

Notice to appoint a replacement PCA

Under section 109EA of the Environmental Planning and Assessment Act 1979. If the current principal certifying authority (PCA) for the development, the person who is eligible to appoint the PCA (the person with the benefit of the development consent or the complying development certificate for the development) and the person who is proposed to be appointed to replace the current PCA all agree, the appointment to replace the PCA may be made without the approval of the Building Professionals Board.

Under clause 162 of the Environmental Planning and Assessment Regulation 2000 notice of the appointment of a replacement PCA must be given by the PCA appointed to replace another PCA to the consent authority and if council is not the consent authority to the council with 2 days of the appointment. You can use this form to provide the notice of appointment of a replacement PCA.

If you do not have the agreement of one of these persons, you cannot use this form (you need to complete an *Application to replace the principal certifying authority*).

1. Details of the person eligible to appoint the PCA (the person with benefit of a development consent or complying development certificate for the development)

Title	Given names				
Surname					
Business name					
Unit/Street no.	Street				
Suburb	State		Postcode		
Res. tel.	()		Bus. tel.		()
Mobile			Fax		()
Email					

2. Signature of the person who appointed the current PCA

Name _____
 Signature _____
 Date _____

3. Details of the development

Unit/Street no.	Street				
Suburb	State		Postcode		
Council area					
Briefly describe the development					



Development consent	
Development consent/complying development certificate (CDC) no.	
Date of issue	
Issued by	
Construction certificate	
Construction certificate no.	
Date of issue	
Issued by	

4. Current PCA

Title		Given names				
Surname						
Business name						
Unit/Street no.		Street				
Suburb			State		Postcode	
Telephone	()		Mobile			
Fax			Email			
Accreditation number (where relevant)						

Attach a copy of the Notice of Appointment of the PCA.

5. Signature of the current PCA

Name _____

Signature _____

Accreditation no (where relevant) _____

Name of authorised officer (where relevant) _____

Date _____

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Where the current PCA is the council, an authorised officer of the council must sign the application.



6. Replacement PCA

Title		Given names				
Surname						
Business name						
Unit/Street no.		Street				
Suburb			State		Postcode	
Telephone	()		Mobile			
Fax			Email			
Accreditation number (where relevant)						

7. Signature of the replacement PCA

I consent to being appointed as the replacement PCA for the above development and provide notice of my appointment as the PCA for the abovementioned development

Name _____

Signature _____

Accreditation no (where relevant) _____

Name of authorised officer (where relevant) _____

Date _____

Where the replacement PCA is council, an authorised officer of the council must sign the application

8. Appointment of the replacement PCA

As the person with the benefit of the development consent or the CDC, I appoint

_____ to replace

_____ as the PCA for the abovementioned development.

Name _____

Signature _____

Date of appointment of replacement PCA _____

9. Where to send the notice

A copy of this notice must be provided by the replacement PCA to the Council within two days of the appointment.