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## TRADE WASTE & TRADE RECYCLING SERVICE CANCELLATION FORM

Please complete this form to cancel your trade waste or recycling service.

Business Name \_\_\_\_\_ Acc # \_\_\_\_\_

Address \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

Address for final invoice or refund: \_\_\_\_\_

I would like to  cancel waste  cancel paper  cancel mixed.

**Please note : Cancellations cannot be done retrospectively.**

Trade Waste Service	Trade Recycling Service
_____ X _____ X _____ No bins            size of bin            days per week	_____ X _____ X _____ No bins            size of bin            days per week
Monday Tuesday Wednesday Thursday Friday Saturday	Monday Tuesday Wednesday Thursday Friday Saturday
Circle Collection Days	Circle Collection Days

Last collection day waste \_\_\_\_\_ (date)

Last collection day recycling \_\_\_\_\_ (date)

Reason for cancelling \_\_\_\_\_

Name of new collection company if applicable \_\_\_\_\_

Authorised Person (Name) \_\_\_\_\_

Signed \_\_\_\_\_ (date) \_\_\_\_\_

**Please return this form to Council at [krq@krq.nsw.gov.au](mailto:krq@krq.nsw.gov.au).**

In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, Ku-ring-gai Council may be unable to process your application. Council is required under the Act to inform you about how your personal information is being collected and used. If you require this or any further information please contact Council's Privacy Officer.