



## **GENERAL CONDITIONS FOR OPENING ROADS OR FOOTWAY AREAS IN MAIN, SECONDARY OR OTHER ROADS**

**Permit is valid for six months from date of issue.**

**The application approval takes five business days with all information being correct.**

### **Matters to be addressed prior to commencing works**

- 1) The Contractor must have experience in the proposed activity and hold a current public liability insurance policy from a reputable insurer to the value of not less than \$20 000 000 for work on public roads. The Contractor shall produce a copy of a certificate of currency upon request by Council.
- 2) No road surface shall be opened unless it is impracticable to tunnel or drive under the surface of the Road.
- 3) Fees per square metres are for whole metres only. Minimum for any type is 1 square metre.

### **Matters to be addressed during works**

- 1) At all times, during restoration works, provision is to be made for the safety of pedestrians and vehicular traffic.
- 2) Work undertaken pursuant to this Permit shall be restricted to the following hours:
  - i. 7.00am - 5.30pm Monday to Friday
  - ii. 8.00am - 5.30pm Saturday **except that noise generating equipment or articles shall NOT be used after 12 noon on Saturdays.**
- 3) Adequate barriers and warning signs must be provided and, where the Works consist of excavation which is open overnight, adequate lighting with a minimum of three lights. Where in Council's opinion, inadequate barricading and/or lighting of a road or footpath opening has been provided, Council may, without prior notification, install additional barricades and/or lamps, and charge the person or authority performing the opening.
- 4) All road opening works in concrete and asphalt roads must be saw cut or saw cutting charges will apply.
- 5) During progress of the Works, not less than 3.5 metres of the carriageway shall be left available in proper condition for general traffic.

- 6) All surplus excavated material shall be removed from the site and disposed of at an approved tip site at the full cost of the Contractor or Applicant.
- 7) Prior to commencing the Works, any damage to the road and/or footpath in the vicinity of the Works must be reported to Council. A failure to do so may result in the Contractor or Applicant being held responsible for all damage in the vicinity of Work.
- 8) For openings in brick paved footpaths, any underlying concrete base shall be broken, not saw cut. No pavement less than 500mm wide shall be left between an opening and the edge of pavement, construction joining or previous opening. In such cases, the remaining pavement shall be included in the restored area.
- 9) The location of all Public Utility Services, mains and cables shall be determined in advance and Council indemnified against any responsibility for damages to such services.

### **Reinstatement Works**

- 1) Upon completion of the Works the subject of this permit, the opening shall immediately be filled up and consolidated and the road surface made good to the satisfaction of Council.
- 2) Contractors are required to keep surface material separate from earth excavation and replace in proper order into backfilled trench.
- 3) Contractors shall consolidate the opening by means of a vibrating or ramming machine or, if such is not used, then the trenches are to be backfilled and rammed in layers of not more than 0.2 metres in thickness. Where effective consolidation is not likely to be achieved, the Council may direct the Contractor (and/or the Applicant) to backfill the trench with sand in 0.15 metre layers and rammed, or a sand/cement mixture in ratio of 14:1 at the cost of the Contractor or Applicant.
- 4) All openings after proper consolidation are to be left level with the adjoining **surface with pre-mix bitumen**.
- 5) In the case of extensive openings, the person making the opening shall maintain it in suitable conditions for a period of six months, or until restoration is affected by the Council, whichever is sooner. During this period the person making the opening shall be responsible for rectifying any subsidence.
- 6) Council will make restoration of concrete footpaths in full slabs only except where a very narrow strip is taken from a concrete path, Council may elect to significantly widen the restoration rather than replace the whole path, depending on the existing footpath width.
- 7) Openings in **grassed footpaths** may be filled with the excavated material provided that the material is placed in the reverse order of excavation, to ensure that varying materials are returned to their original levels. The materials are to be placed and compacted in layers, as for openings in paved areas. Existing turf, having been carefully cut and put aside, shall be placed to match the levels of adjoining turf, and irregularities corrected with suitable top-dressing. The opening area is then to be watered heavily.

### **Costs**

- 1) Charges apply to all openings made by any person or public authority in the course of building operations, unless agreed otherwise by Council.
- 2) The charge for earth or gravel roads will apply where road shoulders of these materials are affected.
- 3) For road asphalt areas of 1 m<sup>2</sup> or less the minimum charge shall apply. For concrete footpaths the minimum restoration charge shall be full slab replacement (from construction joint to construction joint)
- 4) If the actual cost to the Council in undertaking the restoration of road openings over 10m<sup>2</sup> is greater than the fee charged as part of this Permit, then the Contractor or the Applicant is liable to reimburse Council for the difference upon receipt of notification to that effect.

- 5) Council may seek reimbursement for the actual costs of restoring road openings under 10m<sup>2</sup> in special circumstances.
- 6) Several openings made at the one time less than twenty metres apart may be grouped as one.
- 7) Where a boring machine is used and the road pavement is tunnelled, no charge will be made for the length of the bitumen surface left unaffected.
- 8) Where damage is done by vehicles or other mechanical equipment to any road or footway pavement adjacent to an opening, the cost to Council of repairing such damage shall be payable by the Contractor or the Applicant as a fee in addition to the opening restoration fee.
- 9) Where the actual scope of Works carried out is greater than the estimated proposed scope of works identified on the permit application form, the Contractor and/or the Applicant shall be liable for all costs associated with reinstating the additional parts of the road damaged as a consequence.

### **Special Condition for Public Authorities**

- 1) The fee relating to longitudinal openings parallel to paths in grassed area of footpaths is a nominal charge only which shall apply to Public Authorities and is intended to cover maintenance only and not the full cost of restoration. Authorities shall therefore be expected to continue the present practice of backfilling, topsoil and returfing all affected grassed areas.