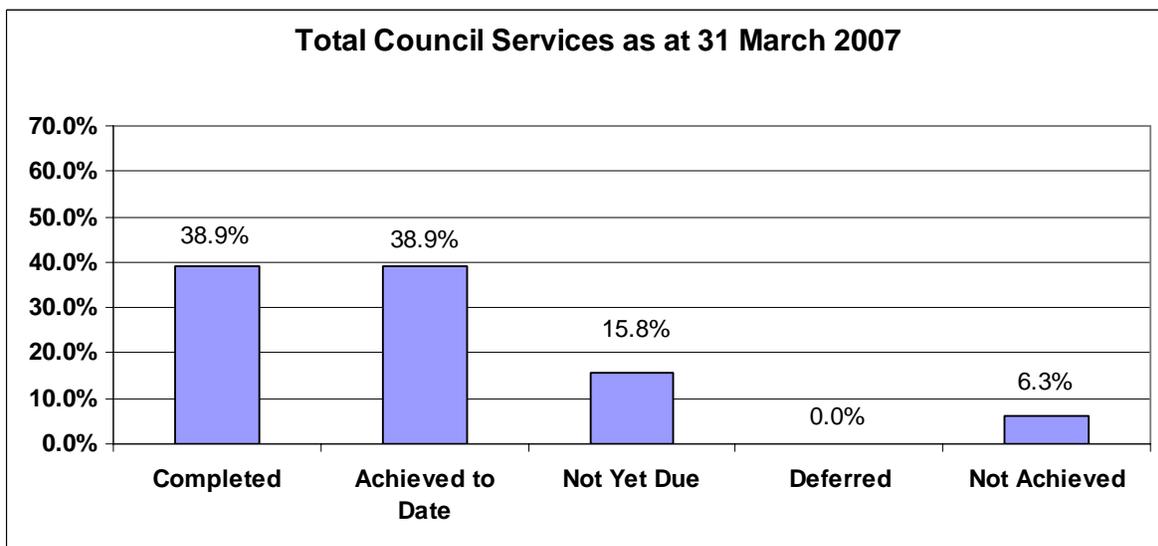
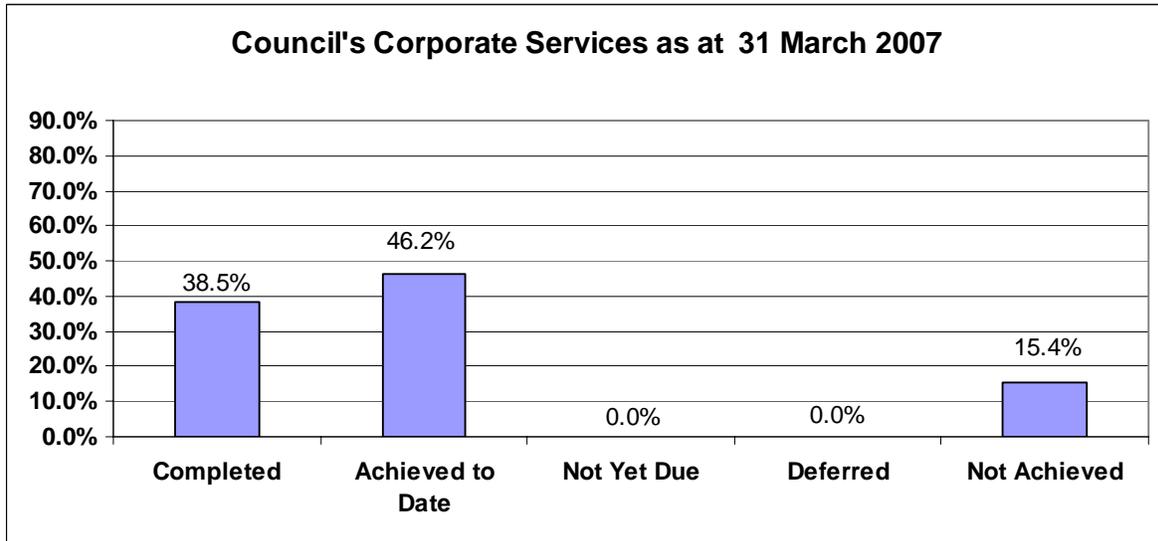




Item 3

S04708
9 May 2007





The following comments are provided for each principle activity on some of the most significant indicators for the period ended 31 March 2007.

➤ **Civic Leadership**

Continue to implement organisation wide customer service training programs - A number of programs have been initiated to provide Council wide customer service training. These include:

- Leadership training programs for all Managers & Team Leaders across Council.
- Refinement of Council's induction program & introduction of "re-induction" for existing staff members.

Item 3

S04708
9 May 2007

- Establishment of the "I provide quality customer service" working group to improve the delivery of customer service across Council. Recommendations from the Customer Service Action Group have been reported and sub groups have been formed to further progress recommendations. Significant progress has been made through the customer services working party which identified gaps in services and functions, and developed the action plan which will be implemented in the next financial year.

➤ **Integrated Planning**

The final Local Environmental Plans and associated Development Controls Plans for the 6 centres were lodged with the Department in late 2006.

The Urban Planning team have been working on the following projects for the implementation of the town centres program (including the delivery of a range new facilities to coincide with the new development).

- Preparation of a Developer Contributions Strategy (including a Section 94 Plan) that will apply to the Town Centres LEP & DCP, includes stage 1 facilities plan.
- Additional work for the LEP and DCP – finalisation of outstanding resolutions and preparation of minor Town Centre DCP precinct amendments for Turramurra and Roseville centres in accordance with Council's resolutions of November & December 2006.
- Preparation of the Town Centres Public Domain Plan.
- Preparation of information for the Reclassification of Council land within the centres.

Ku-ring-gai Comprehensive Local Environmental Plan

Project planning has commenced for the preparation of the new comprehensive LEP that will bring the remainder of the Ku-ring-gai LGA under the provision of the Standard LEP. A strategic whole of Council approach has been adopted that utilises and builds upon the existing wide range of studies and research in the natural, social, economic, transport and urban planning fields.

SAN Hospital

Council representatives recently met with the Director General to discuss Council's contribution in planning for the site. Staff are currently finalising an issues paper and supporting information to assist in the future planning for the site.

Rezoning Applications

Other Rezoning applications have been progressed including an amendment to the KPSO this was to address the limitations imposed by the restrictive provisions of the 6(a) zone in relation to the operation of National Parks.

Draft LEP 212 – Beechworth to Warrigal Road, was also progressed with a site inspection and a report to council seeking endorsement for formal exhibition of the plan.

Item 3

S04708
9 May 2007

➤ **Community Development**

Our Australia Day Celebrations this year were a great success, with more than 5,000 people in attendance. Special highlights on the day included a guest appearance by Kamahl, a spectacular fire show, and, as the grand finale, a stunning pyrotechnics display.

The second concert in the popular Orchestral Classics in the park series, held at Robert Pymble Park on 10 March, attracted over 500 people who were treated to free classical entertainment by The Northern Sydney Youth Orchestra and Willoughby Band. Other artists included Kamahl and Amy Radford. It was the first time that Robert Pymble Park has been used for a music event, and given the positive feedback from nearby residents, it is likely the venue will be used again in 2008.

Another popular and well attended event was a presentation of Bizet's Carmen, at the Ku-ring-gai Art Centre on 16 March. The highlight was mezzo soprano Sylvia Virag accompanied by Pianist Ezurza Giczy, who entertained over 60 people.

In January the Gordon SRC increased its operating hours from three days a week to four days a week. Operating hours are now Monday to Thursday. The Gordon SRC was attended by 570 young people and the Fitz Youth Centre was attended by 207 young people from January to March. Programs conducted during this period included live music, trivia nights, aerosol art workshop, short film making workshop, circus arts performers, sporting events, pool competitions and healthy cooking.

A very busy and successful Seniors Week Program of events was held during March 2007. The program involved 21 activities including information expos, historical tours, educational seminars, concerts, movies and musical events and excursions. Over 1,500 people attended the events with most of the activities fully booked. The feedback from the various activities was very positive and a credit to the Council staff and the Seniors Advisory Committee who assisted in planning the Program of Events.

➤ **Natural Environment**

Management of our bushland areas has continued as part of the operational and capital works associated with the environmental levy. The fire trail linking North Wahroonga to North Turrumurra is nearing completion with the remaining major construction work being the building of two bridges and completion of the link to the east of Golden Jubilee Oval. The bush regeneration program is continuing and all sites are making progress against the set program. At Sheldon Forest the scope of the regeneration program has expanded recognising the difficulty and intensity of weeds at this site. Our community based volunteer programs continue to grow recognising the interest of residents to assist in the management of our bushland, street scapes and parks.

The capital upgrade for Lindfield Soldiers Memorial Oval and Auluba 1 and 2 Ovals has been postponed to the conclusion of the winter sports season. This has been necessary to keep as many playing fields operational over this period as possible. Designs for these facilities and Edenborough Oval have been completed and concept designs for Comenara and The Glade are progressing in line

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with the adopted forward design process. All these sites will utilise stormwater harvesting to meet the irrigation needs and are linked to the Environmental Levy.

➤ **Built Environment**

Works are nearing completion on Council's programs for roads, footpaths, traffic facilities, drainage building maintenance and open space capital works in accordance with the adopted programs.

Traffic studies have been completed for each of the town centres with some minor modifications to be evaluated in accordance with Council's resolutions.

A draft report has been prepared on the methodology and allocation of funding to capital works with the final report to be presented to Council in June 2007.

Negotiations are nearing completion with the preferred tenderer on the sale of the existing depot site and it is expected that this will be resolved by June 2007. The only issue remaining to be resolved is the processes associated with the remediation of the site before and after demolition of the existing buildings. Preparation on the construction certificate plans and tender documents on the new depot building have commenced and are expected to be finalised for tender by July 2007. Expressions of Interest have been called for the construction of the new depot with a view to short list experienced companies and the EOI closes on 18 May 2007.

Council has adopted the draft graffiti policy and the draft policy will be placed on public exhibition for 28 days for comment.

Maintain outstanding DA numbers below 550 As at end March 2006, the number of outstanding applications (DA, S96 and S82A reviews) had reduced to 346. This represents a minor increase from the 339 applications reported for the first quarter. However, this is significantly below the desired threshold of 550 applications. This is a continuing and very pleasing trend which is paralleled by an ongoing reduction in median processing times for all application types.

Continue case reporting on Land and Environment Court appeal outcomes - Regular case reporting on appeal outcomes by Council's solicitors and Corporate Lawyer has been in place since June 2005. This indicates a relatively sound success rate for Council in Class One appeals over recent years and in the third quarter of 2006/07. The number of appeals continued to reduce during the first, second and third quarters of 2006/07. Legal costs also reduced significantly to a total of \$641,200 for the first three quarters, which is \$409,000 below the combined first, second and third quarter budget of \$1,050,000.

Implement the Compliance Policy - The draft Compliance Policy has taken considerable time and resources to complete. The draft Policy will be presented to Councillors at the June 2007 Planning Committee meeting.

Establish electronic DA tracking facility for customers - The Proclaim applications data base went live on 5 February 2007. The electronic DA tracking capabilities of the Proclaim system will be operational by July/August 2007.

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➤ Financial Sustainability

During the third quarter, Council's draft budget for 2007/08 was developed which incorporated the principles of Council's long term financial model. The draft budget, as part of the 2007-2011 Draft Management Plan, was then placed on public exhibition for 28 days commencing 4 May 2007.

Returns on Council's investment continue to perform above benchmark for the first nine months of the year. The portfolio has been diversified and several new direct investments have been made in an effort to enhance returns. The year to date return for 31 March was 7.98% compared to a benchmark rate of 6.35%.

A development application has been lodged for Firs Estate Cottage which, if approved will allow for the lease of the premises. Negotiations are continuing with the successful proponent following the EOI process and will be finalised while the DA is being assessed.

➤ Council's Corporate Services

Council's Draft Management Plan was placed on public exhibition for a period of 28 Days commencing 4 May 2007 and incorporates the introduction of a hierarchy of indicators to assess performance of our organisation. This included a revised list of key performance indicators, which have been given a priority listing and performance measures as well as introducing a global reporting sustainability system known as the Global Reporting Initiative.

Recommendations from Customer Service Action Group have been reported and sub groups have been formed to further progress recommendations. Significant progress has been made through the customer services working party which identified gaps in services and functions, and developed an action plan which will be implemented in the next financial year.

Council business processes, procedures and forms have been reviewed in consultation with relevant staff, and a Customer Service Manual has been developed to meet organisational and operational needs. The new PABX phone system, including call centre software, is to be implemented by June 2007.

Customer service standards have been developed and the implementation phase has commenced, with training for customer service staff to provide a greater level of service to the community. A Project officer was appointed in April to develop Organisational Customer Service Standards in consultation with key stakeholders with a final presentation of Customer Service Standards set for the end of June.

Resolution and Questions Without Notice

The following comments are provided for Resolutions of Council or Questions Without Notice which are outstanding:

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Date	QWN/Resolution	Description	Action
18 /7/06	Resolution	Elections – constitutional referendum and election of Mayor	<p>Actions to date:</p> <ul style="list-style-type: none"> ○ 27 July 2006 - letter written to State and Federal Electoral Commission ○ 5 October 2006 – responses received and forwarded to Councillors ○ 2 November 2006 – General Manager and Mayor met with David Farrell from Australian Electoral Commission ○ 15 January 2007 – Mayor wrote to member for Bradfield. ○ Additional \$20K transferred to election reserve annually in long term financial model.
24/4/07	Resolution	Draft Graffiti Policy	Currently being advertised for public comment. Exhibition period closes 28 June 2007.
19/7/05	Resolution	Five Year Footpath Program	Relates to pathway along Lady Game Drive. To be reported in July 07 when new program is presented to Council.
23/5/06	Resolution	Allocation of Funding for Assets & Prioritisation of Capital Works	Report to Council on 19 June 2007.
24/10/06	Resolution	Cycle Path – St Ives Showground	Possibility of reporting to Traffic Committee in June 07 or Council in July 07 when footpath and cycleway projects program is presented to Council.
26/4/07	Resolution	Heritage listing 17 – 25 Richmond Ave	Report to Council 22 May 2007.
27/3/07	Resolution	Private Certifying Authorities – Development Consents	Report to Council in June 2007
27/3/07	QWN	Dog Attack – Kissing Point Village Green Off-Leash Area	Response to be provided to Councillors in May 2007
13/3/07	QWN	Planning Committee Restructure	Report to Council in June 2007
27/3/07	QWN	Restructuring Committees	Report to Council in June 2007 in conjunction with QWN above.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The requirements outlined in the Management Plan 2006-2010 are funded in Council's budget.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

All departments have provided the status and comments on the progress of Key Performance Indicators in the **attached** report.

SUMMARY

Comments on the status of the third quarter report on the Management Plan have been included in the attached document. This also includes comments on the status of key performance indicators that are currently in progress and not yet due.

RECOMMENDATION

That the report on the progress of the Key Performance Indicators contained in the 2006-2010 Management Plan for the 3rd quarter of the Plan, be received and noted.

John McKee
General Manager

John Clark
Director Corporate

Attachments: Principal Activity progress report for the quarter ended 31 March 2007 - 771006

Management Plan Progress Report 2006-2010

Civic Leadership

Ku-ring-gai Council will work to ensure that its affairs are conducted in an open and transparent manner.

Council will effectively consult with the community to ensure that it provides quality services which reflect the expectations of ratepayers and represent best value.

Ku-ring-gai will aspire to be recognised as a model Council in NSW.

Budget 2006/2007:	
Expenditure	\$597,400
Revenue	-\$1,500
General (Net) Funding	\$595,900

Objective 1

Mgt Plan related Yes

To provide community leadership that is:

- Efficient.
- Effective.
- Transparent.
- Participative.
- Accountable.

Actions

- 01 Continue to assess the level & mix of services provided to the community.
- 02 Analyse initiatives to enhance Council's corporate identity.

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Through the Management Plan process, review the implementation of Council's principal activities	Each Quarter <i>Relates to Action</i>	- General Manager
ACHIEVED TO DATE <i>First quarter report adopted by Council on 28 November. second quarter reported/adopted on 27 February 2007 and third quarter report is to be considered by Council on 22 May 2007.</i>			
02	Establish the resource allocation and financial framework for Council's operations.	2nd Quarter <i>Relates to Action</i>	- General Manager
COMPLETED <i>10 year financial model referred to Council on 12 December 2006. Base model used to formulate draft budget for 07/08 which was adopted by Council on 24 April 2007 for public exhibition as part of the 2007-2011 Management Plan for 28 days commencing 4 May 2007.</i>			

Management Plan Progress Report 2006-2010

Civic Leadership

- 03 Report to Council on results of outcomes of community consultation methods, including resident's feedback register and vision workshop. 4th Quarter - General Manager
Relates to Action
-

NOT YET DUE

Initial planning for visioning workshop has commenced.

Council staff have conducted community consultation with the following groups:

Children's Service Providers, St Ives Skaters, Gordon Student Resource Centre participants (programming and service improvements) Killara, St Ives and Ku-mg-gai High Schools, and St Ives Young People (Youth Centre special programs and events).

- 04 Report to Council on initiatives to enhance Council's corporate identity. As required - General Manager
Relates to Action
-

ACHIEVED TO DATE

A number of initiatives already undertaken including organisational climate survey, seeking employees' views on a range of functions affecting the operations & service delivery of Council. A number of other initiatives have been undertaken including replacement of Council's PABX (reported on 12 December), redevelopment of Council's website (go live March 2007) and establishment of group to improve customer service across Council (discussion paper to Policy Committee 4 December). The entry signs were installed in December 2006. Council's new logo was implemented in December.

- 05 Continue to implement organisation wide customer service training programs. As required - General Manager
Relates to Action
-

ACHIEVED TO DATE

A number of programs have been initiated to provide Council wide customer service training. These include:

- leadership training programs for all Managers & team leaders across Council.*
 - refinement of Council's induction program & introduction of "re-induction" for existing staff members.*
 - establishment of the "I provide quality customer service" working group to improve the delivery of customer service across Council.*
-

Management Plan Progress Report 2006-2010

Integrated Planning

Ku-ring-gai will be a vibrant place while maintaining its unique character, natural environment and heritage.

Integration of Council's planning will improve the liveability and vitality of local communities and the sustainability of the area.

Council must respond to State Government and Community demands for additional housing, greater housing choice and associated facilities.

Budget 2006/2007:	
Expenditure	\$1,482,400
Revenue	\$369,400
General (Net) Funding	\$1,113,000

Objective 1

Mgt Plan related Yes

Ku-ring-gai will be a vibrant place while maintaining its unique character, natural environment and heritage.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
11	Continue to review potential Heritage items (including pre war and inter war), develop heritage inventory sheets and report as required.	4th Quarter <i>Relates to Action</i>	- Director Planning and Environment

NOT YET DUE

Exhibition completed - review of submissions and a report to be referred to Council on 12 June 2007.

Objective 2

Mgt Plan related Yes

Housing, transport, open space and community facilities will meet the needs of a changing community while protecting heritage and the natural environment.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Finalise integrated plan for St Ives.	1st Quarter <i>Relates to Action</i>	- Director Planning and Environment

COMPLETED

Draft LEP and DCP have been adopted by Council and been forwarded to the Department of Planning requesting the Plan be made.

Management Plan Progress Report 2006-2010

Integrated Planning

02 Finalise integrated plan for Turrumurra. 1st Quarter - Director Planning and Environment
Relates to Action

COMPLETED

Draft LEP and DCP have been adopted by Council and forwarded to the Department of Planning requesting the Plan be made.

03 Finalise integrated plan for Gordon. 2nd Quarter - Director Planning and Environment
Relates to Action

COMPLETED

Draft LEP and DCP have been adopted by Council and forwarded to Department of Planning requesting the Plan be made.

04 Finalise integrated plan for Pymble. 2nd Quarter - Director Planning and Environment
Relates to Action

COMPLETED

Draft LEP and DCP have been adopted by Council and forwarded to the Department of Planning requesting the Plan be made.

05 Finalise integrated plan for Roseville. 2nd Quarter - Director Planning and Environment
Relates to Action

COMPLETED

Draft LEP and DCP have been adopted by Council and forwarded to Department of Planning requesting Plan be made.

06 Finalise integrated plan for Lindfield. 2nd Quarter - Director Planning and Environment
Relates to Action

COMPLETED

Draft LEP and DCP have been adopted by Council and forwarded to Department of Planning requesting the Plan be made.

07 Development of comprehensive LEP and DCP as per Council's program. Ongoing - Director Planning and Environment
Relates to Action

NOT YET DUE

Report adopted on 24 April 2007 for the timing and key process for the preparation of the comprehensive LEP.

08 Complete drafting of plans of Management as per Council's adopted program. Ongoing - Director Open Space
Relates to Action

ACHIEVED TO DATE

Revisions to sportsground & tennis court plans of management currently being prepared. A brief is being developed.

Management Plan Progress Report 2006-2010

Integrated Planning

- | | | | |
|----|---|---|-------------------------------|
| 09 | Report to Council on initiatives undertaken to progress infrastructure and intersection upgrades to Gordon, Pymble, Lindfield and Roseville town centres. | 2nd Quarter
<i>Relates to Action</i> | - Director Technical Services |
|----|---|---|-------------------------------|

COMPLETED

The traffic study for Gordon was presented to Council in June 2006. RTA have provided comments under the Section 62 notification. Further investigation has been finalised on an option to widen the Pacific Highway and was reported to Council on 30 November 2006. All other traffic studies have been adopted by Council.

- | | | | |
|----|---|---|-----------------------|
| 10 | Commence implementation of priority actions of the Open Space Acquisition Strategy. | 3rd Quarter
<i>Relates to Action</i> | - Director Open Space |
|----|---|---|-----------------------|

COMPLETED

Acquisition strategy was reported to Council on 8 May 2007. This is currently on public exhibition.

- | | | | |
|----|---|---|--|
| 11 | Public domain manual completed and reported to Council. | 2nd Quarter
<i>Relates to Action</i> | - Director Community Services
- Director Open Space
- Director Planning and Environment
- Director Technical Services |
|----|---|---|--|

NOT ACHIEVED

Town Centres plans completed by 31 December 2006. Public domain plans for each centre were completed as part of the Town Centres program and will be further developed for the Section 94 Strategy. A more comprehensive manual to address the entire LGA has been commenced and a brief prepared which will be discussed at the June 2007 Planning Committee.

Objective 3

Mgt Plan related Yes

Stakeholders including residents, community groups, government agencies and the development sector will be actively engaged in the planning process.

Actions

Key Performance Indicators

- | <u>No</u> | <u>Details</u> | <u>DueDate</u> | <u>Responsible Officer</u> |
|-----------|---|-------------------------------------|-------------------------------------|
| 01 | All planning documents referred to Council for consideration to include accessibility criteria. | Ongoing
<i>Relates to Action</i> | - Director Planning and Environment |

ACHIEVED TO DATE

Accessibility criteria included in town centre draft DCP's considered by Council.

Management Plan Progress Report 2006-2010

Integrated Planning

02 Bushfire prone land map to be reported to Council. 4th Quarter - Director Open Space
Relates to Action

ACHIEVED TO DATE

The Draft Map has been completed and has been deferred by Council pending clarification by the Department of Local Government as to potential conflicts of interest by Councillors that live within the bushfire prone areas. Advice from the Department of Local Government was sought in December 2006.

Management Plan Progress Report 2006-2010

Community Development

Ku-ring-gai is characterised by a socially and culturally diverse community that values a safe and healthy environment. Council provides services and programs that respond to the specific needs of the Ku-ring-gai community.

Budget 2006/2007:	
Expenditure	\$14,210,500
Revenue	\$4,914,400
General (Net) Funding	\$9,296,100

Objective 1

Mgt Plan related Yes

To contribute to a sustainable, safe, healthy and vibrant community through the provision of integrated services and programs.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Continue to implement the 'Sports in Ku-ring-gai' strategy and report progress to Council.	3rd Quarter <i>Relates to Action</i>	- Director Open Space
COMPLETED			
<i>Work on elements of the strategy has commenced and is being reported to Council through direct reports and also the Parks, Sport & Recreation Reference Group. Sports Forum held October 2006 and May 2007. Reports encapsulating North Turramurra Recreation Area, Canoan Road and Capital Works progress have been presented to Council.</i>			
02	Community Services programs revised and report to Community Development Committee.	Ongoing <i>Relates to Action</i>	- Director Community Services
ACHIEVED TO DATE			
<i>Community Development and Cultural Services sections continue to provide regular reports to Community Development Committee. A non-user survey has recently been conducted at the library, youth entertainment program has been reviewed, and the cultural program is currently being assessed. New classes have been introduced at the Art Centre. Music in the Park series has been successfully held at Robery Pymble Park in March</i>			
03	Continue to implement recommendations in Community Plan and report quarterly to Community Development Committee.	Ongoing <i>Relates to Action</i>	- Director Community Services
ACHIEVED TO DATE			
<i>Community Plan updates are provided at each Community Development Committee meeting. Topics covered include aged services transport needs, social isolation, youth drug and alcohol forum, youth entertainment program. Report presented to committee outlining long day care needs in K'gai, extent of wait lists, and number of new and approved child care places. Multi cultural advisory sub committee discussion paper and terms of reference developed for consideration. Seniors Week evaluation report tabled. Sponsorship and Graffiti Policy discussions and consultation</i>			

Management Plan Progress Report 2006-2010

Community Development

05 Develop concept plan for multi-purpose children's facility. 4th Quarter - Director Community Services
Relates to Action

NOT YET DUE

Draft feasibility study completed. Report and next stages of the study to be discussed at the next Facilities Committee meeting.

Objective 2

Mgt Plan related Yes

To provide a library service that addresses the information, cultural and recreation needs of the community.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Establish a volunteers' program to enhance the library services.	4th Quarter <i>Relates to Action</i>	- Director Community Services

NOT YET DUE

Preliminary research has been undertaken into the roles and usage patterns of volunteers within the library's objectives

02	Develop a marketing plan for the Library including the development of an e-newsletter.	2nd Quarter <i>Relates to Action</i>	- Director Community Services
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COMPLETED

The library marketing plan has been developed and includes a SWOT analysis, strategies, goals and targets. The e-newsletter that has been prepared and lodged with Communications for inclusion in the webpage, is included in the marketing plan. The e-newsletter is a quarterly document which includes matters such as an overview of the library's activities such as Law Week, author talks and displays, details of listings of new items, contact details and cross promotional material from Council.

03	Introduce an art exhibition in the Library program.	3rd Quarter <i>Relates to Action</i>	- Director Community Services
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ACHIEVED TO DATE

Art in the library guidelines have been developed and includes art criteria, exhibiting arrangements, obligations of exhibiting artists, sales and duration of exhibitions. Expressions Of Interest have been invited and an exhibition calendar will be developed for the next 12 months.

04	Review technology access services provided by the Library.	1st Quarter <i>Relates to Action</i>	- Director Community Services
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COMPLETED

Technology services reviewed by Library and IT staff. Recommendations include the establishment of the E-zone Project which has been funded by State Library of NSW.

Management Plan Progress Report 2006-2010

Community Development

Objective 4

Mgt Plan related Yes

To provide programs that represent value for money and are financially sustainable.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Deliver the program for Centenary of Local Government.	2nd Quarter <i>Relates to Action</i>	- Director Community Services

COMPLETED

Under the Canopy was launched by the Governor of NSW Professor Marie Bashir at a Commemorative Council Meeting on 8 December 2006. Festival on The Green featured heritage entertainment, special citizenship ceremony & local history tent. The Centenary Concert in the Park, which was held in Wahroonga Park, in September 2006, was attended by over 3,000 people and featured Monica Trapaga and John Morrison's Big Band. Council also provided \$10,000 to community groups to contribute to centenary projects, in the Centenary Grants Program. Approximately 40 community groups applied for funding for a range of projects including a gala centenary concert, public art projects and historical tours.

02	Investigate alternative methods and programs for the removal of graffiti.	2nd Quarter <i>Relates to Action</i>	- Director Community Services - Director Technical Services
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COMPLETED

Draft graffiti policy and strategies was report to the Policy and Community Development Committees and the draft policy was adopted by Council at its meeting of 24 April 2007. The policy will now be placed on public exhibition.

Objective 5

Mgt Plan related Yes

To develop community pride and identity through cultural planning, community celebrations and cultural awareness programs.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Community Festival held.	4th Quarter <i>Relates to Action</i>	- Director Community Services - Director Community Services

NOT YET DUE

Festival on the Green will be held on 17 June 2007. Plans currently underway to develop the program and activities to be held on the day.

Management Plan Progress Report 2006-2010

Community Development

- | | | | |
|----|---|---|--|
| 02 | Proposal for a cultural entertainment program to be established and report and advise on progress to Community Development Committee. | 2nd Quarter
<i>Relates to Action</i> | - Director Community Services
- Director Community Services |
|----|---|---|--|

COMPLETED

Proposal for additional concerts in the park was adopted by Council in 2006. A jazz concert was held in Wahroonga Park in September 2006, along with a Classical Concert in Robert Pymble Park in March 2007.

- | | | | |
|----|--|-------------------------------------|--|
| 03 | Continue to implement recommendations in Cultural Plan and report quarterly to Community Services Committee. | Ongoing
<i>Relates to Action</i> | - Director Community Services
- Director Community Services |
|----|--|-------------------------------------|--|

ACHIEVED TO DATE

Public Art Policy has been produced along with the heritage plan, "Working Together", has been developed in conjunction with community and heritage groups. Regular reports are provided to the Community Development Committee and Heritage Advisory Committee (Tulkiyan).

Objective 6

Mgt Plan related Yes

To provide quality open space, sufficient to meet the needs of the community.

Actions

Key Performance Indicators

- | <u>No</u> | <u>Details</u> | <u>DueDate</u> | <u>Responsible Officer</u> |
|-----------|--|-------------------------------------|----------------------------|
| 01 | Continue to develop and implement master plans for District Parks. | Ongoing
<i>Relates to Action</i> | - Director Open Space |

ACHIEVED TO DATE

Community consultation held for Sir David Martin Reserve and Swain Garden - draft master plans are being developed and will be reported to Council in June 2007.

- | | | | |
|----|--|---|-----------------------|
| 02 | Construction timetable and tender for Stage 1 of North Turrumurra Recreation Area reported to Council. | 3rd Quarter
<i>Relates to Action</i> | - Director Open Space |
|----|--|---|-----------------------|

COMPLETED

Concept Plans reported to Council on 8 May 2007, seeking resolution of forward project plan.

- | | | | |
|----|---|---|-----------------------|
| 03 | Planned improvements to West Pymble Pool reported to Council. | 2nd Quarter
<i>Relates to Action</i> | - Director Open Space |
|----|---|---|-----------------------|

COMPLETED

Stage 5 tender documents complete. Report back to Council in November 2007 with preferred tender. Stage 5 works to commence in May 2008. Stage 5 to be funded from carry forwards from 2006/2007 and funds from 2007/2008 and 2008/2009 financial years.

Management Plan Progress Report 2006-2010

Community Development

04 Funding strategy and timetable for indoor pool/leisure centre reported to Council. 1st Quarter - Director Open Space
Relates to Action

COMPLETED

Reported to Council on 8 May 2007 recommending future actions in relation to indoor / pool / leisure centre.

Objective 7

Mgt Plan related Yes

Increase awareness of, and participation in cultural, sporting, recreational and neighbourhood activities.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Continue to communicate quarterly on Open Space programs and plans.	Ongoing <i>Relates to Action</i>	- Director Open Space

ACHIEVED TO DATE

Out in the Open Spring edition published September and received the RH Doherty Award.

02	Continue to increase participation in Council's environmentally based community programs.	4th Quarter <i>Relates to Action</i>	- Director Open Space
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NOT YET DUE

Final analysis will be provided at year end. To date growth has been achieved across most program areas supported by funding from the Environmental Levy. Programs include: Bushcare, Backyard Buddies, Streetcare, Parkcare and Tree Nurturers.

The volunteer programs Bushcare, Streetcare, Parkcare, and Backyard Buddies continue to increase in number of participants and are well supported by local residents.

03	Further develop the "Active Ku-ring-gai" program.	Ongoing <i>Relates to Action</i>	- Director Open Space
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ACHIEVED TO DATE

Launched Gym without Walls and Tai Chi in Term 1, 2007. Tuesday night tennis and Pilates continuing. Term 3 and 4 program planning in progress with expansion of tennis competition to Thursday nights and possible expansion of Gym without Walls on Thursday mornings.

04	Report on volunteer hours worked by bushcare groups.	4th Quarter <i>Relates to Action</i>	- Director Open Space
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ACHIEVED TO DATE

Volunteers in Bushcare and related Parkcare and Streetcare programs have worked a total of 12020 hours in the last twelve months.

Volunteer participation in Bushcare Streetcare and Parkcare work sessions is in excess of 12100 hours in the last 12 months.

Management Plan Progress Report 2006-2010

Natural Environment

The identity of Ku-ring-gai comes from the relationship between natural bushland, creeks, street trees and our urban area.

Urban development and human interaction occur within our community and our natural resources and impact on the sustainability of the area.

Ku-ring-gai recognises the value of integrated natural resource management.

Budget 2006/2007:	
Expenditure	\$18,868,500
Revenue	\$10,375,000
General (Net) Funding	\$8,493,500

Objective 1

Mgt Plan related Yes

To understand and manage our natural environment to ensure that it is preserved and enhanced for current and future generations.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Supplementary State of the Environment Report prepared.	1st Quarter <i>Relates to Action</i>	- Director Planning and Environment

COMPLETED

Regional State of the Environment completed with NSROC and reported to Council on 28 November 2006. The report has been forwarded to the Department of Local Government as required by the Local Government Act. A full copy is available on the website.

02	State of Environment Plan linked to Management Plan.	3rd Quarter <i>Relates to Action</i>	- Director Planning and Environment
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COMPLETED

The identification of environmental pressures and development of actions remains an ongoing program across Council. As part of the development of the 2007/08 Draft Management Plan, new indicators have been incorporated to facilitate program development in key areas and provide greater accountability and transparency as to actions and outcomes. Indicators have been based on the Global Reporting Initiative, an international set of reporting indicators relevant for public sector agencies and more locally relevant ones as applicable.

Management Plan Progress Report 2006-2010

Natural Environment

Objective 2

Mgt Plan related Yes

The community and Council have access to information to guide evidenced based decisions to sustainably manage our environment.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Annual report prepared on implementation of projects funded by the environmental levy.	4th Quarter <i>Relates to Action</i>	- Director Open Space

ACHIEVED TO DATE

A report of the first year of the Levy was incorporated into the 2005/06 Annual Report, as considered by Council on 28 November 2006. The program of the current year's projects are reviewed quarterly and program direction is, and will continue to be considered by the Environmental Levy Programs & Environmental Levy Audit Committee, with minutes of these meetings reported to Council.

02	Report on implementation of biodiversity strategy.	3rd Quarter <i>Relates to Action</i>	- Director Open Space
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COMPLETED

Review of the Strategy is ongoing and was formally considered at the February 2007 meeting of the Bushland, Catchments & Natural Areas Reference Group meeting. The Strategy was used to set actions, performance targets and key performance indicators in the development of the Draft Management Plan 2007/11.

Objective 3

Mgt Plan related Yes

To apply Council's resources in the most effective and efficient manner to contribute to protecting and managing our natural environment.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Reduce the percentage of bushland that is degraded by weeds (by 1%)	4th Quarter <i>Relates to Action</i>	- Director Open Space

ACHIEVED TO DATE

The condition of the bushland as reflected by the presence of weeds is assessed through Council's weed mapping project. Annual assessments are undertaken on 29 sites under regeneration with the balance of the bushland mapped on a 3 year rotational basis (currently mapping the Cowan Catchment). An assessment on the program of all regeneration sites will be completed in June 2007.

Outcomes of the bush regeneration and weed control programs have been achieved to date. Final mapping and comparison will be done on completion of Cowan Catchment weed mapping and uploaded onto Council's GIS system.

Management Plan Progress Report 2006-2010

Natural Environment

- 02 Report on extensions to fire breaks at the urban/bushland interface. 4th Quarter - Director Open Space

Relates to Action

ACHIEVED TO DATE

New breaks constructed in 2006/07 include:

Boundary Rd to Barton Cres (Fraser Park)- 10 properties

Highfield Rd to Lady Game Dr - 21 properties

Bedford Rd - 1 property

Slade Ave - 6 properties

Birdwood Ave - 1 property

Valley Park Cres - 25 properties

Kokoda Ave - 23 properties

Raleigh (prepared but not commenced) - 4 properties

Environmental Levy funded breaks:

Wyuna - Kiparra - 1.6 km of bushland interface

Richmond to Woodbury - 1.8 km of bushland interface

Windsor to Burns - 1.4 km of bushland interface

There has been no extension to the 22.5km of fire breaks already established.

- 03 The number of projects undertaken that improve riparian condition. 4th Quarter - Director Open Space

Relates to Action

ACHIEVED TO DATE

Projects completed include:

Stormwater outlet protection and creek bank stabilisation at Maddison Reserve

Other sites:

Swain Garden - in planning stage (Stormwater harvesting)

The Glade - works to stabilize bed and bank to commence in May 2007.

Du Faur wetland - restoration of the wetland underway following review of design and performance.

- 04 Report on energy and water conservation initiatives. 3rd Quarter - Director Planning and Environment

Relates to Action

COMPLETED

On 12 December 2006 Council resolved to appoint an energy & water conservation specialist to undertake a range of conservation projects across a diversity of Council buildings and assets. This follows the adoption of The Energy & Water Conservation Plan by Council on 27 June 2006. An energy and water conservation specialist has been appointed to implement initiatives as outlined in the plan and as resolved by Council in December 2007.

- 05 Implement prioritised program of riparian restoration and improvements. 1st Quarter - Director Planning and Environment

Relates to Action

COMPLETED

A review of the condition of the riparian systems across the LGA has been completed and reported to the Bushland, Catchments & Natural Areas Reference Group. A works program has been developed and is being implemented as part of the Environmental Levy program.

Management Plan Progress Report 2006-2010

Built Environment

Ku-ring-gai has an ageing infrastructure that requires significant funding to be sustainable and meet the needs of the community.

Pressure is being placed on the built environment by increased development and the need for Council to manage appropriate forms of development that are sympathetic to the area.

There is an ongoing need to ensure a reliable, consistent, effective and efficient development assessment and regulation service.

Budget 2006/2007:	
Expenditure	\$20,203,300
Revenue	\$11,297,900
General (Net) Funding	\$8,905,400

Objective 1

Mgt Plan related Yes

Management of our assets (roads, drains, footpaths, buildings, open space) that meet current and future uses and needs within resources available.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
02	Complete road and footpath program within 10% of time and cost estimates.	4th Quarter <i>Relates to Action</i>	- Director Technical Services
NOT YET DUE			
<i>Works program is essentially completed with only some minor projects to be completed. Costs are tracking well according to estimates and budgets.</i>			
03	An adopted five year building maintenance program for all major Council buildings.	1st Quarter <i>Relates to Action</i>	- Director Technical Services
COMPLETED			
<i>Reported to Council on 12 September 2006 and adopted by Council.</i>			
04	An adopted program for upgrading Open Space assets and implementing the environmental levy.	1st Quarter <i>Relates to Action</i>	- Director Open Space
COMPLETED			
<i>Open Space capital works programs for all asset classes have been adopted by Council including sportsfields, playgrounds, tennis courts, parks and golf courses and environmental projects.</i>			
<i>The environmental levy has an adopted program to improve a range of environmental assets. Projects include:</i>			
<i>* three walking tracks (AGAL site Pymble - completed. Rofe Park in progress & Howson Turramurra in planning stage)</i>			
<i>* water harvesting ((Lindfield Soldiers Memorial Oval, The Glade, Edenborough Oval, Comenarra Playing Fields and Swain Gardens.</i>			
<i>* Street gardens (incorporating stormwater biofiltration systems which filters storm water prior to entering the stormwater system and ultimately into the bush).</i>			
<i>* Stormwater outlet (construction work has commenced to reduce erosion within bushland reserves and protect our endangered ecological communities in bushland. Bush regeneration will continued at these sites to maintain optimal regeneration of native species).</i>			

Management Plan Progress Report 2006-2010

Built Environment

05 An adopted five year rolling program for roads and footpaths. 1st Quarter - Director Technical Services

Relates to Action

COMPLETED

Reported to Council in August 2006 and adopted by Council.

05 Complete annual program for design & upgrading of open space assets within 10% of cost and time estimates. 4th Quarter - Director Open Space

Relates to Action

NOT YET DUE

06 An adopted program for improvements to the drainage system in all catchments. 1st Quarter - Director Technical Services

Relates to Action

COMPLETED

Drainage program reported to Council in December 2006 and adopted by Council.

07 Report on Infrastructure Levy projects and implementation. (subject to approval of levy). 1st Quarter - Director Technical Services

Relates to Action

COMPLETED

Infrastructure Levy approved in late June 2006 and program adopted by Council in July 2006. All infrastructure levy projects are now complete.

08 Call and let tenders for new depot site at Suakin Street. 1st Quarter - Director Technical Services

Relates to Action

ACHIEVED TO DATE

Tenders could not be called until DA was approved. DA approved by Council on 24 October 2006. Preparation of Construction Certificate and tender documents currently underway. Expressions of Interest have been called for the construction of the new depot and close on 18 May 2007.

Negotiations are continuing with the preferred tenderer for the sale of the existing depot site with only some minor issues relating to the remediation of the site to be resolved.

09 Report on the implementation of the recommendations contained in the Lane Cove Catchment & Combined Works Program report. 4th Quarter - Director Technical Services

Relates to Action

NOT YET DUE

Management Plan Progress Report 2006-2010

Built Environment

Objective 2

Mgt Plan related Yes

To ensure development assessment is consistent with Council's policies and codes and provides an efficient and effective service.

Actions

03

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
02	Implement the Compliance Policy.	1st Quarter <i>Relates to Action</i>	- Director Development and Regulation
<hr/> ACHIEVED TO DATE <i>Draft Compliance Policy completed and to be referred to Planning Committee in June 2007.</i>			
03	Conduct public education regarding the role of Council Compliance Officers, Private Certifiers and Principal Certifying Authorities.	Ongoing <i>Relates to Action</i>	- Director Development and Regulation
<hr/> ACHIEVED TO DATE <i>Education Brochures have been prepared and will be distributed through all customer contact points and on the website.</i>			
03	Audit and report on development compliance for completed development sites.	4th Quarter <i>Relates to Action</i>	- Director Development and Regulation
<hr/> NOT YET DUE <i>Sites currently being audited. Results to be reported 4th quarter 2007.</i>			
04	Maintain outstanding DA numbers below 550.	4th Quarter <i>Relates to Action</i>	- Director Development and Regulation
<hr/> ACHIEVED TO DATE <i>Outstanding DAs, S96 and S82A applications reduced to 346 as at end of 3rd quarter.</i>			
05	Continue case reporting on L&E Court appeal outcomes.	Ongoing <i>Relates to Action</i>	- Director Development and Regulation
<hr/> ACHIEVED TO DATE <i>Report to Council 24 April 2007.</i>			

Management Plan Progress Report 2006-2010

Built Environment

06	Introduce electronic DA lodgement service.	4th Quarter <i>Relates to Action</i>	- Director Development and Regulation
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NOT YET DUE

Working party has been established to review/evaluate electronic DA lodgement systems at other Councils.

07	Establish electronic DA tracking facility for customers.	4th Quarter <i>Relates to Action</i>	- Director Development and Regulation
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NOT YET DUE

DA tracking to come on line July-August 2007.

Objective 3

Mgt Plan related Yes

To provide multi purpose accessible facilities for community use.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Lease and licence agreements finalised and executed as they fall due.	4th Quarter <i>Relates to Action</i>	- Director Community Services

ACHIEVED TO DATE

Amendments to generic Scout lease have been made and negotiations are continuing with Scouts Australia (NSW). Reports submitted to Council over a variety of lease renewals as they become due.

02	Monitor usage of Council's facilities and report.	2nd Quarter <i>Relates to Action</i>	- Director Community Services
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COMPLETED

Statistics recorded on a weekly basis and reported to the Community Development Committee on a regular basis. Currently the commercial portfolio is fully leased

Management Plan Progress Report 2006-2010

Built Environment

03 Report on new/improved facilities in major town centres and associated funding options.

Ongoing

Relates to Action

- Director Community Services
- Director Development and Regulation
- Director Finance and Business
- Director Open Space
- Director Planning and Environment
- Director Technical Services

ACHIEVED TO DATE

Priorities to be developed by the Facilities Committee. Criteria for new facilities has been discussed at Facilities Committee. Each Town Centre plan has identified new and refurbished facilities. Further work to occur in relation to financial strategies during 2007. Report made to Council on 27 March 2007 outlining the process and timing for Facilities Plan, Developer Contributions Strategy and Section 94 Plan for the Town Centres. In addition a report will be made to Council on 8 May 2007 outlining new town square options for the Gordon Centre.

Management Plan Progress Report 2006-2010

Financial Sustainability

Ku-ring-gai has an ageing infrastructure and a heavy reliance on rating revenue as a proportion of total income.

Council has an annual budget of \$87.5 million, of which \$25.2 million is committed to capital and project works.

Budget 2006/2007:	
Expenditure	\$4,389,100
Revenue	\$4,452,300
General (Net) Funding	-\$63,200

Council's financial strategies are governed by a 10 year financial model which is reviewed by Council each year. The aim of the model is to increase Council's commitment to asset renewal while simultaneously reducing debt.

Objective 1

Mgt Plan related Yes

To ensure the financial sustainability of Council which allows for efficient service delivery and the effective management of Council's assets, now and in future years.

Actions

Key Performance Indicators

No	Details	DueDate	Responsible Officer
01	10 year Financial Model reviewed and adopted by Council.	2nd Quarter <i>Relates to Action</i>	- Director Finance and Business
COMPLETED <i>Model presented at the Finance Committee on 4 December and adopted by Council on 12 December 2006.</i>			
02	Requirements contained in Council's 10 year financial model are implemented.	4th Quarter <i>Relates to Action</i>	- Director Finance and Business
ACHIEVED TO DATE <i>Development of draft budget for 2007/08 has incorporated principals of 10 year financial model.</i>			
03	Council's investment returns to meet or exceed the benchmark rate.	Ongoing <i>Relates to Action</i>	- Director Finance and Business
ACHIEVED TO DATE <i>Benchmark exceeded for the first 9 months of the year. Council's portfolio has been expanded to include additional direct investments in an effort to improve returns. YTD returns to March were 7.98% compared to a benchmark return of 6.35%.</i>			

Management Plan Progress Report 2006-2010

Financial Sustainability

11	Report to Council on the review of Council's methodology to maintain Council's assets at a satisfactory standard.	3rd Quarter <i>Relates to Action</i>	- Director Finance and Business - Director Open Space - Director Technical Services
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NOT ACHIEVED

Discussion paper on a proposal for allocation of funding between assets was presented to the Finance Committee on 4 December 2006. The matter was further discussed at the Councillors' Workshop in February 2007. The report is being finalised and it is anticipated that the report will be presented to Council at its meeting of 22 May 2007

Objective 2

Mgt Plan related Yes

To continuously explore opportunities to maximise the financial return and community benefit from Council's commercial property holdings.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Analyse and report to Council on alternative options and financial viability of Marian Street Theatre.	1st Quarter <i>Relates to Action</i>	- Director Finance and Business

NOT ACHIEVED

A condition assessment of the building needed to be undertaken before proceeding with analysing options for the future use of Marian Street. A report on the assessment and future use of the premises was considered by Council in December 2006. Following that, an EOI for the lease of the building was conducted in February 2007. The EOI closed early April. Some respondents have been requested to provide additional information and a report to Council will be provided following assessment of the submissions.

02	Firs Estate Cottage Lease to be executed.	1st Quarter <i>Relates to Action</i>	- Director Finance and Business
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NOT ACHIEVED

Council considered a report on the results of the EOI for the lease of the building on 12 December. Following that, Council officers have been negotiating with the two proponents recommended in the report. A DA was lodged April 2007. Final lease negotiations running concurrently with DA assessment. Advertising of lease to commence once DA advertising period closes.

03	Potential funding opportunities identified and reported to Council as part of the Town Centre redevelopment, including assessment of surplus landholdings outside the town centres.	Ongoing <i>Relates to Action</i>	- Director Finance and Business
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NOT YET DUE

Assessment of Council land holdings underway. Development of comprehensive land register under review.

Management Plan Progress Report 2006-2010

Council's Corporate Services

Provision of a range of services which act as a focal point for the delivery of information and Customer Services.

Provision of internal services to support the organisation.

Budget 2006/2007:	
Expenditure	\$7,001,900
Revenue	\$47,581,800
General (Net) Funding	-\$40,579,900

Objective 1

Mgt Plan related Yes

To improve services to the community through the provision of timely and accurate information.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Annual Report adopted and submitted to the Department of Local Government.	2nd Quarter <i>Relates to Action</i>	- Director Finance and Business

COMPLETED

The Annual Report was enhanced in 2006 by commencing to incorporate the principles of Global Reporting Initiative standards as well as the statutory reporting requirements of the Local Government Act. The Report was considered by Council on 28 November 2006 and subsequently submitted to the Department of Local Government.

02	Management Plan adopted.	4th Quarter <i>Relates to Action</i>	- Director Finance and Business
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ACHIEVED TO DATE

Draft Management Plan 2007-2011 adopted by Council on 24 April 2007 for public exhibition for 28 days commencing 4 May 2007.

03	Council's Land and Environment Court Costs reported to Council on a quarterly basis.	Each Quarter <i>Relates to Action</i>	- Director Finance and Business
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ACHIEVED TO DATE

First quarter report was adopted by Council on 14 November 2006, second quarter report was adopted on 27 February 2007 and third quarter report was adopted on 24 April 2007.

04	Management Plan progress reported to Council within two months of the end of each financial quarter.	Each Quarter <i>Relates to Action</i>	- General Manager
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ACHIEVED TO DATE

First quarter report adopted by Council on 28 November 2006, second quarter report was adopted on 27 February 2007 and third quarter report is to be considered by Council on 22 May 2007.

Management Plan Progress Report 2006-2010

Council's Corporate Services

05	Report and analysis of NSW Department of Local Government Comparative data presented to Council.	2nd Quarter <i>Relates to Action</i>	- Director Finance and Business
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COMPLETED

Report was not completed in 2nd quarter as Department of Local Government did not publish the comparative information until January 2007. A report was submitted to Council on 27 February 2007.

06	Report quarterly to Council on resolutions which have not been implemented with accompanying explanations.	Each Quarter <i>Relates to Action</i>	- General Manager
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NOT ACHIEVED

Report to be presented to Council 22 May 2007 on any resolutions still outstanding or requiring additional work, funding or resources.

07	Database of Council resolutions is kept up to date with responsible officers clearly nominated.	Each Quarter <i>Relates to Action</i>	- Director Finance and Business
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ACHIEVED TO DATE

Database is being maintained.

08	New bookings software system for Council services implemented.	3rd Quarter <i>Relates to Action</i>	- Director Community Services - Director Finance and Business - Director Open Space
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COMPLETED

Qvisual System ready to go - expected live date by week ending 11 May 2007. System used for tennis and facilities. Preliminary planning for sportsground implementation.

Objective 2

Mgt Plan related Yes

To ensure that Council's information is protected, developed and maintained effectively and efficiently.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Implement new payroll system to fully integrate with Finance 1.	1st Quarter <i>Relates to Action</i>	- Director Finance and Business

NOT ACHIEVED

Implementation of this system is dependent on an upgrade to Council's existing financial management software. This upgrade is was successfully completed in December 2006. Implementation of the Technology One HR/Payroll system commenced in April 2007 with a scheduled go-live date of 1 July 2007.

Management Plan Progress Report 2006-2010

Council's Corporate Services

02 Upgrade Finance 1 to allow integration of other systems. 3rd Quarter - Director Finance and Business
Relates to Action

COMPLETED

Upgrade successfully completed and put into production on 18 December 2006.

03 Council's web based functionality improved. 2nd Quarter - Director Community Services
Relates to Action - Director Finance and Business

COMPLETED

Redesign is now completed. Improved functionality includes:

- e-newsletters
 - online forms
 - advanced search
 - business paper search
 - site map
 - personalisation module where users can save their favourite documents and images
 - restructure on information
-

Objective 3

Mgt Plan related Yes

To expand the provision of Customer Service.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Implement organisational customer service procedure	2nd Quarter <i>Relates to Action</i>	- Director Community Services

ACHIEVED TO DATE

Recommendations from Customer Service Action Group have been reported and sub groups have been formed to further progress recommendations. Significant progress has been made through the customer services working party which identified gaps in services and functions, and developed the action plan which will be implemented in the next financial year.

Council business processes, procedures and forms have been reviewed in consultation with relevant staff, and a Customer Service Manual has been developed to meet organisational and operational needs.

The new PABX phone system, including call centre software, to be implemented by June 2007.

Customer service standards have been developed and implementation phase has commenced, with training for customer service staff to provide a greater level of service to the community.

Project officer appointed 12/4/07 to develop Organisational Customer Service Standards in consultation with key stakeholders.

Timeframe and resources discussed with Senior Management and agreed. Final presentation of Customer Service Standards is set for end of June.

Management Plan Progress Report 2006-2010

Council's Corporate Services

Objective 5

Mgt Plan related Yes

Provide communication services that support the dissemination and exchange of information within Council and the community.

Actions

Key Performance Indicators

<u>No</u>	<u>Details</u>	<u>DueDate</u>	<u>Responsible Officer</u>
01	Corporate Communications Strategy implemented.	4th Quarter	- Director Community Services

Relates to Action

ACHIEVED TO DATE

Review of current Corporate Communications strategy undertaken. Research undertaken to further develop corporate strategy.

Strategies implemented:

- Newsletter issued quarterly*
- Marketing strategies developed for individual projects or programs*
- Advertising, including weekly corporate advertisement designed and written as required*
- Media releases issued weekly*
- Printed materials produced on demand and reviewed for visual consistency and plain English*
- School visits to Council Chamber conducted with groups participating in mock debates*
- Council stalls set up for community fairs*
- New Corporate Identity developed*
- Daily updates of website*
- Website redesign commenced*
- Citizenship ceremonies conducted monthly*

BUDGET 2006 TO 2007 3RD QUARTER REVIEW AS AT END MARCH 2007

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To present to Council the quarterly financial review for the 3rd quarter ended 31 March 2007.

BACKGROUND:

This is a statutory requirement under the Local Government (Financial Management) Regulation 1999, Part 2, paragraph 7.

COMMENTS:

This review analyses the financial performance of the Council for the 3rd quarter of the 2006/2007 budget comparing actual expenditure and revenue for the quarter against the budget.

RECOMMENDATION:

That Council approves the budget transfers as outlined in this report.

PURPOSE OF REPORT

To present to Council the quarterly financial review for the 3rd quarter ended 31 March 2007.

BACKGROUND

This is a statutory requirement under the Local Government Financial Management Regulation 1999, Part 2 Clause 7 and it is an essential aspect of Council's financial management.

At the Council meeting held on 13 June 2006, Council adopted the 2006-2010 Management Plan, which incorporated the annual budget for Council for 2006/2007. The resolution adopting this Management Plan was under Minute 210.

COMMENTS

General Budgetary Position

This review analyses the financial performance of the Council for the 3rd quarter of 2006/2007 comparing actual expenditure and revenue for the quarter against budget. Council's budgetary position for the quarter ended 31 March is within expectations. The organisation's year to date net expenditure shows a surplus of \$17,420,249 compared to a budget surplus of \$11,204,796 a positive variance of \$6,215,454.

It should be noted, however, that Domestic Waste is \$2.547 million under budget, Sec94 Contributions are \$4.146 million over budget and interest earnings on Sec94 Contributions are also over budget by \$154,849. As all these amounts are externally restricted, it is appropriate that they are removed from the general budgetary surplus. This results in a positive cash variance of \$1,911,928.

The financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure.

This total variance is broken down as follows:

	Budget YTD	Actual YTD	Variance
Expenditure	\$55,755,461	\$54,624,954	\$1,130,507
Income	\$66,960,257	\$72,045,204	\$5,084,947
Sub Total	\$11,204,796	\$17,420,249	\$6,215,454
Less External Restrictions			(\$4,303,526)
Net Result			\$1,911,928

DEPARTMENTS	March YTD (Net)			Year
	\$ Actual	\$ Budget	\$ Variance	\$ Budget
Civic Management	1,922,332	1,950,075	27,743	2,600,100
Community Services	5,312,584	5,585,607	273,023	7,449,600
Development & Regulation	1,966,561	2,013,732	47,171	2,684,900
Finance & Business	(39,791,528)	(34,927,604)	4,863,924	(47,587,100)
Open Space	5,779,748	6,156,864	377,116	8,196,400
Planning & Environment	574,549	623,706	49,157	831,600
Technical Services	7,235,715	7,619,282	383,567	10,018,300
Waste Management	(420,210)	(226,458)	193,752	(302,000)
Net Expenditure / (Revenue)	(17,420,249)	(11,204,796)	6,215,454	(16,108,200)

Restricted Assets

Contributions - As at 31 March 2007, Council has received \$10,854,658 in Contributions. Of this amount \$485 relates to the 1993 Plan, \$536,689 relates to the 2000/2003 Residential Plan, \$48,473 relates to the SEPP 5 Plan and \$10,269,011 relates to the 2004/09 Residential Plan. An additional \$1,210,149 of interest has been added year to date to Sec94 Funds.

The following table details all restricted asset balances as at 31 March 2007.

Total Restricted Assets	\$
Opening Balance	40,143,807
Add: Income as at March	10,854,658
Add: Transfers In	4,749,941
Add: Sec94 Interest	1,210,149
Less : Transfers Out	0
Closing Balance	56,958,555

A further breakdown of these balances is detailed in **Appendix B**.

Summary of requested budget adjustments

Department	Additional Expenditure	Additional Revenue
	\$	\$
COMMUNITY SERVICES		
- operational	64,000	64,000
- capital projects	0	0
Sub Total	64,000	64,000
OPEN SPACE		
- operational	0	0
- capital projects	(461,600)	(461,600)
Sub Total	(461,600)	(461,600)
PLANNING & ENVIRONMENT		
- operational	0	0
- capital projects	5,000	5,000
Sub Total	5,000	5,000
TECHNICAL SERVICES		
- operational	438,000	438,000
- capital projects	(11,072,500)	(11,072,500)
Sub Total	(10,634,500)	(10,634,500)
CIVIC MANAGEMENT		
- operational	0	0
- capital projects	42,000	42,000
Sub Total	42,000	42,000
FINANCE & BUSINESS		
- operational	56,000	56,000
- capital projects	0	0
Sub Total	56,000	56,000
DEVELOPMENT & REGULATION		
- operational	(429,000)	(429,000)
- capital projects	0	0
Sub Total	(429,000)	(429,000)
WASTE MANAGEMENT		
- operational	0	0
- capital projects	0	0
Sub Total	0	0
Total Council Budget Adjustments	(11,358,100)	(11,358,100)
NET EXPENDITURE	0	

Item 4

S04708
30 April 2007

Community Services

The net budget result for Community Services is nil for the quarter. However there were minor adjustments within the department the most significant an additional expenditure of \$45,000 required for the Public Art project which was offset by additional Sec94 funds.

Open Space

There were no adjustments made to Open Space's operating budget in this quarter, however there were some changes made to the project budgets. Six additional projects totaling \$95,200 were established which were funded by either Grant income or Contributions to works. Additionally, the Sportsfield Refurbishment budget has been reduced by \$550K as a result of major projects such as Lindfield Soldiers Memorial Oval and Auluba Oval not commencing until August 2007. The funds will be carried over to the 2007/08 financial year.

Planning & Environment

There were no adjustments made to Planning & Environment this quarter.

Technical Services

The net budget result for Technical Services is nil for the quarter. However there were many adjustments within the department the most significant an additional expenditure of \$400,000 required for restorations however, this was totally offset by additional income received from road surface and driveway income. The Depot Relocation budget was reduced from \$11.3 million to \$150K to reflect the fact that the expenditure on the project will occur over the next two financial years as budgeted for in the Draft 2007-2011 Management Plan

Civic Management

The net budget result for Civic Management is nil for this review. However there were many minor adjustments within the department the most significant being, the reduction of recruitment costs of \$11,000 from the Human Resources cost centre.

Finance & Business

Finance and Business requires no additional funds for this quarter. The most significant variations in the department were as follows:

- Increase in consultant costs in the records area of \$17,800. This is however partially offset by a reduction in the salary budget of \$12,300 due to a vacant position within the cost centre.
- Increase in consultant costs of \$65,000 within the finance area. This is partially offset by a reduction in the salary budget of \$60,500 due to positions vacant within the cost centre.
- Increase in contractor costs of \$21,000 within cleaning services. This is offset by a reduction in the salary budget of \$21,000 due to a position vacant within the cost centre.

Item 4

S04708
30 April 2007

- Increase in grant income of \$40,000 for library self checker lease costs.

Development and Regulation

The net budget result for Development & Regulation is nil for the quarter. There were many variations within the department. Expenditure reductions totalled \$429,000, the most significant being the reduction in legal costs (\$300,000) and salaries (\$100,000) across the department due to staff vacancies. This however, was totally offset by a reduction in income of \$429,000 mainly due to a decrease of DA income (\$300,000), construction certificate income (\$40,000) and building inspection income of (\$30,000).

(Details of variations for each department are outlined in **Attachment A.**)

Net totals for each department are as follows:

Department	Amount \$
Community Services	0
Open Space	0
Planning & Environment	0
Technical Services	0
Civic Management	0
Finance and Business	0
Development and Regulation	0
Net Expenditure	0

An overall summary of 2006/2007 budget adjustments are shown in the table below:

2006/2007 Budget Summary	Original Budget	Carry Forwards	Sept Review	Dec Review	March Review	Council Resolutions	Revised Budget
	\$	\$	\$			\$	\$
Operating Budget							
Total Cash In	80,556,900	74,500	8,400	4,356,300	84,000	175,400	85,255,500
Total Cash Out	62,409,400	28,200	15,000	(245,200)	129,000	0	62,336,400
Headline Budget Surplus/(Deficit)	18,147,500	46,300	(6,600)	4,601,500	(45,000)	175,400	22,919,100
Funds To Restricted Assets	11,401,400	0	0	4,218,700	0		15,620,100
Operating Surplus/(Deficit)	6,746,100	46,300	(6,600)	382,800	(45,000)	175,400	7,299,000
Capital Works Program Projects Funded By Operating Surplus	25,174,600	3,020,100	25,300	57,250	(11,487,100)	175,400	16,965,550
	1,874,100	46,300	(6,600)	382,800	(45,000)	175,400	2,427,000

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2006/2007 Budget Summary	Original Budget	Carry Forwards	Sept Review	Dec Review	March Review	Council Resolutions	Revised Budget
Infrastructure Levy	1,914,000	0	0	0	0		1,914,000
Environmental Levy	1,958,000	0	0	0	0		1,958,000
Loans	1,000,000	0	0	0	0		1,000,000
Sub Total	6,746,100	46,300	(6,600)	382,800	(45,000)	175,400	7,299,000
Section 94	3,358,100	75,000	22,000	11,500	(280,000)		3,186,600
Other Restricted Assets	15,070,400	2,562,000	9,900	(337,050)	(11,162,100)		6,143,150
Working Funds	0	243,200	93,600	0			336,800
Total Funding	25,174,600	2,926,500	118,900	57,250	(11,487,100)	175,400	16,965,550
Net Surplus/(Deficit)	0	(93,600)	93,600	0	0	0	0

Working Funds

The following table provides a summary of working funds adjustments during 2006/2007.

Projected Working Funds Position as at 30 June 2007	
Working Funds 1 July 2006	\$243,200
Less	
Carried Forward Works from 2005/2006	(\$336,800)
Unrestricted Working Funds	-\$93,600
Plus Variations September 2006 Review	\$93,600
Plus Variations December 2006 Review	\$0
Plus Variations March 2007 Review	\$0
Projected Unrestricted Working Funds 30 June 2007	\$0
Council's unrestricted working funds reflect the short-term ability of the Council to fund unplanned expenditure.	

Capital Works & Projects

In order to improve reporting on Council's capital works and projects a project status report has been developed which provides comments as to the progress of all projects scheduled for 2006/07. The report (**Appendix D**) has been broken down by department and includes information on budgets and year to date expenditure for each project.

The following tables detail year to date expenditure compared to budget for each Department with the second table showing the year to date variation when adjusted for proposed budget variations.

Capital Works & Projects Prior to March Budget Adjustments

DEPARTMENTS	March YTD Actual	Full Year Budget	Funds to be Spent
Community Services	\$114,523	\$203,400	\$88,877
Finance & Business	\$112,981	\$226,600	\$113,619
Open Space	\$2,330,771	\$7,678,050	\$5,347,279
Planning & Environment	\$805,458	\$800,000	-\$5,458
Technical Services	\$5,133,207	\$19,544,600	\$14,411,393
	\$8,496,940	\$28,452,650	\$19,955,710

Capital Works & Projects After March Budget Adjustments

DEPARTMENTS	March YTD Actual	Full Year Budget	Funds to be Spent
Civic Management	\$0	\$42,000	\$42,000
Community Services	\$114,523	\$203,400	\$88,877
Finance & Business	\$112,981	\$226,600	\$113,619
Open Space	\$2,330,771	\$7,216,450	\$4,885,679
Planning & Environment	\$805,458	\$805,000	-\$458
Technical Services	\$5,133,207	\$8,472,100	\$3,338,893
	\$8,496,940	\$16,965,550	\$8,468,610

Gross expenditure for capital works & projects for the period ended 31 March 2007 is \$8,496,940 against the full year budget of \$28,452,650. The total budget includes an allocation for the depot relocation at a total value of \$11,300,000. While there have been some costs associated with the depot relocation project for DA preparation, tender documentation and preparation of the sale of the existing depot site, the majority of these funds will not be required this financial year and consequently unspent funds can be transferred back to reserves. Also, it is very unlikely that settlement on the sale of the new depot will eventuate this financial year and proceeds from the sale were identified against this project.

With regard to other capital works projects, the majority of roads, footpaths, traffic facilities, drainage improvements, sportsfields upgrades, storm water harvesting projects and playgrounds are nearing completion.

The majority of funding for open space capital works is for property acquisition for new open space recreation areas. While some sites have been identified for acquisition, no decisions have been made on proposed sites.

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A summary of the status of all of Council's capital works projects is included in the attachments together with a comment on the status of the project.

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

Should Council adopt the recommendations of this report, Council's working fund balance will remain unchanged.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Corporate (formerly Finance & Business) have worked together with the General Manager and Directors of each department in reviewing their budgets to provide this quarterly review.

SUMMARY

The net result of the March Review if adopted will not change Council's current working fund balance.

RECOMMENDATION

That Council adopts the budget variations contained in this report.

Michael Lopez
Management Accountant

John Clark
Director Corporate

Attachments: **Appendix A Summary Review-771996**
 Appendix B Restricted Assets-772000
 Appendix C March Financial Reports-772003
 Appendix D Project Status Reports-772005

Appendix A: Summary Review

Summary by Department of net expense or revenue requests

Department	Additional Expenditure	Additional Revenue
	\$	\$
COMMUNITY SERVICES		
- operational	64,000	64,000
- capital projects	0	0
Sub Total	64,000	64,000
OPEN SPACE		
- operational	0	0
- capital projects	(461,600)	(461,600)
Sub Total	(461,600)	(461,600)
PLANNING & ENVIRONMENT		
- operational	0	0
- capital projects	5,000	5,000
Sub Total	5,000	5,000
TECHNICAL SERVICES		
- operational	438,000	438,000
- capital projects	(11,072,500)	(11,072,500)
Sub Total	(10,634,500)	(10,634,500)
CIVIC MANAGEMENT		
- operational	0	0
- capital projects	42,000	42,000
Sub Total	42,000	42,000
FINANCE & BUSINESS		
- operational	56,000	56,000
- capital projects	0	0
Sub Total	56,000	56,000
DEVELOPMENT & REGULATION		
- operational	(429,000)	(429,000)
- capital projects	0	0
Sub Total	(429,000)	(429,000)
WASTE MANAGEMENT		
- operational	0	0
- capital projects	0	0
Sub Total	0	0
Total Council Budget Adjustments	(11,358,100)	(11,358,100)
NET EXPENDITURE	0	

Adjustment - () decrease in Expenditure or Income

Department: COUNCIL - Budget Transfers

	PN	RC	Task	Original Budget	Revised Budget	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	100362	126000	00	\$34,000	\$255,400	(\$221,400)		Stage 3 now complete. Stage 4 is in defects liability period until September 2007.
PJ	100516	126000	00	\$221,400	\$0	\$221,400		Budget of \$221,400 incorrectly allocated to swimming pool refurbishment project instead of swimming pool stage 3 & 4 project.
Total Department Adjustment Requested						\$0	\$0	
NET ADJUSTMENT TO DEPARTMENT BUDGET							\$0	

Department: COMMUNITY SERVICES

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	1150	1176	\$68,200	\$72,200	\$4,000		Increase programs in Community Services Management Support.
GL	1150	2257	\$21,000	\$25,000		\$4,000	Increase other revenue in Community Services Management Support.
GL	1204	1022	\$40,000	\$71,000	\$31,000		Increase temporary salaries in Thomas Carlyle Children's Centre.
GL	1250	1000	\$65,700	\$45,700	(\$20,000)		Decrease salaries in Community Facilities Unit.
GL	1250	1002	\$30,600	\$20,600	(\$10,000)		Decrease on costs in Community Facilities Unit.
GL	1303	1260	\$102,200	\$147,200	\$45,000		Increase contractors in Community Functions.
GL	1303	4623	\$0	\$45,000		\$45,000	Increase S94 income in Community Functions.
GL	1353	1165	\$0	\$14,000	\$14,000		Increase rental rebates in Lindfield Library.
GL	1353	2104	\$0	\$15,000		\$15,000	Increase rents in Lindfield Library.
Total Department Adjustment Requested					\$64,000	\$64,000	
NET ADJUSTMENT TO DEPARTMENT BUDGET						\$0	

Department: TECHNICAL SERVICES

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	2950	1100	\$600	\$6,600	\$6,000		Increase advertising costs in Investigation & Design.
GL	2950	1144	\$0	\$7,500	\$7,500		Increase operating lease costs in Investigation & Design.
GL	2950	1266	\$3,000	\$2,000	(\$1,000)		Decrease office supplies in Investigation & Design.
GL	2950	2105	\$500	\$3,500		\$3,000	Increase sale of documents income in Investigation & Design.
GL	3100	1000	\$186,000	\$168,200	(\$17,800)		Decrease salaries in Depot Service Management Support.
GL	3100	1002	\$66,400	\$57,700	(\$8,700)		Decrease salaries on costs in Depot Service Management Support.
GL	3100	1170	\$3,500	\$1,500	(\$2,000)		Decrease sundry expenses in Depot Service Management Support.
GL	3100	1250	\$5,000	\$2,000	(\$3,000)		Decrease materials in Depot Service Management Support.
GL	3151	1250	\$22,000	\$14,000	(\$8,000)		Decrease materials in Access Crossings.
GL	3151	1260	\$110,000	\$160,000	\$50,000		Increase contractors budget in Access Crossings.
GL	3151	2162	\$330,000	\$340,000		\$10,000	Increase driveway income in Access Crossings.
GL	3152	1127	\$5,000	\$2,000	(\$3,000)		Decrease external plant hire in Drainage Maintenance & Repair.
GL	3152	1001	\$235,300	\$215,300	(\$20,000)		Decrease wages in Drainage Maintenance & Repair.
GL	3152	1250	\$40,000	\$25,000	(\$15,000)		Decrease materials in Drainage Maintenance & Repair.
GL	3152	1260	\$30,000	\$20,000	(\$10,000)		Decrease contractors in Drainage Maintenance & Repair.
GL	3152	1270	\$12,000	\$7,000	(\$5,000)		Decrease waste disposal in Drainage Maintenance & Repair.
GL	3153	1127	\$4,000	\$2,000	(\$2,000)		Decrease external plant hire in Footpath Maintenance.
GL	3153	1260	\$30,000	\$25,000	(\$5,000)		Decrease contractors budget in Footpath Maintenance.
GL	3153	1270	\$45,000	\$60,000	\$15,000		Decrease waste disposal budget in Footpath Maintenance.

Department: TECHNICAL SERVICES

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	3153	2163	\$25,000	\$50,000		\$25,000	Decrease footpath surfaces income in Footpath Maintenance.
GL	3154	1127	\$4,000	\$2,000	(\$2,000)		Decrease external plant hire in Kerb & Gutter Maintenance.
GL	3154	1270	\$12,000	\$32,000	\$20,000		Increase waste disposal in Kerb & Gutter Maintenance.
GL	3155	1127	\$3,000	\$1,000	(\$2,000)		Decrease external plant hire in Patching cost centre.
GL	3156	1127	\$5,000	\$2,000	(\$3,000)		Decrease external plant hire in Restorations.
GL	3156	1250	\$32,000	\$12,000	(\$20,000)		Decrease materials in Restorations.
GL	3156	1260	\$500,000	\$900,000	\$400,000		Increase contractors in Restorations.
GL	3156	2161	\$536,500	\$736,500		\$200,000	Increase road surface income in Restorations.
GL	3156	2162	\$301,500	\$501,500		\$200,000	Increase driveways income in Restorations.
GL	3157	1250	\$80,000	\$70,000	(\$10,000)		Decrease materials in Road Maintenance area.
GL	3157	1260	\$30,000	\$20,000	(\$10,000)		Decrease contractors in Road Maintenance area.
GL	3158	1270	\$35,000	\$45,000	\$10,000		Increase waste disposal in Road Maintenance area.
GL	3200	1253	\$0	\$5,000	\$5,000		Increase computer software purchases in Trade Service Management Support.
GL	3201	1001	\$495,800	\$436,800	(\$59,000)		Decrease wages in Building Management.
GL	3201	1003	\$232,500	\$203,500	(\$29,000)		Decrease wages on costs in Building Management.
GL	3201	1250	\$210,000	\$230,000	\$20,000		Increase materials in Building Management.
GL	3201	1260	\$400,000	\$530,000	\$130,000		Increase contractors in Building Management.
GL	3252	1250	\$21,000	\$26,000	\$5,000		Increase materials in Passenger Fleet.
GL	3253	1263	\$6,500	\$9,500	\$3,000		Increase fuel expense in Small Plant & Equipment.

Department: TECHNICAL SERVICES

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	3300	1127	\$4,000	\$1,000	(\$3,000)		Decrease external plant hire in Litter Control & Clearing.
GL	3302	1127	\$5,000	\$10,000	\$5,000		Increase external plant hire in Street Sweeping.
Total Department Adjustment Requested					\$438,000	\$438,000	
NET ADJUSTMENT TO DEPARTMENT BUDGET						\$0	

Department: CIVIC MANAGEMENT

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	1000	1150	\$20,000	\$25,000	\$5,000		Increase non PABX charges in Councillor Support.
GL	1000	1170	\$3,000	\$6,000	\$3,000		Increase sundry expense in Councillor Support.
GL	1000	1177	\$2,000	\$6,000	\$4,000		Increase computer communication costs in Councillor Support.
GL	1000	1181	\$0	\$1,000	\$1,000		Increase codes & policies consultants in Councillor Support.
GL	1000	1267	\$500	\$3,500	\$3,000		Increase printing costs in Councillor Support.
GL	1050	1000	\$543,600	\$538,600	(\$5,000)		Decrease salaries in Executive Support.
GL	1050	1145	\$4,000	\$2,000	(\$2,000)		Decrease legal fees in Executive Support.
GL	1050	1170	\$2,000	\$4,000	\$2,000		Increase sundry expense in Executive Support.
GL	1103	1101	\$160,000	\$149,000	(\$11,000)		Decrease recruitment advertising in Workforce Management.
Total Department Adjustment Requested					\$0	\$0	
NET ADJUSTMENT TO DEPARTMENT BUDGET						\$0	

Department: FINANCE & BUSINESS

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	1550	1000	\$258,800	\$246,500	(\$12,300)		Decrease salaries in Records Management.
GL	1550	1117	\$0	\$17,800	\$17,800		Increase consultants in Records Management.
GL	1550	1170	\$8,000	\$0	(\$8,000)		Decrease sundry in Records Management.
GL	1550	1185	\$0	\$15,000	\$15,000		Increase storage in Records Management.
GL	1550	6510	\$0	\$2,500	\$2,500		Increase acquisition of office equipment in Records Management.
GL	1900	1000	\$97,800	\$72,300	(\$25,500)		Decrease salaries in Finance & Business Management Support.
GL	1900	1002	\$39,300	\$29,800	(\$9,500)		Decrease salaries on costs in Finance & Business Management Support.
GL	1900	1117	\$37,000	\$57,000	\$20,000		Increase consultants in Finance & Business Management Support.
GL	2050	1356	\$0	\$35,000	\$35,000		Increase bill payment services Corporate Accounts.
GL	2101	1000	\$119,700	\$115,700	(\$4,000)		Decrease salaries in Corporate Governance.
GL	2101	1000	\$119,700	\$105,700	(\$14,000)		Decrease salaries in Corporate Governance.
GL	2101	1002	\$42,700	\$41,700	(\$1,000)		Decrease salaries on costs in Corporate Governance.
GL	2101	1117	\$0	\$15,000	\$15,000		Increase consultants in Corporate Governance.
GL	2150	1000	\$424,000	\$389,000	(\$35,000)		Decrease salaries in Financial Management.
GL	2150	1002	\$156,200	\$146,200	(\$10,000)		Decrease salaries on costs in Financial Management.
GL	2150	1117	\$10,000	\$55,000	\$45,000		Increase consultants in Financial Management.
GL	2151	1145	\$40,000	\$30,000	(\$10,000)		Decrease legal fees in Rates & Debtors.
GL	2151	1161	\$40,000	\$50,000	\$10,000		Increase postage in Rates & Debtors.
GL	2200	1250	\$20,000	\$24,000	\$4,000		Increase repairs & maintenance in Print Room.

Department: FINANCE & BUSINESS

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	2250	1001	\$74,300	\$59,300	(\$15,000)		Decrease wages in Cleaning Services.
GL	2250	1003	\$35,200	\$29,200	(\$6,000)		Decrease wages on costs in Cleaning Services.
GL	2250	1257	\$0	\$21,000	\$21,000		Increase contractors in Cleaning Services.
GL	2251	1117	\$5,000	\$11,000	\$6,000		Increase consultants in Property Services.
GL	2251	1145	\$15,000	\$10,000	(\$5,000)		Decrease legal fees in Property Services.
GL	2251	1172	\$25,000	\$40,000	\$15,000		Increase valuation fees in Property Services.
GL	2251	2102	\$10,000	\$20,000		\$10,000	Increase lease income in Property Services.
GL	2251	2166	\$1,200	\$7,200		\$6,000	Increase other fees income in Property Services.
GL	2325	1158	\$304,200	\$269,200	(\$35,000)		Decrease PABX service & equipment charges in IT Support.
GL	2325	1252	\$304,200	\$336,700	\$32,500		Increase computer licence fees in IT Support.
GL	2325	2350	\$0	\$40,000		\$40,000	Increase income grants in IT Support.
GL	2325	6510	\$0	\$7,500	\$7,500		Increase acquisition office equipment in IT Support.
Total Department Adjustment Requested					\$56,000	\$56,000	
NET ADJUSTMENT TO DEPARTMENT BUDGET						\$0	

Department: DEVELOPMENT & REGULATION

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	1651	2124	\$360,000	\$320,000		(\$40,000)	Decrease construction certificates income in Building Unit.
GL	1651	2131	\$260,000	\$230,000		(\$30,000)	Decrease building inspections fees income in Building Unit.
GL	1700	1145	\$40,000	\$80,000	\$40,000		Increase legal fees in Development Compliance.
GL	1700	1178	\$10,000	\$20,000	\$10,000		Increase legal consultants in Development Compliance.
GL	1700	2140	\$65,000	\$40,000		(\$25,000)	Decrease other fines in Development Compliance.
GL	1702	2133	\$62,000	\$45,000		(\$17,000)	Decrease regulatory inspections income in Public Health Services.
GL	1750	1000	\$1,526,900	\$1,466,900	(\$60,000)		Decrease salaries in Development Assessments.
GL	1750	1100	\$35,000	\$63,000	\$28,000		Increase advertising in Development Assessments.
GL	1750	1117	\$10,000	\$0	(\$10,000)		Decrease consultants in Development Assessments.
GL	1750	1145	\$1,100,000	\$790,000	(\$310,000)		Decrease legal fees in Development Assessments.
GL	1750	1178	\$300,000	\$270,000	(\$30,000)		Decrease legal consultants in Development Assessments.
GL	1750	2122	\$1,500,000	\$1,200,000		(\$300,000)	Decrease DA fees income in Development Assessments.
GL	1750	2129	\$220,000	\$230,000		\$10,000	Increase S96 fees income in Development Assessments.
GL	1750	2256	\$20,000	\$28,000		\$8,000	Increase recovered legal costs income in Development Assessments.
GL	1800	1000	\$53,400	\$38,400	(\$15,000)		Decrease salaries in Animal Control.
GL	1800	1002	\$19,100	\$14,100	(\$5,000)		Decrease salaries on costs in Animal Control.
GL	1801	1000	\$168,800	\$158,800	(\$10,000)		Decrease salaries in Parking & Traffic.
GL	1801	1107	\$128,000	\$98,000	(\$30,000)		Decrease infringement commission in Parking & Traffic.
GL	1801	2136	\$100,000	\$120,000		\$20,000	Increase car parking income in Parking & Traffic.

Department: DEVELOPMENT & REGULATION

	CC	RES	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
GL	1802	2133	\$20,200	\$5,200		(\$15,000)	Decrease regulatory inspections income in Regulatory Services.
GL	1802	2140	\$45,000	\$5,000		(\$40,000)	Decrease other fines income in Regulatory Services.
GL	1850	1000	\$204,300	\$174,300	(\$30,000)		Decrease salaries in Engineering Support.
GL	1850	1002	\$72,900	\$65,900	(\$7,000)		Decrease on costs in Engineering Support.
Total Department Adjustment Requested					(\$429,000)	(\$429,000)	
NET ADJUSTMENT TO DEPARTMENT BUDGET						\$0	

Department: CAPITAL WORKS

	PN	RC	Task	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	100519	126000	00	\$556,800	\$0	(\$556,800)		Designs completed for Lindfield Soldiers Memorial and Auluba ovals, not scheduled to commence project until August 2007.
PJ	100519	462300	00	\$330,000	\$0		(\$330,000)	Decrease Sec 94 funds budget as designs for Lindfield Soldiers Memorial Oval & Auluba Oval not commencing until August 2007.
PJ	100519	461500	00	\$16,200	\$0		(\$16,200)	Decrease Loan Reduction Reserve as designs for Lindfield Soldiers Memorial Oval & Auluba Oval not commencing until August 2007.
PJ	100519	462400	00	\$210,600	\$0		(\$210,600)	Decrease Sportsfield Reserve as designs for Lindfield Soldiers Memorial Oval & Auluba Oval not commencing until August 2007.
PJ	100598	126000	00	\$0	\$13,000	\$13,000		Increase contractors for Hassell Park Cricket Net Upgrade to reflect funds received.
PJ	100598	240000	00	\$0	\$13,000		\$13,000	Increase contribution to works income for Hassell Park Cricket Net Upgrade to reflect funds being received.
PJ	100623	126000	00	\$0	\$20,800	\$20,800		Increase contractors for Noxious Weeds Control 2006/2007 to reflect grant received.
PJ	100623	235000	00	\$0	\$20,800		\$20,800	Increase grants income for Noxious Weeds Control 2006/2007 to reflect funds being received.
PJ	100624	126000	00	\$0	\$21,000	\$21,000		Increase contractors for Sportsfield Recycled Organic to reflect grant received.
PJ	100624	235000	00	\$0	\$21,000		\$21,000	Increase grants income for Sportsfield Recycled Organic to reflect funds being received.
PJ	100654	126000	00	\$0	\$20,000	\$20,000		Increase contractors for Developing a GRI Sustainability Plan to reflect grant received.
PJ	100654	235000	00	\$0	\$20,000		\$20,000	Increase grants income for Developing a GRI Sustainability Plan to reflect funds being received.
PJ	100655	126000	00	\$0	\$2,500	\$2,500		Increase contractors for Memorial Seats to reflect funds received.
PJ	100655	240000	00	\$0	\$2,500		\$2,500	Increase contribution to works income for Memorial Seats to reflect funds being received.
PJ	100662	126000	00	\$0	\$17,900	\$17,900		Increase contractors for Killara Gordon Sewer Mining project to reflect funds transferred.
PJ	100662	240000	00	\$0	\$17,900		\$17,900	Increase contribution to works for Killara Gordon Sewer Mining project to reflect funds received.

Department: CAPITAL WORKS

	PN	RC	Task	Revised Budget	Revised Budget After Adjs.	EXPENDITURE Budget Adjustment: Inc/(Dec)	INCOME Budget Adjustment: Inc/(Dec)	Justification
PJ	100629	126000	00	\$0	\$5,000	\$5,000		Increase contractors for S94 Administration to reflect funds transferred.
PJ	100629	462300	00	\$0	\$5,000		\$5,000	Increase income for S94 Administration to reflect funds being transferred.
PJ	100500	126000	00	\$11,300,000	\$150,000	(\$11,150,000)		Depot relocation project to commence in 2007/08.
PJ	100500	463100	00	\$11,300,000	\$150,000		(\$11,150,000)	Decrease new facilities reserve budget as depot relocation project not to commence until 2007/08.
PJ	100657	126000	00	\$0	\$41,300	\$41,300		Increase contractors for Burleigh Street to reflect funds transferred.
PJ	100657	461200	00	\$0	\$41,300		\$41,300	Increase income for Burleigh Street to reflect funds being transferred from Infrastructure Restoration Reserve.
PJ	100658	126000	00	\$0	\$7,400	\$7,400		Increase contractors for Milray Street to reflect funds transferred.
PJ	100658	461200	00	\$0	\$7,400		\$7,400	Increase income for Milray Street to reflect funds being transferred from Infrastructure Restoration Reserve.
PJ	100659	126000	00	\$0	\$21,000	\$21,000		Increase contractors for Highfield Road to reflect funds transferred.
PJ	100659	461200	00	\$0	\$21,000		\$21,000	Increase income for Highfield Road to reflect funds being transferred from Infrastructure Restoration Reserve.
PJ	100660	126000	00	\$0	\$7,800	\$7,800		Increase contractors for Redleaf Ave to reflect funds transferred.
PJ	100660	461200	00	\$0	\$7,800		\$7,800	Increase income for Redleaf Ave to reflect funds being transferred from Infrastructure Restoration Reserve.
PJ	100649	126000	00	\$0	\$42,000	\$42,000		Increase contractors for OH&S Procedures to reflect contribution funds received.
PJ	100649	240000	00	\$0	\$42,000		\$42,000	Increase contribution to works income for OH&S Procedures to reflect funds being received.
Total Adjustment Requested						(\$11,487,100)	(\$11,487,100)	
NET ADJUSTMENT TO DEPARTMENTS BUDGET							\$0	

Restricted Assets as at 31/03/07

Pre 1993 Plan		Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Description							
Community Facilities		-72,159	0	-4,932	0	0	-77,091
Open Space		-21,964	0	-979	0	0	-22,943
Car Parking		-1,044,016	0	-46,541	0	0	-1,090,557
Children's Services		-16,231	0	-724	0	0	-16,954
Underground Electricity		-1,494	0	-67	0	0	-1,561
							0
Sub Total		-1,155,864	0	-53,243	0	0	-1,209,107

1993 Plan		Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Description							
Car Parking	Alma St	-59,637	0	-2,659	0	0	-62,295
Car Parking	Larkin Lan	-139,876	0	-6,235	0	0	-146,111
Car Parking	Lindfield	-29,611	0	-1,320	0	0	-30,932
Car Parking	St Ives	-400,215	0	-18,138	0	0	-418,352
Car Parking	Wahroong	-340,750	0	-15,190	0	0	-355,940
KWFG Master Plan		-2,271	-2	-101	0	0	-2,375
St Ives Showground		-1,106	-1	-49	0	0	-1,156
Walking Track Embellishment		-6,744	-7	-301	0	0	-7,051
Bicentennial Park Amenities		-2,594	-3	-116	0	0	-2,712
Central Library		-4,302	-194	-192	0	0	-4,687
Child Care facilities		-170,680	-277	-7,609	0	0	-178,566
Contributions Plan		-29,657	-2	-1,322	0	0	-30,981
Roundabout	Bobbin He	-197	0	-9	0	0	-206
Roundabout	Curagul R	-811	0	-36	0	0	-847
Street Trees		-357	0	-16	0	0	-372
Sub Total		-1,188,808	-485	-53,292	0	0	-1,242,585

2000/2003 Residential Plan		Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Description							
Open Space	Gordon	-152,215	-32,484	-6,972	0	0	-191,671
Open Space	Killara	-346,497	0	-15,446	0	0	-361,943
Open Space	Lindfield	-2,949,399	-82,436	-133,655	0	0	-3,165,490
Open Space	Pymble	-449,906	-34,405	-20,761	0	0	-505,072
Open Space	Roseville	-78,182	0	-3,485	0	0	-81,668
Open Space	St Ives	-1,596,777	-55,130	-73,350	0	0	-1,725,257
Open Space	Turrumurr	-838,631	-73,680	-38,682	0	0	-950,993
Open Space	Wahroong	-1,127,602	-102,830	-53,105	0	0	-1,283,537
Park Upgrade		-236,305	-11,055	-10,802	0	0	-258,162
Nth T'murra Sportsfield Development		-1,538,674	-78,451	-70,494	0	0	-1,687,618
Child Care Centre Acquisition		-409,337	-15,252	-18,608	0	0	-443,197
Acron Rd Childrens Serv. Ctr Upgrade		-4,569	-1,017	-241	0	0	-5,827
Purchase Library Bookstock		-29,430	-1,232	-1,343	0	0	-32,004
New Residents Kit		-9,902	-1,059	-466	0	0	-11,427
New Residents Survey		-16,413	-793	-751	0	0	-17,957
Study & Interim Plan		44,506	-5,975	-4	0	0	38,527
Section 94 Officer		-133,327	-40,658	-7,407	0	0	-181,392
Public Art		-5,727	-233	-261	0	0	-6,221
Sub Total		-9,878,387	-536,689	-455,834	0	0	-10,870,910

Kuringai SEPP 5 Plan		Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Description							
Open Space	Lindfield	-132,709	-48,473	-7,822	0	0	-189,004
Open Space	Pymble	-201,178	0	-8,968	0	0	-210,147
Open Space	St Ives	-24,996	0	-1,114	0	0	-26,110
Sub Total		-358,883	-48,473	-17,904	0	0	-425,260

2004/2009 Residential Plan		Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Description							
Child Care facilities		-579,613	-709,073	-42,665	0	0	-1,331,350
Park Upgrade		-738,542	-771,976	-51,229	0	0	-1,561,747
Nth T'murra Sportsfield Development		-450,463	-552,959	-33,194	0	0	-1,036,615
Purchase Library Bookstock		-48,465	-59,414	-3,569	0	0	-111,448
Study & Interim Plan		-24,093	-20,882	-1,581	0	0	-46,556
Section 94 Officer		-66,698	-80,428	-4,881	0	0	-152,007
Public Art		-16,474	-20,210	-1,214	0	0	-37,897
Youth Facilities		-23,653	-28,992	-1,742	0	0	-54,387
Seniors centres / Facilities		-16,382	-19,337	-1,177	0	0	-36,895
Information Services		-10,851	-13,065	-794	0	0	-24,709
Multipurpose community centre (stage 1-5)		-164,638	-232,069	-12,843	0	0	-409,550
Art centre upgrade		-32,764	-40,219	-2,414	0	0	-75,398
Park Acquisition / embellishment Rosevil		-29,052	0	-1,295	0	0	-30,347
Park Acquisition / embellishment Lindfie		-51,225	-1,654,901	-55,066	0	0	-1,761,191
Park Acquisition / embellishment Killara		-1,221,724	-782,965	-75,588	0	0	-2,080,277
Park Acquisition / embellishment Gordon		-667,303	-1,047,447	-36,716	0	0	-1,751,466
Park Acquisition / embellishment St Ives		-595,116	-886,148	-39,870	0	0	-1,521,134
Park Acquisition / embellishment Pymble		-95,491	-1,669,031	-52,195	0	0	-1,816,717
Park Acquisition / embellishment Wahroon		-2,728,938	-490,004	-134,687	0	0	-3,353,629
Park Acquisition / Planning costs		-133,751	-101,875	-8,378	0	0	-244,004
Southern Area Embellishment Works		-112,296	-176,734	-9,152	0	0	-298,182
Northern Area Embellishment Works		-284,218	-335,736	-20,589	0	0	-640,542
LGA Wide Embellishment Works		-323,563	-397,137	-23,841	0	0	-744,541
West Pymble Pool		-24,920	-27,958	-1,774	0	0	-54,653
Traffic Management and Road Safety		-16,774	-5,936	-882	0	0	-23,591
Pedestrian Works		-12,903	-15,909	-952	0	0	-29,765
Cycleways		-5,763	-7,075	-425	0	0	-13,263
Public Domain Improvements		-152,508	-82,999	-8,791	0	0	-244,298
Traffic Studies		-33,290	-38,534	-2,372	0	0	-74,196
Sub Total		-8,661,468	-10,269,011	-629,876	0	0	-19,560,355

Total Section 94 Funds		-21,243,410	-10,854,658	-1,210,149	0	0	-33,308,217
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Other Externally Restricted Assets						
Description	Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Domestic Waste	-4,482,905	0	0	0	0	-4,482,905
Unexpended Grants	-1,101,825	0	0	0	0	-1,101,825
Environmental Levy	-851,992	0	0	0	0	-851,992
Sub Total - Other Externally Restricted Assets	-6,436,722	0	0	0	0	-6,436,722

Total Externally Restricted Assets	-27,680,132	-10,854,658	-1,210,149	0	0	-39,744,939
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Internally Restricted Assets						
Description	Opening Balance	Income	Interest	Transfers In	Transfers Out	Closing balance
Employee Leave Entitlements	-1,024,950	0	0	-20,000	0	-1,044,950
Election Reserve	-19,577	0	0	-50,000	0	-69,577
Kindergarten Reserve	-7,000	0	0	0	0	-7,000
Garbage Reserve	-480,820	0	0	0	0	-480,820
Plant Replacement Reserve	-283,779	0	0	-350,000	0	-633,779
Library Reserve	-9,000	0	0	0	0	-9,000
Parking Fund Gordon	-225,578	0	0	0	0	-225,578
Parking Fund Wahroong	-168,239	0	0	0	0	-168,239
Parking Fund Ryde Roa	-300,000	0	0	0	0	-300,000
Parking Fund Roseville	-44,786	0	0	0	0	-44,786
Parking Fund Lindfield	-26,709	0	0	0	0	-26,709
Insurance Reserve	-55,200	0	0	0	0	-55,200
Superannuation Reserve	-1,000,000	0	0	0	0	-1,000,000
Information Technology Reserve	28,065	0	0	0	0	28,065
Drainage Reserve	-130,838	0	0	-205,500	0	-336,338
Footpath Reserve	-562,028	0	0	-205,500	0	-767,528
Contribution To Works	-237,299	0	0	0	0	-237,299
Golf Course Reserve	-35,000	0	0	0	0	-35,000
Infrastructure Restoration Reserve	-429,057	0	0	-350,000	0	-779,057
Sportsfield Improvement Reserve	-59,564	0	0	-210,638	0	-270,202
Playground Reserve	-50,642	0	0	0	0	-50,642
Bond/Security Reserve	-200,000	0	0	-125,000	0	-325,000
Contingency Reserve	-176,339	0	0	-41,896	0	-218,235
St Ives Showground Reserve	0	0	0	-150,000	0	-150,000
Revolving Energy Fund	-20,519	0	0	0	0	-20,519
Loan Reduction Reserve	-269,986	0	0	-1,981,848	0	-2,251,834
Tree Planting Reserve	-35,000	0	0	0	0	-35,000
Parks Reserve	-25,000	0	0	0	0	-25,000
Golf Course Levy	-835,453	0	0	-256,875	0	-1,092,328
Natural Environment Reserve	-32,500	0	0	0	0	-32,500
Swimming Pool Reserve	-30,000	0	0	0	0	-30,000
Showground Environmental Remediation	-9,025	0	0	0	0	-9,025
Street Furniture	-663,696	0	0	0	0	-663,696
Telco Communications	-8,750	0	0	0	0	-8,750
Facilities Reserve	-4,885,404	0	0	-802,684	0	-5,688,088
Catchment Management	-150,000	0	0	0	0	-150,000
Total Internally Restricted Assets	-12,463,675	0	0	-4,749,941	0	-17,213,616

Total All Restricted Assets	-40,143,807	-10,854,658	-1,210,149	-4,749,941	0	-56,958,555
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MONTHLY FINANCIAL REPORTING - 2006/07

COUNCIL SUMMARY

Total Council

NET EXPENDITURE Department	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Civic Management	196,429	216,675	1,922,331	1,950,075	27,744	79,917	2,600,100
Community Services	601,229	606,183	5,312,584	5,585,607	273,023	67,580	7,449,600
Development & Regulation	328,134	223,748	1,966,561	2,013,732	47,171	61,368	2,684,900
Finance & Business	(2,873,036)	(3,561,520)	(39,791,528)	(34,927,604)	4,863,924	132,425	(47,587,100)
Open Space	689,966	683,836	5,779,748	6,156,864	377,116	82,344	8,196,400
Planning & Enviro	82,259	76,084	574,549	623,706	49,157	1,065	831,600
Technical Services	678,657	799,698	7,235,715	7,619,282	383,567	173,705	10,018,300
Waste Management	141,402	(25,162)	(420,210)	(226,458)	193,752	111,095	(302,000)
NET EXPENDITURE / (REVENUE)	(154,961)	(980,458)	(17,420,249)	(11,204,796)	6,215,454	709,499	(16,108,200)
PROJECTS							
Capital Projects	898,544	344,232	4,879,153	3,098,088	(1,781,065)	1,375,818	4,130,600
Operating Projects	223,524	99,382	2,597,448	894,438	(1,703,010)	641,360	1,189,400
TOTAL PROJECTS	1,122,068	443,614	7,476,601	3,992,526	(3,484,075)	2,017,178	5,320,000
NET OPERATING RESULT							
EXPENSE							
Employee Costs	2,078,165	2,396,629	19,641,100	21,631,721	1,990,621	47,213	28,841,200
Operating Expenses	743,774	774,136	7,471,000	7,895,954	424,954	202,613	10,222,700
Materials & Contract	1,681,066	1,378,624	13,347,919	12,690,401	(657,518)	386,564	16,831,000
Statutory Levies	487,556	658,336	2,300,191	2,290,000	(10,191)	0	2,290,000
Pensioner Rebate	83,997	83,084	764,898	747,756	(17,142)	0	997,000
Interest Expense	51,989	60,333	488,777	542,997	54,220	0	724,000
Depreciation	590,778	562,932	5,241,726	5,066,388	(175,338)	0	6,755,200
Balance Sheet	0	0	0	0	0	0	0
Internal Transactions	676,177	490,918	4,911,821	4,442,462	(469,359)	3,513	5,915,200
TOTAL OPERATING EXPENSE	6,393,503	6,404,992	54,167,432	55,307,679	1,140,247	639,902	72,576,300
CAPITALISED EXPENSE							
Balance Sheet	52,851	49,898	457,522	447,782	(9,740)	22,758	594,300
TOTAL CAPITALISED EXPENSE	52,851	49,898	457,522	447,782	(9,740)	22,758	594,300
TOTAL EXPENSE	6,446,354	6,454,890	54,624,954	55,755,461	1,130,507	662,660	73,170,600
REVENUE							
Pensioner Rebate	0	0	0	0	0	0	0
Rates	3,157,417	3,157,417	28,511,457	28,416,753	94,704	0	37,889,000
Infrastructure Levy	159,500	159,500	1,439,961	1,435,500	4,461	0	1,914,000
Environmental Levy	163,167	163,167	1,473,075	1,468,503	4,572	0	1,958,000
Annual Charges	801,798	800,584	7,234,587	7,205,256	29,331	0	9,607,000
User Fees & Charges	987,625	1,302,820	11,947,214	11,766,630	180,584	(32,057)	15,688,000
Interest Income	233,476	230,292	2,203,057	2,072,628	130,429	0	2,763,500
Grants Recurrent	112,721	383,243	3,377,585	3,450,062	(72,477)	(14,782)	4,599,400
Contributions	219,099	745,392	10,854,658	6,708,528	4,146,130	0	8,944,700
Internal Transactions	766,511	492,933	5,003,609	4,436,397	567,212	0	5,915,200
TOTAL REVENUE	6,601,315	7,435,348	72,045,204	66,960,257	5,084,947	(46,839)	89,278,800
NET DEFICIT / (SURPLUS)	(154,961)	(980,458)	(17,420,249)	(11,204,796)	6,215,454	709,499	(16,108,200)



MONTHLY FINANCIAL REPORTING - 2006/07

DEPARTMENT SUMMARY

Department : Civic Management

NET EXPENDITURE Responsibility Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Councillor Support	44,363	45,700	444,457	411,300	(33,157)	29,878	548,400
Executive Support	62,927	68,267	601,178	614,403	13,225	187	819,200
Human Resource Management	89,139	102,708	876,696	924,372	47,676	48,971	1,232,500
NET EXPENDITURE / (REVENUE)	196,429	216,675	1,922,331	1,950,075	27,744	79,036	2,600,100
NET OPERATING RESULT							
EXPENSE							
Employee Costs	133,965	144,242	1,254,327	1,298,178	43,851	22,965	1,730,900
Operating Expenses	50,583	58,509	538,677	526,581	(12,096)	48,791	702,100
Materials & Contract	4,210	3,375	44,447	30,375	(14,072)	7,280	40,500
Depreciation	64	67	586	603	17	0	800
Internal Transactions	12,107	12,399	114,658	111,591	(3,067)	0	148,800
TOTAL OPERATING EXPENSE	200,929	218,592	1,952,694	1,967,328	14,634	79,036	2,623,100
CAPITALISED EXPENSE							
Balance Sheet	0	0	0	0	0	0	0
TOTAL CAPITALISED EXPENSE	0	0	0	0	0	0	0
TOTAL EXPENSE	200,929	218,592	1,952,694	1,967,328	14,634	79,036	2,623,100
REVENUE							
User Fees & Charges	4,500	1,917	30,364	17,253	(13,111)	0	23,000
TOTAL REVENUE	4,500	1,917	30,364	17,253	(13,111)	0	23,000
NET SURPLUS / (DEFICIT)	(196,429)	(216,675)	(1,922,331)	(1,950,075)	(27,744)	(79,036)	(2,600,100)
PROJECTS							
Operating Projects	(42,003)	0	(42,003)	0	42,003	0	0
TOTAL PROJECTS	(42,003)	0	(42,003)	0	42,003	0	0

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Human Resource Management

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Occupational, Health and Safety	12,078	10,084	87,623	90,756	3,133	17,042	90,756
Payroll Processing	11,869	11,184	106,418	100,656	(5,762)	16,909	100,656
Staff Training and Development	31,850	28,910	245,462	260,190	14,728	137,041	260,190
Workforce Management	33,342	52,530	437,193	472,770	35,577	84,775	472,770
NET EXPENDITURE / (REVENUE)	89,139	102,708	876,696	924,372	47,676	255,766	924,372
NET OPERATING RESULT							
EXPENSE							
Employee Costs	73,416	71,425	610,845	642,825	31,980	142,886	642,825
Operating Expenses	16,948	31,134	275,497	280,206	4,709	102,881	280,206
Materials & Contract	2,902	708	8,552	6,372	(2,180)	9,999	6,372
Internal Transactions	373	1,358	12,166	12,222	56	0	12,222
TOTAL OPERATING EXPENSE	93,639	104,625	907,060	941,625	34,565	255,766	941,625
TOTAL EXPENSE	93,639	104,625	907,060	941,625	34,565	255,766	941,625
REVENUE							
User Fees & Charges	4,500	1,917	30,364	17,253	(13,111)	0	17,253
TOTAL REVENUE	4,500	1,917	30,364	17,253	(13,111)	0	17,253
NET SURPLUS / (DEFICIT)	(89,139)	(102,708)	(876,696)	(924,372)	(47,676)	(255,766)	(924,372)
PROJECTS							
Operating Projects	(42,003)	0	(42,003)	0	42,003	0	0
TOTAL PROJECTS	(42,003)	0	(42,003)	0	42,003	0	0



MONTHLY FINANCIAL REPORTING - 2006/07

DEPARTMENT SUMMARY

Department : Community Services

NET EXPENDITURE Responsibility Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Community Developmen	115,704	98,599	870,248	886,216	15,968	15,735	1,179,700
Community Facilities Unit	28,526	52,391	287,333	478,519	191,186	154	635,700
Corp Communications	12,406	24,984	249,647	224,856	(24,791)	2,188	299,800
Cultural Services	(46,456)	14,627	220,760	262,753	41,993	6,038	356,000
Customer Services	76,372	74,992	670,514	674,928	4,414	794	899,900
Library Services	384,206	305,757	2,682,602	2,744,838	62,236	38,868	3,660,500
Mgmt Sup Comm Servs	30,469	34,833	331,479	313,497	(17,982)	1,585	418,000
NET EXPENDITURE / (REVENUE)	601,229	606,183	5,312,584	5,585,607	273,023	65,362	7,449,600
NET OPERATING RESULT							
EXPENSE							
Employee Costs	517,872	502,500	4,513,299	4,590,960	77,661	8,628	6,118,000
Operating Expenses	106,277	168,599	1,652,368	1,527,831	(124,537)	10,774	2,040,400
Materials & Contract	50,295	50,975	514,369	496,660	(17,709)	18,179	664,600
Depreciation	97,898	93,374	877,773	840,366	(37,407)	0	1,120,500
Internal Transactions	46,779	62,540	465,635	565,860	100,225	0	753,500
TOTAL OPERATING EXPENSE	819,120	877,988	8,023,445	8,021,677	(1,768)	37,581	10,697,000
CAPITALISED EXPENSE							
Balance Sheet	38,114	43,541	397,392	383,119	(14,273)	13,000	510,000
TOTAL CAPITALISED EXPENSE	38,114	43,541	397,392	383,119	(14,273)	13,000	510,000
TOTAL EXPENSE	857,233	921,529	8,420,837	8,404,796	(16,041)	50,580	11,207,000
REVENUE							
Rates	0	0	0	0	0	0	0
User Fees & Charges	161,242	245,254	2,409,987	2,187,486	(222,501)	0	2,915,800
Grants Recurrent	6,471	70,092	609,866	631,703	21,837	(14,782)	841,600
Internal Transactions	88,291	0	88,400	0	(88,400)	0	0
TOTAL REVENUE	256,005	315,346	3,108,253	2,819,189	(289,064)	(14,782)	3,757,400
NET SURPLUS / (DEFICIT)	(601,229)	(606,183)	(5,312,584)	(5,585,607)	(273,023)	(65,362)	(7,449,600)
PROJECTS							
Capital Projects	(31,641)	0	(16,551)	0	16,551	0	0
Operating Projects	55,730	4,233	21,586	38,097	16,511	14,434	50,000
TOTAL PROJECTS	24,089	4,233	5,036	38,097	33,061	14,434	50,000

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Community Developmen

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Aged Services	16,868	7,716	40,546	95,044	54,498	114	95,044
Children Services Development	13,031	31,100	183,478	279,900	96,422	0	279,900
Family Day Care	9,147	16,291	133,961	141,119	7,158	4,415	141,119
Service Planning and Development	22,782	24,366	237,231	211,794	(25,437)	0	211,794
Thomas Carlyle Children's Centre	27,154	2,384	135,293	11,031	(124,262)	132,445	11,031
Youth Services	26,721	16,742	139,740	147,328	7,588	4,091	147,328
NET EXPENDITURE / (REVENUE)	115,704	98,599	870,248	886,216	15,968	141,065	886,216
NET OPERATING RESULT							
EXPENSE							
Employee Costs	131,127	117,782	1,088,865	1,060,038	(28,827)	73,149	1,060,038
Operating Expenses	22,238	88,017	854,982	791,453	(63,529)	19,786	791,453
Materials & Contract	29,371	21,041	139,542	168,469	28,927	48,130	168,469
Depreciation	20,775	21,126	189,055	190,134	1,079	0	190,134
Internal Transactions	16,634	21,941	173,620	198,969	25,349	0	198,969
TOTAL OPERATING EXPENSE	220,145	269,907	2,446,063	2,409,063	(37,000)	141,065	2,409,063
TOTAL EXPENSE	220,145	269,907	2,446,063	2,409,063	(37,000)	141,065	2,409,063
REVENUE							
User Fees & Charges	57,969	124,608	1,221,332	1,101,672	(119,660)	0	1,101,672
Grants Recurrent	46,471	46,700	354,483	421,175	66,692	0	421,175
TOTAL REVENUE	104,440	171,308	1,575,815	1,522,847	(52,968)	0	1,522,847
NET SURPLUS / (DEFICIT)	(115,704)	(98,599)	(870,248)	(886,216)	(15,968)	(141,065)	(886,216)
PROJECTS							
Operating Projects	1,250	900	3,750	8,100	4,350	0	8,100
TOTAL PROJECTS	1,250	900	3,750	8,100	4,350	0	8,100

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Community Facilities Unit

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Community Facilities Unit	9,020	8,766	54,686	85,894	31,208	0	85,894
Community Halls	25,262	34,225	181,812	308,025	126,213	0	308,025
Meeting Rooms	(5,755)	9,400	50,835	84,600	33,765	177	84,600
NET EXPENDITURE / (REVENUE)	28,526	52,391	287,333	478,519	191,186	177	478,519
NET OPERATING RESULT							
EXPENSE							
Employee Costs	8,127	12,483	55,879	112,347	56,468	0	112,347
Operating Expenses	32,353	38,984	391,880	357,856	(34,024)	0	357,856
Materials & Contract	12	917	2,742	8,253	5,511	177	8,253
Depreciation	30,573	31,091	278,212	279,819	1,607	0	279,819
Internal Transactions	10,960	23,233	116,639	209,097	92,458	0	209,097
TOTAL OPERATING EXPENSE	82,025	106,708	845,353	967,372	122,019	177	967,372
TOTAL EXPENSE	82,025	106,708	845,353	967,372	122,019	177	967,372
REVENUE							
User Fees & Charges	53,499	54,317	558,019	488,853	(69,166)	0	488,853
TOTAL REVENUE	53,499	54,317	558,019	488,853	(69,166)	0	488,853
NET SURPLUS / (DEFICIT)	(28,526)	(52,391)	(287,333)	(478,519)	(191,186)	(177)	(478,519)
PROJECTS							
TOTAL PROJECTS							

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Corp Communications

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Community Relations	12,406	24,984	249,647	224,856	(24,791)	11,127	224,856
NET EXPENDITURE / (REVENUE)	12,406	24,984	249,647	224,856	(24,791)	11,127	224,856
NET OPERATING RESULT							
EXPENSE							
Employee Costs	16,603	20,292	207,198	182,628	(24,570)	0	182,628
Operating Expenses	1,318	2,716	21,052	24,444	3,392	0	24,444
Materials & Contract	(3,518)	1,659	21,473	14,931	(6,542)	11,127	14,931
Internal Transactions	172	317	2,093	2,853	760	0	2,853
TOTAL OPERATING EXPENSE	14,575	24,984	251,816	224,856	(26,960)	11,127	224,856
TOTAL EXPENSE	14,575	24,984	251,816	224,856	(26,960)	11,127	224,856
REVENUE							
User Fees & Charges	2,168	0	2,168	0	(2,168)	0	0
TOTAL REVENUE	2,168	0	2,168	0	(2,168)	0	0
NET SURPLUS / (DEFICIT)	(12,406)	(24,984)	(249,647)	(224,856)	24,791	(11,127)	(224,856)
PROJECTS							
Operating Projects	32,480	3,333	58,065	29,997	(28,068)	41,673	29,997
TOTAL PROJECTS	32,480	3,333	58,065	29,997	(28,068)	41,673	29,997

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Cultural Services

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Art Centre	28,708	5,795	36,439	55,605	19,166	33,651	55,605
Community Programs	(1,896)	(8,717)	42,680	40,207	(2,473)	10,766	40,207
Cultural Development	(11,028)	8,283	92,184	83,547	(8,637)	1,020	83,547
Community Functions	(62,239)	9,266	49,457	83,394	33,937	2,967	83,394
NET EXPENDITURE / (REVENUE)	(46,456)	14,627	220,760	262,753	41,993	48,404	262,753
NET OPERATING RESULT							
EXPENSE							
Employee Costs	63,069	55,309	564,340	566,241	1,901	1,500	566,241
Operating Expenses	7,276	2,900	41,613	34,250	(7,363)	520	34,250
Materials & Contract	6,337	13,359	213,935	173,231	(40,704)	46,384	173,231
Depreciation	1,751	1,783	15,934	16,047	113	0	16,047
Internal Transactions	3,521	2,116	32,395	20,544	(11,851)	0	20,544
TOTAL OPERATING EXPENSE	81,954	75,467	868,218	810,313	(57,905)	48,404	810,313
TOTAL EXPENSE	81,954	75,467	868,218	810,313	(57,905)	48,404	810,313
REVENUE							
Rates	0	0	0	0	0	0	0
User Fees & Charges	40,173	56,615	532,948	509,535	(23,413)	0	509,535
Grants Recurrent	0	4,225	26,273	38,025	11,752	0	38,025
Internal Transactions	88,236	0	88,236	0	(88,236)	0	0
TOTAL REVENUE	128,410	60,840	647,458	547,560	(99,898)	0	547,560
NET SURPLUS / (DEFICIT)	46,456	(14,627)	(220,760)	(262,753)	(41,993)	(48,404)	(262,753)
PROJECTS							
Operating Projects	22,000	0	22,000	0	(22,000)	0	0
TOTAL PROJECTS	22,000	0	22,000	0	(22,000)	0	0

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Customer Services

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Customer Relations	76,372	74,992	670,514	674,928	4,414	4,763	674,928
NET EXPENDITURE / (REVENUE)	76,372	74,992	670,514	674,928	4,414	4,763	674,928
NET OPERATING RESULT							
EXPENSE							
Employee Costs	71,823	71,107	624,587	639,963	15,376	0	639,963
Operating Expenses	5,703	4,343	48,084	39,087	(8,997)	990	39,087
Materials & Contract	189	1,025	6,376	9,225	2,849	3,773	9,225
Depreciation	15	17	136	153	17	0	153
Internal Transactions	235	583	4,295	5,247	952	0	5,247
TOTAL OPERATING EXPENSE	77,965	77,075	683,477	693,675	10,198	4,763	693,675
TOTAL EXPENSE	77,965	77,075	683,477	693,675	10,198	4,763	693,675
REVENUE							
User Fees & Charges	1,593	2,083	12,964	18,747	5,783	0	18,747
TOTAL REVENUE	1,593	2,083	12,964	18,747	5,783	0	18,747
NET SURPLUS / (DEFICIT)	(76,372)	(74,992)	(670,514)	(674,928)	(4,414)	(4,763)	(674,928)
PROJECTS							
TOTAL PROJECTS							

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Library Services

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Management Support - Library Services	92,811	26,677	239,079	240,093	1,014	29,903	240,093
Gordon Library	105,091	95,019	814,102	846,981	32,879	1,894	846,981
Information Services	48,613	60,405	533,181	539,385	6,204	84,298	539,385
Lindfield Library	14,148	14,801	118,806	133,209	14,403	300	133,209
Special Library Services	11,460	10,616	89,311	95,544	6,233	0	95,544
St. Ives Library	29,455	24,709	235,086	222,381	(12,705)	549	222,381
Technical Services	29,223	30,499	253,753	279,966	26,213	9,658	279,966
Turrumurra Library	34,309	28,649	275,026	257,841	(17,185)	80	257,841
Young Adult and Childrens Services	19,096	14,382	124,258	129,438	5,180	86,571	129,438
NET EXPENDITURE / (REVENUE)	384,206	305,757	2,682,602	2,744,838	62,236	213,253	2,744,838
NET OPERATING RESULT							
EXPENSE							
Employee Costs	199,736	199,435	1,739,474	1,794,915	55,441	0	1,794,915
Operating Expenses	36,427	23,064	201,796	203,566	1,770	53,059	203,566
Materials & Contract	15,089	12,474	114,609	118,051	3,442	18,489	118,051
Depreciation	44,698	39,274	393,652	353,466	(40,186)	0	353,466
Internal Transactions	13,924	13,017	123,215	117,153	(6,062)	0	117,153
TOTAL OPERATING EXPENSE	309,873	287,264	2,572,746	2,587,151	14,405	71,548	2,587,151
CAPITALISED EXPENSE							
Balance Sheet	38,114	43,541	397,392	383,119	(14,273)	112,141	383,119
TOTAL CAPITALISED EXPENSE	38,114	43,541	397,392	383,119	(14,273)	112,141	383,119
TOTAL EXPENSE	347,987	330,805	2,970,138	2,970,270	132	183,689	2,970,270
REVENUE							
User Fees & Charges	3,726	5,881	58,262	52,929	(5,333)	0	52,929
Grants Recurrent	(40,000)	19,167	229,110	172,503	(56,607)	0	172,503
Internal Transactions	55	0	164	0	(164)	0	0
TOTAL REVENUE	(36,219)	25,048	287,536	225,432	(62,104)	0	225,432
NET SURPLUS / (DEFICIT)	(384,206)	(305,757)	(2,682,602)	(2,744,838)	(62,236)	(213,253)	(2,744,838)
PROJECTS							
Capital Projects	(31,641)	0	(16,551)	0	16,551	0	0
Operating Projects	0	0	(62,229)	0	62,229	4,849	0
TOTAL PROJECTS	(31,641)	0	(78,779)	0	78,779	4,849	0



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DEPARTMENT SUMMARY

Department : Development & Regulation

NET EXPENDITURE Responsibility Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Building Control	(45,438)	(32,130)	(195,763)	(289,170)	(93,407)	1,027	(385,600)
Compliance & Enviro	82,544	49,774	573,655	447,966	(125,689)	923	597,300
Administrative Servs	65,015	74,850	651,880	673,650	21,770	9,334	898,200
Development Control	294,388	141,183	1,210,949	1,270,647	59,698	3,049	1,694,200
Regulatory Services	2,736	54	44,195	486	(43,709)	14,955	600
Specialist Support	(71,111)	(9,983)	(318,355)	(89,847)	228,508	32,080	(119,800)
NET EXPENDITURE / (REVENUE)	328,134	223,748	1,966,561	2,013,732	47,171	61,368	2,684,900
NET OPERATING RESULT							
EXPENSE							
Employee Costs	379,633	401,386	3,467,427	3,612,474	145,047	2,993	4,816,600
Operating Expenses	237,257	146,382	978,947	1,317,438	338,491	14,037	1,756,600
Materials & Contract	23,880	16,951	185,229	152,559	(32,670)	11,900	203,400
Depreciation	40	192	368	1,728	1,360	0	2,300
Internal Transactions	41,804	42,476	372,997	382,284	9,287	0	509,700
TOTAL OPERATING EXPENSE	682,615	607,387	5,004,968	5,466,483	461,515	28,930	7,288,600
CAPITALISED EXPENSE							
Balance Sheet	0	2,191	0	19,719	19,719	382	26,300
TOTAL CAPITALISED EXPENSE	0	2,191	0	19,719	19,719	382	26,300
TOTAL EXPENSE	682,615	609,578	5,004,968	5,486,202	481,234	29,311	7,314,900
REVENUE							
User Fees & Charges	354,481	385,830	3,038,407	3,472,470	434,063	(32,057)	4,630,000
TOTAL REVENUE	354,481	385,830	3,038,407	3,472,470	434,063	(32,057)	4,630,000
NET SURPLUS / (DEFICIT)	(328,134)	(223,748)	(1,966,561)	(2,013,732)	(47,171)	(61,368)	(2,684,900)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Building Control

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Building Certificates & Finals	0	0	0	0	0	0	0
Building Unit	(45,438)	(32,130)	(195,763)	(289,170)	(93,407)	7,146	(289,170)
NET EXPENDITURE / (REVENUE)	(45,438)	(32,130)	(195,763)	(289,170)	(93,407)	7,146	(289,170)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	25,855	26,584	221,173	239,256	18,083	0	239,256
Operating Expenses	155	200	2,311	1,800	(511)	6,546	1,800
Materials & Contract	0	958	21,213	8,622	(12,591)	600	8,622
Internal Transactions	2,474	2,042	18,807	18,378	(429)	0	18,378
TOTAL OPERATING EXPENSE	28,484	29,784	263,503	268,056	4,553	7,146	268,056
TOTAL EXPENSE	28,484	29,784	263,503	268,056	4,553	7,146	268,056
REVENUE							
User Fees & Charges	73,921	61,914	459,267	557,226	97,959	0	557,226
TOTAL REVENUE	73,921	61,914	459,267	557,226	97,959	0	557,226
NET SURPLUS / (DEFICIT)	45,438	32,130	195,763	289,170	93,407	(7,146)	289,170
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Compliance & Enviro

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Development Compliance	33,080	13,150	197,582	118,350	(79,232)	389	118,350
Environmental Compliance NOW 17	0	0	0	0	0	0	0
Public Health Services	49,464	36,624	376,863	329,616	(47,247)	0	329,616
Health Notice Costs	0	0	(790)	0	790	0	0
NET EXPENDITURE / (REVENUE)	82,544	49,774	573,655	447,966	(125,689)	389	447,966
NET OPERATING RESULT							
EXPENSE							
Employee Costs	42,310	47,341	421,603	426,069	4,466	0	426,069
Operating Expenses	35,102	7,999	127,654	71,991	(55,663)	172	71,991
Materials & Contract	9,718	2,250	37,636	20,250	(17,386)	217	20,250
Depreciation	23	25	213	225	12	0	225
Internal Transactions	6,728	6,325	57,422	56,925	(497)	0	56,925
TOTAL OPERATING EXPENSE	93,881	63,940	644,528	575,460	(69,068)	389	575,460
TOTAL EXPENSE	93,881	63,940	644,528	575,460	(69,068)	389	575,460
REVENUE							
User Fees & Charges	11,337	14,166	70,873	127,494	56,621	0	127,494
TOTAL REVENUE	11,337	14,166	70,873	127,494	56,621	0	127,494
NET SURPLUS / (DEFICIT)	(82,544)	(49,774)	(573,655)	(447,966)	125,689	(389)	(447,966)
PROJECTS							
TOTAL PROJECTS							

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Regulatory Services

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Animal Control	496	3,943	34,079	35,487	1,408	518	35,487
Parking & Traffic	(30,789)	(31,367)	(278,116)	(282,303)	(4,187)	64,118	(282,303)
Regulatory Services	33,029	27,478	288,232	247,302	(40,930)	21,320	247,302
NET EXPENDITURE / (REVENUE)	2,736	54	44,195	486	(43,709)	85,955	486
NET OPERATING RESULT							
EXPENSE							
Employee Costs	47,922	54,085	456,028	486,765	30,737	10,882	486,765
Operating Expenses	12,761	12,727	82,569	114,543	31,974	73,710	114,543
Materials & Contract	571	4,034	27,107	36,306	9,199	1,364	36,306
Internal Transactions	6,858	6,900	61,725	62,100	375	0	62,100
TOTAL OPERATING EXPENSE	68,112	77,746	627,429	699,714	72,285	85,955	699,714
CAPITALISED EXPENSE							
Balance Sheet	0	108	0	972	972	0	972
TOTAL CAPITALISED EXPENSE	0	108	0	972	972	0	972
TOTAL EXPENSE	68,112	77,854	627,429	700,686	73,257	85,955	700,686
REVENUE							
User Fees & Charges	65,376	77,800	583,234	700,200	116,966	0	700,200
TOTAL REVENUE	65,376	77,800	583,234	700,200	116,966	0	700,200
NET SURPLUS / (DEFICIT)	(2,736)	(54)	(44,195)	(486)	43,709	(85,955)	(486)
PROJECTS							
TOTAL PROJECTS							

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Specialist Support

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Engineering Support	18,917	22,100	166,548	198,900	32,352	159	198,900
Infrastructure Restoration	(90,029)	(32,083)	(484,903)	(288,747)	196,156	288,513	(288,747)
NET EXPENDITURE / (REVENUE)	(71,111)	(9,983)	(318,355)	(89,847)	228,508	288,672	(89,847)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	19,877	23,100	171,644	207,900	36,256	0	207,900
Operating Expenses	225	258	2,256	2,322	66	159	2,322
Materials & Contract	0	0	60	0	(60)	0	0
Internal Transactions	2,075	2,075	18,675	18,675	0	0	18,675
TOTAL OPERATING EXPENSE	22,177	25,433	192,634	228,897	36,263	159	228,897
TOTAL EXPENSE	22,177	25,433	192,634	228,897	36,263	159	228,897
REVENUE							
User Fees & Charges	93,288	35,416	510,990	318,744	(192,246)	0	318,744
TOTAL REVENUE	93,288	35,416	510,990	318,744	(192,246)	0	318,744
NET SURPLUS / (DEFICIT)	71,111	9,983	318,355	89,847	(228,508)	(288,672)	89,847
PROJECTS							
TOTAL PROJECTS							



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DEPARTMENT SUMMARY

Department : Finance & Business

NET EXPENDITURE Responsibility Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Business Development	0	0	0	0	0	0	0
Council Services	11,985	16,001	128,156	144,009	15,853	4,241	192,000
Corporate Accounts	(3,438,475)	(3,991,649)	(44,320,450)	(39,559,865)	4,760,585	6,690	(53,509,800)
Financial Management	69,415	77,356	787,645	816,204	28,559	3,288	1,048,300
Information Tech	67,171	169,216	1,511,746	1,522,944	11,198	67,219	2,030,600
Insurance & Risk	20,383	16,148	733,408	786,432	53,024	11,423	834,900
Mgmt Sup Fin & Bus	7,138	17,633	108,107	158,697	50,590	1,757	211,600
Print Room	(7,725)	(3,659)	(21,112)	(32,931)	(11,819)	43,203	(43,900)
Property Services	327,833	62,342	628,231	561,078	(67,153)	704	748,100
Records	35,728	42,517	352,859	382,653	29,794	15,807	510,200
Supply	33,510	32,575	299,883	293,175	(6,708)	824	390,900
NET EXPENDITURE / (REVENUE)	(2,873,036)	(3,561,520)	(39,791,528)	(34,927,604)	4,863,924	155,156	(47,587,100)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	107,379	213,131	1,379,787	1,918,179	538,392	0	2,557,600
Operating Expenses	175,226	157,939	2,342,096	2,182,551	(159,545)	85,636	2,656,400
Materials & Contract	44,962	79,208	803,030	712,872	(90,158)	61,177	950,500
Statutory Levies	487,556	658,336	2,293,855	2,290,000	(3,855)	0	2,290,000
Pensioner Rebate	68,501	67,667	624,767	609,003	(15,764)	0	812,000
Interest Expense	51,989	60,333	488,777	542,997	54,220	0	724,000
Depreciation	37,895	38,425	343,847	345,825	1,979	0	461,100
Balance Sheet	0	0	0	0	0	0	0
Internal Transactions	199,274	47,134	537,303	424,206	(113,097)	0	565,600
TOTAL OPERATING EXPENSE	1,172,782	1,322,173	8,813,461	9,025,633	212,172	146,814	11,017,200
CAPITALISED EXPENSE							
Balance Sheet	0	4,166	27,269	37,494	10,225	8,342	50,000
TOTAL CAPITALISED EXPENSE	0	4,166	27,269	37,494	10,225	8,342	50,000
TOTAL EXPENSE	1,172,782	1,326,339	8,840,730	9,063,127	222,397	155,156	11,067,200
REVENUE							
Pensioner Rebate	0	0	0	0	0	0	0
Rates	3,157,417	3,157,417	28,511,457	28,416,753	(94,704)	0	37,889,000
Infrastructure Levy	159,500	159,500	1,439,961	1,435,500	(4,461)	0	1,914,000
Environmental Levy	163,167	163,167	1,473,075	1,468,503	(4,572)	0	1,958,000
User Fees & Charges	(29,066)	81,574	895,985	734,166	(161,819)	0	978,900
Interest Income	233,476	230,292	2,196,105	2,072,628	(123,477)	0	2,763,500
Grants Recurrent	40,000	248,942	2,355,363	2,240,478	(114,885)	0	2,987,300
Contributions	219,099	745,392	10,854,658	6,708,528	(4,146,130)	0	8,944,700
Internal Transactions	102,225	101,575	905,653	914,175	8,522	0	1,218,900
TOTAL REVENUE	4,045,818	4,887,859	48,632,258	43,990,731	(4,641,527)	0	58,654,300
NET SURPLUS / (DEFICIT)	2,873,036	3,561,520	39,791,528	34,927,604	(4,863,924)	(155,156)	47,587,100
PROJECTS							
Operating Projects	(5,651)	16,466	104,867	148,194	43,327	88,103	196,600
TOTAL PROJECTS	(5,651)	16,466	104,867	148,194	43,327	88,103	196,600

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Council Services

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Council Meetings - NOW C/C 2101	0	0	0	0	0	0	0
Corporate Governance	11,985	16,001	128,156	144,009	15,853	2,340	144,009
NET EXPENDITURE / (REVENUE)	11,985	16,001	128,156	144,009	15,853	2,340	144,009
NET OPERATING RESULT							
EXPENSE							
Employee Costs	9,425	13,533	106,456	121,797	15,341	0	121,797
Operating Expenses	1,551	892	9,026	8,028	(998)	0	8,028
Materials & Contract	0	392	2,503	3,528	1,025	2,340	3,528
Internal Transactions	1,058	1,308	12,121	11,772	(349)	0	11,772
TOTAL OPERATING EXPENSE	12,035	16,125	130,107	145,125	15,018	2,340	145,125
TOTAL EXPENSE	12,035	16,125	130,107	145,125	15,018	2,340	145,125
REVENUE							
User Fees & Charges	50	124	1,950	1,116	(834)	0	1,116
TOTAL REVENUE	50	124	1,950	1,116	(834)	0	1,116
NET SURPLUS / (DEFICIT)	(11,985)	(16,001)	(128,156)	(144,009)	(15,853)	(2,340)	(144,009)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Corporate Accounts

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Corporate Accounts	(3,506,745)	(3,816,651)	(34,539,868)	(34,349,859)	190,009	12,849	(34,349,859)
Statutory Levies	487,556	658,336	2,293,855	2,290,000	(3,855)	0	2,290,000
Section 94	(419,286)	(833,334)	(12,074,437)	(7,500,006)	4,574,431	0	(7,500,006)
NET EXPENDITURE / (REVENUE)	(3,438,475)	(3,991,649)	(44,320,450)	(39,559,865)	4,760,585	12,849	(39,559,865)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	(96,146)	(17,525)	(500,416)	(157,725)	342,691	0	(157,725)
Operating Expenses	69,645	31,750	390,181	285,750	(104,431)	12,849	285,750
Statutory Levies	487,556	658,336	2,293,855	2,290,000	(3,855)	0	2,290,000
Pensioner Rebate	68,501	67,667	624,767	609,003	(15,764)	0	609,003
Interest Expense	51,989	60,333	488,777	542,997	54,220	0	542,997
TOTAL OPERATING EXPENSE	581,546	800,561	3,297,164	3,570,025	272,861	12,849	3,570,025
TOTAL EXPENSE	581,546	800,561	3,297,164	3,570,025	272,861	12,849	3,570,025
REVENUE							
Rates	3,157,417	3,157,417	28,511,457	28,416,753	(94,704)	0	28,416,753
Infrastructure Levy	159,500	159,500	1,439,961	1,435,500	(4,461)	0	1,435,500
Environmental Levy	163,167	163,167	1,473,075	1,468,503	(4,572)	0	1,468,503
User Fees & Charges	4,863	5,000	84,495	45,000	(39,495)	0	45,000
Interest Income	233,476	230,292	2,196,105	2,072,628	(123,477)	0	2,072,628
Grants Recurrent	0	248,942	2,315,363	2,240,478	(74,885)	0	2,240,478
Contributions	219,099	745,392	10,854,658	6,708,528	(4,146,130)	0	6,708,528
Internal Transactions	82,500	82,500	742,500	742,500	0	0	742,500
TOTAL REVENUE	4,020,021	4,792,210	47,617,614	43,129,890	(4,487,724)	0	43,129,890
NET SURPLUS / (DEFICIT)	3,438,475	3,991,649	44,320,450	39,559,865	(4,760,585)	(12,849)	39,559,865
PROJECTS							
Operating Projects	(8,114)	0	18,886	0	(18,886)	0	0
TOTAL PROJECTS	(8,114)	0	18,886	0	(18,886)	0	0

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Financial Management

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Financial Management	56,337	53,474	459,569	481,266	21,697	1,000	481,266
Rates & Debtors	13,077	23,882	328,076	334,938	6,862	11,364	334,938
NET EXPENDITURE / (REVENUE)	69,415	77,356	787,645	816,204	28,559	12,364	816,204
NET OPERATING RESULT							
EXPENSE							
Employee Costs	64,483	72,324	598,678	650,916	52,238	0	650,916
Operating Expenses	11,127	12,890	253,533	236,010	(17,523)	11,364	236,010
Materials & Contract	(25)	292	1,482	2,628	1,146	1,000	2,628
Internal Transactions	4,275	4,359	39,033	39,231	198	0	39,231
TOTAL OPERATING EXPENSE	79,860	89,865	892,726	928,785	36,059	12,364	928,785
TOTAL EXPENSE	79,860	89,865	892,726	928,785	36,059	12,364	928,785
REVENUE							
User Fees & Charges	10,445	12,509	105,081	112,581	7,500	0	112,581
TOTAL REVENUE	10,445	12,509	105,081	112,581	7,500	0	112,581
NET SURPLUS / (DEFICIT)	(69,415)	(77,356)	(787,645)	(816,204)	(28,559)	(12,364)	(816,204)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Information Tech

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
IT Support	67,171	169,216	1,511,746	1,522,944	11,198	438,641	1,522,944
NET EXPENDITURE / (REVENUE)	67,171	169,216	1,511,746	1,522,944	11,198	438,641	1,522,944
NET OPERATING RESULT							
EXPENSE							
Employee Costs	29,993	37,316	308,009	335,844	27,835	0	335,844
Operating Expenses	22,911	54,184	476,677	487,656	10,979	233,240	487,656
Materials & Contract	46,178	65,159	667,370	586,431	(80,939)	180,832	586,431
Pensioner Rebate	0	0	0	0	0	0	0
Depreciation	6,032	6,333	53,896	56,997	3,101	0	56,997
Internal Transactions	2,058	2,058	18,525	18,522	(3)	0	18,522
TOTAL OPERATING EXPENSE	107,171	165,050	1,524,478	1,485,450	(39,028)	414,073	1,485,450
CAPITALISED EXPENSE							
Balance Sheet	0	4,166	27,269	37,494	10,225	24,569	37,494
TOTAL CAPITALISED EXPENSE	0	4,166	27,269	37,494	10,225	24,569	37,494
TOTAL EXPENSE	107,171	169,216	1,551,746	1,522,944	(28,802)	438,641	1,522,944
REVENUE							
Grants Recurrent	40,000	0	40,000	0	(40,000)	0	0
TOTAL REVENUE	40,000	0	40,000	0	(40,000)	0	0
NET SURPLUS / (DEFICIT)	(67,171)	(169,216)	(1,511,746)	(1,522,944)	(11,198)	(438,641)	(1,522,944)
PROJECTS							
Operating Projects	2,463	16,066	84,381	144,594	60,213	86,026	144,594
TOTAL PROJECTS	2,463	16,066	84,381	144,594	60,213	86,026	144,594

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Insurance & Risk

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Insurance and Risk	12,955	6,299	641,415	697,791	56,376	9,440	697,791
Security Services	7,428	9,849	91,993	88,641	(3,352)	90,936	88,641
NET EXPENDITURE / (REVENUE)	20,383	16,148	733,408	786,432	53,024	100,376	786,432
NET OPERATING RESULT							
EXPENSE							
Employee Costs	5,466	5,125	48,760	46,125	(2,635)	0	46,125
Operating Expenses	14,908	15,182	746,500	777,738	31,238	100,376	777,738
Materials & Contract	9	174	31	1,566	1,535	0	1,566
Internal Transactions	0	0	9	0	(9)	0	0
TOTAL OPERATING EXPENSE	20,383	20,481	795,299	825,429	30,130	100,376	825,429
TOTAL EXPENSE	20,383	20,481	795,299	825,429	30,130	100,376	825,429
REVENUE							
User Fees & Charges	0	4,333	61,892	38,997	(22,895)	0	38,997
TOTAL REVENUE	0	4,333	61,892	38,997	(22,895)	0	38,997
NET SURPLUS / (DEFICIT)	(20,383)	(16,148)	(733,408)	(786,432)	(53,024)	(100,376)	(786,432)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Print Room

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Print Room	(7,725)	(3,659)	(21,112)	(32,931)	(11,819)	325,822	(32,931)
NET EXPENDITURE / (REVENUE)	(7,725)	(3,659)	(21,112)	(32,931)	(11,819)	325,822	(32,931)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	9,312	8,575	72,650	77,175	4,525	0	77,175
Operating Expenses	2,550	2,558	22,950	23,022	72	187,200	23,022
Materials & Contract	(49)	4,250	45,004	38,250	(6,754)	138,622	38,250
Depreciation	188	33	1,709	297	(1,412)	0	297
TOTAL OPERATING EXPENSE	12,000	15,416	142,313	138,744	(3,569)	325,822	138,744
TOTAL EXPENSE	12,000	15,416	142,313	138,744	(3,569)	325,822	138,744
REVENUE							
User Fees & Charges	0	0	273	0	(273)	0	0
Internal Transactions	19,725	19,075	163,153	171,675	8,522	0	171,675
TOTAL REVENUE	19,725	19,075	163,426	171,675	8,249	0	171,675
NET SURPLUS / (DEFICIT)	7,725	3,659	21,112	32,931	11,819	(325,822)	32,931
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Property Services

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Cleaning Services	24,059	22,208	191,372	199,872	8,500	4,726	199,872
Property Services	303,774	40,134	436,859	361,206	(75,653)	279	361,206
NET EXPENDITURE / (REVENUE)	327,833	62,342	628,231	561,078	(67,153)	5,005	561,078
NET OPERATING RESULT							
EXPENSE							
Employee Costs	22,677	24,176	195,122	217,584	22,462	0	217,584
Operating Expenses	31,724	23,016	274,430	207,144	(67,286)	229	207,144
Materials & Contract	8,815	6,474	75,431	58,266	(17,165)	4,776	58,266
Depreciation	31,607	31,992	287,631	287,928	297	0	287,928
Internal Transactions	188,587	36,209	437,912	325,881	(112,031)	0	325,881
TOTAL OPERATING EXPENSE	283,410	121,867	1,270,525	1,096,803	(173,722)	5,005	1,096,803
TOTAL EXPENSE	283,410	121,867	1,270,525	1,096,803	(173,722)	5,005	1,096,803
REVENUE							
User Fees & Charges	(44,423)	59,525	642,294	535,725	(106,569)	0	535,725
TOTAL REVENUE	(44,423)	59,525	642,294	535,725	(106,569)	0	535,725
NET SURPLUS / (DEFICIT)	(327,833)	(62,342)	(628,231)	(561,078)	67,153	(5,005)	(561,078)
PROJECTS							
Operating Projects	0	400	1,600	3,600	2,000	0	3,600
TOTAL PROJECTS	0	400	1,600	3,600	2,000	0	3,600

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Supply

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Accounts Payable	11,264	9,851	92,982	88,659	(4,323)	0	88,659
Purchasing / Supply	22,247	22,724	206,901	204,516	(2,385)	2,442	204,516
NET EXPENDITURE / (REVENUE)	33,510	32,575	299,883	293,175	(6,708)	2,442	293,175
NET OPERATING RESULT							
EXPENSE							
Employee Costs	29,657	28,917	260,503	260,253	(250)	0	260,253
Operating Expenses	1,105	1,750	20,224	15,750	(4,474)	441	15,750
Materials & Contract	1,056	300	3,644	2,700	(944)	2,002	2,700
Statutory Levies	0	0	0	0	0	0	0
Internal Transactions	1,692	1,691	15,511	15,219	(292)	0	15,219
TOTAL OPERATING EXPENSE	33,510	32,658	299,883	293,922	(5,961)	2,442	293,922
TOTAL EXPENSE	33,510	32,658	299,883	293,922	(5,961)	2,442	293,922
REVENUE							
User Fees & Charges	0	83	0	747	747	0	747
TOTAL REVENUE	0	83	0	747	747	0	747
NET SURPLUS / (DEFICIT)	(33,510)	(32,575)	(299,883)	(293,175)	6,708	(2,442)	(293,175)
PROJECTS							
TOTAL PROJECTS							



MONTHLY FINANCIAL REPORTING - 2006/07

DEPARTMENT SUMMARY

Department : Open Space

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Responsibility Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Bush & Nat Resources	191,808	193,789	1,579,119	1,725,241	146,122	38,032	2,294,600
Environmental Levy	(22,664)	0	75	0	(75)	0	0
Tree&Landscape Asses	37,767	39,616	338,527	356,544	18,017	0	475,400
Mgmt Sup Open Space	30,931	30,917	251,321	278,253	26,932	4,713	371,000
Plant Nursery	(1,361)	4,818	4,249	64,562	60,313	5,312	79,000
Parks	133,490	156,809	1,282,424	1,411,281	128,857	4,615	1,881,700
Sport & Recreation	209,314	139,480	1,328,277	1,255,320	(72,957)	27,006	1,673,800
Trees	110,681	118,407	995,755	1,065,663	69,908	2,731	1,420,900
NET EXPENDITURE / (REVENUE)	689,966	683,836	5,779,748	6,156,864	377,116	82,410	8,196,400
NET OPERATING RESULT							
EXPENSE							
Employee Costs	468,183	561,155	4,541,836	5,043,995	502,159	2,518	6,727,500
Operating Expenses	36,822	80,104	493,437	716,126	222,689	6,031	954,000
Materials & Contract	187,372	155,471	1,192,713	1,384,139	191,426	70,349	1,840,400
Statutory Levies	0	0	6,336	0	(6,336)	0	0
Pensioner Rebate	0	0	8	0	(8)	0	0
Depreciation	33,060	30,949	297,611	278,541	(19,070)	0	371,400
Internal Transactions	158,444	128,218	1,381,266	1,175,162	(206,104)	3,513	1,559,800
TOTAL OPERATING EXPENSE	883,881	955,897	7,913,207	8,597,963	684,756	82,410	11,453,100
CAPITALISED EXPENSE							
Balance Sheet	0	0	14,774	7,450	(7,324)	0	8,000
TOTAL CAPITALISED EXPENSE	0	0	14,774	7,450	(7,324)	0	8,000
TOTAL EXPENSE	883,881	955,897	7,927,982	8,605,413	677,431	82,410	11,461,100
REVENUE							
User Fees & Charges	193,074	268,903	2,123,819	2,420,127	296,308	0	3,226,800
Internal Transactions	841	3,158	24,415	28,422	4,007	0	37,900
TOTAL REVENUE	193,916	272,061	2,148,234	2,448,549	300,315	0	3,264,700
NET SURPLUS / (DEFICIT)	(689,966)	(683,836)	(5,779,748)	(6,156,864)	(377,116)	(82,410)	(8,196,400)
PROJECTS							
Capital Projects	52,683	2,100	613,123	18,900	(594,223)	131,758	25,000
Operating Projects	101,179	12,575	1,441,348	113,175	(1,328,173)	469,558	150,700
TOTAL PROJECTS	153,862	14,675	2,054,471	132,075	(1,922,396)	601,316	175,700

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Bush & Nat Resources

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Mgt Suppt - Bushland & Natural Res	52,506	57,365	494,228	516,285	22,057	12,052	516,285
Bushland Education	11,782	11,401	106,797	102,609	(4,188)	11,980	102,609
Bushland Reserves	100,128	98,148	750,743	864,472	113,729	191,896	864,472
Community Bushcare	14,460	14,375	129,276	129,375	99	3,191	129,375
Wildflower Gardens	12,933	12,500	98,074	112,500	14,426	18,455	112,500
NET EXPENDITURE / (REVENUE)	191,808	193,789	1,579,119	1,725,241	146,122	237,574	1,725,241
NET OPERATING RESULT							
EXPENSE							
Employee Costs	136,007	149,435	1,196,519	1,338,515	141,996	13,778	1,338,515
Operating Expenses	4,497	9,168	54,088	77,702	23,614	16,439	77,702
Materials & Contract	19,119	16,562	150,746	133,958	(16,788)	207,250	133,958
Depreciation	938	1,083	8,532	9,747	1,215	0	9,747
Internal Transactions	34,321	21,675	199,350	195,075	(4,275)	108	195,075
TOTAL OPERATING EXPENSE	194,882	197,923	1,609,234	1,754,997	145,763	237,574	1,754,997
CAPITALISED EXPENSE							
Balance Sheet	0	0	5,125	7,450	2,325	0	7,450
TOTAL CAPITALISED EXPENSE	0	0	5,125	7,450	2,325	0	7,450
TOTAL EXPENSE	194,882	197,923	1,614,359	1,762,447	148,088	237,574	1,762,447
REVENUE							
User Fees & Charges	3,074	4,134	35,241	37,206	1,965	0	37,206
TOTAL REVENUE	3,074	4,134	35,241	37,206	1,965	0	37,206
NET SURPLUS / (DEFICIT)	(191,808)	(193,789)	(1,579,119)	(1,725,241)	(146,122)	(237,574)	(1,725,241)
PROJECTS							
Capital Projects	0	0	0	0	0	0	0
Operating Projects	(25,029)	0	(2,433)	0	2,433	108,179	0
TOTAL PROJECTS	(25,029)	0	(2,433)	0	2,433	108,179	0

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Tree&Landscape Asses

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Landscape Assessments	30,671	28,891	248,226	260,019	11,793	0	260,019
Tree Assessments	7,096	10,725	90,301	96,525	6,224	0	96,525
NET EXPENDITURE / (REVENUE)	37,767	39,616	338,527	356,544	18,017	0	356,544
NET OPERATING RESULT							
EXPENSE							
Employee Costs	45,345	44,466	390,092	400,194	10,102	0	400,194
Operating Expenses	694	1,883	6,038	16,947	10,909	0	16,947
Materials & Contract	0	167	777	1,503	726	0	1,503
Pensioner Rebate	0	0	8	0	(8)	0	0
Internal Transactions	1,850	2,267	17,610	20,403	2,793	0	20,403
TOTAL OPERATING EXPENSE	47,889	48,783	414,525	439,047	24,522	0	439,047
TOTAL EXPENSE	47,889	48,783	414,525	439,047	24,522	0	439,047
REVENUE							
User Fees & Charges	10,122	9,167	75,998	82,503	6,505	0	82,503
TOTAL REVENUE	10,122	9,167	75,998	82,503	6,505	0	82,503
NET SURPLUS / (DEFICIT)	(37,767)	(39,616)	(338,527)	(356,544)	(18,017)	0	(356,544)
PROJECTS							
TOTAL PROJECTS							

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Mgnt Sup Open Space

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Open Space	30,931	28,824	231,157	259,416	28,259	7,788	259,416
Community Land Planning	0	2,093	20,164	18,837	(1,327)	0	18,837
NET EXPENDITURE / (REVENUE)	30,931	30,917	251,321	278,253	26,932	7,788	278,253
NET OPERATING RESULT							
EXPENSE							
Employee Costs	26,970	24,582	201,656	221,238	19,582	0	221,238
Operating Expenses	429	2,327	6,136	20,943	14,807	466	20,943
Materials & Contract	2,097	1,458	10,771	13,122	2,351	7,322	13,122
Depreciation	39	42	352	378	26	0	378
Internal Transactions	1,396	2,508	12,688	22,572	9,884	0	22,572
TOTAL OPERATING EXPENSE	30,931	30,917	231,603	278,253	46,650	7,788	278,253
TOTAL EXPENSE	30,931	30,917	231,603	278,253	46,650	7,788	278,253
REVENUE							
User Fees & Charges	0	0	(19,718)	0	19,718	0	0
TOTAL REVENUE	0	0	(19,718)	0	19,718	0	0
NET SURPLUS / (DEFICIT)	(30,931)	(30,917)	(251,321)	(278,253)	(26,932)	(7,788)	(278,253)
PROJECTS							
Capital Projects	(375)	0	0	0	0	0	0
Operating Projects	(68,125)	2,300	(8,628)	20,700	29,328	75,244	20,700
TOTAL PROJECTS	(68,500)	2,300	(8,628)	20,700	29,328	75,244	20,700

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Parks

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Parks	8,275	15,784	143,027	142,056	(971)	495	142,056
Council Properties	10,800	8,309	64,070	74,781	10,711	0	74,781
Railway Gardens	(104)	0	0	0	0	0	0
Roadside Vegetation NOW C/C:2452	0	0	0	0	0	0	0
Parks	114,519	132,716	1,075,328	1,194,444	119,116	36,476	1,194,444
NET EXPENDITURE / (REVENUE)	133,490	156,809	1,282,424	1,411,281	128,857	36,971	1,411,281
NET OPERATING RESULT							
EXPENSE							
Employee Costs	63,600	81,800	676,814	736,200	59,386	0	736,200
Operating Expenses	1,439	2,692	24,209	24,228	19	0	24,228
Materials & Contract	44,602	51,192	297,001	460,728	163,727	36,971	460,728
Depreciation	6,024	5,658	55,333	50,922	(4,411)	0	50,922
Internal Transactions	21,182	20,025	264,384	180,225	(84,159)	0	180,225
TOTAL OPERATING EXPENSE	136,847	161,367	1,317,740	1,452,303	134,563	36,971	1,452,303
CAPITALISED EXPENSE							
Balance Sheet	0	0	9,649	0	(9,649)	0	0
TOTAL CAPITALISED EXPENSE	0	0	9,649	0	(9,649)	0	0
TOTAL EXPENSE	136,847	161,367	1,327,389	1,452,303	124,914	36,971	1,452,303
REVENUE							
User Fees & Charges	3,357	4,225	44,965	38,025	(6,940)	0	38,025
Internal Transactions	0	333	0	2,997	2,997	0	2,997
TOTAL REVENUE	3,357	4,558	44,965	41,022	(3,943)	0	41,022
NET SURPLUS / (DEFICIT)	(133,490)	(156,809)	(1,282,424)	(1,411,281)	(128,857)	(36,971)	(1,411,281)
PROJECTS							
Capital Projects	24,356	0	219,356	0	(219,356)	27,657	0
Operating Projects	1,782	0	3,207	0	(3,207)	4,968	0
TOTAL PROJECTS	26,138	0	222,564	0	(222,564)	32,625	0

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Sport & Recreation

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Management Support - Sport & Recreation	48,787	58,476	467,409	526,284	58,875	4,545	526,284
Gordon Golf Course	(23,376)	(16,826)	(180,187)	(151,434)	28,753	27,335	(151,434)
North Turrumurra Golf Course	8,473	(14,966)	8,792	(134,694)	(143,486)	6,221	(134,694)
Swimming Pool	5,001	6,383	74,712	57,447	(17,265)	33	57,447
Tennis Courts	3,100	(20,617)	(243,412)	(185,553)	57,859	4,268	(185,553)
General Sportsgrounds	145,996	112,665	1,096,000	1,013,985	(82,015)	170,308	1,013,985
St Ives Showground	21,333	14,365	104,963	129,285	24,322	0	129,285
NET EXPENDITURE / (REVENUE)	209,314	139,480	1,328,277	1,255,320	(72,957)	212,710	1,255,320
NET OPERATING RESULT							
EXPENSE							
Employee Costs	141,873	168,290	1,350,694	1,514,610	163,916	0	1,514,610
Operating Expenses	28,748	61,549	381,077	553,941	172,864	0	553,941
Materials & Contract	102,994	66,567	590,372	599,103	8,731	203,350	599,103
Statutory Levies	0	0	6,336	0	(6,336)	0	0
Depreciation	25,424	23,416	227,605	210,744	(16,861)	0	210,744
Internal Transactions	78,234	60,202	687,289	541,818	(145,471)	9,360	541,818
TOTAL OPERATING EXPENSE	377,273	380,024	3,243,373	3,420,216	176,843	212,710	3,420,216
TOTAL EXPENSE	377,273	380,024	3,243,373	3,420,216	176,843	212,710	3,420,216
REVENUE							
User Fees & Charges	167,959	240,544	1,914,344	2,164,896	250,552	0	2,164,896
Internal Transactions	0	0	752	0	(752)	0	0
TOTAL REVENUE	167,959	240,544	1,915,096	2,164,896	249,800	0	2,164,896
NET SURPLUS / (DEFICIT)	(209,314)	(139,480)	(1,328,277)	(1,255,320)	72,957	(212,710)	(1,255,320)
PROJECTS							
Capital Projects	94,970	2,100	389,267	18,900	(370,367)	193,659	18,900
TOTAL PROJECTS	94,970	2,100	389,267	18,900	(370,367)	193,659	18,900

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Trees

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Cost Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Management Support - Trees	24,639	22,400	222,022	201,600	(20,422)	1,091	201,600
Street Trees	86,042	96,007	773,733	864,063	90,330	14,762	864,063
NET EXPENDITURE / (REVENUE)	110,681	118,407	995,755	1,065,663	69,908	15,853	1,065,663
NET OPERATING RESULT							
EXPENSE							
Employee Costs	71,550	79,690	660,932	717,210	56,278	0	717,210
Operating Expenses	566	1,026	8,276	9,234	958	0	9,234
Materials & Contract	17,907	16,783	135,161	151,047	15,886	3,580	151,047
Internal Transactions	20,658	20,908	191,387	188,172	(3,215)	12,273	188,172
TOTAL OPERATING EXPENSE	110,681	118,407	995,755	1,065,663	69,908	15,853	1,065,663
TOTAL EXPENSE	110,681	118,407	995,755	1,065,663	69,908	15,853	1,065,663
NET SURPLUS / (DEFICIT)	(110,681)	(118,407)	(995,755)	(1,065,663)	(69,908)	(15,853)	(1,065,663)
PROJECTS							
Operating Projects	1,818	10,275	81,287	92,475	11,188	5,455	92,475
TOTAL PROJECTS	1,818	10,275	81,287	92,475	11,188	5,455	92,475



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DEPARTMENT SUMMARY

Department : Planning & Enviro

NET EXPENDITURE Responsibility Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Environmental Policy	0	0	0	0	0	0	0
Land Information	(5,254)	(1,691)	(14,668)	(15,219)	(551)	227	(20,300)
Mgmt Sup Planning	22,788	29,533	195,521	265,797	70,276	743	354,400
Urban Planning	64,725	48,242	393,696	373,128	(20,568)	95	497,500
NET EXPENDITURE / (REVENUE)	82,259	76,084	574,549	623,706	49,157	1,065	831,600
NET OPERATING RESULT							
EXPENSE							
Employee Costs	90,205	78,183	598,842	703,647	104,805	0	938,200
Operating Expenses	4,487	5,700	46,708	51,300	4,592	0	68,400
Materials & Contract	3,771	892	20,570	8,028	(12,542)	1,065	10,700
Internal Transactions	8,107	8,525	90,500	76,725	(13,775)	0	102,300
TOTAL OPERATING EXPENSE	106,570	93,300	756,619	839,700	83,081	1,065	1,119,600
TOTAL EXPENSE	106,570	93,300	756,619	839,700	83,081	1,065	1,119,600
REVENUE							
User Fees & Charges	24,311	16,049	182,069	205,491	23,422	0	274,000
Internal Transactions	0	1,167	0	10,503	10,503	0	14,000
TOTAL REVENUE	24,311	17,216	182,069	215,994	33,925	0	288,000
NET SURPLUS / (DEFICIT)	(82,259)	(76,084)	(574,549)	(623,706)	(49,157)	(1,065)	(831,600)
PROJECTS							
Operating Projects	15,761	66,108	805,458	594,972	(210,486)	43,493	792,100
TOTAL PROJECTS	15,761	66,108	805,458	594,972	(210,486)	43,493	792,100

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Urban Planning

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Urban Planning	64,725	48,242	393,696	373,128	(20,568)	756	373,128
NET EXPENDITURE / (REVENUE)	64,725	48,242	393,696	373,128	(20,568)	756	373,128
NET OPERATING RESULT							
EXPENSE							
Employee Costs	57,455	32,475	299,382	292,275	(7,107)	0	292,275
Operating Expenses	2,351	4,858	33,434	43,722	10,288	0	43,722
Materials & Contract	45	125	1,611	1,125	(486)	756	1,125
Internal Transactions	4,873	4,000	59,269	36,000	(23,269)	0	36,000
TOTAL OPERATING EXPENSE	64,725	41,458	393,696	373,122	(20,574)	756	373,122
TOTAL EXPENSE	64,725	41,458	393,696	373,122	(20,574)	756	373,122
REVENUE							
User Fees & Charges	0	(6,784)	0	(6)	(6)	0	(6)
TOTAL REVENUE	0	(6,784)	0	(6)	(6)	0	(6)
NET SURPLUS / (DEFICIT)	(64,725)	(48,242)	(393,696)	(373,128)	20,568	(756)	(373,128)
PROJECTS							
Operating Projects	6,660	0	296,217	0	(296,217)	283,543	0
TOTAL PROJECTS	6,660	0	296,217	0	(296,217)	283,543	0



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DEPARTMENT SUMMARY

Department : Technical Services

NET EXPENDITURE	March		March Year To Date			Commitments	Full Year
Responsibility Centre	Actual	Budget	Actual	Budget	Variance		Budget
OPERATING							
Depot Support Servs	36,819	30,301	308,594	272,709	(35,885)	182	363,600
Fleet Operations	(133,072)	(70,932)	(524,888)	(476,388)	48,500	1,937	(689,300)
Maint & Construction	403,781	437,867	4,138,154	4,200,803	62,649	110,901	5,514,400
Mgmt Sup Tech Services	148,267	137,999	1,373,610	1,241,991	(131,619)	30,213	1,656,000
Pavement Rehab	0	0	51	0	(51)	0	0
Street Sweep & Litter	110,961	119,790	1,024,684	1,078,110	53,426	3,142	1,437,500
Trade Services	16	44,044	35,315	396,396	361,081	4,185	528,500
Traffic & Projects	111,887	100,629	880,194	905,661	25,467	18,080	1,207,600
NET EXPENDITURE / (REVENUE)	678,657	799,698	7,235,715	7,619,282	383,567	168,639	10,018,300
NET OPERATING RESULT							
EXPENSE							
Employee Costs	356,882	473,657	3,680,733	4,262,913	582,180	9,307	5,683,900
Operating Expenses	132,640	149,909	1,398,123	1,511,181	113,058	50,529	1,960,900
Materials & Contract	478,217	268,792	3,353,444	2,679,128	(674,316)	108,803	3,485,400
Pensioner Rebate	0	0	0	0	0	0	0
Depreciation	421,593	398,358	3,718,107	3,585,222	(132,885)	0	4,780,300
Internal Transactions	123,328	105,133	1,165,379	946,197	(219,182)	0	1,261,600
TOTAL OPERATING EXPENSE	1,512,660	1,395,849	13,315,787	12,984,641	(331,146)	168,639	17,172,100
CAPITALISED EXPENSE							
Balance Sheet	14,737	0	18,087	0	(18,087)	0	0
TOTAL CAPITALISED EXPENSE	14,737	0	18,087	0	(18,087)	0	0
TOTAL EXPENSE	1,527,396	1,395,849	13,333,874	12,984,641	(349,233)	168,639	17,172,100
REVENUE							
User Fees & Charges	217,802	169,376	1,887,646	1,524,384	(363,262)	0	2,032,500
Grants Recurrent	66,250	49,709	316,670	447,381	130,711	0	596,500
Internal Transactions	564,687	377,066	3,893,844	3,393,594	(500,250)	0	4,524,800
TOTAL REVENUE	848,739	596,151	6,098,159	5,365,359	(732,800)	0	7,153,800
NET SURPLUS / (DEFICIT)	(678,657)	(799,698)	(7,235,715)	(7,619,282)	(383,567)	(168,639)	(10,018,300)
PROJECTS							
Capital Projects	877,502	342,132	4,282,581	3,079,188	(1,203,393)	1,165,746	4,105,600
Operating Projects	98,508	0	266,190	0	(266,190)	0	0
TOTAL PROJECTS	976,011	342,132	4,548,771	3,079,188	(1,469,583)	1,165,746	4,105,600

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RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Depot Support Servs

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Depot Service	36,819	30,301	308,594	272,709	(35,885)	785	272,709
NET EXPENDITURE / (REVENUE)	36,819	30,301	308,594	272,709	(35,885)	785	272,709
NET OPERATING RESULT							
EXPENSE							
Employee Costs	24,219	21,033	150,886	189,297	38,411	0	189,297
Operating Expenses	2,327	2,901	25,186	26,109	923	388	26,109
Materials & Contract	26	834	822	7,506	6,684	397	7,506
Depreciation	0	2,825	2,762	25,425	22,663	0	25,425
Internal Transactions	10,247	2,708	128,937	24,372	(104,565)	0	24,372
TOTAL OPERATING EXPENSE	36,819	30,301	308,594	272,709	(35,885)	785	272,709
TOTAL EXPENSE	36,819	30,301	308,594	272,709	(35,885)	785	272,709
NET SURPLUS / (DEFICIT)	(36,819)	(30,301)	(308,594)	(272,709)	35,885	(785)	(272,709)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Fleet Operations

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Fleet Operati	13,859	19,817	133,897	178,353	44,456	0	178,353
Operational Fleet	(106,294)	(71,555)	(601,856)	(556,995)	44,861	0	(556,995)
Passenger Fleet	(70,678)	(60,707)	(389,108)	(471,363)	(82,255)	0	(471,363)
Small Plant & Equipment	2,727	4,544	35,886	40,896	5,010	10,827	40,896
Workshop	27,314	36,969	296,294	332,721	36,427	4,879	332,721
NET EXPENDITURE / (REVENUE)	(133,072)	(70,932)	(524,888)	(476,388)	48,500	15,706	(476,388)
NET OPERATING RESULT							
EXPENSE							
Employee Costs	37,887	61,717	434,968	555,453	120,485	0	555,453
Operating Expenses	4,879	23,360	291,463	372,240	80,777	0	372,240
Materials & Contract	14,803	64,332	566,299	578,988	12,689	15,706	578,988
Depreciation	108,334	82,575	893,594	743,175	(150,419)	0	743,175
Internal Transactions	2,828	2,800	25,976	25,200	(776)	0	25,200
TOTAL OPERATING EXPENSE	168,731	234,784	2,212,300	2,275,056	62,756	15,706	2,275,056
CAPITALISED EXPENSE							
Balance Sheet	0	0	3,350	0	(3,350)	0	0
TOTAL CAPITALISED EXPENSE	0	0	3,350	0	(3,350)	0	0
TOTAL EXPENSE	168,731	234,784	2,215,651	2,275,056	59,405	15,706	2,275,056
REVENUE							
User Fees & Charges	23,170	27,083	232,838	243,747	10,909	0	243,747
Internal Transactions	278,633	278,633	2,507,700	2,507,697	(3)	0	2,507,697
TOTAL REVENUE	301,803	305,716	2,740,538	2,751,444	10,906	0	2,751,444
NET SURPLUS / (DEFICIT)	133,072	70,932	524,888	476,388	(48,500)	(15,706)	476,388
PROJECTS							
Capital Projects	142,382	58,333	313,864	524,997	211,133	1,156,644	524,997
TOTAL PROJECTS	142,382	58,333	313,864	524,997	211,133	1,156,644	524,997

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Maint & Construction

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Mgt Support - Maintenance & Constr	13,080	18,476	139,326	166,284	26,958	2,085	166,284
Access Crossings	(6,229)	(5,959)	5,527	(53,631)	(59,158)	0	(53,631)
Drainage Maintenance & Repair	25,800	82,963	642,678	746,667	103,989	53,454	746,667
Footpath Maintenance	26,890	64,433	440,846	579,897	139,051	71,525	579,897
Kerb & Gutter Maintenance	18,363	15,517	183,438	139,653	(43,785)	1,318	139,653
Patching	7,572	9,634	83,922	86,706	2,784	31,737	86,706
Restorations	21,306	(61,131)	(435,410)	(550,179)	(114,769)	0	(550,179)
Road Maintenance	255,613	260,383	2,616,512	2,603,447	(13,065)	223,599	2,603,447
Road Maintenance - Road Shoulders	23,129	36,684	328,716	330,156	1,440	13,148	330,156
Car Parks	18,257	16,867	132,602	151,803	19,201	0	151,803
NET EXPENDITURE / (REVENUE)	403,781	437,867	4,138,154	4,200,803	62,649	396,867	4,200,803
NET OPERATING RESULT							
EXPENSE							
Employee Costs	83,839	140,698	1,041,434	1,266,282	224,848	44,639	1,266,282
Operating Expenses	3,526	4,941	20,624	44,469	23,845	6,318	44,469
Materials & Contract	232,765	116,728	1,785,925	1,310,552	(475,373)	345,909	1,310,552
Depreciation	304,831	304,750	2,745,079	2,742,750	(2,329)	0	2,742,750
Internal Transactions	40,800	31,667	380,650	285,003	(95,647)	0	285,003
TOTAL OPERATING EXPENSE	665,761	598,784	5,973,713	5,649,056	(324,657)	396,867	5,649,056
TOTAL EXPENSE	665,761	598,784	5,973,713	5,649,056	(324,657)	396,867	5,649,056
REVENUE							
User Fees & Charges	195,731	139,250	1,636,808	1,253,250	(383,558)	0	1,253,250
Grants Recurrent	66,250	21,667	198,750	195,003	(3,747)	0	195,003
TOTAL REVENUE	261,981	160,917	1,835,558	1,448,253	(387,305)	0	1,448,253
NET SURPLUS / (DEFICIT)	(403,781)	(437,867)	(4,138,154)	(4,200,803)	(62,649)	(396,867)	(4,200,803)
PROJECTS							
Capital Projects	61,425	0	583,854	0	(583,854)	416	0
Operating Projects	28,794	0	28,794	0	(28,794)	0	0
TOTAL PROJECTS	90,219	0	612,648	0	(612,648)	416	0

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Mgnt Sup Tech Services

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Technical Se	20,352	28,483	247,899	256,347	8,448	63	256,347
Public Lighting	110,300	89,750	977,404	807,750	(169,654)	257,657	807,750
Rural Fire Brigade Services	6,548	11,158	70,650	100,422	29,772	1,065	100,422
SES Services	11,067	8,608	77,657	77,472	(185)	4,480	77,472
NET EXPENDITURE / (REVENUE)	148,267	137,999	1,373,610	1,241,991	(131,619)	263,264	1,241,991
NET OPERATING RESULT							
EXPENSE							
Employee Costs	15,630	25,434	215,490	228,906	13,416	0	228,906
Operating Expenses	115,848	112,732	1,003,332	1,014,588	11,256	262,137	1,014,588
Materials & Contract	357	7,550	64,853	67,950	3,097	1,127	67,950
Depreciation	1,849	1,508	16,842	13,572	(3,270)	0	13,572
Internal Transactions	13,162	11,817	123,138	106,353	(16,785)	0	106,353
TOTAL OPERATING EXPENSE	146,847	159,041	1,423,655	1,431,369	7,714	263,264	1,431,369
TOTAL EXPENSE	146,847	159,041	1,423,655	1,431,369	7,714	263,264	1,431,369
REVENUE							
User Fees & Charges	(1,420)	167	506	1,503	997	0	1,503
Grants Recurrent	0	20,875	49,539	187,875	138,336	0	187,875
TOTAL REVENUE	(1,420)	21,042	50,045	189,378	139,333	0	189,378
NET SURPLUS / (DEFICIT)	(148,267)	(137,999)	(1,373,610)	(1,241,991)	131,619	(263,264)	(1,241,991)
PROJECTS							
Capital Projects	123,448	0	263,296	0	(263,296)	7,740	0
Operating Projects	69,714	0	237,396	0	(237,396)	0	0
TOTAL PROJECTS	193,162	0	500,692	0	(500,692)	7,740	0

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Pavement Rehab

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Pavement Rehabilitation & Reconstructu	0	0	51	0	(51)	0	0
NET EXPENDITURE / (REVENUE)	0	0	51	0	(51)	0	0
NET OPERATING RESULT							
EXPENSE							
Employee Costs	0	0	51	0	(51)	0	0
TOTAL OPERATING EXPENSE	0	0	51	0	(51)	0	0
TOTAL EXPENSE	0	0	51	0	(51)	0	0
NET SURPLUS / (DEFICIT)	0	0	(51)	0	51	0	0
PROJECTS							
Capital Projects	452,503	124,299	1,419,109	1,118,691	(300,418)	43,446	1,118,691
Operating Projects	0	0	0	0	0	0	0
TOTAL PROJECTS	452,503	124,299	1,419,109	1,118,691	(300,418)	43,446	1,118,691

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Trade Services

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Management Support - Trade Services	15,238	14,017	136,962	126,153	(10,809)	0	126,153
Building Management	(15,222)	30,027	(101,647)	270,243	371,890	37,472	270,243
NET EXPENDITURE / (REVENUE)	16	44,044	35,315	396,396	361,081	37,472	396,396
NET OPERATING RESULT							
EXPENSE							
Employee Costs	64,455	71,859	586,388	646,731	60,343	0	646,731
Operating Expenses	499	1,342	9,084	12,078	2,994	0	12,078
Materials & Contract	204,183	52,226	677,327	470,034	(207,293)	37,472	470,034
Pensioner Rebate	0	0	0	0	0	0	0
Depreciation	6,474	6,592	58,884	59,328	444	0	59,328
Internal Transactions	10,458	10,458	94,142	94,122	(20)	0	94,122
TOTAL OPERATING EXPENSE	286,069	142,477	1,425,825	1,282,293	(143,532)	37,472	1,282,293
TOTAL EXPENSE	286,069	142,477	1,425,825	1,282,293	(143,532)	37,472	1,282,293
REVENUE							
User Fees & Charges	0	0	4,366	0	(4,366)	0	0
Internal Transactions	286,053	98,433	1,386,143	885,897	(500,246)	0	885,897
TOTAL REVENUE	286,053	98,433	1,390,510	885,897	(504,613)	0	885,897
NET SURPLUS / (DEFICIT)	(16)	(44,044)	(35,315)	(396,396)	(361,081)	(37,472)	(396,396)
PROJECTS							
TOTAL PROJECTS							

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Traffic & Projects

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Investigation & Design	41,138	56,949	512,622	512,541	(81)	19,160	512,541
Road Safety	9,394	1,766	26,037	15,894	(10,143)	84	15,894
Traffic Management	59,203	38,998	329,989	350,982	20,993	0	350,982
Road Safety Programs	2,152	2,916	11,547	26,244	14,697	0	26,244
NET EXPENDITURE / (REVENUE)	111,887	100,629	880,194	905,661	25,467	19,243	905,661
NET OPERATING RESULT							
EXPENSE							
Employee Costs	77,184	94,233	809,943	848,097	38,154	0	848,097
Operating Expenses	5,474	3,591	37,650	32,319	(5,331)	17,618	32,319
Materials & Contract	6,092	4,274	20,840	38,466	17,626	1,625	38,466
Depreciation	104	108	947	972	25	0	972
Internal Transactions	8,618	8,466	77,585	76,194	(1,391)	0	76,194
TOTAL OPERATING EXPENSE	97,472	110,672	946,964	996,048	49,084	19,243	996,048
CAPITALISED EXPENSE							
Balance Sheet	14,737	0	14,737	0	(14,737)	0	0
TOTAL CAPITALISED EXPENSE	14,737	0	14,737	0	(14,737)	0	0
TOTAL EXPENSE	112,209	110,672	961,701	996,048	34,347	19,243	996,048
REVENUE							
User Fees & Charges	322	2,876	13,127	25,884	12,757	0	25,884
Grants Recurrent	0	7,167	68,380	64,503	(3,877)	0	64,503
TOTAL REVENUE	322	10,043	81,507	90,387	8,880	0	90,387
NET SURPLUS / (DEFICIT)	(111,887)	(100,629)	(880,194)	(905,661)	(25,467)	(19,243)	(905,661)
PROJECTS							
Capital Projects	0	0	(6,065)	0	6,065	0	0
TOTAL PROJECTS	0	0	(6,065)	0	6,065	0	0

MONTHLY FINANCIAL REPORTING - 2006/07

RESPONSIBILITY CENTRE SUMMARY

Responsibility Centre : Domestic Waste

NET EXPENDITURE Cost Centre	March		March Year To Date			Commitments	Full Year Budget
	Actual	Budget	Actual	Budget	Variance		
OPERATING							
Domestic Waste	(372,304)	(367,145)	(3,697,874)	(3,304,305)	393,569	819,400	(3,304,305)
Green Waste Service	302,096	245,609	2,390,868	2,210,481	(180,387)	0	2,210,481
Recycling Service	176,500	141,542	1,309,552	1,273,878	(35,674)	0	1,273,878
NET EXPENDITURE / (REVENUE)	106,292	20,006	2,547	180,054	177,507	819,400	180,054
NET OPERATING RESULT							
EXPENSE							
Employee Costs	20,342	19,109	174,425	171,981	(2,444)	0	171,981
Operating Expenses	408	6,919	19,970	62,271	42,301	12,365	62,271
Materials & Contract	798,396	713,168	6,454,634	6,418,512	(36,122)	807,034	6,418,512
Pensioner Rebate	15,496	15,417	140,123	138,753	(1,370)	0	138,753
Depreciation	228	1,567	3,434	14,103	10,669	0	14,103
Internal Transactions	86,334	84,493	784,083	760,437	(23,646)	0	760,437
TOTAL OPERATING EXPENSE	921,205	840,673	7,576,668	7,566,057	(10,611)	819,400	7,566,057
TOTAL EXPENSE	921,205	840,673	7,576,668	7,566,057	(10,611)	819,400	7,566,057
REVENUE							
Pensioner Rebate	0	0	0	0	0	0	0
Annual Charges	765,131	763,917	6,904,610	6,875,253	(29,357)	0	6,875,253
User Fees & Charges	49,781	42,250	566,875	380,250	(186,625)	0	380,250
Interest Income	0	0	6,952	0	(6,952)	0	0
Grants Recurrent	0	14,500	95,686	130,500	34,814	0	130,500
TOTAL REVENUE	814,912	820,667	7,574,122	7,386,003	(188,119)	0	7,386,003
NET SURPLUS / (DEFICIT)	(106,292)	(20,006)	(2,547)	(180,054)	(177,507)	(819,400)	(180,054)
PROJECTS							
TOTAL PROJECTS							

PROJECT STATUS REPORT to
March, 2007

Dept: Civic Management

TOTALS >> 0 0 0 0 0 0 42,003 0 0 0

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100649	OH&S Procedures	0	0	0	0	0	0	42,003	0	0	0	These funds are incentive payment of \$42,000 received from Council's insurer to be spent on OH&S procedures .

PROJECT STATUS REPORT to
March, 2007

Dept: Community Services

TOTALS >> 203,400 59,337 57,303 38,097 154,737 114,523 76,386 40,214 88,877 6,699

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100055	A Non-User Survey of Library 2004/2005	11,500	9,000	0	0	9,000	10,630	0	-1,630	870	0	A grant of \$31,500 was received from State Library to conduct A Non Users Survey BBC Planners were engaged to do the survey and it was completed earlier this year.
100294	I.D. Community Profile 2005/2006	10,000	0	0	8,100	8,100	3,750	0	4,350	6,250	0	There is an annual fee of \$5,000 to maintain and update the Demographic Profile on Council's website. The balance of these funds are to be used to develop the new Demographic Profile based on 2006 Census data.
100400	RAAF Base Public Art 2005/2006	22,000	17,100	0	0	17,100	22,000	0	-4,900	0	0	The RAAF Base Memorial was completed in October 2006. Funding was provided by the Department of Veteran Affairs (\$2,000) CSIRO (\$22,000) and other funds from Section 94/Public Art and Cultural Development funds.
100416	Youth Anti-Racism Project 2005/2006	1,800	1,800	0	0	1,800	0	0	1,800	1,800	0	Acquittal completed. Funds for this project were expended using GL 1205.1128
100418	VRRTS Project 2005/2006	8,200	6,300	0	0	6,300	0	0	6,300	8,200	0	A request has been placed with the NSW Department of Ageing & Disability as to whether those funds can be moved forward and spent in the 2007-2008 financial year. To-date we have not received a response from the Department.
100512	Web Page Upgrade	40,000	0	0	29,997	29,997	54,508	0	-24,511	-14,508	5,315	The project will be completed in September 2007 with improved functionality (bulk upload and personalisation modules installed). Some costs will be charged to the Env Levy and DWM.
100564	Ezone Project	76,400	0	57,303	0	57,303	3,527	76,386	53,776	72,873	1,384	A State Library grant of \$76,400 together with \$57,303 of IT support from Council has been used to upgrade IT facilities in all branches.
100589	Community Languages Collection	9,000	6,750	0	0	6,750	16,551	0	-9,801	-7,551	0	This is an ongoing project to increase the Library's collection of items in languages other than English. It began with a State Library Grant and S94 funds have been used to increase our holdings
100592	Tutoring Australasia	13,000	9,756	0	0	9,756	0	0	9,756	13,000	0	Three Licences have been negotiated to provide online tutoring assistance for Ku-ring-gai students. So far, 167 students have used the facility, either from a library branch or from home and their feedback has been positive. The licences remain under review to determine whether the Library decides to renew after 12 months.

**PROJECT STATUS REPORT to
March, 2007**

Dept: Community Services

TOTALS >> 203,400 59,337 57,303 38,097 154,737 114,523 76,386 40,214 88,877 6,699

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/Contribs	General Funds	YTD Budget	Expended	Grants/Contribs	Variance			Comments
100614	New Residents Kit	11,500	8,631	0	0	8,631	3,558	0	5,074	7,943	0	An electronic version of the new residents kit will be put on Council's new website by 30 June 2007

PROJECT STATUS REPORT to
March, 2007

Dept: Finance & Business

TOTALS >> 226,600 22,500 0 148,194 170,694 112,981 0 57,713 113,619 72,826

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100210	IT Initiatives 2005/2006	89,700	0	0	67,500	67,500	80,715	0	-13,215	8,985	72,826	Funds used for new Payroll/HR system which is currently being implemented with a scheduled go live date of 1 July 2007 and the new performance management software which is also scheduled to go live in July 2007.
100389	Telecommunications Review Project	0	0	0	0	0	3,667	0	-3,667	-3,667	0	Consultants costs for new mobile phone contract and PABX tender. Costs recovered via savings in telecommunications expenditure.
100401	Tulkiyan Heritage Strategic Plan 2005/06	4,100	0	0	3,600	3,600	1,600	0	2,000	2,500	0	Project completed
100414	Open Space Acquisition Strategy	30,000	22,500	0	0	22,500	27,000	0	-4,500	3,000	0	Consultant report considered by Council on 8 May. Strategy to go on public exhibition. Do not expect further expenditure outside outstanding invoice.
100511	IT System Replacement	102,800	0	0	77,094	77,094	0	0	77,094	102,800	0	The budget for this project relates to PJ 10210 above and funds the remainder of the Payroll/HR and Performance Manager projects as well as other projects such as bookings software. Unspent funds will be carried over and utilised on future IT initiatives

PROJECT STATUS REPORT to
March, 2007

Dept: Open Space

TOTALS >> 7,678,050 5,609,871 26,856 132,075 5,768,802 2,330,771 109,827 3,438,031 5,347,279 603,372

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100020	Catchment Management 2004/2005	27,400	0	0	20,700	20,700	6,660	0	14,040	20,740	1,000	Project completed. This funded the completion of the local catchment plans for Lane Cove River
100025	Blackbutt Creek Stormwater & CEP 2003/04	24,500	0	18,900	0	18,900	0	0	18,900	24,500	3,481	This funded the installation of 70 pollution control devices. Maintenance of the devices is via the environmental levy
100027	Greenwood Quarry 2003/04	25,000	0	0	18,900	18,900	34,220	0	-15,320	-9,220	0	Project reported to Council and as per resolution, staff are in discussions with Warringah Council.
100045	Integrated Catchment Restorat 2004/2005	20,600	16,200	0	0	16,200	8,366	2,178	7,834	12,234	0	Environmental Trust Grant funding is being used at Barra Brui Oval to control weeds adjacent to the site to compliment the water harvesting project. Contract awarded and expected to be completed by end of financial year.
100080	North Turramurra Recreation Area 2003/04	75,000	56,700	0	0	56,700	56,052	0	648	18,948	10,749	Project considered by Council on 8 May and plan to be exhibited.
100129	Bushland Interface Project 2004/2005	19,100	14,400	0	0	14,400	11,750	0	2,650	7,350	0	It's a Living Thing Grant Department of Conservation Completed 2005. Salary was journaled this financial year .This was used to trial the face to face bushland interface project as a forerunner to the landcare program as part of the environmental levy. No further expenditure
100152	Cowan Catchment Ripa Wd Contr 03/04	15,100	11,700	0	0	11,700	0	0	11,700	15,100	0	Department of Lands Weed Control Grant funding. Project on hold due to site constraints. Will need to appoint new contractor to complete project. This will need to carry over to 2007/08
100188	Maintenance of RTA Enviropod 2004/2005	0	0	0	0	0	850	0	-850	-850	0	Grant funding to complement the funding from the environmental levy. Funding is drawn from this reserve as needed according to works completed. Third quarter review to request \$15k be taken from the specific reserve for this project
100208	Golf Course Improvements GCC	0	0	0	0	0	0	0	-0	-0	0	Majority of funds to reserve for the implementation of the sewer mining and irrigaiton for Gordon Golf course
100310	Lindfield Soldiers Oval	46,000	34,560	0	0	34,560	0	0	34,560	46,000	15,100	Design completed. Project to be carried forward as discussed with user groups. Siting of water tanks requires further investigation. Oval rectification and irrigation to commence in August at end of winter football season.

**PROJECT STATUS REPORT to
March, 2007**

Dept: Open Space

TOTALS >> 7,678,050 5,609,871 26,856 132,075 5,768,802 2,330,771 109,827 3,438,031 5,347,279 603,372

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100311	Swales And Bioretention	115,000	86,310	0	0	86,310	1,621	0	84,689	113,379	7,044	Design completed in house. Notification to residents sent. Work commenced on 25 April as part of the road resurfacing. Interpretive sign explaining rain garden complete to be erected ASAP. Expect project to be completed by end of financial year.
100312	Integrated Side Entry And Street Tree Pi	22,000	16,560	0	0	16,560	18,411	0	-1,851	3,589	9,568	Funding used in additional to project PJ 100311 Swales and Bioretention as part of the Karuah Road project
100313	Sheldon Forest	18,000	13,500	0	0	13,500	14,927	0	-1,427	3,074	2,363	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100314	Browns Field And Surrounds	39,000	29,250	0	0	29,250	20,060	0	9,190	18,940	12,932	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100315	Browns Forest (Bgh)	22,000	16,560	0	0	16,560	12,234	0	4,327	9,767	2,214	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100316	St Ives Showground (Duffy's Forest)	20,000	15,030	0	0	15,030	15,146	0	-116	4,854	3,788	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100317	Aluba Oval And Surrounds	13,500	10,170	0	0	10,170	8,515	0	1,655	4,985	17,186	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100318	The Glade	10,500	7,920	0	0	7,920	19,568	0	-11,648	-9,068	3,755	Bush Regeneration on going 7 year contract Commenced in 2005. Overexpenditure has included survey of the Glade as part of the water harvesting project. This is to be purnaled to PJ 100325 (\$16,580).
100319	Maddison (BGH)	24,000	18,000	0	0	18,000	20,284	0	-2,284	3,717	3,950	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100320	Acron Oval	22,000	16,560	0	0	16,560	15,470	0	1,090	6,530	26,326	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100321	Turiban Reserve (Bgh)	20,000	15,030	0	0	15,030	12,912	0	2,119	7,089	6,787	Bush Regeneration on going 7 year contract Commenced in 2005. Progress is on track and expect full expenditure of budget at end of June
100322	Wildlife Promotion And Management	10,000	7,560	0	0	7,560	10,257	0	-2,697	-257	807	Completed. This has involved the purchase of promotional material for Backyard Buddies.

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100323	Feral Animal / Noxious Weed Control	23,000	17,280	0	0	17,280	191	0	17,089	22,809	0	Funding used for: dog control in bushland areas - signs designed and awaiting manufacturing, expected to be completed end May and installed June; weed control in Mona Street, Wahroonga in Blue Gum High Forest - expect first phase of works to be completed in June.
100324	Creek Maintenance	90,000	67,500	0	0	67,500	12,094	0	55,406	77,906	49,710	Program identified for 2 creeks (Blackbutt, Harold Nipper Hammond Reserve (AGAL)) as part of the prioritisation and integration with the bushcare and regeneration program. Contractors to be appointed by end May as part of a longer term project. Expected expenditure by end of June \$36,000.
100325	Coups Creek (The Glade)	99,700	74,790	0	0	74,790	0	0	74,790	99,700	0	In house design complete to control erosion from the stormwater outlet. Notification to residents sent. Expect to commence May and be completed by early June.
100326	Stoney Creek (Richmond Park)	16,000	12,060	0	0	12,060	0	0	12,060	16,000	0	Project completed with excess funding to be reallocated to Swain Garden
100327	Middle Harbour	65,000	48,780	0	0	48,780	0	0	48,780	65,000	27,682	Contract awarded March for Karuah Road drainage upgrade, weed control and public tree re-planting. Expect completion by June
100328	Cowan Creek	58,000	43,560	0	0	43,560	47,483	0	-3,923	10,517	0	Works completed at Maddison Reserve. No further expenditure expected
100329	Lane Cove	62,000	46,530	0	0	46,530	3,596	0	42,934	58,404	12,287	Sites identified and design being developed by external consultant. Sediment control on three storm water retention systems sites. Expected expenditure at end of financial year \$19,000
100330	Blackbutt Creek	30,000	22,500	0	0	22,500	9,249	0	13,251	20,751	0	This is for the maintenance of the GPT and works at Minnamurra Avenue and planting on embankment along Lady Game Drive in cooperation with NPWS. Expected funding to be fully expended by June
100331	Du Faur Street Wetland	20,000	15,030	0	0	15,030	1,975	0	13,055	18,025	0	Contract awarded for the retrofit of the wetland. This was based on earlier technical review. Expect works to be completed by June. Expected cost to be \$38k. This will be funded via a journal from the Cowan, Lane Cove and Middle Harbour stormwater management areas

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100332	General Sites	40,000	30,060	0	0	30,060	12,448	0	17,612	27,552	30,267	Contract awarded to supplement current regeneration at Sheldon Forest along tributary of Avondale Creek
100333	Bushcare Site Improvements	56,000	42,030	0	0	42,030	36,603	0	5,427	19,397	18,866	Currently working on 25 sites to provide supplementary regeneration in and adjacent to bushcare sites. Overexpenditure to be journaled to the RTA pollution control (PJ100188) cost code as it relates to expenditure against the maintenance of those pollution control devices
100334	Bushcare	10,000	7,560	0	0	7,560	8,169	0	-609	1,831	450	On track. Funding used to supplement trainers and contractors
100335	Urban Landcare	18,000	13,500	0	0	13,500	7,513	0	5,987	10,487	0	Funding used to employ 2 staff that have liaised with over 40 private property owners across the LGA. The focus is to incorporate biodiversity and management of weeds on private land
100336	Community Firewise	8,000	6,030	0	0	6,030	7,090	0	-1,060	911	0	Completed. Fire wise kit distributed to 7000 households.
100337	Tree Nurtureers	300	270	0	0	270	270	0	0	30	0	Minor funding area used to supplement street tree replenishment program
100338	Parkcare	10,000	7,560	0	0	7,560	5,725	0	1,835	4,275	1,136	Three park care groups set up (Swain Garden, Loyal Henry and Archdale) and 16 street care groups. Money used for trainers, materials and technical support.
100339	Small Grant Projects	70,100	52,650	0	0	52,650	71,789	0	-19,139	-1,689	12,607	Completed for 2006/07 Round 3 nine applications accepted & Round 4 yet to be determined closing 31st May
100340	Promotions And Initiatives	25,000	18,810	0	0	18,810	4,273	0	14,537	20,727	564	Festival on the Green, Walking track brochures and World Environment Day to occur in June. Expect to have 80% expended at end of financial year.
100341	Ground Truth Bushfire Prone Lands (LEP)	50,000	37,530	0	0	37,530	91,566	0	-54,036	-41,566	0	Map completed and reported to Council as a draft. Awaiting advice from the DLG as to its consideration by Council.
100342	Golden Jubilee Fire Trail	365,000	273,780	0	0	273,780	414,804	0	-141,024	-49,804	46,738	Project on track and expect overexpenditure as seeking to deliver within this financial year. Budget for this project was spread over three years. it is intended to spend the majority this year. Budget to be balanced projects that are delayed or behind schedule that will in turn be balanced in future years budgets.

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100344	Lister Street	0	0	0	0	0	1,425	0	-1,425	-1,425	0	This is scheduled for 2008 and is part of the project above to construct the northern perimeter fire trail
100345	AGAL Land	40,000	30,060	0	0	30,060	38,601	0	-8,541	1,399	0	Walking track construction completed in September. Interpretative sign to be installed in May
100346	Seven Little Australians	38,000	28,530	0	0	28,530	9,102	0	19,428	28,898	15,490	Contracted awarded and works commenced for weed control. This is also part funded by a State government grant. Project to be completed by end of financial year.
100347	Sheldon Forest To Mimosa	25,000	18,810	0	0	18,810	10,726	0	8,084	14,274	0	Contract awarded for walking track in 2006. Project has been completed and awaiting final invoice.
100348	Dumping	10,000	7,560	0	0	7,560	2,804	273	4,756	7,196	36	Funding used for community environment officers including development of the dumping program.
100349	Encroachment	95,000	71,280	0	0	71,280	109,049	0	-37,769	-14,049	0	Funding used for the implementation of the community environmental officer program. Costed to be shared by project 100348 and 100349.
100350	Noxious Weed Control	70,000	52,560	0	0	52,560	45,852	0	6,709	24,149	44,776	Pre and post fire weeding two contracts awarded notification sent. Expected to be completed by the end of financial year
100351	Biodiversity (Macroinvertebrate, Flora, F)	20,000	15,030	0	0	15,030	462	0	14,568	19,538	0	Funding used for flow monitoring in urban and reference creeks three month program commencing May. Expected to have \$10k spent by end of financial year. Balance of funds to be used for macro invertebrate sampling - contract has been awarded and works progressing. Bird surveys also undertaken to complement biodiversity monitoring and is expected to be completed by end of financial year.
100352	Aerial/Satellite Canopy Mapping	0	0	0	0	0	0	0	0	0	36,937	Expenditure to be funded by project 100619.
100353	Community Survey	20,000	15,030	0	0	15,030	0	0	15,030	20,000	2,163	Project commenced as part of the development of the sustainability plan. No invoice received to date but funds will be spent by end of financial year.
100354	Social Research	33,000	24,750	0	0	24,750	15,601	0	9,149	17,399	0	Funding used for social research and consultation as part of the sustainability survey. Project on track for completion by end of financial year

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100355	Program Evaluation	25,000	18,810	0	0	18,810	0	0	18,810	25,000	0	Advertising for levy projects and staff costs (to be allocated from over spent pj100622) Package promotion costs of sustainability report .Expect to complete this line of funding
100356	Fire - Fuel Loads And Moisture Monitorin	19,000	14,310	0	0	14,310	19,295	0	-4,985	-295	0	Project completed
100357	Weed Inspectorial (Weed Condition)	45,000	33,750	0	0	33,750	22,110	0	11,640	22,890	0	Staff costs to undertake weed mapping complemented by state government weed inspectorial grant
100358	Quarterly Newsletters	30,000	22,500	0	0	22,500	5,270	0	17,230	24,730	4,250	Vegetation maps, vegetation interpretive signs, web updates with balance to cover staff costs. Expect to complete this cost line.
100359	General Promotion	45,000	33,750	0	0	33,750	42,038	0	-8,288	2,962	5,909	25 bushcare signs manufactured and installed April. Additional signs to be prepared with balance of funding as there is strong community interest.
100360	Queen Elizabeth Oval	5,000	3,780	0	0	3,780	9,621	0	-5,841	-4,621	17,023	Field Works Completed May 06. Contamination Site Audit final draft completed May 07 and final approval by Independent Auditor pending.
100361	Barra-Brui Oval	7,000	5,310	0	0	5,310	8,620	0	-3,310	-1,620	360	This project has been completed. Bush regeneration is occurring as part of a State Government grant allocated to another project number.
100362	Pool Refurbishment Stages 3 & 4	34,000	26,100	0	0	26,100	268,225	0	-242,125	-234,225	17,605	Stage 3 work is complete.Stage 4 is in defects liability period until September 2007. Final payment for Stage 4 work due in Sept 07 will be approx \$24,000. Commitment of \$17,605 still exists.Swap budgets with 100516. Budget should be 221,400.
100366	Warrimoo Oval Playground	17,000	13,500	0	0	13,500	18,657	0	-5,157	-1,657	0	Completed
100368	Queen Elizabeth Reserve	0	0	0	0	0	47,685	0	-47,685	-47,685	1,378	Completed
100371	Queen Elizabeth Reserve	69,200	52,560	0	0	52,560	105,900	0	-53,340	-36,700	2,335	Works Completed. \$27,000 income DS&R Grant to be claimed.
100372	Barra Brui Oval Off Leash Area	3,000	2,250	0	0	2,250	2,773	0	-523	227	0	Minor fence work still outstanding
100375	Warrimoo Oval Park	45,000	33,750	0	0	33,750	47,147	0	-13,397	-2,147	0	Completed
100390	Noxious Weeds 2005/2006	17,600	13,500	0	0	13,500	13,715	8,311	-215	3,885	557	Contract awarded to "Bush It" for weed control adjacent to Cliff Oval.Completed by June 2007
100394	Telecommunications Remediation 2005/2006	8,700	7,200	0	0	7,200	3,207	0	3,993	5,493	4,968	journal accurate funds to appropriate number
100397	LGAG Weed Control Cowan 2005/2006	20,500	16,200	0	0	16,200	10,576	-4,304	5,624	9,924	24,873	Clissold grant for post fire weed control. Completion of contract in June 2007.

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100405	Swain Garden	150,000	112,500	0	0	112,500	4,500	0	108,000	145,500	36,112	Consultants have not delivered documents and specifications. Currently in discussions with CEO
100410	Noxious Weed Control - DPI Group 2005/06	4,000	3,600	0	0	3,600	0	0	3,600	4,000	0	Duplication of funding line pj 100390
100412	Fire Break Construction	25,000	18,810	0	0	18,810	22,020	0	-3,210	2,980	0	Fire break completed with balance of funds to be used for fire trail
100415	Enviro Trust Glade 2005/2006	63,800	48,600	0	0	48,600	0	0	48,600	63,800	0	Storm Water harvesting under investigation. Contractor delays in finalising design. Work to be in conjunction with the creek restoration on Coupes Creek
100417	Bicentennial Park Stormwater Project	50,000	37,530	0	0	37,530	0	0	37,530	50,000	0	Concept design underway for catchment wide approach.
100504	Catchment Management	154,100	115,578	0	0	115,578	39,915	0	75,663	114,185	0	Draft report for Lofberg Quarry Creek sustainable water management options report completed. Expect final document to be completed by June including a detailed implementation plan
100509	Golf Course Improvements GCC	28,450	21,330	0	0	21,330	0	0	21,330	28,450	363	This project number is used to progress the sewer mining project. A tender has been undertaken and report to Council was considered on 8 May 2007
100510	Golf Course Improvements NTGC	0	-9	0	0	-9	0	0	-9	0	0	No expenditure this financial year. Funding in this reserve to be used for the long term implementation of the North Turramurra Recreation Area as it relates to works at the golf course.
100514	Tree Planting	123,300	0	0	92,475	92,475	81,287	0	11,188	42,013	909	Street tree planting complete; majority of park tree planting complete. A further 300 trees to be planted before the end of financial year and remainder of budget to be spent on materials.
100515	Section 94 Plan	2,817,300	2,112,975	0	0	2,112,975	0	0	2,112,975	2,817,300	0	Working involving the development of the town centres and would need to be carried forward. Program has been adopted by Council with this element due for reporting September 2007
100516	Swimming Pool Refurbishment	221,400	166,050	0	0	166,050	4,200	0	161,850	217,200	0	Rename project as Pool Feasibility Study. Budget and actuals to be transferred to project 100362 during the March review.
100517	Tennis Court Refurbishment	47,900	36,153	0	0	36,153	30,111	0	6,042	17,789	24,810	Resurfacing at SIVG complete. Resurfacing at Roseville to commence in May.
100518	Park Development	0	0	0	0	0	0	0	0	0	3,720	Parent account for Parks Development Program.

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100519	Sportsfield Refurbishment	556,800	417,600	0	0	417,600	1,773	0	415,827	555,027	0	Project under expended and will need to carry forward. Designs completed for Lindfield Soldiers Memorial Oval and Auluba Oval, as scheduled to commence in August, at end of winter season. Funding also to be used for Edenborough and Comenarra upgrades.
100565	Lindfield Soldiers Memorial	40,000	30,006	0	0	30,006	0	0	30,006	40,000	0	Oval reconstruction scheduled for end of winter season August 2007. Planning and tender documents to be completed by 30 June 2007.
100566	Seven Little Australians Park & Walking	30,000	22,500	0	0	22,500	4,164	0	18,336	25,836	0	Ongoing. \$ for \$ funded from MGG 2005 grant of \$60,000 is conditioned to be spent by 2nd Qtr NFY. Carry Over Project.
100567	Echo Point & Moores Creek Walking Track	77,000	57,753	0	0	57,753	7,890	0	49,863	69,110	0	Ongoing. \$ for \$ funded from SHFAP 2005 grant of \$76,262 is conditioned to be spent by 2nd Qtr NFY. Carry Over Project
100568	Lindfield SMP Oval No 2	50,000	37,530	0	0	37,530	30,427	0	7,103	19,573	0	Project to commence August 2007.
100569	Auluba Oval No 1 & 2.	40,000	30,060	0	0	30,060	0	0	30,060	40,000	0	Final designs have been completed and are ready for tender.
100570	Loyal Henry Park & Playground	30,050	22,536	0	0	22,536	5,000	0	17,536	25,050	0	Works scheduled June 07
100571	Cameron Park & Playground	59,100	36,450	7,956	0	44,406	0	10,601	44,406	59,100	1,595	Site works completion by 23.05.07. Rotary Volunteers working-bee weekend of 26.05.07 to finish project.
100572	Hamilton Park & Playground	28,550	21,420	0	0	21,420	1,020	0	20,400	27,530	0	Works scheduled June 07
100573	Caley's Common Park & Playground	47,000	35,280	0	0	35,280	29,905	0	5,375	17,095	786	Completed
100586	Loyal Henry Park	10,000	7,560	0	0	7,560	0	0	7,560	10,000	0	Plans and estimate currently being prepared. Work scheduled for June.
100588	Caley's Common Park	30,500	22,887	0	0	22,887	0	0	22,887	30,500	0	Scope of work has changed. Work nearing completion.
100590	Comenarra Oval	25,000	18,810	0	0	18,810	7,900	0	10,910	17,100	0	Draft designs have been prepared and first stage of consultation with residents has been undertaken. This project is part of the forward capital works design process
100591	Edenborough Oval	73,000	54,810	0	0	54,810	2,871	0	51,939	70,129	0	Design completed. Contract for construction awarded. Works to commence end May and completed end June
100598	Hassell Park Cricket Net Upgrade	0	0	0	0	0	0	13,000	0	0	0	Contributions to works funding of \$13,000 received in November 2006. Increase in contractors required to reflect funds received.

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100615	Water & Catchments The Glade	50,000	37,530	0	0	37,530	0	0	37,530	50,000	0	Creek restoration on The Glade and investigation into water harvesting for irrigation on the oval.
100617	WSUD Stormwater Qty & Quality	80,000	60,030	0	0	60,030	0	0	60,030	80,000	0	Karuah Road water sensitive urban design to be completed by June and for work within Bicentennial Park Catchment
100619	WSUD Auluba	179,000	134,280	0	0	134,280	21,807	0	112,473	157,193	23,636	Project delayed as part of the sports ground capital works program. Project to commence in August 2007 at winter season change over
100620	Water & Catchments Swain Creek	0	0	0	0	0	20,278	0	-20,278	-20,278	0	Consultants have not delivered documents and specifications. Currently in discussions with CEO to ascertain contractors quality and timeliness
100622	Administration Environ Levy	30,000	22,500	0	0	22,500	53,708	0	-31,208	-23,708	0	Salaries for project leader and environmental engineer
100623	Noxious Weeds Control 2006/2007	0	0	0	0	0	187	20,843	-187	-187	0	Funding received from Department of Primary Industries. Expect this grant to carry forward to 2007/08
100624	Trial Recycle Organic	0	0	0	0	0	29,187	21,000	-29,187	-29,187	3,642	Increase contractors for sportsfield recycled organic to reflect grant received in January 2007.
100626	Cameron Park Upgrade	40,000	30,006	0	0	30,006	27,184	0	2,822	12,816	725	Site works completion by 23.05.07. Rotary Volunteers working-bee weekend of 26.05.07 to finish project.
100627	Vehicle Maintenance Costs	0	0	0	0	0	13,029	0	-13,029	-13,029	0	Master Plans for Sir David Martin Reserve and Swains Garden in preparation.
100628	District Park Master Plan	70,000	52,506	0	0	52,506	0	0	52,506	70,000	0	Not commenced
100654	Developing a GRI Sustainability Plan	0	0	0	0	0	0	20,000	0	0	0	This project is ongoing with funding received in April 2007. Expect project to be completed in August 2007
100655	Memorial Seats	0	0	0	0	0	0	0	0	0	1,055	Works underway. (Donations to Council for memorial seats).
100662	Killara Gordon Sewer Mining	0	0	0	0	0	11,807	17,925	-11,807	-11,807	0	Increase contractors for project to reflect contributions received

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TOTALS >> 800,000 7,200 0 594,972 602,172 805,458 0 -203,286 -5,458 46,493

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100005	RDS Stage 2 - Traffic Studies 2004/2005	0	0	0	0	0	34,891	0	-34,891	-34,891	8,050	Completed as part of town centre planning
100021	Heritage Item Assessment 2004/2005	0	0	0	0	0	16,082	0	-16,082	-16,082	0	Project completed and reported to Council
100035	Ecological Endangered Community 2003/04	0	0	0	0	0	1,169	0	-1,169	-1,169	0	Project completed; no further expenditure
100040	Heritage UCA - Stage III 2003/04	0	0	0	0	0	495	0	-495	-495	0	Project completed; no further expenditure
100146	RDS Stg 2-Public Domain/Landscap 2004/05	0	0	0	0	0	7,880	0	-7,880	-7,880	0	Project completed as part of the town centre planning
100159	St Ives Conservat-100-102 Rosedale 03/04	2,500	2,700	0	0	2,700	0	0	2,700	2,500	0	No further expenditure expected
100177	Urban Design 2004/2005	0	0	0	0	0	195,010	0	-195,010	-195,010	35,443	Completed as part of town centre planning
100178	Economic Advice 2004/2005	0	0	0	0	0	79,842	0	-79,842	-79,842	3,000	Completed as part of town centre planning
100179	Community Consultation 2004/2005	0	0	0	0	0	759	0	-759	-759	0	Completed. Carry over from LEP process in 2005/06
100211	Planning Projects 2005/2006	139,400	0	0	105,300	105,300	189,820	0	-84,520	-50,420	0	Project used to fund the development of the town centres LEP - completed
100295	Watersmart Challenge 2005/2006	5,400	4,500	0	0	4,500	0	0	4,500	5,400	0	Project completed. Funding provided by NSW Government to develop sustainable demonstration home at Turramurra with associated open day and education
100409	KMC Photographic Comp History Wk 05/06	13,000	0	0	9,900	9,900	3,410	0	6,490	9,590	0	Project completed
100513	Planning Projects	639,700	0	0	479,772	479,772	273,241	0	206,531	366,459	0	Project completed and fully expended
100629	S94 Administration	0	0	0	0	0	2,860	0	-2,860	-2,860	0	Position description under development and will be advertised June 2007.

PROJECT STATUS REPORT to
March, 2007

Dept: Technical Services

TOTALS >> 19,544,600 10,988,541 593,091 3,079,188 14,660,820 5,133,207 584,436 9,527,613 14,411,393 1,077,978

Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Comments
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			
100050	Wahroonga Shopping Centre Business 03/04	0	0	0	0	0	5,424	0	-5,424	-5,424	0	Carry forward completed
100138	Fiddens Wharf Rd FP 2004/2005	0	0	0	0	0	12,025	0	-12,025	-12,025	0	Works completed
100144	Lady Game Dr FP 2004/2005	0	0	0	0	0	42,885	0	-42,885	-42,885	0	Works completed
100166	Yanko Rd FP 2004/2005	0	0	0	0	0	22,400	0	-22,400	-22,400	0	Works completed
100168	Kiparra St FP 2004/2005	0	0	0	0	0	19,539	0	-19,539	-19,539	0	Works completed
100173	Pentecost Ave-Traffic Program 2004/2005	0	0	0	0	0	448	0	-448	-448	0	Works completed
100200	Depot Relocation 2005/2006	566,000	424,800	0	0	424,800	38,053	0	386,747	527,947	1,290	Design and documentation being prepared
100201	Drainage Works	0	0	0	0	0	7,704	0	-7,704	-7,704	0	Carry over program funding
100206	Business Centres Improvement Program	0	0	0	0	0	52,436	-4,170	-52,436	-52,436	60	Carry forward completed
100207	Footpath Works - 2005/2006	319,000	240,300	0	0	240,300	0	0	240,300	319,000	0	Carry forwards
100299	Kissing Point Rd Turramurra	50,000	0	37,800	0	37,800	5,870	0	31,930	44,130	0	Expect completion by June 2007. Route has been identified and consultation is required. Works only involves line marking, signposting and some ramps.
100300	Ryde Road West Pymble	0	0	0	0	0	106,120	0	-106,120	-106,120	0	Works completed
100302	Cherry St Turramurra	0	0	0	0	0	3,442	0	-3,442	-3,442	0	To start late May
100303	Clive St Roseville	0	0	0	0	0	15,063	0	-15,063	-15,063	0	Works completed
100305	Duneba Ave West Gordon	0	0	0	0	0	45,883	0	-45,883	-45,883	0	Works completed
100379	Lady Game Dr Ped Refuge	0	0	0	0	0	7,517	0	-7,517	-7,517	0	Included in project 100144. Work completed.
100381	Pentecost Ave Roundabout & Ped Facility	0	0	0	0	0	1,819	0	-1,819	-1,819	0	Complete
100388	Energy Australia Transformer KU	1,800	1,800	0	0	1,800	376	16,225	1,424	1,424	2,273	Funded by Energy Australia
100395	Bus Shelter Advertising	0	0	0	0	0	237,396	0	-237,396	-237,396	0	Pay for relocations
100402	Kokoda Trail Memorial Project 2005/2006	3,400	2,700	0	0	2,700	2,312	0	388	1,088	0	Completed - maintenance funds
100408	Entry Signs for Ku-Ring-Gai	0	0	0	0	0	119,462	0	-119,462	-119,462	0	Works completed
100411	Tryon Lane Lindfield 2005/2006	14,400	10,800	0	0	10,800	39,411	0	-28,611	-25,011	0	Works completed
100419	R2R Supplement Project - Rosedale Rd	465,400	349,200	0	0	349,200	0	0	349,200	465,400	0	deferred
100420	R2R Supplement Project - Telegraph Rd	0	0	0	0	0	0	0	0	0	447,012	Works completed
100500	Depot Relocation	11,300,000	8,474,994	0	0	8,474,994	10,671	0	8,464,323	11,289,329	0	To commence in 2007/08
100502	Drainage Works	312,800	234,594	0	0	234,594	24,227	0	210,367	288,573	175	Program funding source
100503	Catchment Analysis	9,100	6,822	0	0	6,822	0	0	6,822	9,100	0	Completed

PROJECT STATUS REPORT to
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Project	Description	Annual Budget	YTD Budget and Funding Components				YTD ACTUALS			Annual Budget Remaining	Commit 'ments	PROJECT PERFORMANCE Comments
			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			
100505	Operational Fleet	700,000	0	0	524,997	524,997	42,296	40,955	482,701	657,704	289,227	Waiting on some purchases
100506	Passenger Fleet	350,000	262,503	0	0	262,503	786,748	474,225	-524,245	-436,748	119,986	All vehicles purchased and awaiting proceeds
100507	Business Centres Improvement Program	190,100	142,578	0	0	142,578	0	0	142,578	190,100	0	Program funding source
100508	Footpath Works	388,600	291,447	0	0	291,447	0	0	291,447	388,600	0	Program funding source
100521	Infrastructure Levy	1,914,000	0	0	1,435,500	1,435,500	0	0	1,435,500	1,914,000	0	Program funding source
100522	Road Refurbishment	1,693,600	357,750	0	912,447	1,270,197	17,121	0	1,253,076	1,676,479	0	Program funding source
100523	Traffic Facilities	151,100	113,328	0	0	113,328	0	0	113,328	151,100	0	Program funding source
100524	Allambie Avenue East Lindfield	0	0	0	0	0	320,365	0	-320,365	-320,365	7,200	Works completed
100525	Allara Avenue North Turramurra	0	0	0	0	0	91,657	0	-91,657	-91,657	0	Works completed
100526	Ayres Road St Ives	0	0	0	0	0	658	0	-658	-658	0	deferred waiting for RTA approval
100527	Avoca Road Turramurra	0	0	0	0	0	53,548	0	-53,548	-53,548	0	Works completed
100528	Bimburra Avenue St Ives	0	0	0	0	0	147,314	0	-147,314	-147,314	2,545	Works completed
100529	Blaxland Road Killara	0	0	0	0	0	181,789	0	-181,789	-181,789	2,545	Works completed
100530	Bradfield Road Lindfield	0	0	0	0	0	114,483	0	-114,483	-114,483	0	Works completed
100531	Chatham Place North Turramurra	0	0	0	0	0	49,002	0	-49,002	-49,002	2,949	Works completed
100532	Darri Avenue Wahroonga	0	0	0	0	0	46,217	0	-46,217	-46,217	1,136	Works completed
100533	Dorset Drive St Ives	0	0	0	0	0	64,803	0	-64,803	-64,803	607	Works completed
100534	Karoom Avenue St Ives	0	0	0	0	0	49,592	0	-49,592	-49,592	0	Works completed
100535	Kings Avenue Roseville	0	0	0	0	0	49,820	0	-49,820	-49,820	0	Works completed
100536	Middle Harbour Road Lindfield	0	0	0	0	0	64,066	0	-64,066	-64,066	0	Works completed
100537	Morris Avenue Wahroonga	0	0	0	0	0	146,105	0	-146,105	-146,105	0	Works completed
100538	Patterson Avenue West Pymble	0	0	0	0	0	71,412	0	-71,412	-71,412	0	Works completed
100539	Shand Crescent Turramurra	0	0	0	0	0	75,524	0	-75,524	-75,524	2,167	Works completed
100540	Spencer Road Killara	0	0	0	0	0	91,817	0	-91,817	-91,817	0	Works completed
100541	Stanley Street St Ives	0	0	0	0	0	0	0	0	0	133,910	Included in rehabilitation program. Work is now complete and awaiting invoices.
100542	Timbarra Road St Ives Chase	0	0	0	0	0	87,807	0	-87,807	-87,807	0	Works completed
100543	Boundary Road Wahroonga	0	0	0	0	0	82,566	0	-82,566	-82,566	0	Works completed
100544	Curagal Road North Turramurra	0	0	0	0	0	33,891	0	-33,891	-33,891	0	Works completed
100545	Fairlawn Avenue Turramurra	0	0	0	0	0	52,823	0	-52,823	-52,823	0	Works completed
100546	Greengate Rd Killara	0	0	0	0	0	139,739	0	-139,739	-139,739	4,954	in progress, will be completed 30 June
100547	Haig Street Roseville	0	0	0	0	0	58,419	0	-58,419	-58,419	0	Works completed
100548	Karuah Road Turramurra	0	0	0	0	0	123,369	0	-123,369	-123,369	3,784	enviro levy work in progress
100549	Lorne Avenue Killara	0	0	0	0	0	3,320	0	-3,320	-3,320	0	deferred, development

PROJECT STATUS REPORT to
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			s94 & Reserves	Grants/Contribs	General Funds	YTD Budget	Expended	Grants/Contribs	Variance			
100550	Marshall Avenue Warrawee	0	0	0	0	0	1,960	0	-1,960	-1,960	0	Works completed
100551	Mcintosh Street Gordon	0	0	0	0	0	113,608	0	-113,608	-113,608	0	in progress, will be completed 30 June
100552	Pearson Avenue Gordon	0	0	0	0	0	28,676	0	-28,676	-28,676	5,150	in progress, will be completed 30 June
100553	Pavement Condition Survey - Rehab	0	0	0	0	0	32,269	0	-32,269	-32,269	0	Cover rating costs
100554	Hydrant Markers	0	0	0	0	0	4,201	0	-4,201	-4,201	0	Payment for adjustments to hydrants and included in road program works.
100555	Lady Game Drive	250,000	0	168,750	18,747	187,497	234,245	0	-46,748	15,755	0	Works completed
100556	The Comenarra Parkway	250,000	0	0	187,497	187,497	351,295	0	-163,798	-101,295	0	Works completed
100557	Burns Road - R2R	0	0	0	0	0	73,362	0	-73,362	-73,362	0	Works completed
100558	Powell St - R2R	340,000	0	254,997	0	254,997	0	57,202	254,997	340,000	50,283	starts 7th May 07, completed 30th June
100559	Infrastructure Levy 2005/2006	0	0	0	0	0	2,545	0	-2,545	-2,545	0	Carry over costs. Program complete.
100560	Infrastructure Levy Pavement Condition S	0	0	0	0	0	0	0	0	0	0	Included in Infrastructure Levy works.
100561	Road Refurbishment 2005/2006	0	0	0	0	0	15,346	0	-15,346	-15,346	0	Carry over costs. Program complete.
100562	Pentecost Ave - R2R	125,400	0	94,050	0	94,050	110,100	0	-16,050	15,300	0	Works completed
100563	Bradfield Road Subdivison Gross Pollutio	9,900	7,425	0	0	7,425	0	0	7,425	9,900	0	Condition of consent works complete and awaiting payment by developer.
100574	Kissing Point Rd Cycleway North	50,000	0	37,494	0	37,494	0	0	37,494	50,000	0	Design in progress
100576	Dunoon Ave Full Length	0	0	0	0	0	0	0	0	0	0	Awaiting completion of development.
100579	Killeaton St Carbeen Av To Warrimoo Av	0	0	0	0	0	39,905	0	-39,905	-39,905	0	Works completed
100580	Tryon Rd No 143 To Sydney St	0	0	0	0	0	1,188	0	-1,188	-1,188	0	Awaiting advice on heritage issue
100581	Bobbin Head Rd Rushall St To East Side	0	0	0	0	0	3,330	0	-3,330	-3,330	0	Trees cleared, Work to start mid May
100594	East Lindfield Business Centre	0	0	0	0	0	70,453	0	-70,453	-70,453	0	Works completed
100595	Turrumurra Plaza Business Centre	0	0	0	0	0	2,150	0	-2,150	-2,150	0	Works completed
100599	Carcoola Rd St Ives	0	0	0	0	0	7,078	0	-7,078	-7,078	0	Some plant & wages not included yet
100600	Griffith Ave Roseville	0	0	0	0	0	3,422	0	-3,422	-3,422	0	Some plant & wages not included yet
100601	Highfield Rd Lindfield	0	0	0	0	0	3,775	0	-3,775	-3,775	0	Drainage improvement works underway
100602	Beaumont Rd E Lindfield	0	0	0	0	0	3,333	0	-3,333	-3,333	0	Drainage improvement works underway
100603	Charles St E Lindfield	0	0	0	0	0	3,349	0	-3,349	-3,349	0	Drainage improvement works underway
100604	Kendall St E Lindfield	0	0	0	0	0	4,153	0	-4,153	-4,153	0	Some plant & wages not included yet
100605	Vale St Gordon	0	0	0	0	0	3,757	0	-3,757	-3,757	0	Some plant & wages not included yet
100606	Beaconsfield Pd Lindfield	0	0	0	0	0	3,845	0	-3,845	-3,845	0	Some plant & wages not included yet

**PROJECT STATUS REPORT to
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			s94 & Reserves	Grants/ Contribs	General Funds	YTD Budget	Expended	Grants/ Contribs	Variance			Comments
100607	Shaddock Ave W Pymble Near No 7	0	0	0	0	0	4,953	0	-4,953	-4,953	0	Some plant & wages not included yet
100608	Shaddock Ave W Pymble Near No 6	0	0	0	0	0	4,055	0	-4,055	-4,055	0	Some plant & wages not included yet
100609	Binalong St W Pymble Near No 16	0	0	0	0	0	4,028	0	-4,028	-4,028	0	Some plant & wages not included yet
100610	Binalong St W Pymble Near No 15	0	0	0	0	0	3,939	0	-3,939	-3,939	0	Some plant & wages not included yet
100611	Charles St E Lindfield	0	0	0	0	0	3,617	0	-3,617	-3,617	0	Drainage improvement works underway
100612	Bushlands Ave Gordon	0	0	0	0	0	3,592	0	-3,592	-3,592	0	Drainage improvement works underway
100613	Bristol Ave Pymble	0	0	0	0	0	3,333	0	-3,333	-3,333	0	Drainage improvement works underway
100625	SES HQ Temporary Relocation	90,000	67,500	0	0	67,500	92,798	0	-25,298	-2,798	0	Completed
100630	Wandella Ave Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100635	Roseville Ave Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100636	Gerald Ave Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100637	Dudley Ave Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100638	Gregory St Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100640	Mc Leod Ave Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100642	Chelmsford Ave No.2 Energy Australia	0	0	0	0	0	0	0	0	0	0	Energy Aust Restorations
100657	Burleigh Street	0	0	0	0	0	0	0	0	0	725	Repairs at development site
100658	Milray Street	0	0	0	0	0	0	0	0	0	0	Repairs at development site
100659	Highfield Road	0	0	0	0	0	21,019	0	-21,019	-21,019	0	Infrastructure restoration work due to development activity. Works complete.
100660	Redleaf Ave	0	0	0	0	0	7,775	0	-7,775	-7,775	0	Works programmed for 2007/08. Minor works started but awaiting Energy Australia to undertake upgrade works.
100661	Grayling Road West Pymble	0	0	0	0	0	0	0	0	0	0	Not a listed project

INVESTMENT & LOAN LIABILITY AS AT 30 APRIL 2007

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To present to Council investment allocations, returns on investments and details of loan liabilities for April 2007.

BACKGROUND:

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 18 July 2006 (Minute No. 254).

COMMENTS:

The Reserve Bank of Australia (RBA) maintained the official cash rate of 6.25% during the month of April.

RECOMMENDATION:

That the summary of investments and loan liabilities for April 2007 be received and noted.

PURPOSE OF REPORT

To present to Council investment allocations, returns on investments and details of loan liabilities for April 2007.

BACKGROUND

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy which was adopted by Council on 18 July 2006 (Minute No. 254).

This policy allows Council to utilise the expertise of external fund managers or make direct investments for the investment of Council's surplus funds.

COMMENTS

During the month of April, Council had a net cash outflow of \$3,150,000 and gross interest and capital appreciation on Council's investments was \$240,000.

Council's total investment portfolio at the end of April 2007 is \$47,615,000. This compares to an opening balance of \$36,366,900 as at 1 July 2006.

Council's interest on investments for April year to date is \$2,383,700 compared to a year to date budget of \$2,300,000.

Council's total debt as at 30 April 2007 has reduced to \$10,039,200.

PERFORMANCE MEASUREMENT

Council's investment portfolio is monitored and assessed based on the following criteria.

- **Management of General Fund Bank Balance**

The aim is to keep the general fund bank balance as low as possible and hence maximise the amount invested on a daily basis.

- **Performance against the UBS Bank Bill Index**

This measures the annualised yield (net of fees and charges) for each of Council's portfolios. The weighted average return for the total portfolio of funds is compared to the industry benchmark of the UBS Bank Bill Index.

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S02722
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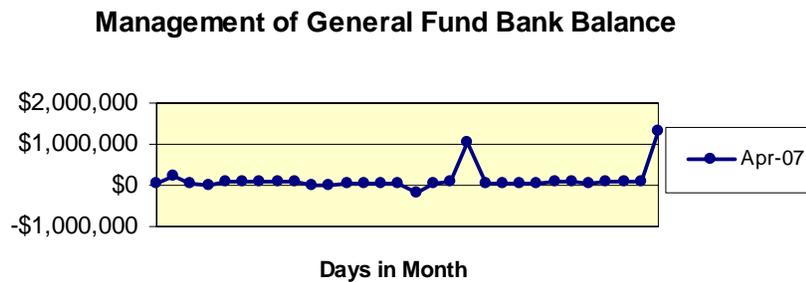
▪ **Allocation of Surplus Funds**

This represents the mix or allocation of surplus funds with each of Council’s Fund Managers and direct securities.

Council’s Investment Policy requires that not more than 35% of funds are to be with any one Fund Manager. All funds are kept below this required level of 35%.

Management of General Fund Bank Balance

During April, Council had a net outflow of funds of \$3,150,000. This was as a result of payments made to Waste Services and expenditure on Capital Works.



Funds Performance against the UBS Bank Bill Index

Issuer	Investment Name	Investment Rating	Invested at 30-Apr-07 \$000's	Period Return (%)	YTD Return (%)	% of Total Invested
Macquarie Bank	Macquarie Income Plus	A	9,783	17.48	7.64	20.36
Select Access Investments	Titanium AAA	AAA	2,000	7.36	7.22	4.16
Deutsche Bank	Deutsche Income	A	11,975	7.08	6.75	24.92
Perpetual	Perpetual Credit Income	A	5,348	5.70	6.52	11.13
Bendigo Bank	Turrumurra Community Bank	BBB	559	6.52	6.30	1.16
Adelaide Bank	AAA SAVER	AAA	6,950	6.60	6.58	14.46
CBA/Helix Capital Jersey	Oasis Portfolio Note	AAA	2,000	7.35	7.33	4.16
Longreach/Rabobank	Longreach CPWF	AAA	3,302	19.63	25.98	6.87
ABN AMRO/Rembrandt Australia	SURF CPDO	AAA	2,015	8.47	8.37	4.19
NSW Treasury Corp	KRGC Tcorp MTGF	UNRATED	2,099	12.19	9.49	4.37
UBS AG London	LongreachSTIRM	AA+	1,000	2.54	4.39	2.08
Westpac Bank	Camelot	AA-	1,020	3.66	8.43	2.12
TOTALS/WEIGHTED AVERAGES			48,051	9.76	8.15	100

Matured/Traded Investments - Weighted YTD Average Return (%)	5.94
Weighted Average Overall Return Year To Date (%)	8.03
Benchmark Return: UBSWA Bank Bill Index(%)	6.40
Variance From Benchmark (%)	1.63

Item 5

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9 May 2007

The weighted average return for the total portfolio year to date was 8.03% compared to the benchmark of the UBS Bank Bill Index of 6.40%

Comments on Individual Investment Performance

Longreach/Rabobank: This investment is in property, infrastructure and utilities and was made on 29 September 2006. The unit price has improved by 10.07% since inception with an increase of 1.87% over the month of April. As this investment has been in existence for less than 1 year, returns when annualised can appear to exaggerate performance. It should be noted that the actual return for the fund is 10.07% which is within the Fund Manager's expectation to have a target range of 8% to 10% pa over the life of the investment.

Treasury Corporation: The investment in the medium term growth fund was made in October 2006. This is a fund managed by the NSW Treasury Corporation which invests in a range of Australian shares 12.5%, international shares 12.5%, bonds and cash 75%. Shares experienced a decline in value driven predominantly by significant downward market movement at the end of February. Despite this, the unit price increased by 0.12% in March and as at 30 April is 1% above the February level. This provides comfort that these products are able to sustain adversity from major cyclical economic events, driving the good result of 9.49% annualised on this investment.

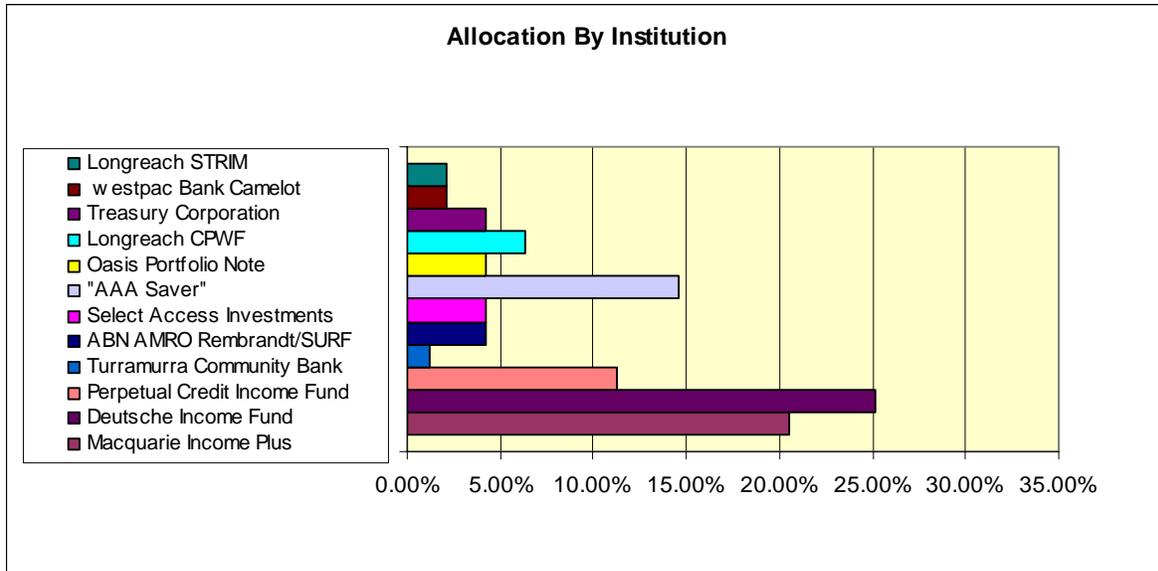
Westpac/Camelot: This new investment made at the end of February in a fund that provides an opportunity to diversify into a unique foreign exchange strategy with low correlation to other products and asset classes. The fund attained a period return of 3% which equates to a performance of 1.98% since inception or 8.43% year to date. This is within the expected average return of 15% over the life of the investment.

Longreach/STIRM: This new investment in February linked to the performance of a short term interest rate yield enhancement strategy. Returns are based on a fixed coupon payable quarterly and a floating coupon based on the performance with additional return on maturity as capital gain. As fees for this product were taken up front the Net Asset Value (NAV) started 0.50% lower at 99.50 and has dropped to 99.22 at month end. This is the reason that the annualised return was only 4.39%. The NAV had moved to 100.04 during the month and is in line with the fund manager's expectation of a target return between 8% and 10% per annum.

Item 5

S02722
9 May 2007

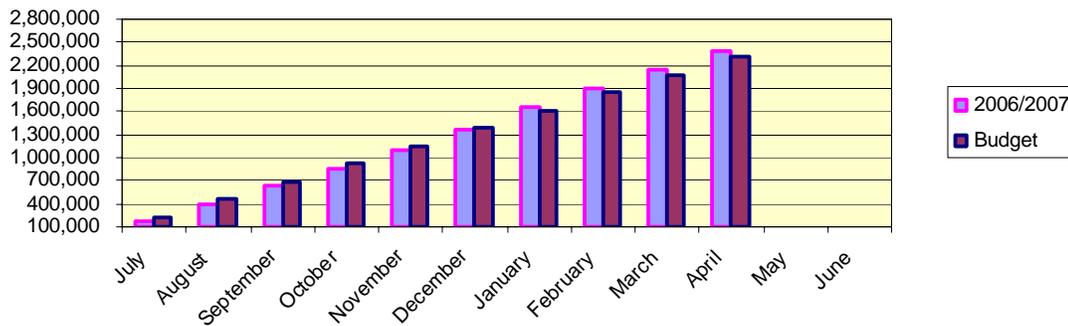
Council's funds during April were allocated as follows:



Cumulative Interest

The following chart compares the interest earned on a cumulative monthly basis against the budgeted year to date forecast. At the end of April, year to date interest earnings totalled \$2,383,700 against a budget of \$2,300,000, representing a positive variance of \$83,700.

Cumulative Interest 2006/2007 v's Budget

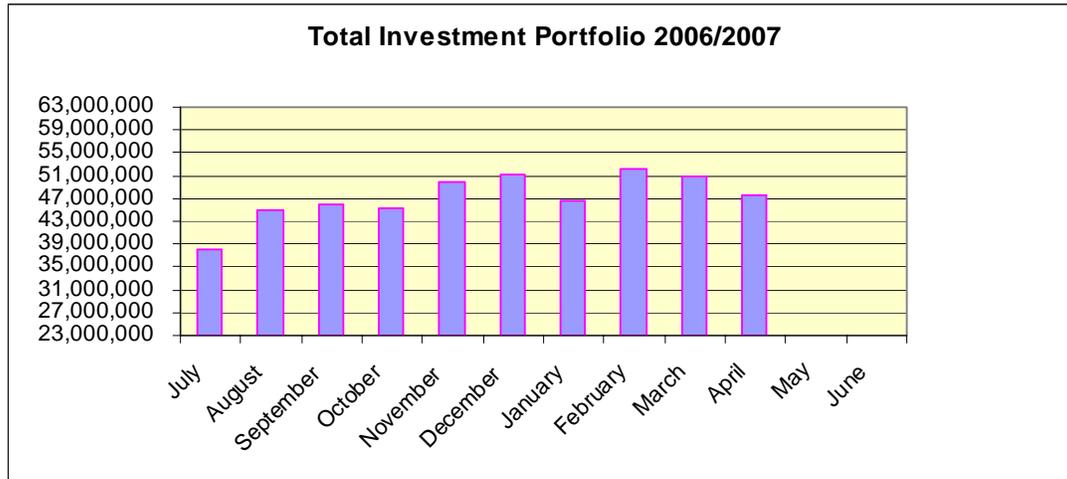


Item 5

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Total Investment Portfolio

The following chart tracks the year to date investment portfolio balances for 2006/2007.



During April 2007 Council’s investment portfolio decreased by \$3,150,000.

Council’s closing investment portfolio after interest and fees of \$47,615,000 in April 2007 is \$11,248,100 higher than the July 2006 opening balance of \$36,366,900.

Summary of Borrowings

There were two loan repayments made in April reducing total debt to \$10,039,200.

Lender	Loan Number	Original Principal	Principal Repayments	Balance Outstanding	Interest Rate	Draw Down Date	Maturity Date
Westpac	127	\$1,000,000	\$807,641	\$192,359	6.32%	29-Jun-98	29-Jun-08
CBA No 1	128	\$2,600,000	\$2,080,000	\$520,000	6.56%	29-Jun-99	13-Jun-09
CBA No 2	129	\$2,600,000	\$1,820,000	\$780,000	6.56%	13-Jun-00	14-Jun-10
CBA	130	\$2,600,000	\$1,229,331	\$1,370,669	6.32%	26-Jun-01	28-Jun-11
NAB	131	\$2,600,000	\$956,850	\$1,643,150	6.85%	27-Jun-02	27-Jun-12
Westpac	132	\$1,882,000	\$552,510	\$1,329,490	5.16%	27-Jun-03	27-Jun-13
CBA	133	\$1,800,000	\$349,402	\$1,450,598	6.36%	23-Jun-04	23-Jun-14
Westpac	134	\$1,600,000	\$183,495	\$1,416,505	6.05%	29-Jun-05	30-Jun-15
NAB	135	\$1,400,000	\$63,607	\$1,336,393	6.48%	30-Jun-06	29-Jun-16
TOTAL		\$18,082,000	\$8,042,836	\$10,039,164			

Item 5

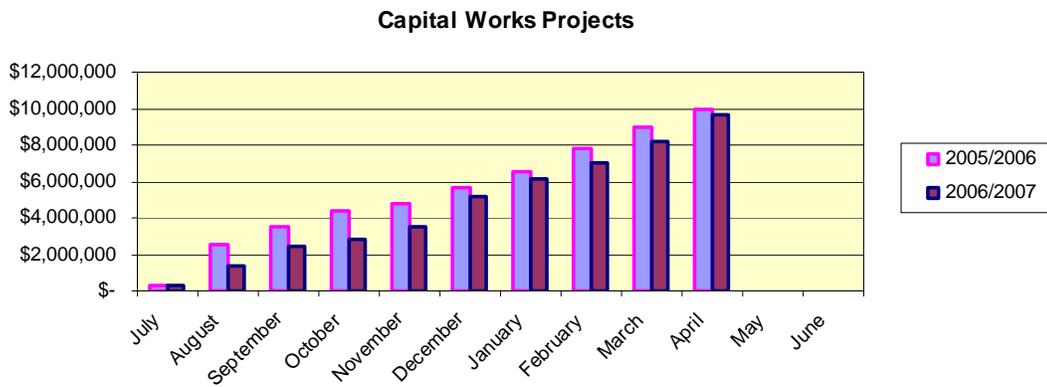
S02722
9 May 2007

Capital Works Projects

During April 2007, Council expended \$1,493,000 on capital works, which compares to \$955,000 during April 2006, an increase of \$538,000.

Council's 2006/2007 total revised budget for capital works is \$28,395,400, which leaves funds of \$18,694,500 unexpended at the end of April. \$11,300,000 relates to the Depot relocation.

The following graph compares the gross cumulative monthly expenditure totals for capital works for financial years 2005/2006 and 2006/2007.



CONSULTATION

Not applicable

FINANCIAL CONSIDERATIONS

The Reserve Bank of Australia (RBA) maintained the official cash rate at 6.25% during the month of April.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Not applicable.

SUMMARY

As at 30 April 2007:

- Council's total investment portfolio is \$47,615,000. This compares to an opening balance of \$36,366,900 as at 1 July 2006, an increase of \$11,248,100.
- Council's interest on investments totals \$2,383,700. This compares to the year to date budget of \$2,300,000.
- Council's total debt is reduced to \$10,039,200.

RECOMMENDATION

That the summary of investments and loan liabilities for April 2007 be received and noted.

CERTIFICATE OF THE DIRECTOR CORPORATE

I certify that as at the date of this report the investments listed have been made and are held in compliance with Council's Investment Policy and appropriate legislation.

Edwin Athaide
Accounting Officer

John Clark
Director Corporate

SPONSORSHIP PROPOSAL - BUSINESS ACHIEVER AWARDS 2007

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To advise Council of a sponsorship proposal from Cumberland Newspapers for the 2007 "Business Achiever Awards".

BACKGROUND:

In 2005 and 2004 Council sponsored both the Precedent Productions, Sydney Weekly Courier "North Shore Business Awards" and the Cumberland Newspaper Group, Upper North Shore Advocate and North Shore Times "Community Business Awards", and in 2006 Council sponsored the "Business Achiever Awards" as a Bronze Sponsor.

COMMENTS:

A proposal has been received from Cumberland Newspapers to sponsor the 2007 "Business Achiever Awards".

RECOMMENDATION:

That Council support the proposal from Cumberland Newspapers for a Bronze Sponsorship Package, value \$4,500, to sponsor the 2007 "Business Achiever Awards".

PURPOSE OF REPORT

To advise Council of a sponsorship proposal from Cumberland Newspapers for the 2007 "Business Achiever Awards".

BACKGROUND

In 2004 and 2005 Council sponsored both the Precedent Productions, Sydney Weekly Courier "North Shore Business Awards", and the Cumberland Newspaper Group, Upper North Shore Advocate and North Shore Times "Community Business Awards", and in 2006 Council sponsored the "Business Achiever Awards" as a Bronze Sponsor.

The Small Business Awards program has been running on the North Shore for 20 years. From 2003 the program has been presented by Precedent Productions (*North Shore Business Awards*) and by the Sydney Weekly Courier (*Community Business Awards*).

COMMENTS

A proposal has been received from Cumberland Newspapers to sponsor the 2007 "Business Achiever Awards". There are 3 options for sponsorship: (see Attachment 1 for details)

- Gold Sponsorship - \$12,500
- Silver Sponsorship - \$ 8,500
- Bronze Sponsorship - \$ 4,500

In 2005 Council resolved to sponsor the Precedent Productions, Sydney Weekly Courier "North Shore Business Awards" for \$3,850 and the Cumberland Newspaper Group, "Community Business Awards" for \$3,000. (Total sponsorship \$6,850)

In 2006 Council sponsored the Cumberland Newspapers "Business Achiever Awards", as a Bronze Sponsor, for \$4,500.

Council has supported small business awards for a number of years. Small business awards acknowledge local businesses, facilitate networking opportunities and bring together businesses in a diverse range of industries. As a sponsor, Council will receive promotional and editorial coverage throughout the awards period. (See Attachment 1 for details)

CONSULTATION

Not applicable.

FINANCIAL CONSIDERATIONS

The proposal for sponsorship for the Cumberland Newspapers “Business Achiever Awards” provides 3 options for sponsorship, Gold - \$12,500, Silver - \$8,500 and Bronze - \$4,500.

There are sufficient funds in the 2006-2007 Community budget to cover this proposal.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Corporate Department have been consulted during the writing of this report.

SUMMARY

Council has been approached by Cumberland Newspapers to sponsor the 2007 “Business Achiever Awards”. There are 3 options for sponsorship ranging from \$4,500 to \$12,500.

RECOMMENDATION

That Council support the proposal from Cumberland Newspapers to sponsor the “Business Achiever Awards” 2007, Bronze proposal for \$4,500, and that the funding for the sponsorship be taken from the 2006-2007 Community budget.

Janice Bevan
Director Community

Attachments: **Attachment 1: Business Achiever Awards 2007 Sponsorship Proposal - 771329**



Ku-ring-gai Council Strategic SME Media and Marketing Opportunity

2007 Business Achiever Awards

Presented to:
Council

Ku-ring-gai

Prepared by:
Newspapers

Jarrah Petzold
Cumberland



2007
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Forward

- Introducing 2007 Business Achiever Awards
 - The North Shore Times
 - Hornsby and Upper North Shore Advocate
- Delivering value to our local sponsors
- Engagement with the SME market
- Online developments
- Targeted categories
- Credibility of the program
- Sponsorship packages
- Appendices



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Introducing The Business Achiever Awards

- Business Achiever Awards program offers an integrated marketing and promotions campaign. The Hornsby and Upper North Shore Advocate program reaches over 216 000* people through the newspaper and the North Shore Times program over 253 000*. Additional to this is extended reach through radio, online, direct mail, point of sale and the awards event.
- The Business Achiever Awards program audience penetration includes:
 - Small and medium sized business owners, operators and employees in the Hornsby and Upper North Shore area
 - Management, staff, employees and apprentices of these businesses
 - Major government officials, representatives and decision makers including David Campbell Minister for Small Business, local mayors and councilors

*Source Roy Morgan Readership Survey
March 2006

The logo for the 2007 Business Achiever Awards is positioned in the bottom right corner of the slide. It features the year '2007' in white, with 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant or leaf. The entire logo is set against a grey background with white curved lines.

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Delivering Value to Local Sponsors

- Participate in a grass roots program that goes beyond business to business marketing by communicating overtly with local residence.
- Increase brand awareness through interacting with the small to medium enterprise market.
- Delivering a program that will aid sponsors in customer acquisition and retention.
- Demonstrate your commitment and connection with the local community to strengthen loyalty in a highly competitive market
 - Strengthen profile of your brand image
 - Build loyalty with strong product positioning
 - Product offering and promotion establishing a point of difference in competitive and/or new market places

The logo for the 2007 Business Achiever Awards is positioned in the lower right quadrant of the slide. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

Engagement with SME Event Opportunities

- The emotions expressed by the local businesses at this event are electrifying. They are passionate about the awards and the success of their business. This is most apparent at the awards dinner.
- Live entertainment helps create a celebratory atmosphere.
- Awards are presented by a professional MC. In 2006 this was WSFM's Rob Neill.



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Online Developments

Business Achiever Awards Online

- Online developments including online voting allow immediate access to program information via www.cumberlandawards.com.au
- Access all the information about the Business Achiever Awards online, including judging procedures, online nominations, booking tickets for the presentation dinner, how the program works, and frequently asked questions.
- Major sponsors benefit from branding as well as links to their own websites.

The logo for the 2007 Business Achiever Awards is displayed on a grey background. It features the year '2007' in white, followed by 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is enclosed within a white circular outline that is partially visible.

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Targeted SME Categories

- Beauty Services
- Café/Coffee Shop
- Casual Dining/Takeaway
- Community Service/Not-for-profit
- Delicatessen/Gourmet Food
- Formal Dining
- Fresh Food and Beverage Retail
- Fashion - Accessories
- Fashion - Clothing
- Florist
- Fitness/Sport
- Employee Excellence
- Apprentice of the year
- Hairdresser
- Health Services
- Home & Garden Retail
- Hotel/Clubs/Venue
- Motor Services
- Motor Vehicle Dealer
- Pharmacy
- Post Office/ Newsagent
- Real Estate
- Trades & Services
- Travel/ Tourism

The logo for the 2007 Business Achiever Awards is located in the bottom right corner. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

Credibility of the Program

2007 marks the 14th year that North Shore Times has been involved in the Business Achiever Awards.

The three phased judging process (assisted by the Department of State and Regional Development) ensures The North Shore Times Business Achiever Awards is the most credible program in the market.

These steps include;

- Newspaper, online and in store nominations (Appendix 1)
- Small Business Questionnaire and reviewed by a panel of judges (Appendix 2 & 3)
- AC Nielsen Mystery Shop Report (Appendix 4)

The logo for the 2007 Business Achiever Awards is located in the bottom right corner of the page. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant or leaf. The entire logo is set against a grey background with white curved lines.

Local Gold Sponsorship

Promotional and Marketing Component

(in both North Shore Times and Hornsby and Upper North Shore Advocate programs).

- Recognition as 'Local Gold Sponsor' in all editorial coverage
- Recognition in the following;
 - In-paper coupon
 - On-line
 - Awards dinner program
 - Point of sale material
- Opportunity to sample and insert promotional material for 150 finalist kits and up to 300 gift bags.
- Opportunity to attend VIP networking functions with other sponsors, representatives from Cumberland Newspapers and local government bodies.
- Access to Finalists and Winners database.

The logo for the 2007 Business Achiever Awards is positioned on the right side of the slide. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Local Gold Sponsorship (continued)

Awards Dinner Event Component

- Logo displayed on all audio visual material
- Event banners displayed at awards dinner and launch event
- Four complimentary VIP tickets to the awards dinner (two tickets to each North Shore Times and Hornsby and Upper North Shore Advocate awards dinners)
- Opportunity to present three categories at each awards dinner

Advertising Component (split at sponsors discretion between North Shore Times and Hornsby and Upper North Shore Advocate – for leveraging of sponsorship in both markets)

- Two 8M advertisements in paper during the course of the program (valued at \$5611.84)
- Four 1M advertisements, carrying the 'Proud Sponsors of the 2007 Business Achiever Awards' tag to appear during the program – outside of winners and finalist feature. (\$1402.96 value)

Financial Contribution from Local Gold Sponsor –
\$12,500

The logo for the 2007 Business Achiever Awards is positioned on the right side of the page. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Local Silver Sponsorship

Promotional and Marketing Component (in both North Shore Times and Hornsby and Upper North Shore Advocate programs).

- Recognition as 'Local Silver Sponsor' in all editorial coverage.
- Recognition in the following;
 - In-paper coupon
 - On-line
 - Awards dinner program
 - Point of sale material
- Opportunity to provide promotional material for 150 finalist kits and up to 300 gift bags.
- Opportunity to attend VIP networking functions with other sponsors, representatives from Cumberland Newspapers and local government bodies.
- Access to Winners database.

The logo for the 2007 Business Achiever Awards is positioned on the right side of the slide. It features a stylized white leaf or plant icon. The text '2007' is in white, 'BUSINESS' is in purple, 'ACHIEVER' is in blue, and 'AWARDS' is in green. The entire logo is set against a grey background with white curved lines.

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Local Silver Sponsorship (continued)

Awards Dinner Event Component

- Logo displayed at awards dinner
- Four complimentary VIP tickets to the awards dinner (two tickets to each North Shore Times and Hornsby and Upper North Shore Advocate awards dinners)
- Opportunity to present two categories at each awards dinner

Advertising Component (split at sponsors discretion between North Shore Times and Hornsby and Upper North Shore Advocate – for leveraging of sponsorship in both markets)

- Two 4M advertisements in paper during the course of the program (valued at \$2805.92)
- Four 1M advertisements, carrying the 'Proud Sponsors of the 2007 Business Achiever Awards' tag to appear during the program – outside of winners and finalist feature. (\$1402.96 value)

Financial Contribution from Local Silver Sponsor –
\$8,500

The logo for the 2007 Business Achiever Awards is positioned on the right side of the page. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Local Bronze Sponsorship

Promotional and Marketing Component

(in both North Shore Times and Hornsby and Upper North Shore Advocate programs).

- Recognition as 'Local Bronze Sponsor' in all editorial coverage.
- Logo recognition in the following;
 - In-paper coupon
 - On-line
 - Awards dinner program
- Opportunity to sample and insert promotional material for gift bags at awards dinner.
- Opportunity to attend VIP networking functions with other sponsors, representatives from Cumberland Newspapers and local government bodies.

The logo for the 2007 Business Achiever Awards is positioned on the right side of the page. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Local Bronze Sponsorship (continued)

Awards Dinner Event Component

- Logo displayed at awards dinner
- Two complimentary VIP tickets to the awards dinner (one ticket to each North Shore Times and Hornsby and Upper North Shore Advocate awards dinners)
- Opportunity to present one category at each awards dinner

Advertising Component (split at sponsors discretion between North Shore Times and Hornsby and Upper North Shore Advocate – for leveraging of sponsorship in both markets)

- Two 2M advertisements in paper during the course of the program (valued at \$1402.96)
- Four 1M advertisements, carrying the 'Proud Sponsors of the 2007 Business Achiever Awards' tag to appear during the program – outside of winners and finalist feature. (valued at \$1402.96)

Financial Contribution from Local Bronze Sponsor - \$4 500

The logo for the 2007 Business Achiever Awards is positioned on the right side of the page. It features the year '2007' in white, 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Appendix 1

How the Program Works

- Consumers are invited to nominate their favourite businesses:
 - In-paper coupon – four weeks for each of the 18 markets covered
 - On line – www.cumberlandawards.com.au
 - In store – point of sale material driving consumers to vote online
- Nominations are used to create a shortlist (top six) of finalists who all receive a 'Small Business Kit'. This includes information on the program, the awards night, and the important SME Questionnaire which is used in the second phase of judging.

The logo for the 2007 Business Achiever Awards is positioned in the bottom right corner of the page. It features the year '2007' in white, with 'BUSINESS' in purple, 'ACHIEVER' in blue, and 'AWARDS' in green, all stacked vertically. To the right of the text is a stylized white graphic of a plant with two leaves. The entire logo is set against a grey background with white curved lines.

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Appendix 2

SME Questionnaire

- The SME questionnaire is created in collaboration with the Department of State and Regional Development.
- Asks finalist businesses to provide information on their
 - Mission Statement
 - Competitive advantage
 - Business Plan
 - Marketing Strategies
 - Bench Marking
 - Innovation
 - Business Networking
 - Staff Management
 - **Nominations for Employee and Apprentice of the Year**

The logo for the 2007 Business Achiever Awards is located in the bottom right corner of the page. It features a stylized white leaf or arrow shape pointing upwards and to the right, set against a grey background. The text "2007 BUSINESS ACHIEVER AWARDS" is written in a bold, sans-serif font, with "2007" in white, "BUSINESS" in purple, "ACHIEVER" in blue, and "AWARDS" in green. The text is partially overlaid by the white leaf shape.

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Appendix 3

SME Questionnaire Judging

- A minimum of three business, community, and council identities volunteer their time to assist in the judging of the questionnaires.
- A member of the Department of State and Regional Developments Business Advisory Service sits as a judge on the panel.
- All businesses are judged objectively, based on the judges knowledge of the local business community.
- Judges review the SME questionnaire and score each question according to the judging guidelines which indicate a specific score for each question.
- The scores for each of the finalists is then added and the top three finalists for each category move on to the next stage.

The logo for the 2007 Business Achiever Awards is located in the bottom right corner of the page. It features a stylized white leaf or plant icon on the right side. To the left of the icon, the text "2007" is written in white, "BUSINESS" in purple, "ACHIEVER" in blue, and "AWARDS" in green. The text is arranged in a vertical stack, with "2007" at the top, followed by "BUSINESS", "ACHIEVER", and "AWARDS" at the bottom. The entire logo is set against a grey background with a white circular outline.

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Appendix 4

AC Nielsen Mystery Shop Report

- The top three finalists in each category are then 'mystery shopped' by AC Nielsen.
- All businesses that reach this phase are mystery shopped either through their retail outlet, venue or via phone.
- AC Nielsen rates each business based on
 - Outlet and Staff Appearance
 - Service
 - Product
- The total scores of the phases of judging are tallied and the finalists with the highest points is awarded the winner of their category.
- The business that receives the most points overall is awarded the

Business Achiever of the Year award

The logo for the 2007 Business Achiever Awards is located in the bottom right corner of the page. It features a stylized white leaf or plant icon on the right side. To the left of the icon, the text "2007" is written in white, "BUSINESS" in purple, "ACHIEVER" in blue, and "AWARDS" in green, all in a bold, sans-serif font. The entire logo is set against a grey background with white curved lines.

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"WORKING TOGETHER" DRAFT STRATEGIC PLAN FOR HISTORIC HOUSE MUSEUMS

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To report to Council the outcome of the public exhibition of the "Working Together" draft Strategic Plan for Historic House Museums, which closed on 2 March 2007.

BACKGROUND:

At its ordinary meeting of 12 December 2006, Council resolved:

That "Working Together", the draft Historic House Museums Strategic Plan, as amended, be placed on public exhibition for a period of 40 days and that any comments on the plan be reported to Council.

COMMENTS:

The draft Strategic Plan recommends a series of four goals which provide a mechanism for achieving an agreed vision which is supported by actions and time frames, and its adoption will support Council's grant application to Arts NSW for partial funding of a curatorial/heritage position for Tulkiyan and Eryldene.

RECOMMENDATION:

That Council adopt the "Working Together" Strategic Plan for Historic House Museums.

PURPOSE OF REPORT

To report to Council the outcome of the public exhibition of the “Working Together” draft Strategic Plan for Historic House Museums, which closed on 2 March 2007.

BACKGROUND

At its ordinary meeting of 12 December 2006, Council resolved:

- A. *That “Working Together”, the draft Historic House Museums Strategic Plan, as amended, be placed on public exhibition for a period of 40 days and that any comments on the plan be reported to Council.*
- B. *That at present Council does not anticipate any additional costs by the addition of Rose Seidler Cottage to the group.*

The draft “Working Together” Strategic Plan for Historic House Museums (**Attachment A**) was placed on public exhibition and closed on 2 March 2007.

During that period two (2) responses were received (**Attachment B**), both from representatives of The Friends of Tulkiyan.

COMMENTS

The responses received essentially supported the aims and philosophies of the draft “Working Together” Strategic Plan for Historic House Museums.

Comments submitted were specific to Tulkiyan and directed towards current governance models and length of timeframes to achieve proposed strategic milestones.

Discussions have been held with the Friends of Tulkiyan in regards to these matters. Council staff are engaged in the ongoing development and promotion of Tulkiyan to support this volunteer group.

Moving Forward

The draft Strategic Plan recommends a series of four goals which provide a mechanism for achieving an agreed vision which is supported by actions and time frames.

More importantly, the adoption of the “Working Together” Strategic Plan for Historic House Museums will support Council’s grant application to Arts NSW for partial funding of a curatorial/heritage position for Tulkiyan and Eryldene. It is envisaged that the curatorial/heritage position will address the management of both Tulkiyan and Eryldene in order to respond to a collective vision that is shared by community representatives, key stakeholders, specialists and representatives from museum sector organisations.

The current round of grant funding for this position is for the period 2007-2010, and closes 1 June 2007. Should Council be successful in the grant application, funding is only made available on a 50/50 basis, which would enable either a part time or full time curator position, subject to final grant monies awarded.

Additionally, the sharing of the curator between Tulkiyan and Eryldene would be financed between both houses on a pro rata basis.

Recent discussions with representative from Eryldene have confirmed that they wish to pursue a shared curator position for both houses. The operational and financial requirements of a shared curator position would require a Memorandum of Understanding to be developed between Council and Eryldene to ensure responsibilities of both organisations are clearly defined.

CONSULTATION

In developing the draft “Working Together” Strategic Plan for Historic House Museums a task force was established to ensure maximum input from each sector. The task force consisted of elected representatives, senior and specialist Council staff, representatives from relevant government agencies, and local experts. Members of the task force also represented broad museum and heritage sector interests.

The project was designed to be consultative with extensive consultations, and a series of community workshops being conducted in the development of the draft plan.

The draft “Working Together” Strategic Plan for Historic House Museums has been on public exhibition, which closed 2 March 2007.

FINANCIAL CONSIDERATIONS

Indicative financial impacts have been provided in the draft plan for short term priority actions, many of which can be funded through existing sources. The draft plan therefore can be adopted by Council without immediate financial implications.

However, in making application to the Arts NSW for a curatorship position, Council would be required to contribute matching funds. Representatives from Eryldene have confirmed they are willing share financial contribution for the shared curator position on a pro rata basis.

A further report to Council containing details of additional funding requests, the position description and Memorandum of Understanding will be submitted, should Council be successful in the current round of grant funding.

Funding for a full time curator position will be for a three (3) year period.

Additionally, any recommendations in the draft plan, which are not funded through existing budgets, would be reported to Council prior implementation.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Staff from Community and Corporate participated in the development of this report.

SUMMARY

“Working Together” will provide a strategic template to guide and improve the management of Council’s heritage facilities, and to foster the development of partnerships with other house museums in collectively promoting Ku-ring-gai’s heritage to the community.

The draft “Working Together” Strategic Plan for Historic House Museums was placed on public exhibition which closed 2 March 2007. During that period two (2) responses were received both from representatives of The Friends of Tulkiyan. Comments submitted were specific to Tulkiyan and directed towards current governance models and length of timeframes to achieve proposed strategic milestones.

The adoption of the “Working Together” Strategic Plan for Historic House Museums will support Council’s grant application to Arts NSW for co-funding on a 50/50 basis for a curatorial/heritage position for Tulkiyan and Eryldene. The current round of grant funding for this position is for the period 2007-2010), and closes 1 June 2007. Funding for a full time curator position will be for a three (3) year period.

A further report to Council containing details of additional funding requests, position description and Memorandum of Understanding will be submitted should Council be successful in the current round of grant funding.

RECOMMENDATION

- A. That Council adopt the “Working Together” Strategic Plan for Historic House Museums
- B. That Council agree in principle to the co-funding on a 50/50 basis for a curator/heritage position for a three (3) year period.
- C. That upon successful grant funding for a shared curatorial/heritage position for Tulkiyan and Eryldene a further report be submitted to Council detailing funding sources, the position description and Memorandum of Understanding.

Deborah Silva
**Commercial Services
Coordinator**

Juan Perez
**Manager Cultural
Development**

Janice Bevan
Director Community

Attachments: A. Final Draft "Working Together" Historic House Museums Strategic Plan 2006-2011- 703705
B. Comments concerning Historic House Museums Strategic Plan - 729541, 728194

Working together: Historic House Museums Strategic Plan 2006 to 2011

Prepared by Australia Street Company
for Ku-ring-gai Council

4 August 2006



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INTRODUCTION

Ku-ring-gai Council adopted a new Cultural Plan in 2004. The Plan was based on extensive community consultation and provides a broad approach to culture and cultural development as well as a firm foundation for integrating the arts and culture into Council's planning. The Cultural Plan, *Living Culture 2004 to 2009*, identifies a number of strategic goals and actions including strategies associated with the conservation, preservation and appreciation of Ku-ring-gai's heritage.

In 2005 Council was successful in its application for a museum development grant from the NSW Ministry for the Arts (now integrated into the Department of Arts, Sport and Recreation as Arts NSW). The grant application was developed following discussions with representatives of Eryldene and focused on the preparation of a Strategic Plan for Eryldene and Tulkiyan. Both properties are located in the Ku-ring-gai Local Government Area (LGA) at Gordon and are set up as historic house museums. Eryldene has in recent years been well regarded as a best practice example of a community-managed house museum under care and control of the Eryldene Trust whilst Tulkiyan is at the early stages of its recognition and evolution into a professionally managed, Council-owned house museum.

The grant also provides an opportunity to integrate the Rose Seidler House, managed by the Historic Houses Trust of NSW and also located within the Local Government Area, into Council's strategic planning and to work with the community to follow up on specific Goals and Actions proposed in the Cultural Plan. The relevant specific Actions in the Cultural Plan include:

- Establish a Collection Management Working Party by December 2006¹
- Take the lead in working with the Historic Houses Trust of NSW, Eryldene Trust and Museums and Galleries, NSW in the coordinated development of a local House Museums curatorship position which could also include Tulkiyan by April 2008.²

In March 2006 Council appointed the Australia Street Company to carry out the house museum planning project and a Task Force was established made up of an elected councillor, senior and specialist Council staff and representatives from sector organisations and local experts³. Members of

¹ Living Culture 2004-09, Goal 1 Action 5

² Living Culture 2004-09, Goal 3 Action 4

³ See Appendix 1

the Task Force represented broad museum sector interests. Council officers as ex-officio members of the Task Force represented Tulkiyan and although there were no specific representatives of Eryldene Trust on the Task Force, the Project provided opportunities for active liaison, consultation and feedback for key stakeholders including representatives of the Friends of Tulkiyan.

The Project was designed to be consultative and to ensure that best practice in collection management and trends in museum operations were taken into account. At its heart however was a commitment to planning for long-term sustainability. That is the building of alliances and cooperation between Ku-ring-gai's three house museums in order to encourage the best use of limited resources, to achieve economies of scale, to foster increased appreciation of local heritage assets and to develop Ku-ring-gai's cultural tourism economy.

PLANNING ISSUES

During interview, community workshop feedback, stakeholder comment and also based on known trends and issues in the museum sector the following have been identified for consideration. Feedback from the community workshop is documented at Appendix 3.

DEFINING THE TERMS

What are historic house museums and where do they fit within the museum sector? During workshops and interviews associated with this project knowledge about museums and house museums in particular was variable. Whilst some people indicated that they had never visited a house museum and were not aware that Ku-ring-gai had three such facilities, others were clearly house museum fans and could list numerous favourites.⁴ In discussion the role of house museums in providing an ‘authentic experience’ and a window into the lifestyle of earlier generations was identified as significant. Opportunities for displays and guides to tell stories related to the lives of those who were associated with the property were also identified as important along with the role that museums play in lifelong learning, education and community understanding.

As a general guide to the sector, the following definition was presented for consideration at the consultation workshop.

HISTORIC HOUSE MUSEUMS

*The historic buildings, formerly inhabited, now open to the public, showing their original furniture and their collections of historic, cultural, national artefacts, preserving the spirit of their illustrious owners and strictly linked with the historic memory of a community, would be considered a special category of museum.*⁵

⁴ Favourite house museums were: Calthorpe’s House, Vaucluse House, Susannah Place, Rippon-Lea;

⁵ International Council of Museums (ICOM), Historic house Museums International Committee (DEMHIST), 1998.

One component in the significance of the three historic house museums in Ku-ring-gai and one that sets them aside as a group reflecting upon the heritage significance and cultural identity of Ku-ring-gai as a whole, is the fact that each house/ garden documents fine examples of Australian domestic architecture as well as traditions and lifestyles.

Following comments from workshop participants and key stakeholders including the Friends of Tulkiyan and Eryldene Trust, the following definition is proposed for this Study:

HOUSE MUSEUMS DEFINITION FOR THIS STUDY

The historic buildings and their significant gardens, formerly inhabited, now open to the public, showing their household contents including furniture, furnishings and ephemera such as receipts, diaries, plans, photographs etc in order to open windows of understanding into family lives in their settings in past times. Ku-ring-gai's historic house museums document, conserve, research, communicate, educate and interpret traditions and lifestyles and diverse architectural styles in Australia. At the same time Ku-ring-gai's house museums including their gardens provide enjoyable recreation, leisure and lifelong learning experiences for residents and visitors.

The issue is: to adopt the definition as a firm framework for the Historic House Museum Strategic Plan.

GOVERNANCE AND MANAGEMENT STRUCTURES

Each of the three historic house museums in the Ku-ring-gai Local Government Area operates under different governance and management structures. These differences present opportunities as well as potential threats to the development of an integrated strategic plan. They need to be understood and respected in the context of this Project and where governance is in a state of flux as is the case of Tulkiyan, best practice models need to be reviewed and evaluated and a preferred model developed that complements the other two models.

The following Table documents current practice.

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TABLE 1 GOVERNANCE MODELS

	ERYLDENE	TULKIYAN	ROSE SEIDLER HOUSE
Governance	Board of Directors of Eryldene Trust established in 1979. Trust has incorporated Company status.	Elected Council provides governance structure and has final decision making authority. Tulkiyan Sub Committee established as part of Ku-ring-gai Heritage Advisory Committee with no decision making powers.	Part of Historic Houses Trust. Trustees appointed by NSW Government.
Legal/ land status	Property purchased by the Eryldene Trust in 1979. Listed State Heritage Register.	Transferred to KMC via Deed of Trust 1984. Classified as community land and therefore subject to planning controls supporting sympathetic use. Listed State Heritage Register 2005. Has no formal status as a house museum.	Gift to the NSW State Government in 1985. Listed State Heritage Register.
Charitable status	Eryldene Trust and Foundation have charitable status for taxation purposes.	No charitable status and not registered as a cultural organisation that is eligible to receive tax deductible gifts.	HHT has charitable status for taxation purposes
Foundation	Separate and complimentary to the Trust. Raises capital funds to establish secure financial base.	No Foundation	HHT Foundation raises funds to benefit all properties in the portfolio.
Fundraising	Friends of Eryldene have a fundraising focus through programs and events. Venue hire – weddings, photo shoots etc. Rent paying tenant.	Charges entry fee. Until recently generated rental income from a tenant but this arrangement is under review.	Venue hire at Rose Seidler- functions, photo shoots.
Management	Employ 1 part time manager reporting to Board. Responsible for general property management as well as collection and programs.	Day to day operations are part of Coordinator, Commercial Services responsibilities. Coordinator reports to Finance and Business Directorate.	1 full time manager and 1 part time 4 hours pw. Curator. Reports to HHT senior management.

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The governance models in place for the Rose Seidler House and for Eryldene work well and have done for some years. They clearly provide an appropriate framework for decision making in relation to policy and management and reflect well-established and professional practice in the sector. Tulkiyan on the other hand operates on a year by year basis where although Council has overriding responsibility, the facility has uncertain status, no dedicated management, no single line annual operating budget and only a cyclical maintenance budget utilizing funds from a broader Council-wide property maintenance program. Council has access to advice via an Interim Sub-Committee of the Heritage Advisory Committee as well as from the Friends group. These bodies have limited or uncertain roles and responsibilities.

MANAGEMENT MODELS

In order to establish improved management for the museum, Council needs to review the management options available. These include:

- Internal management by KMC within one Council Directorate and under the control of one senior Director and supported by specialist staff e.g curator
- Council program operated under delegation to a Committee formed under Section 355 of the Local Government Act
- Formal business relationship with a suitable agency whereby Council purchases specialist museum management services on a contract basis e.g. property maintenance/ curatorial/ programming services from e.g. HHT or National Trust of Australia (NSW Branch)
- Establish an independent entity such as an incorporated association or Trust to manage the property on behalf of Council.

Each model provides opportunity for community input and requires the provision of an annual budget or subsidy to cover costs such as specialist curatorial/ programming staff, property and grounds maintenance etc. Under each model Council retains ownership but in the case of the latter three models, Council delegates decision making to a Committee, an arms length agency or to an incorporated association.

Council is better able to influence strategic directions within the first model where there is a direct management line in relation to policy development, strategic planning and operational decisions. This may be preferable in the early establishment days when the museum is putting in place policies and

procedures for the future. Council could however introduce a mix of direct management and contract service provision based on a fee for service contract.

The issue is: to urgently evaluate current house museum governance models, clarify and confirm the property's status as a house museum and identify the most effective structure for Tulkian in order that it can meet Council and community planning and performance objectives.

OPERATING HOUSE MUSEUMS

Although every museum is unique there are significant operational activities that are shared across the sector. This is true of house museums and the experience in Ku-ring-gai is no exception.

Each of the historic house museums in the LGA identified the following key operational issues during interview and at the workshop:

- Need for specialist staff with museum collection management skills including documentation, interpretation and conservation
- Need for specialist staff skills in programming, education, property and garden management and maintenance
- Need for ongoing property maintenance resources including specialist and sensitive heritage trade skills
- Need for ongoing resources to maintain grounds and gardens
- Resources to coordinate/manage volunteers
- Resources to integrate Friends into overall strategic directions and to assist the development of fundraising initiatives
- Need to identify and engage a property team with specialist heritage craft skills in relation to the ongoing conservation of heritage properties including gardening, building maintenance – exterior and interior; design for adaptive reuse and development of space relevant to museum activities
- Resources to train volunteers in specialist museum methods
- Budgets for marketing and promotion
- Budgets to plan for and install relevant technology including database software and web support
- Budgets for museum standard building security
- Resources to support the design and maintenance of audience development and performance evaluation programs.

For comparative purposes operating budgets have been gathered for a number of smaller historic house museums. The following Table provides a snapshot of key costs and expenditure as well as income for 2004/5. Museums operated by State and local government, the National Trust of Australia (NSW Branch) and the community sector have been included. Although each facility attracts grants for various projects, these are not regular and vary in size. They have not been included in the following Table.

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TABLE 2 COMPARATIVE BUDGETS 2006

	CHIFLEY COTTAGE (BATHURST CITY COUNCIL)	ERYLDENE	MISS TRAILL'S COTTAGE (NATIONAL TRUST OF AUSTRALIA (NSW BRANCH))	ROSE SEIDLER HOUSE	TULKIYAN *
Income/ revenue	\$5,000 includes -entrance fees -booklet sales -special events -donations	\$105,000 includes -donations -Friends activities -Membership fees -Rent - Venue hire -entry fees (\$7/\$5 concession)	\$41,993 including -retail sales - tea room income - education income - entrance fees (\$8/\$4 concession) - functions - tours income	\$32,000 includes -entry fees - venue hire - filming/ photography - merchandise	\$12,588 includes -\$10,588 rent -\$2000 entry fees (\$8.50/\$5 concession) *Note: entry fee set by Council. Some visitor resistance reported. No merchandise/ publications.
Expenditure	\$45,937 includes -salaries (\$20,693) -super -training -telephone -electricity -garden -building	\$109,710 includes -salaries \$29,000 plus gardener - depreciation -insurance -Printing -Publicity -utilities - gardening - property maintenance - telecommunications	\$57,523 includes - salaries/ super \$34,710 - collection conservation - function expenses - grounds/ building maintenance - utilities - postage - rates - security - tour expenses - travel	\$ 124,000 includes - employee related expenses \$77,000 - retail - administrative expenses (cleaning, catering, utilities, insurance, telephone, and travel) - property maintenance including preventative and minor works, interpretation and	\$19556 includes -property maintenance -on costs - utilities * Tenant rental program is under review.

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	CHIFLEY COTTAGE (BATHURST CITY COUNCIL)	ERYLDENE	MISS TRAILL'S COTTAGE (NATIONAL TRUST OF AUSTRALIA (NSW BRANCH))	ROSE SEIDLER HOUSE	TULKIYAN *
			- telephone/ fax	object conservation.	
In kind support	Bathurst City Council provides general support including marketing, web support, IT systems, staffing on-costs etc.	Not relevant	National Trust of Australia (NSW Branch) provides access to economies of scale associated with publicity and promotion, specialised conservation advice, volunteer training etc.	Historic Houses Trust provides significant corporate support including access to research library resources, web site design and maintenance, marketing and publicity, IT support etc.	Until very recently systematic corporate support has not been provided to Tulkiyan.

FINAL DRAFT

Based on the general information available, the Eryldene budget seems to provide a true picture of the real operational costs of managing a small house museum. As has been highlighted earlier in this Plan, Eryldene including the house and its significant garden is highly regarded as a best practice and sustainable example of a community-based house museum. It operates within a tight resource base including a modest annual income stream and supports salaries for part time management as well as gardening/ horticulture skills.

The fact that Eryldene has remained open to the public is due almost entirely to the good offices of a committed group of volunteers. The result of this is that a significant saving of expenditure is effected each year.

The other museums (with the exception of Tulkiyan) all benefit from economies of scale provided as part of their relationships to a larger host organisation such as a local government council, a government agency or a not for profit cultural organisation. In reality it is likely that 30 to 50% of operational costs are supplied by the host agency. For example operational overheads, marketing support, web support, volunteer training, collection management etc.

SALARIES

Salaries for specialist staff present a significant component of operational costs. With the exception of Tulkiyan the museums listed in Table 2 engage staff ranging from full time to part-time and with a variety of skills and responsibilities. These include skills in museum management and administration, collection management, exhibition research and development and interpretation, facility management and promotion.

For indicative budget purposes, the following provides relevant salary ranges for full time specialist staff engaged in cultural institutions the NSW State public service⁶:

Curator/ Registrars	Base rate	5 th year rate	Senior
	\$57,629	\$68,905	\$83,034
Conservator	\$49,785	\$53,938	\$76,039

⁶ NSW State Public Service salary tables 1 July 2005

Education Officer \$41,780 \$51,893 \$83,034

Guide Lecturers \$41,780

Casual Installation Officer \$23.21 per hour

The issue is: to adopt a business planning approach to the sustainable management of Tulkiyan including the development of a realistic annual operational budget that takes into account the appointment of specialist staffing with core roles in collection management, programming, education and marketing as well as costs associated with IT support, volunteer coordination and heritage property maintenance.

ATTRACTING AND KEEPING VOLUNTEERS

Many museums have been established and maintained due to the passion and support of their loyal volunteers. Research across the museum sector generally indicates that most museums would not function effectively if it were not for their staff working with volunteer teams. Many small local museums in fact function solely because of the contributions of their volunteers.

Research associated with the development of the Ku-ring-gai Cultural Plan identified that the LGA has traditionally enjoyed a strong volunteer sector and Eryldene is just one example of this. It has operated as a community-based museum for many years and has fostered and encouraged a strong volunteer support base with diverse roles and responsibilities under the direction of the Eryldene Trust.

Tulkiyan has also been very dependent on community support over many years. The Friends of Tulkiyan work to raise awareness of the property. The Friends incorporate an active volunteer program. Volunteers have been responsible for planning Open Day programs, collection documentation, house maintenance, promotional material, advocacy, house and garden tours, organising refreshments, seeking sponsors, grant seeking and liaison with Ku-ring-gai Council.

Submissions received as a component of this current Strategic Plan Project however indicate that the nature of volunteering is changing, that the expectations and needs of museums and their volunteers are also changing and that as museums move towards embracing best-practice management standards, those changes will need to be well-managed. If they are not recognised and managed, then volunteers will become dissatisfied and will drift away thus removing access to a cost-effective means of providing a quality museum service.

At the same time, the changing volunteer environment presents the potential for the recruitment of staff from the volunteer ranks. Volunteers can be a source of new staff for cultural institutions e.g. volunteer training programs develop new skills and interests that can develop into pathways for professional employment. Some volunteers target institutions that have the potential to provide diverse experience that may lead to a career in the sector. The design of training programs needs to take account of the needs of the museum as well as, within reason, the interests of the volunteer team.

Clearly, when this Strategic Plan is adopted by Ku-ring-gai Council, Tulkiyan in particular will undergo a significant transition from a largely volunteer run facility to one where a small team of paid professional staff will work with volunteers to achieve museum strategic goals and objectives. Tensions during this transition may inevitably arise between volunteers and new specialist staff especially as policies and procedures are developed that may replace previous ways of managing. The appointment of a Volunteer Coordinator (perhaps shared between Tulkiyan and Eryldene) would assist in the smooth management of this transition.

However Tulkiyan is not a pioneer in this area and case studies documenting lessons learnt in making the transition from volunteer management to paid staff are widely available. Issues to ensure the appropriate coordination of volunteers include:

- Well-documented roles and responsibility statements
- Work designed to complement the work of paid staff
- Skills development and learning opportunities for volunteers are core museums programs
- Insurance needs to be managed by Council
- A commitment to actively communicate with volunteers

A recent paper by the Institute of Volunteering Research indicates that “volunteers should feel welcome, secure, respected and informed. They do not want to feel used, unappreciated, not consulted and not accommodated. The choice for museum administrators is to combine choice and control; flexibility and organisation, so that volunteers experience their participation as a blend of informality and efficiency and of personal and professional support.”⁷

The issue is: a) to value and acknowledge the significant role played by the committed volunteers in Ku-ring-gai’s house museums and to ensure that the volunteers are encouraged to develop new skills and b) that the Friends of Tulkiyan are supported through an inevitable change process as the Strategic Plan is implemented.

CHANGING ATTITUDES

The role and influence of local government in any project at the local level is critical to its success or otherwise. In the case of Tulkiyan, community perceptions indicate that generally and at least until recently, Council seemed to regard the property as a liability rather than an asset. Most Councillors and staff did not seem to understand the property’s cultural value and seemed unsupportive of the property’s special needs.

During interviews and at the community workshop, a general theme emerged that in the past Ku-ring-gai Council had questioned its role in heritage property management, had been loathe to consider the need to apply specialist trades skills to sensitive building fabric, has managed its heritage property portfolio with an eye firmly focused on commercial potential and has generally failed to act as a sympathetic custodian.

From the Council’s point of view, the lack of resources available to assist in managing the facility has influenced its approach to planning and management. It quite naturally regarded Tulkiyan as an unasked for burden, requiring significant budget outlays to maintain and on the surface , presenting limited income potential due to the perceived development constraints influenced by its heritage significance. The Council until

⁷ <http://www.ivr.org.uk/litreview.doc>

relatively recently has demonstrated only limited understanding of the opportunities presented by heritage buildings. In particular it has seemed particularly unaware of the potential for sensitive and creative adaptive reuse of heritage properties such as The Firs Cottage at Roseville.

However recent reports from the community and from discussions with staff attitudes seem to be changing and Tulkiyan's future is looking more positive. The Council is taking a leadership role in cultural development and staff are working more closely with the community to ensure that opportunities presented by cultural projects are realised. Staff are also working more collaboratively across Council and better understand the benefits of integrated planning and management. The establishment of a cultural services unit within Council's Community Services Directorate has been a positive influence in breaking down corporate silos. By taking a more systematic and strategic approach to planning and service management, through small steps the Council is moving forward on a variety of cultural programs. The development of the Strategic Plan for Ku-ring-gai's historic house museums is evidence of this shift.

The issue is: to acknowledge Council's developing interest in cultural programs and ensure that this Plan provides a useful tool for Council and the community to work together in ensuring a sustainable future for the area's house museums and in particular for Tulkiyan as a significant asset within Council's cultural facility portfolio.

COLLECTION MANAGEMENT

Traditionally collections and their management have been key responsibilities for museums and until recently it has been the quality and scale of collection research, scholarship and interpretation that has built museum reputations. Collection management – acquisition, documentation/cataloguing, research, interpretation, presentation and storage – requires special skills and sensitivity. These come at a cost and can have a major impact on operational budgets e.g. see previous section: Operating House Museums and Table 2.

House museums present specific and widely acknowledged challenges in museum management. Often their cultural heritage significance lies not so much in the value of their collections or contents which may not be original.

Rather cultural value may be based on the nature of their architecture or design, the relationship of buildings to their gardens, the history of the building's use and family connections or perhaps the significance or uniqueness of construction techniques. In some instances all these components are present but may not be well-documented or interpreted.

Each of the house museums considered in this Plan contains a collection although each collection is very different and management status also varies. Tulkiyan for example has 600 provenanced items in its collection but it also has an uncertain number of documents, ephemera and unique photographs that have not been included in the inventory. E.g. Documents relating to Tulkiyan (plans, papers etc) have recently been recovered in the Ku-ring-gai Library.

The incomplete inventory places presents a major challenge for Council and Tulkiyan since museum collections need to be documented as a core role in order to inform the design and development of engaging and informative programs. Visitors want to better understand exhibitions and displays, to be stimulated by new stories and to have access to changing and dynamic interpretations. Collections, documentation and interpretation go hand in hand and contribute to repeat visitation and to attracting new visitors.

A snapshot of collection management data is provided in the following Table.

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TABLE 3 COLLECTION SNAPSHOT

	ERYLDENE	ROSE SEIDLER	TULKIYAN
Collection description	Garden – collection of significant and rare camellia specimens. ⁸ House contents – art works, furniture, artefacts, and household effects and supporting documentation. Library – Camellia Research Assoc.	House- original furniture and furnishings mid 20 th century design. Domestic appliances and fittings. Some reproductions.	Significant collection of movable items related to Arts and Crafts style and 20 th century lifestyles – furniture, fittings, household effects, decorative arts, and ephemera.
No of items	Accessioning of collection in process.	346	600 house contents. Uncertain numbers of papers etc.
Catalogued	Paper-based inventory 2005.	Catalogued	Inventory 2003 but incomplete with uncertain numbers of documents and ephemera material e.g. documents, photos etc.
IT system	Card	Online database – Vernon	PastPerfect Museum Software - supported by Vernon NZ.
Access	On site monthly weekend tours April to November plus special events. www.eryldene.org.au	On site. Open Sundays Web site – digital images www.hht.net.au/collections/rose_seidler_house	3-6 open days' p.a. plus 3-7 pre booked tours p.a. Friends are provided with access on an as-needs basis. Tulkiyan does not have a web site.
Human resources	Part/time manager with curatorial skills (2 days p.w.) Volunteers	Fulltime Manager. Part time Curator 1 day p.w.	Friends of Tulkiyan – lack resources, and do not enjoy unmonitored access. Some Friends have or are developing specialist skills. Council's Commercial Services Coordinator has day to day administrative responsibility
Related Documents	Conservation Plan, 1988	Conservation Plan, 1989	Inventory of Contents, Margaret Wyatt, 1986. Contents Inventory, Helen Heaney, 1994. Issues and Opportunities Discussion Paper, Meredith Walker Heritage Planning Consultant, 1995 Conservation Management Plan and Tulkiyan Manual and Technical Guidelines, Noel Bell Ridley Smith & Partners, 1998. Plan of Management, February 2001. Tulkiyan Interpretation Plan, Museum Planning Services, 2003.

⁸ Zeny Edwards in Eryldene Business Plan, 2003.

In each of these three museums, content is critical to the visitor experience. The Rose Seidler House has a head start in this regard since its collection is well documented and researched, it is catalogued online and selected images are accessible via digital technology. Professional staff provide collection management and curatorial support.

Eryldene is moving towards better documentation having recently shifted its main focus from its garden to better integrate the house and its contents into visitor programming. However resources are limited and although the recently appointed part-time manager has museology skills, the position's roles and responsibilities are extensive with diverse demands on limited staff time.

Tulkiyan presents significant challenges in the collection management area including many opportunities to work creatively with the range of resources available within the museum sector. For conservation purposes, documentation of the collection is important but the museum is also presented with the critical need to engage dynamically with visitors and to provide more than a static interior. Interpretation and story telling is critical, and a balance must be struck between the conservation need to protect the rare contents of a "closed house museum" and encouraging visitor understanding and enjoyment.

The appointment of a curator to manage and interpret both the Tulkiyan and Eryldene collections would be a first step in ensuring an integrated approach to local museum planning. The appointment of a shared volunteer coordinator between the two museums would also facilitate skills development including specific and appropriate collection management support roles.

The issue is: committing to best practice museum management across the three local museums, integrating with the high standards established by Eryldene and the Historic Houses Trust and in the case of Tulkiyan finding the resources and working with and developing the skills of an informed and willing nucleus of volunteer assistants.

CULTURAL TOURISM

Tourism is not recognised as a significant aspect of the Ku-ring-gai experience although it should be since the area attracts regular local and out of area visitors to a number of its attractions. These include the Ku-ring-gai Wildflower Garden at St Ives, a regular program of events at the St Ives

Showground, concerts by the acclaimed Ku-ring-gai Philharmonic Orchestra, visitors to the annual Fifties Fair at the Rose Seidler House and visitors to Eryldene's regular program of special events including Mother's Day, Christmas market and seasonal garden celebrations. Visitors from out of the area regularly attend courses at the Ku-ring-gai Art Centre, children's and youth theatre programs at the Marian Street Theatre, events associated with the nationally recognised Cavalcade of Fashion collection and the diverse public and private school-based cultural events held regularly across the Local Government Area.

Ku-ring-gai's bushland reserves and parks attract high levels of visitation especially those bordering on the harbour. The area has a well established eco-tourism and heritage trails program linking Ku-ring-gai's cultural assets. Friends of Ku-ring-gai Environment (FOKE) are keen to work on eco-tourism initiatives with communities in adjacent councils such as Hunters Hill and Lane Cove.

The Cultural Plan identified opportunities to build the area's cultural tourism infrastructure including strategies for integrating walking trails with opportunities to increase the appreciation of the rich heritage of Ku-ring-gai's cultural landscape – both the natural and the built environment.⁹ The Plan also proposed greater collaboration between the area's house museums in order to enhance the visitor experience. The Cultural Plan proposed that a cultural tourism strategy was developed by 2008.

The World Tourism Organisation reports that the two fastest growing sectors of global trade are eco tourism and cultural/heritage tourism.¹⁰ One of the key reasons for this growth is the greying of the population in OECD countries and the development of a market of seasoned travellers who are well educated and seeking authentic as well as ethical travel experiences. This market is expected to expand rapidly as the new and emerging middle class markets of China, India and South East Asia impact on the travel markets worldwide.

Tourism Australia defines a cultural visitor as one who "participated in one or more of the cultural activities listed below:

- Attend theatre, concerts or other performing arts
- Visit museum or art galleries
- Visit art/craft workshops/ studios

⁹ Living Culture 2004-2009. Prepared 2004 for Ku-ring-gai Council by Australia Street Company.

¹⁰ Staiff, Russell 26 July 2005 at Hawkesbury Cultural Futures Forum.

- Attend festivals/ fairs or cultural events
- Experience Aboriginal art/craft and cultural displays
- Visit and Aboriginal site/community
- Visit history/heritage buildings, sites and monuments.

This activities-based definition of cultural tourist is not mutually exclusive. For example a cultural tourist can also be a wine tourist or a nature-based tourist.”¹¹

The Canadian National Committee on Cultural Tourism extends this definition by referring to cultural tourism as “educational leisure activities which enhance the visitor’s awareness and appreciation of natural and/or human history of another region. Cultural tourism is the art of participating and relating to peoples and places that have a strong sense of their own identity. It is not just a spatial and time experience, but a mode of experience that encourages a more open, more universal way of thinking”.¹²

Based on these definitions cultural tourism is clearly relevant to Ku-ring-gai and presents a development opportunity that needs further research. It is an emerging area of consideration and will be enhanced by the development of a collaborative approach involving diverse interests such as the education sector, heritage sector, arts and cultural sector, chambers of commerce, travel and hospitality providers, State government, events planners and environmental groups. Cultural tourism provides opportunities to better understand local natural and cultural heritage, it promotes conservation of fragile and unique cultural assets and it can also be a significant part of local economic development¹³

Cultural tourism presents Ku-ring-gai Council with opportunities to take a regional approach to programming by making connections to adjacent councils such as North Sydney and Lane Cove. Both these council areas have house museums (Nutcote, Donbank and Carrisbrook) and North Sydney Council in particular has identified opportunities to work with Ku-ring-gai in house museum planning, programming and marketing.¹⁴

As part of the discussions associated with the 2006 review of Council’s Public Art Policy a number of residents suggested that the development of

¹¹ Cultural Tourism in regions of Australia, 2005. Tourism Research Australia for the SWG of the Cultural Ministers Council.

¹² Cultural heritage and tourism: presentation by Dr Russell Staiff, UWS on 26 July 2005 at Hawkesbury Cultural Forum.

¹³ International Cultural Tourism Charter: managing tourism in places of heritage significance, 1999. Geneva: ICOMOS (International Council on Monuments and Sites).

¹⁴ Interview with Dr Ian Hoskins, Council Historian 13 April 2006.

an imaginative program of 'Art in the Gardens' would be an exciting opportunity for Ku-ring-gai. It was suggested that the LGA has a significant number of heritage gardens and that the area could build a brand similar to Sculpture by the Sea by focusing on the opportunities for temporary sculpture installations in its gardens. Gardens suggested include the gardens at Eryldene, Tulkiyan, Rose Seidler House, and Roseville Park including the grounds of The Firs Cottage, Wahroonga Park, Roseville Park and Swain Gardens. This would build on and extend programs well established at Eryldene. Potential sites/ venues would need to be assessed for accessibility including for parking and public transport.

The issue is: to ensure that the Strategic Plan provides opportunities for the regional house museums to integrate with the Ku-ring-gai area's emerging cultural tourism economy by fostering systematic and strategic connections to related cultural, eco-heritage and environment sectors and interest groups including the Friends of Ku-ring-gai Environment and the Ku-ring-gai Arts and Cultural Network.

THE VISITOR EXPERIENCE

During the community workshop, participants identified a number of historic house museums that in their view provide a memorable visitor experience. Factors influencing this status included:

- focus on authenticity
- capacity for story telling based on memories
- commitment to education and understanding
- connections over a number of generations
- integration of buildings with their environment including gardens, surrounding landscape etc.
- ability to engage visitors through imaginative displays and innovative events

A number of local as well as international venues were identified (see Appendix 3 for full list) and three in particular were cited by more than one participant. They are as follows:

- Susannah Place – managed by Historic Houses Trust of NSW; 4 terrace houses including a recreated corner store. Located in Sydney's historic The Rocks precinct
- Calthorpes' House – managed by ACT Museums and Galleries within the Historic Places ACT program. The house museum celebrating early 20th century life style is located in suburban Mugga Lane, Red Hill.

- Vaucluse House – managed by Historic Houses Trust of NSW, a 19th century harbour side mansion located in Vaucluse in Sydney’s eastern suburbs.

Other house museums mentioned by participants included a royal palace, a rural homestead, an English manor house, a recreated cluster of historic buildings in Asia, a simple family home in regional NSW and a number of former mansions and their grounds in Sydney and Melbourne.

All the properties mentioned operate using a variety of management structures including as part of a specialist government agency, as part of the National Trust, by the community, by the private sector and by local government. By and large participants commented that it was the quality of the interpretive displays and the access to layers of information that influenced the visitor experience and made the visit memorable. To come away with an improved understanding of the lives and lifestyles of earlier generations is a key to successful house museum marketing.

In the case of two out of the three museums that are a focus for this Study, the house in its garden setting is regarded as an integrated experience. Eryldene in particular is just as well, if even more renowned, for its significant garden including rare plant species. It attracts researchers and scholars as well as general garden lovers including visitors linked to the International Camellia Research Society. Visitors to Eryldene could include specialist researchers interested to access unique documents, library users, family history and local history buffs, students including horticulture and architecture students and the general public. The Rose Seidler House reports similar visitation data although the research focus there is on architecture and design rather than the garden.

Tulkiyan, with its authentic and extensive cultural contents, presents a unique potential for story-telling and for the ‘real’ experience of understanding pastimes and lifestyles. The recent recovery of 2 boxes of Donaldson family papers in the Ku-ring-gai Library only adds to this potential providing as it does, more detail on physical aspects of the house. It has been noted that Tulkiyan is similar in programming and interpretation potential to the highly regarded Calthorpes’ House in the ACT. Tulkiyan presents a Sydney-based opportunity to present innovative and engaging interpretive programming to a diverse audience base.

TABLE 3 VISITATION STATISTICS

HOUSE MUSEUM	ANNUAL VISITATION LEVELS
Calthorpes' House	6,746 (01/02)
Eryldene	4,000 approx (2003)
Chifley Home	1613 (04/05)
Rose Seidler House	5,500 paid + 500 free admissions (04/05)
Tulkiyan	1200 approx (04/05)

From this snapshot and based on available data, even the well known and accessible Calthorpes House in Canberra enjoys relatively modest visitation. Keeping in mind the often fragile nature of house museums due to their diverse and vulnerable collections, each house could however accommodate more visitors. E.g. The HHT advises that the Rose Seidler House can accommodate up to 50 persons inside at a time.

Clearly the three Ku-ring-gai house museums are disadvantaged by low profile, access and distance and the specialist nature of their programs that may be of interest to a modest visitor base. The challenge for each museum is to establish a reputation for engaging programs that provide a memorable experience and foster repeat visits. They need to build on and strengthen the already established local community connections. They also need to adopt an integrated marketing approach with an eye to fostering visitation from a diversity of market segments such as education, cultural tourism, specific age groups and special interest. This will generate visitors who arrive as part of a planned program of activities.

The issue is: ensuring that the Strategic Plan provides a clear direction and collaborative tools to build authoritative, imaginative and connected programs that are marketed to meet the diverse needs of visitors and that foster increased and repeat visitation.

HISTORIC HOUSE MUSEUMS STRATEGIC PLAN

DRAFT VISION

Within 10 years Ku-ring-gai is recognised for its unique cultural assets including the outstanding quantity, quality, depth and range of its 20th century architecture and garden landscapes which provide a window into past times and a sound basis for celebration, appreciation and education. The three historic house/garden museums of Ku-ring-gai are recognised as the ‘jewels’ in Ku-ring-gai’s heritage and identity and are cared for and valued through an active and well-resourced network of strategic alliances that ensures their sustainability for future generations.

COUNCIL’S ROLE

Ku-ring-gai Council will take a leadership and advocacy role in fostering opportunities for diverse heritage agencies to work together by providing resources and support that enables the area’s heritage house museums to be presented in a memorable way to visitors. In particular Council will manage Tulkiyan according to best practice management standards for house museums, their gardens and contents.

COMMUNITY’S ROLE

Building on the demonstrated commitment of the community-based Eryldene Trust in managing Eryldene as a best practice house museum, the Ku-ring-gai community will work in partnership with Council to encourage the acknowledgement of Ku-ring-gai’s house museums as valued cultural assets at the hub of local identity, learning and the celebration of local history.

PLANNING PRINCIPLES

The following planning principles or values underpin this Plan.

FOSTERING BEST PRACTICE

A commitment to best practice museum management is at the heart of the Plan underpinning policy development and operational activities. House museums in Ku-ring-gai will strive to share resources and programs including skilled staff and an agreed commitment to museum standard practices and procedures.

ENCOURAGING COLLABORATION

Working together with trust and not competing with colleague agencies is fundamental to this Plan. Shared goals and common problems provide positive opportunities to identify integrated solutions and to develop imaginative public programs. Cooperation and partnerships will be encouraged.

SUPPORTING EDUCATION AND LIFELONG LEARNING

Museums are in the education business. Through their programs and activities museums can integrate into school curricula and also contribute at the technical/ vocational education as well as at the tertiary level. Museums play an important role in fostering lifelong learning including developing programs that improve understanding of history and heritage and encourage the development of new skills. A commitment to education and learning is a core principle of Ku-ring-gai's house museums.

FOCUS ON SUSTAINABILITY

Sustainability involves the ability to ensure that short-term financial benefits do not compromise social, cultural or economic impacts over the longer

term. Ensuring the sustainability of Ku-ring-gai's house museums for the long term requires strategic planning and investment in facility and collection management, day to day operations and management structures. Sustainability and a flourishing cultural life are interdependent.¹⁵

VALUING HERITAGE AND HISTORY

Celebrating Ku-ring-gai's cultural heritage is an important building block in the development of a sense of identity. Historic house museums open windows of understanding and provide a lens to past times, traditions and lifestyles. Telling stories, interpreting and communicating Ku-ring-gai's history underpins this Plan.

¹⁵ Museums and sustainability: guidelines for policy and practice in museums and galleries. 2003. Canberra: Museums Australia.

IMPLEMENTING THE VISION

Four strategic Goals have been developed in relation to this Plan. Each Goal provides a mechanism for achieving the Vision and is supported by Actions and timeframes. Indicative financial sources have been provided for the short term priority actions.

GOAL 1 HARNESSING RESOURCES TO ENSURE MUSEUM VIABILITY

Ku-ring-gai's historic house museums are recognised as significant cultural assets and Eryldene and the Rose Seidler House in particular enjoy State, national and even international reputations. Tulkiyan however is only now emerging from a period where resources were scarce and leadership was limited. Each museum is however committed to best practice and recognises that this requires an increase in investment and access to appropriate governance structures, professional skills and specialist advice.

STRATEGIC ACTIONS

ACTION	TIMEFRAME	INDICATIVE COST \$
1. Review Tulkiyan's governance, develop a preferred model for Council consideration and resolution.	February 2007	Council resources.
2. Convene a Historic House Museums Working Party to coordinate the strategies identified in this Strategic Plan with equal representation from Tulkiyan, Eryldene and the Rose Seidler House.	March 2007	Council resources
3. Working Party to prepare a joint application to MG, NSW for the appointment of a Museums Advisor to broker a formal collaboration between each museum and to include updating Eryldene's Business Plan and the coordination of volunteer programs.	April 2007	Joint funding – grant/ Council resources/ Eryldene.
4. Commission the preparation of a Tulkiyan Business Plan to include a review of entry charges, analysis of property maintenance/ cleaning models including outsourcing; identification of	May 2007	Arts NSW - \$15,000 grant funds

ACTION	TIMEFRAME	INDICATIVE COST \$
realistic income opportunities and the establishment of a dedicated cost centre and the development of an annual budget.		
5. Commission an update of the Tulkiyan Management Plan in light of its recent State heritage listing.	June 07	NSW Heritage Office joint funding/ Council \$5,000 from 07/08 budget
6. Based on the Tulkiyan Business Plan streamline/ outsource Tulkiyan's property maintenance program to specialist heritage tradespeople. independent skilled contractors. Include an apprenticeship program for interested Council property staff.	Sept 07	Council resources
7. Prepare a joint grant application to DOTAC to fund a Historic House Museums Volunteer Coordinator to work with Eryldene and Tulkiyan in managing volunteer programs including the formal incorporation of Tulkiyan Friends, recruitment, skills development, training, events support etc.	Sept 2007	\$24,000 matching Council funds
8. Prepare proposal for Tulkiyan and Eryldene to participate in MGNSW Museum Standards program	March 08	Shared resources/ Council/ Eryldene
9. Explore the potential with all Sydney based universities to establish a Historian in Residence program at Tulkiyan/ Eryldene/ Rose Seidler House focused on extending research and scholarship related to Ku-ring-gai's heritage.	July 2009	Australian Research Council Linkage Grant/Council and museum resources

GOAL 2 SETTING STANDARDS FOR INTEGRATED COLLECTION MANAGEMENT

The collections of Ku-ring-gai's house museums are integral to the understanding of the significance of each facility. Ensuring that the collections are managed according to best practice standards and developing a shared commitment to high standards of collection management are crucial aims. This includes the development of policies and agreed procedures, budgeting, planning for technology applications, undertaking conservation where required and establishing a systematic approach to ongoing collection maintenance and development.

STRATEGIC ACTIONS

ACTION	TIMEFRAME	INDICATIVE COST \$
1. Prepare a joint grant application to ArtsNSW to contribute 50% of funding for a full-time curator shared between Tulkiyan and Eryldene to coordinate collection documentation and access.	Mar 2007	Grant/ Council and Eryldene matching grants.
2. Establish a Heritage Collections Management Task Force under the House Museums Working Party to identify opportunities for collaboration on collections in particular for Tulkiyan and Eryldene and also including the Local Studies Librarian and representatives of the Ku-ring-gai Historical Society.	March 2007	Council and museum resources.
3. Task Force to develop an integrated approach to database development, digital imaging and collection promotion and in particular for Council to advocate support for Eryldene to purchase relevant technology including museum standard hardware and software.	October 2007	Grant funds
4. Task Force to prepare a grant application to the Community Heritage Grant program of the National Library of Australia to support volunteer training and skills development in collection management for Tulkiyan and Eryldene.	June 2008	\$10,000 grant
5. Council to commission a review of security systems at Tulkiyan and Eryldene in order to ensure an integrated and cost-effective approach to collection security.	October 2008	\$10,000 with contribution from Eryldene.

GOAL 3 KU-RING-GAI'S HOUSE MUSEUM PUBLIC PROGRAMS ARE IMAGINATIVE AND INNOVATIVE

Our goal is to work together to plan and develop creative and stimulating experiences for visitors. Museum programs are enjoyable, accessible, diverse and connected celebrating distinctive heritage and history and relevant to contemporary experience. They are focused on enhancing education and lifelong learning opportunities for residents and visitors.

STRATEGIC ACTIONS

ACTION	TIME FRAME	INDICATIVE COST \$
1. The Working Party to develop at least one event pa (e.g. Heritage Week) that connects the 3 house museums and through cooperative programming enhances visitor understanding of the cultural role of each facility.	June 07	Council resources
2. Coordinate a workshop for house museums in the Northern Sydney region to identify opportunities to develop a long term goal of collaborative programming.	July 07	Council resources
3. Identify social history shared themes – e.g. domestic crafts, gardening, fashion styles – and develop these themes as specialist program areas across the 3 museums. Link with local arts groups and specialist collections (quilters/ Cavalcade of Fashion) to extend skills and program potential.	Sept 07	Museum resources
4. Commission a feasibility study into the development of an annual Art in the Gardens Program focusing on Ku-ring-gai's heritage house gardens as key locations.	Sept 07	\$20,000 Tourism NSW
5. Council including the Library Service to liaise with State Library of NSW and the Oral History Association of NSW to seek funding/sponsorship to establish a Ku-ring-gai Oral History program with a skilled coordinator working with trained volunteers to interview residents/ workers who have been associated with each museum. (Link to Action 10). Funds to also establish a base of suitable equipment.	Nov 07	Set up \$25,000 \$15,000 ongoing
6. In liaison with local schools, develop an integrated program between the 3 museums that responds to the curricula needs of local primary and secondary students.	March 08	
7. Establish a lecture/ forum program building on the HHT program but focused on Ku-ring-gai's heritage and history.	April 08 and ongoing	Museum resources
8. As part of the development of Tulkiyan and the planning of interpretive programs, establish a development plan that incorporates a Centenary Interpretive Centre as part of the celebration of the 100 year history of the house museum/ gardens.	June 2008	

9. Contribute to the development of a Cultural Tourism Strategy for Ku-ring-gai by ensuring that museum programs are relevant to visitor needs and interests.	Sept 2008	\$25,000 special project grant
10. Commence planning for a combined program to celebrate Eryldene and Tulkiyan Centenaries in 2013 including the preparation of a history of Tulkiyan based on the Donaldson papers.	July 2009	Grants and Council/ Eryldene resources

GOAL 4 MARKETING MUSEUM PROGRAMS RESULTS IN IMPROVED RECOGNITION AND INCREASED USE

Marketing is much more than publicity and promotion. It is underpinned by robust research and analysis, an understanding of audiences, access to statistical data and a commitment to quality services including to access and equity. Our goal is to establish from the outset a commitment to research and evaluation that informs program development and provides opportunities to market Ku-ring-gai's distinctive house museums to diverse groups.

STRATEGIC ACTIONS

ACTION	TIMEFRAME	INDICATIVE COST \$
1. The Working Group to schedule a marketing seminar to explore opportunities to undertake joint house museum marketing – information shared, gaps identified, opportunities developed, key target visitor groups identified (e.g. Central Coast, U3A, young mothers).	September 2007	Museum and Council resources
2. Working Group to review websites and to identify opportunities for cost effective maintenance, to ensure remote access to each museum's programs, events, relevant collections is available and linked.	November 2007	Council and museum resources
3. Working Group to explore the feasibility of establishing a Museum Bus that links house museum sites on open weekends.	November 2007	\$10,000
4. Develop a shared promotional brochure documenting each museum, highlighting special events, providing access/ opening hours information etc.	September 2008	\$10,000
5. Develop a signage and banner strategy linked to Council's public art policy that establishes a distinctive branding for the area's museums.	March 2009	Tourism grant \$10,000

APPENDIX 1 TASK FORCE MEMBERS

NAME AND POSITION	ORGANISATION
Janice Bevan, Director Community Services (Convenor)	Ku-ring-gai Council
Cr Maureen Shelley	Ku-ring-gai Council
Paul Dignam, Heritage Planner	Ku-ring-gai Council
Zeny Edwards, Historian	
Susan Hunt, Director, General Manager, Properties	Historic Houses Trust of NSW until March 2006.
Maisy Stapleton, CEO	Museums and Galleries, NSW
Caroline Butler-Bowden, Curator	Historic Houses Trust of NSW from April until May 2006.
Andrew Mitchell, Manager	Rose Seidler House, HHT of NSW from July 2006
Ex officio	
Juan Perez, Manager Leisure and Cultural Services	Ku-ring-gai Council
Deborah Silva, Coordinator, Commercial Services	Ku-ring-gai Council

APPENDIX 2 KEY STAKEHOLDERS

Interviews were held with the following in order to identify issues and opportunities in relation to the Plan. Follow up interviews were also held with relevant stakeholders at either the draft or final stage of the Project.

- Jocelyn Brennan-Horley, Friends of Tulkian
- Caroline Butler-Bowdon, Curator, Rose Seidler House
- Morven Cameron, Manager, Open Space, Ku-ring-gai Council
- Helen Davies, Friends of Tulkian
- Paul Dignam, Heritage Planner, Ku-ring-gai Council
- Zeny Edwards, local historian
- Jane Garling, Board member, Eryldene
- Dr Ian Hoskins, Council Historian, North Sydney Council
- Janine Kitson, Trustee, National Trust of Australia (NSW Branch)
- Paul Locke, Treasurer, Eryldene Trust
- Andrew Mitchell, Manager, Rose Seidler House
- Mandy O'Brien, Manager, Eryldene
- Penelope Pike, Board Member, Eryldene Trust
- Sarah-Jane Rennie, Museums and Galleries, NSW
- Cr Maureen Shelley, Ku-ring-gai Council
- Deborah Silva, Coordinator, Commercial Services, Ku-ring-gai Council
- Maisy Stapleton, CEO, Museums and Galleries, NSW
- Alison Walker, Principal Landscape Architect, Ku-ring-gai Council
- Richard Wesley, Director, Museums and Properties, National Trust of Australia (NSW)
- Margaret Wyatt, local historian.

APPENDIX 3 COMMUNITY STAKEHOLDER WORKSHOP

The following provides a verbatim account of feedback from the workshop held on 19 April 2006.

TASK 1 IDENTIFY YOUR MOST MEMORABLE HOUSE MUSEUM

- Como Historic House and Garden, South Yarra Melbourne.
- Susannah Place The Rocks
- Carrs Cottage Museum, Carrs Park, Kogarah.
- Owlpen Manor Estate, the Cotswolds, England
- Rippon-Lea estate, Melbourne
- Old Government House, Parramatta
- Badan Warisan Heritage Centre, Kuala Lumpur
- Calthorpes' House, Canberra
- Vacluse House, Sydney
- Eltham Palace, London
- McCrae Homestead and Museum, Mornington Peninsula
- Meroogal, Nowra

These museums were noted for their authenticity, for the memories and stories that they celebrated, for their interpretation of the lives of generations of inhabitants, for their physical design and construction and for the 'real' nature of their displays and exhibitions.

TASK 2 WHAT ARE THE STUMBLING BLOCKS AND THREATS FACING THIS PROJECT? WHAT ARE THE OPPORTUNITIES?

THREATS	OPPORTUNITIES
<p>Group 1 -Funding -Lack of community support & awareness -How to market? Lack of interest at the moment in historic houses. Market saturation. Repeat visits. - Limitations of building and access to collection. - Access issues - Parking problems, transport -Neighbours, relationships with neighbours. Turn into an advantage. Vandalism - Limitations of access: disabled access. Respectful of fabric. - Volunteer workforce: lack of coordination. Keeping volunteer cycle alive. All ages and</p>	<p>Group 1 - Council bus. Provide driver. - Education programs – tap into HHT/ National Trust resources/ schools nearby - Include projects in school curriculum. -Raising community awareness – target all ages. - Volunteer coordination. Paid position to manage volunteers, rosters. -Publicity -Draw specific volunteers for specific tasks - Cross pollination. Out source. Tap into volunteers from other house museums to help. Look at the 'umbrella' of Ku-ring-gai. - Increase in volunteer interest. Tap</p>

THREATS	OPPORTUNITIES
capabilities. Organise volunteers, rosters. Find the right skills. Supervision, match people. - Management - physical limitations, safety for volunteers (no toilets) OHS - Publicity	awareness. - Events generate income. Tea House – refreshments. - OHS: join forces with others in training fire safety, emergency. Tap into Council resources. -Target support
Group 2 -Resources – financial/ physical - Council commitment/ awareness - Leadership - Custodianship (lack of) - Lack of resources – heritage management/ collection management - Loss of knowledge – history - Ownership issues – private vs. public - Communication	Group 2 - Leadership -Raising awareness - Responsible custodianship -Collaborative opportunities – curator, marketing, education, training, cataloguing/archiving. - Educational opportunities - Physical proximity - Place management
Group 3 (comments relate to Tulkiyan) - Council – lack of continuity (Friends of Tulkiyan), cooperation - Does not have budget allocation guaranteed -No established guidelines & procedures for volunteers & staff - Security and theft - Lack of sensitive maintenance & materials - Is not financially supportive -Cost of entry compared to other historical house - Cleaning - Lack of training - Preservation & conservation of building (needs this)	Group 3 (comments relate to Tulkiyan) - Communication between friends and Council is improving. - reinstate management committee - educational programs - Appropriate use of facilities - significant celebrations (tie in with other expertise e.g. centenary 2013) -Tourism – open on set calendar - Liaison with stakeholders e.g. university, volunteer groups, Council departments -Interactive web site/ use of technology - Communicating relevance to all members of community - Emphasise sense of place - Interpretation centre - Link with other houses and promotion/ coordination -Permanent caretaker? -Training/ education of ALL staff and volunteers. Guidelines provided.

TASK 3 DEVELOPING THE PROJECT VISION.

What words would you want to be included in a Vision statement for this Project?

The following words were suggested by the Workshop participants:

- Cares for and values
- Sustainable funding
- Council - responsible leadership and ownership in cultural resource management.
- Council commitment
- Specialist staff
- Sharing resources

- Balancing priorities
- Alliances/ cooperation
- Awareness/ education/ advocacy
- Relevant to Ku-ring-gai
- Ku-ring-gai's unique heritage – homes/ houses/ gardens. Collections.
- Public/ private
- Window into lifestyle

TASK 4 WHAT ARE THE KEY STEPS OR ACTIONS THAT NEED TO BE TAKEN TO MOVE AHEAD ON THIS PROJECT?

List each step. Identify what organisation will drive the step.

STEPS AND ACTIONS	DRIVER ORGANISATION
<p>Group 1</p> <ul style="list-style-type: none"> - People outside Ku-ring-gai to get involved. Two way collaboration – with Nutcote e.g. share publications, joint ventures. - Interpretation Centre at Tulkiyan. Promote activities that would interest the community. Arts and Crafts/ Arts Centre. - Develop a new management plan as to how the house can be sustainably used. This includes both Eryldene and Tulkiyan. - Promote the rarity of Ku-ring-gai. Unique place – Napier. Identify sites that make Ku-ring-gai special. Go beyond these places- e.g. get garden club to work on garden network. - Oral histories done. Competitions. Website developed for the properties and links provided to gain access to the other websites of historic houses. 	<p>Council, Nutcote</p> <p>Council. HHT</p> <p>Council</p> <p>Council</p>
<p>Group 2</p> <ul style="list-style-type: none"> - Overall management. Delegated Director/ Directorate (Council). Operational and performance management links. Historical Houses to fall under cultural management system including Strategic Plan, management plan, operational plan and performance plan. - Tulkiyan Committee – need guidelines/ procedures; programming and marketing; volunteers; financial management and business plan; annual programming. - Funding opportunities developed. Focus on training and promotion. - Appoint a curator with heritage skills - Explore governance models 	<p>Council</p>
<p>Group 3 (relates to Tulkiyan)</p> <ul style="list-style-type: none"> - Business Development Plan – steps of action 	<p>Collaboration with Council staff</p>

STEPS AND ACTIONS	DRIVER ORGANISATION
<ul style="list-style-type: none"> - Create Working Party of all local historical house museums in Ku-ring-gai. Explore promotional activities for all historic house museums. - Preservation/ conservation. Training workshop on procedures and guidelines for caretakers, volunteers and Council staff. Need to consider central point for archive and allocation of resources. -Explore networking opportunities. E.g. universities, historical society, regional organisations, heritage craftsmanship/ apprentices, historical houses (local, State and national). - Explore funding opportunities. Create database of applications. - Broaden scope of volunteers and sense of ownership e.g. garden, horticultural, educational, cultural 	<p>and Friends of historic houses.</p> <p>Historical Society Committee?</p> <p>Volunteers (under guidance of trained conservator).</p> <p>Everyone – coordinated through Council</p> <p>Friends/Historical Society to guide Council to assist in lodging.</p> <p>Everyone – Council to promote ownership.</p>

P.O. Box 355,
Killara, 2071
January 31, 2007

Mr J.McKee,
General Manager,
Ku-ring-gai Council,
Gordon, 2072



Dear Sir,

RE: 'WORKING TOGETHER' DRAFT STRATEGIC PLAN FOR HISTORIC HOUSE MUSEUMS COMMENT DURING PUBLIC EXHIBITION PERIOD

I refer to the above report, on public exhibition from 12 December, 2006

I endorse the general aims, and guiding philosophy of the above plan, but believe that any Council consideration of the plan should address the following:

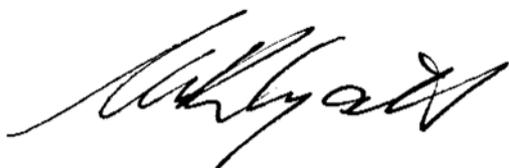
- 1. Amendments to Text of Report.** 1.1 Page 6 (Table 1 Governance Models) Legal/land issues (Tulkiyan): Reference should be made to the fact that contents of property willed to Council on death of Margaret Donaldson in 1993. 1.2. Page 19 (Table 3 Collections Snapshot) : No of items - Tulkiyan: estimate of separate papers/photographs is 1,000-3,000. As there are a significant number of photographs and paper-based records, statement should differentiate between house contents (furniture.furnishings) and archival records (paper based documents and photos). 1.3 Page 19 (Table 3 Collections Snapshot): Related Documents – Tulkiyan: . Needs revision and correction. Should include additional referencing/correction for Inventory by Helen Heaney (1986), Photograph Documentation by Helen Heaney (1986?), Architectural Report and Condition Survey by David Sheedy (1986), Garden Plan (1987), Interim Management Report (1986) , Revision of Heaney Inventory co-ordinated by Margaret Wyatt (1994). It should be noted that there is no listing of papers and photos in any of these listings.
- 2. Tulkiyan, as a Council owned property, is totally different in its management structure to either of the other two properties.** There are certain urgent requirements which must be addressed before the Strategic Plan is implemented. These requirements include: establishment of a management committee which reports directly to the council department responsible for managing the property, and not to the Heritage Advisory Committee; attention to existing problems of

maintenance, security, promotion, programs; establishment of a Tulkiyan Cost Centre, which is responsible for budgetary outgoings and incoming monies.

3. **The time-frame of projects to be undertaken, as recommended by the Strategic Plan, disadvantages Tulkiyan's heritage status.** Tulkiyan, contrary to the other two properties, is significant because of the interrelationship between house and contents. It is essential that documentation of Tulkiyan's paper-based records and photographs occurs prior to the development of a working plan for all three properties and prior to the development of interpretive projects. The recommended time-frame does not make adequate provision for this to occur.
4. **The time-frame of projects to be undertaken disadvantages adequate interpretation of the property.** Projects which should be completed at the earliest opportunity consist of an oral history, a written history, and the re-building of garage to house an interpretation centre.

I am happy to speak to these comments.

Yours faithfully,



Margaret Wyatt,
Member, Friends of Tulkiyan
Former Member, Ku-ring-gai Council Heritage Advisory Committee
Former employee of Ku-ring-gai Council, 1982-1996

Cc Helen Davies, Secretary, Friends of Tulkiyan

FRIENDS OF TULKIYAN

Secretary: 65 St Johns Avenue Gordon NSW 2072 Phone: 9498 3754 email: hwhitsed@hotmail.com

20 January 2007

The General Manager
Mr John McKee
Ku-ring-gai Council
Council Chambers
GORDON NSW 2072



Dear Sir,

**RE: "WORKING TOGETHER" DRAFT STRATEGIC PLAN FOR HISTORIC HOUSE MUSEUMS
COMMENT DURING PUBLIC EXHIBITION PERIOD**

The above report was accepted by Council for placement on public exhibition on 12 December 2006.

Support for the "Working Together" Draft

The Friends of Tulkiyan volunteer group was formed solely to assist in the public interpretation of Tulkiyan, Council's State listed heritage house at 707 Pacific Highway, Gordon. Members of this group have had discussions with the Australia Street Company during the preparation of the above Draft Plan. We believe that the implementation of the proposed joint project involving Tulkiyan, Eryldene and Rose Seidler House will be of particular benefit to the Council's operation at Tulkiyan, through accessing the significant experience in heritage house museum management already accrued by the Eryldene Trust (Eryldene) and the Historic Houses Trust of NSW (Rose Seidler House).

Meanwhile, the Tulkiyan operation continues alone

However, it is important not to underrate the progress already made in positioning Tulkiyan on the "heritage map" of Sydney through a continuous program of public and private group visits, run by our volunteers with Council support, since early 2004. The property has a profile as an active house museum with the National Trust (NSW) and the Historic Houses Trust of NSW, both of which now schedule members' tour groups with us at least annually. Other organizations are becoming regular visitors, eg WEA Tours. Professional protocols for management of guided tours in the house have been documented and endorsed by Council. An extensive inventory of moveable contents has been completed, most recently in 2003.

The current momentum of the Tulkiyan operation must continue while the integrated 3-houses strategy is being planned and developed. It has taken many years to achieve the levels of public awareness and Council involvement with the property that now exist, and this must not be allowed to languish in favour of the longer term joint approach.

Time Frames in Draft Plan are too long

While we endorse the general thrust of the above Strategic Plan, we are unhappy about the lead times of some of the actions therein. The passage of time is critical to the interpretation of Tulkiyan in respect of:

1. *Obtaining oral histories from those persons remaining who knew the Donaldson family and the property while the family resided there (Goal 3.5). These reminiscences will be forever lost if the witnesses are not reached and the material captured before age and infirmity overtake them. Presently this group does not have the resources to pursue the contacts we already have.*

2. *Study of the as yet uncatalogued family papers, diaries and photographs distributed throughout the house.* There is a wealth of information to be gained from perusal of these papers, which can and should be used immediately to add to the depth of interpretation of Tulkiyan to its visitors:
- as more detailed knowledge for house guides,
 - as subject matter for display materials for visitors to read while awaiting a tour; or more immediately and importantly,
 - in production of a small booklet for sale to visitors at the house and through bookshops, to assist with publicising the property and with revenue raising. (Note p18 of the Draft Plan: "The incomplete inventory presents a major challenge..." and Goal 3.10). The information for the "centenary history" of Tulkiyan should be in active use well before the proposed commencement date of July 2009.
3. Other Report items where proposed timeframes are too long in respect of Tulkiyan's operation as a cultural facility, are:
- Goal 1.9: Historian in Residence, July 2009. See point 2, for interpretive reasons the sooner the house/family history is available (via cataloguing and copy of currently "loose" documents within the house), the sooner it can be usefully employed to enrich the visitor's experience of the property and so lift the profile of the Tulkiyan operation;
 - Goal 2.5: Review of Security Systems: October 2009. We have already lost many items from Tulkiyan over time; the collection's security is of paramount importance to the entire operation and must be the highest priority;
 - Goal 3.8: Centenary Interpretive Centre: June 2008. This should be progressed as soon as possible, as it will immediately boost what the Friends of Tulkiyan are able to do with display material, talks to visitors about the Donaldson family, and would provide a fixed merchandising point which is currently lacking.
 - Goal 4.5: Signage and Banner Strategy: March 2009. Tulkiyan requires immediate help with banners and publicity in general. This should be brought forward, something simple to be devised for immediate use, to be finessed perhaps by this suggested date.

Adoption of this draft Strategic Plan for Historic House Museums should be a large step toward realising the potential of Tulkiyan to inform visitors how life was lived by a Ku-ring-gai family through eighty years of the twentieth century.

While Council is the prime mover in co-ordinating this 3-house strategy, the growing public profile of its own property Tulkiyan must not be neglected in the mean time.

Yours faithfully,



Helen Davies
Secretary

Cc: Cllr J Anderson, Chair, KMC Heritage Advisory Committee
Janice Bevan, Director Community Services KMC
Deborah Silva, Commercial Services Co-ordinator KMC

**PETITION - PROPERTIES 17, 19, 21, 23 AND 25
RICHMOND AVENUE, ST IVES**

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

To have Council consider the issues raised in a petition from the residents of 17, 19, 21, 23 and 25 Richmond Avenue, St Ives tabled at the Ordinary Meeting of Council on 24 April 2007.

BACKGROUND:

At the Ordinary Meeting of Council on 24 April 2007 a petition letter signed by 9 residents from the owners of the heritage items was tabled.

COMMENTS:

Council will be required to prepare a comprehensive Local Environmental Plan that will include new zonings and a strategic review of heritage properties for both individually listed items and heritage conservation areas, this will include the properties identified in the petition.

RECOMMENDATION:

That Council receive and note the petition.

PURPOSE OF REPORT

To have Council consider the issues raised in a petition from the residents of 17, 19, 21, 23 and 25 Richmond Avenue, St Ives tabled at the Ordinary Meeting of Council on 24 April 2007.

BACKGROUND

At the Ordinary Meeting of Council on 24 April 2007 a petition from the residents of 17, 19, 21, 23 and 25 Richmond Avenue, St Ives was tabled. The petition states in part:

“The Owners of the houses in Richmond Avenue that are listed or have been identified for listing on the Ku-ring-gai LEP Heritage List believe that the situation has changed recently with respect to these particular homes. We ask that Council now revisit the status and worthiness of these homes for continued local heritage listing.”

Council resolved that the petition *“be received and a report from the appropriate officer be referred to Council at the earliest opportunity.”*

The petition requests the delisting of the properties and questions the status and worthiness of the heritage listing, issues concerning the delay in listing No 23 Richmond Ave, St Ives, an issue that the sites were not state heritage listed, the extent that Heritage NSW considers that the heritage significance of these homes is essentially ‘the group’ and raises issues of maintenance and major repairs to the dwellings (see **Attachment 1**).

COMMENTS

These properties are listed as local heritage items under the provisions of the Ku-ring-gai Planning Scheme Ordinance (except in the case of 23 Richmond Ave which was identified in draft Heritage LEP No 20). The level of heritage significance is listed as local. Whilst the group of homes are not listed as state heritage items, they are recognised as having local heritage significance.

Council is required to prepare a Comprehensive Local Environmental Plan that will include new zonings and a strategic review of Council’s heritage properties for both individually listed items and heritage conservation areas. Council at its meeting held on 24 April 2007 considered and adopted the overall approach to preparing the new plan.

In the preparation of this plan, Council will be in a position to revisit the status of local heritage items and heritage conservation areas and their management in a strategic context; this will include the properties in Richmond Avenue, St Ives.

In determining the future status of a local heritage listing, Council will review the initial reasons for its listing and any changes to conditions that may warrant consideration for amending or removing the heritage listing.

Heritage listing – Local Heritage Items

The Heritage Council of NSW has developed criteria to help assess whether an item should be recommended for heritage listing. An item must meet one or more of the following criteria to be of heritage significance:

Item 8

S04325
14 May 2007

- (a) Historical Significance.
- (b) Historical Association Significance.
- (c) Aesthetic Significance.
- (d) Social Significance.
- (e) Technical/ Research Significance.
- (f) Rarity.
- (g) Representativeness.

An item is not to be excluded from the Heritage Register on the grounds that items with similar characteristics are already listed on the Register. While all criteria should be referred to during the assessment, only particularly complex items or places will be significant under all criteria. In many cases, items will meet only one or two criteria.

During the preparation of the Comprehensive LEP there will be further opportunity for additional research, consultation with residents and the relevant state government agencies.

CONSULTATION

The property owners have been notified of this report going to Council. During the preparation of the Ku-ring-gai comprehensive LEP there will be further opportunity for public consultation.

FINANCIAL CONSIDERATIONS

The management of heritage items is covered by the urban planning- Strategy Department Budget.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Consultation with Council's heritage officer has been undertaken in the preparation of this report.

SUMMARY

Council will be required to prepare a Comprehensive Local Environmental Plan that will include new zonings and a strategic review of heritage properties for both individually listed items and heritage conservation areas, this will include a formal process for the issues raised in the petition to be further considered and assessed in a strategic manner.

RECOMMENDATION

That the report be received and noted.

Antony Fabbro
Manager
Urban Planning

Peter Davies
Acting Director Strategy

Attachments: Attachment 1 - copy of the petition dated 22 March 2007 - 757407

22 March 2007

The General Manager
Ku-ring-gai Council
818 Pacific Highway
GORDON NSW 2072



Dear Sir

RE: HERITAGE LISTING – No's 17/19/21/23/25 RICHMOND AVENUE ST IVES

The Owners of the houses in Richmond Avenue that are listed or have been identified for listing on the Ku-ring-gai LEP Heritage List believe that the situation has changed recently with respect to these particular homes. We ask that Council now revisit the status and worthiness of these homes for continued local heritage listing.

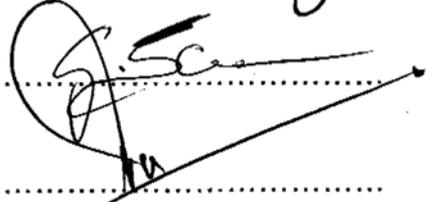
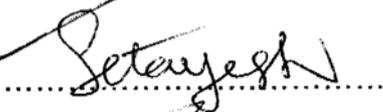
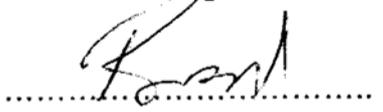
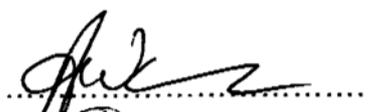
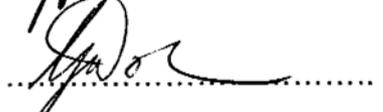
It is our fervent view that there is no legitimate reason why Council should continue to ignore the property owners requests to remove these houses from the Local Heritage Register.

In April 2005 all of the homeowners wrote to Council expressing our views on the continued heritage listing of these homes. Even though the letter was sent to a number of Council Officers, the Mayor and Ward Councillors it was never acknowledged.

Since June 2004 there have been a number of decisions and changes that support our argument for removal from the Ku-ring-gai Heritage register. The main points are:

1. In April 2005 Council resolved to take no further action to list 400 Mona Vale Road and 27 Richmond Avenue St Ives located within that precinct for heritage listing under the Local Ku-ring-gai Planning scheme ordinance
2. It is our understanding that 23 Richmond Avenue is still (after 10 years) not gazetted for inclusion on the local heritage register.
3. In June 2004 the Heritage Council of New South Wales resolved together with other resolutions that: "In accordance with section 33 (1)(d) of the Heritage Act, 1977 advises the Minister that she not proceed with listing the "Pettit & Sevitt Exhibition Centre No 1 Precinct" on the State Heritage Register;"
4. Heritage NSW considers that the heritage significance of these homes is essentially 'the group'. Their view is that it is "all or nothing". Critical to the continued inclusion of these homes on the State Heritage Register is that all homes from 400 Mona Vale Road through to 29 Richmond Avenue remain part of the group.
5. These houses are looking 'tired' and in some cases in need of major repairs and maintenance. They are surrounded by new developments and in the near future will have modern homes intruding between them. This will highlight the overall poor standard of quality the heritage listed houses represent.

The following home owners now ask Ku-ring-gai Council to resolve to delist No's 17, 19,21, and 25 Richmond Avenue St Ives from the Kur-ring-gai Local Environmental Plan Heritage list.

PROPERTY	OWNERS	SIGNATURE
17 Richmond Avenue	Mr L Lockyer	
	Mrs S Lockyer	
19 Richmond Avenue	Mrs Galina Shein	
21 Richmond Avenue	Mr H Salahifar	
	Mrs S Salahifar	
23 Richmond Avenue	Mr R Hubbard	
	^{DR} Mrs S Totman	
25 Richmond Avenue	Mr A Wolman	
	Mrs G Wolman	

Yours faithfully

The above Home Owners

Enc: Home Owners letter of 14 April 2005

Cc(s): Mayor Nick Ebbick
Cr Tony Hall
Cr Laura Bennett

HERITAGE ADVISORY COMMITTEE - MINUTES OF 26 MARCH 2007

EXECUTIVE SUMMARY

PURPOSE OF REPORT:

For Council to receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

BACKGROUND:

On 26 March 2007 Council's Heritage Advisory Committee (HAC) held their meeting at the Council Chambers, the minutes taken at this meeting were confirmed and accepted at the HAC meeting on 16 April 2007.

COMMENTS:

A range of heritage issues were discussed at the Committee Meeting and a number of issues were raised for further consideration including the review of potential heritage items and future projects for the HAC for 2007.

RECOMMENDATION:

That Council receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

PURPOSE OF REPORT

For Council to receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

BACKGROUND

On 26 March 2007 Council's Heritage Advisory Committee held their meeting at the Council Chambers, the minutes taken at this meeting were confirmed and accepted at the meeting of the Heritage Advisory Committee which was held on 16 April 2007.

COMMENTS

26 MARCH 2007 MEETING

A number of comments were made at the abovementioned meeting.

Interim Tulkiyan Sub-committee Report

Ms Silva spoke to the Committee about the latest updates with the Tulkiyan Sub-committee. The Tulkiyan Sub-committee is required to report back to the HAC bi-monthly on issues that pertain to this property. The last Tulkiyan meeting was held on 5 March 2006 and the last report to the HAC was on 19 April 2006. On 26 April a report went to Council, called "Working together: Historic House Museums Strategic Plan 2006-2011". Work started on it in May 2006. Those that were involved in the process include: the Historical Houses Trust- Maisy Stapleton (museums gallery), Councillors and community members.

The following is a brief outline on the process and some of the issues in the report:

- Council undertook a comprehensive workshop over a 3 month period.
- It was suggested that Council seek support for projects from a curator for joint work possibly between Councils in the future.
- Look at historic house museums in the LGA.
- Seeking grant funding Ministry of Arts (restrictions apply).
- Ms Silva noted that the Strategic Plan aligns with Council's existing Cultural Plan.
- Report to Council evident (soon as reasonably possible).
- The Strategic Plan was put on exhibition for 40 days (which ended 2 March).
- 2 submissions were received, one was from the Friends of Tulkiyan and the other was from a member of Friends of Tulkiyan- Ms Margaret Wyatt. These submissions documented a few issues these included archival issues and other general concerns:
 - encourage all participants to learn;
 - raise profile of heritage items in LGA;

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27 April 2007

- 1 open day per year encouraged;
- other operational issues.

Comments

It was mentioned that it would be worthwhile for Council to apply for National Library Grants as we missed out on the cut off date last year and this grant funding is much more easily accessible and Council is supportive of this program. Councillor Anderson also made a comment about the cultural good that might come out of heritage buildings and how Council can encourage community education in terms of tourism ie. they could work with other resources and make tours that people could go on to explore what Ku-ring-gai had to offer. Ms Silva went on to say that for the time being Council seems to be supporting:

- conservation;
- preservation;
- accessibility to public;
- work with board of studies.

Key Projects for 2007

This matter has been deferred for further comment and input when there are more members of the Committee present. Although some issues / projects were brainstormed these include the following:

- **Education/heritage promotions.**
- **Photo Competition-** for school children (work with school curriculum).
- **Heritage assistance fund.**
- **Heritage awards.**
- Council should put together a **set of brochures** (one for each era or style of housing in the area) which contain approximately 20 pictures of houses of that style in the area to give context to heritage listing. It will show how important heritage is in Ku-ring-gai as a lot of people may not realise they are in fact living next door to a heritage house.
- **Heritage Tours (bus)-** Council should consider holding bus tours around areas that are of significance such as UCAs where there is a street representing particular styles of housing eg. 60s, Edwardian, Modern and Interwar bungalows etc.
- **Heritage information-** Councillor Anderson suggested Council staff put more information in regards to heritage on the website so that the public has more accessible information at their fingertips.
- Councillor Anderson enquired as to whether or not Council had a potential **heritage item future exploration list**, where the community or Council staff can request items of heritage significance be put on this list for later consideration for potential heritage listing investigation.
- More investigation into Council's heritage urban conservation areas (UCAs).
- Council should consider making a **Heritage DCP** or upgrading the design guidelines that already exist.

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- **Hosting a workshop (open day)** that could have professionals show residents (owners of heritage items) how they can successfully maintain heritage houses and how to make alterations and additions that do not significantly alter the heritage significance of the property. Ms Harvey suggested that it could be held at “Tulkiyan” and at first it could be open to a small number of highly qualified heritage consultants who have worked on heritage properties doing different styles or tasks.
- Getting Council to **organise heritage week** or be more involved instead of relying on the National Trust.

GENERAL BUSINESS

Ms Harvey spoke about the issue of considering other non-heritage items in future potential heritage item reviews or items that should be considered by council for heritage listing. The following is a list of houses which have a significant impact on heritage in Ku-ring-gai and should be considered for listing:

- 11 Telegraph Road, Pymble “Toodyay”.
- 1548 Pacific Highway - “Yamba” next to “Mahratta” along the Highway.
- 5 Warrangi Street, Turramurra “Warro”.
- 1 Kalang Avenue - Bruce Rickard- Architect.
- No. 8 Woniara Wahroonga is already listed as a heritage item (Heritage Conservation LEP No. 1) - Sydney Nolan House. Suggested that No. 10 be listed as it is part of the original Sydney Nolan property.

CONSULTATION

The Heritage Advisory Committee includes representatives from the community and nominated heritage organisations

FINANCIAL CONSIDERATIONS

The cost of running the Committee is covered by the Strategy Department budget.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

Where relevant, consultation with other Departments is conducted.

SUMMARY

The Heritage Advisory Committee meeting was held on 26 March 2007. A range of issues were discussed and a number of issues were raised for further review.

RECOMMENDATION

That Council receive and note the Minutes from the Heritage Advisory Committee Meeting held on 26 March 2007.

Antony Fabbro
Manager Urban Planning

Peter Davies
Acting Director Strategy

Attachments: Minutes from Heritage Advisory Committee Meeting held 26 March 2007 - 761553

**MINUTES
HERITAGE ADVISORY COMMITTEE MEETING**

MONDAY 26 MARCH 2007

**Council Chambers
818 Pacific Highway, Gordon**

MEETING OPENED: 6:50 PM

1.0 APOLOGIES

Councillor M Shelley
Councillor Cross
Mrs V Mack
Mr Ian Stutchbury (RAIA)
Mr Bob Moore (National Trust)

2.0 ATTENDANCE

Community Members:

Ms J Harvey (Ku-ring-gai Historical Society)
Mr G Holman (Community member)

Councillors:

Councillor J Anderson

Council Officers:

Mr A Fabbro, Manager Urban Planning.
Mr P Dignam, Heritage Advisor.
Ms D Silva, Commercial Services Co-ordinator
Ms K Chapman, Planner.

3.0 CONFIRMATION OF MINUTES OF 7 NOVEMBER 2007

Councillor Anderson suggested some small changes be made to the minutes of 7 November 2007. In Section 8.1- change the reference "Mr Ebbeck" to "Councillor Ebbeck" and in Section 6.0 change "Sire" to "Sir Hudson". Also Ms Harvey noted that in section 6.0 of the minutes it incorrectly states that the architect is Henry Traill, where in fact the architect is Stuart John Trail. The minutes were accepted after these amendments were made.

Moved; Councillor J Anderson
Seconded; Ms J Harvey

4.0 DECLARATIONS OF PECUNIARY INTERESTS

None declared.

5.0 The Heritage Committee Charter (copy attached)

Overview of the HAC charter for members Mr Fabbro suggested that this matter be deferred until the next Heritage Advisory Committee, on the 16 April 2007, as there was only a small number of committee members present at this meeting and it was decided that it was better to discuss this matter when we have all of the members of the HAC present.

6.0 Interim Tulkiyan Subcommittee Report

Ms Silva spoke to the committee about the latest updates with the Tulkiyan subcommittee. The Tulkiyan subcommittee is required to report back to the HAC committee bi-monthly on issues that pertain to this property. The last Tulkiyan meeting was held on 5 March 2006 and the last report to the HAC committee was on the 19 April 2006. On 26 April a report went to Council, it was called "Working together: Historic House Museums Strategic Plan 2006-2011". They started work on it in May last year. Those that were involved in the process include: the Historical Houses Trust- Maisy Stapleton (museums gallery), Councillors and community members.

The following is a brief outline on the process and some of the issues in the report:

- Council undertook a Comprehensive workshop over a 3 month period
- It was suggested that council seek support for projects from a curator for joint work possibly between councils in the future?
- Look at historic house museums in the LGA
- Seeking Grant funding ministry of arts (restrictions apply)
- Ms Silva noted that the Strategic plan aligns with Council's existing Cultural Plan
- Report to council evident (soon as reasonably possible)
- The Strategic plan was put on exhibition for 40 days (which ended 2 March)
- 2 submissions were received, one was from the Friends of Tulkiyan and the other was from a member of Friends of Tulkiyan- Ms Margaret Wyatt. These submissions documented a few issues these included: archival issues and other general concerns.
 - encourage all participants to learn
 - raise profile of heritage items in LGA
 - 1 open day per year encouraged
 - Other operational issues

Comments

It was mentioned that it would be worth while for Council to apply for National Library Grants as we missed out on the cut off date last year and this grant funding is much more easily accessible and council is supportive of this program. Cr Anderson also made a comment about the cultural good that might come out of heritage buildings and how council can encourage community education in terms of Tourism. i.e. they could work with other resources and make tours that people could go on to explore what Ku-ring-gai had to offer. Ms Silva went on to say that for the time being Council seems to be supporting:

- conservation
- preservation
- accessibility to public
- work with board of studies

7.0 Potential Heritage Item Review

Heritage brochure- It was noted that the heritage brochure would have been better if the pictures were directly related to different styles, ages and periods of heritage houses incorporated. This would have given the brochure more a local context.

Ms Harvey requested fifteen (15) more copies be sent to her as she would like to distribute them to members of the Ku-ring-gai Historical Society.

8.0 Key Projects for 2007

This matter has been deferred for further comment and input when there are more members of the committee present. Although some issues/projects were brainstormed these include the following:

- **Education/heritage promotions**
- **Photo Competition-** for school children (work with school curriculum)
- **Heritage assistance fund-** work out ways to get more funding. Cr Anderson agrees to this comment, Cr Anderson expressed that the mayor asked all councilors about what they wanted to achieve over the next year.
- **Heritage awards-** they did this in 2002 and it was relatively successful. Heritage awards are a positive way of showing that old doesn't necessarily mean heritage.
- Council should put together a **set of brochures** (one for each era or style of housing in the area) which contain approximately 20 pictures of houses of that style in the area to give context to heritage listing. It will show how important heritage is in Ku-ring-gai as a lot of people may not realise they are in-fact living next door to a heritage house.
- **Heritage Tours (bus)-** Council should consider holding bus tours around areas that are of significance such as UCAs where there is a street representing particular styles of housing e.g. 60s, Edwardian, Modern and Interwar bungalows etc.
- **Heritage information-** graphics- guidelines for development conservation (package interactive)- internet (kmc website)
Cr Anderson suggested council staff put more information in regards to heritage on the website so that the public has more accessible information at there fingertips.
- Cr Anderson enquired as to whether or not council had a potential **heritage item future exploration list**, where the community or council staff can request items of heritage significance be put on this list for later consideration for potential heritage listing investigation.
- More investigation into councils heritage urban conservation areas (**UCAs**)
- Council should consider making a **Heritage DCP or upgrading the design guidelines that already exist.**
- **Hosting a workshop (open day)** that could have professionals show residents (owners of heritage items) how they can successfully maintain heritage houses and how to make alterations and additions that do not significantly alter the heritage significance of the property. Ms Harvey suggested that it could be held at "Tulkiyan" and at first it could be open to a small number of highly qualified heritage consultants which have worked on heritage properties doing different styles or tasks.
- Getting Council to **organise heritage week** or be more involved instead of relying on the national trust.

9.0 General Matters

9.1 General

Ms Harvey spoke about the issue of considering other non-heritage items in future potential heritage item reviews or items that should be considered by council for heritage listing. The following is a list of houses which have a significant impact on heritage in Ku-ring-gai and should be considered for listing:

- 11 Telegraph Road Pymble “Toodyay”
- 1548 Pacific Highway-“Yamba” next to “Mahratta” along the highway
- 5 Warrangi Street Turramurra “Warro”
- 1 Kalang Avenue- Bruce Rickard- Architect
- No. 8 Woniora Wahroonga is already listed as a heritage item (Heritage Conservation LEP No.1)-Sydney Nolan House. Suggested that No. 10 be listed as it is part of the original Sydney Nolan property.

10.0 NEXT MEETING

The next meeting will be held on the 16 April 2007 at the Council Chambers at 6.30-8.30pm.

11.0 CLOSE

The meeting closed at 8:30 PM

SUBMISSION ON DRAFT STATE ENVIRONMENTAL POLICY NO 64 - ADVERTISING AND SIGNAGE (AMENDMENT NO 2) AND ACCOMPANYING GUIDELINES

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To provide for Council endorsement a submission on the draft State Environmental Planning Policy No 64 - Advertising and Signage (Amendment No 2) and accompanying guidelines.
BACKGROUND:	The NSW Department of Planning informed Council, on 23 April 2007, of its intentions to prepare a draft amendment to State Environmental Planning Policy No.64- Advertising and Signage (SEPP 64). The draft SEPP 64 (Amendment No. 2) is on exhibition from 18 April 2007 until 16 May 2007.
COMMENTS:	<p>The NSW Department of Planning has now placed the policy on public exhibition and is seeking comments from Council on the following documents:</p> <ul style="list-style-type: none">• Transport Corridor Outdoor Advertising and Signage Guidelines, and• Amendments to SEPP 64. <p>Attached to this report is a proposed submission which raises concerns with aspects of the proposed amendments.</p>
RECOMMENDATION:	That Council note the changes in draft State Environmental Planning Policy No 64 - Advertising and Signage (Amendment No 2) and accompanying Guidelines and that Council endorse the attached submission to the Department of Planning.

PURPOSE OF REPORT

To provide for Council endorsement a submission on the draft State Environmental Planning Policy No 64 - Advertising and Signage (Amendment No 2) and accompanying guidelines.

BACKGROUND

The Department of Planning has informed Council, on 23 April 2007, of its intentions to prepare a draft amendment to State Environmental Planning Policy No.64- Advertising and Signage (SEPP 64). The draft SEPP 64 (Amendment No. 2) was on exhibition from 18 April 2007 until 16 May 2007. An extension for the making of submissions has been granted until 25 May 2007.

A draft submission was provided to Councillors on 9 May 2007 and presented to Council's Planning Committee on 15 May 2007, with further comments being sought by from Councillors. At the Planning Committee it was suggested that this matter be reported to Council.

State Environmental Planning Policy No. 64- Advertising and Signage (SEPP 64) is a state wide planning policy which regulates advertising and signage which can be seen from a public place or reserve. The NSW Department of Planning has now placed on public exhibition and is seeking comments from Council on the following documents:

- Transport Corridor Outdoor Advertising and Signage Guidelines, and
- Amendments to SEPP 64.

The Department has indicated that the draft amendment to SEPP 64 does not represent government policy at this stage and is not a matter for consideration under Section 79C(1)(a)(ii) of the Environmental Planning and Assessment Act 1979.

The guidelines outline best practice for the planning and design of major outdoor advertisements in transport corridors such as along or adjacent to classified roads, freeways, tollways, transit ways, railway corridors or on bridge and rail overpasses.

The guidelines will expand on existing advertising design rules in SEPP 64 and will be used by consent authorities when assessing proposals.

The amendment to SEPP 64 proposes to:

- Introduce a public benefit test for outdoor advertising in or adjacent to transport corridors;
- Amend provisions for outdoor advertising in transport corridors to remove prohibitions for advertisements in freeways and tollways and to make permissible with the Minister for Planning's consent, certain advertisements in transport corridors;
- Remove existing prohibitions for sponsorship advertising at sporting facilities in open space zones;

Item 10

S03471
21 May 2007

- Provide exempt development provisions for certain temporary political advertising permitted under the Parliamentary Electorates and Elections Act 1912.

The SEPP applies to all signage (i.e. all signs, notices, devices, representations and advertisements that advertise or promote any goods, services or events and any structure or vessel that is used for the display of signage) that is permitted under environmental planning instrument and is visible from any public place or public reserve.

The SEPP does not apply to advertising or signage that is “exempt development” under another environmental planning instrument. This means that small scale advertisements such as real estate signs or signs behind shop windows are not covered by this SEPP. This policy does not apply to signage listed under Clause 9 of SEPP 64 which includes:

- business identification signs,
- building identification signs,
- signage that, or the display of which, is exempt development under an environmental planning instrument that applies to it; and
- signage on vehicles.

The planning instruments that Ku-ring-gai Council has in place which will be affected by this SEPP include:

- Ku-ring-gai Planning Scheme Ordinance (KPSO)
- DCP 28- Advertising
- DCP 46- Exempt and Complying
- Town centres LEPs and DCPs.

SEPP 64 also requires that the Minister consult with councils regarding any development applications.

COMMENTS

The following is an outline of the proposed changes and an assessment of how they may affect Ku-ring-gai Council:

1. *Make permissible, outdoor advertising in transport corridors including rail corridors, freeways and tollways, and making the Minister for Planning the consent authority for advertising by RTA and RailCorp in these corridors.*

Nature of Change

Currently SEPP 64 addresses Freeways and tollways in Part 3, Division 3- clause 16. The SEPP currently prohibits advertising on all freeways and tollways other than the Eastern Distributor, M2, M4, M5 or the Sydney Harbour Tunnel.

Under the proposed amendments, advertisements are now proposed to be permissible on all freeways and tollways which have been built since the policy came into place- namely the M7, Cross-City tunnel and Lane Cove tunnel- subject to the Minister’s consent. The Minister for

Item 10

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21 May 2007

Planning is also proposed to be made the consent authority for RailCorp advertising on railway corridor land.

According to information from the Department of Planning, this is not a permanent removal of restrictions on advertising along freeways and tollways. Councils will have the ability to prohibit advertising signs along freeways and tollways (subject to justification) as they develop new comprehensive LEPs in the future. However, it is not clear what mechanisms will be put in place to allow this.

Implications for Ku-ring-gai Council

- This may affect Ku-ring-gai due to the fact that Council has the Pacific Highway, the railway line and Mona Vale road all intersecting within the Ku-ring-gai LGA.
- This may affect advertising on the road networks and along the railway line.
- The major impact will be along the railway line which runs through the middle of the Ku-ring-gai LGA.
- The Minister for Planning would most likely be the consent authority in the case of advertisement along railway corridors.
- Council remains consent authority except where the applicant is RailCorp or RTA, then the minister takes over as the consent authority.
- SEPP 64 changes will apply to the following: Rail corridor, freeway or tollway, bridges (e.g. Pymble and Turrumurra rail bridges) and any land owned or occupied by the State.
- In Ku-ring-gai most of the state owned land is along the railway line (owned by RailCorp) and along the freeways (owned by the RTA) if advertisement was to occur in these places, this will result in the Minister for Planning being the consent authority.
- There should be more emphasis on defining what types of advertising are permissible.
- If the Minister is the consent authority, the local council will be consulted for all proposals and will have 21 days to comments on the proposal. However, the weight Council comments would have in the assessment process is not specified.

Council Recommended Position

It is recommended that Council does not support this amendment to SEPP 64 to make permissible, outdoor advertising in transport corridors, because of the lack of adequate restrictions on the size, location and height of advertising. Council is concerned because most of the state owned land in Ku-ring-gai is located along the railway line (owned by RailCorp) and along the major roads (owned by the RTA) which will mean that if any advertising was to occur in these places the Minister for Planning would be the consent authority, with limited input from Council. There should be more emphasis on defining what types of advertising are permissible and what control Council will have over the advertising that is allowed.

2. ***Providing a consistent set of rules including performance and assessment criteria for advertising along transport corridors and on bridges. These proposed rules are outlined in a document titled "Transport Corridor Outdoor Advertising and Signage Guidelines"- (Attachment 4)***

Nature of Change

SEPP 64 (Part 3, Division 3- Particular advertisements, Clause 24) mentions changes with regards to advertisement along transport corridors and on bridges. The purpose/objectives of the changes are to provide more consistency in the way in which the consent authority assesses a development application for advertising along transport corridors and on bridges. It is suggested that the consent authority should use a set of performance and assessment criteria to make the assessment of these issues more consistent across the state.

The draft document titled "*Transport Corridor Outdoor Advertising and Signage Guidelines- Assessing Development Application under SEPP 64*" published by the NSW Department of Planning in April 2007, show examples of the types of advertising that would be permissible along transport corridors in urban areas. The guidelines outline best practice for the planning and design of major outdoor advertisements in transport corridors such as along or adjacent to classified roads, freeways, tollways, transit ways, railway corridors or on bridge and rail overpasses. The guidelines will expand on existing advertising design rules in SEPP 64 and will be used by consent authorities when assessing proposals.

For instance, the guidelines include new rules to ensure signs:

- Avoid causing visual clutter, by having too many signs crowded into one area;
- When placed on bridges, do not diminish the architecture of the bridge or block significant views for bridge users including cyclists and pedestrians;
- Demonstrate design excellence, including being compatible with the scale, proportion and other characteristics of the site; and
- Do not require the removal of significant trees or vegetation or cause light spillage on neighbouring properties.

As well as opening up the roads where billboards can be erected, the draft guidelines introduce a "public benefit test" under which advertisers will contribute to traffic safety measures such as pedestrian bridges and safety railings and other public infrastructure. This will ensure that an advertisement will only be approved in a transport corridor if it will result in a positive gain or benefit to the community.

Implications for Ku-ring-gai Council

- These design criteria will add strength to the SEPP and make it much clearer as to what is permitted and what is not permitted along transport corridors and on bridges.
- Currently the SEPP states very general issues that must be addressed for advertising on bridges to be permissible.
- Council should still have significant input when a development application comes into the Minister or other consent authority in regards to advertisement as Council is best placed to

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ensure local context is taken into consideration in the application of the guidelines and provide for a more strategic approach.

- The guidelines include a public benefit test, which means that large advertisements will only be approved in a transport corridor if the message contained in the advertisement will result in a positive gain or benefit for the community.
- Improvements in safety: the RTA rules ensure that new signs do not obstruct drivers' views or cause a traffic hazard and these have been incorporated into the guidelines.

Public Benefit

The guidelines, and the changes to the SEPP 64, will lead to new funding being available for important transport, safety and public domain works. This means the public, not just private companies, will directly benefit from any new advertising along transport corridors. Other proposed benefits include: improved traffic management, public transport, public amenity and road safety especially where the applicant for the advertisement is the RTA or RailCorp. Public benefit test may have merit; there are no specifications on what is considered to be an appropriate level of public benefit from a proposed project.

Council Position

Council does not support the guidelines because of the insufficient consultation with Ku-ring-gai Council during the development applications process. Council should be consulted when advertising development applications so that a Council can examine the application against the guidelines. This will enable Council to consider the local context and how the advertisement will effect the Ku-ring-gai LGA as a whole and allow council to have a more control over what kinds of advertisements are permissible along transport corridors and on bridges. This will maintain a more strategic approach that is in harmony with the environment, development in the LGA and Councils existing Planning Instruments.

The Public benefit test is supported by Council, but only if the guidelines specify measurable levels to be achieved.

3. *Removing the prohibition of sponsorship advertising at public sporting facilities in open space zones.*

Nature of Change

In SEPP 64 (Part 3- Advertisements division 1-General- clause 10- Prohibited advertisements) it addresses the prohibition of sponsorship advertising at public sporting facilities in open space zones. Currently the SEPP lists open space under the "prohibited advertisements section". The objective of this change in the legislation is to make it easier for Council to gain monetary sponsorship (i.e. benefit to the community) from the allowance of having business sponsors for their sporting grounds. The proposed SEPP amendment also addresses sponsorship advertising at public sporting facilities such as local football fields. Many Councils have already exempted sponsorship signs from needing consent. Where Councils had not made them exempt, such advertising was prohibited under SEPP 64 in open space zones. The proposed SEPP amendment clarifies that such advertising would not be prohibited by SEPP 64 anymore. This would ensure that sporting clubs are able to fund their community activities through sponsorship advertising, if supported by the local council. Councils will now have the option to determine whether

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sponsorship advertising would be exempt, 'permissible with consent' or prohibited under Councils own local planning rules.

Implications for Ku-ring-gai Council

Positives

- Councils will now have the option to determine whether sponsorship advertising would be exempt, 'permissible with consent' or prohibited under councils own local planning rules.
- As long as the advertisements are not detrimental to the surrounding area and as long as they comply with all of the rules and regulations that will be set in place, this should be of potential benefit to Ku-ring-gai because we may be able to raise revenue that could be directed towards councils open space i.e. sporting fields (maintenance/improvements etc).
- This would provide the opportunity for sporting clubs to fund their community activities through sponsorship advertising, if supported by the local Council.
- Ku-ring-gai councils DCP on advertising currently has controls in place which regulate signage for special events (i.e. banners) this places restrictions on how many advertisements, and how long advertisements can be displayed before and after a special event. The changes to the SEPP will build on this framework and allow more control over advertisements in open space areas, which was previously not mentioned in Councils policies as they have been prohibited under the SEPP.

Negatives

- There is no requirement that money will actually end up in the local community.
- That there isn't a sunset clause on advertisements which states that after the event the advertisement should be taken down.
- Visual pollution/loss of visual amenity in open space areas if not managed properly.
- Potential Abuse by council's in NSW (potential greed).
- Needs to be greater guidelines in SEPP to ensure consistency across state.
- Greater emphasis on limits in size and location of the advertisements are needed

Council Recommended Position

It is recommended that Council support this amendment to the SEPP 64 provided Council can maintain control over the permissibility, size, height, location, structure type and the types of advertisements that are approved in public open space especially sporting fields. Council has the potential to improve its facilities by getting monetary benefit from local businesses that want to advertise in public open space.

4. The addition of exempt development provisions for temporary political poster advertising associated with elections.

Nature of Change

The SEPP amendment clarifies that election campaign posters covered by electoral laws- such as the Parliamentary Electorates and Elections Act 1912- are exempt from planning laws during election periods.

The following is a brief description of the amendments of SEPP 64 which will introduce exempt development provisions for temporary political poster advertising associated with elections:

The display of any poster that contains electoral matter in relation to an election is exempt development if the poster:

- a) Is no larger than 8,000 square centimetres, and
- b) Is displayed by or on behalf of a candidate at the election or the party (if any) of any such candidate, and
- c) Is displayed in accordance with any requirements of the Act under which the election is held, and
- d) Is displayed only during the election period.

Implications for Ku-ring-gai Council

- This may potentially be an issue for Ku-ring-gai due the amount of residential development in the area and the impacts this might have.
- Not covered in Councils existing planning documents namely DCP 28 (advertising), KPSO and DCP 46 (Exempt and Complying Development).
- There are currently no restrictions such as height, size, location and type of advertising allowed.
- The SEPP needs more controls for the different types of advertising that is permissible for political posters during election periods. There is also no restriction on the amount of advertising that is allowed in one place at one time.
- These alone could contribute to what some call the visual clutter when it comes to the election period. If not controlled properly these signs could cause driver distraction and cause safety issues for drivers and pedestrians (especially if they are located along the Pacific Highway).
- The amendments to the SEPP in regards to the addition of exempt development provisions for temporary political poster advertising associated with elections will supplement the existing legislation that is in place that relates to politics and elections. I.e. Parliamentary Electorates and Elections Act 1912 No 41, Commonwealth Electoral Act 1918 and Local Government Act 1993.
- Although the changes add more controls to the advertising of political (election) posters it does not go as far as to place controls on restricting the type, style, location, height and

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number of advertisements that will be allowed in one place at one time, there needs to be more control for Council in this regard.

Council Recommended Position

It is recommended that Council not support the amendment in SEPP 64 which allows temporary political poster advertising to be exempt development during election periods, unless further amendments are introduced to restrict the type, style, location and number of advertisements allowed. Also Council recommends there be a restriction on the amount of electoral posters allowed in one area at a time. Council wants to avoid visual pollution of having excessive amounts of political posters and make sure they are location in the appropriate areas.

5. *Providing exempt and complying development for minor advertising works by RTA and RailCorp.*

Nature of change

The amendment to SEPP 64 allows for the addition of exempt and complying development controls for minor advertising works by RTA and RailCorp. The following are a brief description of the exempt and complying controls that will be introduced as a result of the changes to SEPP 64:

Exempt Development:

The following development on transport corridor land is exempt development when carried out by or on behalf of RTA or RailCorp:

- a) Display of an advertisement in an underground railway station or railway tunnel,
- b) Display of an advertisement at a railway station or bus station if the advertisement is visible only from within the railway corridor or bus station,
- c) Removal of existing signage.

Complying Development:

1. The following development is complying development when carried out by or on behalf of the RTA or RailCorp:
 - a) Display of advertisements on transport corridor land in a poster format no greater than the size known as Billboards 24 sheet poster (6 metres x 3 metres),
 - b) Modifications to existing signage on transport corridor land carried out to meet occupational health and safety requirements and that do not increase the advertising display area of the signage.
2. Development is complying development only if it meets design and safety criteria set out in the guidelines.

Implications for Ku-ring-gai Council

- The Council's DCP (46) for exempt and complying development and DCP 28- Advertising Signs do not currently provide exempt and complying development for minor advertising works by RTA and RailCorp.

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- Council will remain the consent authority in terms of Council owned bus stops and the advertisements that occur on them.
- The Minister will be the consent authority for all other development that occurs, from the RTA and RailCorp on state owned property/land i.e. state owned bus stops which are very rare if not non-existent in Ku-ring-gai.
- The term “visible” in the amended SEPP 64 is not well defined. What is visible? Does this mean as long as the advertisement is not visible from the street or does it mean the whole advertisement structure.
- For example currently Gordon station has advertisements on RailCorp (state) owned land. These signs are of a significance size and can be seen from a fair distance away. The changes in the amended SEPP would mean that this type of development would be exempt.
- Council questions whether this is a potential revenue source for state government.
- There is no mention of limits to the number of advertisements that you can place on state owned land. Limitations need to be imposed to try and place some sort of structure to the planning process.

Council Recommended Position

It is recommended that Council not support the amendments to the SEPP 64 legislation in regards to the addition of exempt and complying development for minor advertising works by RTA and RailCorp, unless some additional changes are included to be taken into consideration i.e. additional controls to limit the number and location of the advertising signs. Council is also concerned over the term “visible” and what the definition of this actually means. Does visible mean the advertisement is visible from the street or the whole entire structure is visible from the street, some clarification is needed.

CONSULTATION

Consultation undertaken in the preparation of this report has included discussion with other Councils.

A draft submission was provided to Councillors on 9 May 2007 and presented to Council’s Planning Committee on 15 May 2007, with further comments being sought by from Councillors. At the Planning Committee it was suggested that this matter be reported to Council.

FINANCIAL CONSIDERATIONS

The recommendations of the Draft SEPP 64- Advertising and Signage (Amendment No. 2), if implemented, may result in financial implications for Council should Council wish to support the changes to the SEPP, particularly in relation to advertising at public sporting venues. There were no costs incurred as a result of the preparation of the submission to the Department.

CONSULTATION WITH OTHER COUNCIL DEPARTMENTS

The preparation of the submission included consultation with the Strategy and Development and Regulation Departments.

SUMMARY

The NSW Department of planning informed Council, on 23 April 2007, of its intentions to prepare a draft amendment to State Environmental Planning Policy No.64- Advertising and Signage (SEPP 64). The draft SEPP 64 (amendment No. 2) was on exhibition from 18 April 2007 until 16 May 2007.

The Department of Planning is seeking comments from Council on the following documents:

- Transport Corridor Outdoor Advertising and Signage Guidelines, and
- Amendments to SEPP 64.

The amendment to SEPP 64 proposes to:

- Introduce a public benefit test for outdoor advertising in or adjacent to transport corridors;
- Amend provisions for outdoor advertising in transport corridors to remove prohibitions for advertisements in freeways and tollways and to make permissible with the Minister for Planning's consent, certain advertisements in transport corridors;
- Remove existing prohibitions for sponsorship advertising at sporting facilities in open space zones;
- Provide exempt development provisions for certain temporary political advertising permitted under the Parliamentary Electorates and Elections Act 1912.

A submission has been prepared for Council endorsement which raise issues with aspects of the proposed amendments.

RECOMMENDATION

- A. That Council note the Draft SEPP 64- Advertising and Signage (Amendment No. 2) and the accompanying guidelines.
- B. That Council endorse the submission contained in Attachment 1 of the report, to the Department of Planning in regards to the exhibition of the Draft SEPP 64-Advertising and Signage (Amendment No. 2) and the accompanying guidelines.
- C. Upon the gazettal of the final State Environmental Planning Policy No 64 – amendments, Councillors be updated via the Council's Planning Committee.

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Craige Wyse
Senior Urban Planner

Antony Fabbro
Manager
Urban Planning

Peter Davies
Acting Director Strategy

Attachments:

- Attachment 1 - Draft Submission on State Environmental Planning Policy No 64 - Advertising & Signage (Amendment No 2) - 775416**
- Attachment 2 - State Environmental Policy No 64 - Advertising & Signage - 775420**
- Attachment 3 - Draft Amendment to State Environmental Planning Policy No 64 - 775425**
- Attachment 4 - Draft Transport Corridor Outdoor Advertising or signage guidelines - 775428**

Ku-ring-gai Submission on SEPP 64 - Advertising and Signage (Amendment No. 2)

Exhibition of the proposed amendment to State Environmental Planning Policy No. 64 (SEPP 64) Advertising and Signage and consultation draft Transport Corridor Outdoor Advertising and Signage Guidelines

The NSW Department of Planning has informed Council, on 23 April 2007, of its intentions to prepare a draft amendment to State Environmental Planning Policy No.64- Advertising and Signage (SEPP 64).The draft SEPP 64 (amendment No. 2) is on exhibition from 18 April-16 May 2007. Council apologises for the delay in responding.

Council understands that the State Environmental Planning Policy No. 64- Advertising and Signage (SEPP 64) is a state wide planning policy which regulates advertising and signage which can be seen from a public place or reserve. The NSW Department of Planning has now placed on public exhibition and is seeking comments from Council on the following documents:

- Transport Corridor Outdoor Advertising and Signage Guidelines, and
- Amendments to SEPP 64.

Please find below Councils submission on the changes to SEPP 64- Advertising and signage and the potential implications for Ku-ring-gai Council should the changes be adopted:

- 1. Make permissible, outdoor advertising in transport corridors including rail corridors, freeways and tollways, and making the Minister for Planning the consent authority for advertising by RTA and RailCorp in these corridors.***

Implications for Ku-ring-gai Council

- This may affect Ku-ring-gai due to the fact that Council has the Pacific Highway, the railway line and Mona Vale road all intersecting within the Ku-ring-gai LGA.
- This may affect advertising on the road networks and along the railway line.
- The major impact will be along the railway line which runs through the middle of the Ku-ring-gai LGA
- The Minister for Planning would most likely be the consent authority in the case of advertisement along railway corridors
- Council remains consent authority except where the applicant is RailCorp or RTA, then the minister takes over as the consent authority.
- SEPP 64 changes will apply to the following: Rail corridor, freeway or tollway, bridges (e.g. Pymble and Turrumurra rail bridges) and any land owned or occupied by the State.
- In Ku-ring-gai most of the state owned land is along the railway line (owned by RailCorp) and along the freeways (owned by the RTA) if advertisement was to occur in these places, this will result in the Minister for Planning being the consent authority.
- There should be more emphasis on defining what types of advertising are permissible.
- If the Minister is the consent authority, the local council will be consulted for all proposals and will have 21 days to comments on the proposal. However, the weight Council comments would have in the assessment process is not specified.

Council Position

Council does not support this amendment to SEPP 64 to make permissible, outdoor advertising in transport corridors, because of the lack of adequate restrictions on the size, location and height of advertising. Council is concerned because most of the state owned land in Ku-ring-gai is located along the railway line (owned by RailCorp) and along the major roads (owned by the RTA) which will mean that if any advertising was to occur in these places the Minister for Planning would be the consent authority with limited input from Council. There should be more emphasis on defining what types of advertising are permissible and what control Council will have over the advertising that is allowed.

- 2. *Providing a consistent set of rules including performance and assessment criteria for advertising along transport corridors and on bridges. These proposed rules are outlined in a document titled "Transport Corridor Outdoor Advertising and Signage Guidelines"- (Attachment)***

Implications for Ku-ring-gai Council

- These design criteria will add strength to the SEPP and make it much clearer as to what is permitted and what is not permitted along transport corridors and on bridges.
- Currently the SEPP states very general issues that must be addressed for advertising on bridges to be permissible.
- Council should still have significant input when a DA comes into the Minister or other consent authority in regards to advertisement because Council is best placed to ensure local context is taken into consideration in the application of the guidelines and provide for a more strategic approach.
- The guidelines include a public benefit test, which means that large advertisements will only be approved in a transport corridor if the message contained in the advertisement will result in a positive gain or benefit for the community.
- Improvements in safety: the RTA rules ensure that new signs do not obstruct drivers' views or cause a traffic hazard and these have been incorporated into the guidelines.
- While the public benefit test may have merit, this is no specification on what is considered to be an appropriate level of public benefit from a proposed project.

Council Position

Council does not support the guidelines because of the insufficient consultation with Ku-ring-gai Council during the DA process. Council should be consulted when advertising DAs so that a Council can examine the application against the guidelines. This will enable Council to consider the local context and how the advertisement will effect the Ku-ring-gai LGA as a whole and allow council to have a more control over what kinds of advertisements are permissible along transport corridors and on bridges. This will maintain a more strategic approach that is in harmony with the environment, development in the LGA and Councils existing Planning Instruments. The public benefit test is supported by Council, but only if the guidelines specify measurable level of public benefit to be achieved.

- 3. *Removing the prohibition of sponsorship advertising at public sporting facilities in open space zones.***

Implications for Ku-ring-gai Council

Positives

- Councils will now have the option to determine whether sponsorship advertising would be exempt, 'permissible with consent' or prohibited under councils own local planning rules.
- As long as the advertisements are not detrimental to the surrounding area and as long as they comply with all of the rules and regulations that will be set in place, this should be of potential benefit to Ku-ring-gai because we may be able to raise revenue that could be directed towards councils open space i.e. sporting fields (maintenance/improvements etc).
- This would provide the opportunity for sporting clubs to fund their community activities through sponsorship advertising, if supported by the local council.
- Ku-ring-gai councils DCP on advertising currently has controls in place which regulate signage for special events (i.e. banners) this places restrictions on how many advertisements, and how long advertisements can be displayed before and after a special event. The changes to the SEPP will build on this framework and allow more control over advertisements in open space areas, which was previously not mentioned in Councils policies as they have been prohibited under the SEPP.

Negatives

- There is no requirement that money will actually end up in the local community.
- That there isn't a sunset clause on advertisements which states that after the event the advertisement should be taken down.
- Visual pollution/loss of visual amenity in open space areas if not managed properly.
- Potential Abuse by council's in NSW (potential greed)
- Needs to be greater guidelines in SEPP to ensure consistency across state
- Greater emphasis on limits in size and location of the advertisements are needed

Council Position

Council does support this amendment to the SEPP 64 provided Council can maintain control over the permissibility, size, height, location, structure type and the types of advertisements that are approved in public open space especially sporting fields. Council has the potential to improve its facilities by getting monetary benefit from local businesses that want to advertise in public open space.

4. *The addition of exempt development provisions for temporary political poster advertising associated with elections.*

Implications for Ku-ring-gai Council

- This might be an issue for Ku-ring-gai due the amount of residential development in the area and the impacts this might have.
- Not covered in Councils EPIs namely councils advertising DCP 28, KPSO and DCP 46 Exempt and Complying Development.
- There are currently no restrictions such as height, size, location and type of advertising allowed.
- The SEPP needs more controls for the different types of advertising that is permissible for political posters during election periods. There is also no restriction on the amount of advertising that is allowed in one place at one time.
- These alone could contribute to what some call the visual clutter when it comes to the election period. If not controlled properly these signs could cause driver distraction and cause safety issues for drivers and pedestrians (especially if they are located along the Pacific Highway).
- The amendments to the SEPP in regards to the addition of exempt development provisions for temporary political poster advertising associated with elections will supplement the existing legislation that is in place that relates to politics and elections. I.e. Parliamentary Electorates and Elections Act 1912 No 41, Commonwealth Electoral Act 1918 and Local Government Act 1993.
- Although the changes add more controls to the advertising of political (election) posters it does not go as far as to place controls on restricting the type, style, location, height and number of advertisements that will be allowed in one place at one time, there needs to be more control for Council in this regard.

Council Position

Council does not support the amendment in SEPP 64 which allows temporary political poster advertising to be exempt development during election periods, unless further amendments are needed to restrict the type, style, location and number of advertisements allowed. Also council recommends there be a restriction on the amount of electoral posters allowed in one area at a time. Council wants to avoid visual pollution of having excessive amounts of political posters and make sure they are location in the appropriate areas.

5. Providing exempt and complying development for minor advertising works by RTA and RailCorp.

Implications for Ku-ring-gai Council

- The council's DCP (46) for exempt and complying development and DCP 28- Advertising Signs do not currently provide exempt and complying development for minor advertising works by RTA and RailCorp
- Council will remain the consent authority in terms of council owned bus stops and the advertisements that occur on them.
- The minister will be the consent authority for all other development that occurs, from the RTA and RailCorp on state owned property/land i.e. state owned bus stops which are very rare if not non-existent in Ku-ring-gai.
- The term "visible" in the amended SEPP 64 is not well defined. What is visible? Does this mean as long as the advertisement is not visible from the street or does it mean the whole advertisement structure.
- For example currently Gordon station has advertisements on RailCorp (state) owned land. These signs are of a significance size and can be seen from a fair distance away. The changes in the amended SEPP would mean that this type of development would be exempt.
- Council questions whether this is a potential revenue source for state government.
- There is no mention of limits to the number of advertisements that you can place on state owned land. Limitations need to be imposed to try and place some sort of structure to the planning process.

Council Position

Council does not support the amendments to the SEPP 64 legislation in regards to the addition of exempt and complying development for minor advertising works by RTA and RailCorp, unless some additional changes are included to be taken into consideration i.e. additional controls to limit the number and location of the advertising signs. Council is also concerned over the term "visible" and what the definition of this actually means. Does visible mean the advertisement is visible from the street or the whole entire structure is visible from the street, some clarification is needed.

State Environmental Planning Policy No 64-Advertising and Signage

[2001-199]

Status Information

Currency of version

This is the latest version of this legislation.

Legislation on this site is usually updated within 3 working days after a change to the legislation.

This version was last updated on 20 June 2006.

This version relates to the period commencing on 20 June 2006 to date.

Act under which legislation made

This legislation was made under the [Environmental Planning and Assessment Act 1979](#)

Date made

16 March 2001

Provisions in force

The provisions displayed in this version of the legislation have all commenced. See [Historical notes](#)

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Schedule 1 Assessment criteria

Historical notes



New South Wales

Part 1 Preliminary

1 Name of Policy

This Policy is [State Environmental Planning Policy No 64—Advertising and Signage](#).

2 Commencement

This Policy commences on 16 March 2001.

3 Aims, objectives etc

(1) This Policy aims:

- (a) to ensure that signage (including advertising):
 - (i) is compatible with the desired amenity and visual character of an area, and
 - (ii) provides effective communication in suitable locations, and
 - (iii) is of high quality design and finish, and
 - (b) to regulate signage (but not content) under Part 4 of the Act, and
 - (c) to provide time-limited consents for the display of certain advertisements.
- (2) This Policy does not regulate the content of signage and does not require consent for a change in the content of signage.

4 Definitions

- (1) In this Policy:

advertisement means signage to which Part 3 applies and includes any advertising structure for the advertisement.

advertising display area means, subject to subclause (2), the area of an advertisement or advertising structure used for signage, and includes any borders of, or surrounds to, the advertisement or advertising structure, but does not include safety devices, platforms or lighting devices associated with advertisements or advertising structures.

advertising industry means the Outdoor Advertising Association of Australia and includes, in relation to a locality, a body that represents businesses that manage advertising in the locality.

advertising structure means a structure or vessel that is principally designed for, or that is used for, the display of an advertisement.

building identification sign means a sign that identifies or names a building, and that may include the name of a business or building, the street number of a building, the nature of the business and a logo or other symbol that identifies the business, but that does not include general advertising of products, goods or services.

building wrap advertisement means an advertisement used in association with the covering or wrapping of:

- (a) a building or land, or
- (b) a building that is under construction, renovation, restoration or demolition,

but does not include a wall advertisement.

business identification sign means a sign:

- (a) that indicates:
 - (i) the name of the person, and
 - (ii) the business carried on by the person,

at the premises or place at which the sign is displayed, and

- (b) that may include the address of the premises or place and a logo or other symbol that identifies the business,

but that does not include any advertising relating to a person who does not carry on business at the premises or place.

classified road means a road classified under Part 5 of the [Roads Act 1993](#).

consent authority means the consent authority determined in accordance with clause 12.

display includes the erection of a structure for the purposes of display and the use of land, or a building on land, for the purposes of display.

freestanding advertisement means an advertisement that is displayed on an advertising structure that is mounted on the ground on one or more supports.

Mount Panorama Precinct means the land shown edged heavy black on the map marked “State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 1)” deposited in the principal office of the Department of Planning.

navigable waters has the same meaning as in the [Marine Safety Act 1998](#).

product image means any words, letters, symbols or images that identify a product or corporate body, but does not include any object to which the words, letters, symbols or images are attached or appended.

public art policy means a policy adopted by a consent authority, in a development control plan or otherwise, that establishes forms and locations for art works in the public domain.

roof or sky advertisement means an advertisement that is displayed on, or erected on or above, the parapet or eaves of a building.

signage means all signs, notices, devices, representations and advertisements that advertise or promote any goods services or events and any structure or vessel that is principally designed for, or that is used for, the display of signage and includes:

- (a) building identification signs, and
- (b) business identification signs, and
- (c) advertisements to which Part 3 applies,

but does not include traffic signs or traffic control facilities.

special promotional advertisement means an advertisement for an activity or event of a civic or community nature, but does not include a wall advertisement.

the Act means the [Environmental Planning and Assessment Act 1979](#).

wall advertisement means an advertisement that is painted on or fixed flat to the

wall of a building, but does not include a special promotional advertisement or building wrap advertisement.

- (2) The advertising display area of an advertising structure that contains advertising on two or more sides is to be calculated separately for each side and is not the sum of the display areas on all sides.
- (3) In this Policy, a reference to a zone, in relation to an environmental planning instrument, is a reference to an area, reserve or zone (within the meaning of the instrument) identified in the instrument by the words or expressions used in this Policy to describe the zone or by like descriptions or by descriptions that incorporate any of those words or expressions.
- (4) Notes in this Policy do not form part of it.

5 Area of application of this Policy

- (1) This Policy applies to the whole of the State.
- (2) Without limiting subclause (1), this Policy applies to all land and structures within the State and all vessels on navigable waters.
- (3) Despite subclause (1), this Policy does not apply to the following land:

Land to which [State Environmental Planning Policy No 73—Kosciuszko Ski Resorts](#) applies

6 Signage to which this Policy applies

- (1) This Policy applies to all signage:
 - (a) that, under another environmental planning instrument that applies to the signage, can be displayed with or without development consent, and
 - (b) is visible from any public place or public reserve, except as provided by this Policy.

Note. *Public place* and *public reserve* are defined in section 4 (1) of the Act to have the same meanings as in the [Local Government Act 1993](#).

- (2) This Policy does not apply to signage that, or the display of which, is exempt development under an environmental planning instrument that applies to it.

7 Relationship with other environmental planning instruments

In the event of an inconsistency between this Policy and another environmental planning instrument, whether made before or after this Policy, this Policy prevails to the extent of the inconsistency.

Note. This Policy will have the effect of modifying, and having paramountcy over, the provisions of some other environmental planning instruments that permit the display of signage with or without development consent. This is particularly so in the case of large advertisements, being advertisements of the kind referred to in Part 3. This Policy will not overturn or otherwise effect a prohibition on the display of signage that is contained in another environmental planning instrument. Because of some provisions, such as clauses 10, 16 and 21, it may add prohibitions on advertising if the advertising is proposed to be displayed in certain circumstances, such as on environmentally sensitive or environmentally significant land, on freeways or tollways, or in the form of a roof or sky advertisement.

Part 2 Signage generally

8 Granting of consent to signage

A consent authority must not grant development consent to an application to display signage unless the consent authority is satisfied:

- (a) that the signage is consistent with the objectives of this Policy as set out in clause 3 (1) (a), and
- (b) that the signage the subject of the application satisfies the assessment criteria specified in Schedule 1.

Part 3 Advertisements

Division 1 General

9 Advertisements to which this Part applies

This Part applies to all signage to which this Policy applies, other than the following:

- (a) business identification signs,
- (b) building identification signs,
- (c) signage that, or the display of which, is exempt development under an environmental planning instrument that applies to it,
- (d) signage on vehicles.

10 Prohibited advertisements

- (1) Despite the provisions of any other environmental planning instrument, the display of an advertisement is prohibited on land that, under an environmental planning instrument, is within any of the following zones or descriptions:

environmentally sensitive area

heritage area

natural or other conservation area

open space

waterway

residential (but not including a mixed residential and business zone, or similar zones)

scenic protection area

national park

nature reserve

- (2) This clause does not apply to the Mount Panorama Precinct.

Division 2 Control of advertisements

11 Requirement for consent

A person must not display an advertisement, except with the consent of the consent authority or except as otherwise provided by this Policy.

12 Consent authority

- (1) For the purposes of this Policy, the consent authority is:
 - (a) in the case of an advertisement displayed in a local government area, the council of the area, or
 - (b) in the case of an advertisement displayed on a vessel, the Maritime Authority of NSW.
- (2) Despite subclause (1), if, in relation to any land, an environmental planning instrument specifies that a person, not being the person referred to in subclause (1), is the consent authority for development carried out on the land, the consent authority for the purposes of this Policy is the person specified as such in the environmental planning instrument.

13 Matters for consideration

A consent authority must not grant consent to an application to display an advertisement to which this Policy applies unless the advertisement or the advertising structure, as the case requires:

- (a) is consistent with the objectives of this Policy as set out in clause 3 (1) (a), and
- (b) has been assessed by the consent authority in accordance with the assessment criteria in Schedule 1 and the consent authority is satisfied that the proposal is acceptable in terms of its impacts, and
- (c) satisfies any other relevant requirements of this Policy.

14 Duration of consents

- (1) A consent granted under this Part ceases to be in force:
 - (a) on the expiration of 15 years after the date on which the consent becomes effective and operates in accordance with section 83 of the Act, or
 - (b) if a lesser period is specified by the consent authority, on the expiration of the lesser period.
- (2) The consent authority may specify a period of less than 15 years only if:
 - (a) before the commencement of this Part, the consent authority had adopted a policy of granting consents in relation to applications to display advertisements for a lesser period and the duration of the consent specified by the consent authority is consistent with that policy, or
 - (b) the area in which the advertisement is to be displayed is undergoing change in accordance with an environmental planning instrument that aims to change the

nature and character of development and, in the opinion of the consent authority, the proposed advertisement would be inconsistent with that change, or

- (c) the specification of a lesser period is required by another provision of this Policy.

Division 3 Particular advertisements

15 Advertisements on rural or non-urban land

- (1) This clause applies to land that, under an environmental planning instrument, is within a rural or non-urban zone and on which an advertisement may be displayed with the consent of the consent authority.
- (2) The consent authority must not grant consent to display an advertisement on land to which this clause applies:
- (a) unless a development control plan is in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct in consultation with:
- (i) the advertising industry and any body that is representative of local businesses, such as a chamber of commerce, and
- (ii) if the land to which the development control plan relates is within 250 metres of a classified road, the Roads and Traffic Authority,
- and the display of the advertisement is consistent with the development control plan, or
- (b) if no such development control plan is in force, except in accordance with clause 33 of the 1980 Model Provisions and the other provisions of this Policy.

16 Freeways and tollways

- (1) This clause applies to:
- (a) a freeway within the meaning of the [Roads Act 1993](#), and
- (b) a tollway within the meaning of the [Roads Act 1993](#), subject to subclause (2).
- (2) This clause does not apply to the tollways comprising the Eastern Distributor, the M2, the M4, the M5 or the Sydney Harbour Tunnel.
- (3) A person must not display an advertisement on land to which this clause applies.

17 Advertisements with display area greater than 20 square metres or higher than 8 metres above ground

- (1) This clause applies to an advertisement:
- (a) that has a display area greater than 20 square metres, or
- (b) that is higher than 8 metres above the ground.

- (2) The display of an advertisement to which this clause applies is advertised development for the purposes of the Act.
- (3) The consent authority must not grant consent to an application to display an advertisement to which this clause applies unless:
 - (a) the applicant has provided the consent authority with an impact statement that addresses the assessment criteria in Schedule 1 and the consent authority is satisfied that the proposal is acceptable in terms of its impacts, and
 - (b) the application has been advertised in accordance with section 79A of the Act, and
 - (c) at the same time as the application was advertised in accordance with section 79A of the Act, the consent authority gave a copy of the application to:
 - (i) the Director-General, and
 - (ii) if the application is an application for the display of an advertisement to which clause 18 applies, to the Roads and Traffic Authority.

18 Advertisements greater than 20 square metres and within 250 metres of, and visible from, a classified road

- (1) This clause applies to the display of an advertisement to which clause 17 applies, that is within 250 metres of a classified road any part of which is visible from the classified road.
- (2) The consent authority must not grant development consent to the display of an advertisement to which this clause applies without the concurrence of the Roads and Traffic Authority (*RTA*).
- (3) In deciding whether or not concurrence should be granted, the RTA must take into consideration:
 - (a) the impact of the display of the advertisement on traffic safety, and
 - (b) the environmental character and quality of the classified road and views from the classified road, and
 - (c) any guidelines prepared by the RTA in consultation with the Outdoor Advertising Association of Australia.
- (4) If the RTA has not informed the consent authority within 21 days after the copy of the application is given to it under clause 17 (3) (c) (ii) that it has granted, or has declined to grant, its concurrence, the RTA is taken to have granted its concurrence.
- (5) Nothing in this clause affects clause 16.

19 Advertising display area greater than 45 square metres

The consent authority must not grant consent to the display of an advertisement with an advertising display area greater than 45 square metres unless a development control plan is in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct.

20 Location of certain names and logos

- (1) The name or logo of the person who owns or leases an advertisement or advertising structure may appear only within the advertising display area.
- (2) If the advertising display area has no border or surrounds, any such name or logo is to be located:
 - (a) within the advertisement, or
 - (b) within a strip below the advertisement that extends for the full width of the advertisement.
- (3) The area of any such name or logo must not be greater than 0.25 square metres.
- (4) The area of any such strip is to be included in calculating the size of the advertising display area.

21 Roof or sky advertisements

- (1) The consent authority may grant consent to a roof or sky advertisement only if:
 - (a) the consent authority is satisfied:
 - (i) that the advertisement replaces one or more existing roof or sky advertisements and that the advertisement improves the visual amenity of the locality in which it is displayed, or
 - (ii) that the advertisement improves the finish and appearance of the building and the streetscape, and
 - (b) the advertisement:
 - (i) is no higher than the highest point of any part of the building that is above the building parapet (including that part of the building (if any) that houses any plant but excluding flag poles, aerials, masts and the like), and
 - (ii) is no wider than any such part, and
 - (c) a development control plan is in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct and the display of the advertisement is consistent with the development control plan.
- (2) A consent granted under this clause ceases to be in force:
 - (a) on the expiration of 10 years after the date on which the consent becomes effective and operates in accordance with section 83 of the Act, or
 - (b) if a lesser period is specified by the consent authority, on the expiration of the lesser period.
- (3) The consent authority may specify a period of less than 10 years only if:
 - (a) before the commencement of this Part, the consent authority had adopted a policy of granting consents in relation to applications to display advertisements for a lesser period and the duration of the consent specified by the consent

authority is consistent with that policy, or

- (b) the area is undergoing change in accordance with an environmental planning instrument that aims to change the nature and character of development and, in the opinion of the consent authority, the proposed roof or sky advertisement would be inconsistent with that change.

22 Wall advertisements

- (1) Only one wall advertisement may be displayed per building elevation.
- (2) The consent authority may grant consent to a wall advertisement only if:
 - (a) the consent authority is satisfied that the advertisement is integrated with the design of the building on which it is to be displayed, and
 - (b) for a building having:
 - (i) an above ground elevation of 200 square metres or more—the advertisement does not exceed 10% of the above ground elevation, and
 - (ii) an above ground elevation of more than 100 square metres but less than 200 square metres—the advertisement does not exceed 20 square metres, and
 - (iii) an above ground elevation of 100 square metres or less—the advertisement does not exceed 20% of the above ground elevation, and
 - (c) the advertisement does not protrude more than 300 millimetres from the wall, unless occupational health and safety standards require a greater protrusion, and
 - (d) the advertisement does not protrude above the parapet or eaves, and
 - (e) the advertisement does not extend over a window or other opening, and
 - (f) the advertisement does not obscure significant architectural elements of the building, and
 - (g) a building identification sign or business identification sign is not displayed on the building elevation.
- (3) In this clause, *building elevation* means an elevation of a building as commonly shown on building plans.

23 Freestanding advertisements

- (1) The consent authority may grant consent to the display of a freestanding advertisement only if the advertising structure on which the advertisement is displayed does not protrude above the dominant skyline, including any buildings, structures or tree canopies, when viewed from ground level within a visual catchment of 1 kilometre.
- (2) This clause does not prevent the consent authority, in the case of a freestanding advertisement on land within a rural or non-urban zone, from granting consent to the display of the advertisement under clause 15.

24 Advertisements on bridges

- (1) A person may, with the consent of the consent authority, display an advertisement on a bridge.
- (2) The consent authority may grant consent only if:
 - (a) the advertisement is located on or is contained within the main horizontal span of the bridge or, in the case of a railway bridge, on an abutment to the bridge, and
 - (b) in the case of:
 - (i) a pedestrian or road bridge, the advertisement does not protrude more than 1,000 millimetres above the road level of the bridge and sightlines of people using the bridge will not be obstructed by the advertisement, and
 - (ii) a rail bridge, the advertisement does not protrude above the top of any solid part of the bridge, or does not cover any part of the bridge that is open, or the advertisement is displayed on an abutment of the bridge, and
 - (c) the advertisement does not protrude below the structure of the bridge, and
 - (d) in the case of a bridge built before the commencement of this clause, the original architecture of the bridge is not diminished.
- (3) In the case of a pedestrian bridge:
 - (a) that is built after the commencement of this clause by or on behalf of a public authority, and
 - (b) the cost of which is to be met or offset from advertisements displayed on the bridge,a consent granted by the consent authority expires, if it has not done so earlier, at the time the cost of the bridge is met.

25 Special promotional advertisements

- (1) A person may, with the consent of the consent authority, display a special promotional advertisement on land zoned for business, commercial or industrial purposes.
- (2) The consent authority may grant consent only if:
 - (a) a development control plan applies to the land on which the special promotional advertisement is to be displayed that has been made having regard to a public art policy of the consent authority and the display of the advertisement is consistent with the development control plan, and
 - (b) the display of the advertisement is limited in time to a total of 3 months in any 12-month period, and
 - (c) any product image or corporate branding does not occupy more than 5% of the advertising display area and accords with the public art policy of the consent authority.
- (3) A special promotional advertisement may cover the entire facade or hoarding of a building or site, subject to this clause.

Part 4 Miscellaneous

29 Advertising design analysis

- (1) A council, in preparing an advertising design analysis for an area or locality for the purposes of clause 15, 19 or 21, is to include an analysis of the following:
 - (a) the existing character of the area or locality, including built forms and landscapes,
 - (b) the key positive features of the existing character of the area or locality,
 - (c) the desired future character of the area or locality,
 - (d) the role of outdoor advertising.
- (2) In undertaking an advertising design analysis (not being an advertising design analysis referred to in clause 15 (2) (a)), the council must consult with the advertising industry and local businesses.

30 Preparation of draft local environmental plans

In the preparation of a draft local environmental plan under Division 4 of Part 3 of the Act that contains provisions:

- (a) that signage, or any class or description of signage, may be displayed with or without development consent, or
 - (b) that signage, or any class or description of signage, is prohibited,
- a council should consult with the advertising industry.

31 Consultation with RTA

In the preparation of a draft local environmental plan under Division 4 of Part 3 of the Act that makes provision for or with respect to signage or advertising to which this Policy applies within 250 metres of a classified road, a council should consult with the Roads and Traffic Authority.

32 Applications made before the commencement of this Policy

An application made to a consent authority before the commencement of this Policy for consent to display an advertisement that has not been determined before that commencement is to be determined in accordance with this Policy.

33 Mount Panorama Precinct

The provisions of clauses 15, 19 and 21 (1) (c) do not apply to the Mount Panorama Precinct from the commencement of this clause until 1 January 2003.

Schedule 1 Assessment criteria

(Clauses 8, 13 and 17)

1 Character of the area

- Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?
- Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?

2 Special areas

- Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?

3 Views and vistas

- Does the proposal obscure or compromise important views?
- Does the proposal dominate the skyline and reduce the quality of vistas?
- Does the proposal respect the viewing rights of other advertisers?

4 Streetscape, setting or landscape

- Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?
- Does the proposal contribute to the visual interest of the streetscape, setting or landscape?
- Does the proposal reduce clutter by rationalising and simplifying existing advertising?
- Does the proposal screen unsightliness?
- Does the proposal protrude above buildings, structures or tree canopies in the area or locality?

5 Site and building

- Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?
- Does the proposal respect important features of the site or building, or both?
- Does the proposal show innovation and imagination in its relationship to the site or building, or both?

6 Associated devices and logos with advertisements and advertising structures

- Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?

7 Illumination

- Would illumination result in unacceptable glare?
- Would illumination affect safety for pedestrians, vehicles or aircraft?
- Would illumination detract from the amenity of any residence or other form of accommodation?
- Can the intensity of the illumination be adjusted, if necessary?
- Is the illumination subject to a curfew?

8 Safety

- Would the proposal reduce the safety for any public road?
- Would the proposal reduce the safety for pedestrians or bicyclists?
- Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?

Historical notes

The following abbreviations are used in the Historical notes:

Am	amended	No	number	Schs	Schedules
Cl	clause	p	page	Sec	section
ClI	clauses	pp	pages	Secs	sections
Div	Division	Reg	Regulation	Subdiv	Subdivision
Divs	Divisions	Regs	Regulations	Subdivs	Subdivisions
GG	Government Gazette	Rep	repealed	Subst	substituted
Ins	inserted	Sch	Schedule		

Table of amending instruments

[State Environmental Planning Policy No 64—Advertising and Signage](#) published in Gazette No 54 of 16.3.2001, p 1372 and amended as follows:

[State Environmental Planning Policy No 73—Kosciuszko Ski Resorts](#) (GG No 142 of 6.9.2002, p 7981)
 State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 1) (GG No 157 of 27.9.2002, p 8483)

2006 No 58 [Statute Law \(Miscellaneous Provisions\) Act 2006](#). Assented to 20.6.2006.
 Date of commencement of Sch 2.55, assent, sec 2 (2).

Table of amendments

Cl 4	Am 27.9.2002.
Cl 5	Am 6.9.2002.
Cl 10	Am 27.9.2002.
Cl 12	Am 2006 No 58, Sch 2.55.
Cl 33	Ins 27.9.2002.

public exhibition draft



New South Wales

State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)

under the

Environmental Planning and Assessment Act 1979

[the following formula will be included when the SEPP is made]

Her Excellency the Governor, with the advice of the Executive Council, has made the following State environmental planning policy under the *Environmental Planning and Assessment Act 1979* in accordance with the recommendation made by the Minister for Planning. (S06/00905/PC-1)

Minister for Planning

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State Environmental Planning Policy No 64—Advertising and Signage
(Amendment No 2)

Clause 1

State Environmental Planning Policy No 64— Advertising and Signage (Amendment No 2)

under the

Environmental Planning and Assessment Act 1979

1 Name of Policy

This Policy is *State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)*.

2 Aims of Policy

The aims of this Policy are:

- (a) to permit advertisements on road and railway corridors, and
- (b) to provide appropriate design and safety controls for advertisements on road and railway corridors.

3 Land to which Policy applies

This Policy applies to the land to which *State Environmental Planning Policy No 64—Advertising and Signage* applies.

4 Amendment of State Environmental Planning Policy No 64—Advertising and Signage

State Environmental Planning Policy No 64—Advertising and Signage is amended as set out in Schedule 1.

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State Environmental Planning Policy No 64—Advertising and Signage
(Amendment No 2)

Amendments

Schedule 1

Schedule 1 Amendments

(Clause 4)

[1] **Clause 3 Aims, objectives etc**

Insert at the end of clause 3 (1) (c):

, and

- (d) to regulate the display of advertisements in transport corridors, and
- (e) to ensure that public benefits may be derived from advertising in and adjacent to transport corridors.

[2] **Clause 4 Definitions**

Omit “Outdoor Advertising Association of Australia” from the definition of *advertising industry* in clause 4 (1).

Insert instead “Outdoor Media Association”.

[3] **Clause 4 (1)**

Insert in alphabetical order:

associated road use land, in relation to a road, means:

- (a) land on which road infrastructure associated with the road is located, or
- (b) land that is owned, occupied or managed by the roads authority for the road and that is used for road purposes or associated purposes (such as administration, workshop and maintenance facilities, bus interchanges and roadside landscaping).

Guidelines means the provisions of the publication titled *Transport Corridor Outdoor Advertising and Signage Guidelines* approved by the Minister for the purposes of this Policy, as in force and as published in the Gazette on the date of publication in the Gazette of *State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)*.

RailCorp means Rail Corporation New South Wales constituted under the *Transport Administration Act 1988*.

railway corridor means the following land:

- (a) land on which railway track and associated railway infrastructure is located (including stations and platforms),
- (b) land that is adjacent to land referred to in paragraph (a) and that is owned, occupied or managed by RailCorp and used for railway purposes or associated purposes (such as

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Schedule 1 Amendments

administration, workshop and maintenance facilities and bus interchanges),

- (c) land zoned for railway (including railway corridor) purposes under an environmental planning instrument,
- (d) land identified as a railway corridor in an approval of a project by the Minister for Planning under Part 3A of the Act.

road corridor means the following land:

- (a) land comprising a classified road or a road known as the Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel, and associated road use land that is adjacent to such a road,
- (b) land zoned for road purposes under an environmental planning instrument,
- (c) land identified as a road corridor in an approval of a project by the Minister for Planning under Part 3A of the Act.

RTA means the Roads and Traffic Authority constituted under the *Transport Administration Act 1988*.

transport corridor land means the following land:

- (a) land comprising a railway corridor,
- (b) land comprising a road corridor,
- (c) land zoned industrial under an environmental planning instrument and owned, occupied or managed by the RTA or RailCorp.

[4] Clause 6 Signage to which this Policy applies

Insert “, or that is exempt development under this Policy” after “applies to it” in clause 6 (2).

[5] Clause 7 Relationship with other environmental planning instruments

Omit “This Policy will not overturn or otherwise effect” in the note to clause 7.
Insert instead “This Policy (other than clause 16) will not override”.

[6] Clause 7, note

Omit “, 16”.

[7] Clause 7, note

Omit “, on freeways or tollways.”.

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State Environmental Planning Policy No 64—Advertising and Signage
(Amendment No 2)

Amendments

Schedule 1

[8] Clause 10 Prohibited advertisements

Insert “(excluding railway stations)” after “heritage area” in clause 10 (1).

[9] Clause 10 (2)

Omit the subclause. Insert instead:

(2) This clause does not apply to the following:

- (a) the Mount Panorama Precinct,
- (b) the display of an advertisement at a public sporting facility situated on land zoned open space under an environmental planning instrument, being an advertisement that provides information about the sponsors of the teams or organisations using the sporting facility or about the products of those sponsors.

[10] Clause 12

Omit the clause. Insert instead:

12 Consent authority

For the purposes of this Policy, the consent authority is:

- (a) the council of a local government area in the case of an advertisement displayed in the local government area (unless paragraph (c), (d) or (e) applies), or
- (b) the Maritime Authority of NSW in the case of an advertisement displayed on a vessel, or
- (c) the Minister for Planning in the case of an advertisement displayed by or on behalf of RailCorp on a railway corridor, or
- (d) the Minister for Planning in the case of an advertisement displayed by or on behalf of the RTA on:
 - (i) a road that is a freeway or tollway (under the *Roads Act 1993*) or associated road use land that is adjacent to such a road, or
 - (ii) a bridge constructed by or on behalf of the RTA on any road corridor, or
 - (iii) land that is owned, occupied or managed by the State, a NSW Government agency or a State owned corporation, or
- (e) the Minister for Planning in the case of an advertisement displayed on transport corridor land comprising a road known as the Sydney Harbour Tunnel, the Eastern

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Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel, or associated road use land that is adjacent to such a road.

[11] Clause 13 Matters for consideration

Insert “(other than in a case to which subclause (2) applies)” after “A consent authority”.

[12] Clause 13 (2) and (3)

Insert at the end of clause 13:

- (2) If the Minister for Planning is the consent authority or clause 18 or 24 applies to the case, the consent authority must not grant consent to an application to display an advertisement to which this Policy applies unless the advertisement or the advertising structure, as the case requires:
 - (a) is consistent with the objectives of this Policy as set out in clause 3 (1) (a), and
 - (b) has been assessed by the consent authority in accordance with the assessment criteria in Schedule 1 and in the Guidelines and the consent authority is satisfied that the proposal is acceptable in terms of:
 - (i) design, and
 - (ii) road safety, and
 - (iii) the public benefits to be provided in connection with the display of the advertisement, and
 - (c) satisfies any other relevant requirements of this Policy.
- (3) In addition, if clause 18 or 24 applies to the case, the consent authority must not grant consent unless arrangements satisfactory to the RTA have been entered into for the provision of the public benefits to be provided in connection with the display of the advertisement.

[13] Clause 15 Advertisements on rural or non-urban land

Omit “The consent authority” from clause 15 (2).

Insert instead “Except in a case to which subclause (3) applies, the consent authority”.

[14] Clause 15 (2) (b)

Omit the paragraph. Insert instead:

- (b) if no such development control plan is in force, unless:

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Schedule 1

- (i) the advertisement relates to the land on which the advertisement is to be displayed, or to premises situated on that land or adjacent land, and
- (ii) specifies one or more of the following particulars:
 - (A) the purpose for which the land or premises is or are used,
 - (B) the identification of a person residing or carrying on an occupation or business on the land or premises,
 - (C) a description of an occupation or business referred to in sub-subparagraph (B),
 - (D) particulars of the goods or services dealt with or provided on the land or premises,
 - (E) a notice directing the travelling public to tourist facilities or activities or to places of scientific, historical or scenic interest.

[15] Clause 15 (3)

Insert after clause 15 (2):

- (3) In the case of an application to display an advertisement on transport corridor land when the Minister is the consent authority, the consent authority must not grant consent to display an advertisement on land to which this clause applies unless the consent authority is satisfied that the advertisement is consistent with the Guidelines.

[16] Clause 16

Omit the clause. Insert instead:

16 Transport corridor land

- (1) Despite the provisions of any other environmental planning instrument, the display of an advertisement on transport corridor land is permissible with development consent in the following cases:
 - (a) the display of an advertisement by or on behalf of RailCorp on a railway corridor,
 - (b) the display of an advertisement by or on behalf of the RTA on:
 - (i) a road that is a freeway or tollway (under the *Roads Act 1993*) or associated road use land that is adjacent to such a road, or

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(Amendment No 2)

Schedule 1 Amendments

- (ii) a bridge constructed by or on behalf of the RTA on any road corridor, or
 - (iii) land that is owned, occupied or managed by the State, a NSW Government agency or a State owned corporation and that is within 250 metres of a classified road,
- (c) the display of an advertisement on transport corridor land comprising a road known as the Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel, or associated road use land that is adjacent to such a road.
- (2) Before determining an application for consent to the display of an advertisement in such a case, the Minister for Planning may appoint a design review panel to provide advice to the Minister concerning the design quality of the proposed advertisement.
- (3) The Minister must not grant consent to the display of an advertisement in such a case unless:
- (a) the relevant local council has been notified of the development application in writing and any comments received by the Minister from the local council within 21 days have been considered by the Minister, and
 - (b) the advice of any design review panel appointed by the Minister has been considered by the Minister, and
 - (c) the Minister is satisfied that the advertisement is consistent with the Guidelines.
- (4) This clause does not apply to the display of an advertisement if:
- (a) the Minister determines that display of the advertisement is not compatible with surrounding land use, taking into consideration any relevant provisions of the Guidelines, or
 - (b) the display of an advertisement on the land concerned is prohibited by a local environmental plan made after the commencement of *State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)*.

[17] Clause 17 Advertisements with display area greater than 20 square metres or higher than 8 metres above ground

Omit clause 17 (3) (c). Insert instead:

- (c) the consent authority gave a copy of the application to the RTA at the same time as the application was advertised in accordance with section 79A of the Act if the application

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Schedule 1

is an application for the display of an advertisement to which clause 18 applies.

[18] **Clause 18 Advertisements greater than 20 square metres and within 250 metres of, and visible from, a classified road**

Omit “Roads and Traffic Authority (*RTA*)”. Insert instead “RTA”.

[19] **Clause 18 (3) (c)**

Omit the paragraph. Insert instead:

(c) the Guidelines.

[20] **Clause 18 (6)**

Insert after clause 18 (5):

(6) This clause does not apply when the Minister for Planning is the consent authority.

[21] **Clause 19**

Omit the clause. Insert instead:

19 Advertising display area greater than 45 square metres

The consent authority must not grant consent to the display of an advertisement with an advertising display area greater than 45 square metres unless:

- (a) a development control plan is in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct, or
- (b) in the case of the display of an advertisement on transport corridor land, the consent authority is satisfied that the advertisement is consistent with the Guidelines.

[22] **Clause 22 Wall advertisements**

Insert after clause 22 (2):

(2A) In the case of the display of a wall advertisement on transport corridor land, subclause (2) does not apply and the consent authority may grant consent only if satisfied that the advertisement is consistent with the Guidelines.

[23] **Clause 24 Advertisements on bridges**

Omit clause 24 (2) and (3). Insert instead:

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(Amendment No 2)

Schedule 1 Amendments

- (2) The consent authority may grant consent only if the consent authority is satisfied that the advertisement is consistent with the Guidelines.

[24] Clause 26 Building wrap advertisements

Insert after clause 26 (2):

- (2A) In the case of the display of a building wrap advertisement on transport corridor land, subclause (2) does not apply and the consent authority may grant consent only if satisfied that the advertisement is consistent with the Guidelines.

[25] Clause 30 Preparation of draft local environmental plans

Omit the clause.

[26] Clause 32A

Insert after clause 32:

32A Savings for development applications made before SEPP No 64—Advertising and Signage (Amendment No 2)

An application made to a consent authority before the commencement of *State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)* for consent to display an advertisement that has not been determined before that commencement is to be determined as if that Policy had not been made.

[27] Clauses 33–35

Omit clause 33 (Mount Panorama Precinct). Insert instead:

33 Exempt development

(1) Advertisements on transport corridor land

The following development on transport corridor land is exempt development when carried out by or on behalf of RTA or RailCorp:

- (a) display of an advertisement in an underground railway station or railway tunnel,
- (b) display of an advertisement at a railway station or bus station if the advertisement is visible only from within the railway corridor or bus station,
- (c) removal of existing signage.

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Amendments

Schedule 1

(2) **Electoral matter relating to Federal, State or local government elections**

The display of any poster that contains electoral matter in relation to an election is exempt development if the poster:

- (a) is no larger than 8,000 square centimetres, and
- (b) is displayed by or on behalf of a candidate at the election or the party (if any) of any such candidate, and
- (c) is displayed in accordance with any requirements of the Act under which the election is held, and
- (d) is displayed only during the election period.

(3) In subclause (2):

election means an election held under the *Commonwealth Electoral Act 1918*, the *Parliamentary Electorates and Elections Act 1912* or the *Local Government Act 1993*.

election period, in relation to an election, means the period of 5 weeks immediately preceding the day on which the election is held, and includes the election day.

electoral matter means:

- (a) any matter that is intended or calculated or likely to affect (or is capable of affecting) the result of an election or that is intended or calculated or likely to influence (or is capable of influencing) an elector in relation to the casting of his or her vote at an election, and
- (b) the picture of a candidate at an election, along with the candidate's name and the name of the party (if any) of any such candidate.

34 Complying development

- (1) The following development is complying development when carried out by or on behalf of the RTA or RailCorp:
 - (a) display of advertisements on transport corridor land in a poster format no greater than the size known as Billboard 24 Sheet poster (6 metres x 3 metres),
 - (b) modifications to existing signage on transport corridor land carried out to meet occupational health and safety requirements and that do not increase the advertising display area of the signage.
- (2) Development is complying development only if it meets design and safety criteria set out in the Guidelines.

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State Environmental Planning Policy No 64—Advertising and Signage
(Amendment No 2)

Schedule 1 Amendments

35 Review of Policy

The Minister must ensure that the provisions of this Policy are reviewed:

- (a) as soon as practicable after the first anniversary of the commencement of *State Environmental Planning Policy No 64—Advertising and Signage (Amendment No 2)*, and
- (b) at least every 5 years thereafter.

[28] Schedule 1 Assessment criteria

Insert at the end of item 4:

- Does the proposal require ongoing vegetation management?



NSW GOVERNMENT
Department of Planning

TRANSPORT CORRIDOR OUTDOOR ADVERTISING AND SIGNAGE GUIDELINES

ASSESSING DEVELOPMENT APPLICATIONS UNDER SEPP 64

CONSULTATION DRAFT – NOT GOVERNMENT POLICY
APRIL 2007



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TRANSPORT CORRIDOR OUTDOOR ADVERTISING AND SIGNAGE GUIDELINES
ASSESSING DEVELOPMENT APPLICATIONS UNDER SEPP 64
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1. Introduction

The *Transport Corridor Outdoor Advertising and Signage Guidelines* outline best practice for the planning and design of outdoor advertisements in transport corridors such as along or adjacent to classified roads, freeways, tollways, transitways, railway corridors or on bridges or road and rail overpasses.

The Guidelines complement the provisions of *State Environmental Planning Policy No. 64 – Advertising and Signage* (SEPP 64) under the *Environmental Planning and Assessment Act 1979* (the Act).

SEPP 64 sets out certain rules in relation to outdoor advertising and signage including:

- a) advertising which is prohibited in certain locations,
- b) advertising which requires consent under Part 4 of the Act and lodgement of a development application.
- c) advertising which is exempt development or complying development in addition to provisions in relevant Local Environmental Plans (LEPs) or other State Environmental Planning Policies (SEPPs).

This document outlines detailed information in relation to SEPP 64 advertising within transport corridors, including design criteria and road safety considerations.

Summary of information in the Guidelines

Section 1 outlines the main provisions of SEPP 64 and how they relate to these Guidelines.

Section 2 outlines:

- a) General assessment criteria for all advertisement proposals under SEPP 64, and
- b) specific design criteria for advertising structures within transport corridors.

Section 3 outlines the Roads and Traffic Authority's (RTA) road safety guidelines in relation to all signage within road corridors.

Section 4 outlines Public Benefit Test requirements for advertisements within transport corridors.

Section 5 outlines the various roles of the RTA in approving or giving concurrence to certain types of advertising structures.

1.1. COMMON TYPES OF OUTDOOR ADVERTISING FORMATS

Freestanding and wall advertisements

Freestanding advertisements are mainly displayed on structures mounted on the ground by supports, while *wall advertisements* are generally painted on or fixed flat to the wall of a building.

The following freestanding and wall advertisement classifications are commonly used:

- **Spectacular:** Poster displays over 50 square metres in area (standard dimensions are 18.9m x 4.5m). These are often located on highways and generally illuminated.
- **Supersite:** Large displays around 42 square metres (often 12.66 x 3.35m) in size. Generally illuminated and located on major arterial roads and national highways.
- **Billboard – 24 Sheet Poster:** Measure 6m x 3m in size and tend to be located mainly on building walls in commercial and industrial areas, along roads and in railway corridors.
- **Small format – 6 Sheet Poster:** Posters 3m x 1.5m in size with the same proportions as a 24 sheet poster. Mounted mainly on walls and often located in suburban areas.

Roof or sky advertisements

Roof or sky advertisements are advertisements that are displayed on, or erected on or above the parapet or eaves of a building. They may be freestanding structures or wall advertisements and range from billboard size up to spectacular size (over 50 square metres). In addition to the requirements for freestanding and wall advertisements, special rules under SEPP 64 apply if the advertisements are considered to be roof or sky advertisements.

Building wrap and hoarding advertisements

Building wraps are materials such as vinyl mesh used to cover or wrap buildings or land that may be under construction, renovation or demolition. *Hoardings* are a type of building wrap generally made of wood that are often placed as temporary walls around construction sites. Building wrap advertisements use the wrap material (e.g. mesh or wood) as the mounting surface for the advertisements. Under SEPP 64, these types of advertisements are not considered to be *wall advertisements* and special rules apply to the use of the advertisements.

Special promotional advertisements

A special promotional advertisement is an advertisement for an activity or event of a civic or community nature (e.g. public exhibitions and festivals, sports or charity events etc). Events may be advertised on different media including walls, building wraps or bridges, and may vary in size from small posters to spectacular size. As with building wraps, specific rules apply to special promotional advertisements, including limits on how long the advertisements can be displayed for and also controls on signage content.

Advertisements on bridges

Advertising structures may be permitted on railway, road and pedestrian bridges or overpass structures where they meet the criteria in these Guidelines. Special rules apply to the type of advertisements allowed on bridges and overpasses to ensure that the architectural qualities of the bridge and safety along the transport corridor are not compromised.

Advertisements on bus shelters or street furniture

Bus shelter poster displays are often positioned as an integral part of a freestanding covered structure at a bus stop. Often the poster displays are internally illuminated.

Street furniture displays commonly are 1.8m x 1.2m or 1.5m x 1m in size and are often backlit. They are generally located within urban centres, entertainment areas and railway platforms.

Advertisements within navigable waters

Under SEPP 64, advertising is prohibited within navigable waters (waters capable of navigation and open to or used by the public for navigation) unless it is ancillary to the dominant purpose of the vessel.

1.2. PROVISIONS UNDER SEPP 64

State Environmental Planning Policy No. 64
– Advertising and Signage (SEPP 64) aims are:

- (a) to ensure that signage (including advertising):
 - (i) *is compatible with the desired amenity and visual character of an area, and*
 - (ii) *provides effective communication in suitable locations, and*
 - (iii) *is of high quality design and finish, and*
- (b) to regulate signage (but not content) under Part 4 of the Act, and
- (c) to provide time-limited consents for the display of certain advertisements and
- (d) to regulate the display of advertisements in transport corridors, and
- (e) to ensure that public benefits may be derived from advertising in and adjacent to transport corridors.

SEPP 64 applies to all signage that can be seen from a public place or public reserve except signage that is exempt development. As a general rule, the consent authority must not grant development consent for an advertising structure that the consent authority does not consider is compatible with the desired amenity and visual character of the area, provides effective communication in suitable locations and is of a high quality design and finish. The consent authority also must be satisfied that all the relevant requirements of SEPP 64 are met.

1.2.1 Prohibited development

The display of advertisements other than business or building identification signs is prohibited under SEPP 64 in the following land use zones or descriptions (with the exception of the Mount Panorama Precinct):

- environmentally sensitive area
- heritage area (except railway stations)
- natural or other conservation area
- open space (except sponsorship advertising at sporting facilities)
- residential (but not a mixed residential and business zone, or similar zones).
- waterway
- scenic protection area
- national park or nature reserve

1.2.2 Part 4 development applications – consent required

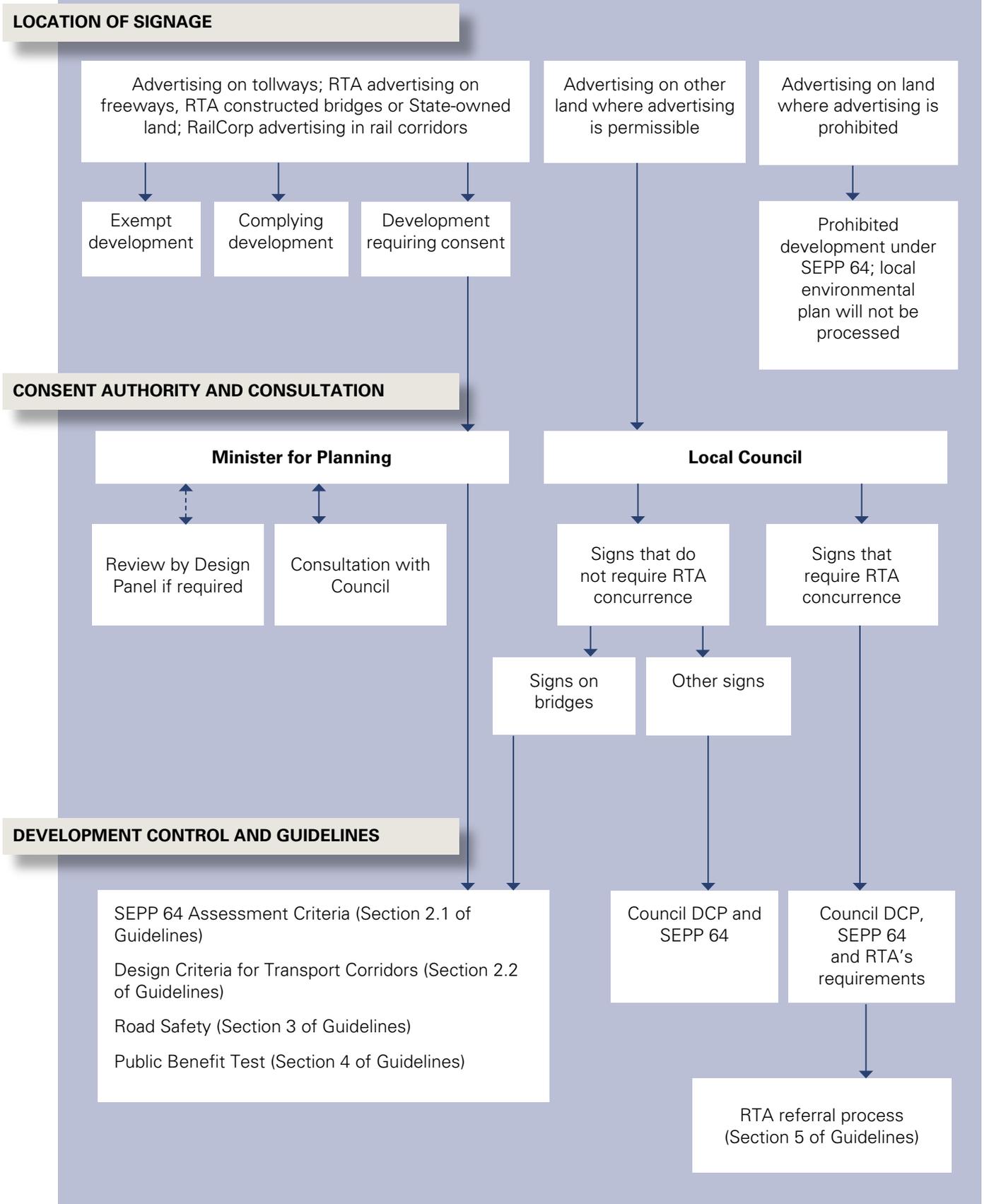
Consent is required to display an advertisement unless the advertisement is exempt or complying development under an Environmental Planning Instrument such as a relevant LEP or SEPP.

The relevant local council is the consent authority except in the following cases:

- (a) the Maritime Authority of NSW in the case of an advertisement displayed on a vessel, or
- (b) the Minister for Planning in the case of an application to display an advertisement on railway corridor land made by or on behalf of RailCorp, or
- (c) the Minister for Planning in the case of an application to display an advertisement made by or on behalf of the RTA:
 - (i) on a freeway or tollway or associated road use land adjacent to a road, or
 - (ii) on bridges constructed by or on behalf of RTA in any road corridor, or
 - (iii) on State government owned, occupied or managed land.
- (d) the Minister for Planning in the case of an application to display an advertisement on transport corridor land comprising a road known as the Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel or associated road use land adjacent to the road.

Figure 1 illustrates the relationship between the consent authority and the process for assessing SEPP 64 development applications. As illustrated, proposed advertisements in transport corridors are primarily assessed in accordance with these Guidelines. In particular, advertisements on bridges and tollways, as well as advertisements by RailCorp and RTA in railway corridors and along freeways, must be consistent with the design, road safety and public benefit requirements of the Guidelines.

FIGURE 1: OUTDOOR ADVERTISING AND SIGNAGE APPLICATIONS UNDER SEPP 64



1.3 MATTERS FOR CONSIDERATION IN DETERMINING A SEPP 64 DEVELOPMENT APPLICATION

In determining whether to grant consent to a development application under SEPP 64 the consent authority must have regard to the following matters:

MATTERS FOR CONSIDERATION

The consent authority must address:

- The objectives of SEPP 64 (as listed above in section 1.2)
- SEPP 64 **Schedule 1** assessment criteria (see section 2.1)
- Any other relevant requirements of SEPP 64.

In addition, for signs on bridges or signs within 250 metres from a classified road requiring concurrence of RTA, the consent authority must not grant consent unless arrangements satisfactory to the RTA have been entered into for public benefits to be provided in connection with the display of the advertisement.

If the Minister for Planning is the consent authority, all relevant design and road safety matters in these Guidelines must be addressed, in addition to public benefit testing and the objectives and requirements of SEPP 64.

1.3.1 Duration of consents

A consent for a SEPP 64 advertisement is limited to a maximum of 15 years. This is to be specified in the conditions of consent. The consent authority may specify a period of less than 15 years only if:

- before the commencement of SEPP 64, the consent authority had adopted a policy of granting consents in relation to applications to display advertisements for a lesser period and the duration of the consent specified by the consent authority is consistent with that policy, or
- the area in which the advertisement is to be displayed is undergoing change in accordance with an environmental planning instrument that aims to change the nature and character of development and, in the opinion of the consent authority, the proposed advertisement would be inconsistent with that change, or
- the specification of a lesser period is required by another provision of SEPP 64.

1.3.2 Exempt development

Under SEPP 64 the following development on transport corridor land is exempt development when carried out by or on behalf of RTA or RailCorp:

- display of an advertisement in an underground railway station or railway tunnel,
- display of an advertisement at a railway station or bus station if the advertisement is visible only from within the railway corridor or bus station,
- removal of existing signage.

Under SEPP 64, the display of a poster depicting electoral matter is also exempt development, if such a poster is displayed:

- by or on behalf of a candidate or registered party under the *Parliamentary Electorates and Elections 1912*, and
- in accordance with the provisions of the *Parliamentary Electorates and Elections 1912*, and
- for a period not longer than five weeks within an election period.

These provisions are in addition to any exempt development provisions in a relevant LEP.

1.3.3 Complying development

Under SEPP 64 the following development is complying development when carried out by or on behalf of the RTA or RailCorp:

- display of advertisements on transport corridor land in a poster format no greater than the size known as Billboard 24 Sheet poster (6 metres x 3 metres),
- modifications to existing signage on transport corridor land carried out to meet occupational health and safety requirements and that do not increase the advertising display area of the signage.

Note: Modifications for OH&S compliance may include removal and replacement of signs, as well as minor modification to existing signs. In both cases, the surface area of the advertising display area must not be increased.

To be complying development it must meet design and safety criteria set out in the Guidelines.

1.4 PERMISSIBLE DEVELOPMENT IN TRANSPORT CORRIDORS

Under clause 16 of SEPP 64, the display of an advertisement on transport corridor land is permissible with development consent in the following cases:

- (a) the display of an advertisement by or on behalf of RailCorp on a railway corridor,
- (b) the display of an advertisement by or on behalf of the RTA on:
 - (i) a road that is a freeway or tollway (under the *Roads Act 1993*) or associated road use land that is adjacent to such a road, or
 - (ii) a bridge constructed by or on behalf of the RTA on any road corridor, or
 - (iii) land that is owned, occupied or managed by the State, a NSW Government agency or a State owned corporation and that is within 250 metres of a classified road,

- (c) the display of an advertisement on transport corridor land comprising a road known as the Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel, or associated road use land that is adjacent to such a road.

An LEP made after the above permissibility provision was introduced, may prohibit the display of an advertisement on the land listed above with the agreement of the Minister for Planning.

All SEPP 64 development applications (DAs) to be approved by the Minister are subject to a compatibility test (Clause 16 (4) SEPP 64). Prior to the lodgement of a DA, this test will be used to determine whether the proposed advertisement is compatible with the surrounding land uses. The Minister can determine not to accept DAs for advertising proposals in *incompatible* places.

The following test will assist in determining whether proposed advertisements are incompatible with surrounding land uses:

LANDUSE COMPATIBILITY TEST - TRANSPORT CORRIDOR ADVERTISING

- (i) The use of outdoor advertising in a given locality must not be inconsistent with the land use objectives for the area outlined in the relevant local environmental plan gazetted after the gazettal of these Guidelines.
- (ii) Advertisements must not be placed on land in transport corridors adjacent to and visible from the following areas where advertising is prohibited:
 - environmentally sensitive area
 - heritage area (excluding railway stations)
 - natural or other conservation area
 - open space (excluding sponsorship advertising at sporting facilities)
 - waterway
 - residential (but not including a mixed residential and business zone, or similar zones)
 - scenic protection area
 - national park or nature reserve
- (iii) Advertising structures should not be located so as to obscure or compromise significant scenic views or views that add to the character of the area.
- (iv) Advertising structures should not be located so as to compromise the structural integrity of heritage items such as buildings or bridges, or diminish heritage values of items or areas of local, regional or state heritage significance.
- (v) Advertising structures should not be located so as to dominate or protrude significantly above the skyline.
- (vi) Where possible, advertising structures should be placed within the context of other built structures in preference to non-built areas. Where possible, signage should be used to enhance the visual landscape by positioning the sign adjacent to or screening unsightly aspects of a landscape, industrial sites or infrastructure such as railway lines or power lines.

1.5 SEPP 64 DEVELOPMENT APPLICATIONS IN TRANSPORT CORRIDORS

1.5.1 RTA, RailCorp and Tollway proposals

SEPP 64 development applications (DAs) are to be lodged with the Department of Planning to be determined by the Minister for Planning for the following advertising proposals:

- advertisements by or on behalf of RailCorp in railway corridors, or
- advertisements by or on behalf of RTA on:
 - a) freeways or tollways (or associated road use land adjacent to such a road), or
 - b) bridges constructed by or on behalf of RTA on any road corridor, or
 - c) state government-owned land.

Please contact the Department of Planning to obtain a development application form or visit the website: www.planning.nsw.gov.au.

The DA must be referred to the relevant local council for comment, and the Minister for Planning must consider any comments received within 21 days from the council in making a determination.

The Minister may also appoint a design review panel to provide advice concerning the design quality of the proposed advertisement.

1.5.2 Proposals from other proponents

For other proponents of advertising proposals, consent is required from local councils. Please contact the relevant local council to find out how to lodge a DA.

Where an advertising structure is within 250 metres of, and visible from, a classified road and is greater than 20 square metres or higher than 8 metres above the ground, the local council must obtain concurrence from the RTA prior to issuing consent. The referral process for DAs requiring RTA concurrence is outlined in Section 5 of these Guidelines.

In addition, for advertisements requiring RTA concurrence or for advertisements on bridges, the consent authority must enter into satisfactory arrangements with the RTA to ensure that public benefits are to be provided in connection with the display of the advertisement.

1.5.3 Information to be included in SEPP 64 DAs

When submitting a SEPP 64 DA, the following information and requirements must be provided:

- completed Development Application Form from Council or Department of Planning;
- *Statement of Environmental Effects* detailing the proposal and its impacts;
- fees – DA fee plus additional fee if concurrence is required from the RTA;
- land owners consent if the applicant is not the land owner.

The **Statement of Environmental Effects** (SEE) should provide the consent authority with adequate detailed information to determine whether consent should be granted, including:

- *Summary Statement* – an overview of the outdoor advertising proposal.
- *Details of proposed sign location* - Local Government Area (LGA); zone in the relevant Local Environmental Plan (LEP); permissibility and planning controls related to the specific site; location of existing buildings, structures and vegetation in proximity to the sign; surrounding land use including any trends in changing land uses.
- *Description of the proposed sign* – Information on the size of the sign, whether it is static, illuminated or non-illuminated, a variable message sign, contains moving parts or other details including:
 - (a) *Site details* - Plans showing: site location; setbacks from affected boundaries; proximity to easements, powerlines or mains; proposed modifications to existing structures, buildings or vegetation. (nb: Detailed drawings and surveys, with elevations showing height above ground level, will be required before obtaining a construction certificate).
 - (b) *Colour photographs and photo-montages* – current panoramic colour photographs of the location of the proposed site are required including when viewed from ground level within a visual catchment of 1 kilometre of the site and all critical viewpoints. Photographs should show any traffic control devices located within 100m of approaches to the proposed site, and any traffic control devices that would be visible beyond the proposed site. Accurate perspective photo-montages of the proposed sign, at human

eye level from the driver's perspective, taken from critical viewing points in advance of the sign in each approach direction are required. Where view corridors or vistas are impacted by the proposed sign a photo-montage should be included clearly demonstrating the sign's impact.

- (c) *Proposed management and maintenance regime* – including regime for on-going access to the sign to change the display, graffiti management and landscape management. Where landscaping is proposed, a *landscape management plan* should include plant species selection including finished height relative to the sign, any proposed lopping or removal of existing trees; ongoing vegetation maintenance and any other landscaping components
- *Assessment of the advertising proposal in or adjacent to a transport corridor – when the Minister for Planning is the consent authority* - The SEE must outline how the proposal meets the following:
 - (a) any relevant provisions in SEPP 64
 - (b) general land-use compatibility (Section 1.3)
 - (c) design criteria for transport corridors in the Guidelines including an assessment of the context of advertising within the site identifying the character, quality and features of an area (Section 2)
 - (d) road safety considerations in the Guidelines (Section 3)
 - (e) a Public Benefit Test for advertising in the Guidelines (Section 4)
- *Assessment of other advertising proposals in or adjacent to a transport corridor – when the local council is the consent authority* - The SEE must outline how the proposal meets the following:
 - (a) any relevant provisions in SEPP 64
 - (b) any relevant development control plan that has been prepared in accordance with SEPP 64
 - (c) road safety considerations in the Guidelines (Section 3)
 - (d) a Public Benefit Test, if it is a proposal for an advertisement on a bridge or requires the concurrence of RTA (Section 4).
 - (e) the requirements of RTA, if RTA concurrence is required (Section 5).
- *Justification of the proposal* – The SEE must provide a justification for erecting the advertisement in the proposed location. The justification must take into consideration the assessment criteria in Schedule 1 of the SEPP and any mitigation or management measures to be employed by the proponent in minimising the potential impacts of the proposed advertisement. When the Minister for Planning is the consent authority or for signs on bridges or signs requiring the concurrence of RTA, the justification of the proposal should also justify the development in terms of public benefit.

2. Design issues

This section of the Guidelines provides information in relation to certain design and assessment criteria for outdoor advertising applications. The first part (Section 2.1) applies to all outdoor advertising requiring consent under SEPP 64. The second part (Section 2.2) provides specific design criteria for advertising proposals in transport corridors.

2.1 GENERAL ASSESSMENT CRITERIA UNDER SEPP 64

SEPP 64 sets out matters for consideration that must be addressed before a consent authority can approve a development application under SEPP 64. These matters include criteria listed in Schedule 1 of SEPP 64, and are listed below.

DESIGN ASSESSMENT CRITERIA – SCHEDULE 1 SEPP 64

1. Character of the area

- Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?
- Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?

2. Special areas

- Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?

3. Views and vistas

- Does the proposal obscure or compromise important views?
- Does the proposal dominate the skyline and reduce the quality of vistas?
- Does the proposal respect the viewing rights of other advertisers?

4. Streetscape, setting or landscape

- Is the scale, proportion and form appropriate for the streetscape, setting or landscape?
- Does the proposal contribute to the visual interest of the streetscape, setting or landscape?
- Does the proposal reduce clutter by rationalising and simplifying existing advertising?
- Does the proposal screen unsightliness?
- Does the proposal protrude above buildings, structures or tree canopies in the area or locality?
- Does the proposal require ongoing vegetation management?

5. Site and building

- Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?
- Does the proposal respect important features of the site or building, or both?
- Does the proposal show innovation and imagination in its relationship to the site or building?

6. Associated devices and logos with advertisements and advertising structures

- Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?

7. Illumination

- Would illumination result in unacceptable glare?
- Would illumination affect safety for pedestrians, vehicles or aircraft?
- Would illumination detract from the amenity of any residence or other form of accommodation?
- Can the intensity of the illumination be adjusted, if necessary?
- Is the illumination subject to a curfew?

Note: Safety criteria under Schedule 1 - SEPP 64 are listed in Section 3.

2.2 SPECIFIC DESIGN CRITERIA FOR TRANSPORT CORRIDORS

The design of a sign and where it is placed affects the character of the environment. Advertising that is well designed, appropriate in scale and suitably located can add interest, character and vitality to the built environment. Poorly designed or placed advertisements or too many signs in one location can degrade streetscapes and rural environments, and detract from heritage buildings. The desired character of an area is a key criteria for the assessment of the appropriateness of an advertisement.

This section of the Guidelines expands on the design criteria in Schedule 1 of SEPP 64 as they relate to advertising in transport corridors. Section 3 expands upon assessment criteria related to road safety issues while section 4 expands on the public benefit test criteria.

WHO SHOULD APPLY THESE DESIGN CRITERIA?

Under SEPP 64, any development application to be approved by the Minister for Planning, or any proposal to display an advertisement on a bridge, must be consistent with the relevant design criteria in this section of the Guidelines, as well as the road safety criteria (section 3) and public benefit test criteria (section 4).

In addition, any advertisement requiring RTA concurrence (see section 5) will be assessed by the RTA with consideration for the design criteria in section 2 and section 5.2.

Note: *Other advertisements requiring consent from councils must still be consistent with the design requirements of SEPP 64 and the relevant development control plan for the local area.*

There are three levels of design assessment criteria for advertising in transport corridors:

1. Macro-scale planning principles
2. Sign clutter controls
3. Site-specific and structural criteria

2.3 MACRO-SCALE PLANNING PRINCIPLES

Macro-scale planning places the assessment of SEPP 64 DAs in a regional or district context. Transport corridors by their very nature have a clearly defined regional purpose. However they may traverse all types of land uses zones with varying planning objectives and distinct local and scenic qualities. The installation of advertisements within these corridors must be strategically planned so that their placement is sympathetic to the character and land uses of the area.

Consideration must be given to the nature and quality of the landscape, streetscape or corridor including immediate views, vistas, adjacent infrastructure, buildings and whether surrounding land-use is compatible with the type (e.g. its form, scale etc) of advertising being proposed.

When the Minister for Planning is the consent authority, three macro-scale design considerations for outdoor advertising will be applied to the assessment of development applications:

- (a) Sign placement controls in non-urban areas
- (b) Sign placement controls in urban areas

2.3.1 Sign placement in non-urban areas

Proposals to display advertisements within a rural or non-urban zone must be consistent with the requirements of SEPP 64 Clause 15.

Where council is the consent authority, any proposed sign in a non-urban area must:

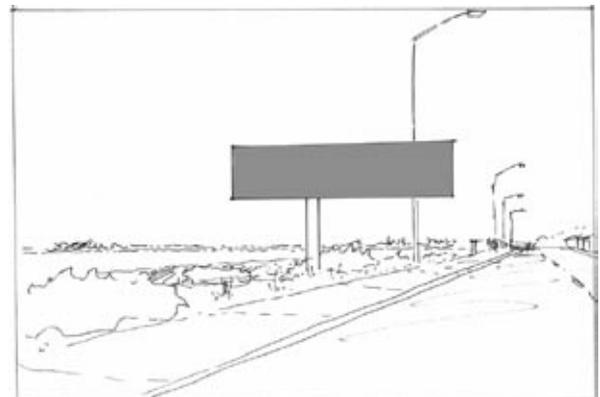
- (a) be consistent with a DCP (prepared by the council following an advertising design analysis for the relevant area or precinct in consultation with representatives of local businesses and the advertising industry and in consultation with RTA if within 250 metres of a classified road); or
- (b) if no such DCP is in place, relate to the land on which the advertisement is to be displayed, or to premises situated on that land or adjacent land, and specifies one or more of the following particulars:
 - (i) the purpose for which the land or premises is or are used,
 - (ii) the identification of a person residing or carrying on an occupation or business on the land or premises,
 - (iii) a description of an occupation or business referred to in sub-subparagraph (ii),
 - (iv) particulars of the goods or services dealt with or provided on the land or premises,
 - (v) a notice directing the travelling public to tourist facilities or activities or to places of scientific, historical or scenic interest.

Where the Minister is the consent authority, any proposed sign in a non-urban area must be:

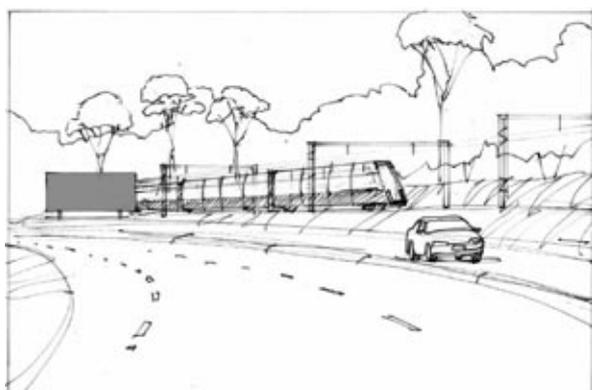
- (a) not inconsistent with local planning objectives and
- (b) only be considered in the following locations:
 - (i) within 5km of a freeway exit, or
 - (ii) within 5km of a town or urban centre or within a greater distance (from a town) if nominated in the council’s LEP, DCP or a relevant council policy or strategy, or
 - (iii) along enterprise corridors or within or adjacent to an industrial zone leading into a town or regional centre, or
 - (iv) if an RTA road safety sign, placement must be consistent with locational rules in the RTA’s road safety program.



ACCEPTABLE IF IT DOES NOT DETRACT FROM A VIEW. IF IN RURAL AREA, MAY BE ACCEPTABLE NEAR FREEWAY EXITS TO TOWNSHIPS; IF METROPOLITAN AREA, MUST BE IN STRATEGIC CORRIDORS.



DETRACTS FROM SCENIC VIEWS; TOO CLOSE TO ROAD AND MAY CAUSE SAFETY HAZARD; SILHOUETTED AGAINST AND DOMINATES THE SKYLINE.



DOES NOT DETRACT FROM THE RURAL LANDSCAPE OR VISTA. LOCATED ADJACENT TO, AND SCREENS BUILT ENVIRONMENT (E.G. RAILWAY INFRASTRUCTURE).



DOES NOT DETRACT FROM THE RURAL LANDSCAPE OR VISTA. LOCATED ADJACENT TO, AND SCREENS BUILT ENVIRONMENT (E.G. RAILWAY INFRASTRUCTURE).

2.3.2 Sign placement in transport corridors in urban areas

Advertising structures within urban areas must be consistent with the relevant requirements of SEPP 64. Advertisement proposals will only be considered along rail corridors, freeway, tollways or roads where overpasses or bridges are required for traffic or pedestrian safety or along major arterial roads such as:

- (a) within or adjacent to strategic transport corridors passing through enterprise zones, business development zones, commercial core zones, mixed use zones or industrial zones, or
- (b) within or adjacent to strategic transport corridors passing through other urban locations, entertainment districts or advertising precincts identified by the local council in a relevant strategy as being appropriate for such advertising.



IN KEEPING WITH ENTERPRISE CORRIDOR AREA; WHOLLY WITHIN BUILDING STRUCTURE.



IN KEEPING WITH ENTERPRISE CORRIDOR AREA; WHOLLY WITHIN BUILDING STRUCTURE.

2.4 SIGN CLUTTER CONTROLS

Advertising structures should not be placed in a location that will result in visual clutter. Clutter can be a distraction to drivers and can make a streetscape or landscape visually unattractive. The viewing rights of adjacent advertisers must also be considered when placing advertisements near existing signage.



TOO MANY BILLBOARDS ON A SINGLE SITE. OPTION TO CONSOLIDATE SIGNS INTO SINGLE SUPERSITE



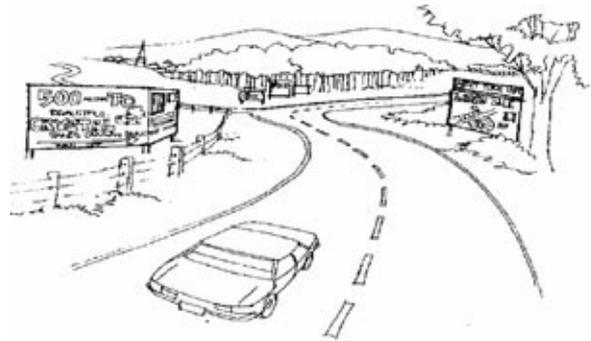
SINGLE SUPERSITE SIGN IS PREFERRED TO MULTIPLE SMALLER SIGNS ON A SITE.

What constitutes "clutter" will differ depending on the location. For instance, in urban enterprise corridors and within entertainment districts, it is not uncommon to have multiple signs visible along a given sightline. When strategically placed, these signs can contribute to the urban fabric and promote city life in key areas. Clutter in this context may result if there are too many signs or multiple messages placed on a single advertising site or location.

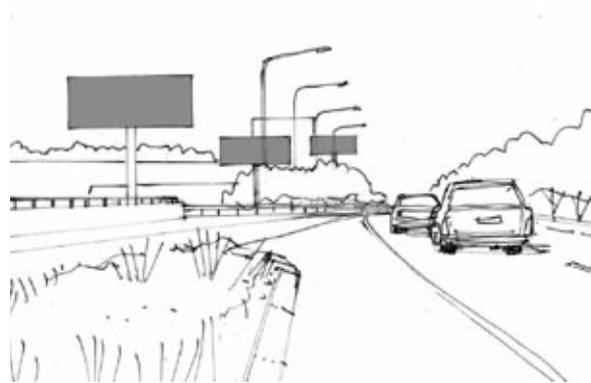
Multiple advertisement signs in rural or natural areas or along freeways or tollways adversely impacts on visual amenity. The overall number of signs placed along a transport corridor should be minimised preferably with only one sign visible in a given view.

In assessing advertising proposals, the consent authority is to have regard to clutter:

- (a) Multiple advertisements on a single block of land, structure or building should be discouraged as they contribute to visual clutter.
- (b) Where there is advertising clutter, consideration should be given to reducing the overall number of individual advertisements on a site. Replacement of many small signs with a larger single sign is encouraged if the overall advertising display area is not increased.
- (c) In rural areas, and along freeways and tollways, no more than one advertising structure should be visible along a given sightline.



VISUAL CLUTTER THAT DOMINATES AND DETRACTS FROM RURAL LANDSCAPE/VISTA.



CLUTTER – TOO MANY SIGNS IN A VISIBLE SEQUENCE ALONG A ROAD.

2.5 SITE-SPECIFIC AND STRUCTURAL CRITERIA

The broad macro-scale criteria and clutter controls outlined in section 2.3 and 2.4 dictate where advertising may or may not be appropriate at the local and regional scale. The site-specific and structural criteria below guide the design and location of advertisement on specific sites to reduce unintended impacts from the signage.

In all circumstances, design innovation and excellence is to be encouraged. Advertisement structures as well as their placement within the landscape context can contribute positively or adversely to the visual amenity of the area.

The general criteria as well as site specific criteria related to the particular type of site should be considered so that the sign will positively contribute to the qualities of associated buildings, bridges and other structures. Factors to consider include form (shape and size) of signs in specified locations, lighting as well as structural and placement considerations.

2.5.1 General criteria

In addition to being consistent with macro-scale and anti-clutter criteria above, advertising structures should meet the following site-specific criteria:

- (a) The advertising structure should be compatible with the scale, proportion and other characteristics of the site, building or structure on which the proposed signage is to be located.
- (b) The advertising structure should be in keeping with important features of the site, building or bridge structure.
- (c) The advertising structure should demonstrate design excellence and show innovation in its relationship to the site, building or bridge structure.
- (d) The placement of the advertising structure should not require the removal of significant trees or other native vegetation.
- (e) The advertisement proposal should incorporate landscaping that complements the advertising structure and is in keeping with the landscape and character of the transport corridor.
 - The development of a landscape management plan may be required as a condition of consent.
 - Landscaping outlined within the plan should require minimal maintenance.
- (f) Any safety devices, platforms, lighting devices or logos should be designed as an integral part of the signage or structure on which it is to be displayed.

- (g) Illumination of advertisements must not result in unacceptable glare or reduce safety for pedestrians, vehicles or aircraft.
- (h) Illumination of advertisements must not cause light spillage into nearby residential properties, national parks or nature reserves.
- (i) Illumination of advertisements must be consistent with road safety criteria in Section 3.3.



INTEGRATION WITH BUILDING; WITHIN THE BOUNDARIES OF THE BUILDING

2.5.2 Wall advertisements criteria

- (a) When the consent authority is the local council, consent must not be granted for a wall advertisement unless:
 - (i) The proposal meets all relevant criteria of Clause 22 in SEPP 64
 - (ii) For a wall advertisement greater than 45 square metres, a development control plan must be in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct (SEPP 64 Clause 19).
- (b) When the consent authority is the Minister for Planning, consent must not be granted for a wall advertisement unless the following criteria are met:
 - (i) Only one wall advertisement may be displayed per building elevation.
 - (ii) The architectural design quality of the building must not be diminished.
 - (iii) The advertisement structure must be contained completely within the solid boundaries of the building walls (i.e. the sign must not be wider or higher than the building itself).
 - (iv) The advertisement structure must not extend outward more than 300 millimetres from the building wall unless occupational health and safety standards require greater protrusion.
 - (v) The advertisement must not be placed on heritage buildings or other heritage items, excluding railway stations.

Note: Proposals for advertising in transport corridors near railway buildings or other structures of heritage value must address RailCorp’s heritage requirements and be prepared in accordance with RailCorp’s heritage Guidelines and plans.

- (vi) The advertisement must not cover or block windows or other openings in the building.



INTEGRATION WITH BUILDING; WITHIN THE BOUNDARIES OF THE BUILDING

2.5.3 Roof or sky advertisements

Roof or sky signs must comply with the requirements of SEPP 64 Clause 21 including:

- (a) The consent authority must be satisfied that:
 - (i) the advertisement replaces one or more existing roof or sky advertisements and that the advertisement improves the visual amenity of the locality in which it is displayed, or
 - (ii) that the advertisement improves the finish and appearance of the building and the streetscape, and
- (b) The advertisement must be:
 - (i) no higher than the highest point of any part of the building that is above the building parapet (including that part of the building (if any) that houses any plant but excluding flag poles, aerials, masts and the like), and
 - (ii) no wider than any such part, and
- (c) A development control plan must be in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct and the display of the advertisement must be consistent with the development control plan.



APPROVAL DEPENDENT ON SPECIFIC LOCATION DETAILS, WHETHER IT IS REPLACING AN EXISTING SIGN, SITE HERITAGE VALUES AND WHETHER IT IS IN KEEPING WITH LOCAL DEVELOPMENT CONTROL RULES.



NOT LIKELY TO BE APPROVED UNLESS REPLACING AN EXISTING SIGN – DOMINATES SKYLINE; NOT IN KEEPING WITH DESIGN OR HERITAGE VALUES OF THE BUILDING.

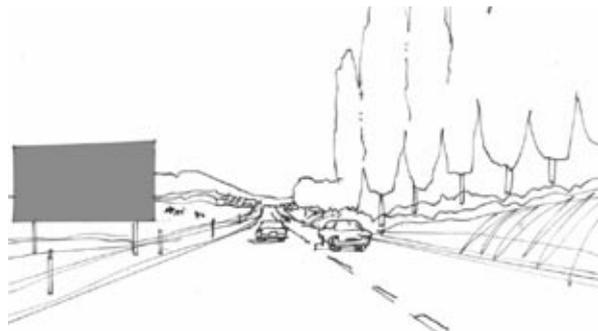
2.5.4 Freestanding advertisements criteria

Freestanding advertisements must comply with the requirements of SEPP 64 Clause 23 and Clause 19 including:

- (a) The advertising structure must not protrude above the dominant skyline, including any buildings, infrastructure or tree canopies, when viewed from ground level within a visual catchment of 1 kilometre. Note: critical viewpoints must be considered.
- (b) For a freestanding advertisement greater than 45 square metres that requires consent from local council, a development control plan must be in force that has been prepared on the basis of an advertising design analysis for the relevant area or precinct.
- (c) When the consent authority is the Minister for Planning, a landscape management plan may be required as part of the DA approval for a freestanding advertisement. This may include requirements to provide appropriate vegetation behind and adjacent to the advertising structure to minimise unintended visual impacts.



DOES NOT EXTEND ABOVE THE DOMINANT SKYLINE, IN KEEPING WITH AREA AND SCREENS INFRASTRUCTURE.



SIGN MAY NOT BE IN KEEPING WITH THE STREETScape; MAY BLOCKS VIEWS OR IS LOCATED TOO CLOSE TO ROAD.



DOES NOT EXTEND ABOVE THE DOMINANT SKYLINE; INTEGRATED WITH OTHER BUILT ELEMENTS; SURROUNDING AND BACKGROUND VEGETATION REDUCES UNINTENDED VISUAL IMPACTS.



SIGN DOMINATES SKYLINE; COULD POTENTIALLY CAUSE DRIVER CONFUSION OR DISTRACTION.

2.5.5 Bridge signage criteria

Advertisements on bridges must be consistent with the requirements of SEPP 64 Clause 24 and:

- (a) The architecture of the bridge must not be diminished.

Note: Consideration should be given to whether the advertisement structure is compatible with the form and scale of the bridge and sympathetic to the bridge style and design. Consideration should be given to whether the advertisement significantly detracts from the principle structural qualities of the bridge or any important decorative inclusions.

- (b) The advertisement must:
 - (i) not protrude above the top of any part of the bridge,
 - (ii) not extend laterally outside the structural boundaries of the bridge,
 - (iii) not extend below the base of the bridge structure, unless it
 - A) is wholly incorporated into a pylon or abutment of the structure, or
 - B) meets RTA's minimum road clearance requirements (see Note below).

Note: RTA requires that overhead structures along roads are constructed with at least 5.3 metres of clearance from the road surface to the base of the overhead structure (e.g. bridge, overpass, sign). For pedestrian bridges this clearance is extended to 5.5 metres. These clearance heights are to cater for the wind draft effect that high vehicles have on bridge structures. In addition, certain roads in NSW are strategic freight routes that require more than 5.5 metres overhead clearance to allow for the transport of oversized vehicles. Please check with the RTA to determine the suitable clearance for any overhead advertising structures along roads.

- (c) On a pedestrian bridge, the advertisement must:
- not block significant views for pedestrians and other bridge users (e.g. cyclists), and
 - not create a tunnel effect, impede passive surveillance, or in any other way reduce safety for pedestrians or other bridge users.

Note: Signs that extend above bridge handrail height (approx. 1 metre above the walking surface level) have the potential to block views, create a tunnel effect or impede passive surveillance by blocking clear sightlines to and from the bridge. These viewing and safety impacts may be avoided by:

- ensuring that signs are below handrail height, or
- for signs more than 1 metre high, ensuring that signs are:
 - not longer than half the length of the bridge, or
 - not longer than 14 metres (whichever length is shorter), or
- only having a sign on one side of the bridge.

- (d) Paragraphs (b) and (c) above do not apply to the continuation of the display of any existing advertising on pedestrian bridges approved prior to the gazettal of State Environmental Planning Policy No 64 (Advertising and Signage) (Amendment No 2) in 2007 for a further period under SEPP 64 clause 14 if there is no increase in the advertising display area of the signage.
- (e) A development application to display an advertisement on a bridge must be accompanied by a statement demonstrating how the advertisement will contribute to a public benefit. Section 4 of these Guidelines outlines the public benefit test requirements.



DOES NOT DETRACT FROM ARCHITECTURAL ELEMENTS OF BRIDGE; DOES NOT BLOCK VIEWS; ADVERTISING FORM COMPATIBLE WITH BRIDGE FORM.



APPROVAL DEPENDENT ON STRUCTURE DETAILS AND FORM, WHETHER THE BRIDGE IS A PEDESTRIAN, ROAD OR DUAL PURPOSE STRUCTURE ETC.



ADVERTISEMENT WITHIN BOUNDARIES OF STRUCTURE.



MEETS CRITERIA FOR RAIL BRIDGE; DOES NOT BLOCK VIEWS FROM THE BRIDGE; MEETS RTA SAFETY HEIGHT CRITERIA.

2.5.6 Building wraps and hoardings criteria

Building wrap advertisements must be consistent with the requirements of SEPP 64 Clause 26 including:

- (a) A person may, with the consent of the consent authority, display a building wrap advertisement on land zoned for business, commercial or industrial purposes.
- (b) The display of any building wrap advertisement is limited in time to a maximum of 12 months.
- (c) A building wrap advertisement may cover the entire facade or hoarding of a building or site if it is consistent with the requirements of SEPP 64.
- (d) When the consent authority is the local council, consent must not be granted for a building wrap advertisement unless:
 - (i) A development control plan applies to the land on which the building wrap advertisement is to be displayed that has been made having regard to a public art policy of the consent authority and the display of the advertisement is consistent with the development control plan, and
 - (ii) Any product image or corporate branding does not occupy more than 5% of the advertising display area and accords with the public art policy of the consent authority.
- (e) When the consent authority is the Minister for Planning, proposals for building wrap advertisements will be assessed on their merits, with consideration for:
 - (i) The quality of the design and finish of the proposed building wrap advertisement, and
 - (ii) The nature of the surrounding area, including the visual character and desired amenity, and
 - (iii) The compatibility between the building wrap design and the finish and visual character and desired amenity of the area.

2.5.7 Special promotional advertisements

Special promotional advertisements must comply with the following requirements of SEPP 64 Clause 25:

- (a) A person may, with the consent of the consent authority, display a special promotional advertisement on land zoned for business, commercial or industrial purposes.
- (b) The consent authority may grant consent only if:
 - (i) a development control plan applies to the land on which the special promotional advertisement is to be displayed that has been made having regard to a public art policy of the consent authority and the display of the advertisement is consistent with the development control plan, and
 - (ii) the display of the advertisement is limited in time to a total of 3 months in any 12-month period, and
 - (iii) any product image or corporate branding does not occupy more than 5% of the advertising display area and accords with the public art policy of the consent authority.
- (c) A special promotional advertisement may cover the entire facade or hoarding of a building or site, if it meets the above criteria.



EXAMPLE OF HOARDINGS WITHIN A PUBLIC SPACE UNDER CONSTRUCTION.



EXAMPLE OF OUTDOOR HOARDINGS AROUND A BUILDING CONSTRUCTION SITE

3. Advertisements and road safety

3.1 ROAD SAFETY OBJECTIVES

Advertising displays within the visual catchments of roads are designed to attract driver's and passenger's attention. A reduction in driver attention away from the road however has the potential to create a road safety hazard. It is the aim of the RTA to minimise these hazards and improve road safety for all drivers where possible.

The purpose of this section is to outline the RTA advertisement policy in relation to road safety. The policy is designed to ensure that roadside advertising does not create a road safety hazard or confuse or distract drivers in any road environment, or compromise bicycle and pedestrian safety.

Schedule 1 of SEPP 64 outlines safety considerations that must be addressed for any advertisement proposal under SEPP 64. Advertisements have the potential to create a safety hazard if designed and placed contrary to the RTA's *Road Design Guide* and the principles and rules outlined below. The following traffic, bicycle, and pedestrian safety assessment criteria must be applied (as a minimum) in the design and assessment of all advertisement proposals on or within the vicinity of a classified road.

ROAD SAFETY ASSESSMENT CRITERIA – SCHEDULE 1 SEPP 64

Safety

- (1) Would the proposal reduce the safety for any public road?
- (2) Would the proposal reduce the safety for pedestrians or bicyclists?
- (3) Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?

3.2 ROAD SAFETY ASSESSMENT CRITERIA

3.2.1 Sign location and design

- a) An advertisement must not obstruct the driver's view of the road particularly of other vehicles, bicycle riders or pedestrians at crossings.
- b) The placement of a sign should not distract a driver at a critical time. In particular, signs should not obstruct a driver's view:
 - (i) to a road hazard,
 - (ii) to an intersection,
 - (iii) to a traffic control device (such as traffic signals, stop or give way signs or warning signs) or
 - (iv) to an emergency vehicle access point or Type 2 driveways (wider than 6-9m) or higher.
For example, approval to place an advertisement behind a traffic control device such as in Figure 28 would be subject to a safety assessment.
- c) The advertisement must not distract a driver from or reduce the visibility and effectiveness of directional signs and traffic signals or other traffic control devices or to obscure information about the road alignment.
- d) The advertisement should not be located in a position that has the potential to give incorrect information on the alignment of the road. In this context, the location and arrangement of sign structures should not give visual clues to the driver suggesting that the road alignment is different to the actual alignment. An accurate photo-montage should be used to assess this issue.



SIGNS WILL BE ASSESSED AGAINST SAFETY CRITERIA TO ENSURE THAT THEY DO NOT OBSCURE OR OTHERWISE ALTER THE EFFECTIVENESS OF ANY ADJACENT TRAFFIC CONTROL DEVICE.

- e) A sign should not be located:
 - (i) less than the safe sight distance from an intersection, merge point, exit ramp, traffic control signal or sharp curves (e.g. Figure 29).
 - (ii) less than the safe stopping sight distance from a marked foot crossing, pedestrian crossing, pedestrian refuge, cycle crossing, cycleway facility or hazard within the road environment.
 - (iii) so that it is visible from the stem of a T-intersection.

Note: The minimum sight distance requirements for the design speed of the road must be met for road hazards (stopping sight distance), emergency vehicle access points and driveways (approach sight distance) and intersections (safe intersection sight distance). Refer to the *RTA Road Design Guide* for minimum stopping sight distances, minimum approach and safe intersection sight distances.

Design speed means a nominal speed fixed to determine the geometric features of a road. In the context of sight distances, the design speed is taken as the higher of the posted speed limit or the 85th percentile speed.



SIGNS THAT HAVE THE POTENTIAL TO BLOCK VIEWS OF THE ROAD OR OTHERWISE CAUSE A SAFETY HAZARD WILL NOT BE APPROVED.

- f) The advertisement must not interfere with stopping sight distance for the road's design speed or the effectiveness of a traffic control device. For example:
 - (i) Could the advertisement be construed as giving instructions to traffic such as 'Stop' or imitate a traffic control device?
 - (ii) If the sign is in the vicinity of traffic lights, does the advertisement use flashing lights?

- g) The advertisement should not distract a driver's attention away from the road environment for an extended length of time. For example:
 - (i) The sign should not be located in such a way that the driver's head is required to turn away from the road and the components of the traffic stream in order to view its display and/or message. All drivers should still be able to see the road when viewing the sign, as well as the main components of the traffic stream in peripheral view.
 - (ii) The sign should be oriented in a manner that does not create headlight reflections in the driver's line of sight. As a guideline, angling a sign five degrees away from right angles to the driver's line of sight can minimise headlight reflections. On a curved road alignment, this should be checked for the distance measured back from the sign that a car would travel in 2.5 seconds at the design speed.
- h) The advertisement must not create a physical obstruction or hazard. For example:
 - (i) Does the sign obstruct the movement of pedestrians or bicycle riders?
 - (ii) Does the sign protrude below a bridge or other structure so it could be hit by trucks or other tall vehicles? Will the clearance between the road surface and the bottom of the sign meet appropriate road standards for that particular road?
 - (iii) Does the sign protrude laterally into the transport corridor so it could be hit by trucks or wide vehicles?

Note: Where advertising structures hang over the road, the minimum vertical clearance should be the same as other structures in that road environment. Generally, the sign should have a vertical clearance equal or greater than the overpass, tunnel portal or pedestrian bridge. However in cases where these structures exceed the minimum vertical clearance specified for the particular type of road, the sign may protrude below the bridge or other structure.

If the minimum vertical clearance for other surrounding structures is not known then a minimum vertical clearance of 5.3 m is to be used for the sign structure. However on high performance motorways, the minimum clearance may be 5.8m or more.

See also section **2.5.5 Bridge signage criteria** for minimum road clearance criteria.

- i) Where the sign supports are not frangible (breakable), the sign must be placed outside the clear zone as defined in section 3.7 of the RTA's *Road Design Guide* or behind an RTA-approved crash barrier.

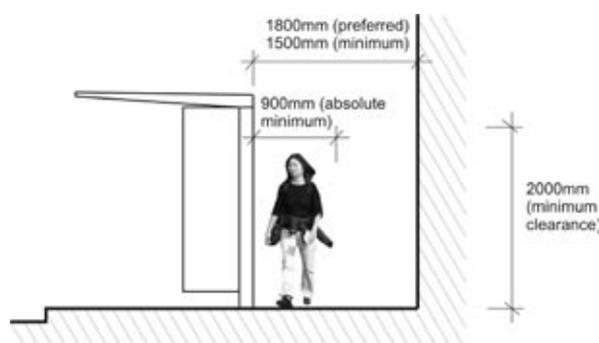
Where a sign is proposed within the clear zone but behind an existing RTA-approved crash barrier, all its structures up to 5.3m in height (relative to the road level) are to comply with lateral clearances as specified by Section 6 of the RTA's *Road Design Guide* with respects to dynamic deflection and working width.

Note: Clear zone means the total roadside border area, starting at the edge of the travelled way, available for safe use by errant vehicles and the display of traffic control signs. This area may consist of a shoulder, a recoverable slope, a non-recoverable slope and/or a clear run-out area. The minimum clear zone width is dependent upon the speed environment and roadside geometry

- j) All signs that are permitted to hang over roads or footpaths should meet wind loading requirements as specified in AS 1170.1 and AS1170.2. All vertical clearances as specified above are regarded as being the height of the sign when under maximum vertical deflection.
- k) The location of a sign on footpaths or nature strips must meet the following criteria to ensure adequate clearance for pedestrian and wheel chair access.

A sign must be positioned so that an absolute minimum envelope of 900mm x 2000mm of unobstructed clear path of travel is maintained for the entire length of the advertising structure (see figure below).

Further advice is also available from the RTA in relation to sign posting in certain locations such as hospitals, regional shopping centres and tourist areas.



MINIMUM UNOBSTRUCTED CLEAR PATH OF TRAVEL ON FOOTPATHS AND NATURE STRIPS

3.2.2 Variable messaging signs

Variable messaging signs will only be approved if they meet the following criteria, in addition to other criteria in this Policy:

- (a) The speed limit of the road must not be greater than 70km per hour
- (b) The time to change the display must not be greater than 1 second
- (c) The display must be completely static from its first appearance to the commencement of a change to another display
- (d) The level of illumination must adjust according to ambient light levels;
- (e) The sign must not contain any scrolling messages (i.e. displayed text or graphics which moves up, down or across the screen so that a line of text or graphics appears at one edge of the screen for each line that moves off the opposite edge).

Further policy advice in relation to variable message signs is available in the RTA document *Guidelines for the location and placement of Variable Message Signs* (Ref TDT 2005/02).

3.2.3 Moving signs

Moving signs that face the road reserve and are visible to drivers will only be approved when they meet all of the following criteria, in addition to other criteria in this Policy:

- (a) The speed limit of the road must be no greater than 70 km/hr.
- (b) The display must be completely static from its first appearance to the commencement of a change to another display.
- (c) The driver should not expect to see more than one (1) message in the period of exposure, during normal driving conditions.

3.2.4 Video and animated electronic signs

Video and animated signs, including any signs which contain any portion of video and/or animated content, will not be approved if facing the road reserve and visible to drivers.

3.2.5 Illumination and reflectance

An illuminated sign refers to any sign illuminated by an artificial source. Illuminated signs include variable message signs, video and/or animated signs and any conventional billboard illuminated by fluorescent and/or incandescent bulbs.

In addition to design guidelines in relation to illumination and its effects (Section 2), the following assessment criteria are used to ensure that illumination and reflectance qualities of signs do not cause a road safety hazard.

- a) Advertisements must comply with the following luminance rules shown below.

Maximum allowable daytime luminance of illuminated advertisements					
Illuminated Area (sq. m)	Zone 1	Zone 2 (cd/sq m)	Zone 3 (cd/sq m)	Zone 4 (cd/sq m)	Zone 5
up to 0.5	no limit	2900	2000	1000	no limit
0.5 to 2.0		2300	1600	800	
2.0 to 5.0		2000	1200	600	
5.0 to 10.0		1500	1000	600	
over 10.0		1200	800	400	

luminance means the objective brightness of a surface as measured by a photometer, expressed in candelas per square meter.

Zone 1 covers areas with generally very high off-street ambient lighting, e.g. display centres similar to Kings Cross, central city locations

Zone 2 covers areas with generally high off-street ambient lighting eg. some major shopping/commercial centres with a significant number of off-street illuminated advertising devices and lights.

Zone 3 covers areas with generally medium off-street ambient lighting e.g. small to medium shopping/commercial centres.

Zone 4 covers areas with generally low levels of off-street ambient lighting e.g. most rural areas, many residential areas.

Zone 5 covers areas within underground railway stations and areas fully contained within station buildings which are visible only from within the Rail Corridor.

- b) The maximum night-time luminance of the aforementioned signs in this section must be one-quarter of the above prescribed values.
- c) For night time use, the sign (whether internally illuminated or lit from its exterior) must not cast a shadow on areas that were previously lit and that have a special lighting requirement, for example, pedestrian crossings.

- d) The light sources for illuminated signs must focus solely on the sign and:
 - (i) be shielded so that glare does not extend beyond the sign; and,
 - (ii) with the exception of neon signs, have no light source visible to passing motorists with a light output greater than that of a 65W incandescent bulb.
- e) The level of reflectance of an advertisement, and its content, is not to exceed the 'Minimum coefficients of Luminous intensity per unit area for Class 2A Material', as set out in Australian Standard AS/NZS 1906.1:1993. Flashing illuminated advertisements will not be approved.

Information in relation to Street Name Signs that are illuminated is also available in the RTA document *Management of Illuminated Street Name and Advertising Sign proposals – January 2000* (Ref TM P99/3).

3.3 REVIEW OF NEW SIGNS

The RTA may review the crash history of any new advertising sites after a 3 year period to determine whether the sign on the site has had an adverse effect on road safety. If the RTA is of the opinion that a sign on a new site is a traffic hazard, the RTA may direct the owner or occupier of the land on which the sign is situated or the person who erected the sign to screen, modify or remove the sign, regardless of whether or not the sign is the subject of a development consent under the Act or a consent under the *Roads Act 1993*.

Note: Traffic hazard is defined under the *Roads Act 1993* to mean a structure or thing that is likely:

- (a) to obscure or limit the view of the driver of a motor vehicle on a public road, or
- (b) to be mistaken for a traffic control device, or
- (c) to cause inconvenience or danger in the use of a public road, or
- (d) to be otherwise hazardous to traffic.

3.4. ROAD SAFETY GUIDELINES FOR SIGN CONTENT

SEPP 64 does not regulate the content of advertisements and signs and does not require consent for a change in content. It is however important that sign content does not compromise road safety. RTA may seek to regulate the content of signs by exercising its general powers under the *Roads Act 1993* and the imposition of conditions on the grant of consent or its concurrence under section 138 of the *Roads Act 1993*. If the proposed legend or sign content is considered to be a traffic hazard, the RTA may require the removal of the sign content.

It is recommended that advertisers have regard to the following advisory guidelines with respect to the content of advertisements to be displayed along road corridors.

RTA ROAD SAFETY ADVISORY GUIDELINES FOR SIGN CONTENT

1. Advertisements must not imitate a traffic control device such as traffic lights;
2. Advertisements must not instruct drivers to perform an action such as 'Stop', 'Halt' or 'Give Way';
3. Advertisements must not invite traffic to move contrary to any traffic control device, or turn where there is fast moving traffic;
4. Advertisements must not contain reflectors, which at night could be mistaken for a traffic control device;
5. The permissible level of reflectance of an advertisement also applies to the content of the sign. That is, the level of reflectance is not to exceed the 'Minimum coefficients of Luminous intensity per unit area for Class 2A', as set out in Australian Standard AS/NZS 1906.1:1993.
6. Advertisements should not contain messages that are distractive or otherwise inconsistent with road safety;
7. Advertisements should be legible. A clear font at least 150mm high is advisable;
8. Advertisements should not contain large areas of red display if it is to be illuminated. In wet night-time conditions it may cause confusion with traffic control signals or 'stop' or 'tail lights' of moving vehicles.
9. The amount of information supplied on a sign should be minimised so that the time required to read and understand the sign's message is minimised. As a guide, each sign should be restricted to 6 units of information. The summation of units is to be calculated as follows:
 - Words of up to 8 letters, inclusive = 1 unit
 - Numbers up to 4 digits, inclusive = 0.5 unit
 - Numbers of 5-8 digits = 1 unit
 - Symbol, picture, logo or abbreviation = 0.5 unit
10. The proposed advertising message should not spread the message across more than one adjoining sign.

4. Public Benefit Test for advertisement proposals

Advertisements along railway corridors, freeways, tollways, main roads and on bridges and overpasses, have high exposure due to the amount of through traffic.

It is a requirement under SEPP 64 that such signs be consistent with these Guidelines. This section outlines how proposals for advertisements along railway corridors, classified roads and bridges and overpasses must meet a *public benefit test*. This test is to ensure that an advertisement will only be approved in a transport corridor if it will result in a positive gain or benefit for the community.

The Minister for Planning is the consent authority when the proponent is the RTA, RailCorp or tollway operator (or an advertising company on their behalf) and the advertisement is:

- in a railway corridor
- on a freeway or tollway or associated road use land adjacent to such a road or on a bridge constructed by or on behalf of RTA, or on State government owned, occupied or managed land
- on the road corridor of the following roads: Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel.

The relevant local council is the consent authority for all other advertising signs except for those on marine vessels.

4.1 APPLICATIONS TO BE DETERMINED BY THE MINISTER

A development application to be determined by the Minister must be accompanied by an assessment which demonstrates that the public will benefit as a result of the displaying of the advertisement. These benefits may include:

- improved traffic management and safety (road, rail, bicycle and pedestrian); or
- improved public transport access or other related infrastructure; or
- improved public amenity within or adjacent to the transport corridor; or
- support for public road safety programs or other community benefits.

In determining whether the proposed advertisement is likely to result in a public benefit, the proponent must consider how the advertising revenue is to be used or what arrangements should be made to generate appropriate public benefits.

The Minister for Planning will determine whether the applicant has sufficiently demonstrated that the proposed advertisement will contribute to an overall public benefit. Examples of initiatives which may generate public benefit include:

- (a) Implementing safety measures or undertaking activities for:
 - (i) ensuring the safety of pedestrians at or near roads and railways, including installation of pedestrian bridges and safety fences or railings;
 - (ii) ensuring the safety of the public by undertaking works to avoid or minimise accidents on roads and railways; or
 - (iii) minimising the effect of accidents.
- (b) Developing communication tools and disseminating advice and information to improve road safety and to promote the use of public transport (including trains and buses) as an alternative to private vehicle use.
- (c) Carrying out research into matters relating to RTA or RailCorp functions, including:
 - (i) traffic safety and methods of preventing or mitigating effects of accidents;
 - (ii) increasing the use of public transport, walking or cycling as an alternative to private vehicles;
- (d) Undertaking works within or adjacent to transport corridors to improve access to public transport and the management and amenity of the corridor such as:
 - (i) improving access to railway stations
 - (ii) regulating movement through the corridor to improve public safety;
 - (iii) corridor landscaping, litter removal or similar improvement works;
 - (iv) controlling and preventing vandalism and graffiti of RTA and RailCorp property.
- (e) Other public benefits that may be identified from time to time.

4.2 APPLICATIONS TO BE DETERMINED BY COUNCIL

The relevant local council is the consent authority for other advertising signs except for those on marine vessels.

As with development applications determined by the Minister, applications for advertisements on bridges or advertisements requiring RTA concurrence are subject to a *public benefit test*.

Note: Where an advertising structure is within 250 metres of, and visible from, a classified road and is greater than 20 square metres or higher than 8 metres above the ground, the local council must obtain the concurrence of the RTA prior to issuing a consent. The referral process for DAs requiring RTA concurrence is outlined in Section 5 of these Guidelines.

Development applications requiring RTA concurrence, as well as advertisement on bridge and overpass structures, must be accompanied by an assessment which demonstrates whether the public will benefit from the displaying of the advertisement. Such benefits may include:

- improved traffic management and safety (road, rail, bicycle and pedestrian); or
- improved public transport access or other related infrastructure; or
- improved public amenity within or adjacent the transport corridor; or
- support for public road safety programs or other community benefits.

As an example, landscaping, graffiti management or lighting provided as part of an advertisement structure may, in certain instances, improve local amenity or public safety and provide an appropriate public benefit. The use from time to time of advertisement structures to promote community programs, events, road safety or for other public purposes may be considered a suitable public benefit in certain circumstances.

The provision of or contribution to a pedestrian overpass or to the upgrading of a railway crossing or other road or rail safety measures may be considered. In these circumstances the increased safety or improved amenity (e.g. efficiency, convenience) may be considered an appropriate public benefit.

Where concurrence is required from RTA for a large advertisement sign, the consent authority must not determine the application until the applicant has entered into satisfactory arrangements with the RTA to ensure that appropriate public benefits are to be provided in connection with the display of the advertisement.

5. RTA assessment of advertisement proposals

The RTA has several responsibilities for the control and management of advertisements:

- as the roads authority for freeways and as regulator of classified roads generally under the *Roads Act 1993*;
- as the owner of land on which tollways and freeways are located (Refer sections 52 and 52A respectively of the *Roads Act 1993*);
- in accordance with the administration of the provisions of the *Roads Act 1993*.
- in accordance with the RTA's functions relating to traffic management and safety under section 52A of the *Transport Administration Act 1988*.

5.1 RTA ROLES UNDER THE *ROADS ACT 1993*

The RTA may have an approval role or a concurrence role under section 138 of the *Roads Act 1993*. An approval under section 138 of the *Roads Act* is required from RTA as the appropriate road authority for the erection of any advertising structure in, on or over a freeway. For other roads, where the local council is the appropriate road authority, RTA may need to concur with the council's approval under section 138.

If the applicant for the advertising proposal is a public authority and the application is for the erection of an advertising structure in, on or over a classified road, the RTA must consult with the public authority before deciding whether or not to grant concurrence. If however the applicant is Railcorp and the Minister for Planning is the consent authority, consultation only on safety issues is required.

If the advertising applicant is the RTA and the relevant roads authority is the local council, the council must consult with the RTA before deciding whether or not to grant consent.

Whether or not the erection and display of an advertisement has been approved under the EP&A Act or the *Roads Act 1993*, the RTA may direct:

- (a) the owner or occupier of land on which the advertisement is situated; or
- (b) the person who erected the advertisement, to screen, modify or remove the advertisement if, in the opinion of the RTA, the advertisement is a traffic hazard.

5.2 RTA CONCURRENCE UNDER SEPP 64

Under clause 17 and 18 of *SEPP 64*, local councils must seek RTA **concurrence** for development applications for advertising structures that are within 250 metres of a classified road if:

- (a) the display area of the sign is:
 - (i) greater than 20 square metres, or
 - (ii) higher than 8 metres above the ground, and
- (b) any part of the sign is visible from a classified road.

This provision does not apply to signage that is *exempt development* under a relevant environmental planning instrument or where the Minister for Planning is the consent authority under Part 4 or approval authority under Part 3A of the Act.

Classified roads are defined in the Dictionary of Part 5 of the *Roads Act 1993*, as main roads, State highways, freeways, controlled access roads, secondary roads, tourist roads, tollway, transitways, and State works. To determine if a particular road is a "classified road", the applicant should consult with the local council or the RTA.

In an application for development consent for an advertising structure, the applicant must demonstrate that the proposed sign will not result in a road hazard or traffic safety issues and would not detract from the existing or intended environmental quality or character of the road corridor.

If the road is a classified road, the RTA should be consulted to determine if a corridor plans of management or corridor urban design strategies or equivalent exists for the particular road. Such a plan or strategy should be taken into consideration in developing the proposal. In addition, the following guidelines issued by RTA should also be considered:

- *Beyond the Pavement: RTA Urban and Regional Design Practice Notes*, 1999 (and any subsequent revisions);
- *RTA Bridge Aesthetics Design Guidelines*, (as updated);
- *RTA Road Design Guidelines*

The development application should be lodged with council. If the council determines to approve the application, the consent authority must forward the application along with its draft determination to the RTA for concurrence. The consent authority must also forward the \$250 concurrence fee (payable to the RTA), to the RTA at the same time as the DA. The fee is payable in accordance with Clause 252A of the Environmental Planning and Assessment Regulations 2000.

In deciding whether or not concurrence should be granted under SEPP 64, the RTA will take into consideration:

- the impact of the display of the advertisement on road safety (**Section 3** of these Guidelines);
- the environmental character and quality of the classified road and views from the classified road (including **Section 2 - Design Criteria**); and
- any other relevant provisions of these Guidelines or other relevant RTA guidelines such as *Beyond the Pavement* or RTA road or bridge design guidelines.

Once the RTA has considered the development application, it will give written notice to the consent authority of its decision whether to concur. It will be assumed that the RTA has given its concurrence, if the RTA has not advised the consent authority of its decision within 21 days after it receives the last of the submissions made during the relevant submission period, or advice from the consent authority that no submissions were made.

5.3 RTA CONSULTATION FOR LEPS AND DCPS

Under SEPP 64 it is also a requirement that the RTA be consulted in the preparation of the following policies and controls:

- LEPs for signage or advertising to which SEPP 64 applies and where the signage or advertisement is within 250 metres of classified roads; and,
- DCPs for advertising in rural or non-urban zones on land within 250m of a classified road.

The RTA may also be referred certain development applications for comment, by a consent authority, in accordance with some planning control documents (i.e. under an LEP). For example, a proposal within the reserve of a non-classified road (ie a public road), which ordinarily would not require the concurrence of the RTA under the *Roads Act 1993*, may possibly be referred to the RTA for comment under a local EPI.

6. Terms and acronyms

Advertising and signage expressions used in these Guidelines have the same meaning as the definitions in State Environmental Planning Policy No.64.

The following references, terms and acronyms are used in these Guidelines.

AS 1170.1 – Australian Standard: Structural Design Actions: Permanent, Imposed & other Actions.

AS 1170.2 – Australian Standard: Structural Design Actions: Wind Actions.

AS/NZS 1906.1:1993 – Retroreflective Materials & Devices for Road Traffic Control Purposes.

associated road use land in relation to a road, means:

- (a) land on which road infrastructure associated with the road is located, or
- (b) land that is owned, occupied or managed by the roads authority for the road and that is used for road purposes or associated purposes (such as administration, workshop and maintenance facilities, bus interchanges and roadside landscaping).

classified road means any of the following: a main road, a highway, a freeway, a controlled access road, a secondary road, a tourist road, a tollway, a transitway or a State work.

DCP – Development Control Plan

EPI – Environmental Planning Instrument

Guidelines means this publication titled *Transport Corridor Outdoor Advertising and Signage Guidelines* approved by the Minister for the purposes of SEPP 64, as in force and as published in the Gazette on the date of publication in the Gazette of *State Environmental Planning Policy No.64 (Advertising and Signage) (Amendment No.2)*.

LEP – Local Environmental Plan

the Act – *Environmental Planning and Assessment Act 1979*

the Director-General – the Director-General of the NSW Department of Planning

the Minister – the NSW Minister for Planning (unless otherwise stated)

railway corridor - means the following land:

- (a) land on which railway track and associated railway infrastructure is located (including stations and platforms),

- (b) land that is adjacent to land referred to in paragraph (a) and that is owned, occupied or managed by RailCorp and used for railway purposes or associated purposes (such as administration, workshop and maintenance facilities and bus interchanges),

- (c) land zoned for railway (including railway corridor) purposes under an environmental planning instrument,

- (d) land identified as a railway corridor in an approval of a project by the Minister for Planning under Part 3A of the Act.

RailCorp – Rail Corporation New South Wales constituted under the *Transport Administration Act 1988*.

road corridor means the following land:

- (a) land comprising a classified road or a road known as the Sydney Harbour Tunnel, the Eastern Distributor, the M2 Motorway, the M4 Motorway, the M5 Motorway, the M7 Motorway, the Cross City Tunnel or the Lane Cove Tunnel, and associated road use land that is adjacent to such a road,

- (b) land zoned for road purposes under an environmental planning instrument,

- (c) land identified as a road corridor in an approval of a project by the Minister for Planning under Part 3A of the Act.

RTA – the Roads and Traffic Authority constituted under the *Transport Administration Act 1988*.

SEPP 64 – *State Environmental Planning Policy No.64 – Advertising and Signage* and includes the amendment to the Policy as of the date of gazettal of *State Environmental Planning Policy No.64 (Advertising and Signage) (Amendment No.2)*.

transport corridor land means the following land:

- (a) land comprising a railway corridor,
- (b) land comprising a road corridor,
- (c) land zoned industrial under an environmental planning instrument and owned, occupied or managed by the RTA or RailCorp.

NOTICE OF MOTION

MARIAN STREET THEATRE

Notice of Motion from Councillors M Lane & A Ryan dated 11 May 2007.

I move

- "A. That the EOI process for the use of the Marian Street Theatre cease and that MSTYP continue occupancy of the theatre under "holding over" arrangements and all proponents be advised of Council's decision.
- B. That Council engage a Consultant to assess the future use of Marian Street as a theatrical facility under the following heads of consideration.
- future use options including consideration of an Australian Children's theatre
 - management options
 - refurbishment options
 - life cycle costs
 - net financial return/cost to Council
- C. That funding for the consultants brief be sourced from the new facilities reserve and be capped at \$25,000.
- D. That the Consultant's brief includes a requirement for prioritisation to MSTYP in respect of future use of the facility. This accords with Council's previous resolution in respect of this facility.
- E. That following completion of the Consultant's study a further report be brought to Council within 2 months to consider preferred option/s for the future use of the theatre."

RECOMMENDATION

That the above Notice of Motion as printed be adopted.

Cr Michael Lane
Councillor for Gordon Ward

Cr Adrienne Ryan
Councillor for Gordon Ward