

**Property Site Map - Location of the Trees – upload to your Online Tree Application - (MANDATORY)**

- A site map **MUST be uploaded** showing the location of the tree trunk and property boundary.
- Draw a simple line map of the property, from an aerial view (NOT an aerial photo).
- Mark the location of the trees with an X to show the location of the tree trunk (not the tree canopy).
- The site map MUST include the property boundary, street names, buildings, driveways, swimming pool and any other information to assist the inspecting Officer to locate the trees for inspection.
- Label trees on the map 'tree 1', 'tree 2' to match the Reason for Tree Pruning/Removal document for every tree to be inspected.

